

STATE OF TEXAS

COUNTIES OF POTTER

AND RANDALL

CITY OF AMARILLO

On the 04th day of June, 2025, The Colonies Public Improvement District (PID) Advisory Board met at 2:00 PM at the City Hall, Room 1027, 623 S. Johnson, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Jason Burr	Yes	28	28
Clark Damon	Yes	21	21
Luke Austin	Yes	14	12
Josh Langham	Yes	21	21
Trey Wilkinson	Yes	6	6

CITY OF AMARILLO STAFF:

Carrie Roberts, PID's
Oraya Sopha, Finance
Bryan Cortez, Finance
Ricardo Garcia, Purchasing

OTHERS IN ATTENDANCE:

Andrea Vance, FIMC
Brandi Parker, FIMC
James Shelton, TLA
Marc Franklin, Rockrose
Jeremy Hall, Rockrose
Matt Griffith, Rockrose

- **ITEM 1: Call to Order**
Jason called the meeting to order.

- **ITEM 2: Approval of Minutes**

2.A: Approval of Minutes from the February 19, 2025 Meeting

Motion to approve the minutes as presented was made. Motion passed unanimously.

2.B: Approval of Minutes from the March 11, 2025 Meeting

Minutes were approved with the notion that the subsurface infrastructure that was discussed during the March 11, 2025 meeting be added to the minutes.

- **ITEM 3: Items for Discussion**

3A: Discuss and Consider the 2025-26 Budget and Five-year Service Plan

The board discussed the 2025 budget, noting a \$73,000 actual for water and sewer, significantly under the \$215,000 projection.

The budget for electrical repairs and irrigation was nearly depleted for the year. Luke mentions the need to be mindful of spending on electrical and sprinkler repairs.

The budget for 2026 was proposed at \$223,000, despite current year underspending. The tree care budget was increased to \$65,000, and irrigation costs were set at \$25,000.

Assessments were increased to a 15-cent rate.

3.B. Discuss and Consider Future Pre-Bid Preparation, Requests and Requirements

They also discussed the need for a standardized bid process, involving board members and consultants, and the potential use of PID funds for infrastructure improvements. The meeting concluded with plans to review and approve the scoring committee for future bids.

3.C. Discuss and Consider ongoing PID Operations and Maintenance

Flower bed cleaning throughout the colonies was completed.

Epoxy coating was applied at the fountain, expected to last 3-4 years.

Deep root feed and dormant oil were applied to all trees in the Colonies.

James reported that tree tag placement and tree inventory were completed, with each tree now having a numbered tag.

A running spreadsheet of tree inventory was created, including caliber measurements.

Three bids were received for masonry repairs. Luke recommended waiting until next fiscal year 2025/26 for budget purposes.

There was a discussion about the need to replace aging trees in the clock tower area.

The process of obtaining light poles takes six months, causing issues when replacements are needed.

A proposal was made to order extra light poles to have on hand for quicker replacements.

The issue of water drainage and potential inter-watershed transfers needs further discussion.

The possibility of using PID funds for broader infrastructure improvements was raised for future consideration.

The need to review and potentially revise contract terms to avoid gaps in service was mentioned.

3.D. Discuss Future Agenda Items

- **ITEM 4: Adjourn Meeting**

There being no further action, the meeting was adjourned.