

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 23rd of August 2023, the Heritage Hills Public Improvement District (PID) Advisory Board met at 10:00 AM in Room 203 on the second floor of the Jim Simms Building, 808 S. Buchanan, Amarillo, TX with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Perry Williams	Yes	21	6
Seth Williams	No	21	13
James Bentley	No	21	19
Aaron Johnson	Yes	17	16
Tolk Persons	Yes	17	10

CITY OF AMARILLO STAFF:

Carrie Roberts, Development Services
Devin Jones, Development Services

OTHERS IN ATTENDANCE:

Andrea Vance, FIMC
Bill Chudej, FIMC

ITEM 1: Call to Order

ITEM 2: Approval of Minutes

Tolk motioned to approve the minutes as presented. Aaron seconds the motion. The motion passed unanimously.

ITEM 3: Items for Discussion

3.A. Discuss and Consider Change Order #3 for ADA Ramps

Seth with Tri-State discussed in Phase III that there are a few of the islands that are in the development that are not shown to have ramps on the end, and instead show to stop at the end of the curve. Most of the islands are from common area to common area, connecting one another, and are not at intersections. Seth then showed this on a visual, that there are no handicapped ramps on the sides or front and back. Because of this, the sidewalks were not ADA compliant. Seth discussed that in Phase I there is a straight ramp on the ends that connect ramp to ramp, and they were wanting to do the same for Phase III, and how the cost associated with these changes were reflected in what was presented. Tolk asked how many total islands there are, Seth advised there are 5 total, for a cost of \$5200, including soft cutting the existing curb and gutter, and forming an ADA compliant ramp with the curbs. Seth then discussed how the form mimics what is in Phase I. Texas Masonry Builders provided and installed the handicapped pavers for these needed

additions. Seth then advised additional expenses, including an asphalt patch, for where the additional funds that were needed would go to.

Aaron makes a motion to accept, Tolk seconds. The motion passes unanimously.

3.B. Discuss and Consider Ongoing PID Operations and Maintenance

Tolk voice asked Seth about the drawing of Tradition. At the intersection of Reston and Tradition, on the south side, there are the ADA off ramps at E and W, on ramps on sidewalks and N side, and this may come back to the original builders of the homes, but two of the homes do not have ADA ramps on Weston or Tradition Parkways. Tolk asked how they could fix this to prevent a future issue. The sidewalks do not have ADA ramps on Westin or Tradition Parkways at this location, and Perry states that this is determined being a City issue due to it having previously been approved by the city. Perry then stated it was discussed what the best way to get from ramp to ramp was, and it was determined that in the previous month's meeting that the City should be consulted for a similar issue. Tolk asked for Carrie's assistance in getting the information that is needed tracked down. Perry asked if it was determined these two ramps were needed, to go ahead and utilize funds that were held in the budget to use to pay Seth to continue to fix these ADA issues as well.

Aaron asked for clarification on if the approximately \$1000 per island was \$1000 per island for two ramps, or \$1000 per ramp, thus resulting in a price of approximately \$2000 per island instead.

Carrie is asked about whether it is a change item or a budget item to get these expenses paid for, since not originally part of the budget. Carrie will consult with the city and get the PID Board an answer. Aaron voice explains that FIMC may have room to approve these expenses outside of the board if needed.

Carrie then explains that FIMC's contract has been approved, however there were a few signatures from the city's Legal department that were needed before everything was fully done.

Tolk stated it may be needed to be talked about after FIMC took control but stated that there are a handful of trees in Phase II that did not survive the winter and asked what needed to be done with that. Calandra stated they were aware of this and would be taken care of once FIMC officially had the contract.

3.C. Discuss Future Agenda Items

Tolk stated no future agenda items, Perry stated other than wanting to keep the PID looking well maintained.

Carrie explained that Ramirez was still handling the short term contract items for Landscape Maintenance.

ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.