Amarillo City Council
Regular Meeting

June 24, 2025
3:00 PM
City Hall - Council Chamber
623 S. Johnson Street, 3rd Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On June 24, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager and CIO
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Leslie Schmidt, Senior Assistant City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 p.m.

2. Invocation

Jimmy Johnson, Chief of Police, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Texas Pledge.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Recognition

5.A. Every Drop Counts Calendar Contest Winners

Andrew Cook, Water Utilities Program Manager, presented 13 area students that were recognized as winners in the Every Drop Counts Calendar Contest Winners.

6. Announcements

There were no announcements.

7. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/city-secretary/public-comment-registration-form/, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Nathan Smith	Citizen
Chris Pittman	Citizen
James Allen	Citizen
Chad Lowe	Citizen
Hope Castillo McCoy	Citizen
Michael Fisher	Citizen
Michael Ford	Citizen
John Adair	Citizen

Mayor Stanley closed public comment. Brandon Thrasher, citizen, registered to speak but did not appear before the governing body to do so.

8. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed. Mayor Stanley stated that he was removing Item No. 8.K from the consent agenda.

ACTION:	Motion to approve the consent agenda as presented, except for Item No. 8.K by David Prescott, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on June 10, 2025 at 8:00 a.m.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on June 10, 2025 at 1:00 p.m.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on June 10, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.D. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on June 16, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.E. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on June 17, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.F. CONSIDER AWARD - CONTRACT FOR EXCHANGE OF WATER RIGHTS

This item considers the award of a contract for the exchange of 17.5 acres of city-owned water rights for 20 acres of water rights owned by Mesa Vista Ranch, both located in Roberts County.
Award to: Mesa Vista
Amount: $0.00
Funding Source: Water and Sewer Fund
Is the item budgeted? No

(Contact: Floyd Hartman, Special Advisor)

8.G. CONSIDER ACCEPTANCE - DONATION OF 92.04 ACRES OF PRIVATE LAND TO CITY OF AMARILLO

This item considers approval of an agreement whereby Edward Scott Management Trust would donate 92.04 acres, a significant portion of Playa No. 7, located near the intersection of Soncy and Arden Road, to the City for public purposes. This acreage is adjacent to the City-owned property to the north. The property will provide for storm water management and infrastructure, including pumping as deemed needed by the City.

(Contact: Floyd Hartman, Special Advisor)

8.H. CONSIDER ACCEPTANCE - DONATION OF 0.78 ACRES OF PRIVATE LAND TO CITY OF AMARILLO

This item considers an agreement in which FLP Rawland LLC would donate 0.78 acres near the Culdesac on Bluestone Drive to the City for public use. The donated land, which borders City property in the area of Playa No. 7, will support Public Improvement District improvements, stormwater management and infrastructure needs as determined by the City.

(Contact: Floyd Hartman, Special Advisor)

8.I. CONSIDER AWARD - FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT (PPE) - COATS, PANTS, AND WARRANTY

This item considers the award of 35 sets of National Fire Protection Association-compliant Firefighter Personal Protective Equipment (PPE) coats, pants, and warranty.

Award to: NAFECO (Sourcewell #010424-LIO)
Amount: $147,525.00
Funding Source: General funds revenues
Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.J. CONSIDER PURCHASE - VMWARE LICENSE RENEWAL

This item considers the renewal of virtualization licensing to support the computer environment at the Airport. Virtualization is a software technology that enables multiple computer systems to run on a single physical platform. The benefits of

utilizing this type of technology are cost efficiency, flexibility, scalability, improved utilization, simplified recovery, and security. This purchase is for a three-year renewal of these licenses.
Award to: Sterling (State of Texas #DIR-CPO-5175)
Amount: $154,005.60
Funding Source: Airport fund revenues
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

8.L. CONSIDER AWARD - RENEWAL OF REDI MIX CONCRETE ANNUAL CONTRACT

This item considers the first of three possible renewals of a contract for the purchase of Redi Mix Concrete used by the Streets, Traffic, Water Distribution, Drainage Utility, and Parks and Recreation Departments. This material is used on a daily basis (weather permitting) for a variety of projects and is purchased on an annual contract.
Award to: Thomas Redi Mix
Amount: $314,601.00 for the first renewal.
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.M. CONSIDER AWARD - CONTRACT FOR GUARDRAIL INSTALLATION

This item considers the award of a contract for the installation of approximately 210 linear feet of guardrail and associated appurtenances along the south side of the curve that transitions SW 9th Avenue to Bushland Boulevard. Installation of the guardrail was recommended by a Traffic Engineering Study conducted based on the history of vehicle accidents in this location.
Award to: Tri-State General Contracting (Sourcewell #TX-R4-GC-05124-JRT)
Amount: $129,971.00
Funding Source: General Fund revenues
Is the item Budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.N. CONSIDER AWARD - LANDFILL GAS COLLECTION AND CONTROL SYSTEM (GCCS) WELL RAISING AND REPAIRS

This item considers the award of a construction contract for the raising of and repairs to wells which are part of the Landfill GCCS. The landfill GCCS, which is

required by the landfill's TCEQ permit, collects methane generated within the landfill and delivers it to a flare where it undergoes controlled combustion. Samples of gas collected by each well within the landfill are tested and reported monthly to ensure compliance with the landfill's permit. As waste is placed within the landfill, it is necessary to raise the gas wells so that they can continue collecting gas generated in the newly placed waste and so that gas samples can be taken at the surface of the landfill.
Award to: Landmarc Environmental (#RFP 212-25)
Amount: $470,891.21
Funding Source: Solid waste improvement fund revenues
Is this item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.O. CONSIDER PURCHASE – FLOWMETERS FOR WELLFIELD METERS
This item considers the acquisition of flowmeters for the wellfield. The purchase includes a total of 18 flowmeters: ten 6-inch, three 8-inch, one 10-inch, one 12-inch, and three direct port flowmeters, along with grounding disks, sensors, and a manifold. These are Endress Hauser brand meters, intended to replace aging units on existing wells and ensure inventory availability for future repairs. The equipment is fully compatible with the wellfield's current metering system.
Award to: Vector (TIPS #2410401)
Amount: $100,847.41
Funding Source: Water and Sewer Fund Revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.P. CONSIDER AWARD - HOOTSUITE ENTERPRISE SOFTWARE SUBSCRIPTION
This item considers the award of a 3-year subscription to Hootsuite Premier software, a social media management platform used to schedule, monitor, and analyze content across multiple City accounts. This platform enables departments to maintain a consistent public presence while improving efficiency and oversight of the City’s digital engagement.
Award to: Hootsuite Enterprise Software
Amount: $49,650.00
Funding Source: General Fund Revenues
Is the item budgeted? Yes

(Contact: Kristen Wolbach, Director of Office of Engagement and Innovation)

8.Q. CONSIDER APPOINTMENT - CANADIAN RIVER MUNICIPAL WATER AUTHORITY BOARD MEMBER

This item considers the reappointment of Roy Urrutia to continue serving on the Canadian River Municipal Water Authority (CRMWA) board of directors. The reappointment would extend Mr. Urrutia's term on this board to July 31, 2027.

(Contact: Floyd Hartman, Special Advisor)

8.K. CONSIDER AWARD - TEMPORARY STAFFING SERVICES FOR CIVIC CENTER

This item considers the award of a Temporary Staffing Services Contract specifically for the Civic Center. Temp Staffing is used for heavier periods of event activity in the course of business to supplement Civic Center Staff in cleaning, maintaining and setting up of events, cleanup or load-in/out of shows. If approved, this agreement would be for an initial term of three years with two one-year renewals.

Award to: Hire Quest

Amount: Not to exceed $250,000.00 per year, for a five-year total of up to $1,250,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Bo Fowlkes, General Manager)

This item was removed from the consent agenda and was not discussed further by the governing body. No action was taken.

9. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

9.A. Review agenda items for regular meeting and attachments

Mayor Stanley introduced the item. There was nothing discussed.

9.B. Posting City of Amarillo check register (or similar) to the city website

Mayor Stanley introduced the item. Ms. Storrs presented the item.

9.C. Discuss potential exceptions to Downtown Time-Restricted On-Street Parking Spaces (i.e. Jury Duty, Disabled/Handicap, etc.)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

9.D. Request future agenda items and reports from City Manager

Mayor Stanley introduced the item. There was nothing discussed.

10. Non-Consent Items

Mayor Stanley recessed the regular meeting at 4:30 p.m.

Mayor Stanley resumed the regular meeting at 4:49 p.m.

10.A. CONSIDERATION OF ORDINANCE NO. 8200

This item is a second and final reading of an ordinance considering annexing into the City of Amarillo, on petition of property owner, territory generally described as a 477.36-acre tract of unplatted land, located in Sections 32, 33, 36, and 37, Block 9, BS&F Survey, Randall County, Texas. (VICINITY: Interstate 27 & Sundown Ln; APPLICANT/S: Furman Land Surveyors, Inc. for Attebury Elevators, LLC & Josh Langham for Larry Taylor)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item.

ACTION:	Motion to adopt Ordinance No. 8200 by David Prescott, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.B. CONSIDER APPROVAL - RENEWAL OF INSURANCE COVERAGES

This item considers the renewal of insurance coverages presented by USI Southwest, Inc. for the following lines of coverage: Inland Marine (Rare Books), Professional Liability (Medical Malpractice), Cyber Liability, Public Officials Liability, Law Enforcement Liability, Property, Boiler & Machinery, AFD Fire Fleet - Auto Physical Damage, and Fiduciary Liability.

Award to: USI Southwest, Inc.

Amount:

Coverage Type	Premium 2025/2026
Property	$3,077,803
Terrorism Insurance	55,631
Boiler & Machinery	51,729
Fiduciary Liability - Firemen's Relief Retirement Fund	9,209
Cyber	58,073
Medical Malpractice	35,907
Medical Professional (AFD)	24,426
Law Enforcement Liability	214,087

D&O / EPL / Fiduciary (AHD)	37,930
Public Officials Liability	4,390
Auto Physical Damage (AFD Fire Fleet)	455,317
Inland Marine - Rare Books/Fine Arts	3,967
Business Travel Accident	4,865
Excess Workers Compensation	280,133
Total Amount	$4,313,467

Funding Source: Risk management fund revenues
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

Mayor Stanley introduced the item. Mitch Normand, Human Resources Director, and Robb Pridemore, with USI Southwest, Inc. presented the item.

ACTION:	Motion to approve Item No. 10.B by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.C. CONSIDER AWARD - AUDITING SERVICES AGREEMENT

This item considers the award of an agreement for auditing services. The initial term of this agreement is for fiscal years 2025/26 through 2029/30, with one additional one-year option to extend.

Award to: Clifton Larson Allen

Amount:

2025/26	$455,505.00
2026/27	$462,265.00
2027/28	$469,285.00
2028/29	$476,325.00
2029/30	$483,470.00

Funding Source: Multiple funds
Is the item budgeted? Yes

(Contact: Katrina Owens, Director of Finance)

Mayor Stanley introduced the item. Katrina Owens, Director of Finance, presented the item.

ACTION:	Motion to award the agreement for auditing services to Clifton Larson Allen by Don Tipps, second by David Prescott; Motion passed with a 5:0 vote.

AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.D. CONSIDER APPROVAL - NORTH HEIGHTS 2-INCH WATER LINE REPLACEMENT

This item considers the award of a construction contract for the first phase of the North Heights 2-Inch Water Line Replacement project.
Award to: Turkey Creek HDD, LLC
Amount: $1,281,116.97
Funding Source: Water & Sewer Fund Revenues
Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer)

Mayor Stanley introduced the item. Jerry Danforth, Managing Director of Capital Projects and Development Engineering, presented the item.

ACTION:	Motion to approve Item 10.D as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.E. CONSIDER APPOINTMENT - AMARILLO CONVENTION AND VISITORS BUREAU BOARD MEMBERS

This item considers the appointment of a member of the City Council to the Amarillo Convention and Visitors Bureau Board.

(Contact: Jonni Glick, Assistant City Secretary, Kashion Smith, Convention & Visitors Bureau)

Mayor Stanley introduced the item. Jonni Glick, Assistant City Secretary, presented the item.

ACTION:	Motion to appoint Don Tipps to the Amarillo Convention and Visitors Bureau as board member by David Prescott, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.F. CONSIDER APPOINTMENT - BEAUTIFICATION AND PUBLIC ARTS ADVISORY BOARD MEMBERS

This item considers the appointment of a member of the City Council to the Beautification and Public Arts Advisory Board.

(Contact: Jonni Glick, Assistant City Secretary, Michael Kashuba, Director of Parks and Recreation)

Mayor Stanley introduced the item. Ms. Glick presented the item. Mayor Stanley recommended that a councilmember was not needed on this board and requested staff bring back an ordinance to change the appointment to not require a councilmember. No action was taken on the item.

10.G. CONSIDER APPOINTMENT - COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEMBER

This item considers the appointment of an individual to fill a vacancy on the Community Development Advisory Committee (CDAC).

(Contact: Jonni Glick, Assistant City Secretary, Jason Riddlespurger, Managing Director of Community Development)

Mayor Stanley introduced the item. Ms. Glick presented the item.

ACTION:	Motion to appoint Andrea Hendrix to the Community Development Advisory Committee to serve through December 31, 2026 by Don Tipps, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 5:59 PM.

ATTEST:

/s/ Stephanie Coggins
Stephanie Coggins, City Secretary

/s/ Cole Stanley
Cole Stanley, Mayor