Amarillo City Council
Regular Meeting

September 9, 2025
3:00 PM
Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

AGENDA

1. **Call to Order**

2. **Invocation** Chad Johnson, Amarillo First United Methodist Church

3. **Pledge of Allegiance**

4. **The Texas Pledge**

5. **Announcements**

6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/city-secretary/public-comment-registration-form/, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

7. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

   7.A. CONSIDER APPROVAL - MINUTES
   This item considers approval of the City Council minutes for the work session held on August 26, 2025.

   (Contact: Stephanie Coggins, City Secretary)

   7.B. CONSIDER APPROVAL - MINUTES
   This item considers approval of the City Council minutes for the regular meeting held on August 26, 2025.

   (Contact: Stephanie Coggins, City Secretary)

7.C. CONSIDERATION OF ORDINANCE NO. 8208

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Greenways Public Improvement District (PID). The Greenways PID is generally located at the southwest corner of Hillside Road and Coulter Street. This ordinance is recommended for approval by a unanimous vote of the Greenways Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.D. CONSIDERATION OF ORDINANCE NO. 8209

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Heritage Hills Public Improvement District (PID). The Heritage Hills PID is generally located at the southwest corner of Soncy and Arden Roads. This ordinance is recommended for approval by a unanimous vote of the Heritage Hills Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.E. CONSIDERATION OF ORDINANCE NO. 8210

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Pinnacle Public Improvement District (PID). The Pinnacle PID is generally located at the northeast corner of Bell Street and West Sundown Lane. This ordinance is recommended for approval by a unanimous vote of the Pinnacle Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.F. CONSIDERATION OF ORDINANCE NO. 8211

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is generally located at the northwest corner of Amarillo Boulevard West and Research Street. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.G. CONSIDERATION OF ORDINANCE NO. 8212

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID). The Quail Creek PID is generally located at the intersection of Clear Meadow Circle and Plum Creek Drive. This ordinance is recommended for approval by a unanimous vote of the Quail Creek Public Improvement District Advisory Board. (Contact: Carrie Roberts, PIDs Coordinator)

7.H. CONSIDERATION OF ORDINANCE NO. 8213

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is generally located in the northeast corner of Helium and Hillside Roads. This ordinance is recommended for approval by a unanimous vote of the Town Square Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.I. CONSIDERATION OF ORDINANCE NO. 8214

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is generally located at the intersection of Tutbury Court and Van Winkle Drive. This ordinance is recommended for approval by a unanimous vote of the Tutbury Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.J. CONSIDERATION OF ORDINANCE NO. 8215

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID). The Vineyards PID is generally located at the northwest corner of West Hastings Avenue and Broadway Drive. This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

7.K. CONSIDER AWARD - RENEWAL ANNUAL DOG AND CAT FOOD CONTRACT

This item considers the renewal of a dog and cat food contract for a one-year term with two additional one-year options to renew.
Award to: Rancher's Supply
Amount: $144,878.78 per year for a (remaining lifetime) total of $434,636.34.
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Victoria Medley, Director of Animal Management and Welfare)

7.L. CONSIDER PURCHASE - INCIDENT RECOVERY RETAINER

This item considers the purchase of an incident recovery retainer service that

provides proactive assistance and expedited access to expert support during incidents.
Award to: Dell (State of Texas #DIR-TSO-3763)
Amount: $51,731.71
Funding Source: Information technology fund revenues
Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

7.M. CONSIDER PURCHASE - AIRPORT POLICE VEHICLE
This item considers the purchase of a 2025 Chevrolet Silverado 4WD 1500 Police Vehicle for the Rick Husband Amarillo International Airport. This vehicle will replace a 2015 Ford Explorer Interceptor that has reached its end of life.
Award to: Holiday Auto Group/Defender Supply (Tarrant County Cooperative #F2024-117)
Amount: $85,110.00
Funding Source: Airport fund revenues
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

7.N. CONSIDER PURCHASE - REPAIRS TO AIRPORT FIRE TRUCK
This item considers approval to make repairs to an aircraft rescue and firefighting truck for the Rick Husband Amarillo International Airport.
Award to: Siddons-Martin Emergency Group
Amount: $90,280.27
Funding Source: Airport fund revenues
Is the item budgeted? No

(Contact: Michael Conner, Director of Aviation)

7.O. CONSIDER PURCHASE - STEPP DUMP-STYLE PREMIX HEATER
This item considers the purchase of an SPHD 3.0 dump style premix heater. This equipment will be used to heat and maintain asphalt at optimal working temperatures for the placement of asphalt pavement tie-ins adjacent to concrete and pipe replacement projects completed by Drainage Utility.
Award to: Kinloch Equipment & Supply (Sourcewell #30661)
Amount: $67,165.50
Funding Source: Drainage Utility Revenue
Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

7.P. CONSIDER AWARD - ANNUAL PAINT SERVICES CONTRACT
This item considers the award of an Annual Paint Services Contract for miscellaneous jobs for City-owned property and buildings. This approval is for a

one-year term with three one-year options to renew.
Award to: Jack C. Thomas & Son Inc.
Amount: Not to exceed $320,000.00 ($80,000.00 per year)
Funding Source: General construction fund revenues.
Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

7.Q. CONSIDER AWARD - CONTRACT TO PURCHASE REAL PROPERTY AT 3437 W. I-40, AMARILLO, TEXAS

This item considers awarding a contract for acquisition of land for the Lawerance Lake Pump Station Property and authorizing the City Manager to execute all documents related to the purchase.
Award to: 4515 S. Virginia, LP by its General Partner, Thomas W. Parker Manger
Amount: $600,000.00 plus related closing costs
Funding Source: Drainage bond proceeds
Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

7.R. CONSIDER AWARD - PROFESSIONAL SERVICE AGREEMENT FOR THE LAWRENCE LAKE DRAINAGE IMPROVEMENTS PROJECT

This item will be for the new force main as well as the design for the low-maintenance stand-alone pump stations and building. The design will allow for increased pumping of the lake at double the current rate and send storm water to the west Amarillo creek. It will also include additional shovel-ready plans for bank reinforcement and repairs to the lake.
Award to: Freese and Nichols, Inc
Amount: $4,398,836.00
Funding Source: Drainage bond proceeds
Is the item budgeted? Yes

(Contact: Seth Robinson, Civil Engineer I, Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer)

7.S. CONSIDER AWARD – FIRE HYDRANT REPLACEMENT CONTRACT

This item considers the award to repair or replace fire hydrants in multiple locations in Amarillo.
Award to: Amarillo Utility Contractors
Amount: $280,000.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

7.T. CONSIDER APPROVAL – RENEWAL OF CATIONIC POLYMER CONTRACT FOR WASTEWATER TREATMENT FACILITIES

This item considers the approval to renew the cationic polymer contract for Hollywood Road and River Road Wastewater Treatment Facilities. This contract renewal is for three one-year terms.
Award to: Polydyne Inc.
Amount: $508,650.00 ($169,550.00 annually)
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

7.U. CONSIDER AWARD - ANNUAL RENEWAL OF DIGITAL HUMAN AGREEMENT

This item considers the award of an agreement for digital human software.
Award to: Dell
Amount: $252,489.97
Funding Source: American Rescue Plan Act (ARPA) Broadband/Digital inclusion federal funding
Is the item budgeted? Yes

(Contact: Rich Gagnon, Assistant City Manager and CIO)

7.V. CONSIDER ACCEPTANCE - FEDERAL AVIATION ADMINISTRATION AIRPORT INFRASTRUCTURE GRANT

This item considers acceptance of an FAA Airport Infrastructure Grant (AIG), grant #3-48-0007-061-2025, for the design of the reconstruction of terminal components (baggage handling system) project at the Rick Husband Amarillo International Airport.
Grantor: Federal Aviation Administration
Amount: $321,887.00
Local Match/Funding Source: 5% local match = $16,942.00 from airport fund revenues
Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments

8.B. Amarillo Economic Development Corporation Fiscal 2025/2026 budget request

8.C. City of Amarillo Board and Commission appointments

8.D. Canadian River Municipal Water Authority update

8.E. Request future agenda items and reports from City Manager

9. Non-Consent Items

9.A. CONSIDERATION OF ORDINANCE NO. 8216
This is a first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is generally located at the northeast corner of Hillside Rd and Soncy Rd. This ordinance is recommended for approval by a unanimous vote of the Colonies PID Advisory Board. This ordinance was tabled by City Council on August 26, 2025 after a public hearing was held. As such, it is returning to the next regular agenda for consideration.

(Contact: Carrie Roberts, PIDs Coordinator)

9.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8217
This item is a public hearing and first reading of an ordinance amending the City of Amarillo Zoning Code, Chapter 4-10 at sections 4-10-3, 4-10-61, 4-10-82, 4-10-85, 4-10-87, 4-10-152, 4-10-168, 4-10-170, 4-10-174, 4-10-211, 4-10-248, and 4-10-269, to add a new zoning district named Moderate Density District-1, defining allowed uses and standards for the new district, and to rename Moderate Density District to Moderate Density District-2.

(Contact: Cody Balzen, Principal Planner)

9.C. CONSIDERATION OF ORDINANCE NO. 8218 ADOPTING THE CITY OF AMARILLO BUDGET FOR THE 2025/2026 FISCAL YEAR
This item is the first reading of an ordinance adopting the City of Amarillo budget for the 2025/2026 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

TAXPAYER IMPACT STATEMENT
(Pursuant to Tex. Gov't. Code Sec. 551.043 as amended by HB 1522, effective September 1, 2025.)

A copy of the 2025/2026 City of Amarillo Proposed Budget can be found on the city's website at Amarillo.gov (2025-2026 City of Amarillo Proposed Budget by City_of_Amarillo - Issuu).

Taxpayer Impact Statement - Randall County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 New-Rever Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.3
Median Value Homestead Property*	$245,883	$245,883	$24
Median Value Homestead Property Tax Bill	$952.13	$1,059.02	$91
Difference to Current Year Tax Bill		$106.89	-$

Taxpayer Impact Statement - Potter County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 New-Rever Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.3
Median Value Homestead Property*	$142,107	$142,107	$14
Median Value Homestead Property Tax Bill	$550.28	$612.05	$5
Difference to Current Year Tax Bill		$61.77	-$

**Only 2025 median values are currently available from the Potter-Randall Appraisal District.*

The estimates in the Tax Impact Statement are valid only for the proposed budget and proposed tax rate. The proposed budget and proposed tax rate may be amended by the City Council at any time before final adoption.

(Contact: Laura Storrs, Chief Financial Officer)

9.D. <u>CONSIDERATION OF ORDINANCE NO. 8219 APPROVING THE CITY OF AMARILLO TAX ROLL, SETTING AN AD VALOREM PROPERTY TAX RATE AND LEVYING A TAX ON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY FOR THE 2025 TAX YEAR:</u>

This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2025 tax year. This ordinance establishes an ad valorem tax rate of $0.33114 per $100.00 property valuation for City maintenance and operations expenses and $0.09956 per $100.00 property valuation for existing debt expenses, resulting in a total ad valorem rate of $0.43070 per $100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.30 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $12.47.

(Contact: Laura Storrs, Chief Financial Officer)

9.E. CONSIDERATION OF RESOLUTION NO. 09-09-25-1
This item is the first reading of a resolution amending the City of Amarillo financial policies.

(Contact: Laura Storrs, Chief Financial Officer)

9.F. CONSIDERATION OF RESOLUTION NO. 09-09-25-2
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Amarillo-Potter Events Venue District.

(Contact: Laura Storrs, Chief Financial Officer)

9.G. CONSIDERATION OF RESOLUTION NO. 09-09-25-3
This resolution approves the 2025-2026 fiscal year budget and associated program of services for the Amarillo Hospital District (AHD).

(Contact: Laura Storrs, Chief Financial Officer)

9.H. CONSIDERATION OF RESOLUTION NO. 09-09-25-4
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Center City Tax Increment Reinvestment Zone No. 1.

(Contact: Laura Storrs, Chief Financial Officer)

9.I. CONSIDERATION OF RESOLUTION NO. 09-09-25-5
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for East Gateway Tax Increment Reinvestment Zone No. 2.

(Contact: Laura Storrs, Chief Financial Officer)

9.J. CONSIDERATION OF RESOLUTION NO. 09-09-25-6
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for South Gateway Tax Increment Reinvestment Zone No. 3.

(Contact: Laura Storrs, Chief Financial Officer)

9.K. CONSIDERATION OF RESOLUTION NO. 09-09-25-7
This item considers a resolution approving expenditure of Hotel Occupancy Tax revenue by the Amarillo Convention and Visitors Bureau, Inc. for the fiscal year October 1, 2025 to September 30, 2026.

(Contact: Kashion Smith, Executive Director of the Amarillo Convention and Visitors Bureau)

9.L. CONSIDERATION OF RESOLUTION NO. 09-09-25-8

This item is a first reading of a resolution designating methods and addresses for receiving public information requests.

(Contact: Stephanie Coggins, City Secretary)

9.M. DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION ON A HIGH DEMAND JOB TRAINING AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND PANHANDLE REGIONAL PLANNING COMMISSION

This item considers approval of an agreement between the Amarillo Economic Development Corporation (AEDC) and the Panhandle Regional Planning Commission (PRPC). The Texas Workforce Commission through the Panhandle Workforce Development Board offers grants for High Demand Job Training. PRPC is the administrative agent for the Panhandle Workforce Development Board and administers the grant. AEDC has the ability to match up to $150,000 from the Texas Workforce Commission to be used by all five Independent School Districts for their Career and Technical Education departments. The agreement will be administered through PRPC on behalf of the Texas Workforce Commission, Panhandle Workforce Development Board and AEDC. (Contact: Doug Nelson, Amarillo Economic Development Corporation)

9.N. DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON AMENDMENT NO. 2 TO PURCHASE AND SALE AGREEMENT BY AND BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION AND ENDRIES ENTERPRISES LLC.

This item considers approval of Amendment No. 2 to the Purchase Sale Agreement between the Amarillo Economic Development Corporation (AEDC) and Endries Enterprises, LLC. (Endries) for approximately 19.97 acres located in CenterPort Business Park, along Axiom Drive. The amendment will provide for the following:

- Updating the Effective Date to August 1, 2025 – which will extend to deadlines to close on the property, commence construction, and to expend at least $10 million on construction
- AEDC has committed to extending Axiom Drive 75’ to serve the site within CenterPort Business Park

(Contact: Doug Nelson, Amarillo Economic Development Corporation)

10. Adjourn

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. The City Attorney's Office has reviewed the agenda and is of the opinion that all items noticed therein described for open and/or closed session comply with the Texas Open Meetings Act ("Act") and that this opinion may be relied upon by City officials for all purposes, including but not limited to, Section 551.144 of the Act as amended. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the west side (623 South Johnson Street) of the building at the main entrance. Access ramps leading to the main entry are located to the north and south of the main entry. Parking spaces for individuals with disabilities are available in the west parking lot. City Hall is equipped with restroom facilities, communications equipment, and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Watch the meeting live: http://amarillo.gov/city-hall/city-government/view-city-council-meetings.

I certify that the above notice of meeting was posted on the electronic bulletin board at City Hall, 623 S. Johnson, Amarillo, Texas, and on the City website (www.amarillo.gov) at least three business days prior to the meeting date in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Communication

Department: City Secretary

Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the work session held on August 26, 2025.

Agenda Item Summary: This item considers approval of the City Council minutes taken at a previous meeting.

Requested Action: Staff requests that elected officials read the attached minutes and review them for accuracy.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of the minutes as presented.

Amarillo City Council
Work Session

August 26, 2025
1:00 PM
Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On August 26, 2025 the Amarillo City Council met at 1:00 PM for a Work Session held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 1:04 PM.

2. City Council Budget Workshop This item is a budget workshop for the City Council and senior staff to discuss and review the City of Amarillo Proposed Budget for fiscal 2025/2026 (Proposed Budget). The City Council may discuss numerous broad topics such as public safety, infrastructure, development, community services, parks and recreation, water resources, public works, finance, council pillars, strategic plans, legislative agendas, policies and procedures, and other matters related to the Proposed Budget. The City Council may reach broad consensus on topics related to the Proposed Budget, but no final decision or vote will occur.

3. Adjourn

Mayor Stanley adjourned the Work Session at 3:12 PM.

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Communication

Department: City Secretary

Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the regular meeting held on August 26, 2025.

Agenda Item Summary: This item considers approval of the City Council minutes taken at a previous meeting.

Requested Action: Staff requests that elected officials read the attached minutes and review them for accuracy.

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Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of the minutes as presented.

Amarillo City Council
Regular Meeting

August 26, 2025
3:00 PM
Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

2. Invocation

Lieutenant Shane Chadwick, Amarillo Police Department, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Announcements

There were no announcements.

6. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/city-secretary/public-comment-registration-form/, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Quintin Marquez	Citizen
Hope McCoy	Citizen
Mike Fisher	Citizen
Allen Finegold	Citizen

Mayor Stanley closed public comment.

7. Consent Items It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed.

ACTION:	Motion to approve the consent agenda by David Prescott, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

7.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on August 12, 2025.

(Contact: Stephanie Coggins, City Secretary)

7.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on August 15, 2025.

(Contact: Stephanie Coggins, City Secretary)

7.C. CONSIDERATION OF ORDINANCE NO. 8204

This item is a second and final reading of an ordinance considering the rezoning of a 176.08 acre tract of unplatted land, in Section 32, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Light Commercial District (VICINITY: I-27 & Sundown Ln.; APPLICANT/S: Furman Land Surveyors, Inc. for Attebury Elevators, LLC)

(Contact: Brady Kendrick, Senior Planner)

7.D. CONSIDERATION OF ORDINANCE NO. 8205

This item is a second and final reading of an ordinance considering the rezoning of Lot 24, Block 48, East Amarillo Subdivision Unit No. 1, an addition to the City of Amarillo, in Section 125, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Planned Development District 334 to Planned Development District 334A to add medical clinic as an allowed land-use. (VICINITY: NE 10th Ave. & N. Grand St.; APPLICANT/S: Perla Gallegos)

(Contact: Brady Kendrick, Senior Planner)

7.E. CONSIDERATION OF ORDINANCE NO. 8206

This item is a second and final reading of an ordinance considering the rezoning of Lot 1 & 2, Block 1, Wright Addition Unit No. 1, an addition to the City of Amarillo, in Section 157, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Residential District 1 to General Retail District (NE 16th Ave. & N. Mirror St.; APPLICANT/S: Jose Rodarte)

(Contact: Brady Kendrick, Senior Planner)

7.F. CONSIDERATION OF ORDINANCE NO. 8207

This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 8-5, to implement all required changes resulting from the passage of SB 1008 and HB 2844. The amendment includes various cleanup changes to include definition updates, various section clarity, a unified permit annual expiration date, elimination of Food Establishment permitting for Day-Care facilities, adoption of the Texas Department of State Health Services fee structure for Food Establishment permitting and elimination of Mobile Food Unit permitting as of July 1 2026.

(Contact: Anthony Spanel, Director of Environmental Health)

7.G. CONSIDERATION OF RESOLUTION NO. 08-26-25-1

This item considers a resolution dissolving and abandoning the dedication of unaccepted public street and alley rights-of-way to the City of Amarillo, conveying the rights-of-way to adjacent property owners and retaining easements to the City of Amarillo; the rights-of-way being dissolved include Southeast 29th Avenue between South Wilson Street & Ross Street, South Williams Street between Southeast 28th Avenue and Southeast 29th Avenue, South Aldredge Street between Southeast 28th Avenue and Southeast 29th Avenue, and the alleys in Blocks 121, Block 140, and Block 149, all of the just mentioned streets and alleys located within Glenwood Addition, an addition to the City of Amarillo, in Section 154, Block 2, AB&M Survey, Potter County and Randall County, Texas. First and recommended final reading of resolution. (VICINITY: Ross St. and SE 28th Ave.; APPLICANT/S: Robert Hugg)

(Contact: Brady Kendrick, Senior Planner)

7.H. CONSIDER ACCEPTANCE OF PUBLIC STREET RIGHT-OF-WAY DEDICATIONS

This item considers the acceptance of two public street right-of-way dedications, being a 0.06 acre tract of land located in Lots 7 & 8, Block 121, and a 0.06 acre tract of land located in Lots 5 & 6, Block 149, both located in Glenwood Addition, an addition to the City of Amarillo, in Section 154, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SE 28th Ave. & Ross St.; GRANTOR: Robert Hugg)

(Contact: Brady Kendrick, Senior Planner)

7.I. CONSIDER ACCEPTANCE - PEDESTRIAN ACCESS EASEMENT

This item considers the acceptance of an easement agreement for public access on a sidewalk on private property, also known as a pedestrian access easement, being the west 10 feet of Lot 10, Block 5, Edgehill Addition Unit No. 6, an addition to the City of Amarillo, in Section 185, Block 2, AB&M Survey, Randall County, Texas. (VICINITY: SW 35th Ave. & Georgia St.; GRANTOR: AutoZone Parts, Inc.)

(Contact: Brady Kendrick, Senior Planner)

7.J. CONSIDER PURCHASE - FIRE APPARATUS EQUIPMENT FOR PLATFORM LADDER TRUCK

This item considers the purchase of firefighting equipment for the new platform ladder truck that will be located at Fire Station #14.
Award to: Safe Industries (Sourcewell #113021-RVG)
Amount: $264,151.00
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

7.K. CONSIDER PURCHASE - DELL LATITUDE TABLETS

This item considers the purchase of Dell Latitude 7230 Rugged Tablets with Keyboards. These devices will be deployed to patrol officers and issued to new recruits.
Award to: Dell Technologies (DIR-CPO-5792)
Amount: $77,670.50
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

7.L. CONSIDER AWARD - PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF PLAYA 7 PUMP STATION

This item will be for the new force main down Soncy to tie into the gravity drains to west Amarillo creek as well as the new permanent low maintenance pump station.
Award to: Halff Associates, Inc.
Amount: $2,425,000.00
Funding Source:Drainage bond proceeds
Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Seth Robinson, Civil Engineer I, Jackson Zaharia, City Engineer)

7.M. CONSIDER APPROVAL – AMENDMENT NO. 5 TO CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM AGREEMENT WITH PRODUCER OWNED BEEF OPCO, LLC

This item considers an extension to deadlines for Producer Owned Beef to obtain a building permit outlined in the Chapter 380 Economic Development Agreement executed in June 2022.

(Contact: Andrew Freeman, Deputy City Manager)

8. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

8.A. Review agenda items for regular meeting and attachments;

Mayor Stanley introduced the item. There was nothing discussed.

8.B. Hollywood Road Wastewater Treatment Facility project update

Mayor Stanley introduced the item. Mr. Hooper presented the item.

8.C. Northease Interceptor project update

Mayor Stanley introduced the item. Mr. Hartman presented the item.

8.D. Proposed new Moderate Density-1 Zoning District

Mayor Stanley introduced the item. Cody Balzen, Planning Manager, presented the item.

8.E. Request future agenda items and reports from City Manager.

Mayor Stanley introduced the item. Councilmember Prescott requested a report of all funding the City has actually received in hand for the wastewater treatment plant project.

9. Non-Consent Items

9.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8208
This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Greenways Public Improvement District (PID). The Greenways PID is generally located at the southwest corner of Hillside Road and Coulter Street. This ordinance is recommended for approval by a unanimous vote of the Greenways Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Carrie Roberts, PID Coordinator, presented the item. Mayor Stanley opened a public hearing. Speaking on the item was Mike Fisher, for the item were none, and against the item were none. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8208 as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8209
This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Heritage Hills Public Improvement District (PID). The Heritage Hills PID is generally located at the southwest corner of Soncy and Arden Roads. This ordinance is recommended for approval by a unanimous vote of the Heritage Hills Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8209 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.C. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8210

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Pinnacle Public Improvement District (PID). The Pinnacle PID is generally located at the northeast corner of Bell Street and West Sundown Lane. This ordinance is recommended for approval by a unanimous vote of the Pinnacle Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8210 as presented by Tim Reid, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.D. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8211

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is generally located at the northwest corner of Amarillo Boulevard West and Research Street. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8211 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.E. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8212

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID). The Quail Creek PID is generally located at the intersection of Clear Meadow Circle and Plum Creek Drive. This ordinance is recommended for approval by a unanimous vote of the Quail Creek Public Improvement District Advisory Board. (Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8212 as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.F. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8213

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is generally located in the northeast corner of Helium and Hillside Roads. This ordinance is recommended for approval by a unanimous vote of the Town Square Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8213 as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.

AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.G. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8214

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is generally located at the intersection of Tutbury Court and Van Winkle Drive. This ordinance is recommended for approval by a unanimous vote of the Tutbury Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8214 as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.H. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8215

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID). The Vineyards PID is generally located at the northwest corner of West Hastings Avenue and Broadway Drive. This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8215 as presented by Don Tipps, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None

ABSTAIN: None

9.I. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8216

This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is generally located at the northeast corner of Hillside and Soncy roads. This ordinance is recommended for approval by a unanimous vote of the Colonies PID Advisory Board.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Ms. Roberts presented the item. Mayor Stanley opened a public hearing. Speaking on the item were none, for the item were none, and against the item was Lee McCammon. Mayor Stanley closed the public hearing.

ACTION:	Motion to table Ordinance No. 8216 by Les Simpson, second by David Prescott; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Tim Reid, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	Don Tipps

9.J. CONSIDERATION OF RESOLUTION NO. 08-26-25-2

This item considers a resolution nominating BSA Hospital, LLC as a qualified business and enterprise project to the Texas Enterprise Zone program. First and recommended final reading of resolution.

(Contact: Drew Brassfield, Interim Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Interim Planning Director, presented the item.

ACTION:	Motion to adopt Resolution No. 08-26-25-2 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9.K. DISCUSS AND CONSIDER PROPOSED TAX RATE

This item is to discuss and consider the proposed tax rate for maintenance and operation and debt service for the proposed 2025/2026 City of Amarillo fiscal year budget.

(Contact: Laura Storrs, Chief Financial Officer)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION:	Motion to approve Item 9.K by David Prescott, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10. Adjourn

Mayor Stanley adjourned the Regular Meeting at 5:35 PM.

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8208
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Greenways Public Improvement District (PID). The Greenways PID is generally located at the southwest corner of Hillside Road and Coulter Street. This ordinance is recommended for approval by a unanimous vote of the Greenways Public Improvement District Advisory Board.

Agenda Item Summary: An assessment against each parcel of property in the Greenways Public Improvement District (PID), determined by multiplying a cost value per square foot of lot area, must be approved on an annual basis. The Greenways PID Advisory Board met July 02, 2025 to review the proposed FY 2025/26 budget and service plan. The Greenways PID budget projects total maintenance, operation and debt service expenses for FY 2025/26 to be $961,552. The Board unanimously recommended raising the property owner assessment rates by 5% to cover unexpected expenses. This will result in assessments totaling $1,067,896. This decision was made in order to continue to cover all operating costs as well as an additional $35,000 annual debt service payment.

Requested Action: The PID budget and 5-year service plan discussed above have been reviewed by the Greenways PID Advisory Board.

Funding Summary: Budget and 5-year service plan attached.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Greenways PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8208

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE GREENWAYS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Greenways Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Greenways Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, streetlights) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO: NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

Greenways Public Improvement District
Fiscal Year 2025-2026

A. The boundaries of the Greenways Public Improvement District are as follows:

> A 671.30-acre tract of land being all of Section 39, Block 9, BS&F Survey, Randall County, Texas as indicated in deeds recorded in the real property records of Randall County.

B. The total estimated costs for maintenance, operation, administrative fees, and debt service proposed for the Greenways Public Improvement District is $961,552. Such cost will be apportioned over the development as follows:

Cost of Maintenance $695,813

Administration Expense...$76,189

Debt Service………………………………………………………….$154,550

Developer Reimbursement…………………………………………..$105,000

Total $1,031,552

C. This year's assessment will total $1,067,896. The method of assessment will be to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will consist of Class A, Class B, and Class D lots. At the time a plat is filed, Developer will designate the classification for each lot. Class A lots will generally be larger lots and may have additional amenities. Class B lots will be the majority of the lots and will generally be smaller lots. Class D lots are those located adjacent to Tuscany Village. Class B residential lots will be assessed equally on a per lot basis. Class A lots will be assessed equally on a per lot basis at 120% of the Class B lot assessment. Class D lots will be assessed equally on a per lot basis at 150% of the Class B lot assessment. The 2025-2026 Class A lot assessment will be $1,100 per lot, the Class B lot assessment will be $917 per lot, and the Class D lot assessment will be $1,376 per lot.

2. Commercial Property: The 2025-2026 Commercial property assessment will be 2,751 per acre.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

GREENWAYS AT HILLSIDE PUBLIC IMPROVEMENT DISTRICT (27100)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2021/22 AND ESTIMATED 2022/23 TO 2027/28
REVISED 16-Jul-25

Approved 06-27-24

				Actual 2022/23			Approved 2023/24			Revised 23/24			Approved 2024/25
BEGINNING FUND BALANCE				280,990			221,097			221,097			238,609
PROJECTED COSTS		NEW	ACREAGE TOTAL		NEW	ACREAGE TOTAL		NEW	ACREAGE TOTAL		NEW	ACREAGE TOTAL	
MAINTENANCE & OPERATION:				2.0%			2.0%			2.0%			2.0%
PARK MAINTENANCE COST:			*28.75*	*20,205*		*28.75*	*23,953*		28.75	*21,506*		28.75	*25,454*
Botanical & Agricultural	51450			12,413			18,360			12,615			18,727
Electricity	53150			4,817			3,018			3,307			3,109
Water & Sewer	53200			247,079			224,400			245,460			252,824
Miscellaneous (unassigned)	61600			9,681			20,400			7,273			20,808
Contract Labor	67600			157,834			178,949			157,834			182,528
Repair & Maintenance of Improvements	68300			27,730			35,000			60,183			35,700
Other Improvements	68312			41,180			95,000			90,231			96,900
Repair & Maintenance of Lighting	68318			-			-			0			0
Repair & Maintenance of Irrigation	68400			30,651			30,000			32,010			36,000
TOTAL MAINTENANCE				**$ 531,385**			**$ 605,127**			**$ 608,913**			**$ 646,596**
ADMINISTRATION:													
Postage	61200			-			572			-			584
Advertising Public Notices	61300			1,314			1,260			1,394			1,285
Professional Collection Contract	62000			8,536			8,923			8,560			9,101
PID Management Fees	62015			10,183			20,200			12,700			20,604
City Administrative fee	77450			29,480			52,580			52,580			53,632
TOTAL ADMINISTRATION				**$ 49,513**			**$ 83,535**			**$ 75,234**			**$ 85,206**
TOTAL MAINTENANCE & OPERATION				**$ 580,898**			**$ 688,662**			**$ 684,147**			**$ 731,802**
CAPITAL PROJECTS													
Improvements - Parks (Developer Reimbursement)	83200			35,000			35,000			35,000			35,000
Improvements - Parks	83200			-			30,000			30,000			30,000
Unit 41 - PID Project	83200			-			-			-			
TOTAL CAPITAL				**$ 35,000**			**$ 65,000**			**$ 65,000**			**$ 65,000**
DEBT SERVICE PAYMENTS													
DEBT SERVICE REFUNDING (2020Ref 2/15/28 Maturity Date)				84,700			49,900			49,900			38,550
FOURTH ISSUE PAYMENT (2014 COs, 08/15/34 Maturity Date)				50,950			38,550			38,550			49,900
FIFTH ISSUE PAYMENT (2021 Cos, 2/15/2041 Maturity Date)				60,925			59,725			59,725			59,725
Fiscal Agent Fees				-			2,500			2,500			2,500
Total Debt Service				196,575			150,675			150,675			150,675
TOTAL EXPENDITURES				**$ 812,473**			**$ 904,337**			**$ 899,822**			**$ 947,477**
ASSESSMENTS		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*	
		Yearly Increase		$0	*Yearly Increase*			*Yearly Increase*		0	*Yearly Increase*		5.0%
RESIDENTIAL B		*919*	*670*	615,730	*958*	*832*	797,056	*967*	*792*	765,806	*958*	*832*	797,056
RESIDENTIAL A		*68*	*804*	54,672	*68*	*998*	67,864	*68*	*950*	64,622	*68*	*998*	67,864
RESIDENTIAL D		*26*	*1,005*	26,130	*26*	*1,247*	32,422	*26*	*1,188*	30,886	*26*	*1,247*	32,422
COMMERCIAL		*18.47*	*2,010*	37,125	26.00	*2,495*	64,870	18.47	*2,376*	43,881	26	*2,495*	64,870
TOTA	30311			733,657			962,212			905,195			962,212
COLLECTION RATE				100%			100%			99%			100%
TOTAL COLLECTIONS				**$ 730,967**			**$ 962,212**			**$ 895,901**			**$ 962,212**
INTEREST INCOME				19,877						19,485			-
MISCELLANEOUS INCOME				1,737						1,947			
INCREASE (DECREASE) IN CASH				**(59,893)**			**57,875**			**17,511**			**14,735**
ENDING FUND BALANCE				**$ 221,097**			**$ 278,972**			**$ 238,609**			**$ 253,344**
Three Month Operating Reserve				145,225			172,166			171,037			182,950
Surplus				75,873			106,806			67,572			70,393

Document Number: 2171831
Document Name: Greenways PID Five Year S

GREENWAYS AT HILLSIDE PUBLIC IMPROVEMENT DISTRICT (27100)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2021/22 AND ESTIMATED 2022/23 TO 2027/28
REVISED 16-Jul-25

APPROVED 7/2/2025

				Estimated 2024/25			Estimated 2025/26			Estimated 2026/27			Estimated 2027/28			Estimated 2028/29		
BEGINNING FUND BALANCE				248,633			317,637			353,981			502,978			724,962		
PROJECTED COSTS			ACREAGE TOTAL			ACREAGE TOTAL			ACREAGE TOTAL			ACREAGE TOTAL			ACREAGE TOTAL			ACREAGE TOTAL
				5.0%			4.0%			4.0%			4.0%			4.0%		
MAINTENANCE & OPERATION:				2.0%			2.0%			2.0%			2.0%			2.0%		
PARK MAINTENANCE COST:			28.75	*25,337*		28.75	*26,852*		28.75	*27,581*		28.75	*28,331*		28.75	*29,105*		28.75
Botanical & Agricultural	51450			2,994			19,477			19,866			20,263			20,669		
Electricity	53150			2,351			4,324			4,410			4,499			4,589		
Water & Sewer	53200			257,880			275,000			286,000			297,440			309,338		
Miscellaneous (unassigned)	61600			21,224			21,640			22,073			22,515			22,965		
Contract Labor	67600			186,178			182,528			186,179			189,902			193,700		
Repair & Maintenance of Improvements	68300			36,414			52,128			53,171			54,234			55,319		
Other Improvements	68312			98,838			100,776			102,792			104,847			106,944		
Repair & Maintenance of Lighting	68318			0			2,500			2,550			2,601			2,653		
Repair & Maintenance of Irrigation	68400			36,720			37,440			38,189			38,953			39,732		
TOTAL MAINTENANCE				$ 642,600			$ 695,813			$ 715,229			$ 735,254			$ 755,908		
ADMINISTRATION:																		
Postage	61200			595			607			619			632			644		
Advertising Public Notices	61300			1,311			1,337			1,363			1,391			1,418		
Professional Collection Contract	62000			9,283			9,465			9,655			9,848			10,045		
PID Management Fees	62015			21,016			22,899			23,357			23,824			24,301		
City Administrative fee	77450			53,632			41,881			42,719			43,573			44,444		
TOTAL ADMINISTRATION				$ 85,838			$ 76,189			$ 77,713			$ 79,267			$ 80,852		
TOTAL MAINTENANCE & OPERATION				$ 728,438			$ 772,002			$ 792,942			$ 814,521			$ 836,760		
CAPITAL PROJECTS																		
Improvements - Parks (Developer Reimbursement)	83200			35,000			35,000			4,312			-			-		
Improvements - Parks	83200			30,000			30,000			30,000			30,000			30,000		
Unit 41 - PID Project	83200						40,000			40,000								
TOTAL CAPITAL				$ 65,000			$ 105,000			$ 74,312			$ 30,000			$ 30,000		
DEBT SERVICE PAYMENTS																		
DEBT SERVICE REFUNDING (2020Ref 2/15/28 Maturity Date)				42,800			42,000			41,200			40,400			40,400		
FOURTH ISSUE PAYMENT (2014 COs, 08/15/34 Maturity Date)				48,850			47,800			51,750			50,550			50,550		
FIFTH ISSUE PAYMENT (2021 Cos, 2/15/2041 Maturity Date)				58,525			62,250			60,900			59,550			59,550		
Fiscal Agent Fees				2,500			2,500			2,500			2,500			2,500		
Total Debt Service				152,675			154,550			156,350			153,000			153,000		
TOTAL EXPENDITURES				$ 946,113			$ 1,031,552			$ 1,023,604			$ 997,521			$ 1,019,760		
ASSESSMENTS		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*		*UNITS*	*RATE*
		Yearly Increase		5.0%	*Yearly Increase*		5.0%	*Yearly Increase*		4.0%	*Yearly Increase*		4.0%	*Yearly Increase*		4.0%	*Yearly Increase*	
RESIDENTIAL B		*958*	*874*	836,909	*957*	*917*	877,569	*1,022*	*954*	974,661	*1,022*	*992*	1,013,647	*1,022*	*1,032*	1,054,193	*1,022*	*1,073*
RESIDENTIAL A		*68*	*1,048*	71,286	*68*	*1,100*	74,827	*68*	*1,144*	77,820	*68*	*1,190*	80,933	*68*	*1,238*	84,170	*68*	*1,287*
RESIDENTIAL D		*26*	*1,310*	34,070	*26*	*1,376*	35,763	*26*	*1,431*	37,194	*26*	*1,488*	38,681	*26*	*1,547*	40,229	*26*	*1,609*
COMMERCIAL		26.00	*2,621*	68,141	28.98	*2,751*	79,737	28.98	*2,861*	82,926	28.98	*2,975*	86,243	28.98	*3,095*	89,693	28.98	*3,218*
TOTA	30311			1,010,406			1,067,896			1,172,601			1,219,505			1,268,285		
COLLECTION RA				100%			100%			100%			100%			100%		
TOTAL COLLECTIONS				$ 1,010,406			$ 1,067,896			$ 1,172,601			$ 1,219,505			$ 1,268,285		
INTEREST INCO				-			-			-			-			-		
MISCELLANEOU																		
INCREASE (DECREASE) IN CASH				64,293			36,344			148,997			221,984			248,525		
ENDING FUND BALANCE				$ 317,637			$ 353,981			$ 502,978			$ 724,962			$ 973,488		
Three Month Operating Reserve				182,109			193,001			198,236			203,630			209,190		
Surplus				135,528			160,981			304,743			521,332			764,298		

Document Number: 2171831
Document Name: Greenways PID Five Year S

GREENWAYS AT HILLSIDE PUBLIC IMPROVEMENT DISTRICT (27100)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2021/22 AND ESTIMATED 2022/23 TO 2027/28
REVISED 16-Jul-25

		Estimated 2029/30			Estimated 2030/31
BEGINNING FUND BALANCE		973,488			1,249,823
			ACREAGE TOTAL		
PROJECTED COSTS		4.0%			4.0%
MAINTENANCE & OPERATION:		2.0%			2.0%
PARK MAINTENANCE COST:		*29,902*	28.75		*30,724*
Botanical & Agricultural	51450	21,082			21,504
Electricity	53150	4,680			4,774
Water & Sewer	53200	321,711			334,580
Miscellaneous (unassigned)	61600	23,424			23,893
Contract Labor	67600	197,574			201,526
Repair & Maintenance of Improvements	68300	56,425			57,554
Other Improvements	68312	109,083			111,265
Repair & Maintenance of Lighting	68318	2,706			2,760
Repair & Maintenance of Irrigation	68400	40,526			41,337
TOTAL MAINTENANCE		**$ 777,213**			**$ 799,191**
ADMINISTRATION:					
Postage	61200	657			670
Advertising Public Notices	61300	1,447			1,476
Professional Collection Contract	62000	10,246			10,451
PID Management Fees	62015	24,787			25,282
City Administrative fee	77450	45,333			46,240
TOTAL ADMINISTRATION		**$ 82,470**			**$ 84,119**
TOTAL MAINTENANCE & OPERATION		**$ 859,682**			**$ 883,310**
CAPITAL PROJECTS					
Improvements - Parks (Developer Reimbursement)	83200	-			-
Improvements - Parks	83200	30,000			30,000
Unit 41 - PID Project	83200				
TOTAL CAPITAL		**$ 30,000**			**$ 30,000**
DEBT SERVICE PAYMENTS					
DEBT SERVICE REFUNDING (2020Ref 2/15/28 Maturity Date)		40,400			40,400
FOURTH ISSUE PAYMENT (2014 COs, 08/15/34 Maturity Date)		50,550			50,550
FIFTH ISSUE PAYMENT (2021 Cos, 2/15/2041 Maturity Date)		59,550			59,550
Fiscal Agent Fees		2,500			2,500
Total Debt Service		153,000			153,000
TOTAL EXPENDITURES		**$ 1,042,682**			**$ 1,066,310**
ASSESSMENTS			*UNITS*	*RATE*	
		4.0%	*Yearly Increase*		4.0%
RESIDENTIAL B		1,096,361	*1,022*	*1,116*	1,140,215
RESIDENTIAL A		87,537	*68*	*1,339*	91,039
RESIDENTIAL D		41,838	*26*	*1,674*	43,511
COMMERCIAL		93,281	28.98	*3,347*	97,012
TOTA	30311	1,319,017			1,371,777
COLLECTION RA		100%			100%
TOTAL COLLECTIONS		**$ 1,319,017**			**$ 1,371,777**
INTEREST INCOI		-			-
MISCELLANEOU					
INCREASE (DECREASE) IN CASH		**276,335**			**305,468**
ENDING FUND BALANCE		**$ 1,249,823**			**$ 1,555,290**
Three Month Operating Reserve		214,921			220,827
Surplus		1,034,902			1,334,463

Document Number: 2171831
Document Name: Greenways PID Five Year S

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8209
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Heritage Hills Public Improvement District (PID). The Heritage Hills PID is generally located at the southwest corner of Soncy and Arden Roads. This ordinance is recommended for approval by a unanimous vote of the Heritage Hills Public Improvement District Advisory Board.

Agenda Item Summary: This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Heritage Hills Public Improvement District (PID). The Heritage Hills PID is generally located at the southwest corner of Soncy and Arden Roads. This ordinance is recommended for approval by a unanimous vote of the Heritage Hills Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Heritage Hills Budget and five-year service plan

Funding Summary: Heritage Hills Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Heritage Hills PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8209

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Heritage Hills Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District’s boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Heritage Hills Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

Heritage Hills Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Heritage Hills Public Improvement District are as follows:

Vicinity- north of Hollywood Road, east of Helium Road, south of Arden Road and west of Soncy Rd/Loop 335.

A 590.93 acre tract of land located in Section 65, Block 9, BS&F Survey, Randall County, Texas being a portion of a 662.34 acre tract whose warranty deed is recorded in Clerks' File Number 2008005957 of the Official Public Records of Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Heritage Hills Public Improvement District is $635,010. Such cost will be apportioned over the development as follows:

Cost of Maintenance $491,434

Debt Service Obligation..$91,300

Administration Expense..$52,276

Total $635,010

C. This year's assessment will total $504,444. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to $0.08 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to $0.08 multiplied by the total square footage of the lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as

delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.

3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

HERITAGE HILLS PUBLIC IMPROVEMENT DISTRICT (27110)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2022/23 AND ESTIMATED 2023/24 TO 2027/28
REVISED 18-Aug-25

Approved 06/25/24

Entered 06-25-24

				Actual 2022/23			Budget 2023/24			Revised 2023/24			Proposed 2024/25
BEGINNING FUND BALANCE				$ 349,974			$ 950,766			$ 950,766			$ 967,949
	INFLATION						2.00%			2.00%			2.00%
PROJECTED COSTS		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL	
MAINTENANCE & OPERATION:													
PARK MAINTENANCE COST:		-	140,336	-	32,000	172,336	1.11219	-	140,336	2.99745	32,000	172,336	1.28902
Electricity	53150			$ -			$ 7,322			$ 411			$ 7,600
Water & Sewer	53200			27,264			40,800			39,630			50,000
Contract/Temporary Labor	67600			85,216			76,342			66,666			76,400
B&A - General (flowerbeds)	51452			-			-			-			5,000
B&A - Tree Care	51454			-			-			-			5,000
Repair & Maintenance of Improvements	68300			7,932			20,400			7,280			20,400
Repair & Maintenance of Irrigation	68400			3,904			10,000			5,464			10,200
Improvements - Parks	83200			1,052,694			-			274,074			-
TOTAL MAINTENANCE				**$ 1,177,010**			**$ 154,864**			**$ 393,525**			**$ 174,600**
ADMINISTRATION													
Postage	61200			$ -			$ 240			$ -			$ 240
Advertising - Public Notices	61300			1,357			1,099			1,182			1,099
Professional - Collection Contract	62000			5,808			5,710			6,592			8,000
PID Management Fees (Private)							20,000			9,594			20,400
City Admin Fee	77450			2,364			9,758			9,758			17,805
TOTAL ADMIN				**$ 2,240,773**			**$ 171,912**			**$ 680,837**			**$ 47,544**
TOTAL MAINTENANCE & OPERATION				**$ 1,186,539**			**$ 191,670**			**$ 420,651**			**$ 222,144**
Debt Service	92150						90,803			90,803			93,300
DEBT SERVICE				**$ -**			**$ 90,803**			**$ 90,803**			**$ 93,300**
TOTAL EXPENDITURES				**$ -**			**$ 90,803**			**$ 90,803**			**$ 315,444**
Bond Proceeds	39810			$ 1,250,000						$ -			
		UNTS	RATE		UNTS	RATE		UNTS	RATE		UNTS	RATE	
RESIDENTIAL	**4860225**	4,623,765	0.0800	$ 478,505	4,913,261	0.0800	$ 393,061	4,913,261	0.0800	$ 393,061	5,312,298	0.0800	$ 424,984
COMMERCIAL		-	0.0800		-	0.0800	-	-	0.0800	-	-	0.0800	-
MULTIFAMILY	**428789**	428,789	0.0800		428,789	0.0800	34,303	428,789	0.0800	34,303	428,789	0.0800	34,303
CHURCH													
COLLECTION RATE				100.00%			100.00%			112.10%			100.00%
TOTAL COLLECTIONS	30311			$ 478,505			$ 427,364			$ 479,077			$ 459,287
INTEREST INCOME	**0.00%**			58,826			-			49,560			-
Increase/Decrease in Cash				600,792			235,694			17,183			143,843
ENDING FUND BALANCE				**$ 950,766**			**$ 1,186,460**			**$ 967,949**			**$ 1,111,792**
THREE MONTH OPERATING RESERVE				*296,635*			*47,918*			*(129,109)*			*55,536*
SURPLUS				*654,131*			*1,138,542*			*1,097,058*			*1,056,256*

				Estimated 2025/26			Estimated 2026/27			Estimated 2027/28			Estimated 2028/29
BEGINNING FUND BALANCE				$ 1,111,792			$ 981,227			$ 1,180,498			$ 1,317,064
	INFLATION			4.00%			2.00%			2.00%			2.00%
PROJECTED COSTS		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL	
MAINTENANCE & OPERATION:													
PARK MAINTENANCE COST:			172,336	3.15494	-	172,336	1.25263	-	172,336	1.59980	-	172,336	1.29361
Electricity	53150			$ 2,000			$ 2,040			$ 2,081			$ 2,122
Water & Sewer	53200			70,000			51,000			71,400			52,020
Contract/Temporary Labor	67600			76,400			77,928			79,487			81,076
B&A - General (flowerbeds)	51452			5,000									
B&A - Tree Care	51454			10,000									
Repair & Maintenance of Improvements	68300			56,216			20,808			57,340			21,224
Repair & Maintenance of Irrigation	68400			10,608			10,820			11,037			11,257
Improvements - Parks	83200			261,210			-			-			-
TOTAL MAINTENANCE				**$ 491,434**			**$ 162,596**			**$ 221,344**			**$ 167,700**
ADMINISTRATION													
Postage	61200			$ 240			$ 245			$ 245			$ 250
Advertising - Public Notices	61300			1,143			1,121			1,166			1,143
Professional - Collection Contract	62000			8,000			8,160			8,323			8,323
PID Management Fees (Private)				28,000			28,560			29,131			29,714
City Admin Fee	77450			14,893			15,191			15,495			15,805
TOTAL ADMIN				**$ 52,276**			**$ 53,277**			**$ 54,360**			**$ 55,235**
TOTAL MAINTENANCE & OPERATION				**$ 543,710**			**$ 215,873**			**$ 275,704**			**$ 222,935**
Debt Service	92150			91,300			89,300			92,175			89,925
DEBT SERVICE				**$ 91,300**			**$ 89,300**			**$ 92,175**			**$ 89,925**
TOTAL EXPENDITURES				**$ 635,010**			**$ 305,173**			**$ 367,879**			**$ 312,860**
Bond Proceeds	39810												
		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE	
RESIDENTIAL	**4860225**	5,773,530	0.0800	$ 461,882	5,773,530	0.0800	$ 461,882	5,773,530	0.0800	$ 461,882	5,773,530	0.0800	$ 461,882
COMMERCIAL		-	0.0800	-	-	0.0800	-	-	0.0800	-	-	0.0800	-
MULTIFAMILY	**428789**	532,026	0.0800	42,562	532,026	0.0800	42,562	532,026	0.0800	42,562	532,026	0.0800	42,562
CHURCH													
COLLECTION RATE				100.00%			100.00%			100.00%			100.00%
TOTAL COLLECTIONS	30311			$ 504,444			$ 504,444			$ 504,444			$ 504,444
INTEREST INCOME	**0.00%**			-			-			-			-
Increase/Decrease in Cash				(130,565)			199,272			136,566			191,585
ENDING FUND BALANCE				**$ 981,227**			**$ 1,180,498**			**$ 1,317,064**			**$ 1,508,649**
THREE MONTH OPERATING RESERVE				*135,927*			*53,968*			*68,926*			*55,734*
SURPLUS				*845,299*			*1,126,530*			*1,248,138*			*1,452,915*

Debt Service Balances	*9/30/2022 Balance*	2024/25 Payments	*9/30/2023 Balance*	2025/26 Payments	*9/30/2024 Balance*	2026/27 Payments	*9/30/2025 Balance*	2027/28 Payments	*9/30/2026 Balance*	2028/29 Payments
2023 Issue (2/15/23) $1,165,000										
Principal (paid in full in 2043)	*1,165,000*	10,000	*1,155,000*	40,000	*1,115,000*	40,000	*1,075,000*	40,000	*1,035,000*	45,000
Interest		78,803		49,300		49,300		47,300		45,175
Fiscal Agent		2,000		2,500		2,500		2,500		2,500
Total Debt Service		90,803		91,800		89,300		87,300		90,175

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, and Fiscal Responsibility
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8210
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Pinnacle Public Improvement District (PID). The Pinnacle PID is generally located at the northeast corner of Bell Street and West Sundown Lane. This ordinance is recommended for approval by a unanimous vote of the Pinnacle Public Improvement District Advisory Board.

Agenda Item Summary: This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Pinnacle Public Improvement District (PID). The Pinnacle PID is generally located at the northeast corner of Bell Street and West Sundown Lane. This ordinance is recommended for approval by a unanimous vote of the Pinnacle Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Pinnacle Budget and five-year service plan

Funding Summary: The Pinnacle Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Pinnacle PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8210

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE PINNACLE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Pinnacle Hills Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District’s boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Pinnacle Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____

Cole Stanley, Mayor

ATTEST:

____

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____

Bryan McWilliams, City Attorney

EXHIBIT

Pinnacle Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Pinnacle Public Improvement District are as follows:

Vicinity- South of Hollywood Road/Loop 335, west of Western Street, north of Sundown Land, and east of Bell Street.

Being a 510.66 acre tract of land located in Section 3, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Pinnacle Public Improvement District is $1,192,413. Such cost will be apportioned over the development as follows:

Cost of Maintenance $102,025

Administration Expense..$10,430

Debt Service Obligation..$79,958

Developer Reimbursement..$1,000,000

Total $1,192,413

C. The total estimated revenues will be $1,122,594 including a bond issuance of $1,000,000 along with this year's assessments of $122,594.00. The method of assessment will be to divide the total maintenance, operational, and administrative costs, as well as maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to $0.10 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to $0.10 multiplied by the total square footage of the lot for the first 43,560 square feet. Any portion of the lot that exceeds 43,560 will be assessed at a rate that is equal to 20% of the rate for Residential Property.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

PINNACLE PUBLIC IMPROVEMENT DISTRICT (27050)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2022/23 AND ESTIMATED 2025/26 TO 2028/29
REVISED

18-Aug-25

			Proposed 2024/25 (Approved 07/10/24)	Estimated 2025/26 (Approved 6/5/2025)	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30	Estimated 2030/31
	BEGINNING FUND BALANCE		285,780	296,642	224,323	228,556	199,346	161,464	198,381
			2.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
PROJECTED COSTS	SQ FT NEW		-	-	-	17,837	-	-	45,130
	SQ FT TOTAL		78,362	78,362	78,362	96,199	96,199	96,199	141,329
MAINTENANCE & OPERATION: PARK MAINTENANCE COST:			1.4258	1.4829	1.5422	1.6039	1.6680	1.7348	1.8042
	Electricity	53150	$ 3,300	$ 3,432	$ 3,569	$ 4,557	$ 4,739	$ 4,929	$ 7,531
	Water & Sewer	53200	$ 14,489	$ 15,069	$ 15,671	$ 20,008	$ 20,808	$ 21,641	$ 33,065
	PID Management Fees (private)	62015	$ 16,000	$ 16,640	$ 17,306	$ 22,095	$ 22,978	$ 23,897	$ 36,513
	PID Maintenance Oversight (private)	62015	$ 8,760	$ 9,110	$ 9,475	$ 12,097	$ 12,581	$ 13,084	$ 19,991
	Temporary/Contract Labor - Landscape Maintenance	67600	$ 49,090	$ 44,254	$ 53,096	$ 67,789	$ 70,500	$ 73,320	$ 112,026
	B&A - General	51452	$ 2,000	$ 2,080	$ 2,163	$ 2,762	$ 2,872	$ 2,987	$ 4,564
	B&A - Tree Care	51454	$ 3,500	$ 3,640	$ 3,786	$ 4,833	$ 5,027	$ 5,228	$ 7,987
	Repair & Maintenance - Improvements	68300	$ 5,000	$ 5,200	$ 5,408	$ 6,905	$ 7,181	$ 7,468	$ 11,410
	Repair & Maintenance Other Improvements	68312	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Repair & Maintenance Irrigation	68400	$ 2,500	$ 2,600	$ 2,704	$ 3,452	$ 3,590	$ 3,734	$ 5,705
	Improvements	83200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL MAINTENANCE			$ 104,639	$ 102,025	$ 113,178	144,497	$ 150,277	$ 156,288	$ 238,792
ADMINISTRATION									
	Postage	61200	$ 104	$ 108	$ 113	$ 144	$ 149	$ 155	$ 237
	Advertising - Public Notices	61300	$ 364	$ 379	$ 394	$ 503	$ 523	$ 544	$ 831
	Professional - Collection Contract	62000	$ 867	$ 902	$ 938	$ 1,197	$ 1,245	$ 1,295	$ 1,979
	City Admin Fee	77450	$ 5,758	$ 9,041	$ 6,228	$ 7,951	$ 8,269	$ 8,600	$ 13,140
TOTAL ADMINISTRATION			$ 7,093	$ 10,430	$ 7,672	$ 9,795	$ 10,187	$ 10,594	$ 16,187
	TOTAL MAINTENANCE & OPERATION		$ 111,732	$ 112,455	$ 120,850	$ 154,292	$ 160,463	$ 166,882	$ 254,979
	Bond Proceeds	39810	-	1,000,000	-	-	-	-	-
	Developer Reimbursements	83200	-	1,000,000	-	-	-	-	-
	2025 Debt Service Issue (2/15/45 mat)		-	79,958	79,958	79,958	79,958	79,958	79,958
	Fiscal Agent Fees			2500	2500	2500	2500	2500	2,500
	Total Debt Service	92150	-	82,458	79,958	79,958	82,458	82,458	82,458
TOTAL EXPENDITURES			$ 111,732	$ 1,194,913	$ 200,808	$ 234,250	$ 242,921	$ 249,340	$ 337,437

ASSESSMENTS		2024/25 UNITS	RATE	2024/25	2025/26 UNITS	RATE	2025/26	2026/27 UNITS	RATE	2026/27	2027/28 UNITS	RATE	2027/28	2028/29 UNITS	RATE	2028/29	2029/30 UNITS	RATE	2029/30	2030/31 UNITS	RATE	2030/31
	RESIDENTIAL	1,225,942	0.1000	122,594	1,225,942	0.1000	122,594	2,050,398	0.1000	205,040	2,050,398	0.1000	205,040	2,050,398	0.1000	205,040	2,862,565	0.1000	286,256	2,862,565	0.1000	286,256
	CISD PROPERTY (EXEMPTED)	-	0.0000	-	-	0.0000	-	-	0.0000	-	-	0.0000	-	-	0.0000	-	-	0.0000	-	-	0.0000	-
	OTHER PROPERTY (>43,560 SQ FT)	-	0.0120	-	-	0.0120	-	-	0.0120	-	-	0.0120	-	-	0.0120	-	-	0.0120	-	-	0.0120	-

			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	TOTAL ASSESSMENTS								
	INTEREST INCOME								
COLLECTION RATE			100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS			$ 122,594	$ 1,122,594	$ 205,040	$ 205,040	$ 205,040	$ 286,256	$ 286,256
	INTEREST INCOME	37110	-	-	-	-	-	-	-
	Prepaid by Developer								
	Prior Yr Collection - Randall Co	30322							
Increase/Decrease in Cash			10,862	(72,319)	4,232	(29,210)	(37,882)	36,917	(51,180)
ENDING FUND BALANCE			296,642	224,323	228,556	199,346	161,464	198,381	147,200
THREE MONTH OPERATING RESERVE			*27,933*	*28,114*	*50,202*	*58,562*	*60,730*	*62,335*	*84,359*
SURPLUS			268,709	196,210	178,354	140,783	100,734	136,046	62,841

Developer Reimbursement		Rate	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	Beg Balance		4,043,881	4,175,307	4,311,004	4,451,112	4,595,773	4,745,136	4,899,353
	Additional Principal		-	-	-	-	-	-	-
	Interest	3.25%	131,426	135,697	140,108	144,661	149,363	154,217	159,229
	Payments		-	1,000,000	-	79,958	79,958	79,958	79,958
	End Balance		4,175,307	3,311,004	4,451,112	4,515,815	4,665,178	4,819,395	4,978,624
	Principal		4,043,881	4,043,881	4,043,881	4,043,881	4,043,881	4,043,881	4,043,881
	Interest		131,426	267,124	407,231	551,892	701,255	855,472	1,014,701
			-	(1,000,000)	-	(79,958)	(79,958)	(79,958)	(79,958)

				9/30/2021	*9/30/2023*	2024/25		*9/30/2024*	2025/26		*9/30/2025*	2026/27		*9/30/2026*	2027/28		*9/30/2027*	2028/29		*9/30/2027*	2029/30		*9/30/2027*	2030/31
2025 Issue (4/1/2045) $1,000,000							1		$79,699.19	2		$79,699.19	3		$79,699.19	4		$79,699.19	5		$79,699.19	6		$79,699.19
$	1,000,000.00	Principal	(paid in full in 2045)	*1,000,000*	*1,000,000*	-	*1,000,000*		35,000	*965,000*		30,000	*935,000*		35,000	*900,000*		35,000	*865,000*		35,000	*830,000*		40,000
	4.92%	Interest				-			44,958			47,500			45,875			44,125			42,375			40,500
	20								79,958			77,500			80,875			79,125			77,375			80,500
	1																							
Fiscal Agent						2,500			2,500			2,500			2,500			2,500			2,500			2,500
						2,500			82,458			80,000			83,375			81,625			79,875			83,000

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, and Fiscal Responsibility
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8211
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is generally located at the northwest corner of Amarillo Boulevard West and Research Street. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Advisory Board.

Agenda Item Summary: This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is generally located at the northwest corner of Amarillo Boulevard West and Research Street. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Point West Budget and five-year service plan

Funding Summary: Point West Public Improvement District is funded through an annual property assessment fee paid by business owners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Point West boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8211

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE POINT WEST PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Point West Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Point West Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., signs), and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

Point West Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Point West Public Improvement District are as follows:

> A 165.66-acre tract, a 4.20-acre tract, and a 1.81-acre tract of land, all being situated in Section 43, Block 9, BS&F Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Point West Public Improvement District is $86,502. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation	$77,671
Administration Expense	$8,830
Total	$86,502

C. This year's assessment will total $52,000. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as maintenance reserves based on percentage of total square footage of property owned within the PID boundary.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.
4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

POINT WEST PUBLIC IMPROVEMENT DISTRICT (27510)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2020/21 AND ESTIMATED 2021/22 TO 2026/27
POINT WEST PUBLIC IMPROVEMENT DISTRICT (27510)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2023/24 AND ESTIMATED 2025/26 TO 2030/31
REVISED 18-Aug-25

		Actual 2023/24	Budget 2024/25	Revised 2024/25	Approved 6/10/2025 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30	Estimated 2030/31
BEGINNING FUND BALANCE		320,685	346,214	346,214	346,301	311,799	273,837	232,277	186,974	137,779
PROJECTED COSTS										
		Inflation		4%						
MAINTENANCE & OPERATION:										
PARK MAINTENANCE COST										
Botany & Agriculture	51450	-	-	-	-	-	-	-	-	-
Electricity	53150	1,810	2,101	1,310	2,416	2,513	2,613	2,718	2,826	2,939
Water & Sewer	53200	22,115	12,860	8,453	13,760	14,310	14,883	15,478	16,097	16,741
Contract/Temporary Labor	67600	12,200	35,000	44,116	46,000	47,840	49,754	51,744	53,813	55,966
Repair & Maintenance of Improvements	68300	-	2,207	-	2,295	2,387	2,483	2,582	2,685	2,793
Other Improvements	68312	-	8,000	-	8,000	8,320	8,653	8,999	9,359	9,733
R & M - Irrigation	68400	416	5,000	6,259	5,200	5,408	5,624	5,849	6,083	6,327
TOTAL MAINTENANCE		36,541	65,168	60,138	77,671	80,778	84,009	87,370	90,864	94,499
ADMINISTRATION										
Postage	61200		17	-	18	18	19	20	21	22
Advertising - Public Notices	61300	51	420	308	437	454	472	491	511	531
City Admin Fee	77450	1,496	6,013	5,084	8,376	8,711	9,059	9,422	9,799	10,191
Professional Collection Contract	62000	232		232	-	-	-	-	-	-
TOTAL ADMIN					8,830	9,184	9,551	9,933	10,330	10,744
TOTAL MAINTENANCE & OPERATION		38,320	71,618	65,762	86,502	89,962	93,560	97,303	101,195	105,243
TOTAL EXPENDITURES					86,502	89,962	93,560	97,303	101,195	105,243
				0.00%						
ASSESSMENTS **LOTS** 32	$ 1,625	52,922	52,000	50,210	52,000	52,000	52,000	52,000	52,000	52,000
Interest Income	37110	10,927	-	15,638	10,389	9,354	8,215	-	-	-
COLLECTION RATE		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	30310	52,922	52,000	50,210	52,000	52,000	52,000	52,000	52,000	52,000
ENDING FUND BALANCE		346,214	326,596	346,301	311,799	273,837	232,277	186,974	137,779	84,537
Three Month Operating Reserve		*9,580*	*17,905*	*16,440*	*21,625*	*22,490*	*23,390*	*24,326*	*25,299*	*26,311*
Surplus		*336,634*	*308,692*	*329,860*	*290,174*	*251,347*	*208,887*	*162,648*	*112,481*	*58,226*

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8212
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID). The Quail Creek PID is generally located at the intersection of Clear Meadow Circle and Plum Creek Drive. This ordinance is recommended for approval by a unanimous vote of the Quail Creek Public Improvement District Advisory Board.

Agenda Item Summary: This is a public hearing and first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Quail Creek Public Improvement District (PID). The Quail Creek PID is generally located at the intersection of Clear Meadow Circle and Plum Creek Drive. This ordinance is recommended for approval by a unanimous vote of the Quail Creek Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Quail Creek Budget and five-year service plan

Funding Summary: Quail Creek Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Quail Creek PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted

ORDINANCE NO. 8212

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Quail Creek Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Quail Creek Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., common area sidewalks, brick dumpster enclosures, street lights) and non-manmade, living improvements (i.e., plants) within the District;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will continue to be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT A

Quail Creek Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Quail Creek Public Improvement District are as follows:

> All that portion of property containing a total area of 20,072 square feet and designated as Common Area 1, Common Area 2, and Common Area 3 as shown on the subdivision plat Quail Creek Addition, Unit No. 25, an addition to the City of Amarillo and being located in Section 25, Block 9, B.S. & F. Survey, Potter County, Texas, as described in the instrument of record in Volume 3695, Page 43 of the Official Public Records of Potter County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Quail Creek Public Improvement District is $12,882. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation $11,055

Administration Expense...$1,827

Total $12,882

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 29 platted lots. This year's assessment will total $13,050 ($450 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT (27610)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2023/24 AND ESTIMATED 2025/26 TO 2030/31
REVISED 18-Aug-25

			Actual 2023/24	Budget 2024/25	Revised 2024/25	Aprroved 6/10/2025 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30	Estimated 2030/31
BEGINNING FUND BALANCE			11,977	10,312	10,312	8,801	8,969	8,621	7,738	6,297	4,277
PROJECTED COSTS											
		4.00%									
MAINTENANCE & OPERATION:											
PARK MAINTENANCE COST											
Electricity	**53150**		255	263	293	271	282	293	305	317	330
Water & Sewer	**53200**		3,690	3,985	4,863	5,203	5,411	5,628	5,853	6,087	6,330
Contract/Temporary Labor	**67600**		3,541	4,500	3,540	4,500	4,680	4,867	5,062	5,264	5,475
Repair & Maintenance of Improvements	**68300**		-	1,040	-	1,082	1,125	1,170	1,217	1,265	1,316
Repair & Maintenance - Irrigation	**68400**		-	-	-	-	-	-	-	-	-
83200 Improvements	**83200**		-	-	-	-	-	-	-	-	-
TOTAL MAINTENANCE			7,485	9,788	8,696	11,055	11,498	11,958	12,436	12,933	13,451
ADMINISTRATION											
Postage	**61200**		306	21	-	22	23	24	25	26	27
Advertising - Public Notices	**61300**		772	1,122	236	1,167	1,214	1,262	1,313	1,365	1,420
City Admin Fee	**77450**		4,522	2,180	3,559	638	664	690	718	746	776
Loss on Bad Debt	**78230**		-	-	-	-	-	-	-	-	-
Professional Collection Contract	**62000**		240	-	240	-	-	-	-	-	-
TOTAL ADMIN						1,827	1,900	1,976	2,055	2,137	2,222
TOTAL MAINTENANCE & OPERATION			13,325	13,111	12,731	12,882	13,397	13,933	14,491	15,070	15,673
ASSESSMENTS	**LOTS 29**	$ 400	11,660	$ 400 11,600	$ 400 11,600	$ 450 13,050	$ 450 13,050	$ 450 13,050	$ 450 13,050	$ 450 13,050	$ 450 13,050
COLLECTION RATE			100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	**30310**		11,660	11,600	11,600	13,050	13,050	13,050	13,050	13,050	13,050
INTEREST INCOME		**0.00%**	-	-	-	-	-	-	-	-	-
ENDING FUND BALANCE			10,312	8,801	9,181	8,969	8,621	7,738	6,297	4,277	1,654
THREE MONTH OPERATING RESERVE			*3,331*	*521*	*3,183*	*3,221*	*3,349*	*3,483*	*3,623*	*3,768*	*3,918*
SURPLUS			*6,981*	*8,280*	*5,998*	*5,748*	*5,272*	*4,255*	*2,674*	*509*	*(2,265)*

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8213
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is generally located in the northeast corner of Helium and Hillside Roads. This ordinance is recommended for approval by a unanimous vote of the Town Square Public Improvement District Advisory Board.

Agenda Item Summary: This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Town Square Public Improvement District (PID). The Town Square PID is generally located in the northeast corner of Helium and Hillside Roads. This ordinance is recommended for approval by a unanimous vote of the Town Square Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Town Square Budget and five-year service plan

Funding Summary: Town Square Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Town Square PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8213

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Town Square Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Town Square Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

Town Square Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Town Square Public Improvement District are as follows:

A 409.29 acre tract and a 19.38 acre tract of land being situated in Section 63, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Town Square Public Improvement District is $950,554. Such cost will be apportioned over the development as follows:

Cost of Maintenance $747,196

Administration Expense..$3,358

Developer Reimbursement..$200,000

Total $950,554

C. This year's assessment will total $236,816. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as, maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to $0.1111 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to $0.1111 multiplied by the total square footage of the lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

TOWN SQUARE PUBLIC IMPROVEMENT DISTRICT (27900)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2023/24 AND ESTIMATED 2025/26 TO 2030/31
REVISED 18-Aug-25

				Actual 2023/24			Budget 2024/25			Revised 2024/25		
BEGINNING FUND BALANCE				1,089,652			1,280,164			1,280,164		
		INFLATION					4%			4.00%		
PROJECTED COSTS		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL
MAINTENANCE & OPERATION:												
PARK MAINTENANCE COST:		143,040	326,717	0.0159	143,040	326,717	1.1950	143,040	326,717	0.1844	52,762	379,479
Electricity	**53150**			-			10,853			-		
Water & Sewer	**53200**			-			96,937			-		
Contract/Temporary Labor	**67600**			-			46,361			-		
Repair & Maint of Improvements	**68300**			-			32,664			-		
Other Improvements	**68312**			-			-			-		
Improvements	**83200**			-			200,000			55,982		
TOTAL MAINTENANCE				-			386,815			55,982		
ADMINISTRATION												
Postage	**61200**			307			74					
Advertising - Public Notices	**61300**			428			731					
Collection Contract	**62000**			560			1,096			1,228		
City Admin Fee	**77450**			3,910			1,725			3,037		
TOTAL ADMIN							3,626			4,265		
TOTAL MAINTENANCE & OPERATION				5,205			390,441			60,247		
Developer Reimbursement	**83200**						200,000			-		
TOTAL EXPENDITURES												
ASSESSMENTS												
		UNTS	RATE		UNTS	RATE		UNTS	RATE		UNTS	RATE
RESIDENTIAL		516,803	0.1111	57,417	516,588	0.1111	57,393	516,588	0.1111	57,393	886,736	0.1111
COMMERCIAL		978,827	0.1111	108,748	1,244,822	0.1111	138,300	1,244,822	0.1111	138,300	1,244,822	0.1111
MULTIFAMILY		-	-	-	-	-	-	-	-	-	-	-
CHURCH		-	0.1111	-	-	0.1111	-	-	0.1111	-	-	0.1111
COLLECTION RATE				117.78%			99.93%			99.93%		
TOTAL COLLECTIONS	**30311**			195,717			190,000			202,325		
P&I Randall County Assessor	**30332**			597			-			7,668		
Interest Income	**37110**			55,186			-			37,154		
INTEREST INCOME	**0.00%**			-			-			-		
Increase/Decrease in Cash				246,295			(200,441)			186,900		
ENDING FUND BALANCE				1,280,164			279,650			1,422,242		
THREE MONTH OPERATING RESERVE				*1,301*			*97,610*			*15,062*		
SURPLUS				*1,278,863*			*231,573*			*1,407,180*		

Approved 6/42/2025 Proposed 2025/26			Estimated 2026/27			Estimated 2027/28			Estimated 2028/29			Estimated 2029/30			Estimated 2030/31
1,422,242			708,504			566,092			481,826			384,723			280,870
4.00%			4.00%			4.00%			4.00%			2.00%			4.00%
	NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL		NEW	SQ FT TOTAL	
1.9779	-	379,479	0.8132	-	379,479	0.8457	-	379,479	0.8795	-	379,479	0.8973	-	379,479	0.9332
11,287			11,739			12,208			12,696			12,950			13,468
103,723			107,871			112,186			116,674			119,007			123,768
48,215			50,144			52,150			54,236			55,321			57,533
33,971			35,329			36,743			38,212			38,977			40,536
-			-			-			-			-			-
550,000			100,000			104,000			108,160			110,323			114,736
747,196			305,084			317,287			329,978			336,578			350,041
77			80			83			87			90			94
760			791			822			855			889			925
1,140			1,185			1,233			1,282			1,333			1,387
1,381			1,436			1,494			1,553			1,616			1,680
3,358			3,492			3,632			3,777			3,928			4,086
750,554			308,576			320,919			333,756			340,506			354,127
200,000															
950,554			308,576			320,919			333,756			340,506			354,127
	UNTS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE	
98,516	886,736	0.1111	98,516	886,736	0.1111	98,516	886,736	0.1111	98,516	886,736	0.1111	98,516	886,736	0.1111	98,516
138,300	1,244,822	0.1111	138,300	1,244,822	0.1111	138,300	1,244,822	0.1111	138,300	1,244,822	0.1111	138,300	1,244,822	0.1111	138,300
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	0.1111	-	-	0.1111	-	-	0.1111	-	-	0.1111	-	-	0.1111	-
99.93%			99.93%			99.93%			99.93%			99.93%			99.93%
236,816			166,164			236,653			236,653			236,653			236,653
-			-			-			-			-			-
(713,738)			(142,412)			(84,266)			(97,103)			(103,853)			(117,474)
708,504			566,092			481,826			384,723			280,870			163,396
187,638			*77,144*			*80,230*			*83,439*			*85,127*			*88,532*
520,866			*488,948*			*401,596*			*301,284*			*195,743*			*74,865*

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8214
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is generally located at the intersection of Tutbury Court and Van Winkle Drive. This ordinance is recommended for approval by a unanimous vote of the Tutbury Public Improvement District Advisory Board.

Agenda Item Summary: This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is generally located at the intersection of Tutbury Court and Van Winkle Drive. This ordinance is recommended for approval by a unanimous vote of the Tutbury Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 Tutbury Budget and five-year service plan

Funding Summary: Tutbury Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Tutbury PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Finance, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8214

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE TUTBURY PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Tutbury Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, The City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District’s boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Tutbury Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, as amended, unless otherwise requested by the Board or its designee not to pay a proposed invoice.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

Tutbury Public Improvement District

Budget: Fiscal Year 2025-2026

A. The boundaries of the Tutbury Public Improvement District are as follows:

> A 5.27-acre tract of land out of a 196.075 acre tract of land according to that certain Correction Warranty Deed recorded in Volume 1596, Page 135, of the Deed Records of Randall County, Texas, situated in the northeast portion of Section 40, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and administrative fees proposed for the Tutbury Public Improvement District is $33,517. Such cost will be apportioned over the development as follows:

Cost of Maintenance and Operation $29,603

Administration Expense...$3,914

Total $33,517

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as maintenance reserves equally among the 24 platted lots. This year's assessment will total $28,800 ($1,200 per lot).

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.
3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

TUTBURY PUBLIC IMPROVEMENT DISTRICT (27400)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2023/24 AND ESTIMATED 2025/26 TO 2030/31
REVISED 18-Aug-25

		Actual 2023/24	Budget 2024/25	Revised 2024/25	Approved 6/11/2025 Proposed 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30	Estimated 2030/31
BEGINNING FUND BALANCE		32,600	21,821	21,821	35,728	31,012	24,574	16,866	7,770	(2,843)
			4.00%							
PROJECTED COSTS										
MAINTENANCE & OPERATION:										
Electricity	53150	345	340	417	$ 430	447	465	484	503	523
Water & Sewer	53200	3,875	3,626	3,900	$ 4,173	4,340	4,514	4,694	4,882	5,077
Lawncare Maintenance - Annual	67600	7,843	11,382	10,718	$ 10,000	10,400	10,816	11,249	11,699	12,167
Repair & Maintenance - Improvements	68300	1,609	5,000	1,114	$ 3,000	3,500	3,500	3,570	3,713	3,861
Other Improvements	68312	-	-	-	$ 8,000	8,320	8,653	8,999	9,359	9,733
Repair & Maintenance - Irrigation	68400	4,520	1,040	3,572	$ 1,000	1,040	1,082	1,125	1,170	1,217
Tree Care	51454				$ 3,000	3,120	3,245	3,375	3,510	3,650
Improvements	83200	-	-	-	-	-	-	-	-	-
TOTAL MAINTENANCE		18,191	21,388	19,721	29,603	31,168	32,275	33,495	34,835	36,228
ADMINISTRATION										
Postage	61200	304	16	-	$ 17	17	18	19	19	20
Advertising - Public Notices	61300	246	366	246	$ 381	396	412	428	445	463
Professional - Collection Contract	62000	6,883	250	474	$ 260	270	281	292	304	316
City Admin Fee	77450	5,097	4,856	4,612	$ 3,256	3,386	3,522	3,663	3,809	3,961
TOTAL MAINTENANCE & OPERATION		30,722	26,876	25,053	33,516	35,238	36,507	37,897	39,413	40,989
ASSESSMENTS LOTS	24	$ 779 18,696	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800	$ 1,200 28,800
COLLECTION RATE		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	30311	18,696	28,800	37,896	28,800	28,800	28,800	28,800	28,800	28,800
INTEREST INCOME 0.00%	37110	1,246	-	1,064	-	-	-	-	-	-
Increase/Decrease in Cash		(10,779)	1,924	13,907	(4,716)	(6,438)	(7,707)	(9,097)	(10,613)	(12,189)
ENDING FUND BALANCE		21,821	23,745	35,728	31,012	24,574	16,866	7,770	(2,843)	(15,032)
THREE MONTH OPERATING RESERVE		*7,680*	*6,893*	*6,263*	*8,379*	*8,809*	*9,127*	*9,474*	*9,853*	*10,247*
SURPLUS		*14,141*	*16,852*	*29,465*	*22,633*	*15,765*	*7,742*	*(1,704)*	*(12,696)*	*(25,279)*

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8215
This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID). The Vineyards PID is generally located at the northwest corner of West Hastings Avenue and Broadway Drive. This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board.

Agenda Item Summary: This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Vineyards Public Improvement District (PID). The Vineyards PID is generally located at the northwest corner of West Hastings Avenue and Broadway Drive. This ordinance is recommended for approval by a unanimous vote of the Vineyards Public Improvement District Advisory Board.

Requested Action: For City Council to approve the second and final reading of the Ordinance adopting the 2025/2026 the Vineyards Budget and five-year service plan

Funding Summary: Vineyards Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Vineyards PID boundary regarding this item. To date, City staff have not received any comments regarding this request. City Council held a public hearing and passed this ordinance upon first reading by a 5-0 vote on August 26, 2025.

Staff Recommendation: Legal, Fiannce, and PID Coordinator have reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8215

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE VINEYARDS PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within The Vineyards Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Vineyards Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs of improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost of the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 26th day of August 2025; and PASSED on Second and Final Reading on this 9th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

EXHIBIT

The Vineyards Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of The Vineyards Public Improvement District are as follows:

A 145.446 acre tract of land and a 8.622 acre tract of land all in Section 191, Block 2, AB&M Survey, Potter County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Vineyards Public Improvement District is $588,721. Such costs will be apportioned over the development as follows:

Cost of Maintenance and Operation………………………………………………$37,847

Administrative Expense……………………………………………………………$5,958

Debt Service Obligation...$44,916

Developer Reimbursements $500,000

Total……………………………………………………………………………….$588,72

1

C. The method of assessment is to divide the total maintenance, operational, and administrative costs, as well as, maintenance reserves equally among the 319 platted lots. This year's assessment will total $79,750 ($250 per lot). Total estimated revenues with a bond issuance of $500,000 will be $579,750.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as

delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.

3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

VINEYARDS PUBLIC IMPROVEMENT DISTRICT (27710)
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: ACTUAL 2023/24 AND ESTIMATED 2024/25 TO 2028/29

ETIMATE ONLY - NOT FINAL
Estimate approved 08/12/25

REVISED 18-Aug-25		Actual 2023/24	Budget 2024/25	Revised 2024/25	ESTIMATE WITH BOND 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30
BEGINNING FUND BALANCE		24,754	17,066	17,066	22,179	13,208	18,979	53,231	87,863
MAINTENANCE & OPERATION:		INFLATION 4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
PARK MAINTENANCE COST:		8,888.29 3.3019	- 8,888.29 2.9528	- 8,888.29 2.3781	- 8,888.29 4.9284	- 8,888.29 7.0856	- 8,888.29 7.3690	- 8,888.29 7.6638	- 8,888.29 7.9704
Botany & Agriculture	51450		$ 1,061	$ -	$ 1,103	$ 1,148	$ 1,193	$ 1,241	$ 1,291
Electricity	53150	$ 322	525	310	$ 546	568	591	614	639
Water & Sewer	53200	3,873	2,164	896	$ 2,708	2,816	2,929	3,046	3,168
Contract/Temporary Labor	67600	16,510	15,697	15,364	$ 31,325	50,000	52,000	54,080	56,243
Repair & Maintenance of Improvements	68300		2,081	-	$ 2,164	2,251	2,341	2,434	2,532
TOTAL MAINTENANCE		20,705	21,528	16,570	37,847	56,783	59,054	61,416	63,873
ADMINISTRATION:									
Postage	61200	$ 376	$ 98	$ -	$ 102	$ 106	$ 110	$ 115	$ 119
Advertising - Public Notices	61300	605	298	292	$ 310	322	335	349	363
Professional Collection Contract	62000	2,312	2,358	2,312	$ 2,452	2,550	2,652	2,759	2,869
City Admin Fee	77450	5,099	1,963	1,963	$ 3,094	3,218	3,346	3,480	3,620
Loss on Bad Debt	78230	250	-	-	$ -	-	-	-	-
TOTAL ADMINISTRATION		8,642	4,717	4,567	5,958	6,196	6,444	6,702	6,970
TOTAL MAINTENANCE & OPERATION		$ 29,348	$ 26,245	$ 21,137	$ 43,805	$ 62,979	$ 65,498	$ 68,118	$ 70,843
Bond Proceeds	39810	-	-	-	500,000	-	-	-	-
Developer Reimbursements	83200	-	-	-	500,000	-	-	-	-
2025 Debt Service Issue (2/15/45 mat)		-	-	-	-	-	-	-	-
Fiscal Agent Fees		-	- z	-	2,500	2500	2500	2500	2500
Debt Service					42,416	43500	42500	39500	38500
Total Debt Service	92150	-	-	-	44,916	46,000	45,000	42,000	41,000
ASSESSMENTS		UNITS RATE	UNITS RATE	UNITS RATE	UNITS RATE	UNITS RATE	UNITS RATE	UNITS RATE	UNITS RATE
Residential		350 $ 75 $ 26,250	350 $ 75 $ 26,250	350 $ 75 $ 26,250	319 $ 250 $ 79,750	459 $ 250 $ 114,750	579 $ 250 $ 144,750	579 $ 250 $ 144,750	579 $ 250 $ 144,750
TOTAL ASSESSMENTS		21,660	26,250	26,250	79,750	114,750	144,750	144,750	144,750
COLLECTION RATE		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
TOTAL COLLECTIONS	30310	$ 21,660	$ 26,250	$ 26,250	$ 79,750	$ 114,750	$ 144,750	$ 144,750	$ 144,750
INTEREST INCOME	0.00%	-	-	-	-	-	-	-	-
INCREASE (DECREASE) IN CASH		(7,688)	5	5,113	(8,971)	5,771	34,252	34,632	32,907
ENDING FUND BALANCE		$ 17,066	$ 17,071	$ 22,179	$ 13,208	$ 18,979	$ 53,231	$ 87,863	$ 120,770
Three Month Operating Reserve		7,337	6,561	5,284	10,951	15,745	16,375	17,030	17,711
Surplus		9,729	10,510	16,895	2,257	3,235	36,857	70,833	103,059

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, Technology and Innovation
Department:	Animal Management and Welfare
Contact Person:	Victoria Medley, Director of Animal Management and Welfare

Agenda Caption: CONSIDER AWARD - RENEWAL ANNUAL DOG AND CAT FOOD CONTRACT
This item considers the renewal of a dog and cat food contract for a one-year term with two additional one-year options to renew.
Award to: Rancher's Supply
Amount: $144,878.78 per year for a (remaining lifetime) total of $434,636.34.
Funding Source: General fund revenues
Is the item budgeted? Yes

Agenda Item Summary: Rancher's Supply was awarded a contract for this service in FY24/25. This item is consideration and approval of the first renewal term for the annual dog and cat food contract with Rancher's Supply for FY 2025-2026, as well as optional renewal terms through 2028.

Requested Action: Consideration and approval of the item as presented

Funding Summary: Funding available in account 1710.51550 Animal Feed and Medical Supplies

Purchasing Summary: The annual dog and cat food contract with Rancher's Supply was previously approved by Council for FY 24-25, but approval did not extend to the three optional renewal terms. This item seeks approval for those optional renewal terms, with the bid recommendation updated to reflect the total award with renewals.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval as presented.

SCON-00000007 (7753) DOG AND CAT FOOD ANNUAL CONTRACT
Renewal for 25-26 Term

To be awarded as one lot			Ranchers Supply	
Line 1	46,000	Dry Adult Food- LBS of Bag-50 oz.		
		Unit Price	$0.780	
		Extended Price		35,880.00
Line 2	50,000	Dry Puppy Food- LBS of Bag- 30Ibs oz.		
		Unit Price	$0.860	
		Extended Price		43,000.00
Line 3	114,048	Wet dog/puppy food oz of can-13 oz.		
		Unit Price	$0.333	
		Extended Price		37,977.98
Line 4	5,000	Dry Cat Food- LBS of Bag- 20 oz.		
		Unit Price	$1.000	
		Extended Price		5,000.00
Line 5	42,240	Wet cat/kitten Food- oz of can-5.5 oz.		
		Unit Price	$0.545	
		Extended Price		23,020.80
		Total Price		144,878.78

CITY OF AMARILLO
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, and Technology and Innovation
Department:	Information Technology
Contact Person:	Missy Laird, Director of Information Technology

Agenda Caption: CONSIDER PURCHASE - INCIDENT RECOVERY RETAINER
This item considers the purchase of an incident recovery retainer service that provides proactive assistance and expedited access to expert support during incidents.
Award to: Dell (State of Texas #DIR-TSO-3763)
Amount: $51,731.71
Funding Source: Information technology fund revenues
Is the item budgeted? Yes

Agenda Item Summary: The item for consideration is an incident recovery retainer service that provides proactive assistance and expedited access to expert support during incidents. Any remaining hours not utilized for recovery may be redirected towards incident recovery planning, security enhancements, and related areas.

Requested Action: Approval of purchase.

Funding Summary: Funding is available in account: Information Technology - Infrastructure - Leased computer software (62032.69300).

Purchasing Summary: State of Texas contract DIR-TSO-3763.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of award.

ITB 299-25 KD Dell Incident Recovery Retainer

To be awarded as one lot			Dell Technologies
Line 1 Incident recovery retainer service 120 hours for 1 year			
1	ea		
	Unit Price	$51,731.710	
	Extended Price		51,731.71
	Total Amount Bid		$ 51,731.71
	Dell Technologies		
	Round Rock, TX		

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Public Safety
Department:	Airport
Contact Person:	Michael Conner, Director of Aviation

Agenda Caption: CONSIDER PURCHASE - AIRPORT POLICE VEHICLE
This item considers the purchase of a 2025 Chevrolet Silverado 4WD 1500 Police Vehicle for the Rick Husband Amarillo International Airport. This vehicle will replace a 2015 Ford Explorer Interceptor that has reached its end of life.
Award to: Holiday Auto Group/Defender Supply (Tarrant County Cooperative #F2024-117)
Amount: $85,110.00
Funding Source: Airport fund revenues
Is the item budgeted? Yes

Agenda Item Summary: This item considers the purchase of a 2025 Chevrolet Silverado 4WD 1500 Police Vehicle for the Rick Husband Amarillo International Airport. This vehicle will replace a 2015 Ford Explorer Interceptor that has reached its end of life.

Requested Action: Please approve this purchase.

Funding Summary: Funding by Airport fund revenues

Purchasing Summary: Purchase through the Tarrant County Cooperative contract #F2024-117.

Community Engagement Summary: N/A

Staff Recommendation: Airport staff recommends this purchase.

ITB 292-25 YM Purchase and outfit Airport Police Vehicle

To be awarded as one lot		Holiday Chevrolet
Line 1 , 2025 Chevrolet Silverado 4WD 1500 - Silverado Marked Patrol Package - Airfield Lighting, per specifications per specifications		
1 ea		
Unit Price	$85,110.000	
Extended Price		$ 85,110.00
	Total	**$ 85,110.00**

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Public Safety
Department:	Airport
Contact Person:	Michael Conner, Director of Aviation

Agenda Caption: CONSIDER PURCHASE - REPAIRS TO AIRPORT FIRE TRUCK
This item considers approval to make repairs to an aircraft rescue and firefighting truck for the Rick Husband Amarillo International Airport.
Award to: Siddons-Martin Emergency Group
Amount: $90,280.27
Funding Source: Airport fund revenues
Is the item budgeted? No

Agenda Item Summary: This item considers approval to make repairs to an aircraft rescue and firefighting truck at the Rick Husband Amarillo International Airport. The repair includes replacement of the truck's engine, which was severely damaged during routine service. The repairs are necessary to return the vehicle to operational status for airport safety and regulatory compliance. The Airport is currently using a reserve truck to fill this role until the primary can be repaired.

Requested Action: Please approve this purchase.

Funding Summary: Airport Revenue Funds.

Purchasing Summary: The vendor is proprietary because they are the approved Oshkosh Truck service company in our area. It is an emergency repair because it is needed as soon as possible to maintain the Airport's FAA ARFF Index.

Community Engagement Summary: N/A

Staff Recommendation: Airport staff approves this purchase.

ITB 296-25 Replace Damaged Engine on ARFF Truck

To be awarded as one lot		Siddons-Martin Emergency Group
Line 1 Engine & Labor		
1 ea		
Unit Price	$90,280.270	
Extended Price		90,280.27
Total Amount Bid		$ 90,280.27
Siddons-Martin Emergency Group		

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure
Technology and Innovation

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - STEPP DUMP-STYLE PREMIX HEATER
This item considers the purchase of an SPHD 3.0 dump style premix heater. This equipment will be used to heat and maintain asphalt at optimal working temperatures for the placement of asphalt pavement tie-ins adjacent to concrete and pipe replacement projects completed by Drainage Utility.
Award to: Kinloch Equipment & Supply (Sourcewell #30661)
Amount: $67,165.50
Funding Source: Drainage Utility Revenue
Is the item budgeted? Yes

Agenda Item Summary: This item considers the purchase of an SPHD 3.0 dump style premix heater. This equipment will be used to heat and maintain asphalt at optimal working temperatures for the placement of asphalt pavement tie-ins adjacent to concrete and pipe replacement projects completed by Dranage Utility. Completion of pavement tie-ins by the Drainage Utility crew already on site will minimize the amount of time between completion of projects and the associated pavement tie-ins and reduce the overall workload for the Street Division, allowing them to provide a more timely response to requests for surface restoration associated with utility cuts. This item was budgeted in the FY 24/25 Drainage Utility Equipment Additions and Replacement CIP Project.

Requested Action: Consideration of the award of a contract to Kinloch Equipment & Supply for the purchase of an SPHD 3.0 dump style premix heater.

Funding Summary: Funding is available for the account 560226 Drainage Utility Equipment Additions and Replacements.

Purchasing Summary: This item is being purchased on Sourcewell contract #30661

Community Engagement Summary: N/A

Staff Recommendation: Staff recommend the approval of a contract to Kinloch Equipment & Supply.

ITB 303-25 Stepp Dump Style Premix Heater

To be awarded as one lot			Kinloch Equip
Line 1 Stepp Dump Style Premix Heater			
1	ea		
	Unit Price	$67,165.500	
	Extended Price		67,165.50
	Total Amount Bid		$ 67,165.50
	Kinloch Equip		
	Pasadena, TX		

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Infrastructure
Department:	Facilities
Contact Person:	Jerry Danforth, Managing Director of Capital Projects, Development & Engineering

Agenda Caption: CONSIDER AWARD - ANNUAL PAINT SERVICES CONTRACT
This item considers the award of an Annual Paint Services Contract for miscellaneous jobs for City-owned property and buildings. This approval is for a one-year term with three one-year options to renew.
Award to: Jack C. Thomas & Son Inc.
Amount: Not to exceed $320,000.00 ($80,000.00 per year)
Funding Source: General construction fund revenues.
Is the item budgeted? Yes

Agenda Item Summary: Annual Painting services for miscellaneous projects on City-owned properties and buildings. The contract began on October 1, 2024 with Council approval for one year. The current consideration includes an initial one-year term plus three one-year options to renew. Each one-year term is capped at $80,000.00 with a total Not to Exceed (NTE) amount of $320,000.00 over the four-year renewal period.

Requested Action: Approval and award the Annual Paint Services Contract to Jack C. Thomas & Son for the amount NTE $80,000.00 per year with a total NTE amount of $320,000.00 over the four-year renewal period.

Funding Summary: Funds are available through 1252.68100 R&M Building Maintenance,

Purchasing Summary: Annual Paint Services Contract.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of a contract award to Jack C. Thomas & Son for the Annual Paint Services Contract.

To be awarded as one lot

Facilities Painting Services

4	YEAR			
	Unit Price	$ 80,000.00		
	Extended Price		$	320,000.00
	Total Amount Bid		$	320,000.00

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business Friendly Community, Fiscal Responsibility, Infrastructure, Public Safety
Department:	Capital Projects Development and Engineering
Contact Person:	Jerry Danforth, Managing Director of Capital Projects, Development & Engineering

Agenda Caption: CONSIDER AWARD - CONTRACT TO PURCHASE REAL PROPERTY AT 3437 W. I-40, AMARILLO, TEXAS
This item considers awarding a contract for acquisition of land for the Lawerance Lake Pump Station Property and authorizing the City Manager to execute all documents related to the purchase.
Award to: 4515 S. Virginia, LP by its General Partner, Thomas W. Parker Manger
Amount: $600,000.00 plus related closing costs
Funding Source: Drainage bond proceeds
Is the item budgeted? Yes

Agenda Item Summary: Purchasing 3437 W I-40 Amarillo, Texas being a portion of Lot 1A and 1B, Block 31, Lawrence Park#77, in Amarillo, Potter County, Texas, being approximately 32,009 sq. ft. (.73 Acres +/-) From 4515 S. Virginia, LP by its General Partner. Thomas W. Pauken Manager through Guat and Whittenburg. Asking price was $640,180.00 the appraised value of this property is $625,000.00. The agreed price is $600,000.00 The price value for this property is higher because it has I-40 frontage. The property is an integral part of the Lawerance Lake drainage improvement project. This property is needed to place a pump station to increase the flow of water to reduce flooding and create a safer environment for the citizens of Amarillo.

Requested Action: Approve the purchase of property and the signed purchase agreement.

Funding Summary: 23/24 CIP, Drainage Bond Funding

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Approve the purchase of property and the signed purchase agreement

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Infrastructure, Public Safety

Department: Capital Projects Development and Engineering

Contact Person: Seth Robinson, Civil Engineer I, Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer

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Agenda Caption: CONSIDER AWARD - PROFESSIONAL SERVICE AGREEMENT FOR THE LAWRENCE LAKE DRAINAGE IMPROVEMENTS PROJECT
This item will be for the new force main as well as the design for the low-maintenance stand-alone pump stations and building. The design will allow for increased pumping of the lake at double the current rate and send storm water to the west Amarillo creek. It will also include additional shovel-ready plans for bank reinforcement and repairs to the lake.
Award to: Freese and Nichols, Inc
Amount: $4,398,836.00
Funding Source: Drainage bond proceeds
Is the item budgeted? Yes

Agenda Item Summary: The City is pursuing professional design and construction phase services for improvements to Lawrence Lake. The scope of work can be described as the design and finalization of construction documents for the new force main and stand-alone pump station and building. The design will allow for increased pumping of the lake. It will also include shovel-ready plans for bank reinforcement and repairs to the lake. Along with providing assistance to the city during the construction phase.

Requested Action: Award a Professional Services Contract to Freese and Nichols, Inc. in the amount of $4,398,836.00

Funding Summary: 23/24 CIP, Drainage Bond Funding

Purchasing Summary: This professional services agreement was negotiated through the RFQ process.

Community Engagement Summary: Stakeholders will be engaged during the design process and the public will be engaged with press releases and public meetings prior to construction activities.

Staff Recommendation: Staff recommends awarding of the Professional Services Contract to Freese and Nichols, Inc.

RFQ 322-25 Service Agreement Design and Construction Lawrence Lake Pump Station and Force Main

To be awarded as one lot			Freese and Nichols Inc.
Line 1 Enter Text, per specifications			
1	ea		
	Unit Price	$4,398,836.000	
	Extended Price		4,398,836.00
	Total Amount Bid		$ 4,398,836.00
	Freese and Nichols Inc.		
	Lubbock, TX		

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility, Infrastructure, and Public Safety

Department: Water and Sewer Utilities

Contact Person: Michael Price, Director of Utilities

Agenda Caption: CONSIDER AWARD – FIRE HYDRANT REPLACEMENT CONTRACT
This item considers the award to repair or replace fire hydrants in multiple locations in Amarillo.
Award to: Amarillo Utility Contractors
Amount: $280,000.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

Agenda Item Summary: This agenda item seeks approval for fire hydrant replacement services for fire hydrants throughout the City of Amarillo. These repairs will be performed in conjunction with the Annual Fire Hydrant Survey carried out by the Amarillo Fire Department.

Requested Action: Approval of purchase to Amarillo Utility Contractors for $280,000.00

Funding Summary: Funding available in project PRJ-523874 Fire Hydrant Replacement.

Purchasing Summary: Procurement was done by Request for Proposal RFP 220-25 YM

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of purchase.

RFP 220-25 YM Fire Hydrant Repair/ Replacement/ Retirement Project
Closed 2:00 p.m., June 20, 2025

To be awarded as one lot	Amarillo Utility Contractors	Curtis Service Co - Construction Division	LA Fuller and Sons Construction, Ltd.	MH Civil Constructors, Inc.	Ratliff Utilities
Line 1 Estimated Total Bid Price, per specifications					
1 ea					
Unit Price	$280,000.000	$259,200.00	$646,500.000	$670,000.00	$220,500.00
Extended Price	280,000.00	259,200.00	646,500.00	670,000.00	220,500.00
Total	**$280,000.000**	**$259,200.00**	**$646,500.000**	**$670,000.00**	**$220,500.00**

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Fiscal Responsibility, Infrastructure
Department:	Water and Sewer Utilities
Contact Person:	Michael Price, Director of Utilities

Agenda Caption: CONSIDER APPROVAL – RENEWAL OF CATIONIC POLYMER CONTRACT FOR WASTEWATER TREATMENT FACILITIES
This item considers the approval to renew the cationic polymer contract for Hollywood Road and River Road Wastewater Treatment Facilities. This contract renewal is for three one-year terms.
Award to: Polydyne Inc.
Amount: $508,650.00 ($169,550.00 annually)
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

Agenda Item Summary: The City of Amarillo wishes to renew a contract with Polydyne Inc. to provide services for the Hollywood and River Road Wastewater Treatment Facilities. The City will pay $169,550.00 each year for the next three years, for a total of $508,650.00 by the end of the contract. This is not a new bid but a renewal of an existing agreement. Polydyne met all the required standards, and there were no changes or problems with what was expected.

Requested Action: Approval of renewal to Polydyne Inc. for $169,550.00 per year for the remaining three one-year terms, totaling $508,650.00.

Funding Summary: Funding available in the Hollywood Wastewater Treatment Plant operations and maintenance budget account.

Purchasing Summary: Original bid was performed in 2022. SCON-00000285 – Bid 7428. This is a renewal of the contract.

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends the approval of the renewals.

SCON-00000285 - (7428) Cationic Polymer

To be awarded by Lot

CATIONIC POLYMER -- LOT 1				
28320	lb			
	Unit Price	$	2.30	
	Extended Price			$ 65,136.00
CATIONIC POLYMER -- LOT 2				
125800	lb			
	Unit Price	$	0.83	
	Extended Price			$ 104,414.00
	Total Amount Bid			$ 169,550.00

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Business Friendly Community
Communication
Fiscal Responsibility
Infrastructure
Public Safety
Technology and Innovation

Department: City Manager's Office

Contact Person: Rich Gagnon, Assistant City Manager and CIO

Agenda Caption: CONSIDER AWARD - ANNUAL RENEWAL OF DIGITAL HUMAN AGREEMENT
This item considers the award of an agreement for digital human software.
Award to: Dell
Amount: $252,489.97
Funding Source: American Rescue Plan Act (ARPA) Broadband/Digital inclusion federal funding
Is the item budgeted? Yes

Agenda Item Summary: Licenses extension for hosted digital human as the COA team builds an on-site replacement.

Requested Action: Requesting approval of purchase

Funding Summary: 620076.17400.1040

Purchasing Summary: N/A

Community Engagement Summary: The City has established a resident group for beta testing and roadmap feedback and will continue to co-develop with our residents.

Staff Recommendation: Recommend approval

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Infrastructure Technology and Innovation
Department:	Airport
Contact Person:	Michael Conner, Director of Aviation

Agenda Caption: CONSIDER ACCEPTANCE - FEDERAL AVIATION ADMINISTRATION AIRPORT INFRASTRUCTURE GRANT
This item considers acceptance of an FAA Airport Infrastructure Grant (AIG), grant #3-48-0007-061-2025, for the design of the reconstruction of terminal components (baggage handling system) project at the Rick Husband Amarillo International Airport.
Grantor: Federal Aviation Administration
Amount: $321,887.00
Local Match/Funding Source: 5% local match = $16,942.00 from airport fund revenues
Is the item budgeted? Yes

Agenda Item Summary: CONSIDER ACCEPTANCE - FEDERAL AVIATION ADMINISTRATION AIRPORT INFRASTRUCTURE GRANT
This item considers acceptance of an FAA Airport Infrastructure Grant (AIG), grant #3-48-0007-061-2025, for the design of the reconstruction of terminal components (baggage handling system) project at the Rick Husband Amarillo International Airport.
Grantor: Federal Aviation Administration
Amount: $321,887.00
Local Match/Funding Source: 5% local match = $16,942.00 from airport fund revenues
Is the item budgeted? Yes

Requested Action: Please approve/accept this FAA AIG grant offer.

Funding Summary: Local match from Airport revenues.

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Airport staff recommends this grant acceptance.

U.S. Department of Transportation Federal Aviation Administration

Airports Division Southwest Region Texas

Texas Airports District Office: 10101 Hillwood Pkwy Fort Worth, TX 76177-1524

Mr. Michael Conner
Director of Aviation
Rick Husband Amarillo International Airport
10801 Airport Boulevard
Amarillo, Texas 79111

Dear Mr. Conner:

The Grant Offer for Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) Project No. 3-48-0007-061-2025 at Rick Husband Amarillo International Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

***Steps You Must Take to Enter Into Agreement*.**

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 12, 2025**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in "inactive" status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
  1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
  2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit FAA Form 5100-140, Performance Report within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit FAA Form 5370-1, Construction Progress and Inspection Report, within 30 days of the end of each Federal fiscal quarter.

Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-Federal entities that expend $1,000,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Sarah Conner, (817) 222-5682, xx_sarah.conner@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

Rodney Clark
Manager

U.S. Department
of Transportation
Federal Aviation
Administration

FY 2025 AIRPORT INFRASTRUCTURE GRANT
GRANT AGREEMENT
Part I - Offer

Federal Award Offer Date	
Airport/Planning Area	Rick Husband Amarillo International Airport
Airport Infrastructure Grant Number	3-48-0007-061-2025
Unique Entity Identifier	PJXCHBFQ3LD7

TO: City of Amarillo

(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated June 26, 2025, for a grant of Federal funds for a project at or associated with the Rick Husband Amarillo International Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Rick Husband Amarillo International Airport (herein called the "Project") consisting of the following:

Design-Only of Reconstruction of Terminal Components (Baggage Handling Systems)

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out the Infrastructure Investment and Jobs Act(IIJA) (Public Law (P.L.) 117-58) of 2021; FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application; and in consideration of (a) the Sponsor's adoption and ratification of the attached Grant Assurances dated April 2025, interpreted and applied consistent with the FAA Reauthorization Act of 2024; (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay (95) % of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is $321,887.

   The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):
   $0 for planning
   $321,887 for airport development or noise program implementation; and,
   $0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

   a. Period of Performance:

      1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.

      2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods (2 Code of Federal Regulations (CFR) § 200.1) except as noted in 49 U.S.C § 47142(b).

   b. Budget Period:

      1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in paragraph 2(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period and as stated in 49 U.S.C § 47142(b). Eligible project-related costs incurred on or after November 15, 2021 that comply with all Federal funding procurement requirements and FAA standards are allowable costs.

      2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which Sponsors are authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.

   c. Close Out and Termination

      Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the Period of Performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the Period of Performance end date with the information available at the end of 120 days (2 CFR § 200.344). The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occurs:

(a) (1) The Sponsor fails to obtain or provide any Sponsor grant contribution as required by the agreement;

(2) A completion date for the Project or a component of the Project is listed in the agreement and the Recipient fails to meet that milestone by six months after the date listed in the agreement;

(3) The Sponsor fails to comply with the terms and conditions of this agreement, including a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the Sponsor;

(4) Circumstances cause changes to the Project that the FAA determines are inconsistent with the FAA's basis for selecting the Project to receive a grant; or

(5) The FAA determines that termination of this agreement is in the public interest.

(b) In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.

(c) The Sponsor may request that the FAA terminate the agreement under this section.

3. **<u>Ineligible or Unallowable Costs</u>.** In accordance with P.L. 117-58, Division J, Title VIII, and 49 U.S.C. § 47110, the Sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.

4. **<u>Indirect Costs - Sponsor</u>.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.

5. **<u>Determining the Final Federal Share of Costs</u>.** The United States' share of allowable project costs will be made in accordance with 49 U.S.C. § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.

6. **<u>Completing the Project Without Delay and in Conformance with Requirements</u>.** The Sponsor must carry out and complete the project without undue delays and in accordance with this Agreement, IIJA (P.L. 117-58), and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the Sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months or a 25 percent reduction in time devoted to the

project. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the grant assurances, which are part of this Agreement.

7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before September 12, 2025, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
    a. The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

    b. The Sponsor, a recipient, and a subrecipient under this Federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
    a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at http://www.sam.gov).

    b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at https://sam.gov/content/entity-registration.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this Agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. **Informal Letter Amendment of IIJA Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by $25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

    The FAA can, subject to the availability of Federal funds, also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

    The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

    An informal letter amendment has the same force and effect as a formal grant amendment.

14. **Environmental Standards.** The Sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.

15. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 U.S.C. § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this Grant. The Sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this Grant.

17. **Build America, Buy American.** The Sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).

18. **Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b)(3), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this Grant:

    a. May not be increased for a planning project;

    b. May be increased by not more than 15 percent for development projects, if funds are available;

    c. May be increased by not more than the greater of the following for a land project, if funds are available:

        1. 15 percent; or

        2. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

    If the Sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in IIJA (P.L. 117-58), or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same Federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the Federal share as applicable through an informal letter of amendment.

19. **Audits for Sponsors.**

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at http://harvester.census.gov/facweb/. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than $1,000,000 in Federal awards and are exempt from Federal audit requirements must make records available for review or audit by the appropriate Federal agency officials, State, and Government Accountability Office. The FAA and other appropriate Federal agencies may request additional information to meet all Federal audit requirements.

20. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:

    a. Verify the non-Federal entity is eligible to participate in this Federal program by:

        1. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-Federal entity is excluded or disqualified; or

        2. Collecting a certification statement from the non-Federal entity attesting they are not excluded or disqualified from participating; or

        3. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.

    b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.

    c. Immediately disclose in writing to the FAA whenever (1) the Sponsor learns it has entered into a covered transaction with an ineligible entity or (2) the Public Sponsor suspends or debars a contractor, person, or entity.

21. **Ban on Texting While Driving.**

    a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:

        1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.

        2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:

            i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

            ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

    b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this Grant.

22. **Trafficking in Persons.**

1. *Posting of contact information.*
   a. The Sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
2. *Provisions applicable to a recipient that is a private entity.*
   a. Under this Grant, the recipient, its employees, subrecipients under this Grant, and subrecipients employees must not engage in:
      i. Severe forms of trafficking in persons;
      ii. The procurement of commercial sex act during the period of time that the grant or cooperative agreement is in effect;
      iii. The use of forced labor in the performance of this grant; or any subaward; or
      iv. Acts that directly support or advance trafficking in person, including the following acts;
         a) Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
         b) Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:
            1. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
            2. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
         c) Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
         d) Charging recruited employees a placement or recruitment fee; or
         e) Providing or arranging housing that fails to meet the host country's housing and safety standards.
   b. The FAA, may unilaterally terminate this Grant, or take any remedial actions authorized by 22 U.S.C 7104b(c), without penalty, if any private entity under this Grant;
      i. Is determined to have violated a prohibition in paragraph (2)(a) of this Grant;
      ii. Has an employee that is determined to have violated a prohibition in paragraph (2)(a) of this Grant through conduct that is either:
         a) Associated with performance under this Grant; or
         b) Imputed to the recipient or subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR

Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 2 CFR Part 1200.

3. *Provision applicable to a recipient other than a private entity.*

   a. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C 7104b(c), without penalty, if subrecipient than is a private entity under this award;

      i. Is determined to have violated a prohibition in paragraph (2)(a) of this Grant or

      ii. Has an employee that is determined to have violated a prohibition in paragraph (2)(a) of this Grant through conduct that is either:

         a) Associated with performance under this Grant; or

         b) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 1200.

4. *Provisions applicable to any recipient.*

   a. The recipient must inform the FAA and the DOT Inspector General, immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (2)(a) of this Grant.

   b. The FAA’s right to unilaterally terminate this Grant as described in paragraph (2)(b) or (3)(a) of this Grant, implements the requirements of 22 U.S.C. chapter 78 and is addition to all other remedies for noncompliance that are available to the FAA under this Grant:

   c. The recipient must include the requirements of paragraph (2)(a) of this Grant award term in any subaward it makes to a private entity.

   d. If applicable, the recipient must also comply with the compliance plan and certification requirements in 2 CFR 175.105(b).

5. *Definitions.* For purposes of this Grant award, term:

   a. “Employee” means either:

      i. An individual employed by the recipient or a subrecipient who is engaged in the performance of the project or program under this Grant; or

      ii. Another person engaged in the performance of the project or program under this Grant and not compensated by the recipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or requirements.

   b. “Private entity” means:

      i. Any entity, including for profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR 200.1.

      ii. The terms “severe forms of trafficking in persons,” “commercial sex act,” “sex trafficking,” “Abuse or threatened abuse of law or legal process,” “coercion,” “debt bondage," and "involuntary servitude" have the meaning given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

23. **IIJA Funded Work Included in a PFC Application.** Within 120 days of acceptance of this Grant Agreement, the Sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The airport sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.

24. **Exhibit "A" Property Map.** The Exhibit "A" Property Map dated May 10, 2023, is incorporated herein by reference or is submitted with the project application and made part of this Grant Agreement.

25. **Employee Protection from Reprisal.** In accordance with 2 CFR § 200.217 and 41 U.S.C. § 4701, an employee of a grantee, subgrantee contractor, recipient or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. § 4712. See statutory requirements for whistleblower protections at 10 U.S.C. § 4701, 41 U.S.C. § 4712, 41 U.S.C. § 4304, and 10 U.S.C. § 4310.

26. **Prohibited Telecommunications and Video Surveillance Services and Equipment.** The Sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889(f)] and 2 CFR § 200.216.

27. **Critical Infrastructure Security and Resilience.** The Sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.

28. **Title VI of the Civil Rights Act.** As a condition of a grant award, the Sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq) and implementing regulations (49 CFR part 21), the Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. A completed FAA Title VI Pre-Grant Award Checklist is required for every grant application, unless excused by the FAA. The Sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, genetic information, in

consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with Federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

29. **FAA Reauthorization Act of 2024**. This grant agreement is subject to the terms and conditions contained herein including the terms known as the Grant Assurances as they were published in the Federal Register April 2025. On May 16, 2024, the FAA Reauthorization Act of 2024 made certain amendments to 49 U.S.C. chapter 471. The Reauthorization Act will require the FAA to make certain amendments to the assurances in order to best achieve consistency with the statute. Federal law requires that the FAA publish any amendments to the assurances in the Federal Register along with an opportunity to comment. In order not to delay the offer of this grant, the existing assurances are attached herein; however, the FAA shall interpret and apply these assurances consistent with the Reauthorization Act. To the extent there is a conflict between the assurances and Federal statutes, the statutes shall apply. The full text of the FAA Reauthorization Act of 2024 is at

    https://www.congress.gov/bill/118th-congress/house-bill/3935/text

30. **Applicable Federal Anti-Discrimination Laws.** Pursuant to Section (3)(b)(iv), Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity, the sponsor:

    a. Agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 U.S.C. 3729(b)(4); and
    b. certifies that it does not operate any programs promoting diversity, equity, and inclusion (DEI) initiatives that violate any applicable Federal anti-discrimination laws.

31. **Federal Law and Public Policy Requirements.** The Sponsor shall ensure that Federal funding is expended in full accordance with the United States Constitution, Federal law, and statutory and public policy requirements: including but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination; and the Sponsor will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in and the enforcement of Federal immigration law.

32. **National Airspace System Requirements**
    a. The Sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The Sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.
    b. If the FAA determines that the Sponsor has violated subsection (a), the FAA may impose a remedy, including:
        (1) additional conditions on the award;

(2) consistent with 49 U.S.C chapter 471, any remedy permitted under 2 C.F.R. 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the Recipient to the USDOT; suspension or termination of the award; or suspension and debarment under 2 CFR part 180; or

(3) any other remedy legally available.

c. In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.

d. The Sponsor acknowledges that amounts that the FAA requires the Sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 CFR 200.346 and the Federal Claims Collection Standards (31 CFR parts 900–904).

33. **Signage Costs for Construction Projects.** The airport grant recipient hereby agrees that it will require the prime contractor of a Federally- assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.

34. **Title 8 - U.S.C., Chapter 12, Subchapter II - Immigration.** The sponsor will follow applicable federal laws pertaining to Subchapter 12, and be subject to the penalties set forth in 8 U.S.C. § 1324, Bringing in and harboring certain aliens, and 8 U.S.C. § 1327, Aiding or assisting certain aliens to enter.

SPECIAL CONDITIONS

35. **Plans and Specifications Prior to Bidding.** The Sponsor agrees that it will submit plans and specifications for FAA review prior to advertising for bids.
36. **Design Grant.** This Grant Agreement is being issued in order to complete the design of the project. The Sponsor understands and agrees that within two (2) years after the design is completed that the Sponsor will accept, subject to the availability of the amount of Federal funding identified in the Airport Capital Improvement Plan (ACIP), a grant to complete the construction of the project in order to provide a useful and usable unit of work. The Sponsor also understands that if the FAA has provided Federal funding to complete the design for the project, and the Sponsor has not completed the design within four (4) years from the execution of this Grant Agreement, the FAA may suspend or terminate grants related to the design.
37. **Buy American Executive Orders.** The Sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.[1]

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

____
(Signature)

____
(Typed Name)

____
(Title of FAA Official)

[1] Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this Offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.[2]

Dated ______________________________

City of Amarillo
(Name of Sponsor)

____
(Signature of Sponsor's Authorized Official)

By: ______________________________
(Typed Name of Sponsor's Authorized Official)

Title: ______________________________
(Title of Sponsor's Authorized Official)

[2] Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, ________________________________, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of __Texas___. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; the Infrastructure Investment and Jobs Act (IIJA) (P.L. 117-58) of 2021; FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.[3]

Dated at ____

By: ________________________________

(Signature of Sponsor's Attorney)

[3] Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES
AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

   The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

   The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

   Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

a. 49 U.S.C. subtitle VII, as amended.

b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.[1]

c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.

d. Hatch Act – 5 U.S.C. § 1501, et seq.[2]

e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.[1, 2]

f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.[1]

g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.[1]

h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.

i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.

j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.

k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.[1]

l. 49 U.S.C. § 303, (formerly known as Section 4(f)).

m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.

n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).

o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).

p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.

q. American Indian Religious Freedom Act, P.L. 95-341, as amended.

r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.[1]

s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.[1]

t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.[1]

u. Copeland Anti-kickback Act – 18 U.S.C. § 874.[1]

v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.[1]

w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.

x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.[2]

y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.

z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).

aa. Civil Rights Restoration Act of 1987, P.L. 100-259.

bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.

cc. Build America, Buy America Act, P.L. 117-58, Title IX.

dd. Endangered Species Act – 16 U.S.C. 1531, et seq.

ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.

ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.

gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.

hh. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

a. Executive Order 11990 – Protection of Wetlands

b. Executive Order 11988 – Floodplain Management

c. Executive Order 12372 – Intergovernmental Review of Federal Programs

d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction[1]

e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers

f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship

g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing

h. Executive Order 14154 – Unleashing American Energy

i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government

j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).

b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [3, 4, 5]

c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.

d. 14 CFR Part 13 – Investigative and Enforcement Procedures.

e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.

f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.

h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.

i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.[1]

j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.[1]

k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).[1]

l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).[1]

m. 49 CFR Part 20 – New Restrictions on Lobbying.

n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.

o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.

p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.[1, 2]

q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.

r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.[1]

s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.

t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.

x. 49 CFR Part 41 – Seismic Safety.

Footnotes to Assurance (C)(1)

[1] These laws do not apply to airport planning sponsors.
[2] These laws do not apply to private sponsors.

[3] 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

[4] Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

[5] Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

1. **Responsibility and Authority of the Sponsor.**

   a. Public Agency Sponsor:

      It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

   b. Private Sponsor:

      It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

2. **Sponsor Fund Availability.**

   It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

3. **Good Title.**

   a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

   b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

4. **Preserving Rights and Powers.**

   a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.

c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.

g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

5. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

6. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

7. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

8. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

9. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

10. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

11. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

12. Accounting System, Audit, and Record Keeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

13. Minimum Wage Rates.

It shall include, in all contracts in excess of $2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

14. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

15. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

16. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

17. Planning Projects.

In carrying out planning projects:

a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

18. Operation and Maintenance.

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

   1. Operating the airport's aeronautical facilities whenever required;

   2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and

   3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

19. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

20. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

21. Economic Nondiscrimination.

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

    1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and

    2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

22. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

23. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

24. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:

   1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
   2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
   3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

25. Reports and Inspections.

It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

   1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
   2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

26. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

27. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

28. Airport Layout Plan.

a. The airport owner or operator will maintain a current airport layout plan of the airport showing:

   1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;

2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.

c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—

1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or

2. complies with the portions of the plan approved by the Secretary.

d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:

1. eliminate such adverse effect in a manner approved by the Secretary; or
2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

29. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**City of Amarillo**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or

disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

30. Disposal of Land.

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);
3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);
3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

31. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

32. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

33. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/sites/faa.gov/files/aip-pfc-checklist_0.pdf) for AIP projects as of June 26, 2025.

34. Relocation and Real Property Acquisition.

a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.

b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.

c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

35. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

36. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

37. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

38. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:

   1. Describes the requests;
   2. Provides an explanation as to why the requests could not be accommodated; and
   3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

39. **Access to Leaded Aviation Gasoline**

a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.

b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.

c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Doug Nelson, Amarillo Economic Development Corporation

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Agenda Caption: Amarillo Economic Development Corporation Fiscal 2025/2026 budget request

Agenda Item Summary: This item is a presentation of the AEDC's budget request for fiscal year 2025/2026. A resolution will be placed on the September 16th agenda and September 23rd agenda to be considered for first and second reading, respectively

Requested Action: N/A, this is a discussion item only

Funding Summary: N/A, this is a discussion item only

Purchasing Summary: N/A, this is a discussion item only

Community Engagement Summary: N/A, this is a discussion item only

Staff Recommendation: N/A, this is a discussion item only

City of Amarillo 2026 Department Request by Business Unit
91100 - Amarillo Economic Development Operations

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Dept Request	Dept Request Variance	Dept Request % Variance
Revenues							
91100 - AEDC Operations							
Sales Tax							
30610 - General Sales Tax	2,979,553	3,017,955	3,101,871	3,000,000	3,240,000	240,000	8.00%
30600 - Sales Tax	**2,979,553**	**3,017,955**	**3,101,871**	**3,000,000**	**3,240,000**	**240,000**	**8.00%**
Interest Earnings							
37110 - Interest Income	15,370	216,419	374,623	240,000	210,000	-30,000	-12.50%
37109 - Interest Earnings	**15,370**	**216,419**	**374,623**	**240,000**	**210,000**	**-30,000**	**-12.50%**
Miscellaneous Revenue							
37410 - Miscellaneous Revenue	108	354	1,383	-	-	-	-
37465 - NBV Asset Disposal	-6,255	-3,796	-	-	-	-	-
37400 - Miscellaneous Revenue	**-6,147**	**-3,441**	**1,383**	**-**	**-**	**-**	**-**
Total Revenues	**2,988,777**	**3,230,932**	**3,477,876**	**3,240,000**	**3,450,000**	**210,000**	**6.48%**
Expenditures							
91100 - AEDC Operations							
Personal Services							
41100 - Salaries and Wages	884,603	946,890	957,037	925,120	946,300	21,180	2.29%
41500 - PFP	-	-	49,140	-	-	-	-
41820 - Health Insurance	91,248	99,642	103,562	110,400	91,200	-19,200	-17.39%
42300 - State Unemployment	217	236	539	300	500	200	66.67%
42310 - Federal Unemployment	319	417	378	400	400	-	-
42400 - Workers Compensation	1,417	1,515	529	1,500	1,500	-	-
42510 - Car Allowance	17,931	18,616	20,234	20,000	17,200	-2,800	-14.00%
42560 - Change in Sick and Annual (noncash no budget)	52,022	-	88,862			-	-
41900 - Life	968	914	990	1,500	1,300	-200	-13.33%
42010 - Social Security - Medicare	12,997	13,880	14,738	15,500	13,721	-1,779	-11.48%
42020 - Social Security - OASDI	45,329	49,001	51,594	49,000	58,671	9,671	19.74%
42110 - TMRS	72,033	114,137	146,604	77,000	160,730	83,730	108.74%
42115 - OPEB Funding	24,775	23,405	23,277	28,000	25,978	-2,022	-7.22%
42111 - TMRS Adj (GASB 68)	-	-5,285	-	-	-	-	-
42116 - OPEB Adj (GASB 75)	-	1,252	-	-	-	-	-
41000 - Personal Services	**1,203,859**	**1,264,622**	**1,457,484**	**1,228,720**	**1,317,500**	**88,780**	**7.23%**
General Supplies							
51110 - Office Expense	27,213	19,809	13,086	10,000	10,000	-	-
51950 - Minor Office Equipment	2,640	-	7,407	10,000	10,000	-	-

51100 - General Supplies	**29,853**	**19,809**	**20,493**	**20,000**	**20,000**	**-**	**-**
Energy							
51800 - Fuel & Oil	54	-	545	-	2,000	2,000	-
53000 - Energy	**54**	**-**	**545**	**-**	**2,000**	**2,000**	
Contractual Services							
61200 - Postage	729	261	739	2,000	2,000	-	-
61300 - Advertising	-	-	11,500	-	-	-	-
61400 - Dues	11,040	16,085	17,900	15,000	15,000	-	-
61405 - Subscriptions	2,859	5,480	3,654	6,500	6,500	-	-
62000 - Professional	38,473	34,959	84,777	100,000	100,000	-	-
62005 - Fiscal Agent Fee (City)	29,993	32,720	75,000	75,000	75,000	-	-
60000 - Contractual Services	**83,094**	**89,506**	**193,570**	**198,500**	**198,500**	**-**	**-**
Repair and Maint Services							
68710 - Auto Repair & Maint	15,822	4,334	1,883	18,000	18,000	-	-
68000 - Repair and Maint Services	**15,822**	**4,334**	**1,883**	**18,000**	**18,000**	**-**	**-**
Rentals							
69100 - Rental Land & Buildings	17,999	11,038	90,600	95,000	97,500	2,500	2.63%
69220 - Rental Other Equipment	3,730	4,039	5,788	10,000	10,000	-	-
69300 - Leased Computer Software	-	-	541	-	-	-	-
69000 - Rentals	**21,729**	**15,077**	**96,929**	**105,000**	**107,500**	**2,500**	**2.38%**
Other Charges							
72000 - Communication	17,301	16,895	18,282	17,500	17,500	-	-
75100 - Travel	14,828	16,543	20,843	20,000	20,000	-	-
75200 - Mileage	-	126	113	-	1,000	1,000	-
75300 - Meals and Local	12,360	11,919	7,152	25,000	13,000	-12,000	-48.00%
76000 - Depreciation	12,900	27,568	27,611	-	-	-	-
70000 - Other Charges	**57,389**	**73,052**	**74,001**	**62,500**	**51,500**	**-11,000**	**-17.60%**
Insurance							
71100 - Insurance and Bonds	55,615	55,617	55,873	75,000	65,000	-10,000	-13.33%
71000 - Insurance	**55,615**	**55,617**	**55,873**	**75,000**	**65,000**	**-10,000**	**-13.33%**
Depreciation							
76100 - Amortization of Leasehold	68,372	74,588	-	-	-	-	-
76000 - Depreciation	**68,372**	**74,588**	**-**	**-**	**-**	**-**	**-**
Charges - Other							
78020 - Interest Expense	9,304	10,468	-	-	-	-	-
77000 - Charges - Other	**9,304**	**10,468**	**-**	**-**	**-**	**-**	**-**
Machinery & Equipment							
84500 - Office Machines & Equipm	8,435	12,900	-	-	-	-	-
84000 - Machinery & Equipment	**8,435**	**12,900**	**-**	**-**	**-**	**-**	**-**

Total Expenditures	**1,553,527**	**1,619,973**	**1,900,777**	**1,707,720**	**1,780,000**	**72,280**	**4.23%**
Net Total	**1,435,250**	**1,610,959**	**1,577,099**	**1,532,280**	**1,670,000**	**137,720**	**8.99%**

City of Amarillo 2026 Department Request by Business Unit
91110 - Business Development

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Dept Request	Dept Request Variance	Dept Request % Variance
Expenditures							
91110 - Business Development							
Contractual Services							
61305 - Marketing Support	38,925	116,572	38,349	150,000	140,000	-10,000	-6.67%
61311 - Content Development	631	5,008	21,445	25,000	23,000	-2,000	-8.00%
61315 - Collateral Materials	4,112	-	-	30,000	17,500	-12,500	-41.67%
61322 - Business Retention & Expansion	-	8,508	10,588	60,000	58,500	-1,500	-2.50%
61323 - Workforce Initiatives	24,846	36,214	28,813	60,000	56,000	-4,000	-6.67%
61326 - Marketing Technology & Softwar	21,960	26,160	8,440	45,000	45,000	-	-
61346 - Business Development	371,568	249,419	365,707	360,000	310,000	-50,000	-13.89%
61347 - Local Market Development	97,178	44,412	50,350	70,000	50,000	-20,000	-28.57%
60000 - Contractual Services	**559,220**	**486,294**	**523,691**	**800,000**	**700,000**	**-100,000**	**-12.50%**
Total Expenditures	**559,220**	**486,294**	**523,691**	**800,000**	**700,000**	**-100,000**	**-12.50%**
Net Total	**-559,220**	**-486,294**	**-523,691**	**-800,000**	**-700,000**	**100,000**	**-12.50%**

City of Amarillo 2026 Department Request by Business Unit
91120 - TPRDC Contractual

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Dept Request	Dept Request Variance	Dept Request % Variance
Revenues							
91120 - TPRDC Contractual							
Revenue from Other Agencies							
36523 - TPRDC Contract	223,120	224,415	223,725	237,000	237,000	-	-
35500 - Revenue from Other Agencies	**223,120**	**224,415**	**223,725**	**237,000**	**237,000**	**-**	**-**
Total Revenues	**223,120**	**224,415**	**223,725**	**237,000**	**237,000**	**-**	**-**
Expenditures							
91120 - TPRDC Contractual							
Personal Services							
41100 - Salaries and Wages	134,037	132,293	136,345	145,450	131,100	-14,350	-9.87%
41500 - PFP	-	-	-	-	-	-	-
41820 - Health Insurance	17,585	18,482	17,681	18,678	17,690	-988	-5.29%
42300 - State Unemployment	39	-	57	59	70	11	18.64%
42310 - Federal Unemployment	59	59	-	89	100	11	12.36%
42400 - Workers Compensation	217	214	122	241	250	9	3.73%
42510 - Car Allowance	1,925	1,697	1,690	1,847	1,440	-407	-22.04%
41900 - Life	179	174	175	173	180	7	4.05%
42010 - Social Security - Medicare	1,952	1,930	1,990	1,879	1,880	1	0.05%
42020 - Social Security - OASDI	7,193	7,265	7,590	6,997	8,040	1,043	14.91%
42110 - TMRS	16,223	15,878	19,673	16,299	18,200	1,901	11.66%
42115 - OPEB Funding	3,304	3,256	3,067	3,191	2,800	-391	-12.25%
41000 - Personal Services	**182,714**	**181,248**	**188,389**	**194,903**	**181,750**	**-13,153**	**-6.75%**
General Supplies							
51110 - Office Expense	1,672	3,434	2,155	300	1,300	1,000	333.33%
51950 - Minor Office Equipment	-	-	82	-	1,000	1,000	-
51100 - General Supplies	**1,672**	**3,434**	**2,237**	**300**	**2,300**	**2,000**	**666.67%**
Contractual Services							
61200 - Postage	111	80	69	200	750	550	275.00%
61300 - Advertising	-	500	-	250	1,250	1,000	400.00%
61347 - Local Market Development	2,000	-	2,000	2,000	2,000	-	-
61400 - Dues	4,854	7,429	-	3,000	4,000	1,000	33.33%
61405 - Subscriptions	2,163	8,526	7,902	8,000	10,000	2,000	25.00%
62000 - Professional	21,626	13,036	11,446	17,500	20,500	3,000	17.14%
60000 - Contractual Services	**30,755**	**29,571**	**21,417**	**30,950**	**38,500**	**7,550**	**24.39%**
Other Charges							
72000 - Communication	171	-	-	247	550	303	122.67%

75100 - Travel	1,738	2,700	4,673	4,000	6,000	2,000	50.00%
75200 - Mileage	605	1,358	1,536	500	1,700	1,200	240.00%
75300 - Meals and Local	775	1,413	759	1,200	1,200	-	-
70000 - Other Charges	**3,288**	**5,471**	**6,967**	**5,947**	**9,450**	**3,503**	**58.90%**
Insurance							
71100 - Insurance and Bonds	4,691	4,691	4,716	4,900	5,000	100	2.04%
71000 - Insurance	**4,691**	**4,691**	**4,716**	**4,900**	**5,000**	**100**	**2.04%**
Total Expenditures	**223,120**	**224,415**	**223,725**	**237,000**	**237,000**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

City of Amarillo 2026 Department Request by Business Unit
91200 - AEDC Projects

Description	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Dept Request	Dept Request Variance	Dept Request % Variance
Revenues							
91200 - AEDC Projects							
Sales Tax							
30610 - General Sales Tax	21,850,057	22,131,668	22,747,052	22,000,000	23,760,000	1,760,000	8.00%
30600 - Sales Tax	**21,850,057**	**22,131,668**	**22,747,052**	**22,000,000**	**23,760,000**	**1,760,000**	**8.00%**
Other Building & Ground Rental							
34610 - AEDC Leases	-39,280	-	-	-	-	-	-
34615 - EDC Job Credit	-6,872,607	-19,024,675	-6,899,790	-	-	-	-
34640 - Bell Helicopter Rents	46,526	5	34,488	41,385	41,385	-	-
34675 - MWI Building Rentals	-0	-	475,201	514,000	514,000	-	-
34680 - Ground Rentals	12,700	1,700	-	-	-	-	-
34617 - Lease Revenue	529,613	-	-	-	-	-	-
34600 - Other Building & Ground Rental	**-6,323,048**	**-19,022,969**	**-6,390,101**	**555,385**	**555,385**	**-**	**-**
Interest Earnings							
37110 - Interest Income	217,376	2,649,639	3,963,411	2,250,000	2,400,000	150,000	6.67%
37115 - Unrealized G/L	-306,252	299,705	47,314	-	-	-	-
37125 - Other Interest Income	2,387,154	2,100,000	1,848,515	-	-	-	-
37109 - Interest Earnings	**2,298,277**	**5,049,345**	**5,859,240**	**2,250,000**	**2,400,000**	**150,000**	**6.67%**
Administrative Charges							
37231 - Bad Debt Exp/Recovery	-	-37,057	-	-	-	-	-
37200 - Administrative Charges	**-**	**-37,057**	**-**	**-**	**-**	**-**	**-**
Miscellaneous Revenue							
37410 - Miscellaneous Revenue	100,000	48,201	3,121	-	-	-	-
37460 - Gn/Lss on Prop Disposal	-	9,125,904	4,471,888	-	-	-	-
37465 - NBV Asset Disposal	-	-	-1,709,670	-	-	-	-
37400 - Miscellaneous Revenue	**100,000**	**9,174,104**	**2,765,339**	**-**	**-**	**-**	**-**
Total Revenues	**17,925,286**	**17,295,091**	**24,981,529**	**24,805,385**	**26,715,385**	**1,910,000**	**7.70%**
Expenditures							
Repair and Maint Services							
51200 - Operating	-	612	-	-	-	-	-
68300 - R & M - Improvements	11,169	3,559	-	15,000	20,000	5,000	33.33%
68900 - R & M - Land	-	104,147	23,292	35,000	40,000	5,000	14.29%
Repair and Maint Services	**11,169**	**108,318**	**23,292**	**50,000**	**60,000**	**10,000**	**20.00%**
Other Project Fund Expenses							
53250 - Project Utilities	7,250	13,273	14,760	15,000	18,000	3,000	20.00%

62000 - Legal and Professional Services	661,448	207,425	139,062	210,000	210,000	-	-
69525 - Ports to Plains	114,214	114,214	114,214	125,000	115,000	-10,000	-8.00%
69527 - Chamber of Commerce	75,000	75,000	80,000	80,000	80,000	-	-
71245 - Property Tax	39,024	48,628	47,607	50,000	50,000	-	-
78020 - Interest Expense	-45,735	-	-	-	-	-	-
79900 - Georgia Business Park	-	181,694	-	-	-	-	-
81100 - Land Acquisition	8,629,877	-	-	-	-	-	-
92010 - High Ground of Texas	25,000	25,000	25,000	25,000	25,000	-	-
92010 - Panhandle Regional Planning	1,409	-	-	-	-	-	-
92010 - Team Texas	38,000	28,000	38,000	40,000	40,000	-	-
92010 - Texas Econ. Development Corp.	25,000	25,000	25,000	25,000	25,000	-	-
Other Project Fund Expenses	**9,570,486**	**718,234**	**483,643**	**570,000**	**563,000**	**-7,000**	**-1.23%**
Depreciation							
76000 - Depreciation (Noncash No Budget)	441,633	386,324	384,719	-	-	-	-
Depreciation	**441,633**	**386,324**	**384,719**	**-**	**-**	**-**	**-**
Debt Service							
89200 - Bond Interest Payments	1,025,411	916,358	815,675	692,680	692,680	-	-
89300 - Fiscal Agent Bond Fees	7,000	7,000	7,000	7,000	7,000	-	-
Debt Service	**1,032,411**	**923,358**	**822,675**	**699,680**	**699,680**	**-**	**-**
Company Projects							
92010 - Austin Hose	-	-	-	130,000	130,000	-	-
92010 - Affiliated Foods	-	-	60,000	100,000	100,000	-	-
92010 - AQHA	300,000	300,000	300,000	300,000	300,000	-	-
92010 - Asset Protection Unit	60,000	60,000	60,000	20,000	20,000	-	-
92010 - Asset Protection Unit (2024)	-	-	-	60,000	60,000	-	-
92010 - Cacique Foods, LLC	-	-	-	1,750,000	1,750,000	-	-
92010 - Caviness	-	30,000	60,000	200,000	200,000	-	-
92010 - Coast Packing Company	-	-	-	1,144,000	1,144,000	-	-
92010 - Golden Spread Electric Coop 2020	132,932	148,932	20,000	60,000	60,000	-	-
92010 - International Paper	7,295	-	-	-	-	-	-
92010 - Jax Transport	-	75,000	165,000	900,000	210,000	-690,000	-76.67%
92010 - Maxor	210,000	150,000	143,750	900,000	200,000	-700,000	-77.78%
92010 - MWI Veterinary Supply Company	-1,933	43,500	24,000	75,000	75,000	-	-
92010 - Panhandle Pure, LLC	20,000	40,000	50,000	60,000	60,000	-	-
92010 - Plant AS	-	-	-	0	0	-	-
92010 - Producer Owned Beef	-	-	-	0	0	-	-
92010 - Sage Oil Vac	-	-	-	120,000	120,000	-	-
92010 - Sharpened Iron Studios, LLC	-	-	-	100,000	100,000	-	-
92010 - Skymast Energy LLC	-	14,500	-	0	0	-	-
92010 - SSI Foods, LLC	260,000	300,000	300,000	300,000	300,000	-	-
92010 - TTU - SVM	-	-	20,810,706	-	-	-	-
92010 - Unmanned Systems, Inc dba Albers	4,000,000	-	4,000,000	20,000,000	10,000,000	-10,000,000	-50.00%
Company Projects	**4,988,294**	**1,161,932**	**25,993,456**	**26,219,000**	**14,829,000**	**-11,390,000**	**-43.44%**
Other Incentive Projects							
69510 - Amarillo Enterprise Challenge	237,556	71,941	380,000	580,000	580,000	-	-

92010 - TWC Workforce Grants	-	150,000	-	-	150,000	150,000	-
92010 - Transit Multimodal Project	-	1,200,000	-	-	-	-	-
92010 - TIRZ #3 Infrastructure	-	-	-	7,570,000	5,500,000	-2,070,000	-27.34%
92010 - Innovation Outpost (AC)	-	600,000	600,000	600,000	600,000	-	-
92010 - Thrive Scholarship Program (2024)	248,489	286,404	298,975	400,000	400,000	-	-
92010 - North East Interceptor Participation	-	-	319,952	601,503	601,503	-	-
Other Incentive Projects	**486,045**	**2,308,344**	**1,598,927**	**9,751,503**	**7,831,503**	**-1,920,000**	**-19.69%**
Total Expenditures	**16,530,038**	**5,606,509**	**29,306,712**	**37,290,183**	**23,983,183**	**-13,307,000**	**-35.68%**
Net Total	**1,395,248**	**11,688,582**	**-4,325,183**	**-12,484,798**	**2,732,202**	**15,217,000**	**-121.88%**
Bond Principal Payments	4,300,000	4,410,000	4,525,000	4,640,000	4,780,000		

EXHIBIT A: MARKETING & BUSINESS DEVELOPMENT BUDGET DETAIL - FY 2025 - 2026

			FY 25-26 BUDGET REQUEST	FY 24-25 BUDGET REQUEST
61305	**Marketing Support**			
	Paid Media	Paid media promotions, Google marketing, local ad placements, social, industry	$35,000	
	Website	Enhancements, page additions and redesign as needed	$5,000	
	GriffinWink Marketing Consultant	Full service marketing/consulting services for AEDC marketing needs. Includes web design and maintenance, graphic design, social media management, blog content development, SEO and analytical management, as well as additional creative input as needed.	$100,000	
		SUBTOTAL	$140,000	$150,000
61311	**Content Development**			
	Photography for AEDC content	New local images for use on website and collateral print/digital use, etc.	$5,000	
	Graphic Design	Additional graphic design services as needed for print/web content	$3,000	
	Video Content Production	Video content production for campaign use	$15,000	
		SUBTOTAL	$23,000	$25,000
61315	**Collateral Materials**			
	Annual Printing Needs	Printing of various reports, brochures and maps	$2,500	
	Promotional Branded Items	Promotional items for distribution at conferences/trade shows to support AEDC brand as well as branded items for shows.	$10,000	
	Prospect Follow Up	Thank you gifts for prospects or key site selectors following favorable discussions or events	$5,000	
		SUBTOTAL	$17,500	$30,000
61322	**Business Retention and Expansion Initiatives**			
	Employer Engagement	Existing primary employer outreach	$7,500	
	Corporate Site Visits	Site visits to (2) corporate HQ locations outside of Amarillo	$20,000	
	FTZ Membership and Conference	TAFTZ Membership and (1) annual educational event travel and expenses	$10,000	
	FTZ Consulting	Full service support and management with FTZ 252 compliance and inquires	$16,000	
	BRE Marketing	BRE targeted marketing/events/receptions	$5,000	
		SUBTOTAL	$58,500	$60,000
61323	**Workforce Initiatives**			
	Employer Engagement	Employer engagment events - hosting or supporting local iniatives	$10,000	
	Workforce Promotions and Supplies	Monthly campaigns / printed collateral inlcuding Take Root and ReRoot material, quarterly mailers, digital management and ReRoot boxes	$15,000	
	Sponsored Partnerships	Sponsorships for area events including career fairs, STEM programs, workforce events, etc.	$10,000	
	Workforce Professional Development Event	Registration and travel costs for (1) workforce educational event	$5,000	
	Intern Experience - Uncover Amarillo	Summer Intern Experience events, collateral, marketing and photography	$16,000	
		SUBTOTAL	$56,000	$60,000
61326	**Marketing Technology & Software**			
	EDOIQ	Annual contract cost for website/email/social media monitoring & management with sales software & sales capability	$12,000	
	Lightcast	Annual contract for labor market analytics software and data analysis	$18,000	
	GIS Systems	Annual contract for mapping and demographic software and website shared with the City of Amarillo	$15,000	
		SUBTOTAL	$45,000	$45,000
61346	**Business Development**			
	Team Texas Events	Registration & travel costs for (8) Team Texas events	$50,000	
	High Ground of Texas Events	Registration & travel costs for (8) High Ground of Texas events	$50,000	
	Consultant Road Shows/Conferences	Travel costs for trips to visit site consultants and attend CRE events	$75,000	
	TEDC Events	Registration & travel costs for participation in TEDC hosted events.	$20,000	
	Texas Development Corporation events	Registration & travel costs for participation in Governor's office ED events.	$25,000	
	Target Industry Events and Sponsorships	Registration & travel costs for targeted industry events and sponsorships	$90,000	
		SUBTOTAL	$310,000	$360,000
61347	**Local Market Development**			
	Local Events	Support of City, SBDC, Chamber, and Primary Job, and Workforce related events	$25,000	
	State of the Economy	Speaker fees, catering, collateral, and promotional needs	$25,000	
		SUBTOTAL	$50,000	$70,000
	TOTAL MARKETING & BUSINESS DEVELOPMENT		**$700,000**	**$800,000**

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Business-Friendly Community, Communication, Fiscal Responsibility, and Infrastructure
Department:	Finance
Contact Person:	Carrie Roberts, PIDs Coordinator

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8216
This is a first reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is generally located at the northeast corner of Hillside Rd and Soncy Rd. This ordinance is recommended for approval by a unanimous vote of the Colonies PID Advisory Board. This ordinance was tabled by City Council on August 26, 2025 after a public hearing was held. As such, it is returning to the next regular agenda for consideration.

Agenda Item Summary: This is a second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is generally located at the northeast corner of Hillside Rd and Soncy Rd. This ordinance is recommended for approval by a unanimous vote of the Colonies PID Advisory Board.

Requested Action: For City Council to approve the first reading of the Ordinance adopting the 2025/2026 the Colonies Budget and five-year service plan.

Funding Summary: The Colonies Public Improvement District is funded through an annual property assessment fee paid by homeowners within the PID.

Purchasing Summary: N/A

Community Engagement Summary: Newspaper and property owner notices have been sent to property owners within the Colonies boundary regarding this item. To date, City staff have not received any comments regarding this request. This ordinance was tabled by City Council on August 26, 2025 after a public hearing was held. As such, it is returning to the next regular agenda for consideration.

Staff Recommendation: Legal, Finance, and PID Coordinator reviewed the associated instruments and recommend approval as submitted.

ORDINANCE NO. 8216

AN ORDINANCE LEVYING AN ASSESSMENT ON PROPERTY WITHIN THE COLONIES PUBLIC IMPROVEMENT DISTRICT AS AUTHORIZED BY CHAPTER 372 OF THE TEXAS LOCAL GOVERNMENT CODE FOR FISCAL YEAR 2025-2026; ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026 AND FIVE-YEAR SERVICE PLAN; DESCRIBING THE AREA WITHIN THE PUBLIC IMPROVEMENT DISTRICT; OBLIGATING THE AREA TO PAY THE COSTS ASSOCIATED WITH THE PUBLIC IMPROVEMENT DISTRICT; ESTABLISHING AN ESTIMATE OF THE TOTAL COST OF PROVIDING SPECIAL SERVICES WITHIN THE DISTRICT; SPECIFYING THE METHOD OF PAYMENT OF THE ASSESSMENT; ESTABLISHING THAT ASSESSMENTS MAY BE PAID IN PERIODIC INSTALLMENTS AND OBLIGATING PERSONS PURCHASING PROPERTY WITHIN THE PUBLIC IMPROVEMENT DISTRICT TO PARTICIPATE IN THE PAYMENT OF ASSESSMENTS; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, a public hearing was held as required by law where all interested persons were provided with an opportunity to be heard on assessments on property within the Colonies Public Improvement District; and

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and

WHEREAS, the attached exhibit describes property that lies within the Public Improvement District; and

WHEREAS, the attached exhibit describes the method of payment of assessment and assessment amounts; and

WHEREAS, the City of Amarillo is required by law to levy the assessment by ordinance as a special assessment on the property; and

WHEREAS, the City of Amarillo and property owners within the District's boundaries share the goal to be as efficient and cost effective as possible regarding the maintenance and operation of the District; and

WHEREAS, the Colonies Public Improvement District Advisory Board (the Board), through direction given by property owners within the District, recommends that the Board be given the authority and responsibility to contract with private businesses for maintenance of manmade hardscape (i.e., fences/walls, street lights) and non-manmade living improvements (i.e., plants) within the District.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1: The tract of land described by the attached exhibit has been established as the above-named Public Improvement District.

SECTION 2: The City of Amarillo hereby grants the Board authority to approve, by a majority vote, the contracting of maintenance of manmade hardscape and non-manmade/living improvements with private businesses in accordance with the Budget and Five-year Service Plan.

SECTION 3: The City of Amarillo will be the administrator of assessments and pay invoices for services rendered in accordance with the Budget and Five-year Plan, unless otherwise requested by the Board or its designee.

SECTION 4: A Budget for the fiscal year of 2025-2026 and Five-year Service Plan that defines the annual indebtedness and the projected costs for improvements and maintenance thereof is attached. The Service Plan is subject to annual review and approval as is contemplated by law and is hereby approved.

SECTION 5: The total estimated cost for the maintenance and operation of improvements proposed in the Public Improvement District is described on the attached exhibit and is hereby approved.

SECTION 6: The assessment roll for each parcel, method of assessment and amount of assessment for the 2025-2026 fiscal year is described on the attached exhibit and is hereby approved.

SECTION 7: The method of payment of the assessment is described on the attached exhibit and is hereby approved.

SECTION 8: The Amarillo City Council may make supplemental assessments, reassessments, or new assessments of property within the Public Improvement District in compliance with the laws of the State of Texas after a notice and hearing.

SECTION 9: The special improvement district fund for the Public Improvement District shall be held in the municipal treasury and accounted for in the audit of the City of Amarillo.

SECTION 10: In the event the Public Improvement District is ever terminated, a homeowner's association will have the authority and responsibility of continuing the services of the Public Improvement District. The extent to which such services will be continued will be discretionary with the association as determined by its by-laws. The association will be required to remove or repair, at its expense, any improvements that fall into such a state of disrepair as to create a hazard to the public safety as determined by the City of Amarillo.

SECTION 11: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsection, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 12: If any part, provision, or clause of this Ordinance conflicts with any other ordinance or resolution, then such other ordinance or resolution is hereby repealed to the extent of such conflict with this Ordinance.

SECTION 13: This Ordinance shall become effective upon its second and final reading.

SECTION 14: This Ordinance shall not be codified but shall be kept on file in the City Secretary's office so long as it is administratively valuable.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 9th day of September 2025; and PASSED on Second and Final Reading on this 23rd day of September 2025.

____

Cole Stanley, Mayor

ATTEST:

____

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____

Bryan McWilliams, City Attorney

EXHIBIT

Colonies Public Improvement District

Fiscal Year 2025-2026

A. The boundaries of the Colonies Public Improvement District are as follows:

A 375.8 acre tract of land being situated in Section 40, Block 9, BS&F Survey, Randall County, Texas.

B. The total estimated costs for maintenance, operation, and debt service payments proposed for the Colonies Public Improvement District is $2,525,399. Such cost will be apportioned over the development as follows:

Cost of Maintenance $728,106

Administration Expense..$76,247

Debt Service Obligation..$721,046

Developer Reimbursements...$1,000,000

Total $2,525,399

C. Total estimated revenues with a bond issuance of $1,000,000 and this year's assessment of $1,531,235 will be $2,531,235. The method of assessment will be to divide the total maintenance, operational, administrative and debt service costs, as well as maintenance reserves as follows:

1. Residential Property: Residential property will be assessed an amount equal to $0.15 multiplied by the total square footage of the lot.
2. Commercial Property: Commercial property will be assessed an amount equal to $0.1021 multiplied by the total square footage of the lot for lots 1 acre or less. Commercial lots greater than 1 acre will be assessed an additional $500 per acre or portion thereof, with a maximum assessment of $10,000 per lot.

D. The method of payment of the assessment shall be as follows:

1. These assessments are due and payable October 1, 2025.
2. These assessments become delinquent if not paid prior to February 1, 2026 and will accrue interest, penalties and attorney's fees in the same manner as

delinquent ad valorem taxes pursuant to Section 372.018(f) of the Local Government Code.

3. These assessments are subject to suit immediately upon becoming delinquent as defined above.

4. Property owners can pay their assessment using any method allowed by the Property Tax Code for the payment of property taxes except the half payment option.

E. The assessment roll per parcel has been properly filed with the City Secretary's office and is approved for fiscal year 2025-2026.

COLONIES # 5 PUBLIC IMPROVEMENT DISTRICT (27300
FIVE YEAR IMPROVEMENT PLAN
FISCAL YEARS: Actual 2022/23 and ESTIMATED 2023/24 to 2027/28
Updated 18-Aug-25

					Actual 2022/23			Budget 2023/24			Revised Estimate 2024/25			Approved 2024/25			Approved 6/4/2025 2025/26			Estimated 2026/27
BEGINNING FUND BALANCE					$ 1,381,684			$ 646,558			$ 646,558			$ 631,433			$ 649,780			$ 655,617
			INFLATION		0.0%			0.0%			0.0%			2.0%			4%			4.0%
MAINTENANCE & OPERATION																				
PARK MAINTENANCE COST			-	723,586	0.828		723,586	1.279		723,586	1.117		723,586	1.033	-	723,586	1.112	-	723,586	1.214
Electricity	53150				16,606			21,094			11,629			21,516			22,377			23,272
Water & Sewer	53200				212,369			210,382			214,590			214,590			223,174			232,101
PID Management Fees (private)	62015				39,870			57,000			57,032			58,140			75,825			78,858
Landscape Maintenance Contract	67600				136,956			200,000			231,248			200,000			200,000			250,000
Tree Care	51454				78,864			75,000			51,370			50,000			65,000			67,600
Seasonal Planting	51456				30,763			250,000			92,861			50,000			15,000			15,600
Hardscape Repairs	68300				13,703			30,000			74,609			60,000			100,000			104,000
Other Improvements					-			-			-			-			-			-
Irrigation Repairs	68400				13,012			30,000			26,027			20,000			25,000			26,000
Insurance (City Charge)	71100				255			261			259			266			1,731			1,800
TOTAL MAINTENANCE					$ 542,398			$ 873,737			$ 759,625			$ 674,512			$ 728,106			$ 799,230
ADMINISTRATION:																				
Postage	61200				-			500			-			510			520			541
Advertising - Public Notices	61300				1,864			2,500			573			2,550			2,601			2,705
Professional Serv. / Tax Assessor Commission	62000				18,727			8,317			7,485			8,483			8,653			8,999
City Admin Fee	77450				36,479			40,714			40,714			61,666			64,473			67,052
TOTAL ADMINISTRATION					57,070			52,030			48,772			73,208			76,247			79,297
TOTAL MAINTENANCE & OPERATION					$ 599,468			$ 925,767			$ 808,397			$ 747,720			$ 804,353			$ 878,527
Bond Proceeds	39810				3,000,000						-			-			1,000,000			-
Developer Reimbursements	83200				4,043,881			-			-			-			1,000,000			-
2014 Debt Service Issue (8/15/34 mat)		$ 1,535,000			105,630			106,956			106,956			104,706			107,456			105,056
2018 Debt Service Issue (2/15/38 mat)		$ 3,000,000			207,431			207,531			207,531			207,431			207,131			206,631
2020 Debt Service Refunding (2/15/28 mat)		$ 950,000			145,300			140,100			140,100			137,500			115,100			103,000
2023 Debt Service Issue (2/15/23 mat)		$ 2,795,000			-			209,123			209,123			213,400			213,775			213,900
2026 Debt Service Issue		$ 1,000,000															75,083			77,750
Fiscal Agent Fees					7,198			2,500			2,000			2,500			2,500			2,500
Total Debt Service	92150				$ 458,361			$ 666,211			$ 665,710			$ 665,538			$ 1,721,046			$ 708,838
TOTAL EXPENDITURES					$ 5,101,710			$ 1,591,977			$ 1,474,108			$ 1,413,258			$ 2,525,399			$ 1,587,365
			UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE	
ASSESSMENTS																				
RESIDENTIAL			9,418,586	0.1000	941,859	9,418,586	0.1400	1,318,602	9,418,586	0.1300	1,224,416	9,381,159	0.1400	1,313,362	9,381,159	0.1500	1,407,174	9,418,586	0.1600	1,506,974
RESIDENTAL (Unit 62)			-	0.1000	-		0.1400	-		0.1300	-		0.1400	-		0.1500	-		0.1600	-
COMMERCIAL			1,072,747	0.0778	83,431	1,072,747	0.0778	88,036	1,072,747	0.0821	88,036	1,158,107	0.1021	118,243	1,215,097	0.1021	124,061	1,072,747	0.1021	109,527
TOTAL ASSESSMENTS	30311				1,291,341			1,406,638			1,413,157			1,431,605			1,531,235			1,616,501
INTEREST INCOME					75,245			-			45,826			-			-			-
COLLECTION RATE					338.14%			1			103.24%			100.00%			100.00%			100.00%
TOTAL COLLECTIONS					$ 4,366,586			$ 1,406,638			$ 1,458,983			$ 1,431,605			$ 2,531,235			$ 1,616,501
INCREASE (DECREASE) IN CASH					$ (735,124)			$ (185,339)			$ (15,125)			$ 18,347			$ 5,837			$ 29,136
Ending Fund Balance					$ 646,558			$ 461,218			$ 631,433			$ 649,780			$ 655,617			$ 684,753
Three Month Operating Reserve					149,867			231,442			202,099			186,930			201,088			219,632
SURPLUS					$ 496,691			$ 229,777			$ 429,334			$ 462,850			$ 454,529			$ 465,122

	9/30/2022		2022/23	9/30/2023	2023/24	9/30/2024	2024/25	9/30/2024	2024/25	9/30/2025	2025/26	9/30/2026	2026/27
Developer Reimbursement													
Beg Balance			3,465,411		3,465,411		3,465,411		(0)		(0)		(0)
Additional Prinicpal			-		-		-		-		-		-
Interest		3.25%	421,661	3.25%	568,257	3.25%	578,470	3.25%	(0)	3.25%	(0)	3.25%	(0)
Payments			-		3,700,000		4,043,881		-		1,000,000		-
End Balance			3,887,072		333,668		(0)		(0)		(1,000,000)		(0)
Prinicpal					333,668		(0)		(0)		(0)		(0)
Interest					-		-		(0)		(0)		(0)
					0		-		-		(1,000,000)		-
Interest													
2014 Issue (4/1/2014) $1,535,000													
Principal (paid in full in 2034)	1,035,000		70,000	965,000	75,000	890,000	75,000	890,000	75,000	815,000	80,000	735,000	80,000
Interest			35,630		31,956		31,956		29,706		27,456		25,056
2018 Issue (7/18/2018) $3,000,000													
Principal (paid in full in 2038)	2,570,000		120,000	2,450,000	125,000	2,325,000	125,000	2,325,000	130,000	2,195,000	135,000	2,060,000	140,000
Interest			87,431		82,531		82,531		77,431		72,131		66,631
2020 Refunding Issue (5/12/2020) $950,000													
Principal (paid in full in 2028)	700,000		130,000	570,000	130,000	440,000	130,000	440,000	130,000	310,000	110,000	200,000	100,000
Interest			15,300		10,100		10,100		7,500		5,100		3,000
2023 Issue (2/15/23) $2,795,000													
Principal (paid in full in 2043)	2,795,000		-	2,795,000	20,000	2,775,000	20,000	2,775,000	90,000	2,685,000	95,000	2,590,000	100,000
Interest			-		189,123		189,123		123,400		118,775		113,900
Fiscal Agent			2,000		2,000		2,000		2,500		2,500		2,500
			-		(500)		-		-		(1,075,083)		(77,750)
									$ -		$ 2,150,166		$ 155,500

		Estimated 2027/28			Estimated 2028/29			Estimated 2029/30			Year 5 Estimated 2030/31
		$ 684,753			$ 722,667			$ 829,665			$ 893,916
		4.0%			4.0%			4.0%			4.0%
-	723,586	1.263	-	723,586	1.313	-	723,586	1.366	-	723,586	1.420
		24,202			25,171			26,177			27,224
		241,385			251,040			261,082			271,525
		82,012			85,293			88,705			92,253
		260,000			270,400			281,216			292,465
		70,304			73,116			76,041			79,082
		16,224			16,873			17,548			18,250
		108,160			112,486			116,986			121,665
		-			-			-			-
		27,040			28,122			29,246			30,416
		1,872			1,947			2,025			2,106
		$ 831,200			$ 864,448			$ 899,025			$ 934,986
		562			585			608			633
		2,813			2,926			3,043			3,165
		9,359			9,733			10,123			10,528
		69,734			72,523			75,424			78,441
		82,469			85,768			89,198			92,766
		$ 913,668			$ 950,215			$ 988,224			$ 1,027,753
		-			-			-			-
		-			-			-			-
		107,656			105,000			107,238			109,200
		210,831			205,856			205,856			206,131
		101,000			-			-			-
		213,775			213,400			217,650			216,525
		76,250			79,625			77,875			76,125
		2,500			2,500			2,500			2,000
		$ 712,013			$ 606,381			$ 611,119			$ 609,981
		$ 1,625,681			$ 1,556,596			$ 1,599,342			$ 1,637,734
UNITS	RATE		UNITS	RATE		UNITS	RATE		UNITS	RATE	
9,418,586	0.1650	1,554,067	9,418,586	0.1650	1,554,067	9,418,586	0.1650	1,554,067	9,418,586	0.1650	1,554,067
	0.1650	-		0.1650	-		0.1650	-		0.1650	-
1,072,747	0.1021	109,527	1,072,747	0.1021	109,527	1,072,747	0.1021	109,527	1,072,747	0.1021	109,527
		1,663,594			1,663,594			1,663,594			1,663,594
		-			-			-			-
		100.00%			100.00%			100.00%			100.00%
		$ 1,663,594			$ 1,663,594			$ 1,663,594			$ 1,663,594
		$ 37,913			$ 106,998			$ 64,252			$ 25,860
		$ 722,667			$ 829,665			$ 893,916			$ 919,777
		228,417			237,554			247,056			256,938
		$ 494,250			$ 592,111			$ 646,860			$ 662,838
		(0)			(0)			(0)			(0)
		-			-			-			-
	3.25%	(0)		3.25%	(0)		3.25%	(0)		3.25%	(0)
		-			-			-			-
		(0)			(0)			(0)			(0)
		(0)			(0)			(0)			(0)
		(0)			(0)			(0)			(0)
		-			-			-			-
9/30/2027		2027/28	9/30/2028		2028/29	9/30/2029	-	2029/30	9/30/2030		2030/31
655,000		85,000	570,000		85,000	485,000		90,000	395,000		95,000
		22,656			20,000			17,238			14,200
1,920,000		150,000	1,770,000		155,000	1,615,000		155,000	1,460,000		160,000
		60,831			50,856			50,856			46,131
100,000		100,000	-		-	-		-	-		-
		1,000			-			-			-
2,490,000		105,000	2,385,000		110,000	2,275,000		120,000	2,155,000		125,000
		108,775			103,400			97,650			91,525
		2,500			2,500			2,500			2,000
		(76,250)			(79,625)			(77,875)			(76,125)
		$ 152,500			$ 159,250			$ 155,750			$ 152,250

		Estimated 2031/32			Estimated 2032/33			Estimated 2033/34	
		$ 919,777			$ 906,183			$ 842,554	
		4.0%			4.0%			4.0%	
-	723,586	1.477	-	723,586	1.536	-	723,586	1.598	
		28,313			29,446			30,624	
		282,386			293,681			305,428	
		95,943			99,781			103,772	
		304,163			316,330			328,983	
		82,246			85,536			88,957	
		18,980			19,739			20,529	
		126,532			131,593			136,857	
		-			-			-	
		31,633			32,898			34,214	
		2,190			2,278			2,369	
		$ 972,386			$ 1,011,281			$ 1,051,733	
		658			684			712	
		3,291			3,423			3,560	
		10,949			11,387			11,842	
		81,579			84,842			88,236	
		96,477			100,336			104,349	
		$ 1,068,863			$ 1,111,617			$ 1,156,082	
		-			-			-	
		-			-			-	
		105,875			107,431			108,806	
		206,050			210,525			209,756	
		-			-			-	
		215,150			213,525			216,525	
		79,250			82,125			79,875	
		2,000			2,000			2,000	
		$ 608,325			$ 615,606			$ 616,963	
		$ 1,677,188			$ 1,727,223			$ 1,773,044	
UNITS	RATE		UNITS	RATE		UNITS	RATE		
9,418,586	0.1650	1,554,067	9,418,586	0.1650	1,554,067	9,418,586	0.1650	1,554,067	
-	0.1650	-	-	0.1650	-	-	0.1650	-	
1,072,747	0.1021	109,527	1,072,747	0.1021	109,527	1,072,747	0.1021	109,527	
		1,663,594			1,663,594			1,663,594	
		-			-			-	
		100.00%			100.00%			100.00%	
		$ 1,663,594			$ 1,663,594			$ 1,663,594	
		$ (13,594)			$ (63,629)			$ (109,450)	
		$ 906,183			$ 842,554			$ 733,103	
		267,216			277,904			289,020	
		$ 638,967			$ 564,649			$ 444,083	
		(0)			(0)			(1)	
		-			-			-	
	3.25%	(0)		3.25%	(0)		3.25%	(0)	
		-			-			-	
		(0)			(1)			(1)	
		(0)			(0)			(0)	
		(0)			(0)			(0)	
		-			-			-	
9/30/2031		2031/32	9/30/2032		2032/33	9/30/2033		2033/34	9/30/2034
300,000		95,000	205,000		100,000	105,000		105,000	-
		10,875			7,431			3,806	
1,300,000		165,000	1,135,000		175,000	960,000		180,000	780,000
		41,050			35,525			29,756	
-		-	-		-	-		-	-
		-			-			-	
2,030,000		130,000	1,900,000		135,000	1,765,000		145,000	1,620,000
		85,150			78,525			71,525	
		2,000			2,000			2,000	
		(79,250)			(82,125)			(79,875)	

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Business Friendly Community

Department: Planning and Development Services

Contact Person: Cody Balzen, Principal Planner

Agenda Caption: PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8217
This item is a public hearing and first reading of an ordinance amending the City of Amarillo Zoning Code, Chapter 4-10 at sections 4-10-3, 4-10-61, 4-10-82, 4-10-85, 4-10-87, 4-10-152, 4-10-168, 4-10-170, 4-10-174, 4-10-211, 4-10-248, and 4-10-269, to add a new zoning district named Moderate Density District-1, defining allowed uses and standards for the new district, and to rename Moderate Density District to Moderate Density District-2.

Agenda Item Summary: This ordinance amends the City of Amarillo's Zoning Ordinance by renaming the existing Moderate Density District (MD) to Moderate Density District-2 (MD-2) and creating a new zoning district called Moderate Density District-1 (MD-1) with associated land use regulations and development standards. It also helps fix an existing issue between the zoning ordinance and subdivision process by creating a Specific Use Permit process for lots utilizing section 4-10-168(d) for decreased lot width standards.

Things this amendment DOES NOT do:

- Change the existing zoning of any property in the City.
- Force the change of existing zoning on any property.
- Change any of the existing standards that apply to existing zoning districts.
- Allow new land uses to be permitted in existing zoning districts.
- Prohibit any land use that is currently allowed within existing zoning districts.

Things this amendment DOES do:

- Create a district that fills a gap in the existing development standards and allowed land uses within residential zoning districts.
- Create an option for zoning in the future.
- Help protect existing single-family neighborhoods from potentially unwanted infill development while helping remove some barriers to infill development.
- Create a better transition between single-family detached housing and apartments.
- Create a zoning district option that can allow for smaller lots for single-family development.
- Create a potential option for properties that were made nonconforming during a zoning ordinance amendment in 2004.
- Fixes existing issue between subdivision ordinance and zoning ordinance.

Purpose: Within the last few years, the Planning Department and the Planning and Zoning Commission have received rezoning requests that either involve requests for smaller lot sizes for single-family developments or to infill around single-family developments with duplex or single-family attached uses. During the discussions on these requests, the citizens notified in accordance with state law who own property in the vicinity have expressed concerns about the protection from encroachment of their established neighborhoods. Because of these discussions, as well as the direction established through the City Plan outreach processes, Planning Staff were given the direction to research the residential zoning districts for gaps and opportunities.

Analysis: When comparing the residential zoning districts as they relate to allowed uses and development standards, it became clear that a gap exists in allowed uses between Residential District-3 (R-3) and Moderate Density (MD) District. While R-3 allows for mainly single-family detached use, MD allows for duplexes, townhouses, and apartments. This jump in allowed uses has notably been the reason for concern with some rezoning requests to the MD district. While the neighbors could be more accepting of townhouses or duplexes that blend into the existing neighborhood, they often intensely oppose apartments.

Staff also noticed a significant number of duplexes around the city that exist in the R-3 district. Doing research on this, staff identified that these nonconforming properties were created by a zoning ordinance change in 2004 which removed the duplex use from the list of allowed uses within the R-3 district. The ordinance amendment recognized a trend in the market for smaller lots and higher-density homes, and it likely removed duplexes and single-family attached housing in an effort to protect proposed or newly built neighborhoods of denser single-family detached homes from multifamily uses. Now, the next lowest intensity zoning district that would allow duplexes is the MD district, which also allows apartments.

Because Amarillo's City Plan and multiple developers have indicated a need for infill development and higher-density housing options, staff did a review of development standards, such as setbacks and lot coverage, as they relate to single-family detached development within all zoning districts. Besides the Heavy Commercial District, the densest development standards for single-family detached homes begin in R-3 and continue throughout the more intensive zoning districts. (HC is the only outlier at 2000sf and 20ft lot width resulting from a 2001 zoning ordinance amendment.)

These R-3 development standards include:

- 50ft lot width minimum
- 100ft lot depth minimum
- 5000sf lot area minimum
- 15ft minimum front setback
- And 65% lot coverage maximum

Also, when analyzing our code, Staff found a legal administrative issue between section 4-10-168(d) and our subdivision process. The subdivision process, regulated by Texas Local Government Code 212, is administrative or clerical in nature; meaning, if a subdivision meets minimum standards, it shall be approved. The identified zoning section introduced a decision of appropriateness into this process. In an effort to fix this issue during this ordinance amendment, Staff has proposed extending the Specific Use Permit (SUP) process to this decision for consideration by the Planning and Zoning Commission as a zoning request.

Proposed Changes: After consideration of citizen concerns, direction from the Planning and Zoning Commission, and input from our development community, Staff is proposing the following zoning ordinance changes:

- Rename Moderate Density District to Moderate Density District-2 without changing any requirements or standards associated with the zone. This is merely an effort to have uniformity of zoning district names as they relate to their intended development.
- Create a new optional zoning district, MD-1, that addresses the land use gap as well as provides an opportunity for slightly denser single-family detached housing (often called the missing middle housing).
    - Allowed uses include all allowed within the R-3 district with the addition of duplexes and single-family (SF) attached homes.
    - SF attached width and area minimum requirements increased to promote slightly less dense attached development than MD-2.
        - 2500sf vs 2000sf minimum area*
        - 25ft vs 20ft minimum width*
        - *Or allowed to go down to 2000sf area and 20ft width if no more than 4 units are attached in a row.
    - SF detached minimum width, depth, and area requirement decreased to promote slightly more dense detached development than all other districts.
        - 40ft lot width minimum*
        - 85ft lot depth minimum
        - 3400sf lot area minimum
        - *Lot widths able to be reduced to 35ft if rear loaded by an alley. No driveways would be allowed on the street side of the house. Lots would still need to meet the 3400sf area minimum.
- Fix 4-10-168(d) by utilizing our existing SUP process.
- Decrease the minimum street frontage width under subsection 4-10-168(b) from 40ft to 35ft.

Requested Action: This item is ready for public hearing and consideration by the City Council on the non-consent agenda.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: P&Z discussion 8/5/2024.
Stakeholder engagement meeting 9/5/2024.
Conversations with developers throughout the process.
2nd Stakeholder engagement meeting 8/5/2025.
Public hearing and discussion at 8/18/2025 P&Z Meeting.
OE&I helped create the "Proposed Code Enhancements" website under Planning.

Staff Recommendation: The Planning and Zoning Commission recommended approval of the ordinance as presented at their August 18th regular scheduled meeting with a 7-0 vote.

LSS 7/27/2025

ORDINANCE NO. 8217

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, AMENDING THE AMARILLO MUNICIPAL CODE: CHAPTER 4-10 AT SECTIONS 4-10-3, 4-10-61, 4-10-82, 4-10-85, 4-10-87, 4-10-152, 4-10-168, 4-10-170, 4-10-174, 4-10-211, 4-10-248, AND 4-10-269, TO ADD A NEW ZONING DISTRICT NAMED MODERATE DENSITY DISTRICT-1, DEFINING ALLOWED USES AND STANDARDS FOR THE NEW DISTRICT, AND TO RENAME MODERATE DENSITY DISTRICT TO MODERATE DENSITY DISTRICT-2; PROVIDING FOR A CRIMINAL OFFENSE AND PENALTY; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Texas Local Government Code, Chapter 211, authorizes the governing body of a municipality to adopt rules regulating zoning related to a zoning district boundary within the municipality; and

WHEREAS, the Texas Local Government Code at Section 211.001 allows a municipality to adopt such rules for the purpose of promoting the public health, safety, morals, or general welfare and protecting and preserving places and areas of historical, cultural, or architectural importance and significance; and

WHEREAS, the City Council adopted the Amarillo Comprehensive Plan named "City Plan – Vision 2045" on June 25, 2024, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, in accordance with such Plan, the Amarillo Municipal Zoning Ordinance has adopted Zoning Districts and regulations in accordance with a Comprehensive Plan for the purpose of promoting the health, safety, morals and general welfare of the City, and for the protection and preservation of places and areas of historical and cultural importance and significance; and

WHEREAS, the Planning and Zoning Commission has identified the need for a new zoning district that will offer more options for residential development; and

WHEREAS, in accordance with the Amarillo Municipal Code, Section 4-10-84, the Planning Department referred the new or unlisted land use classification to the Planning and Zoning Commission for direction; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning ordinance amendments, the Commission filed its final recommendation and report on such proposed zoning changes to the City Council; and

WHEREAS, the City Council considered the final recommendation and report of the Planning and Zoning Commission and held a public hearing on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to amend the Zoning Ordinance is herein consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas; and

WHEREAS, the City Council, acting under its home rule authority, has the power to enact ordinances to protect the health, safety, and welfare of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1: All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article I, Section 4-10-3, General Definitions, "Residential Zoning Districts" as follows:

"Residential Zoning District: R-1, R-2, R-3, <u>MD-1, MD-2,</u> MF-1, MF-2, MH, or residential PD Zoning District."

SECTION 3: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article III, Section 4-10-61, Zoning Districts Established table as follows:

"The City is hereby divided into <u>nineteen (19)</u> Zoning Districts. The use, Height and area regulations as set out in this chapter are uniform within each District. The <u>nineteen (19)</u> Districts established herein shall be known as:"

Abbreviated Designation	Zoning District Name
A	Agricultural District
R-1	Residential District-1
R-2	Residential District-2

R-3	Residential District-3
MD-1	Moderate Density District-1
MD-2	Moderate Density District-2
MF-1	Multiple-Family District-1
MF-2	Multiple-Family District-2
MH	Manufactured Home District
O-1	Office District-1
O-2	Office District-2
NS	Neighborhood Service District
GR	General Retail District
LC	Light Commercial District
HC	Heavy Commercial District
CB	Central Business District
I-1	Light Industrial District
I-2	Heavy Industrial District
PD	Planned Development District

SECTION 4: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article IV, Division 1, Section 4-10-82, Tables A through P, for the addition of the Moderate Density-1 District, defining the allowed land use within the Moderate Density-1 District, and the renaming of Moderate Density District to Moderate Density-2 District as follows:

See Exhibit A, attached as Tables A through P and incorporated within this Ordinance.

SECTION 5: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article IV, Division 1, Section 4-10-85, “Specific Use Permits” as follows:

(a) The City Council, after public hearing and proper notice to all parties affected and after recommendations by the Planning and Zoning Commission, may authorize the issuance of specific use permits for the uses indicated by "S" in the use schedule, section 4-10-82, or for reduced lot widths for single-family detached units as described by 4-10-168(d).

(b) NO CHANGE

(c) The Planning and Zoning Commission shall also require from the applicant an expert evaluation concerning the location, function and characteristics of any Building or use proposed. Such expert evaluation shall be by a licensed real estate appraiser and shall specifically address the effect of the requested specific use permit on adjacent land uses and property values. Such an evaluation is not required, but may be requested, for Carports or reduced lot width single-family detached units as described by 4-10-168(d).

SECTION 6: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article IV, Division 1, Section 4-10-87(1)(b.), "Manufactured Home Standards" as follows:

b. A Manufactured Home (Type B) is allowed outright in MH, LC, HC, I-1, and I-2, and is allowed only by Specific Use permit in a, R-1, R-2, R-3, MD-1, MD-2, and MF-1 if the Manufactured Home is placed on a minimum fifty (50) foot wide Platted Lot.

SECTION 7: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 1, Section 4-10-152(a), "Location requirements for adult business." as follows:

(a) A structure housing an Adult Business shall be located at least one thousand (1,000) feet from any residential PD, R-1, R-2, R-3, MD-1, MD-2, MF-1, MF-2, and MH Zoning District boundary line, or from any Structure used as a residence; from a church, Public or Denominational Schools, hospitals, licensed child care facility, Hotel or Motel, Parks or Playgrounds (public), Playfields or Stadiums (Public), Institutions of Religious, Charitable, or Philanthropic Nature, and from any other Structure housing an Adult Business.

SECTION 8: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 2, Section 4-10-168(b) and (d), "Lot Width" as follows:

(b) The width of the Lot shall be measured at the specified Setback or front Building Line, but in no case shall the Lot Width at the front Street Line be less than thirty-five (35) feet or the required minimum Lot Width, whichever is less. (See Appendix Illustration 1 for method of measuring Lot Widths.)
(c) *NO CHANGE*
(d) After the effective date of this amendment (November 1993), in all zoning districts allowing One-Family Attached Housing Units, One-Family Detached Housing Units may be constructed on Platted Lots with Lot Widths less than shown on Table 1, Summary of Development Standards, for One-Family Detached Housing Units, but equal to or greater than the Lot Width shown for One-Family Attached Housing Units, if approved by a Specific Use Permit and the recorded Plat of the subdivision ~~approved~~

~~by the Planning and Zoning Commission~~ clearly notes that the Lot may be used for One-Family Detached Housing Units.

SECTION 9: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 2, Section 4-10-168, “Lot Width”, for the addition of subsection (e) and (f) for lot width standards associated with single-family attached or detached land use within the MD-1 zoning district as follows:

(e) In the MD-1 district, Lot widths for single-family attached homes shall be a minimum of twenty-five (25) feet for lots associated with a structure containing more than four attached units. For lots associated with single-family attached structures with three or four attached units, a minimum lot width of twenty (20) feet is required for each lot.

(f) “For single-family detached use only in the MD-1 district, the minimum lot width may be reduced by a maximum of five (5) feet from that described in 4-10-172 Table 1 if driveway access to the lot is from an alley. No driveways shall be allowed from the street if utilizing this subsection.”

SECTION 10: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 2, Section 4-10-170(b)(6), Front Yard, (b) Special Front Yard Regulations as follows:

(6) Where both street frontages of a corner lot used for one-family, two-family or manufactured home housing units are required to be treated as front yards, a front yard of twenty (20) feet or the front yard required for the respective district as specified in this section, whichever is less, shall be observed on the lot frontage of greatest dimension. If such a lot is bounded on the rear by an alley, or is located within an R-3, MD-1, MD-2, MF-1, or MF-2 district, then ten (10) feet setback shall be required on the lot frontage of greatest dimension. (See Appendix Illustration 4C).

SECTION 11: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 2, Section 4-10-174, Table 1, Summary of Development Standards, Residential Zoning Districts as follows:

See Exhibit B, attached as Table 1 and incorporated within this Ordinance.

SECTION 12: The City Council additionally amends Amarillo Municipal Code, Chapter 4-10, Article V, Division 4, Vehicle Parking and Loading, Chapter 4-10-211(3)(b)&(h), to address vehicle parking regulations as follows:

b. In the R-1, R-2, R-3, MD-1, MD-2, MF-1, MF-2, O-1, O-2 and NS Districts, no lot area, no parking space, Garage or Carport or other automobile storage space or Structure shall be used for the storage of any truck, truck trailer, or van except, such vehicles not exceeding one (1) ton capacity according to the manufacturer's classification. Any such vehicle so parked after having been placarded with a notice by the City of the violation of the foregoing requirement on any previous occasion may be towed from its location or detained at the operator's expense.

h. In areas platted after May 1976, no land use other than single-family attached/detached and duplex shall have direct access to an alley which is immediately adjacent to or in an A, R-1, R-2, R-3, MD-1 or MH Zoning District.

SECTION 13: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 6, Landscaping Requirements, Section 4-10-248(1), applicability as follows:

(1) Multiple-Family and nonresidential land uses located on any Lot, Tract, or Parcel of property and adjacent right-of-way in the R-1, R-2, R-3, MD-1, MD-2, MF-1, MF-2, MH, O-1, O-2, NS, GR, CB, and LC Districts. This includes:

SECTION 14: The City Council hereby amends the Amarillo Municipal Code, Chapter 4-10, Article V, Division 7, Fences and Walls, Section 4-10-269(a), "Screening of land uses other than one-family and two-family land uses" as follows:

(a) The side and rear Lot Lines of a non-one-family or non-two-family land use shall be visually screened from immediately adjacent A, R-1, R-2, R-3, MD-1, MH, or residential PD Zoning Districts when the District boundary line is on an Alley, Easement or common Lot Line. Screening shall not be required when the adjacent Residential property is developed with a non-one-family or non-two-family use.

SECTION 15. Penalty. Any person who violates any provisions of this chapter commits a criminal offense, a misdemeanor, and shall be subject to a fine upon conviction as provided for in Sections 1-1-5(b) and 4-10-4 of the Amarillo Municipal Code. Each day of such violation shall constitute a separate offense.

SECTION 16. Repealer. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 17. Severability. The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 18. Publishing and Effective Date. This Ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District	Moderate Density District	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
B - PRIMARY RESIDENTIAL USES																					
One-Family Housing Unit (Detached)	(1)	9999																			
One-Family Housing Unit (Attached)	(2)	9999																			
Two-Family Housing Unit	(3)	9999																			
Multiple-Family Housing	(4)	6513																			
Group Living Quarters	(5)	7021 7041																			
Bed and Breakfast Inn	(5a)	7011																			
Hotel or Motel	(6)	7011																			
Hotel or Motel With Associated Uses	(7)	7011																			
Manufactured Home (Type A)	(8a)	9999	S	S					S												
Manufactured Home (Type B)	(8b)	9999	S	S	S	S	S	S	S												
Manufactured Home (Type C)	(8c)	9999																			
Industrialized Housing	(8d)																				
Manufactured Home Park	(9)	6515																			
Manufactured Home Subdivision	(10)	9999																			
Recreational Vehicle Park	(11)	7033																			

Type Use		SIC CODE	A Agricultural District	R-1 Residential District-1	R-2 Residential District-2	R-3 Residential District-3	MD-1 Moderate Density District -1	MD-2 Moderate Density District -2	MF-1 Multiple Family District-1	MF-2 Multiple Family District-2	MH Manufactured Home District	O-1 Office District-1	O-2 Office District-2	NS Neighborhood Service District	GR General Retail District	LC Light Commercial District	CB Central Business District	HC Heavy Commercial District	I-1 Light Industrial District	I-2 Heavy Industrial District	PD Planned Development District
C - ACCESSORY AND INCIDENTAL USES																					
Accessory Building	(12a & 12b)	9999																			
Carport	(12c)	3448	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	
Farm Accessory Building	(13)	9999																			
Home Occupation	(14)	9999																			
Off-Street Parking Incidental to Main Use	(15)	9999																			
Servants or Caretakers Quarters	(16)	9999																			
Swimming Pool (Private)	(17)	9999																			
Temporary Field Office or Construction Office	(18)	1500																			
D - UTILITY AND SERVICE USES																					
Electrical Substation	(19)	4911		S	S	S	S	S	S	S	S										
Electrical Energy Generating Plant or Wind Generator		4911	S													S					
Electrical Transmission Line		4911																			
Fire Station		9224																			
Gas Line and Regulating Station		4923																			
Local Utility Line	(20)	4939																			
Public Building Shop or Yard of Local, State, or Federal Agency	(21)	9199	S	S	S	S	S	S	S	S	S	S	S	S	S						
Public Building, Office of Local, State, or Federal Agency	(22)	9100	S	S	S	S	S	S	S	S	S	S									
Radio, Television or Microwave Station (23)	4832 4833	S	S	S	S	S	S	S	S	S	S	S	S								

Radio or Television Transmitting Station	4832 4833	S																			
Sewage Pumping Station		4952																			
Sewage Treatment Plant		4952	S													S		S			
Communication and Broadcast Towers	(24)	4812																			
Utility Shops or Storage Yards or Buildings (Private)		4900	S												S						
Water Standpipe or Elevated Water Storage		4941																			
Water Reservoir, Well, or Pumping Station		4941																			
Water Treatment Plant		4941	S													S					

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District -1	Moderate Density District -2	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
E - RECREATIONAL AND ENTERTAINMENT USES																					
Adult Business	(24a)	8999																			
Topless Establishment	(24b)																				
Amusement, Commercial (Indoor)	(25)	7900	S																		
Shooting Ranges (Indoor)	(25a)		S												S	S	S	S			
Amusement, Commercial (Outdoor)	(26)	7900	S																		
Carnival or Circus (Temporary)		7999																			
Country Club (Private)	(27)	7997		S	S	S	S	S	S	S	S										
Dance Hall or Night Club	(28)	7911													S						
Day Camp For Children	(29)	7999																			
Drag Strip or Commercial Racing		7948	S																		
Go-Cart Track		7999	S															S			
Golf Course (Commercial)	(30)	7992	S												S						
Park or Playground (Public)	(31)	7992 7999																			
Playfield or Stadium (Public)		7941 7999																			
Riding Club	(33)	7997	S																		
Rodeo Grounds		7999	S													S					
Roller or Ice Skating Rink		7999	S												S						
Sports Club Other Than Listed		7997	S							S		S	S								
Swim or Tennis Club		7997	S	S	S	S	S	S	S	S	S	S	S								
Swimming Pool (Commercial	(34)	7999	S											S							
Theater or Playhouse in Building		7832 7922	S									S	S								
Theater (Drive-In)		7833	S																		
Zoo (Private)	(35)	8422	S													S					
Zoo (Public)	(36)	8422	S													S					

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Type Use		SIC CODE	A Agricultural District	R-1 Residential District-1	R-2 Residential District-2	R-3 Residential District-3	MD-1 Moderate Density District -1	MD-2 Moderate Density District -2	MF-1 Multiple Family District-1	MF-2 Multiple Family District-2	MH Manufactured Home District	O-1 Office District-1	O-2 Office District-2	NS Neighborhood Service District	GR General Retail District	LC Light Commercial District	CB Central Business District	HC Heavy Commercial District	I-1 Light Industrial District	I-2 Heavy Industrial District	PD Planned Development District
F - EDUCATIONAL AND INSTITUTIONAL USES																					
Art Gallery or Museum	(37)	8412																			
Cemetery or Mausoleum		6553	S									S	S	S	S	S	S	S	S	S	
Church or Rectory	(38)	8661																			
College or University	(39)	8221		S	S	S	S	S	S		S										
Community Center (Public)	(40)	8322																			
Criminal Justice Halfway House	(40a)	8361																S	S	S	
Day Care Center	(41)	8322 8351				S	S														
Family Day Care Home	(42)	8322 8351																			
Public or Denominational Day Care	(43)	8322 8351																			
Family Care Facility for Children	(44)	8361	S	S	S	S	S	S													
Group Care Facility for Children	(45)	8361					S	S	S	S											
Fairgrounds or Exhibition Area		7999	S																		
Fraternity, Sorority, or Membership Association	(46)	8641					S	S	S			S									
Institution of Religious, Charitable, or Philanthropic Nature		8641	S	S	S	S	S	S	S	S	S	S	S								
Halfway House	(48)	8361																			
Hospital	(49)	8060																			
Library (Public)		8231	S	S	S	S	S														
School, Business	(53)	8244											S								
School, Commercial Trade	(54)	8249																			
School, Private, Elementary, or Secondary	(55)	8211		S	S																
School, Public or Denominational	(56)	8211																			
Shelter	(56a)	8361																			

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Type Use		SIC CODE	A Agricultural District	R-1 Residential District-1	R-2 Residential District-2	R-3 Residential District-3	MD-1 Moderate Density District -1	MD-2 Moderate Density District -2	MF-1 Multiple Family District-1	MF-2 Multiple Family District-2	MH Manufactured Home District	O-1 Office District-1	O-2 Office District-2	NS Neighborhood Service District	GR General Retail District	LC Light Commercial District	CB Central Business District	HC Heavy Commercial District	I-1 Light Industrial District	I-2 Heavy Industrial District	PD Planned Development District
G - TRANSPORTATION RELATED USES																					
Airport or Landing Field	(57)	4581														S					
Bus Station or Terminal		4173																			
Hauling or Storage Company		4214																			
Helicopter Base	(58)	4581																			
Heliport	(59)	4581	S										S								
Helistop	(60)	4581	S										S	S							
Motor Freight Terminal		4231																			
Railroad Freight Terminal		4013																			
Railroad Passenger Station		4013																			
Railroad Track or Right of Way	(61)	4010																			
Railroad Team Track	(62)	4010																			
Railroad Yard or Roundhouse		4013																			
Parking Lot or Structure (Commercial Auto)	(63)	7521										S	S								
Parking Lot, Truck/Truck Stop	(64)	5541 7521																			

Type Use		SIC CODE	A Agricultural District	R-1 Residential District-1	R-2 Residential District-2	R-3 Residential District-3	MD-1 Moderate Density District -1	MD-2 Moderate Density District -2	MF-1 Multiple Family District-1	MF-2 Multiple Family District-2	MH Manufactured Home District	O-1 Office District-1	O-2 Office District-2	NS Neighborhood Service District	GR General Retail District	LC Light Commercial District	CB Central Business District	HC Heavy Commercial District	I-1 Light Industrial District	I-2 Heavy Industrial District	PD Planned Development District
H - AUTOMOBILE SERVICE USES																					
Auto Glass, Muffler, or Seat Cover Shop		7533 7536													S						

Auto Laundry		7542																			
Auto Parts and Accessory Sales (Indoors)		5531																			
Auto Parts and Accessory Sales (Outdoor Display)		5531																			
Auto Painting or Body Rebuilding Shop		7532																			
Automobile Repair Garage		7538																			
Auto Storage or Auto Auction		4226 5012																			
Service Station or Auto Tune-up Shop	(65)	5541 7549																			
Limited Self-Service Gasoline or Fuel Service Station	(66)	5541																			
New or Used Auto Sales & Rental, In Structure		5511 5521																			
New or Used Auto Sales & Rental, Outdoor Lot		5511 5521																			
New or Used Heavy Machinery Sales with Associated Storage or Repair		5080																			
Motorcycle or Scooter Sales and Repair		5571 7699																			
Steam Cleaning of Vehicles or Machinery		7542																			
Tire Retreading or Capping		7534																			

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District-1	Moderate Density District-2	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
I - RETAIL AND RELATED SERVICE USES																					
Antique Shop	(67)	5932																			
Art Supply Store		5999																			

Bakery or Confectionery Shop (Retail)		5441 5461																			
Bank or Savings and Loan Association		6020 6030																			
Barber or Beauty Shop		7231 7241										S									
Book, Video, or Stationery Shop		5942 7841																			
Camera Shop		5946																			
Catering Service		5812																			
Cleaning Shop or Laundry (Limited Area)	(68)	7211 7212																			
Cleaning or Laundry Self Services Shop	(69)	7215																			
Clinic, Medical or Dental		8011 8021																			
Custom Personal Service Shop	(70)	5699										S									
Department Store or Discount Store		5311																			
Drug Store or Pharmacy		5912										S									
Florist Shop		5992										S									
Food and Beverage Sale Store		5411-5499																			
Furniture, Carpet or Appliance Store		5712 5722																			
Garden Shop and Plant Sales		5261	S																		
Handcraft and Objects, Sales		5999																			
Hardware Store or Hobby Shop		5251 5945																			
Instant Printing or Photocopy Shop	(71)	7334																			

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District -1	Moderate Density District-2	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
I - RETAIL AND RELATED SERVICE USES																					
Key Shop		7699																			
Laboratory, Medical or Dental		8071 8072										S	S								
Liquor Store	(72)	5921																			
Mobile Food Unit	(96)	5610																			
Mobile Ice-Cream/Frozen	(97)	5610																			
Medical Appliances-Fitting, Sales, or Rentals		7352											S								
Morgue, Mortuary, or Ambulance Service		4119 7261											S								
Offices, General Business or Professional		6500 8700																			
Optical Shop or Laboratory		5995											S								
Palm Reader		7299																			
Pawn Shop		5932																			
Pet Grooming		0762																			
Pet Shop, Small Animals, Birds and Fish		5999																			
Repair of Appliances-T.V., Radio, and Similar Equipment		7622																			
Restaurant and Cafeteria (Not Drive-in Type)	(73)	5812											S	S							
Restaurant or Eating Establishment	(73)	5812																			

(Drive-in Service)																				
Retail Shop, Apparel, Gift Accessory and Similar Items		5399 5600																		
Studio Decorator and Display of Art Objects		7389 8412																		
Studio Health, Reducing, or Similar Service		7991																		
Studio Photographer, Artist, Music, Drama, or Dance		7221 7911											S							
Tattoo Shop		7299																		
Tavern, Lounge, or Private Club	(74)	5813																		
Tool and Light Vehicle Retail and Sales (Not Heavy Machinery)		7359 7514																		
Travel Bureau or Consultant		4724																		
Variety Store or Other Retail Outlet Store		5331 5339																		

J - RESERVED

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District-1	Moderate Density District -2	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
K - AGRICULTURAL TYPE USES																					
Animal Clinic or Hospital		0742													S						

(No Outside Pens)																					
Animal Clinic, Hospital (Outside Pens), or Kennel	(75)	0741 0752																			
Animal Feeding Lot		0211	S																		
Animal Pound (Public or Private)		0752													S						
Farm or Ranch	(76)	0191 0291																			
Greenhouse or Plant Nursery		0181 5261																			
Livestock Auction	(77)	5154	S															S			
Hatchery, Poultry		0254													S						
Horse Lot (Commercial)	(78)	0272																			
Horse Lot (Private)	(79)	0272																			
Stable (Private)	(80)	0752 7999																			
Veterinarian Office Only (No Hospital)	(81)	0742																			
L - COMMERCIAL TYPE USES																					
Bakery, Wholesale		5149																			
Cabinet and Upholstery Shop		5712 5714																			
Cleaning, Dyeing or Laundry Plant		7218																			
Contractor Storage or Equipment Yard		1521 1799																			
Flea Market (Screened)	(82)	5932																			
Flea Market (Unscreened)	(82)	5932																			
Laboratory Manufacturing	(83)	8731																			
Laboratory, Scientific or Research		8731-8734										S	S								
Light Fabrication and Assembly Processes	(84)	2311-2399																			
Lithographic or Print Shop		2752-2759													S							

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Maintenance and Repair Service for Buildings		1542 7349																			
Milk Depot, Dairy or Ice Cream Plant		2020 5143																			
Mini-Storage Warehouse	(85)	4225																			
Mobile Home Sales or Rental		5271																			
New Building Material Sales and/or Storage	(86)	5031 5211																			
Outdoor Storage (Screened)	(87)	4226 5093																			
Outdoor Storage (Unscreened)	(88)	4226 5093																			
Paint Shop		7532																			
Pest Control Service		7342																			
Petroleum Products Storage and Wholesale		5171 5172																			
Plumbing Shop		1711																			
Portable Building Sales		5211																			
Secondhand Merchandise Dealers or Storage (Screened)	(89)	5932																			

Type Use		SIC CODE	A Agricultural District	R-1 Residential District-1	R-2 Residential District-2	R-3 Residential District-3	MD-1 Moderate Density District-1	MD-2 Moderate Density District-2	MF-1 Multiple Family District-1	MF-2 Multiple Family District-2	MH Manufactured Home District	O-1 Office District-1	O-2 Office District-2	NS Neighborhood Service District	GR General Retail District	LC Light Commercial District	CB Central Business District	HC Heavy Commercial District	I-1 Light Industrial District	I-2 Heavy Industrial District	PD Planned Development District
L - COMMERCIAL TYPE USES — Continued																					
Secondhand Merchandise Dealers or Storage (Unscreened)	(89)	5932																			
Sign Manufacturing Shop		3993																			
Storage Warehouse		4225																			
Taxidermist		7699																			
Used Building Material sales and/or Storage (Unscreened)	(90)	5093 5211																			
Welding or Machine Shop		3599 7692																			
Wholesale Office, Storage, or Sales Facilities		5000-5199																			
M - Natural Resource Storage and Extraction																					
Caliche Pit and Storage Area		1422 1459	S															S			
Mining and Storage of Mining Waste		1000-1499	S																		
Petroleum Collecting and Storage Facilities		1381-1389	S											S	S	S		S			
Petroleum or Gas Well		1300-1381	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			
Sand or Gravel Extraction or Storage		1442	S															S			
Topsoil Earth or Stone Extraction or Storage		1411-1429	S															S			
Topsoil Earth or Stone (Temporary)	(91)	1411-1429																			

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
Type Use		SIC CODE	Agricultural District	Residential District-1	Residential District-2	Residential District-3	Moderate Density District-1	Moderate Density District-2	Multiple Family District-1	Multiple Family District-2	Manufactured Home District	Office District-1	Office District-2	Neighborhood Service District	General Retail District	Light Commercial District	Central Business District	Heavy Commercial District	Light Industrial District	Heavy Industrial District	Planned Development District
N - SPECIAL INDUSTRIAL PROCESSES																					
Asphalt or Concrete Batching Plant		2591 3531	Temporary Batching Plants Permitted By Resolution Of City Council In The "A" Through "I-1" Districts														S	S		Temporary Batching Plants Permitted By Resolution Of City Council In The "A" Through "I-1" Districts	
Brick Kiln or Tile Plant		3251 3253																	S		
Cement or Hydrated Lime Plant		3273 3274																	S		
Dump or Sanitary Fill Area		4953																	S		
Hazardous Waste Collection, Processing or Disposal	(91a)	4953																			
Junk or Salvage Yard	(92)	5093 7389																			
Recycling Collection Facility	(93)	5093														S	S	S			
Receiving Center for Recyclable Items	(93a)	5093																			
Slaughter House or Meat Packing Plant		2011																	S		
Smelter or Refinery		2911 3330																			

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
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O - GENERAL MANUFACTURING AND INDUSTRIAL USES																					
Landfill (Nonputrescible Material)	(94)	4953	S																S		
Sanitary Landfill	(95)	4953																	S	S	
Light Manufacturing or Industrial Uses as Defined By Section 4-10-292, Performance Standards for Light Industrial Uses		Div. D																			
Heavy Manufacturing or Industrial Uses as Defined By Section 4-10-293, Performance Standards For Heavy Industrial Uses		Div. D																			

			A	R-1	R-2	R-3	MD-1	MD-2	MF-1	MF-2	MH	O-1	O-2	NS	GR	LC	CB	HC	I-1	I-2	PD
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P - ALCOHOL SALE RELATED USES																					
On-Premise Primary Use Sales and Service: (23a)															S						
On-Premise Incidental Use Sales and Service by Restaurant: (23b)																					
On-Premise Incidental Use Sales and Service by Non-Restaurant: (23c)			S																		
Off-Premise Alcoholic Beverage Sales (23d)																					
Temporary Sales: On or Off Premise (23e)																					

TABLE 1
SUMMARY OF DEVELOPMENT STANDARDS
Residential Zoning Districts

ZONE	TYPE USE	MIN. LOT SIZE & DIMENSIONS			MINIMUM YARD SETBACKS *(feet)*					MAX. LOT COVERAGE (%)	MAXIMUM HEIGHT *(stories)*	REQUIRED OFF-STREET PARKING *(SPACES PER UNIT)*
		AREA (sq. ft.)	WIDTH (feet)	DEPTH (feet)	FRONT	REAR	INTERIOR SIDE	SIDE ON STREET**	SIDE/REAR GARAGE ENTRANCE			
R-3 Residential	SF-Detached	5,000	50	100	15	See 4-10-172(b)(1)	5 See 4-10-171 (b)(9)	10 See 4-10-170 (b)(5)&(6)	20	65	2	2
	Non-Res. Main Bldg.	none	none	none	15	10	20	20	none	50	2	See 4-10-211 (2)
MD-1 Moderate Density-1	SF-Detached	3,400	40 See 4-10-168(f)	85	15	See 4-10-172(b)(1)	5 See 4-10-171 (b)(9)	10 See 4-10-170 (b)(5)&(6)	20	65	2	2
	SF-Attached	2,000 2,500 See 4-10-168(e)	20 25 See 4-10-168(e)	100	15	10	See 4-10-171 (b)(5)	10 See 4-10-170 (b)(5)&(6) & 4-10-171 (b)(5)	20	65	2	2
	2F-Duplex Unit	3,000	60 See 4-10-168 (c)	100	15	10	5	10 See 4-10-170 (b)(5)&(6)	20	65	2	2
	Non-Res. Main Bldg.	none	none	none	15	10	20	20	none	50	2	See 4-10-211 (2)
MD-2 Moderate Density-2	SF-Detached	5,000	50	100	15	See 4-10-172(b)(1)	5 See 4-10-171 (b)(9)	10 See 4-10-170 (b)(5)&(6)	20	65	2	2
	SF-Attached	2,000	20	100	15	10	See 4-10-171 (b)(5)	10 See 4-10-170 (b)(5)&(6) & 4-10-171 (b)(5)	20	65	2	2
	2F-Duplex Unit	3,000	60 See 4-10-168 (c)	100	15	10	5	10 See 4-10-170 (b)(5)&(6)	20	65	2	2
	Apartments	1,800	60	100	15	10	15 See 4-10-171 (b)(3)	15 See 4-10-171 (b)(3)	20	65	2	1-¾
	Non-Res. Main Bldg.	none	none	none	15	10	20	20	none	50	2	See 4-10-211 (2)
MF-1 Multiple Family	SF-Detached	5,000	50	100	15	See 4-10-172(b)(1)	5 See 4-10-171 (b)(9)	10 See 4-10-170 (b)(5)&(6)	20	65	3	2
	SF-Attached	2,000	20	100	15	10	none See 4-10-171 (b)(5)	10 See 4-10-170 (b)(5)&(6) & 4-10-171 (b)(5)	20	65	3	2
	2F-Duplex Unit	3,000	60 See 4-10-168 (c)	100	15	10	5	10 See 4-10-170 (b)(5)&(6)	20	65	3	2
	Apartments	1,200	60	120	15	10	15	15 See 4-10-171 (b)(3)	20	65	3	1-¾
	Non-Res. Main Bldg.	none	none	none	15	10	20	20	none	50	3	See 4-10-211 (2)

* 20 ft. Front Yard Setback on Lots that abut a Cul-de-sac. **See Sec. 4-10-171(b)(4) Continued on the following pages. * To any legal Height not prohibited by other laws or ordinances.

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Laura Storrs, Chief Financial Officer

Agenda Caption:
CONSIDERATION OF ORDINANCE NO. 8218 ADOPTING THE CITY OF AMARILLO BUDGET FOR THE 2025/2026 FISCAL YEAR
This item is the first reading of an ordinance adopting the City of Amarillo budget for the 2025/2026 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

TAXPAYER IMPACT STATEMENT
(Pursuant to Tex. Gov't. Code Sec. 551.043 as amended by HB 1522, effective September 1, 2025.)

A copy of the 2025/2026 City of Amarillo Proposed Budget can be found on the city's website at Amarillo.gov (2025-2026 City of Amarillo Proposed Budget by City_of_Amarillo - Issuu).

Taxpayer Impact Statement - Randall County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 No-New-Revenue Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.37355
Median Value Homestead Property*	$245,883	$245,883	$245,883
Median Value Homestead Property Tax Bill	$952.13	$1,059.02	$918.50
Difference to Current Year Tax Bill		$106.89	-$33.64

Taxpayer Impact Statement - Potter County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 No-New-Revenue Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.37355
Median Value Homestead Property*	$142,107	$142,107	$142,107
Median Value Homestead Property Tax Bill	$550.28	$612.05	$530.84
Difference to Current Year Tax Bill		$61.77	-$19.44

**Only 2025 median values are currently available from the Potter-Randall Appraisal District.*

The estimates in the Tax Impact Statement are valid only for the proposed budget and proposed tax rate. The proposed budget and proposed tax rate may be amended by the City Council at any time before final adoption.

Agenda Item Summary: This is the first reading of the ordinance adopting the City of Amarillo budget for the 2025/2026 fiscal year.

Requested Action: Council approval of the ordinance. The wording on the motion to approve the budget ordinance:

"I move Adoption of Ordinance Number 8218 Adopting the Budget for the Fiscal Year October 1, 2025, through September 30, 2026 for the City of Amarillo."

A record vote is required for approval of the budget ordinance, with the name and vote of each member officially recorded.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The City Council met on August 5-7, 2025, on August 15, 2025, and on August 26, 2025 to review the proposed 2025/2026 budget. At the August 5th Council meeting, City staff presented an overview of the proposed 2025 tax rate that is set equal to the voter-approval tax rate of $0.43070. On August 26, 2025, the City Council discussed the tax rate and approved a motion to consider a $0.43070 property tax rate. On September 16, 2025, Council will hold a mandatory public hearing on the 2025 tax rate and on the proposed 2025/2026 budget. (The property tax rate generates the amount necessary to fund the proposed 2025/2026 Budget.)

Staff Recommendation: Staff recommendation is to approve the first reading of the ordinance adopting the City of Amarillo budget for the 2025/2026 fiscal year.

ORDINANCE NO. 8218

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE; ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2025 through September 30, 2026 (hereafter, “fiscal year” or “FY”) has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices, postings, and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2025 through September 30, 2026 (hereafter, “the fiscal year”), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s).

On October 1, 2025, one (1) additional firefighter and one (1) additional police officer will be added to authorized positions.

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2026, the City contribution rate to the Texas Municipal Retirement System will be 19.82%. Effective January 1, 2026, the City contribution rate to the Amarillo Firemen's Relief and Retirement Fund will be 20.82%. Effective January 1, 2026, the City contribution rate towards the City's Other Post Employment Benefits (OPEB) liability will be 2.43%. This does not change the amounts contributed by employees each payroll period.

SECTION 4. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-92, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-92. - Residential collection and disposal.

(a) Residential collection and disposal charges shall be set out as follows:

TABLE NUMBER ONE

Type/Description *Monthly Charge*

(1) One-Family Residence ..... $~~24.18~~ 25.10

(2) Two-Family Residence with 1 water meter ..... ~~47.44~~ 49.24

(3) Three-Family Residence with 1 water meter ..... ~~71.15~~ 73.85

(4) Four-Family Residence with 1 water meter ..... ~~94.78~~ 98.38

(5) Two-Family Residence, each unit on separate water meter, each unit ..... ~~47.44~~ 49.24

(6) One-Family Residence and single apartment on 1 water meter ..... ~~24.18~~ 25.10

(7) One-Family Residence and single apartment on 1 water meter, each unit ..... ~~24.18~~ 25.10

(8) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than ten feet but less than 50 feet from the curb, each unit ..... ~~42.20~~ 43.80

(9) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than 50 feet but less than 100 feet from the curb, each unit ..... ~~52.46~~54.45

(10) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out the municipal solid waste more than 100 feet from the curb but less than 150 feet, each unit ..... ~~61.59~~ 63.93

(11) Where adjustments to the carry out rate may be necessary, the Solid Waste Superintendent will make case by case determinations of the need and the appropriate rates.

(12) One additional curbside container may be provided at no charge to customers requiring more capacity than that provided by one container. Each additional container, beyond the first two, shall be charged for at a rate that is one half of the standard rate as listed in Sec. 8-3-92(a)(1).

***

SECTION 5. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-93, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-93. - Commercial collection and disposal.

(a) *Table of charges.* Commercial collection and disposal charges shall be based on the size, type and number of containers and frequency of service established for such commercial collection. The monthly charges per container for commercial collection are as set out below:

TABLE NUMBER TWO
Monthly Charge Per Container

	Container Pickups Per Week Not More Than				
Container Volume (In Cu. Yds.)	2	3	4	5	6
Single container charge:					
3	$ ~~110.56~~ 139.42	$~~151.20~~ 190.66	$~~200.18~~ 252.43	$~~249.13~~ 314.15	$~~298.08~~ 375.88
4		~~254.85~~ 321.37			~~504.54~~ 636.22
6	~~186.79~~ 235.54	~~277.33~~ 349.71	~~367.72~~ 463.69	~~458.69~~ 578.41	~~549.03~~ 692.33

8	~~201.89~~ 254.58	~~299.80~~ 378.05	~~397.73~~ 501.54	~~495.62~~ 624.98	~~593.69~~ 748.64

SECTION 6. That, in accordance with the annual budget adopted for the Public Works Department, Chapter 8-3, Article IV, Division 2, Section 8-3-94, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-3-94. Landfill use fees.

(a) *Table of charges*. Except as hereinafter provided in subsections (b), (c) and (d) below, the fees charged for the use of the City landfill facility shall be computed at the rate of thirty-eight dollars and thirty-four cents ~~($38.34)~~ ($39.49) per ton of waste with a minimum charge of five dollars ($5.00) per load. If the net weight in tons of any load cannot be determined, the fees charged shall be as set out in Table Number Three. The fees charged for source separated organic waste materials delivered to the compost facility will be seventy-five (75) percent of the fees charged for the use of the city landfill. Organic waste that requires minimum processing, as determined by the Superintendent, may be charged a rate as low as fifty (50) percent of the fees charged for the use of the city sanitary landfill facility.

TABLE NUMBER THREE
Solid Waste Volume Per Load

Fee

(1) Less than 3 cu. yds$~~16.35~~ $16.84

(2) 3 cu. yds. or more, but less than 6 cu. Yds$~~32.70~~ $33.68

(3) 6 cu. yds. or more, but less than 12 cu. Yds$~~65.40~~ $67.63

(4) 12 cu. yds. or more, but less than 25 cu. Yds$~~130.80~~ $134.72

(5) 25 cu. yds. or more$~~261.60~~ $269.45

(6) Automobile bodies, tanks, concrete beams and similar large, heavy or bulky items$~~119.90~~ $123.50

(b)-(d) [NO CHANGES]

SECTION 7. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Section 4-1-3 be and hereby is amended to read as follows:

Sec. 4-1-3. - Application, plan review and permit time limits, cancellations and refunds.

(a) –(b) [NO CHANGE]

(c) *Fee for renewing expired permits.* A permit that has expired by time limitations may be renewed for an additional time period as stated above provided there have been no substantial changes in the plans or scope of work, and upon payment of a renewal fee as follows:

(1)	Not more than sixty (60) days after expiration date:	~~Sixty-eight dollars $68.00)~~ ($70.00)
(2)	Sixty-one (61) to not more than one hundred eighty (180) days after expiration date:	One-half (½) original fee, but not less than ~~sixty-eight dollars~~ ~~($68.00~~) ($70.00)
(3)	More than one hundred eighty (180) days after expiration date:	New application and at full price.

An expired permit that is renewed in accordance with the above, and later expires again due to time limitations shall not be eligible for any subsequent renewal but shall be subject to a new application and fee.

(d) –(h) [NO CHANGE]

SECTION 8. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Section 4-1-4 be and hereby is amended to read as follows:

Sec. 4-1-4. - Late fee; offense.

(a) When work for which a permit is required is begun prior to obtaining such permit, or otherwise receiving approval from the Building Safety Department to begin work, a late fee of ~~two hundred eighty-nine dollars ($289.00)~~ two hundred ninety-eight dollars ($298.00) shall be assessed in addition to the required permit fee. A person who fails or refuses to obtain a required permit on a second or subsequent occasion within a twenty-four-month period shall pay a late fee of ~~five hundred seventy-six dollars ($576.00)~~ five hundred ninety-three dollars ($593.00) in addition to triple the required permit fee for each subsequent violation occasion.

(b) [NO TEXT CHANGE]

SECTION 9. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-20 be and hereby is amended to read as follows:

Sec. 4-1-20. - Plan review fee; building permit application.

(a) *Fees established.* A non-refundable plan review fee shall be paid upon submittal of plans to be reviewed. The valuation shall be either the valuation of a non-residential structure or the square footage for a residential dwelling, as stated by the applicant; or, when in the opinion of the Building Official the stated valuation or footage appears to be materially understated, the valuation or footage may be calculated based on the most recent building data available.

(1) All non-residential projects: $ Value x ~~.0014~~ .0015 = Plan review fee: rounded to whole dollars, minimum ~~eighty-one dollars ($81.00)~~ eighty-three dollars ($83.00)~~.~~

(2) Commercial (public or semi-public) swimming pool, spa, public interactive water feature, eighty-one dollars ($81.00).

(3) Residential dwelling permit and inspection fees are as shown in the table below, with a eighty-one dollars ($81.00) minimum, or the greater amount calculated as shown in the following table for Residential dwelling projects:

RESIDENTIAL DWELLING PERMIT AND INSPECTION FEES

Fee Type	Fee	Notes	
New Single-Family Dwelling, Townhome, Two-Family Dwelling (Duplex)	~~Plan review and~~ Permit ~~$0.50~~ $0.52	Per square foot of all floor area under roof	
Residential Alterations, Garages (residential detached), Carport, Fire	Permit ~~$0.32~~ $0.33 Minimum Fee -	Per square foot of all floor area under roof	

Repair (residential), Storage Buildings over 200 square feet	~~$135.00~~ $139.00		
Swimming Pool	Permit Residential - ~~$303.00~~ $312.00 Commercial - ~~$424.00~~ $437.00		

Exceptions:

(1) Projects that require less than one (1) hour review time, that require no additional field investigation, and that may be issued within one (1) workday.

(2) Preliminary consultations of less than one (1) hour when no plans are submitted for further review.

(b) A new plan review fee shall be required under the following conditions:

(1) When substantial revisions in the scope of the project require additional plan review of more than one (1) hour, then a new plan review fee shall be paid. When additional or revised plans are submitted before the original plans have been reviewed, then no additional fee is required. When substantial revisions in the scope of the project require additional plan review of more than one (1) hour, then a revision fee shall be paid. When additional or revised plans are submitted before the original plans have been reviewed, then no additional fee is required.

Fee schedule

Revision fee ~~.00056~~ .0057

Minimum ~~$217.00~~ $224.00 not to exceed ~~$5,966.00~~ $6,145.00

(2) – (3) [NO TEXT CHANGE]

SECTION 10. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-21 be and hereby is amended to read as follows:

Sec. 4-1-21. - Building permit and inspection fee schedule.

(a) [NO TEXT CHANGE]

(b) Building Permit Fee Schedule.

(1) All Nonresidential dwelling Projects: $ Value x ~~$0.0037~~ $0.0038= Permit Fee: Rounded to whole dollars.

(2) Minimum Permit Fees (Nonresidential and Residential dwellings):

a. New construction: ~~One hundred thirty-five dollars ($135.00)~~ one hundred thirty-nine dollars ($139.00) plus ~~sixty-eight dollars ($68.00)~~ seventy dollars ($70.00) times the number of other permits required for electrical, plumbing and HVAC work.

b. Remodels and Additions: ~~One hundred thirty-five dollars ($135.00)~~ one hundred thirty-nine dollars ($139.00)plus ~~sixty-eight dollars ($68.00)~~ seventy dollars ($70.00) times the number of other permits required for electrical, plumbing and HVAC work.

(3) Other Permits and Inspection Fees (Nonresidential and Residential dwellings):

a. Certificate of Occupancy review and inspection when not associated with a building permit: ~~$147.00~~ $151.00

b. Recreation of existing Certificate of Occupancy: ~~$50.00~~ $52.00

c. Wrecking permit and Moving permits: ~~$111.00~~ $114.00

d. Permit for the installation of flammable liquids tanks and pumps: ~~$74.00~~ $76.00

This includes the fees for electrical and plumbing permits

e. Residential Re-roofing permit: ~~$173.00~~ $178.00

f. Manufactured home installation: ~~$219.00~~ $226.00

This includes the fees for electrical and plumbing permits.

g. Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge per hour ~~$108.00~~ $111.00

h. Re-inspection: ~~$68.00~~ $70.00

i. Construction and Advisory and Appeals Board application: ~~$182.00~~ $54.00

j. Siding and exterior veneer: Value of project × ~~0.0032~~ 0.0033 minimum: ~~$68.00~~ $70.00

k. Expedited Review Fee: Projects: ~~$605.00~~ $623.00

l. Insulation and energy conservation: value of project x 0.0034 minimum of ~~$68.00~~ $70.00

m. Technology Fee $13.00

n. Glass/Glazing Permit ~~$68.00~~ $70.00

o. Insulation Permit $68.00

p. Reserved.

q. Commercial (public or semi-public) swimming pool, spa, public interactive water feature

~~$424.00~~ $437.00

r. Sign permit ~~$111.00~~ $114.00

SECTION 11. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 2, Section 4-1-30 be and hereby is amended to read as follows:

Sec. 4-1-30. - Fee schedule.

(a) [NO TEXT CHANGE]

(b) *Electrical Permit and Inspection Fee Schedule.*

(1) New Construction and additions to panel service:

a. Minimum fee: ~~$68.00~~ $70.00

b. Fee for construction taps: ~~$68.00~~ $70.00

c. All 120-volt through 480-volt single-or three-phase services, per ampere: ~~$0.38~~ $.40

(2) Alterations:

a. Alteration of residential service entrance: ~~$68.00~~ $70.00

b. Alteration of nonresidential service entrance: ~~$68.00~~ $70.00

(3) Equipment additions:

a. Gasoline pump and dispensers, generators and wind generators, transformers, signs, sign transformers, electrical device or opening not listed; each: ~~$68.00~~ $70.00

b. Electrical passenger or freight elevator or dumbwaiter installation, each: ~~$68.00~~ $70.00

(4) Inspection fees:

a. Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge, per hour: ~~$104.00~~ $111.00

b. Re-inspection fee: ~~$68.00~~ $70.00

(5) Technology fee: $13.00

SECTION 12. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 4, Section 4-1-40 be and hereby is amended to read as follows:

Sec. 4-1-40. - Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.

(a) [NO TEXT CHANGE]

(b) *Existing buildings, equipment installations.* For the installation or relocation of HVAC equipment in existing buildings when separate from a project requiring a building permit:

(1) Commercial hoods, Type I or II, for the first unit: ~~$68.00~~ $70.00

For each additional unit: $14.00

(2) Commercial refrigeration, for the first unit: ~~$68.00~~ $70.00

For each additional unit: $14.00

(3) Commercial cold storage box, for the first unit: ~~$68.00~~ $70.00

For each additional unit: $14.00

(4) Boilers—first 100,000 BTU/hour input: ~~$68.00~~ $70.00

Each additional 100,000 BTU/hour input or portion thereof: $14.00

(c) *Alterations and Equipment Change Outs.* Alterations of or changing out environmental air system equipment when separate from a project requiring a building permit require the following fees:

(1) Floor heaters, wall furnaces, unit heaters: First unit: ~~$68.00~~ $70.00

Each additional unit thereafter: $14.00

(2) Equipment changeout, per unit: First 5 tons: ~~$68.00~~ $70.00

Each additional 5 tons or portion thereof: $14.00

(3) Relocation, replacement or installation of new duct, chilled water or steam pipes in existing buildings, per square foot of floor area: $00.033

(d) *Minimum permit:* ~~$68.00~~ $70.00

(e) *Inspections:* Inspections not otherwise noted above, and those requested after hours, two-hour minimum charge per hour: ~~$108.00~~ $111.00

(f) *Re-inspection fee:* ~~$68.00~~ $70.00

(g) *Technology fee:* $13.00

SECTION 13. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article I, Division 5, Section 4-1-50 be and hereby is amended to read as follows:

Sec. 4-1-50. - Plumbing permit fees.

(a) *Fees established.* Plumbing permit fees shall be as follows.

(b) *Plumbing Permit Fee Schedule.*

(1) New construction, additions, and remodeling. The permit fee for a plumbing permit shall be combined with the fees for a building permit, when one is issued on the same project, in accordance with the building code fee schedule.

(2) New fixture installations, additions, alterations, and repairs. When there is no building permit issued on the same project where a plumbing installation is made, the plumbing permit fee shall be based on the following schedule:

a. Minimum fee for all installations: ~~$68.00~~ $70.00

b. New Installations and additions per fixture, including but not limited to: bathtub, bidet, dishwasher, drinking fountain, floor drain, garbage disposal, grease interceptor, grease trap, hose bib, lavatory, shower, sink, toilet, urinal, wash rack, washing machine outlet assembly, and water heater: $9.00

(3) Repairs and Replacements:

a. Replacement of water, gas, or sewer service line: ~~$68.00~~ $70.00

When more than one (1) of these service lines are replaced at the same time the fee shall cover all the lines that are installed and inspected at the same time. If the lines are not ready for inspection at the same time, re-inspection fees for additional inspections will be required.

b. Water Heater Replacement: ~~$68.00~~ $70.00

c. Water, sewer, or gas re-piping within a structure and separate from service lines: ~~$65.00~~ ~~$68.00~~ $70.00

Plus per plumbing fixture and gas outlet: $5.00

(4) Medical Gas Installations, minimum: ~~$68.00~~ $70.00

Plus per outlet assembly: $5.00

(5) Inspection not otherwise noted above, and those requested after hours, two-hour minimum charge per hour: ~~$108.00~~ $111.00

(6) Re-inspection: ~~$68.00~~ $70.00

(7) Technology fee: $13.00

(8) Minimum permit fee is one hundred and seven dollars ($107.00) for the first seventy-five (75) heads plus sixty-two cents ($0.62) per head thereafter.

SECTION 14. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-1, Article II, Section 4-1-110 be and hereby is amended to read as follows:

Sec. 4-1-110. - Registration of contractors; homeowner exemption; fees and requirements.

(a) – (e) [No TEXT Change]

(f) *Registration fee.* To become a registered contractor a fee in the amount of ~~sixty-four dollars ($64.00)~~ sixty-six dollars ($66.00) per year shall be paid to the City. All registrations under this section shall expire one (1) year from the date of registration.

(g) *Bond and insurance requirements.* No person engaged as a contractor required to be registered by this section shall be issued a permit for work in the respective category until he has made, executed and delivered to the Building Official either a License and Permit Surety Bond, or a Certificate of Insurance, or both, further described as follows:

(1) License and Permit Surety Bond:

a. A good and sufficient corporate surety bond, License and Permit Surety Bond, in the amount shown in Table 4-1-110 payable to the City for the use and benefit of either the City, or the property owner for damages as a result of any act or neglect of the principal or his agents or employees; or by reasons of failure to repair any defective work, material or installation; or for failure to pay any fees or other charges due the City; or for failure to remedy any defects or faulty workmanship or material within the time prescribed by the Building Official for the completion of such remedial work, without additional cost to the person for whom the work was done; and guaranteeing compliance with the requirements of the applicable construction codes of all work installed by the principal, his agents or employees.

b. Claim upon such bond may be filed by either any person damaged by reason of the principal's failure to perform his obligations under the bond, or the City for violation of applicable construction codes.

c. Suspension or revocation of the registration of the principal shall not by itself affect the liability of either the principal or the surety on such bond.

(2) Certificate of Insurance.

a. Contractors who are required by the State to be licensed and to maintain liability insurance for that license, must present a copy of their certificate of insurance showing compliance with state regulations. When the state requires liability insurance, no other insurance or bond shall be required by the City to be registered as a contractor under this section.

b. Contractors who are not required by the State to maintain liability insurance, but who are required by this Chapter to maintain liability insurance, shall provide a Certificate of Insurance showing the levels of liability insurance coverage in accordance with Table 4-1-110, Contractor Registration Requirements.

(h) *Table of Contractor Registration Requirements.* The specific requirements for each contractor category are as listed in the following Table 4-1-110, Contractor Registration Requirements:

Table 4-1-110 Contractor Registration Requirements

Contractor Categories	State License or Registration Required	City Registration in Addition to State License or Registration	Annual City Registration Fee	License and Permit Surety Bond	General Liability Insurance
Building Contractor					
General Contractor (fn. 1)	no	yes	~~$64.00~~ $66.00	none	none
New Residential Contractor (fn. 2)	No	yes	~~$64.00~~ $66.00	none	none
Residential Remodeling Contr. (fn. 3)	No	yes	~~$64.00~~ $66.00	$20,000.00	none
Additional requirements for building demolition	no	any of the above	any of the above	lot clearance bond (fn. 4)	yes (fn. 5)
Electrical Contractor, Master Electrician License (fn. 6)	State Lic.	yes	~~$64.00~~ none	none	State Required Min.
Glass and Glazing Contractor	no	yes	~~$64.00~~ $66.00	None	$500,000.00 (fn. 12)
HVAC Contractor, A and B (fn. 7)	State Lic. (fn. 7)	yes	~~$64.00~~ none	none	State Required Min.
Insulation Contractor	no	yes	~~$64.00~~ $66.00	$20,000.00	$300,000.00 (fn. 11)
Landscape Irrigator or Irrigation Technician	State Lic.	yes	~~$64.00~~ $66.00	$10,000.00	none
House Moving Contractor	no	yes	~~$64.00~~ $66.00	$10,000.00	none

Plumbing Contractor, Master Plumber License (fn. 7)	State Lic.	yes	none	none	State Required Min.
With Medical Gas endorsement (MGE) (fn. 8)	MGE	yes	none	none	State Required Min.
Commercial Roofing Contractor	no	yes	~~$64.00~~ $66.00	$20,000.00	$1,000,000.00 (fn. 13)
Residential Roofing Contractor	no	yes	~~$64.00~~ $66.00	$20,000.00	$300,000.00 (fn. 11)
Sign Contractor					
Electrical Sign Contractor (fn. 9)	State Lic. (fn. 9)	yes	~~$64.00~~ None	none	State Required Min.
Non-electrical Sign Contractor (fn. 10)	no (fn. 10)	yes	~~$64.00~~ $66.00	$10,000.00	none
Swimming Pool and Spa Contractor	no	yes	~~$64.00~~ $66.00	$10,000.00	none
Water Treatment Equipment Installation Contractor	State Lic.	yes	~~$64.00~~ $66.00	$10,000.00	none

***

SECTION 15. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-3, Article I, Section 4-3-3 be and hereby is amended to read as follows:

Sec. 4-3-3. - Abatement of substandard structures.

(a)-(b) [No Changes]

(c) (1) [NO CHANGES]

(2) The Building Official shall issue a provisional permit for the agreed corrective work or removal of the structure when the Interested Persons (i) demonstrates the structure has been temporarily secured as required in the notice letter; (ii) tenders a plan and schedule of work that is feasible to accomplish within sixty (60) days or less, in consideration of: the season; availability of materials; skills of the owner or availability of skilled or licensed contractors in the local market; the scope and amount of work to be performed; and other objective factor reasonably bearing on likelihood of success of the endeavor; (iii) demonstrates reasonably adequate financial resources to accomplish the agreed corrective work within sixty (60) days, such as cash on hand, revenue stream, pre-approved loan, line of credit or a combination of these or other liquid resources readily available to allow substantial completion within sixty (60) days; and, (iv) pays the required fee of ~~three hundred sixty-six dollars ($366.00)~~ <u>four hundred and ten dollars ($410.00)</u>for the permit.

(3) [NO CHANGES]

******

SECTION 16. That in accordance with the budget of the Building Safety Department the Amarillo Municipal Code, Chapter 4-6, Article IV, Section 4-6-179 be and hereby is amended to read as follows:

Sec. **4-6-179. - Excavation permit for driveways, approaches and public sidewalk curb ramps**.

(a) Curb removal permits must be obtained from the Building Safety for all driveway, approach and public sidewalk curb ramp construction requiring the removal of curbs.

(b) The person obtaining a curb removal permit shall pay a fee of ~~one hundred sixteen dollars ($116.00)~~ one hundred thirty-nine dollars ($139.00) plus technology fee of ~~eleven~~ thirteen dollars ~~($11.00)~~ ($13.00) for each permit. If a curb removal is undertaken without a permit, the subsequent permit for that removal shall be two hundred thirty-two dollars ($232.00) in addition to any fine, cost, or other penalty assessed for that violation.

(c) Each person obtaining a curb removal permit shall comply with the Americans With Disabilities Act (ADA) guidelines for new and alteration construction.

SECTION 17**.** The Amarillo Municipal Code, Chapter 8-5, Article I, Section 8-5-1 be and hereby amended as follows:

Sec. 8-5-1. - Definitions.

[Note to codifier: Insert these new definitions in alphabetical order with the existing definitions.]

Food Establishment: A food establishment means ~~an~~ a retail operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption to include ~~the following, but not limited to:~~ , but not limited to, the following:

(1)-(3) No changes

(4) Any entity that provides food for highly vulnerable/susceptible populations to include, but not limited to, the following: child-care facilities, public and private grade schools, assisted living facilities (ALF), nursing homes, congregate living facilities (eighteen (18) or more residents),

hospitals, hospice, rehabilitation facilities, children's homes, food banks, food pantries, and special needs shelters.

(a) No Changes

(5) Food Establishment does not include an establishment less than 200 cubic feet for the total food operation (includes display and storage areas) that provides only single-service, prepackaged foods that are not time/temperature control for safety, a produce stand that only offers whole, uncut fresh fruits and vegetables, a cottage food industry, an area where cottage food is prepared, sold or offered for human consumption, a Bed and Breakfast Limited facility as defined in the Texas Food Establishment Rules, ~~or~~ a private home that receives catered or home-delivered food~~.~~, a ~~L~~lemonade stand~~s~~ that only prepare and serve lemonade drinks, liquor stores (alcohol only), ~~beer distribution facilities (alcohol only)~~, licensed child-care homes, ~~and~~ registered child-care homes and distribution facilities (TCS and Non-TCS) that are regulated by Federal or State entities.

(6) No changes

Retail Operation: The sale or conveyance of food for human consumption to the ultimate consumer.

SECTION 18. The Amarillo Municipal Code, Chapter 12-1, Article I, Section 12-1-4 be and hereby is amended as follows:

Sec. 12-1-4. – Warford Activity Center

(a) –(d) [NO CHANGE]

(e) Other Facility Use Fees.

Pool $100 per hour (includes outdoor patio)(seasonal)

Grill $10 per hour (only with Room/Pool Rental)

Rental Deposit

(Refundable) Large Events that include food and beverage $100.00

Setup/Takedown fee for tables and chairs $100.00

Outdoor Patio $30.00

Hourly Full Facility Rental (minimum 2 hour rental) includes Pool, Full Gym, Game Room and 2 multi-purpose rooms $300.00

Pool Volleyball Net Rental (per rental) $10.00

<u>Toddler play equipment add on $50.00</u>

<u>Cornhole boards add on $25.00</u>

<u>Party Essentials add on $25.00</u>

<u>Party Plus add on $75.00</u>

<u>Platinum Party Package add on $125.00</u>

SECTION 19. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-3, Section 12-3-4 of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-3-4. - Swimming pool fees.

(a) *Admission fees.* .....

Southwest and Southeast Pools:

General Admission $5.00

Thompson Park Aquatic Facility:

General Admission $7.00

Morning Power Hour Admission $3.00

(b) Frequent user card (10 admissions) Southeast and Southwest Pools: $40

(c) Annual pass: (Southeast and Southwest Pools) ....

Individual .....$~~100.00~~ <u>125.00</u>

Family <u>of four</u> .....$~~300.00~~ <u>350.00</u>

Private Pool Party Rental $300.00

SECTION 20. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-4, Section 12-4-5 of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-4-5. - Golf fees.

(a) A green fee for the use of the golf course shall be paid prior to commencement of play by all players except those players holding annual permits or discount green fee cards, as follows:

	Weekend Fee (Friday — Sunday & holidays)	Daily Fee(Monday —Thursday)	Twilight Fee (after 2:00 p.m.,)	~~Twilight Fee (Monday — Thursday, after 4:00 p.m)~~	Junior (18 or younger)/Senior (65 or older) Fee (Monday—Thursday)
Ross/Wildhorse	$~~33.00~~ 34.00	$~~30.00~~ 31.00	$~~25. 00~~ 26.00	~~$22.00~~	$~~25.00~~ 26.00
Ross/ Mustang course	~~33.00~~ 34.00	~~30.00~~ 31.00	~~25.00~~ 26.00	~~22.00~~	~~25.00~~ 26.00
Comanche/Tomahawk	~~30.00~~ 31.00	~~27.00~~ 28.00	~~22.00~~ 23.00	~~19.00~~	~~22.00~~ 23.00
Comanche/Arrowhead	~~30.00~~	~~27.00~~	~~22.00~~	~~19.00~~	~~22.00~~

	31.00	28.00	23.00		23.00

(b) [NO CHANGE]

(c) Annual Premium Pass: Regular (any age): ~~$190.00~~ $195.00 monthly

Unlimited play. All days, all courses, good for green fees only, range balls included).

Ultimate Annual Premium Golf Pass: ~~$315.00~~ $320.00 monthly.

(Unlimited play. All days, all courses, green fees and cart included, range balls included).

Senior Premium Pass: ~~$150.00~~ $155.00 monthly (fifty (50) years of age and over as of purchase date, Unlimited play, All days, all courses, good for green fees only, range balls included).

Ultimate Senior Premium Pass: ~~$275.00~~ $280.00 monthly (fifty (50) years of age and over as of purchase date, Unlimited play, All days, all courses, good for green fees and cart rental, range balls included).

Super Senior Premium Pass: ~~$105.00~~ $110.00 monthly (age sixty-five (65) and over as of purchase date, play Monday—Friday, excludes holidays, good for green fees only, range balls included).

Ultimate Super Senior Golf Pass: ~~$195.00~~ $200.00 monthly (age sixty-five (65) and over as of purchase date, Monday—Friday only excludes holidays, all courses, green fees and cart included, range balls included).

Old Timer Golf Pass: ~~$65.00~~ $70.00 monthly (age 80 and over as of purchase date, play Monday—Friday only, excludes holidays, good for green fees only).

Ultimate Old Timer Premium Golf Pass: ~~$135.00~~ $140.00 monthly (age 80 and over as of purchase date, Monday—Friday only, excludes holidays, all courses, green fees and cart included.

Mini Golf Pass: $460.00 (Twenty (20) Rounds, All days, All courses, good for twelve (12) months from date of purchase) (pass includes the Capital Improvement Fee).

Mini Pass 9 Hole Punch $250.00

Spouse Pass: Add a Spouse to any pass for ~~$35.00~~ $40.00 per month.

Family Pass: Add Family to any plan for $50.00 per month.

SECTION 21. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-2-57. Monthly rates.

(a) The following minimum monthly meter service charges include the first three thousand (3,000) gallons consumption:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
⅝ or ¾	A	~~$18.24~~ $19.15	~~$27.37~~ $28.74
1	B	~~24.48~~ $25.70	~~$36.72~~ $38.56
1½	C	~~$33.26~~ $34.92	~~$49.88~~ $52.37
2	D	~~$51.66~~ $54.25	~~$77.51~~ $81.38
3 or FH Meter	L, H, X	~~$190.05~~ $199.55	~~$285.08~~ $299.33
4	E, Y	~~$241.17~~ $253.23	~~$361.77~~ $379.86
6	F, A	~~$360.60~~ $378.63	~~$540.92~~ $567.96
8 or larger	G, J, K, M, W	~~$497.14~~ $522.00	~~$745.73~~ $783.01

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3,000) gallons per month:

Quantity (gallons)	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
Residential:		
0—3,000	Minimum Charge	Minimum Charge

3,001—10,000	~~$3.46~~ $3.63	~~$5.19~~ $5.45
10,001—30,000	~~$4.52~~ $4.75	~~$6.78~~ $7.12
30,001—50,000	~~$6.69~~ $7.03	~~$10.03~~ $10.53
Over 50,000	~~$7.59~~ $7.97	~~$11.41~~ $11.98
Commercial/Industrial:		
0—3,000	Minimum Charge	Minimum Charge
3,001—10,000	~~$3.95~~ $4.15	~~$5.92~~ $6.22
Over 10,000	~~$4.15~~ $4.36	~~$6.23~~ $6.54
Irrigation (all service groups):		
0—3,000	Minimum Charge	Minimum Charge
3,001—10,000	~~$3.72~~ $3.91	~~$5.92~~ $6.22
10,001—30,000	~~$4.52~~ $4.75	~~$6.78~~ $7.12
30,001—50,000	~~$6.69~~ $7.03	~~$10.03~~ $10.53
Over 50,000	~~$7.59~~ $7.97	~~$11.41~~ $11.98

SECTION 22. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-3, Article IV, Section 18-3-73 of the Amarillo Municipal Code are hereby amended in part to read as follows:

Sec. 18-3-73. Rates inside corporate limits.

Every User whose Premises, within the City, is served by a connection with the Wastewater system of the City, whereby the Wastewater is disposed of by the City, shall pay a service charge as follows:

(1) A monthly service charge shall be charged to all Users based on the water meter size as follows:

Meter Size (inches)	Charge for the first 3,000 gallons
⅝ or ¾	~~$20.66~~ $21.69
1	~~$21.34~~ $22.41
1½	~~$23.22~~ $24.38
2	~~$25.20~~ $26.46
3	~~$28.50~~ $29.92
4	~~$41.64~~ $43.72
6	~~$61.29~~ $64.35
8 or larger	~~$81.99~~ $85.04

(2) For usage in excess of three thousand (3,000) gallons a monthly service charge shall also be charged to all Residential users in the amount of two dollars and ~~sixty-one~~ seventy-four cents ~~($2.61)~~ ($2.74)per one thousand (1,000) gallons of water used over

the initial allotment of three thousand (3,000) gallons. The service charge for all Commercial and Industrial users shall be two dollars and ~~eighty-three~~ ninety-seven cents ~~($2.83)~~ ($2.97) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be three dollars and ~~thirteen~~ twenty-eight cents ~~($3.13)~~ ($3.28) per thousand over the initial allotment as more specifically set forth hereinafter.

(a)-(d) [NO CHANGE]

(3)-(4) [NO CHANGE]

SECTION 23. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, then such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 24. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.

SECTION 25. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 26. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2025, unless a different effective date is specified for a particular Section hereof.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 9th day of September 2025; and PASSED on Second and Final Reading the 16th day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

TAXPAYER IMPACT STATEMENT

(Pursuant to Tex. Gov't. Code Sec. 551.043 as amended by HB 1522, effective September 1, 2025.)

A copy of the2025-26 City of Amarillo Proposed Budget can be found on the city's website [2025-2026 City of Amarillo Proposed Budget by City_of_Amarillo - Issuu]

Taxpayer Impact Statement - Randall County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 No-New-Revenue Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.37355
Median Value Homestead Property	$245,883	$245,883	$245,883
Median Value Homestead Property Tax Bill	$952.13	$1,059.02	$918.50
Difference to Current Year Tax Bill		$106.89	-$33.64

Taxpayer Impact Statement - Potter County	FY2024/25 Current Year Tax Rate	FY2025/26 Proposed Tax Rate	FY2025/26 No-New-Revenue Tax Rate
City of Amarillo Total Tax Rate	$0.38723	$0.43070	$0.37355
Median Value Homestead Property	$142,107	$142,107	$142,107
Median Value Homestead Property Tax Bill	$550.28	$612.05	$530.84
Difference to Current Year Tax Bill		$61.77	-$19.44

[1]

The estimates in the Tax Impact Statement are valid only for the proposed budget and proposed tax rate.

The proposed budget and proposed tax rate may be amended by the City Council at any time before final adoption.

[1] Median Values are based upon 2025 estimates provided by Potter Randall Appraisal District

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Laura Storrs, Chief Financial Officer

Agenda Caption:
CONSIDERATION OF ORDINANCE NO. 8219 APPROVING THE CITY OF AMARILLO TAX ROLL, SETTING AN AD VALOREM PROPERTY TAX RATE AND LEVYING A TAX ON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY FOR THE 2025 TAX YEAR:
This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2025 tax year. This ordinance establishes an ad valorem tax rate of $0.33114 per $100.00 property valuation for City maintenance and operations expenses and $0.09956 per $100.00 property valuation for existing debt expenses, resulting in a total ad valorem rate of $0.43070 per $100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.30 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $12.47.

Agenda Item Summary: This is the first reading of the ordinance adopting the City of Amarillo tax rate for the 2025/2026 fiscal year.

Requested Action: Council consideration and approval of the ordinance. The wording on the motion to approve the tax rate ordinance: (Per Texas Tax Code, is required only on the 2nd/final reading; that is:…"on the vote…setting the tax rate." City Attorney recommendation is to use this language on both readings of the ordinance.)

"I move that the property tax rate be increased by the adoption of a tax rate of $0.43070, which is effectively a 15.30 percent increase in the tax rate."

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The City Council met on August 5-7, 2025, on August 15, 2025, and on August 26, 2025 to review the proposed 2025/2026 budget. At the August 5th Council meeting, City staff presented an overview of the proposed 2025 tax rate that is set equal to the voter-approval tax rate of $0.43070. On August 26, 2025, the City Council discussed the tax rate and approved a motion to consider a $0.43070 property tax rate. On September 16, 2025, Council will hold a mandatory public hearing on the 2025 tax rate and on the proposed 2025/2026 budget. (The property tax rate generates the amount necessary to fund the proposed 2025/2026 Budget.)

Staff Recommendation: Staff recommendation is to approve the first reading of the ordinance adopting the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2025 tax year.

ORDINANCE NO. 8219

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2025; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code and has submitted said rates to the City Council of said City prior to its adoption of this ordinance; and

WHEREAS, the City has published the no-new revenue tax rate, the voter-approval tax rate, and other information as allowed or required by the Texas Local Government Code, and has fulfilled all other requirements for publication and postings as required by law, in a manner designated to call to the attention of all residents of said City; and

WHEREAS, the City Council has complied with all applicable posting, hearing, filing, and meeting requirements of Texas law prior to the setting of the tax rate for 2025; and

WHEREAS, a quorum of the City Council is present in a regular meeting open to the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2025, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2026, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of $0.09956 for debt expenses plus $0.33114 for maintenance and operation expenses (total of $0.43070, per $100.00 valuation of all such property) to provide revenue for carrying on the City Government and the current expenses thereof. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.30% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $12.47.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2025-2026, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 9th day of September 2025 upon a voice roll call vote as follows:

Mayor Cole Stanley	_____
Councilmember Place 1 Tim Reid	_____
Councilmember Place 2 Don Tipps	_____
Councilmember Place 3 David Prescott	_____
Councilmember Place 4 Les Simpson	_____

and PASSED on Second and Final Reading the 16th day of September 2025 upon a voice roll call vote as follows:

Mayor Cole Stanley	_____
Councilmember Place 1 Tim Reid	_____
Councilmember Place 2 Don Tipps	_____

Councilmember Place 3 David Prescott ______

Councilmember Place 4 Les Simpson ______

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-1
This item is the first reading of a resolution amending the City of Amarillo financial policies.

Agenda Item Summary: The City of Amarillo has financial policies in place that reflect best practices and help the City maintain good credit ratings to ensure lower interest rates when issuing debt. Staff is proposing to lower the minimum reserve policy from:
"the target reserve balance for the General Fund would be about three months of the current operating budget. For Proprietary Funds, the target reserve balance would be three months of the operating budget plus at least one year's capital."
To:
"the target reserve balance for the General Fund would be about three months of the current operating budget **less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan).** For Proprietary Funds, the target reserve balance would be three months of the operating budget **less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan)** plus at least one year's capital."

Requested Action: Approve the resolution as presented.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: City staff reviewed proposed changes to the financial policies with City Council during the 2025/26 budget workshops.

Staff Recommendation: Approve the resolution as presented.

09/3/25BSM

RESOLUTION NO. 9-09-25-1

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: APPROVING THE CITY OF AMARILLO FINANCIAL POLICY; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a Comprehensive Financial Policy assures municipal resources are utilized wisely ensuring adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policies safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

WHEREAS, said Comprehensive Financial Policy reflects best practices and help the City maintain good credit ratings to ensure lower interest rates when issuing debt; and,

WHEREAS, the City Council desires to adopt a Comprehensive Financial Policy to identify and maintain adequate reserves for City operations; and,

WHEREAS, the City Council finds and determines that adoption of said policy by this Resolution promotes the health, safety, and welfare of the public and the City of Amarillo.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the foregoing recitals are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.

SECTION 2 That the Comprehensive Financial Policy in the form attached hereto is hereby adopted.

SECTION 3. That the target reserve balance for the General Fund will be approximately three months of the current operating budget less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan). For Proprietary Funds, the target reserve balance will be approximately three months of the operating budget less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan) plus at least one year's capital.

SECTION 4. Severability. Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause, or phrase of this Resolution and same are deemed severable for this purpose.

SECTION 5. Effective Date. This Resolution shall be effective as of the date of final adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 9th day of September 2025; and PASSED on Second and Final Reading on this 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

City of Amarillo Financial Policy

Forward Thinking: Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

PURPOSE

The Comprehensive Financial Management Policy assembles all of the City's financial policies into one document. These policies are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual policies contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policies safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

OBJECTIVES

- To guide City Council and management policy decisions that have significant fiscal impact.
- To employ balanced revenue policies that provide adequate funding for services and service levels.
- To maintain appropriate financial capacity for present and future needs.
- To maintain sufficient reserves to maintain service levels during periods of economic downturn.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.
- To promote cooperation and coordination with other governments and the private sector in financing and delivery of service.
- To remain in compliance with all applicable federal and state financial regulations.

LONG-RANGE GOALS AND ACTION STRATEGIES

From time to time, the City Council enacts goals and recommended action strategies. These are used to set the strategic direction the City of Amarillo will take in terms of focus, priorities and allocation of resources. These goals and recommended action strategies are included with this policy as Exhibit A.

BASIS OF PRESENTATION - FUND ACCOUNTING

Fund Accounting:

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The financial policies of the City of Amarillo conform to generally accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for in a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation and are governed by a separate trust document or board. In addition to the above-described fund accounting structure, the City makes several adjustments to build the entity-wide financial statements required by GASB statement 34 (GASB 34).

Governmental Funds:

General Fund: The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years and are then incorporated into their normal General Fund budget.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. They are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PID) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds can either be subject to appropriation or not. The following are not subject to appropriation: Housing Assistance Program, the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Coming Home Program, other law enforcement grants, the Home Program, Urban Transportation Planning Grants, Women, Infants & Children grants, and the Emergency Management Pantex Agreement in Principle (AIP) grant. These budgets will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The following are subject to appropriation by the City council in the budget process: the PID budgets the Court Technology Fund, the Court Security Fund, Public Health, the law enforcement and firefighter training grants, and the Police Seized Property Fund.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt-related costs. The City has three debt service funds: General Obligation Bonds, Certificates of Obligation, and Tax Notes which are supported by annual property tax assessments. The Certificates of Obligation Bonds have in the past been issued for Public

Improvement District improvements, Golf Course reconstruction, Tax Increment Reinvestment Zones, etc. and are typically supported using revenue associated with that project. Enterprise Funded debt obligations are recorded in, and provided by, revenues from that fund's business activities. Accordingly, Certificates of Obligation issued for Enterprise Fund activities are not budgeted in the Debt Service Fund, but in the Enterprise Fund itself. For additional information, the City also includes the payment schedule for the Enterprise Fund debt. However, Enterprise Fund bonded debt is budgeted and paid in the respective Enterprise Fund.

In keeping with the policy of funding long-term obligations on an annual basis, the City has a separate debt service fund to provide for sick leave and annual leave obligation.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Solid Waste Improvement Fund, and the General Obligation Bond Construction Fund. Capital projects for Proprietary Funds (Enterprise and Internal Service Funds) would be budgeted in those individual funds.

Proprietary Funds:

Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income, if appropriate, should be accounted separately for capital maintenance, public policy, management control, accountability or other purposes. Enterprise Funds are used to account for the activities in the airport, the drainage utility, and the water and sewer system.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services, on a cost-reimbursement basis, for departments of the City. Internal Service Funds are used to account for the activities of the Fleet Services, Information Technology and the City's self-insurance activities, all of which are "inward facing" services necessary to support all other departments including our "outward facing" departments which directly service the community.

Basis of Accounting/Budgeting:

Modified Accrual: The basis of accounting refers to revenues, expenditures or expenses being recognized in accounts and reported in the financial statements. All Governmental Funds listed above are accounted for using the modified accrual basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel occupancy taxes, licenses, permits, fines and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a Governmental Fund, capital would be recorded as expenditure in the Governmental Fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, the City recognizes the depreciation on the general fixed assets in their corresponding activity.

GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In the Governmental Funds, expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental Funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

Full Accrual: All Proprietary Funds listed above are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance sheet for the applicable fund. In a Proprietary Fund, a capital expenditure would be recorded as an asset on the balance sheet of the Proprietary Fund and depreciated over its useful life.

Capital: As previously mentioned, the City uses the modified accrual method for both accounting and budgeting in the Governmental Funds. However, the City operates with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under $25,000. The nominal capital is budgeted in a department's operational budget in both governmental and Proprietary Funds. For a Governmental Fund, nominal capital would be recorded as an expenditure in the Governmental Fund and recorded as an asset in the general fixed assets group of accounts.

For the Proprietary Funds, the City also budgets nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining Proprietary Funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the Proprietary Fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a Proprietary Fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the Proprietary Funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). The City feels this method of budgeting Proprietary Funds gives management the control to manage the departmental expenditures.

Another important difference in our method of accounting and budgeting is in the fiduciary funds. The City does not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

FINANCIAL POLICIES

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition, retain favorable bond rating to provide future generations with the ability to borrow capital at favorable interest rates, and balance the needs of the community with its ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

SUMMARY OF FINANCIAL POLICIES

- Maintain a balanced budget
- Maintain budgetary control over revenue and expenditures
- Stabilize rates and fees
- Charge user fees to cover at least a portion of the cost of a service
- Provide reserves for unforeseen items and to assist with cash flow
- Charge administrative services to grants and Proprietary Funds
- Process General Fund payments from the Water and Sewer System and the Drainage System
- Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
- Plan and make capital acquisitions in an orderly fashion
- Provide debt financing when needed
- Adhere to a prudent Investment Policy
- Make annual provisions of long-term obligations
- Maintain a minimum number of funds to report the activities of the City of Amarillo

Balanced Budget:

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

Tax Rate:

The tax rate should be adequate to produce the revenues needed for traditional City services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the voter approval tax rate as outlined in Senate Bill 2. The City grants an $8,600 / age 65 exemption or disability exemption. Moreover taxes are frozen for age 65 and over or disability.

Annual Budget and Budgetary Control:

The City will prepare a detailed budget for public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expenditure budgets should also be reasonable but should also provide for unforeseen expenditures. Year-end excess revenues over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

Rate Stability:

The City strives not to have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased in gradually to be less burdensome on constituents.

User Fees:

In order to minimize the cost of services to citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible where the levels of desired city services are beyond basic city services. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. The City will also consider annual CPI adjustments in order to minimize the impact of changes to user fees. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

Reserves:

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unforeseen contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax, receipts from the city-owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (e.g., sales tax) and/or are weather-related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City's major revenue sources, the overall revenue and corresponding fund balances are more vulnerable than that of a city that is more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be approximately three months of the current operating budget less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan) For Proprietary Funds, the target reserve balance would be approximately three months of the operating budget less funding to internal service funds (i.e. Fleet, Information Technology, Risk Management, and Health Plan) plus at least one year's capital. If large capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve.

General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses “Available Funds” as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash, less short-term liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments. Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the “Summary of Resources and Expenditures” presentation.

Budgetary Sales Tax Revenue Shortfall Contingency Plan:

The City will establish a plan to address economic situations that cause sales tax revenue to be significantly less than the adopted budget sale tax revenue. The plan comprises the following components:

- Indicators – Serve as warnings that potential budgetary sales tax revenue shortfalls are increasing in probability. Staff will monitor state and national economic indicators to identify recessionary or inflationary trends that could negatively impact consumer spending. Staff will develop a monthly report that compares the current month’s sales tax revenue to the same month of the previous year as well as our budgetary estimate for that month. The report will show sales tax revenue by month for the last two fiscal years.
- Phases – Serve to classify and communicate the severity of the estimated budgetary sales tax revenue shortfall. Identify the actions to be taken at the given phase.
- Actions – Preplanned steps to be taken to prudently address and counteract the estimated budgetary sales tax revenue shortfall.

Staff will apprise City Council immediately following any action taken through this plan. Information such as underlying economic condition, economic indicators, estimated budgetary sales tax revenue shortfall, actions taken and expected duration will be presented to City Council.

The City Council may appropriate fund balance, which can only be utilized as a one-time appropriation, as needed to cover any estimated budgetary sales tax revenue shortfall. Appropriation of fund balance must be carefully weighed, and long-term budgetary impacts must be considered in conjunction with the projected length of the economic downturn.

Actions taken through this plan must always consider the impact on revenue generation. Actions taken should reduce expenses well in excess of resulting revenue losses.

These are only guidelines of possible actions that may be taken in the event of sales tax revenue decreases. In the event of a catastrophic event, necessary measures will be taken by the City Manager that are in the best interest of the City.

The following is a summary of phase classifications and the corresponding actions to potentially be taken. Revenue will be monitored on a monthly basis, with action being taken in the month following ta rolling 3-month period that experiences the shortfall. Actions are cumulative, so each level will include all actions set forth in prior levels. When deemed appropriate, financially advantageous for the City, and at the discretion of the City Manager, later actions may be pulled forward for earlier implementation ahead of other actions.

- **ALERT**: The estimated annual sales tax revenue is 5% less than the adopted sales tax revenue budget.
  - Freeze newly created positions.
  - Implement a time delay for hiring vacant positions.

- **MINOR:** The estimated annual sales tax revenue is 7.5% less than the adopted sales tax revenue budget.
  - Suspend funding of capital maintenance accounts.
  - Suspend capital outlay purchases.
  - Reduce the number of temporary workers.
  - Implement a managed hiring program for vacant positions.
  - Reduce travel and training budgets.
  - Reduce office supply budgets.
  - Scrutinize professional services expenses.
  - Implement a salary freeze.

- **MAJOR:** The estimated annual sales tax revenue is 1 0 % less than the adopted sales tax revenue budget.
  - Scrutinize repairs and maintenance expenses. Perform only critical maintenance and make only critical repairs.
  - Reduce overtime budgets.
  - Prepare a reduction-in-force plan.
  - Service level reductions, elimination of specific programs, reduction- in-force and other cost reduction strategies will be considered.
  - Reduce departmental budgets by a fixed percentage or dollar amount.
  - Departments will prioritize service levels and programs according to Council goals and objectives.

General and Administrative Charges:

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and City Council portion, along with the administrative costs associated with the Mayor and City Council. The Mayor and City Council set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

General Fund Payments from the Water and Sewer Utility and the Drainage Utility:

The Water and Sewer Utility and the Drainage Utility are operated in a manner similar to a Public Utility. Accordingly, the Water and Sewer Utility and the Drainage Utility make corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. Both utilities make payments in lieu of tax payments for property taxes and franchise taxes. Consistent with our above policy on administrative charges, both utilities also reimburse the City for administrative costs associated with each utility.

The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer System and the Drainage Utility System at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax for the Water and Sewer Utility is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per- account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather-related fluctuations in payments and makes the payment more predicable for both the General Fund and the Water and Sewer Utility. It should be noted that the Drainage Utility pays a payment in lieu of franchise tax similar to the electric and natural gas utilities and is set to 5% of gross assessments.

Grant-in-Aid Policy:

The securing and/or approval of federal and state assistance will be based on the following criteria:

- What benefit does the project have to the community?
- What will the future impact to the city be due to acceptance of the funding, and what is the level of local funding?
- How does the project relate to current operations and/or other future plans of the organization?

With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of an indirect cost rate.

Capital Acquisition/Improvement Policy:

The City will plan and budget for the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold by auction.

Planning for major capital improvements is on a five-year basis and is updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset. The City will also analyze options to lease certain capital items if it proves to be beneficial from a cash flow prospective. The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvement Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive ($25,000 or greater), long-term and permanent. Some common examples are streets, libraries, traffic signal systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than $25,000 (minor replacement items) are provided for in the department's annual operating budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimating the cost of replacement;
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;
3. Budgeting priority projects and developing revenue sources for proposed improvements;
4. Coordinating the activities of various departments in meeting project schedules;
5. Monitoring and evaluating the progress of capital projects; and
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress and health of the entire city?
2. Is this project part of a large program? How does the project relate to the goals of the program?
3. Will citizens be helped by it? Will citizens be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?
5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is this project required to complete a major public improvement?
8. Will rapid urban growth in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?
10. Is the project needed to protect public health or safety?

Consistent with the City's philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

Capitalization Policy:

Factors to be considered in determining items to be capitalized are as follows:

1. The expected normal useful life is greater than one year.
2. The item has a unit cost of $10,000 or more. Unit cost should include any charges for freight or installation.
3. The capital cost of an integrated system should be capitalized as one unit, including all the applicable costs to make the unit function properly.

Debt Policies:

Financing Alternatives

It is the City's intent to develop a level of cash and debt funded capital improvement projects that provide the citizens with the desired amount of City services at the lowest cost. The City may use available financing mechanisms, as permitted by State law, and as deemed appropriate by City staff. These may include, but are not limited to, general obligation bonds, certificates of obligation, tax notes, revenue bonds, leases, refunding bonds, or other methods as permitted by State law.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure.

Tax-exempt debt will only be issued in an amount that can reasonably be spent within the three-year temporary period. Subsequently, construction debt should only be issued after design has produced a reasonable cost estimate, and construction of certain large projects may need to be designed as phases for debt issuance purposes. The project manager will receive monthly reports on the spending progress to comply with this rule.

Refunding of Debt

- Advanced refunding and forward delivery refunding transactions for savings should be considered when the net present value savings as a percentage of the par amount of refunded debt is at least 3% of the par amount refunded.
- Current refunding transactions issued for savings should be considered when the net present value savings as a percentage of the par amount of the refunded debt is at least 2% of the par amount refunded.
- From time to time, the City may also issue refunding debt for purposes of restructuring debt, changing covenants, and /or changing the repayment source of the debt.

Maturity Levels

The term of debt shall not exceed the expected useful life of the capital asset being financed and in no case shall exceed 35 years.

Management of Debt Service Funds

- Interest earnings shall be used solely to fund direct or related capital expenditures or to service current and future debt payments. Interest earnings will be allocated in accordance with the Public Funds Investment Act.
- Debt service reserves for tax-supported debt shall not exceed a six-month reserve of the current year total debt service expenditure budget (i.e. Total Annual Debt Service Budget / 12 months x 6 months). If this reserve balance is exceeded during any given year, a plan should be adopted to reduce the size of the reserves as quickly as possible without causing large variances in the property tax rate.
- Debt service reserves for revenue bonds shall be maintained at levels required by controlling debt ordinances and covenants.
- The City shall comply with all Internal Revenue Service rules and regulations including but not limited to arbitrage rebate.

Debt Service Tax Rate

Council shall adopt the necessary debt service tax rate up to a maximum amount of One Dollar and Fifty Cents ($1.50) per $100 valuation to meet debt service principal, interest and fees payments, net of transfers, for each fiscal/budget year, subject to any reserve availability as outlined above, the City's Home Rule Charter, and the Texas Constitution.

Ratings

- The City will strive to maintain good relationships with bond rating agencies as well as disclose financial reports and information to these agencies and to the public.
- The City will obtain a rating from at least one nationally recognized bond-rating agency on all issues being sold in the public market.
- Timely disclosure of annual financial information, including other required information, will be provided to the rating agencies. The Annual Comprehensive Financial Report (ACFR) will be prepared by management and attested to by an outside nationally recognized audit firm.
- Timely disclosure of any pertinent financial information that could potentially affect the City's credit rating will also be presented to the ratings agencies required information repositories and to bond insurance companies insuring the City's debt.

Deposits and Investment Policies:

The City Council has formally approved a separate Investment Policy that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Annual Comprehensive Financial Report (ACFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain public trust through responsible actions as custodians of public funds.

- **Cash Management Philosophy**
  - The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the

City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

- **Investment Objectives**
  - The City's investment program will be conducted as to accomplish the following listed in priority order:
    - Safety of the principal invested
    - Liquidity and availability of cash to pay obligations when due
    - Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

Interfund Transfers:

Departments within the same fund may not charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

Pension Plans and Other Long-term Liabilities:

To ensure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under state law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For Proprietary Funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the Proprietary Fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

The City of Amarillo administers a multi-employer agent, defined benefit post-employment health plan (Plan). The Plan provides for medical insurance of eligible retirees and their dependents through the City's group health insurance plan, which covers both active and retired members. In January 2013, the City began prefunding a portion of its Other Postemployment Benefits (OPEB) liability via an irrevocable multi-employer agent OPEB trust (PEB Trust) in additional to pay-as-you-go costs. Assets in the PEB Trust can only be used to fund other postemployment benefits, such as medical costs for eligible retirees and any eligible spouse or children.

The City increased the rate of prefunding contributions beginning in 2017 to 2.43% of payroll. The City continues to fund the PEB Trust at the same level. This contribution is budgeted at a department level.

Number of Funds:

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

BUDGET PROCESS

The City uses a traditional line item budget approach, giving the highest level of detail and accountability. The Annual Operating Budgets are presented to Council as a Program Budget, i.e. the various programs offered by City departments is presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The proposed Budget represents maintenance of current service levels for the more than 250 programs funded by the City.

The Government Funds are prepared on a modified accrual basis. The budgets of Proprietary Funds are prepared on an accrual basis. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funding needed to continue programs and departments at their current service level. Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Council adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for the City Council's consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budgets and supplemental requests to determine whether they fulfill City Council's goals and objectives, improve management effectiveness, improve service to citizens or increase productivity. The proposed budget that the City Manager submits to the City Council includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.
2. The proposed budget will annually be filed more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection and is posted on the City's website. The City Council considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented, and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.
3. The budgets for each fiscal year will be legally enacted by the City Council through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all Governmental Funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The Proprietary Funds budgets are not legal appropriations, but instead they are a financial plan for management purposes. The grant budgets are not formally adopted until the City Council approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.

4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Manager may also increase revenue and expenditure budgets by a corresponding amount when unanticipated outside funding is received. This adjustment must have no net effect on a fund's budget. The City Council must approve revisions that alter total expenditures of a fund. Under the City's budget ordinance, the City Council has authority to make such changes in the budget as it deems warranted.
5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at the year-end. At the end of each project, Capital Project budgets lapse.

BUDGET POLICIES AND GUIDELINES

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan for anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, the City will identify major policy issues and provide for the City Council to annually review and determine the budget policies. Such policies will be incorporated by management in preparing the annual budget and determining the City's financial policies. The following are those policies and guidelines:

- The City will consider the long-term aspirational goals of the Council when prioritizing each department's mission and budget needs.
- The City will annually undergo a detailed analysis of departmental budgets focusing on each department's mission and operational programs.
- The City will consider innovative changes and other methods to offer services to the citizens and to increase efficiency in its operations and the budget.
- The City will annually review its current level of service to the citizens.
- The City will maintain a diversified revenue system with a stable source of income.
- The City will maintain a property tax rate adequate to produce the revenues for City services included in the City of Amarillo's General Fund according to best practices.
- To the extent economically possible, services that are based on a user-fee concept should make every effort to be self-supported by those fees.
- The City will adopt an annual balanced budget in the context of a long-term financial plan and maintain adequate reserve levels.

REVENUE/EXPENDITURE PROJECTIONS

All department directors are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department directors are familiar with the revenues and expenditures related to their operations and are in the best position to make the revenue/expenditure estimates. All revenue sources are examined annually, and individual department directors are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable based on historic data and trends. Department directors receive historical information by account and are required to estimate the revenue for the balance of the current year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department directors are also responsible for expenditure estimates of their departments. Salary information and historical expenditure data are provided to the department director at budget preparation. In estimating departmental expenses, department directors base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Finance Department for mathematical accuracy and by the City Manager for appropriateness.

AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION

Not all of the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, the City makes a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets which expect to be converted to cash during the next fiscal year.

All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year-end to arrive at the funds available for appropriation. For capital projects funds, the City also reduces available funds for the estimated remaining expenditure balances of all construction in progress. For each fund the City included a separate calculation of the available funds.

LONG-RANGE FINANCIAL PLANS

The City may develop and maintain a Five-Year Financial Forecast for major operating funds as needed. Major operating funds are as follows:

- General Fund
- Enterprise Funds
- Internal Service Funds

1. The forecast should enable the current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City’s Five-Year Capital Improvement Plan (CIP) shall be

included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.

2. The forecasts should identify the impact on property taxes and utility rates.
3. Major financial decisions may be made in the context of the long-range financial plan.

The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

Citizen Input to the Budget:

In addition to individual citizen input, the City uses various boards as a means of obtaining direct citizen involvement. These boards participate in the budget process of their respective functional areas. Before actual budget hearings, the City prepares and files with the City Secretary a detailed line-item budget as a means of providing citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Council that are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. During the 86th Texas Legislative Session, Senate Bill 2 passed, bringing extensive changes to the truth-in-taxation process. If a proposed tax rate is an increase over the no-new-revenue rate (the rate that would produce the same amount of taxes if applied to the same properties taxed in both years, formerly known as the effective tax rate), the City Council must have a meeting to discuss the proposed tax rate and have a public hearing on the tax rate. If a proposed tax rate is greater than the voter-approval rate, formally known as the rollback rate, the City is required to hold an election on the tax rate. Since the City of Amarillo budget and tax rate are formally approved by ordinance, the City Council must have two meetings to consider the ordinances on the budget and tax rate. The City also publishes two public notices in the local newspaper and includes the notices on the City's website. Prior to approval of the budget and property tax rate, City Council conducts several public meetings that they encourage citizens to attend. Many of the citizens' requests and concerns are incorporated in the budget.

Exhibit A

CITY COUNCIL PILLARS:

Vision for the Future of Amarillo

- Business Friendly Community
- Communication
- Fiscal Responsibility
- Infrastructure
- Public Safety
- Technology and Innovation

BUSINESS FRIENDLY COMMUNITY

Amarillo enjoys a robust economy with low unemployment rates. To continue on that trend, with an eye towards continued growth, the City needs to work with businesses and developers to collaboratively help both Amarillo and businesses thrive.

The following strategic priorities are established to facilitate achieving a more business friendly community:

- Fast turnaround on decisions.
- Seek input from SBO and developers on how to become more business friendly.
- Evaluate development standards.
- Engage stakeholders.
- Fiscally responsible incentives to grow tax revenue.
- Collaboration with others who work with businesses, SBDC, Banks, etc.

COMMUNICATION

Amarilloans care about what their City Government does for them. Communicating in ways that reaches and accurately informs citizens via a multitude of channels bridges the information gap between citizens and leaders.

The following strategic priorities are established to facilitate achieving the communication objective:

- Use all available channels to increase our audience.
- Educate and inform with facts.
- Share our problems and challenges.
- Create our own source of current information in real time by proactively sharing news and updates.
- Hold meetings with local media.
- Improve and streamline communication within the organization.
- Obtain feedback from the public and follow-up on their input.
- Invest in boosting messages via social media channels.

FISCAL RESPONSIBILITY

Amarillo responsibly manages its finances and resources with transparency.

The following strategic priorities are established to facilitate achieving the objective of fiscal responsibility:

- Enhance transparency and accountability in the stewardship of public funds.
- The City budget serves as a policy document for the City Council. Annual review and revision by City Council allow the City to address Council priorities during the budget process.
- Financial policies are the framework for the fiscal management of the City of Amarillo. The City of Amarillo strives for best practices in financial policies.
- Budget process that ensures effective communication to the City of Amarillo citizens and engages the community in the budget process.
- Budget process that addresses budget challenges and opportunities, allowing the City to adapt quickly to changing economic and financial conditions.

INFRASTRUCTURE

Amarillo's infrastructure is the backbone of our city. Properly maintaining and growing our infrastructure is necessary to ensure the city functions appropriately.

The following strategic priorities are established to facilitate achieving the infrastructure objective:

- Identify and prioritize the most pressing infrastructure needs.
- Communicate and engage the community.
- Explore all funding opportunities.
- Partner with agencies, entities, and other stakeholders to facilitate growth.
- Allocate immediate funds to priority needs.
- Evaluate long term funding plan.

PUBLIC SAFETY

Amarillo is among the safest cities in the nation and our police, fire, emergency medical, and emergency management statistics demonstrate leadership in each discipline. Our first responders are recognized throughout the nation as some of the most professional, most highly trained, and best equipped, offering training to other first responders on the best practices to build safer communities.

Our community is committed to enhancing public safety to ensure that Amarillo is regarded as one of the safest communities in the nation. To meet this objective, our community leaders have recognized that the City must build innovative and enhanced public safety programs to address critical issues that are instrumental to building a safer community. Focus must be placed on addressing the City Council framework for public safety by:

- Attract and retain personnel.
- Improve investment into planning for the growth of the city.
- Expanding training and certification of personnel and invest in equipment to enhance our EMS capabilities.

- Improve communication with our citizens about future needs to maintain high levels of public safety excellence.
- Create a culture that promotes a partnership between our staff and the community.
- Adopt new technology as force-multipliers.
- Evaluate best practices on staffing and assignments in public safety.

In addition to the core elements of the public safety pillar, our community must continue to make strides in addressing the hub issue of poverty that contributes to health and disease issues, drug and alcohol abuse, domestic violence, and child abuse. Even though poverty rates have improved nationally and statewide, they continue to be a significant and generational issue for portions of our community. Addressing the hub issue of poverty through enhanced educational attainment, positive social programs, and living wage job opportunities will have a dramatic impact on enhancing public safety's ability to address framework objectives.

TECHNOLOGY AND INNOVATION

The implementation of technology as a pillar is threefold:

- Identify areas where technology can improve efficiency and customer service.
- Create a culture of innovation as it relates to community engagement, emphasizing co-development with the community.
- Create policies and procedures to create a safe environment for the use of technology.

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Fiscal Responsibility
Department:	City Manager's Office
Contact Person:	Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-2
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Amarillo-Potter Events Venue District.

Agenda Item Summary: This resolution approves the 2025/2026 budget for the Amarillo-Potter Events Venue District. This budget is funded by a 5% car rental tax and a 2% hotel occupancy tax. The Amarillo-Potter Events Venue District operates and maintains voter-approved entertainment venues within the City. This budget is recommended for approval by the Amarillo-Potter Events Venue District Board.

Requested Action: Council consideration and approval of the resolution authorizing the Amarillo Potter Events Venue District 2025/2026 fiscal year budget.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget was reviewed and approved for Council consideration at the August 18, 2025 Amarillo-Potter Events Venue District Board meeting and is planned to be reviewed and approved at the August 25, 2025 Potter County Commissioner’s Court meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

RESOLUTION NO. 09-09-25-2

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: APPROVING THE PROPOSED OPERATING BUDGET FOR THE FISCAL YEAR 2025-2026 FOR THE AMARILLO POTTER EVENT VENUE DISTRICT

WHEREAS, the Amarillo-Potter Event Venue District (hereafter, District) was formed and exists for the purpose of constructing and maintaining voter approved entertainment venues within the city, for the public welfare, in accordance with state law; and

WHEREAS, the revenue for the District derives from a tax on car rentals and hotel occupancy, to be used for the above stated activities by the District; and

WHEREAS, the Bylaws of the District require that it submit its annual budget to the City Council for approval; and

WHEREAS, the Board of Directors of the District has prepared, approved and submitted a proposed budget; and

WHEREAS, the City Council finds that the proposed budget is in order and should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the Proposed Budget for the period of October 1, 2025 to September 30, 2026 of the Amarillo-Potter Events Venue District, a copy of which is appended to this Resolution and incorporated herein by reference, is hereby approved, together with any amendments made in public meeting at which it is considered.

SECTION 2. The City Secretary shall certify a copy of this Resolution to the District.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

MEMO

To:	Mayor Cole Stanley
From:	Laura Storrs, Chief Financial Officer
Date:	September 9, 2025
Subject:	Amarillo-Potter Events Venue District 2025/2026 Budget

Attached is the proposed 2025/2026 budget for the Amarillo-Potter Events Venue District. The Venue District Board met on August 18, 2025 and approved the attached budget and is requesting City Council consideration at the September 9, 2025 meeting. The Potter County Commissioners' Court is considering approval of this budget at their August 25, 2025 meeting.

The proposed budget reflects revenue of $4,586,434 for the 2025/2026 year including Vehicle Rental Tax of $1,277,894 and Hotel Occupancy Tax of $2,742,106. The major components of the expenditures include debt service of $785,000 and the two management contracts: Amarillo National Center Management Contract, including insurance for the facility, of $700,000 and the Civic Center Management Contract of $398,004. Also included are proposed amounts for facility improvements of $1,243,818 for the Amarillo National Center and $908,000 for the Amarillo Civic Center.

The anticipated available fund balance at the end of the 2025/2026 fiscal year (09/30/2026) is $5,313,732 which includes $500,000 as a targeted reserve for the District, $3,835,767 for the Amarillo National Center and $977,965 for the Civic Center facility which is calculated based on the 60/40 split of the original project. The reserve balances at each of the two facilities have historically been available to fund facility improvements or events.

There are two debt issues outstanding for the Amarillo Potter Event Venue District. The Special Tax and Lease Revenue Refunding Bonds, Series 2016 has an outstanding balance of $3,995,000 with a final maturity date of November 15, 2045 and a true interest cost of 2.963%. The Special Tax and Lease Revenue Refunding Bonds, Series 2021 has an outstanding balance of $2,185,000 with a final maturity date of November 15, 2051 and a true interest cost of 1.316%.

Thank you for your consideration in this matter.

Amarillo Potter Events Venue District
2025/2026 Proposed Budget

				CALCUALTION OF RESERVE BALANCES		
	2023/2024	***2024/2025***	***2025/2026***	**Common**	**ANC**	**City**
	Actual	**Revised Estimate**	**Proposed Budget**	**REV/EXP**	**60%**	**40%**
Beginning Available Balance	**7,161,737**	**5,696,606**	**5,248,240**	500,000	3,892,623	855,617
30340 Vehicle Rental Tax	1,245,504	1,265,241	1,277,894	1,277,894		
30470 Hotel Occupancy Tax	2,588,277	2,701,582	2,742,106	2,742,106		
30480 Interest-Past Tax	-	-	-	-		
37110 Interest Income	372,569	395,000	350,000	350,000		
37410 Miscellaneous Revenue	79,588	134,585	216,434		216,434	
TREVENUE Total Revenues	4,285,938	4,496,408	4,586,434	4,370,000	216,434	-
51110 Office Expense	-		25	25		
61200 Postage	1		25	25		
62000 Professional	22,500	22,500	22,500		22,500	
63140 Audit Fee	8,250	10,000	10,500	10,500		
63705 Ama Tri-State Participation	598,562	1,039,950	1,243,818		1,243,818	
63710 ANC Management Contract	500,000	500,000	500,000		500,000	
63710 ANC Property Insurance	75,978	200,000	200,000		200,000	
63715 Civic Center Mgmt Contract	398,004	398,004	398,004			398,004
63900 Event Development	207,347	440,750	449,500		449,500	
78010 Fiscal Agent Fees	1,000	3,570	3,570	3,570		
92060 Civic Center Improv	340,660	1,545,000	908,000			908,000
92140 Events Debt Service	785,000	785,000	785,000	785,000		
TEXPENSES Total Expenses	2,937,302	4,944,774	4,520,942	799,120	2,415,818	1,306,004
Excess of Revenue over Common Expenditures				3,570,880	2,142,528	1,428,352
Increase (Decrease)in Reserve Balance		(448,366)	65,492	-	(56,856)	122,348
Ending Reserve Balance	*8,510,373*	5,248,240	5,313,732	500,000	3,835,767	977,965

63705 Ama Tri-State Participation	
Elevator Inspection & Maintenance	14,500
Buildings and Grounds Maintenance	150,000
Arena Surface & Dirt Work	32,745
Operations Equipment - Forklift, Skid Steer & Related	104,655
Water, Waste, Utilities Improvements	24,985
Fence Replacement - Wooden & Chain-Link	165,227
Grounds Landscaping & Tree Work	47,050
ANC Internet Upgrades	54,122
ANC Foyer Remodel & Visual Installation	98,791
ANC Parking Lot - Crack sealing, sealcoat, etc.	176,743
ANC Air Conditioning Unit Replacement	375,000
	1,243,818

92060 Civic Center Improv	
Fire Alarm Replacement	108,000
Cooling Tower Replacement	500,000
IT Access Points and Fiber Upgrades	200,000
Civic Center Complex Auditorium & Globe News Center Audio Upgrades	100,000
	908,000

Commitments	
Replace Lighting with LEDs	
Remodel 8 Restrooms (Coliseum)	(1,200,000)
Remodel Restrooms (Box Office & Lobby)	(400,000)
Hockey/Football Improvements	(776,253)
Basketball floor	(104,710)
Coliseum floor replacement	(332,804)
	5,696,606

City of Amarillo 2026 Department Request by Business Unit
92310 - A/P Events Taxing Entity

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Hotel Occupancy Tax						
30470 - Hotel Occupancy Tax	2,623,399	2,588,277	2,615,566	2,701,582	2,742,106	126,540
30469 - Hotel Occupancy Tax	**2,623,399**	**2,588,277**	**2,615,566**	**2,701,582**	**2,742,106**	**126,540**
Interest Earnings						
37110 - Interest Income	273,929	372,569	250,000	395,000	350,000	100,000
37109 - Interest Earnings	**273,929**	**372,569**	**250,000**	**395,000**	**350,000**	**100,000**
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	80,877	43,578	195,579	134,585	216,434	20,855
37400 - Miscellaneous Revenue	**80,877**	**43,578**	**195,579**	**134,585**	**216,434**	**20,855**
Total Operating Revenue						
30340 - Vehicle Rental Tax	1,179,995	1,245,505	1,249,392	1,265,241	1,277,894	28,502
TREV - Total Operating Revenue	**1,179,995**	**1,245,505**	**1,249,392**	**1,265,241**	**1,277,894**	**28,502**
Total Revenues	**4,158,201**	**4,249,928**	**4,310,537**	**4,496,408**	**4,586,434**	**275,897**
Expenditures						
General Supplies						
51110 - Office Expense	-	-	25	-	25	-
51100 - General Supplies	**-**	**-**	**25**	**-**	**25**	**-**
Contractual Services						
61200 - Postage	-	1	25	-	25	-
62000 - Professional	15,000	22,500	22,500	22,500	22,500	-
60000 - Contractual Services	**15,000**	**22,501**	**22,525**	**22,500**	**22,525**	**-**
Other Professional						
63140 - Audit Fee	7,975	8,250	8,663	10,000	10,500	1,837
63705 - Ama Tri-State Participation	884,499	598,562	879,950	1,039,950	1,243,818	363,868
63710 - ANC Management Contract	579,900	575,978	700,000	700,000	700,000	-
63715 - Civic Center Mgmt Contract	398,004	398,004	398,004	398,004	398,004	-
63900 - Event Development	289,227	207,347	440,750	440,750	449,500	8,750
63000 - Other Professional	**2,159,605**	**1,788,141**	**2,427,367**	**2,588,704**	**2,801,822**	**374,455**
Charges - Other						
78010 - Fiscal Agent Fees	255	1,000	3,570	3,570	3,570	-
77000 - Charges - Other	**255**	**1,000**	**3,570**	**3,570**	**3,570**	**-**
Operating Transfers						
92060 - Civic Center Improv	-	340,660	1,545,000	1,545,000	908,000	-637,000

City of Amarillo 2026 Department Request by Business Unit
92310 - A/P Events Taxing Entity

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
92140 - Events Debt Service	746,000	785,000	785,000	785,000	785,000	-
92000 - Operating Transfers	**746,000**	**1,125,660**	**2,330,000**	**2,330,000**	**1,693,000**	**-637,000**
Total Expenditures	**2,920,860**	**2,937,302**	**4,783,487**	**4,944,774**	**4,520,942**	**-262,545**
Net Total	**1,237,341**	**1,312,626**	**-472,950**	**-448,366**	**65,492**	**538,442**

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Fiscal Responsibility
Department:	City Manager's Office
Contact Person:	Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-3
This resolution approves the 2025-2026 fiscal year budget and associated program of services for the Amarillo Hospital District (AHD).

Agenda Item Summary: This resolution approves the 2025/2026 fiscal year budget for the Amarillo Hospital District. This budget is recommended for approval by the AHD Board of Managers.

Requested Action: Council consideration and approval of the resolution.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget has been reviewed and approved for Council consideration at the August 19, 2025 Amarillo Hospital District Board of Managers' meeting and at the August 18, 2025 Amarillo Hospital District Finance Committee meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

RESOLUTION NO. 09-09-25-3

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: ADOPTING THE BUDGET OF THE AMARILLO HOSPITAL DISTRICT FOR THE FISCAL YEAR OCTOBER 1, 2025, TO SEPTEMBER 30, 2026.

WHEREAS, House Bill No. 70, Chapter 32 of the 56th Regular Session of the Legislature of the State of Texas requires that the budget of the Amarillo Hospital District be approved by the Board of Managers and be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2025, to September 30, 2026, has been prepared under the direction of the Board of Managers of the Hospital District and has been approved by the Board of Managers as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Amarillo Hospital District for the fiscal year October 1, 2025, to September 30, 2026, be and the same is hereby approved, adopted and ratified, together with any amendments made in public meeting at which it is considered.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

MEMO

To: Mayor Cole Stanley

From: Laura Storrs, Chief Financial Officer

Date: August 27, 2025

Subject: Amarillo Hospital District 2025/2026 Budget

Attached for your review is the proposed 2025/2026 Amarillo Hospital District Budget. The budget reflects revenue of $2.8 million and total expenditures of $12.2 million. Interest income projections of $2.4 million were prepared by the investment money manager and continue to reflect the current interest rate environment and decreasing corpus balance. Estimated ending fund balance is projected at $109.9 million. The District Local Provider Participation Fund (LPPF) reflects an estimated beginning available fund balance of $1,395, mandatory payment assessments of $64.3 million and LPPF intergovernmental transfers of $64.7 million.

The District has reviewed a cash flow projection of the reserve balances through the year 2036. The projection reflects that there are sufficient corpus dollars to fund District operations through 2036. Annually during the budget process, the District will continue to evaluate the anticipated balance of the corpus dollars throughout the life of the indigent care contract (which ends on May 8, 2036).

This budget has been reviewed at the August 19, 2025 meeting of the Amarillo Hospital District Finance Committee and recommended for approval by the Amarillo Hospital District Board at the August 18, 2025 meeting.

AMARILLO HOSPITAL DISTRICT

ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	OPERATING FUND			LOCAL PROVIDER PARTICPATION FUND		
	| 2024/25 |		| 2025/26 |	| 2024/25 |		| 2025/26 |
	BUDGET	REVISED ESTIMATE	PROPOSED BUDGET	BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS						
BEGINNING OF YEAR	129,500,304	128,424,947	119,336,818	8,736,271	20,894,447	1,395
ADD: BUDGETED REVENUE						
INTEREST INCOME	2,600,000	2,600,000	2,400,000	560,000	560,000	448,000
TOBACCO PROCEEDS	405,000	425,000	425,000			
LPPF ASSESSMENT				70,000,000	60,821,948	64,300,276
RENTAL	27,600	27,600	27,600			
OTHER						
MAKING AVAILABLE	132,532,904	131,477,547	122,189,418	79,296,271	82,276,395	64,749,671
DEDUCT EXPENDITURES:						
OPERATING	243,487	227,861	232,162	25,000	25,000	25,000
PROFESSIONAL SERVICES - OTHER	105,000	101,705	110,000			
LOCAL PROVIDER PARTICPATION FUND				79,270,000	82,250,000	64,700,000
INDIGENT CARE CONTRACT	7,700,164	7,700,164	7,700,164			
PUBLIC HEALTH CONTRACT	2,000,000	2,000,000	2,060,000			
TEXAS TECH	1,700,000	1,700,000	1,700,000			
TOBACCO FREE AMARILLO	405,000	405,000	425,000			
PENSION CONTRIBUTION	0	0	0			
PRIOR CLAIMS	6,000	6,000	6,000			
BUILDING IMPROVEMENT	0	0	0			
TOTAL EXPENDITURES	12,159,651	12,140,730	12,233,326	79,295,000	82,275,000	64,725,000
EXCESS REVENUE OVER EXPENDITURES	(9,127,051)	(9,088,130)	(9,380,726)	(8,735,000)	(20,893,052)	23,276
AVAILABLE FUNDS END OF YEAR	120,373,252	119,336,818	109,956,092	1,271	1,395	24,671
CALCULATION OF AVAILABLE FUNDS:						
CASH		872,214				
ACCRUED INTEREST		684,246				
INVESTMENTS		114,645,624				
LESS: LCM ADJUSTMENT		12,054,989				
OTHER CURRENT ASSETS		16,042,016				
RESTRICTED ASSETS		5,277,403				
LIABILITIES		(898,778)				
CURRENT AVAILABLE FUNDS		148,677,714				
PREPAID INDIGENT CARE		641,680				
TOTAL		149,319,394				
LPPF						
Cash and Fidelity		5,243,520				
Receivable		15,650,927				
Total LPPF		20,894,447				

City of Amarillo 2026 Department Request by Business Unit
92100 - Amarillo Hospital Distr Opera

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Prior Year's Levy						
30321 - Prior Year Collec Potte	165	-	-	-	-	-
30322 - Prior Year Collec Randa	-	2,784	-	-	-	-
30320 - Prior Year's Levy	**165**	**2,784**	**-**	**-**	**-**	**-**
Interest Earnings						
37110 - Interest Income	1,242,241	1,962,757	2,600,000	2,600,000	2,400,000	-200,000
37115 - Unrealized G/L	-1,173,461	10,953,748	-	-	-	-
37109 - Interest Earnings	**68,780**	**12,916,505**	**2,600,000**	**2,600,000**	**2,400,000**	**-200,000**
Rent						
37154 - Other Rental Income	25,300	27,600	27,600	27,600	27,600	-
37150 - Rent	**25,300**	**27,600**	**27,600**	**27,600**	**27,600**	**-**
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	375,239	411,436	405,000	425,000	425,000	20,000
37400 - Miscellaneous Revenue	**375,239**	**411,436**	**405,000**	**425,000**	**425,000**	**20,000**
Total Revenues	**469,484**	**13,358,325**	**3,032,600**	**3,052,600**	**2,852,600**	**-180,000**
Expenditures						
Personal Services						
42130 - Retirement Trust - AHD	-	2,466,040	-	-	-	-
41000 - Personal Services	**-**	**2,466,040**	**-**	**-**	**-**	**-**
General Supplies						
51110 - Office Expense	234	60	1,000	100	1,000	-
51200 - Operating	4,789	3,785	5,100	5,100	5,100	-
51100 - General Supplies	**5,024**	**3,845**	**6,100**	**5,200**	**6,100**	**-**
Contractual Services						
61100 - Communications Billing	867	867	867	867	867	-
61200 - Postage	12	366	20	364	20	-
61300 - Advertising	166	155	200	-	200	-
61410 - Tuition	240	-	300	-	300	-
62000 - Professional	2,310,623	2,232,509	2,210,000	2,206,705	2,235,000	25,000
60000 - Contractual Services	**2,311,908**	**2,233,896**	**2,211,387**	**2,207,936**	**2,236,387**	**25,000**
Other Professional						
63140 - Audit Fee	74,500	76,000	80,000	76,500	66,675	-13,325
63420 - Indigent Care	7,700,164	7,700,164	7,700,164	7,700,164	7,700,164	-
63430 - Public Health	2,035,134	2,000,000	2,000,000	2,000,000	2,060,000	60,000
63000 - Other Professional	**9,809,798**	**9,776,164**	**9,780,164**	**9,776,664**	**9,826,839**	**46,675**

City of Amarillo 2026 Department Request by Business Unit
92100 - Amarillo Hospital Distr Opera

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Other Charges						
75100 - Travel	-	-	500	-	500	-
75300 - Meals and Local	160	-	500	-	500	-
76000 - Depreciation	-	5,588	-	-	-	-
70000 - Other Charges	**160**	**5,588**	**1,000**	**-**	**1,000**	**-**
Insurance						
71290 - Comp Claims Paid	23,075	5,661	6,000	6,000	6,000	-
71100 - Insurance and Bonds	37,922	37,930	40,000	37,930	42,000	2,000
71000 - Insurance	**60,998**	**43,591**	**46,000**	**43,930**	**48,000**	**2,000**
Charges - Other						
78010 - Fiscal Agent Fees	95,051	109,393	115,000	107,000	115,000	-
77000 - Charges - Other	**95,051**	**109,393**	**115,000**	**107,000**	**115,000**	**-**
Total Expenditures	**12,282,938**	**14,638,517**	**12,159,651**	**12,140,730**	**12,233,326**	**73,675**
Net Total	**-11,813,454**	**-1,280,192**	**-9,127,051**	**-9,088,130**	**-9,380,726**	**-253,675**

City of Amarillo 2026 Department Request by Business Unit
92120 - AHD LPPF

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Interest Earnings						
37110 - Interest Income	247,288	668,759	560,000	560,000	448,000	-112,000
37109 - Interest Earnings	**247,288**	**668,759**	**560,000**	**560,000**	**448,000**	**-112,000**
Miscellaneous Revenue						
37405 - LPPF Mandatory Payments	39,943,657	60,821,947	70,000,000	60,821,948	64,300,276	-5,699,724
37400 - Miscellaneous Revenue	**39,943,657**	**60,821,947**	**70,000,000**	**60,821,948**	**64,300,276**	**-5,699,724**
Total Revenues	**40,190,945**	**61,490,706**	**70,560,000**	**61,381,948**	**64,748,276**	**-5,811,724**
Expenditures						
Contractual Services						
62000 - Professional	15,166	25,000	-	-	-	-
60000 - Contractual Services	**15,166**	**25,000**	**-**	**-**	**-**	**-**
Other Professional						
63435 - IGT to State	37,634,295	64,820,416	79,270,000	82,250,000	64,700,000	-14,570,000
63000 - Other Professional	**37,634,295**	**64,820,416**	**79,270,000**	**82,250,000**	**64,700,000**	**-14,570,000**
Charges - Other						
78010 - Fiscal Agent Fees	-	-	25,000	25,000	25,000	-
77000 - Charges - Other	**-**	**-**	**25,000**	**25,000**	**25,000**	**-**
Total Expenditures	**37,649,461**	**64,845,416**	**79,295,000**	**82,275,000**	**64,725,000**	**-14,570,000**
Net Total	**2,541,484**	**-3,354,710**	**-8,735,000**	**-20,893,052**	**23,276**	**8,758,276**

CITY OF AMARILLO
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Fiscal Responsibility
Department:	City Manager's Office
Contact Person:	Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-4
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Center City Tax Increment Reinvestment Zone No. 1.

Agenda Item Summary: This resolution approves the 2025/2026 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

Requested Action: Council consideration and approval of the resolution.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget has been reviewed and approved for Council consideration at the August 14, 2025 Tax Increment Reinvestment Zone Number One board meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

RESOLUTION NO. 09-9-25-4

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: ADOPTING THE BUDGET OF THE TAX INCREMENT REINVESTMENT ZONE NO. 1, CITY OF AMARILLO FOR THE FISCAL YEAR OCTOBER 1, 2025, TO SEPTEMBER 30, 2026.

WHEREAS, Tax Increment Reinvestment Zone No. 1, City of Amarillo was created in December, 2006 by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2025, to September 30, 2026, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 1 for the fiscal year October 1, 2025, to September 30, 2026, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

MEMO

To: Mayor Cole Stanley

From: Laura Storrs, Chief Financial Officer

Date: August 28, 2025

Subject: Center City Tax Increment Reinvestment Zone #1 2025/2026 Budget

Attached is the proposed 2025/2026 budget for the Center City Tax Increment Reinvestment Zone #1 (TIRZ #1). The Board met on August 14, 2025 and approved the attached budget.

The proposed budget reflects revenue of $2.3 million including $2.2 million of participation from the taxing entities, Potter County, City of Amarillo, Amarillo College and the Panhandle Groundwater District. The Potter Randall Appraisal District (PRAD) has prepared the 2025 certified taxable value of $327.3 million with $0.4 million in new improvements compared to 2024 certified values of $316.1 million.

Total expenses of $1.7 million include $610,000 to fund community projects, $220,000 of funding with Center City and $248,226 to fund the TIRZ #1 debt service obligations for the year.

The cash flow reflects beginning year (10/01/2025) available cash flows of $4.6 million and estimates ending available cash of $5.1 million which is above the targeted reserve of $0.6 million.

92710 - TIRZ #1

Budget 2025/26	Approved Budget 2024/25	Revised Estimate 2024/25	Proposed Budget 2025/26
Beginning Cash	**2,695,823**	**3,693,882**	**4,563,978**
Revenue			
Potter County	1,073,316	1,018,435	1,081,723
City of Amarillo	679,733	673,051	714,857
Amarillo College	381,914	374,668	397,941
Panhandle Groundwater District	15,020	14,208	15,091
30310 TIRZ Participation	2,149,983	2,080,362	2,209,612
37109 Interest Earnings	95,000	125,000	95,000
Other Income			
G/L on Property Disposal			
TREVENUE Total Revenues	2,244,983	2,205,362	2,304,612
Expenditures			
51110 Office Expense	400		400
61300 Advertising	375	-	375
61400 Dues	850	-	850
62000 Professional	30,000	30,000	30,000
63140 Audit Fee	5,500	6,000	6,300
63455 Community Projects	300,000	602,388	600,000
63455 Community Projects - FBSW Agreement	10,000	10,000	10,000
63500 Center City Inc.	150,000	150,000	150,000
63500 Center City Inc. - Façade Grants	70,000	70,000	70,000
69300 Leased Computer Software	-	-	27,000
74000 Printing and Binding	250	-	10,250
75100 Travel	2,500	-	2,500
75300 Meals and Local	1,550	800	1,550
77215 Tax Refund - Courtyard by Marriott	82,950	65,604	65,604
77215 Tax Refund - Toot 'n Totum	8,387	8,740	8,740
77215 Tax Refund - 10th Avenue Lofts	5,019	5,356	5,356
77215 Tax Refund - Double R Lofts	23,945	20,312	20,312
77215 Tax Refund - SPS	249,620	265,067	265,067
77215 Tax Refund - Embassy Suites	116,673	127,830	127,830
77215 Tax Refund - Firestone	8,700	8,405	8,405
77215 Tax Refund - Woolworth	1,613	2,895	2,895
77215 Tax Refund - Levine's	19,560	19,871	19,871
77215 Tax Refund - Dubs Development	19,364	19,044	19,044
77215 Tax Refund - FBSW Tower Residential	21,287	39,766	39,766
91000 Loan to Outside Entity			
92170 Trfr to Debt Service	135,500	135,500	138,150
Debt Service on loan from the City ($1.85 million)	110,076	110,076	110,076
Total Recurring Expenses	1,374,120	1,697,654	1,740,341
Ending Cash	**3,566,686**	**4,201,590**	**5,128,248**
Targeted Fund Balance			
90 days operating reserve			373,029
One year's debt service			248,226
Targeted Fund Balance			621,255

Available Funds at 9/30/2024		
Cash and investments	5,068,017	
Accrued interest receivable & A/R	4,142	
Liabilities	(30,389)	
Outstanding Projects		
Wayfinding Project	(795,500)	
Gateway Arches (Community Projects FY21/22)	(202,388)	202,388
600 S. Tyler - FBSW Tower Residential Proj	(30,000)	10,000
First Responders Memorial	(120,000)	
1314 S. Polk - Sharpened Iron Studios (Community Pr	(50,000)	
700 S. Harrison Amarillo Tower Ltd Parking Lot (Comr	(100,000)	100,000
MH Civil Engineering 621 W 6th (Center City Project F	(50,000)	50,000
803 S. Polk St (Center City Project FY21/22)	(50,000)	
109 S Buchanan (Center City Project FY22/23)	(50,000)	
	3,693,882	**4,563,978**

City of Amarillo 2026 Department Request by Business Unit
92710 - TIRZ #1 Rev & Exp

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Current Year's Levy						
30310 - Collec Potter County As	1,648,048	1,863,595	2,149,983	2,080,362	2,209,612	59,629
30300 - Current Year's Levy	**1,648,048**	**1,863,595**	**2,149,983**	**2,080,362**	**2,209,612**	**59,629**
Interest Earnings						
37110 - Interest Income	126,353	149,952	95,000	125,000	95,000	-
37115 - Unrealized G/L	-	2,027	-	-	-	-
37109 - Interest Earnings	**126,353**	**151,979**	**95,000**	**125,000**	**95,000**	**-**
Miscellaneous Revenue						
37460 - Gn/Lss on Prop Disposal	-1,537,093	-	-	-	-	-
37400 - Miscellaneous Revenue	**-1,537,093**	**-**	**-**	**-**	**-**	**-**
Total Revenues	**237,309**	**2,015,574**	**2,244,983**	**2,205,362**	**2,304,612**	**59,629**
Expenditures						
General Supplies						
51110 - Office Expense	1,122	-	400	-	400	-
51100 - General Supplies	**1,122**	**-**	**400**	**-**	**400**	**-**
Contractual Services						
61300 - Advertising	-	-	375	-	375	-
61400 - Dues	-	-	850	-	850	-
62000 - Professional	50,000	-	30,000	30,000	30,000	-
60000 - Contractual Services	**50,000**	**-**	**31,225**	**30,000**	**31,225**	**-**
Other Professional						
63140 - Audit Fee	4,500	5,000	5,500	6,000	6,300	800
63455 - Community Projects	-	20,000	310,000	612,388	610,000	300,000
63500 - Center City Inc.	100,000	20,000	220,000	220,000	220,000	-
63000 - Other Professional	**104,500**	**45,000**	**535,500**	**838,388**	**836,300**	**300,800**
Rentals						
69300 - Leased Computer Software	-	-	-	-	27,000	27,000
69000 - Rentals	**-**	**-**	**-**	**-**	**27,000**	**27,000**
Other Charges						
74000 - Printing and Binding	-	-	250	-	10,250	10,000
75100 - Travel	-	-	2,500	-	2,500	-
75300 - Meals and Local	82	373	1,550	800	1,550	-
70000 - Other Charges	**82**	**373**	**4,300**	**800**	**14,300**	**10,000**

City of Amarillo 2026 Department Request by Business Unit
92710 - TIRZ #1 Rev & Exp

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Charges - Other						
77215 - Tax Payments on Leased L	574,947	557,119	557,119	582,890	582,890	25,771
77000 - Charges - Other	**574,947**	**557,119**	**557,119**	**582,890**	**582,890**	**25,771**
Debt Service						
89200 - Bond Interest Payments	42,043	39,481	110,076	110,076	110,076	-
89000 - Debt Service	**42,043**	**39,481**	**110,076**	**110,076**	**110,076**	**-**
Operating Transfers						
92170 - Trsf to Debt Service	135,050	137,823	135,500	135,500	138,150	2,650
92000 - Operating Transfers	**135,050**	**137,823**	**135,500**	**135,500**	**138,150**	**2,650**
Total Operating Expense						
91000 - Loan to Outside Entity	-209,112	-500,000	-	-	-	-
TEXP - Total Operating Expense	**-209,112**	**-500,000**	**-**	**-**	**-**	**-**
Total Expenditures	**698,632**	**279,796**	**1,374,120**	**1,697,654**	**1,740,341**	**366,221**
Net Total	**-461,323**	**1,735,778**	**870,863**	**507,708**	**564,271**	**-306,592**

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-5
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for East Gateway Tax Increment Reinvestment Zone No. 2.

Agenda Item Summary: This resolution approves the 2025/2026 fiscal year budget for the East Gateway Tax Increment Reinvestment Zone Number Two.

Requested Action: Council consideration and approval of the resolution.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget has been reviewed and approved for Council consideration at the August 21, 2025 Tax Increment Reinvestment Zone No. 2 board meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

08/31/2025 BSM______

RESOLUTION NO. 09-09-25-5

A RESOLUTION OF THE CITY OF AMARILLO CITY COUNCIL: ADOPTING THE BUDGET OF THE TAX INCREMENT REINVESTMENT ZONE NO. 2, CITY OF AMARILLO FOR THE FISCAL YEAR OCTOBER 1, 2025, TO SEPTEMBER 30, 2026.

WHEREAS, Tax Increment Reinvestment Zone No. 2, City of Amarillo was created in November 2016, by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2025, to September 30, 2026, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 2 for the fiscal year October 1, 2025, to September 30, 2026, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

MEMO

CITY OF AMARILLO® CITY MANAGER

To: Mayor Cole Stanley

From: Laura Storrs, Chief Financial Officer

Date: August 28, 2025

Subject: East Gateway Tax Increment Reinvestment Zone #2 2025/2026 Budget

Attached is the proposed 2025/2026 budget for the East Gateway Tax Increment Reinvestment Zone #2 (TIRZ #2). The Board met on August 21, 2025 and approved the attached budget.

The proposed budget reflects revenue of $928 thousand with $894 thousand from participation from the taxing entities, Potter County, City of Amarillo, Amarillo College and the Panhandle Groundwater District. The Potter Randall Appraisal District (PRAD) has prepared the 2025 certified taxable value of $117.5 million with $0.2 million in new improvements compared to 2024 certified values of $110.5 million.

Total expenses of $522 thousand include $200 thousand to fund community projects and $225 thousand to fund the TIRZ #2 tax rebates for the year.

The cash flow reflects beginning year (10/01/2025) available cash flows of $1.6 million and estimates ending available cash of $2.0 million which is above the targeted reserve of $130 thousand.

TIRZ #2

Budget for Fiscal Year 2025/26

	Approved Budget 2024/25	Revised Estimate 2024/25	Proposed Budget 2025/26
AVAILABLE FUNDS, beginning of year	**$ 1,060,623**	**$ 1,376,196**	**$ 1,563,256**
Revenues			
Potter County	308,215	257,761	438,060
City of Amarillo	194,756	170,377	289,063
Amarillo College	109,425	94,844	160,913
Panhandle Groundwater District	4,313	3,596	6,111
30310 Total TIRZ Participation Revenue	616,709	526,578	894,147
37110 Interest Earnings	50,000	36,000	34,000
TOTAL REVENUES	666,709	562,578	928,147
Expenditures			
51110 Office Expense	400	-	400
61200 Postage	-	-	-
61300 Advertising	375	-	375
61400 Dues	850	-	850
62000 Professional	50,000	-	50,000
63140 Audit Fee	5,250	6,000	6,300
63455 Community Projects	100,000	90,000	200,000
69300 Leased Computer Software	-	-	27,000
74000 Printing and Binding	250	-	250
75100 Travel	10,000	-	10,000
75300 Meals and Local	1,550	500	1,550
77215 Tax Refunds	224,000	207,952	225,000
Debt Service	150,000	71,066	-
TOTAL EXPENDITURES	542,675	375,518	521,725
AVAILABLE FUNDS, end of year	**$ 1,184,657**	**$ 1,563,256**	**$ 1,969,678**

Targeted Fund Balance	
90 days operating reserve	$ 130,431
One year's debt service	-
Targeted Fund Balance	$ 130,431

Available Funds at 9/30/2024	
Cash and investments	$ 1,376,035
Accrued interest receivable	161
Liabilities	-
	$ 1,376,196

City of Amarillo 2026 Department Request by Business Unit
92711 - Tax Increment Reinvestment #2

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Current Year's Levy						
30310 - Collec Potter County As	418,980	495,138	616,709	526,578	894,147	277,438
30300 - Current Year's Levy	**418,980**	**495,138**	**616,709**	**526,578**	**894,147**	**277,438**
Interest Earnings						
37110 - Interest Income	114	69,703	50,000	36,000	34,000	-16,000
37109 - Interest Earnings	**114**	**69,703**	**50,000**	**36,000**	**34,000**	**-16,000**
Total Revenues	**419,094**	**564,841**	**666,709**	**562,578**	**928,147**	**261,438**
Expenditures						
General Supplies						
51110 - Office Expense	155	-	400	-	400	-
51100 - General Supplies	**155**	**-**	**400**	**-**	**400**	**-**
Contractual Services						
61300 - Advertising	-	-	375	-	375	-
61400 - Dues	-	-	850	-	850	-
62000 - Professional	-	-	50,000	-	50,000	-
60000 - Contractual Services	**-**	**-**	**51,225**	**-**	**51,225**	**-**
Other Professional						
63140 - Audit Fee	4,500	5,000	5,250	6,000	6,300	1,050
63455 - Community Projects	-	-	100,000	90,000	200,000	100,000
63000 - Other Professional	**4,500**	**5,000**	**105,250**	**96,000**	**206,300**	**101,050**
Rentals						
69300 - Leased Computer Software	-	-	-	-	27,000	27,000
69000 - Rentals	**-**	**-**	**-**	**-**	**27,000**	**27,000**
Other Charges						
74000 - Printing and Binding	-	-	250	-	250	-
75100 - Travel	-	-	10,000	-	10,000	-
75300 - Meals and Local	440	441	1,550	500	1,550	-
70000 - Other Charges	**440**	**441**	**11,800**	**500**	**11,800**	**-**
Charges - Other						
77215 - Tax Payments on Leased L	-	34,130	224,000	207,952	225,000	1,000
77000 - Charges - Other	**-**	**34,130**	**224,000**	**207,952**	**225,000**	**1,000**
Operating Transfers						
92105 - Water & Sewer System	-	150,000	-	71,066	-	-
92000 - Operating Transfers	**-**	**150,000**	**-**	**71,066**	**-**	**-**

City of Amarillo 2026 Department Request by Business Unit
92711 - Tax Increment Reinvestment #2

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Total Expenditures	5,095	189,571	392,675	375,518	521,725	129,050
Net Total	413,999	375,269	274,034	187,060	406,422	132,388

Agenda Transmittal Memo

Date: September 9, 2025

Council Priority: Fiscal Responsibility

Department: City Manager's Office

Contact Person: Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-6
This item considers a resolution approving the proposed operating budget for the fiscal year 2025-2026 for South Gateway Tax Increment Reinvestment Zone No. 3.

Agenda Item Summary: This resolution approves the 2025/2026 fiscal year budget for the South Gateway Tax Increment Reinvestment Zone Number Three.

Requested Action: Council consideration and approval of the resolution.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget has been reviewed and approved for Council consideration at the August 28, 2025 Tax Increment Reinvestment Zone Number Three board meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

08/31/2025 BSM______

RESOLUTION NO. 09-09-25-6

A RESOLUTION OF THE CITY OF AMARILLO CITY COUNCIL: ADOPTING THE BUDGET OF THE TAX INCREMENT REINVESTMENT ZONE NO. 3, CITY OF AMARILLO FOR THE FISCAL YEAR OCTOBER 1, 2025, TO SEPTEMBER 30, 2026.

WHEREAS, Tax Increment Reinvestment Zone No. 3, City of Amarillo was created on December 13, 2022, by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2025, to September 30, 2026, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 3 for the fiscal year October 1, 2025, to September 30, 2026, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

MEMO

To: Mayor Cole Stanley

From: Laura Storrs, Chief Financial Officer

Date: August 28, 2025

Subject: South Gateway Tax Increment Reinvestment Zone #3 2025/2026 Budget

Attached is the proposed 2025/2026 budget for the South Gateway Tax Increment Reinvestment Zone #3 (TIRZ #3). The Board met on August 28, 2025 and approved the attached budget.

The proposed budget reflects revenue of $58,596, all of which is participation from the taxing entities, Randall County, City of Amarillo, and Amarillo College. The Potter Randall Appraisal District (PRAD) has prepared the 2025 certified taxable value of $46.2 million with $11.7 million in new improvements compared to the 2024 values of $32.4 million.

Total expenses of $55,600 include funding for an annual audit and reimbursement to the developer per the agreement in place related to infrastructure.

The cash flow reflects beginning year (10/01/2025) available cash flows of $3,342 and estimates ending available cash of $6,338 which is above the targeted reserve of $1,900.

TIRZ #3

Budget for Fiscal Year 2025/2026

	Approved Budget 2024/25	Revised Estimate 2024/25	Proposed Budget 2025/26
AVAILABLE FUNDS, beginning of year	**$ 8,046**	**$ 8,152**	**$ 3,342**
Revenues			
Randall County	13,875	13,838	24,313
City of Amarillo	12,105	11,934	22,024
Amarillo College	6,804	6,643	12,259
30310 Total TIRZ Participation Revenue	32,784	32,415	58,596
37110 Interest Earnings	-	-	-
TOTAL REVENUES	32,784	32,415	58,596
Expenditures			
51110 Office Expense	400	-	400
61200 Postage	-	-	-
61300 Advertising	100	-	100
61400 Dues	-	-	-
62000 Professional	-	-	-
63140 Audit Fee	4,000	6,000	6,300
63455 Community Projects	-		-
74000 Printing and Binding	-	-	-
75100 Travel	-	-	-
75300 Meals and Local	800	490	800
77215 Tax Refunds	-		-
Infrastructure Reimbursement	32,000	30,735	48,000
TOTAL EXPENDITURES	37,300	37,225	55,600
AVAILABLE FUNDS, end of year	**$ 3,530**	**$ 3,342**	**$ 6,338**
Targeted Fund Balance			
90 days operating reserve			$ 1,900
One year's debt service			-
Targeted Fund Balance			$ 1,900
Available Funds at 9/30/2024			
Cash and investments	$ 8,152		
Accrued interest receivable	-		
Liabilities	-		
	$ 8,152		

City of Amarillo 2026 Department Request by Business Unit
92712 - Tax Increment Reinvestment #3

Description	2022 Actual	2023 Actual	2024 Budget	2024 Revised Estimate	2025 Dept Request	Dept Request Variance
Revenues						
Current Year's Levy						
30311 - Collec Randall County A	-	9,036	32,784	32,415	58,596	25,812
30300 - Current Year's Levy	**-**	**9,036**	**32,784**	**32,415**	**58,596**	**25,812**
Total Revenues	**-**	**9,036**	**32,784**	**32,415**	**58,596**	**25,812**
Expenditures						
General Supplies						
51110 - Office Expense	133	-	400	-	400	-
51100 - General Supplies	**133**	**-**	**400**	**-**	**400**	**-**
Contractual Services						
61300 - Advertising	-	-	100	-	100	-
60000 - Contractual Services	**-**	**-**	**100**	**-**	**100**	**-**
Other Professional						
63140 - Audit Fee	-	-	4,000	6,000	6,300	2,300
63000 - Other Professional	**-**	**-**	**4,000**	**6,000**	**6,300**	**2,300**
Other Charges						
75300 - Meals and Local	108	643	800	490	800	-
70000 - Other Charges	**108**	**643**	**800**	**490**	**800**	**-**
Debt Service						
89100 - Bond Principal Payments	-	-	32,000	30,735	48,000	16,000
89000 - Debt Service	**-**	**-**	**32,000**	**30,735**	**48,000**	**16,000**
Total Expenditures	**240**	**643**	**37,300**	**37,225**	**55,600**	**18,300**
Net Total	**-240**	**8,393**	**-4,516**	**-4,810**	**2,996**	**7,512**

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Fiscal Responsibility
Department:	City Secretary
Contact Person:	Kashion Smith, Executive Director of the Amarillo Convention and Visitors Bureau

Agenda Caption: **CONSIDERATION OF RESOLUTION NO. 09-09-25-7**
This item considers a resolution approving expenditure of Hotel Occupancy Tax revenue by the Amarillo Convention and Visitors Bureau, Inc. for the fiscal year October 1, 2025 to September 30, 2026.

Agenda Item Summary: This resolution approves the 2025/2026 budget for the Amarillo Convention and Visitors Bureau, Inc. (ACVB). The City of Amarillo levies a tax on hotel occupancy, authorized by law for the promotion, solicitation, encouragement, and development of tourism and conventions for the City.

Requested Action: Council consideration and approval of the resolution authorizing expenditure of hotel occupancy tax revenue by the Amarillo Convention and Visitors Bureau for the 2025/2026 fiscal year.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The 2025/2026 fiscal year budget has been reviewed and approved for Council consideration at the August 28, 2025 Amarillo Convention and Visitors Bureau Board meeting.

Staff Recommendation: Staff recommends approval of the item as presented.

08/31/25 BSM

RESOLUTION NO. 09-09-25-7

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: APPROVING EXPENDITURE OF HOTEL OCCUPANCY TAX REVENUE BY THE AMARILLO CONVENTION AND VISITORS BUREAU, INC. FOR THE FISCAL YEAR OCTOBER 1, 2025 TO SEPTEMBER 30, 2026.

WHEREAS, the City of Amarillo desires to promote tourism and conventions for visitors to the City of Amarillo, and cultural events for the citizens of this City; and

WHEREAS, the City of Amarillo levies a tax upon hotel and motel room occupancy within the City as authorized by law for the promotion, solicitation, encouragement, and development of tourism and conventions for the City; and

WHEREAS, the Amarillo Convention and Visitor Bureau, Inc. is an organization that, among other things, promotes such activities referred to above; and

WHEREAS, the Amarillo Convention and Visitor Bureau proposed a budget for fiscal year October 1, 2025 - September 30, 2026, and it has been filed with the City Secretary of the City of Amarillo; and

WHEREAS, after considering the proposed expenditures, other financial considerations, and public comments, the City Council finds that the proposed budget promotes tourism and the convention and hotel industry in the manner required by state law, and that same should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meeting, for the Amarillo Convention and Visitor Bureau, Inc. for the expenditure of hotel/motel occupancy tax for the fiscal year October 1, 2025, to September 30, 2026, be and the same is hereby approved, together with any amendments made in public meeting at which it is considered.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on the 9th day of September 2025, and PASSED on Second and Final Reading on this the 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

Company name: Amarillo Convention and Visitors Bureau

Budget name: Budget_FY25_P&L

Budget type: Profit and loss

Subdivide by: Class

Period: FY 2025 (Oct 2024 - Sep 2025)

Administration

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
4010 HOT Funds	$2646788.27	191929	219968.27	174303	204145	133958	143281	229426	201930	243204	298187	328556	277901
4030 Donations and Grants - Individual	$450.00			450									
Total 4000 Revenues	**$2647238.27**	**$191929.00**	**$219968.27**	**$174753.00**	**$204145.00**	**$133958.00**	**$143281.00**	**$229426.00**	**$201930.00**	**$243204.00**	**$298187.00**	**$328556.00**	**$277901.00**
Total 4400 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
4700 Temporarily Restricted Funds	$15000.00												15000
Total Income	**$2662238.27**	**$191929.00**	**$219968.27**	**$174753.00**	**$204145.00**	**$133958.00**	**$143281.00**	**$229426.00**	**$201930.00**	**$243204.00**	**$298187.00**	**$328556.00**	**$292901.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
5100 Salaries and Wages	$792313.57	91420.8	60947.2	60947.2	60947.2	60947.2	60947.17	91420.8	60947.2	60947.2	60947.2	60947.2	60947.2
5110 Incentives	$42000.00	10500			10500			10500			10500		
5220 Federal Taxes (941)	$60000.00	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000
5230 State Unemployment	$6000.00	1500			1500			1500			1500		
5240 Federal Unemployment	$1000.00				500			500					
5300 Workers Compensation	$2520.00	210	210	210	210	210	210	210	210	210	210	210	210
5400 Retirement	$85791.36	10722.08	6124.72	6124.72	7674.72	6124.72	6124.72	10722.08	6124.72	6124.72	7674.72	6124.72	6124.72
5500 Communications Allowance	$3600.00	300	300	300	300	300	300	300	300	300	300	300	300
5600 Employee Health	$108000.00	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000
5610 Employee Life & Disabilit	$12000.00	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
5630 Employee Dental/Vision	$6000.00	500	500	500	500	500	500	500	500	500	500	500	500
Total 5000 Personnel Expenses	**$1119224.93**	**$130152.88**	**$83081.92**	**$83081.92**	**$97131.92**	**$83081.92**	**$83081.89**	**$130652.88**	**$83081.92**	**$83081.92**	**$96631.92**	**$83081.92**	**$83081.92**
6030 Professional Organizations	$23045.00	12000		2000	1920	2000			2000		2500	625	
6070 Photography/Videography	$2000.00	2000											
6080 Trade Shows/Organizations	$2750.00				250			2500					
6180 Education	$5204.00	250	50	50	50	50	745	259	50	50	1050	50	2550
6250 Association Dues and Memberships	$13650.00	2400	100	300	3000				500	5000		600	1750
6260 Software	$7820.00	300	1200				6200				120		
6270 Research	$21300.00	7000									1300		13000
Total 6290 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 6000 Program Expenses	**$75769.00**	**$23950.00**	**$1350.00**	**$2350.00**	**$5220.00**	**$2050.00**	**$6945.00**	**$2759.00**	**$2550.00**	**$5050.00**	**$4970.00**	**$1275.00**	**$17300.00**
7110 Communications Billing	$11400.00	950	950	950	950	950	950	950	950	950	950	950	950
7120 Postage	$3600.00	300	300	300	300	300	300	300	300	300	300	300	300
7130 Audit Fee	$17500.00				17500								
7140 Rental Land & Buildings	$21000.00	1750	1750	1750	1750	1750	1750	1750	1750	1750	1750	1750	1750
7150 Vehicle Lease	$11900.00	900	900	900	900	900	900	900	900	900	900	900	2000
7160 IT Services	$15000.00	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250
7170 Rented Equipment	$4800.00	400	400	400	400	400	400	400	400	400	400	400	400
7180 Professional Services	$9200.00	300	2000		300	2000		300	2000		300	2000	
Total 7100 Contractual Services	**$94400.00**	**$5850.00**	**$7550.00**	**$5550.00**	**$23350.00**	**$7550.00**	**$5550.00**	**$5850.00**	**$7550.00**	**$5550.00**	**$5850.00**	**$7550.00**	**$6650.00**
7210 Insurance and Bonds	$16300.00	1300	2000	1300	1300	1300	1300	1300	1300	1300	1300	1300	1300
7220 Mileage	$5900.00	600	400	400	400	700	400	600	400	600	400	400	600
7230 Legal Fees	$15000.00	5000		2000		2000		2000		2000		2000	
7240 Executive Office Overhead	$12000.00	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
7250 Bank Fees/Service Charge	$12600.00	1050	1050	1050	1050	1050	1050	1050	1050	1050	1050	1050	1050
Total 7200 Other Charges	**$61800.00**	**$8950.00**	**$4450.00**	**$5750.00**	**$3750.00**	**$6050.00**	**$3750.00**	**$5950.00**	**$3750.00**	**$5950.00**	**$3750.00**	**$5750.00**	**$3950.00**
7300 Administrative Software	$10204.00	400	400	5804	400	400	400	400	400	400	400	400	400
7600 Office Equipment	$8000.00	3000			5000								
7800 Misc. Office Expense	$6600.00	500	300	2400	300	300	500	400	300	700	300	300	300
Total 7000 Administrative Overhead	**$181004.00**	**$18700.00**	**$12700.00**	**$19504.00**	**$32800.00**	**$14300.00**	**$10200.00**	**$12600.00**	**$12000.00**	**$12600.00**	**$10300.00**	**$14000.00**	**$11300.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$1375997.93**	**$172802.88**	**$97131.92**	**$104935.92**	**$135151.92**	**$99431.92**	**$100226.89**	**$146011.88**	**$97631.92**	**$100731.92**	**$111901.92**	**$98356.92**	**$111681.92**
4100 Interest Income	$83580.00	6965	6965	6965	6965	6965	6965	6965	6965	6965	6965	6965	6965
Total Other Income	**$83580.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**	**$6965.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$1369820.34**	**$26091.12**	**$129801.35**	**$76782.08**	**$75958.08**	**$41491.08**	**$50019.11**	**$90379.12**	**$111263.08**	**$149437.08**	**$193250.08**	**$237164.08**	**$188184.08**

Advertising

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4400 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6030 Professional Organizations	$5000.00			2100	800	2100							
6050 Sales Tools	$100062.00	68708.5	2658.5	4358.5	2608.5	2708.5	2608.5	2818.5	2608.5	2708.5	2608.5	3058.5	2608.5
6080 Trade Shows/Organizations	$200.00									200			
6110 Specialty Advertising	$200.00	200											
6130 Financial Assistance	$300.00		300										
6150 Consumer Shows	$4500.00					1500				3000			
6180 Education	$2000.00						1000						1000
6220 Advertising	$575819.12	70631.01	44314.01	53181.01	44314.01	53181.01	44314.01	44314.01	44314.01	44314.01	44314.01	44314.01	44314.01
6250 Association Dues and Memberships	$400.00	400											
6270 Research	$600.00	600											
Total 6290 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 6000 Program Expenses	**$689081.12**	**$140539.51**	**$47272.51**	**$59639.51**	**$47722.51**	**$59489.51**	**$47922.51**	**$47132.51**	**$46922.51**	**$50222.51**	**$46922.51**	**$47372.51**	**$47922.51**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$689081.12**	**$140539.51**	**$47272.51**	**$59639.51**	**$47722.51**	**$59489.51**	**$47922.51**	**$47132.51**	**$46922.51**	**$50222.51**	**$46922.51**	**$47372.51**	**$47922.51**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-689081.12**	**$-140539.51**	**$-47272.51**	**$-59639.51**	**$-47722.51**	**$-59489.51**	**$-47922.51**	**$-47132.51**	**$-46922.51**	**$-50222.51**	**$-46922.51**	**$-47372.51**	**$-47922.51**

Route 66 Festival

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
4430 Ticket Sales	$2500.00									2500			
4440 Program Reimbursement	$2000.00									2000			
Total 4400 Special Events	**$4500.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$4500.00**	**$0.00**	**$0.00**	**$0.00**
4530 Product Sales	$3000.00									3000			
Total 4500 Merchandise Sales	**$3000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$3000.00**	**$0.00**	**$0.00**	**$0.00**
4600 In-kind Contributions	$3000.00							3000					
Total Income	**$10500.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$3000.00**	**$0.00**	**$7500.00**	**$0.00**	**$0.00**	**$0.00**
6230 Cost of Goods Sold Retail	$5400.00				5400								
Total Cost of Goods Sold	**$5400.00**	**$0.00**	**$0.00**	**$0.00**	**$5400.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6010 FAM/Site Visits	$31000.00	0	0	0	0	0	0	0	0	31000	0	0	0
6060 Literature	$4500.00						3000	700	500			300	
6070 Photography/Videography	$2500.00									2500			
6110 Specialty Advertising	$22400.00	5000		3000	500	2500		11400					
6140 Transportation	$2000.00									2000			
6160 Tour Development	$10120.00							6000		4120			
6220 Advertising	$0.00	0	0	0	0	0	0	0	0	0	0	0	0
6280 Misc. Meetings	$2100.00	450		75	375	75	75	450		75	375	75	75
6290 Special Events	$12350.00							550	3000	8800			
Total 6290 Special Events	**$12350.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$550.00**	**$3000.00**	**$8800.00**	**$0.00**	**$0.00**	**$0.00**
6310 Ad Production	$2500.00	2500											
Total 6000 Program Expenses	**$89470.00**	**$7950.00**	**$0.00**	**$3075.00**	**$875.00**	**$2575.00**	**$3075.00**	**$19100.00**	**$3500.00**	**$48495.00**	**$375.00**	**$375.00**	**$75.00**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$89470.00**	**$7950.00**	**$0.00**	**$3075.00**	**$875.00**	**$2575.00**	**$3075.00**	**$19100.00**	**$3500.00**	**$48495.00**	**$375.00**	**$375.00**	**$75.00**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-84370.00**	**$-7950.00**	**$0.00**	**$-3075.00**	**$-6275.00**	**$-2575.00**	**$-3075.00**	**$-16100.00**	**$-3500.00**	**$-40995.00**	**$-375.00**	**$-375.00**	**$-75.00**

Communications

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4400 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6010 FAM/Site Visits	$25000.00	1800		1800		500	2300	2300	4500	4500	4500	2800	
6020 Community Awareness	$2156.00	163	163	363	163	163	163	163	163	163	163	163	163
6030 Professional Organizations	$5450.00	2500				1200					1250	500	
6040 IPW	$6300.00		2800					800	500	2200			
6050 Sales Tools	$2300.00		2300										
6060 Literature	$1200.00	100	100	100	100	100	100	100	100	100	100	100	100
6070 Photography/Videography	$9800.00	1350		1100	1350		1100	1350		1100	1350		1100
6110 Specialty Advertising	$200.00	200											
6180 Education	$2000.00	500		1500									
6250 Association Dues and Memberships	$300.00	300											
6260 Software	$3100.00	2000				200	700			200			
6280 Misc. Meetings	$350.00	50		50		50	50	50		50		50	
6290 Special Events	$400.00	100			100			100			100		
Total 6290 Special Events	**$400.00**	**$100.00**	**$0.00**	**$0.00**	**$100.00**	**$0.00**	**$0.00**	**$100.00**	**$0.00**	**$0.00**	**$100.00**	**$0.00**	**$0.00**
6310 Ad Production	$2500.00	250	500			500			500		250	500	
Total 6000 Program Expenses	**$61056.00**	**$9313.00**	**$5863.00**	**$4913.00**	**$1713.00**	**$2713.00**	**$4413.00**	**$4863.00**	**$5763.00**	**$8313.00**	**$7713.00**	**$4113.00**	**$1363.00**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$61056.00**	**$9313.00**	**$5863.00**	**$4913.00**	**$1713.00**	**$2713.00**	**$4413.00**	**$4863.00**	**$5763.00**	**$8313.00**	**$7713.00**	**$4113.00**	**$1363.00**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-61056.00**	**$-9313.00**	**$-5863.00**	**$-4913.00**	**$-1713.00**	**$-2713.00**	**$-4413.00**	**$-4863.00**	**$-5763.00**	**$-8313.00**	**$-7713.00**	**$-4113.00**	**$-1363.00**

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4400 Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4500 Merchandise Sales	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 5000 Personnel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6010 FAM/Site Visits	$4800.00	400	400	400	400	400	400	400	400	400	400	400	400
6020 Community Awareness	$2200.00	1100	100	100	100	100	100	100	100	100	100	100	100
6030 Professional Organizations	$5800.00			2000				3800					
6050 Sales Tools	$47350.00	37800	600	600	2450	600	600	1150	600	600	1150	600	600
6080 Trade Shows/Organizations	$52370.00	28420	600	3000	7100	350	3500	4400	3000				2000
6090 Presentations	$2000.00	167	167	167	167	166	167	166	167	166	167	166	167
6110 Specialty Advertising	$16100.00	300		15800									
6120 Sales Calls	$3000.00	3000											
6180 Education	$4300.00		1000		1000		1300					1000	
6220 Advertising	$5000.00	2500					2500						
6250 Association Dues and Memberships	$4270.00	395	1300	0	1000	0	200	0	575	550	0	250	0
Total 6290 Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 6000 Program Expenses	$147190.00	$74082.00	$4167.00	$22067.00	$12217.00	$1616.00	$8767.00	$10016.00	$4842.00	$1816.00	$1817.00	$2516.00	$3267.00
Total 7100 Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7200 Other Charges	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7000 Administrative Overhead	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Wages	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Payroll expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Reimbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Expense	$147190.00	$74082.00	$4167.00	$22067.00	$12217.00	$1616.00	$8767.00	$10016.00	$4842.00	$1816.00	$1817.00	$2516.00	$3267.00
Total Other Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Other Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Net Income	$-147190.00	$-74082.00	$-4167.00	$-22067.00	$-12217.00	$-1616.00	$-8767.00	$-10016.00	$-4842.00	$-1816.00	$-1817.00	$-2516.00	$-3267.00

Tourism

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
4300 Membership Dues	$1000.00				1000								
Total 4400 Special Events	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Income	**$1000.00**	**$0.00**	**$0.00**	**$0.00**	**$1000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6010 FAM/Site Visits	$12000.00	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
6020 Community Awareness	$4150.00	850		1200	100		1000			1000			
6030 Professional Organizations	$7625.00	7000										625	
6040 IPW	$23950.00		15000					5950		3000			
6050 Sales Tools	$200.00			200									
6060 Literature	$22500.00	18200	300	700	800	200	300	200	800	200	300	200	300
6080 Trade Shows/Organizations	$11900.00	1000	500		5400			3000			2000		
6110 Specialty Advertising	$2800.00	2800											
6150 Consumer Shows	$12250.00	7000	0	0	0	1500	0	0	0	3000	750	0	0
6160 Tour Development	$900.00	150		150		150		150		150		150	
6180 Education	$2660.00	30	30	30	30	30	1330	30	30	30	30	1030	30
6220 Advertising	$11200.00	9000				2200							
6250 Association Dues and Memberships	$1755.00	700					55			1000			
6280 Misc. Meetings	$600.00		100		100		100		100		100		100
6290 Special Events	$21400.00								15000	3900		2500	
Total 6290 Special Events	**$21400.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$15000.00**	**$3900.00**	**$0.00**	**$2500.00**	**$0.00**
Total 6000 Program Expenses	**$135890.00**	**$47730.00**	**$16930.00**	**$3280.00**	**$7430.00**	**$5080.00**	**$3785.00**	**$10330.00**	**$16930.00**	**$13280.00**	**$4180.00**	**$5505.00**	**$1430.00**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$135890.00**	**$47730.00**	**$16930.00**	**$3280.00**	**$7430.00**	**$5080.00**	**$3785.00**	**$10330.00**	**$16930.00**	**$13280.00**	**$4180.00**	**$5505.00**	**$1430.00**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-134890.00**	**$-47730.00**	**$-16930.00**	**$-3280.00**	**$-6430.00**	**$-5080.00**	**$-3785.00**	**$-10330.00**	**$-16930.00**	**$-13280.00**	**$-4180.00**	**$-5505.00**	**$-1430.00**

Film Commission

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
4410 Sponsorships	$800.00	800											
Total 4400 Special Events	**$800.00**	**$800.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Income	**$800.00**	**$800.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6010 FAM/Site Visits	$4000.00		1000			1000			1000			1000	
6020 Community Awareness	$900.00	75	75	75	75	75	75	75	75	75	75	75	75
6030 Professional Organizations	$2200.00					2200							
6050 Sales Tools	$15000.00	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250
6070 Photography/Videography	$18000.00	4000		750	4000		750	4000		750	3000		750
6110 Specialty Advertising	$2200.00	200			2000								
6120 Sales Calls	$28125.00	5500				2500	10000	575	4000		2000		3550
6130 Financial Assistance	$5000.00										5000		
6180 Education	$5000.00	200	200	200	200	200	1000		1500		1500		
6190 Equipment	$500.00							500					
6220 Advertising	$11500.00	10000						1500					
6250 Association Dues and Memberships	$3100.00	1000			2100								
6280 Misc. Meetings	$900.00	75	75	75	75	75	75	75	75	75	75	75	75
6290 Special Events	$8000.00			1000				1000				1000	5000
Total 6290 Special Events	**$8000.00**	**$0.00**	**$0.00**	**$1000.00**	**$0.00**	**$0.00**	**$0.00**	**$1000.00**	**$0.00**	**$0.00**	**$0.00**	**$1000.00**	**$5000.00**
Total 6000 Program Expenses	**$104425.00**	**$22300.00**	**$2600.00**	**$3350.00**	**$9700.00**	**$7300.00**	**$13150.00**	**$8975.00**	**$7900.00**	**$2150.00**	**$12900.00**	**$3400.00**	**$10700.00**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$104425.00**	**$22300.00**	**$2600.00**	**$3350.00**	**$9700.00**	**$7300.00**	**$13150.00**	**$8975.00**	**$7900.00**	**$2150.00**	**$12900.00**	**$3400.00**	**$10700.00**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-103625.00**	**$-21500.00**	**$-2600.00**	**$-3350.00**	**$-9700.00**	**$-7300.00**	**$-13150.00**	**$-8975.00**	**$-7900.00**	**$-2150.00**	**$-12900.00**	**$-3400.00**	**$-10700.00**

Special Projects

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
4040 Donations and Grants - Government	$35000.00												35000
Total 4000 Revenues	**$35000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$35000.00**
4410 Sponsorships	$25500.00	25000							500				
Total 4400 Special Events	**$25500.00**	**$25000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 4500 Merchandise Sales	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Income	**$60500.00**	**$25000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**	**$0.00**	**$0.00**	**$35000.00**
Total Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 5000 Personnel Expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
6020 Community Awareness	$70000.00							70000					
6060 Literature	$150.00								150				
6260 Software	$300.00					50	50	50	50	50	50		
6290 Special Events	$92300.00	26500	1500		20000	20000	20000		1050	3250			
Total 6290 Special Events	**$92300.00**	**$26500.00**	**$1500.00**	**$0.00**	**$20000.00**	**$20000.00**	**$20000.00**	**$0.00**	**$1050.00**	**$3250.00**	**$0.00**	**$0.00**	**$0.00**
Total 6000 Program Expenses	**$162750.00**	**$26500.00**	**$1500.00**	**$0.00**	**$20000.00**	**$20050.00**	**$20050.00**	**$70050.00**	**$1250.00**	**$3300.00**	**$50.00**	**$0.00**	**$0.00**
Total 7100 Contractual Services	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7200 Other Charges	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total 7000 Administrative Overhead	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Wages	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Payroll expenses	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Reimbursements	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expense	**$162750.00**	**$26500.00**	**$1500.00**	**$0.00**	**$20000.00**	**$20050.00**	**$20050.00**	**$70050.00**	**$1250.00**	**$3300.00**	**$50.00**	**$0.00**	**$0.00**
Total Other Income	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Other Expense	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Net Income	**$-102250.00**	**$-1500.00**	**$-1500.00**	**$0.00**	**$-20000.00**	**$-20050.00**	**$-20050.00**	**$-70050.00**	**$-750.00**	**$-3300.00**	**$-50.00**	**$0.00**	**$35000.00**

Arts

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4400 Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4500 Merchandise Sales	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 5000 Personnel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6060 Literature	$800.00	800											
6210 Arts Projects	$5000.00				5000								
6215 Arts Grants	$152500.00	75000	77500										
6280 Misc. Meetings	$200.00			200									
6290 Special Events	$2000.00								1000		1000		
Total 6290 Special Events	$2000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1000.00	$0.00	$1000.00	$0.00	$0.00
Total 6000 Program Expenses	$160500.00	$75800.00	$77500.00	$200.00	$5000.00	$0.00	$0.00	$0.00	$1000.00	$0.00	$1000.00	$0.00	$0.00
Total 7100 Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7200 Other Charges	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7000 Administrative Overhead	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Wages	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Payroll expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Reimbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Expense	$160500.00	$75800.00	$77500.00	$200.00	$5000.00	$0.00	$0.00	$0.00	$1000.00	$0.00	$1000.00	$0.00	$0.00
Total Other Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Other Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Net Income	$-160500.00	$-75800.00	$-77500.00	$-200.00	$-5000.00	$0.00	$0.00	$0.00	$-1000.00	$0.00	$-1000.00	$0.00	$0.00

Servicing

Accounts	Budget totals	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Total 4000 Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4400 Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 4500 Merchandise Sales	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 5000 Personnel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6010 FAM/Site Visits	$11000.00	2000	2500			500	3000	1000	500		1000	500	
6020 Community Awareness	$2500.00	100			700		1500	100			100		
6030 Professional Organizations	$9025.00	600	2000		3600	2200						625	
6110 Specialty Advertising	$60300.00			60300									
6130 Financial Assistance	$7260.00	5000					1000		260	1000			
6140 Transportation	$7000.00	7000											
6180 Education	$4000.00						2000						2000
6250 Association Dues and Memberships	$1740.00	1240			500								
Total 6290 Special Events	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 6000 Program Expenses	$102825.00	$15940.00	$4500.00	$60300.00	$4800.00	$2700.00	$7500.00	$1100.00	$760.00	$1000.00	$1100.00	$1125.00	$2000.00
Total 7100 Contractual Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7200 Other Charges	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 7000 Administrative Overhead	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Wages	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Payroll expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Reimbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Expense	$102825.00	$15940.00	$4500.00	$60300.00	$4800.00	$2700.00	$7500.00	$1100.00	$760.00	$1000.00	$1100.00	$1125.00	$2000.00
Total Other Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Other Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Net Income	$-102825.00	$-15940.00	$-4500.00	$-60300.00	$-4800.00	$-2700.00	$-7500.00	$-1100.00	$-760.00	$-1000.00	$-1100.00	$-1125.00	$-2000.00

Thursday, August 21, 2025 at 1:59 PM CDT

CITY OF AMARILLO
OPEN SPACES ★ ENDLESS OPPORTUNITIES

Agenda Transmittal Memo

Date:	September 9, 2025
Council Priority:	Communication
Department:	City Secretary
Contact Person:	Stephanie Coggins, City Secretary

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 09-09-25-8
This item is a first reading of a resolution designating methods and addresses for receiving public information requests.

Agenda Item Summary: A recent change in state law (House Bill 4214) now requires cities to formally tell the Texas Attorney General each year which mailing and email addresses should be used for submitting public information (open records) requests. The law also requires the Attorney General to publish that contact information online for easier access by the public. To comply, this resolution designates the official addresses the City of Amarillo uses to receive public information requests, including a separate contact for police department records. It also confirms that the City accepts requests through its online request portal, and allows those addresses to be shared publicly on signage and the City's website.

Requested Action: Consider resolution presented for adoption.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: This resolution will be presented during public council meetings with an opportunity for public input through the public comment section of each meeting.

Staff Recommendation: Staff recommends approval of this item as presented.

6/5/25 CMW _____

RESOLUTION NO. 09-09-25-8

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS, DESIGNATING METHODS AND ADDRESSES FOR RECEIVING PUBLIC INFORMATION REQUESTS; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the Texas Public Information Act (the "**Act**"), codified in Chapter 552 of the Texas Government Code, provides that public information requests may be submitted to a governmental body by United States mail, electronic mail, hand delivery; and

WHEREAS, Section 552.234(c) of the Texas Government Code provides that a governmental body may designate one mailing address and one electronic mail address for receiving written requests for public information; and

WHEREAS, Section 552.234(a)(4) of the Texas Government Code provides that a governmental body may approve any other appropriate method for receiving written requests for public information; and

WHEREAS, Section 552.234(a) of the Texas Government Code allows the applicable officer for public information to designate other persons to receive requests for public information; and

WHEREAS, the City Secretary, as the City of Amarillo's Public Information Officer, has designated the Amarillo Police Department Records Division Manager to receive public information requests regarding records of the Amarillo Police Department; and

WHEREAS, Section 552.234(d) of the Texas Government Code provides that a governmental body that designates a mailing address or electronic mail address and posts those addresses on the governmental body's Internet website or prints those addresses on their required signage is not required to respond to a written request for public information unless the request is received via at a designated address or by an approved method; and

WHEREAS, the Amarillo City Council now desires to formalize current standard operating procedures by designating the addresses and methods for making public information requests to the City of Amarillo and the Amarillo Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:

SECTION 1. The City Council hereby designates the following methods and addresses for making written requests for public information:

To the City Secretary via:

(1) United States mail to 623 S. Johnson St., Suite 3500, Amarillo, TX 79101
(2) Electronic mail to citysecretary@amarillo.gov
(3) Hand delivery to 623 S. Johnson St., Suite 3500, Amarillo, TX 79101
(4) Electronic submission through the City's Internet website at https://amarillo.mycusthelp.com/WEBAPP/_rs/(S(gxly3f4yslwcjblf0frh5nvj))/supporthome.aspx (exact location is subject to change)

or, pursuant to the City Secretary's designation regarding records of the Amarillo Police Department, to the Records Division Manager via:

(1) United States mail to 200 SE 3rd Ave., Amarillo, TX 79101
(2) Electronic mail to apdrecords@amarillo.gov
(3) Hand delivery to 200 SE 3rd Ave., Amarillo, TX 79101
(4) Electronic submission through the City's Internet website at https://amarillo.mycusthelp.com/WEBAPP/_rs/(S(gxly3f4yslwcjblf0frh5nvj))/supporthome.aspx (exact location is subject to change)

The City is not required to respond to a written request for public information sent to any other address or sent by any other method.

SECTION 2. The City Secretary shall post the above-designated methods and addresses on the City's internet website and required signage and shall provide the designated addresses to any person upon request.

SECTION 3. All resolutions or parts thereof that conflict with this resolution are hereby repealed, to the extent of such conflict.

SECTION 4. In the event this resolution or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the resolution, and such remaining portions shall continue to be in full force and effect.

SECTION 5. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 9th day of September 2025; and PASSED on Second and Final Reading on this 23rd day of September 2025.

____
Cole Stanley, Mayor

ATTEST:

____
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

____
Bryan McWilliams, City Attorney

AN ACT

relating to public access to the mailing address and electronic mail address designated by a governmental body to receive a request for public information under the public information law.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 552.234, Government Code, is amended by adding Subsections (e) and (f) to read as follows:

(e) Not later than October 1 of each year, each governmental body shall notify the attorney general of the current mailing address and electronic mail address designated by the governmental body under Subsection (c) for receiving written requests for public information.

(f) The attorney general shall create and maintain on the office of the attorney general's Internet website a publicly accessible database of the mailing addresses and electronic mail addresses provided by governmental bodies under Subsection (e).

SECTION 2. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2025.

______________________________ ______________________________

President of the Senate Speaker of the House

I certify that H.B. No. 4214 was passed by the House on May 6, 2025, by the following vote: Yeas 147, Nays 0, 1 present, not voting.

____

Chief Clerk of the House

I certify that H.B. No. 4214 was passed by the Senate on May 28, 2025, by the following vote: Yeas 31, Nays 0.

____

Secretary of the Senate

APPROVED: _____________________

Date

____

Governor

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	September 9, 2025	**Council Pillar**	Economic Development
Department	AEDC		
Contact	Doug Nelson, Interim President and CEO		

Agenda Caption

DISCUSS, CONSIDER and TAKE APPROPRIATE ACTION on a HIGH DEMAND JOB TRAINING AGREEMENT BETWEEN AMARILLO ECONOMIC DEVELOPMENT CORPORATION and PANHANDLE REGIONAL PLANNING COMMISSION.

Agenda Item Summary

The Texas Workforce Commission through the Panhandle Workforce Development Board offers grants for High Demand Job Training. PRPC is the administrative agent for the Panhandle Workforce Development Board and administers the grant. AEDC has the ability to match up to $150,000 from the Texas Workforce Commission to be used by all five (5) Independent School Districts for their Career and Technical Education departments.

The agreement will be administered through PRPC on behalf of the Texas Workforce Commission, Panhandle Workforce Development Board and AEDC.

Requested Action

Approval of the agreement.

Funding Summary

$150,000

Staff Recommendation

AEDC staff is recommending approval. AEDC board approved 5-0 on August 12, 2025

FINANCIAL AGREEMENT

Between the Panhandle Regional Planning Commission and the Amarillo Economic Development Corporation

PARTIES

This Financial Agreement (Agreement) is between Panhandle Regional Planning Commission, as administrative and fiscal agent for the Panhandle Workforce Development Board, hereinafter referred to as ("PRPC"), and the Amarillo Economic Development Corporation, hereinafter referred to as ("AEDC").

PURPOSE

This Agreement sets forth the terms for the implementation of a Texas Workforce Commission (TWC) High-Demand Job Training (HDJT) Initiative potential grant award to the Panhandle Workforce Development Board for a dollar-for-dollar matching project of local economic development tax funds. The intent of the HDJT Initiative is to dedicate grant funds to support collaborations that focus on high demand occupation job training to address skill gaps and ensure a talent pipeline to address industry needs through collaboration between local Workforce Development Boards and Economic Development Corporations.

This Agreement, upon the grant award, binds AEDC to contribute at least the amount of $150,000 in local economic development tax funds to fund allowable training costs, including equipment and supplies, covered under the HDJT Initiative; and binds the PRPC to match the AEDC funds dollar-for-dollar with federal Workforce Innovation and Opportunity Act (WIOA) funds for related costs of job training up to the amount of $150,000. The total combined amount of $300,000 for the Initiative includes an allowable $5,000 Administrative Fee to PRPC.

PERIOD

The terms of this Agreement shall be effective from the starting date of the HDJT Initiative and receipt of a grant award, and shall remain in effect through April 30, 2027, or until amended or terminated by the parties hereto. This agreement may be modified at any time as mutually agreed upon by AEDC and PRPC and may be terminated by either party with thirty (30) days advance written notice.

INITIATIVE DESCRIPTION

This HDJT Initiative's goal is to work with area employers to alleviate the shortage of skilled workers caused by a lack of access to training in high-demand jobs in rural areas. The funding will facilitate occupational training of students in Career & Technology Education (CTE) at Amarillo Independent School District's (ISD) AmTech Career Academy and the ISDs of Bushland, Canyon, Highland Park, and River Road. All funds from this grant will be used to purchase equipment and supplies to expand the CTE programs, including Construction, Graphic Design, Machining, Nursing, Robotics, and Welding. Grant funds, in combination with AEDC funds, will be used to purchase equipment, and supplies costing a total of $300,000.

GENERAL PROVISIONS

It is understood by the parties that each should be able to fulfill its responsibilities under this Agreement in accordance with the provisions of laws and regulations which govern their activities. Nothing in this Agreement is intended to negate, or otherwise render ineffective, any such provisions or operating procedures. If at any time either party is unable to perform its functions under this Agreement, consistent with such party's statutory and regulatory mandates, the affected party shall immediately provide written notice to the other to establish a date for mutual resolution of the conflict; provided, however, notwithstanding any such resolution, each party shall be relieved of any duties hereunder to the extent they conflict with applicable law.

Notwithstanding any other provisions of this Contract, the Parties hereto understand and agree that PRPC's obligations for costs incurred or performances rendered by the AEDC under this Contract are contingent upon receipt of adequate funds from federal and State sources to meet PRPC liabilities hereunder. This Contract is subject to revision upon actual receipt of grant funds from federal or State sources.

RESPONSIBILITIES

All parties understand that PRPC's procurement policies cannot guarantee a specific Manufacturer or Brand of the products that PRPC purchases since PRPC's procurement procedures seek out the lowest cost, by design. The only time that certain Manufacturers or Brands may be purchased without going through a formal quoting or bidding process is if the item has already been procured under a PRPC-approved cooperative purchasing agreement or State Contract pricing.

PRPC will need annual access to the purchases on the PRPC side for general equipment with a purchase price of $5,000 or more and for electronic equipment with a purchase price of $500 or more. Initially, PRPC will place an inventory tag stating it is "Property of the Panhandle Regional Planning Commission," for tracking purposes.

For the equipment that had a purchase price of over $5,000, the school can submit, to PRPC, a request to transfer with supporting documentation when the piece of equipment has depreciated to a Fair Market Value of less than $5,000. At that time, PRPC will forward the request to the Texas Workforce Commission. As soon as TWC approves, PRPC can remove the item from inventory and transfer the ownership to the school.

For electronic items such as computers, laptops, TVs, microphones, software, simulators, etc. that had an item purchase price of over $500, the school can submit, to PRPC, a request to transfer with supporting documentation when the piece of equipment has depreciated to a Fair Market Value of less than $300. At that time, PRPC will forward the request to the Texas Workforce Commission. As soon as TWC approves, PRPC can remove the item from inventory and transfer the ownership to the school.

Until such time as PRPC can receive approval from TWC for transfer, a representative from PRPC must visit each location and perform a physical inventory on the items annually, usually in the mid-summer.

Each school must ensure that all items purchased by the AEDC and PRPC and designated for the documented campus will remain on the campus unless any relocation is agreed upon by all parties, or until ownership of the items is transferred to the school; and as the items are in the possession of the school, the school assumes all liability for any, or all, of the items with regard to damage, theft, or personal injury due to use of the item(s).

Funds from this grant are subject to Section 502 of the Workforce Innovation and Opportunity Act (WIOA) which states, "None of the funds made available may be expended by an entity unless the entity agrees that in expending the funds the entity will comply with Sections 8301 through 8303 of Title 41, United States Code (commonly known as the 'Buy American Act'). For the purposes of this award, the Buy American Act requires subrecipients to require, or provide a preference for, the purchase or acquisition of goods, products, or materials produced in the United States.

In accordance with their mutual goals and objectives, the parties hereto agree that their responsibilities under this agreement will be as specified below:

AEDC agrees to:

- Provide an amount of, at least, $150,000.00 towards the purchase of the equipment described below:

School	Item	Quantity	Unit Cost	Total
Amarillo AmTech	5-Axis Computer Numerical Control (CNC) Machine	1	60,000.00	60,000.00
			Subtotal	**$60,000.00**
Canyon	Construction Interplaylearning with Learning Management System (LMS) integration	1	18,500.00	18,500.00
			Subtotal	**$18,500.00**
Highland Park	Machining and Welding equipment			33,000.00
			Subtotal	**$33,000.00**
River Road	Welding Cutting Table	1	38,500.00	38,500.00
			Subtotal	**$38,500.00**
			Total	**$150,000.00**

- Ensure that purchases follow appropriate and applicable procurement policies of the AEDC;
- Make available documentation regarding the funds expended hereunder to PRPC to include purchase orders, invoices and proof of payment;
- Reasonably cooperate with PRPC to operate with regard to the Initiative policies and interpretations from PRPC;
- Retain records and information relating to this Agreement and the HDJT Initiative in AEDC's possession;
- Ensure the security and privacy of personally-identifiable information of HDJT Initiative participants that comes into AEDC's possession; and
- Ensure that information regarding this Agreement and the HDJT Initiative is available for review by federal and State auditors and monitors, as needed upon request.

PRPC agrees to:

- Purchase items listed below expending an amount up to $150,000.00 (matching but not to exceed the amount spent, as described above, by the AEDC) in WIOA funds, contingent upon receiving TWC's HDJT Initiative grant award, to match local economic development sales tax funding for job training on a dollar-for-dollar basis to fund the activities and associated costs of HDJT Initiative as follows:

School	Item	Quantity	Unit Cost	Total
Bushland	Robotics Structural Elements, U-Channel and Beams Bundles, Gear Motors, Servo Components			15,913.00
Bushland	Robotics Hubs	15	283.33	4,250.00
Bushland	Welders	4	3,750.00	15,000.00
Bushland	Cordless Drill/Driver Kits	5	199.00	995.00
Bushland	Electrocardiogram (EKG)	1	2,600.00	2,600.00
Bushland	Automated External Defibrillator	1	250.00	250.00
Bushland	Infant Simulators	8	1,429.00	11,342.00
Bushland	Pregnancy Simulator	1	1,300.00	1,300.00
Bushland	Drum Sander	1	3,200.00	3,200.00
Bushland	Welding Rod Oven	1	1,500.00	1,500.00
Bushland	Sandblasting Cabinet	1	2,600.00	2,600.00
			Subtotal	**$58,950.00**
Canyon	Welders	7	4,722.14	33,055.00
Canyon	Electrocardiogram (EKG)	2	3,695.00	7,390.00
			Subtotal	**$40,445.00**
Highland Park	Welders	5	4,921.00	24,605.00
			Subtotal	**$24,605.00**
River Road	Graphic Design Computers	10	2,100.00	21,000.00
			Subtotal	**$21,000.00**
			Administrative Fee	**$5,000.00**
			Total	**$150,000.00**

- Comply with TWC's Financial Manual for Grants and Contracts (FMGC);
- Contingent upon receiving TWC's HDJT Initiative grant award, PRPC staff will follow PRPC's Procurement Policy, complete the PRPC's purchases described above and arrange for delivery to the specified location;
- Act as the primary point of contact for the Initiative and coordinate requests for information or assistance relating to the Initiative or this Agreement;
- Act as the primary fiscal and programmatic agent responsible for administration of State and federal funding allocated toward this Initiative and maintain all related records; and
- Prepare and submit quarterly reports to TWC using an agency-provided format that includes, but is not limited to, costs expended for each activity conducted during the quarter, and progress of the HDJT Initiative plan.

APPROVAL

Panhandle Regional Planning Commission

By: Michael J. Peters

Mr. Michael J. Peters
Executive Director

7/29/2025

Date

Amarillo Economic Development Corporation

By:____________________________

Mr. Doug Nelson
Interim President and CEO

____

Date

Amarillo City Council
Agenda Transmittal Memo

Meeting Date	September 9, 2025	Council Pillar	Economic Development
Department	AEDC		
Contact	Doug Nelson, Interim President and CEO		

Agenda Caption

Discuss, consider, and take appropriate action on Amendment No. 2 to Purchase and Sale Agreement by and between Amarillo Economic Development Corporation and Endries Enterprises LLC.

Agenda Item Summary

Endries Enterprises started as a long-haul truck company in 1993 and is headquartered in Wisconsin. Since their founding, they have continually expanded and serve 48 states. They specialize in food distribution, long-haul truck maintenance, refrigerated warehousing, and bulk food storage. Endries selected Amarillo for an expansion project to serve their growing customer base. They plan to construct 100k sf of cold storage with an initial capital investment of $13MM in phase one. The Amarillo EDC entered into a Purchase Sale Agreement with Endries for approximately 19.97 acres located in CenterPort Business Park, along Axiom Drive, east of SSI. The AEDC is proposing a land sale of $550,000 with a potential rebate valued at $114,250 if $10MM in capex is spent. This was approved by the AEDC Board on 7/16/2024 and the City Council on 7/23/2024

The project timeline experienced delays with funding.

Highlights of the amendment include:

- **Updating the Effective Date to August 1, 2025 – which will extend to deadlines to close on the property, commence construction, and to expend at least $10MM on construction**
- **Amarillo EDC has committed to extending Axiom Drive 75' to serve the site within CenterPort Business Park**

AEDC requests that the City Council approve the amendment to the PSA with Endries Enterprises.

Requested Action

Approval of the Amendment to the Purchase Sale Agreement by & between the Amarillo EDC and Endries Enterprises LLC as presented.

Funding Summary

n/a

Staff Recommendation

AEDC staff is recommending approval of the Amendment to the PSA.
The AEDC Board approved with a 5-0 vote on August 12, 2025

<u>AMENDMENT NO. 2 TO PURCHASE AND SALE AGREEMENT</u>

This Amendment No. 2 to Purchase and Sale Agreement (***Amendment No. 2***) is entered into effective as of August 1, 2025, by and between Amarillo Economic Development Corporation, a Texas nonprofit corporation (***Amarillo EDC***) and Endries Enterprises LLC, a Texas limited liability company (***Buyer***, and together with Amarillo EDC, the ***Parties***). Capitalized terms used but not defined herein have the meaning as set forth in the Agreement (defined below).

WHEREAS, the Parties have heretofore entered into that certain Purchase and Sale Agreement dated July 23, 2024 (as amended or supplemented, the ***Agreement***);

WHEREAS, Buyer has requested an extension of its deadlines to, among other things, close the purchase of the Property, commence construction of a commercial facility thereon, and expend no less than $10,000,000 for the construction of such facility; and

WHEREAS, to accomplish such extension, the Parties mutually desire to adjust the definition of the Effective Date in the Agreement.

THEREFORE, in consideration of these presents and for other good and adequate consideration the receipt and sufficiency of which are evidence by the execution hereof, the Parties agree as follows:

1. **<u>Amendments to Agreement</u>**.

    (a) The definition of the term "***Effective Date***" as used in the Agreement is restated for all purposes to be August 1, 2025. Without limiting the generality of the foregoing, <u>Exhibit C</u> of the Agreement is completely restated in the form attached to this Amendment No. 2 as <u>Exhibit C</u>.

    (b) New Section 28 of the Agreement is added, reading in full as follows:

    28. **<u>Roadway Extension</u>**. Within two hundred seventy (270) days of Closing, Seller, at its expense, shall extend Axiom Drive, including the surface roadway (with like kind materials and features), water, and sewer, eastward by approximately 75' to the southwest boundary of the Property in conformance with all applicable laws and ordinances. To avoid any confusion, the parties agree that Seller's obligations under this Section 28 shall only extend to causing the physical roadway, and water and sewer utilities, to be extended to the southwest boundary of the Property and shall not include any efforts or expenses to plat or replat the Property or area over which the roadway extension is to be located. This Section 28 survives Closing for all purposes.

2. **<u>Remaining Provisions Unaffected</u>**. Except as herein specifically amended, the terms and provisions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. 2 to be and become effective as of the date first above written.

Amarillo Economic Development Corporation

By:______________________________
Doug Nelson, Interim President & CEO

Endries Enterprises LLC

By:______________________________
Richard M. Endries, Manager

Exhibit C – Form of Memorandum of Repurchase Option

EXHIBIT C

Form of Repurchase Memorandum

Attached.

MEMORANDUM OF REPURCHASE OPTION

THIS MEMORANDUM OF REPURCHASE OPTION (***Memorandum***) is entered into on August 1, 2025 (***Effective Date***) by and between **AMARILLO ECONOMIC DEVELOPMENT CORPORATION**, a Texas nonprofit corporation (***Amarillo EDC***), and Endries Enterprises LLC, a Texas limited liability company (***Owner***), who agree as follows:

1. Owner as Buyer and the Amarillo EDC as Seller entered into that certain Purchase and Sale Agreement of even date herewith (***Contract***), pursuant to which Owner purchased from Amarillo EDC that certain real property located in the City of Amarillo, Potter County, Texas, as more particularly described on Exhibit A, attached hereto (***Property***).

2. Pursuant to and upon the terms set forth in Section 24 of the Contract, Owner granted to Amarillo EDC, and does hereby grant to Amarillo EDC the option to repurchase the Property (***Repurchase Option***). All capitalized terms not otherwise defined herein shall have the meaning set forth in the Contract.

3. The term of the Repurchase Option commenced upon the Effective Date and shall expire at 12:00 midnight on the earlier to occur of (i) the commencement of the construction of a Facility on the Property in accordance with the terms of the Contract, or (ii) twenty (20) months after the Effective Date.

4. The notice addresses for Owner and the Amarillo EDC, as set forth in the Contract, are as follows:

If to Seller: Amarillo Economic Development Corporation
Attn: Doug Nelson, Interim President and CEO
600 S. Tyler St., Suite 1600
Amarillo, Texas 79101
Phone: 806-379-6411
Email: Doug@AmarilloEDC.com

If to Buyer: Endries Enterprises LLC
9705 Twin Lakes Road
Kiel, WI 53042
Attn: Richard M. Endries
Phone: 920.286.6222
Email: rick@endriesexpress.com

5. Incorporation of Repurchase Option. This Memorandum is for informational purposes only and nothing contained herein shall be deemed to in any way modify or otherwise affect any of the provisions of the Contract. All of the other terms, conditions and agreement contained within Section 24 of the Contract are fully incorporated herein by reference as if fully set forth herein. In the event of any inconsistency between the provisions of the Contract and this Memorandum, the provisions of the Contract shall prevail.

{Signature Pages Follow}

IN WITNESS WHEREOF, the parties have executed this Memorandum as of the date first set forth above.

AMARILLO ECONOMIC DEVELOPMENT CORPORATION

By:________________________________
Doug Nelson, Interim President and CEO

STATE OF TEXAS §

COUNTY OF POTTER §

This instrument was acknowledged before me on ____________________________, 2025, by Doug Nelson, Interim President and CEO of AMARILLO ECONOMIC DEVELOPMENT CORPORATION, a Texas non-profit corporation, on behalf of said corporation.

____
Notary Public, State of Texas

{Owner Signature Page Follows}

ENDRIES ENTERPRISES LLC

By:_________________________________
Richard M. Endries, Manager

STATE OF _______ §

COUNTY OF ___________ §

This instrument was acknowledged before me on _____________________________ 2025, by Richard M. Endries, as Manager of ENDRIES ENTERPRISES LLC, on behalf of such company.

____
Notary Public

EXHIBIT A
TO MEMORANDUM OF REPURCHASE OPTION
PROPERTY DESCRIPTION

A 19.97 acre tract of land situated in Section 61, Block 2, A. B. & M. Survey, Potter County, Texas, and being a portion of a 104.43 acre tract of land as conveyed to Amarillo Economic Development Corporation, a Texas corporation, in that certain Warranty Deed of record in Volume 4007, Page 133 of the Official Public Records of Potter County, Texas, said 19.97 acre tract of land being described by metes and bounds as follows:

BEGINNING at a 3/8 inch iron rod with a cap stamped “HBD” found for the Northeast corner of Lot 1, Block 1, Centerport Addition Unit No. 9, an Addition to the City of Amarillo, according to the map or plat thereof, of record under Clerk’s File Number 2019OPR0015058 of the Official Public Records of Potter County, Texas, being in the North line of said Section 61;

THENCE South 89 degrees 42 minutes 21 seconds East (Bearings relative to the Texas Coordinate System, North Zone, NAD83), along the North line of said Section 61, a distance of 1395.91 feet to a 1/2 inch iron rod with a green plastic cap stamped “OJD TX RPLS” (OJD-Cap) set, the Northeast corner of this tract of land;

THENCE South 20 degrees 22 minutes 12 seconds West, a distance of 362.71 feet to an OJD-Cap set, the beginning of a curve to the right whose radius bears North 68 degrees 45 minutes 08 seconds West, a distance of 514.15 feet;

THENCE Southwesterly along said curve to the right, an arc length of 235.62 feet with a chord bearing and distance of South 34 degrees 22 minutes 36 seconds West, 233.57 feet to an OJD-Cap set, the beginning of a compound curve to the right whose radius bears North 42 degrees 29 minutes 40 seconds West, a distance of 475.64 feet;

THENCE Southwesterly along said curve to the right, an arc length of 66.46 feet with a chord bearing and distance of South 51 degrees 30 minutes 30 seconds West, 66.41 feet to an OJD-Cap set, the beginning of a reverse curve to the left whose radius bears South 34 degrees 29 minutes 19 seconds East, a distance of 174.31 feet;

THENCE Southwesterly along said curve to the left, an arc length of 117.14 feet with a chord bearing and distance of South 36 degrees 15 minutes 36 seconds West, 114.95 feet to an OJD-Cap set, the beginning of a reverse curve to the right whose radius bears North 77 degrees 10 minutes 13 seconds West, a distance of 213.91 feet;

THENCE Southwesterly along said curve to the right, an arc length of 126.31 feet with a chord bearing and distance of South 29 degrees 44 minutes 46 seconds West, 124.48 feet to an OJD-Cap set, the Southeast corner of this tract of land;

THENCE North 66 degrees 14 minutes 19 seconds West, a distance of 64.87 feet to an OJD-Cap set, the beginning of a curve to the left whose radius bears South 23 degrees 45 minutes 41 seconds West, a distance of 628.46 feet;

THENCE Northwesterly along said curve to the left, an arc length of 259.39 feet with a chord bearing and distance of North 78 degrees 03 minutes 46 seconds West, 257.56 feet to an OJD-Cap set;

THENCE North 89 degrees 48 minutes 07 seconds West, a distance of 515.43 feet to an OJD-Cap set;

THENCE North 00 degrees 11 minutes 52 seconds East, a distance of 42.68 feet to an OJD-Cap set;

THENCE North 89 degrees 48 minutes 07 seconds West, a distance of 132.77 feet to an OJD-Cap set, the Southeast corner of said Centerport Addition Unit No. 9, the Southwest corner of this tract of land;

THENCE North 00 degrees 17 minutes 39 seconds East, along the East line of said Centerport Addition Unit No. 9, a distance of 657.74 feet to the POINT OF BEGINNING.