

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 10th of April 2025, the Heritage Hills Public Improvement District (PID) Advisory Board met at 10:30 AM in Room 2323 on the second floor of the City Hall Building, 623 S. Johnson, Amarillo, TX., with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Perry Williams	No	25	8
Seth Williams	No	25	17
Aaron Johnson	Yes	22	22
Tolk Persons	Yes	16	16
Scott Walton	Yes	4	3

CITY OF AMARILLO STAFF:

Carrie Roberts, PID's
Bryan Cortez, Finance
Oraya Sopha, Finance
Leslie Schmidt, Legal

OTHERS IN ATTENDANCE:

Brandi Parker, FIMC
Andrea Vance, FIMC
James Shelton
James Brakebill
Jessica Needham

ITEM 1: Call to Order

Tolk called the meeting to order.

ITEM 2: Approval of Minutes

2.A. Discuss and Consider Minutes from our June 25, 2024 Meeting.

Tolk motioned to approve the minutes as presented. Aaron seconded the motion. The motion passed unanimously.

ITEM 3: Items for Discussion

3.A. Discuss and Consider Improvements; i.e. New Fencing, Irrigation, Water Meters, Landscaping, etc.

Tolk opens the discussion by proposing an extension the existing PID owned fence along Heritage Hills Parkway to Bellamy and out to Helium Road, with fencing and brick stanchions to match.

Tolk has consulted with the residents who own the lot where the PID fence stops and stated they are enthusiastic about the idea and would like to use the PID fence as their own.

Andrea suggests combining the new fencing, staining, landscaping, new irrigation, meter install and new sidewalk into one bid.

Green Plains discusses the cost-effectiveness of grass versus other landscaping options, considering maintenance and installation costs.

Green Plains proposes additional water meter/s and/or tap, to manage the irrigation system effectively.

Tolk recaps the proposed design provided by Green Plains, requesting that the discussed changes be added in:

- Do a design for southwest section of Heritage Hills Pkwy., between Bellamy and the Loop that includes a sidewalk, grass and zero scaping, and irrigation.
- Continue fencing on the east and west ends to encompass the residence fencing left exposed, add one section of fencing and brick stanchions along Heritage Hills Pkwy to Westin, and staining on existing and new fencing.

Andrea requests the pea-gravel replacement of existing flowerbeds be added to the design for the areas that were cleaned due to the windstorm.

3.B. Discuss and Consider Fence Staining within the PID Boundary.

This item to be included into a future RFP bid.

3.C. Discuss and Consider the Installation of Trash Receptacles in the Common Areas.

Amendment to Green Plains existing contract to include maintenance for the trash cans.

Leslie confirmed that an amendment can be done.

Brandi presents two options for trash can installation, with different costs and maintenance requirements.

Brandi discusses the pros and cons of each option, considering foot traffic and pet waste disposal.

Tolk suggest waiting for budget approval before finalizing the 6 - 32 gallon trash can and bonnet installation and contract amendment.

Aaron makes a motion to approve Green Plains to generate a design for an RFP. Motion passes unanimously.

3.D. Discuss and Consider Ongoing PID Operations and Maintenance

N/A

3.E. Discuss Future Agenda Items

Design and cost item list for bid from Green Plains

Budget and Five-year Service Plan

Replacing a few trees and adding sod to bare areas damaged by last year's drought.

RFP and amending Green Plains contract for maintaining trash receptacles.

ITEM 4: Adjourn meeting.

There being no further action, this meeting was adjourned.