

STATE OF TEXAS

COUNTIES OF POTTER

AND RANDALL

CITY OF AMARILLO

On the 19th day of February 2025, The Colonies Public Improvement District (PID) Advisory Board met at 2:00 PM at the Simms Bldg., Room 275, 801 S. Buchanan, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Jason Burr	Yes	26	26
Clark Damon	No	19	19
Luke Austin	Yes	13	12
Josh Langham	Yes	19	19
Trey Wilkinson	Yes	4	4

CITY OF AMARILLO STAFF:

Carrie Roberts, PID's
Bryan Cortez, Finance

OTHERS IN ATTENDANCE:

Andrea Vance, FIMC
Brandi Parker, FIMC
James Shelton, TLA
Marc Franklin, Rockrose
Jeremy Hall, Rockrose

- **ITEM 1: Call to Order**
Jason called the meeting to order.
- **ITEM 2: Approval of Minutes**

2.A: Approval of Minutes from the November 06, 2024

Minutes were Tabled until the next PID Advisory Board Meeting.

- **ITEM 3: Items for Discussion**

3A: Discuss and Consider Vendor for RFP 207-25CR Colonies New Improvements

Jason opens the discussion.

Carrie states four vendors, Green Plains, Pilot Construction, Perry Williams, and Tri-State submitted bids, and the fifth, being Sunrise Construction was a "no bid."

Carrie explains the process once bids are submitted.

Luke prior to the meeting questioned why there wasn't a Board member on the Evaluation Team.

Carrie relayed Lukes's question to the Board and explained that she reached out to Marc and Jeremy and Marc requested that Jeremy and James Shelton be on the evaluation team. Carrie also chose Bryan Cortez with Finance to check each vendor's references. Board states that a Board Member must be on the evaluation team.

Members of the Board expressed dissatisfaction with the following:

- Communication on the Bid process.
- Board member not being on the Evaluation Team.
- Bid Packets not readily available for this meeting.

Jeremy explained how Rockrose scoring criteria came about as well as the bid price scoring.

The board discusses the vendors' proposals provided by Rockrose.

Green Plains and Pilot submitted handwritten proposals that included additional cost items that were not on the bid table in Bonfire. Both vendors' proposal numbers differed.

Carrie stated she will get clarification from Purchasing if the handwritten proposal numbers can be used in lieu of the bid table.

Board is not comfortable in awarding a vendor until ALL bid documents are reviewed.

3.B. Discuss and Consider Spring Issues and General Update

Andrea and Brandi go over the tree replacement plan and tree tagging.

Andrea goes over the plans for Seasonal plantings.

Updates on the lighting inspections were discussed.

3.C. Discuss and Consider ongoing PID Operations and Maintenance

3.D. Discuss Future Agenda Items

Jason will reach out to Carrie to schedule next meeting.

- **ITEM 4: Adjourn Meeting**

There being no further action, the meeting was adjourned.