

**STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO**

On the 25th of June 2024, the Heritage Hills Public Improvement District (PID) Advisory Board met at 10:30 A.M. in Room 306 on the third floor of the City Hall Building, 601 S. Buchanan, Amarillo, TX., with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Perry Williams	Yes	23	7
Seth Williams	Yes	23	16
Aaron Johnson	Yes	20	20
Tolk Persons	Yes	14	14
Scott Walton	No	2	1

CITY OF AMARILLO STAFF:

Trent Davis, Purchasing
Liz Baker, Finance
Justin Blackstock, Finance
Leslie Schmidt, Legal

OTHERS IN ATTENDANCE:

Brandi Parker, FIMC
Calandra Randolph, FIMC
Andrea Vance, FIMC

- **ITEM 1: Call to Order**
- **ITEM 2: Approval of Minutes**

2.A. Discuss and Consider Minutes from our January 5, 2024 Meeting.

Tolk motioned to approve the minutes as presented. Seth seconded the motion. The motion passed unanimously.

- **ITEM 3: Items for Discussion**

3.A. Discuss and Consider the 2024/25 Budget and Five-year Service Plan

Board discusses the breakdown of the 5-year service plan and Calandra explains what each Item Category is for.

Justin Blackstock the Treasurer from the City of Amarillo Finance department presented the Budget for the 2024/2025 year.

Tolk motioned to approve the budget as is and Aaron seconded the motion. The motion passed unanimously.

3.B. Discuss and Consider Ongoing PID Operations and Maintenance

Calandra opened the discussion about the alternate items on the landscape maintenance contract bid. One of these items was adding mulch to all of the flower beds in Phase one and Phase two. There were three options:

1. Shredded Cypress Mulch \$34,845
2. Pea Gravel \$30,684

3. Crushed Granite \$57,735

Board agreed on the Pea Gravel.

Andrea informed the Board that Seth and Oscar are replacing the dead plants and Trees. Oscar had to order the plants and trees and once they come in they will be installing the new. This is all under warranty.

Tolk asked if the turf replacement was included in the warranty and Calandra said yes, it is included.

Aaron asked about the exit going out to Loop. Perry said they need to look at it and get it designed as well as the opposite side as well and can be done in the last phase.

Tolk made a motion to approve FIMC to pursue the Pea Gravel for Phase I one and Phase II and for FIMC to use their discretionary amount to look into turf repair in Phase One. Calandra mentioned that is in the contract and no need to use their discretionary \$3,000. They will have Green Plains take care of that.

Motion passed unanimously.

Tolk asked Perry and Seth to get with Green Plains and design the entrance to Heritage Hills with turf and trees.

Tolk asked to get someone to mow two areas.

Aaron questioned the flickering lights and if they had been fixed. Aaron also asked if a walk through had been conducted with Seth, Green Plains and the City.

3.C. Discuss Future Agenda Items

Calandra opened up with the Management contract and the amendment that will take place in reference to the HUB Vendors.

- **ITEM 4: Adjourn Meeting**

There being no further action, this meeting was adjourned.