

STATE OF TEXAS

COUNTIES OF POTTER

AND RANDALL

CITY OF AMARILLO

On the 10th day of July 2024, The Pinnacle Public Improvement District (PID) Advisory Board met at 2:00 PM at City Hall, Room 306, 601 S. Buchanan, Amarillo, Texas, with the following people present:

MEMBERS PRESENT	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Marc Franklin	Yes	8	8
Wendell Davies	Yes	8	7
Cleve Turner	No	8	6

CITY OF AMARILLO STAFF:

Carrie Roberts, PID's
Justin Blackstock, Finance
Bryan Cortez, Finance
Nick Bonner, Finance
Liz Baker, Finance

OTHERS IN ATTENDANCE:

Andrea Vance, FIMC
Brandi Parker, FIMC
Jeremy Hall, RockRose
James Shelton, TLA
Calandra Randolph, FIMC

- **ITEM 1: Call to Order**
- **ITEM 2: Approval of Minutes**

2.A: Approval of Minutes from the February 02, 2024 Meeting

Marc moved to approve the minutes as presented. Wendell seconded. The minutes were approved unanimously.

- **ITEM 3: Items for Discussion**

3A: Discuss and Consider the 2024/25 Budget and Five-year Service Plan

Carrie started off the discussion introducing the new Finance Team. Marc spoke on the changes that were made to their budget spreadsheet. The PID Board speaks on item costs. Andrea requests \$6,826.29 per year, be added to the temporary labor item for budget year 2024/25 and 2025/26 for extra mowings, and fertilizations. James states he spoke with Green Plains on mowing weekly during mid-May, June, July and August., adding two more fertilizations aside of what is currently in Green Plains contract.

Marc asked James if he felt this will be needed yearly and James replied going forward, that's probably a good plan for the health of the grass.

Calandra, James and Marc discuss the electrical issues with the lighting. Marc explains to me that 2/3 of the lights aren't coming on down the parkway area. Calandra confirms that Express Electric is a City Vendor, and they are assessing the issues.

Marc is hesitant on approving the budget and wants Matt to review the budget first since there will be a change order in place for the extra mowings and fertilization.

Wendell asked what if instead of adding in the mowings for two years, we just do it for this year. And will that create a problem for next year?

Marc asks again if this will need a change order to their contract and Calandra said it will be added to the end of Green Plains contract term.

Marc stated he would be more willing to do one year and take a look at it and consider it again next year if everyone else is agreeable to that.

All agree. Justin asked if he needed to remove the \$6,826.29 for 2025/26 and Marc agreed.

Marc made a motion to approve the budget as presented. Wendell seconded. Budget was approved unanimously.

3.B. Discuss and Consider the Amendment to the PID Management Contract

Andrea explains the amendment to the contract that FIMC is excused from contacting three HUBs if there aren't any HUBs for the types of services needed. Wendell moved to approve the amendment to the contract as presented. Marc seconded the motion. Approval of the Amendment passed unanimously.

3.C. Discuss and Consider ongoing PID Operations and Maintenance

Andrea went back over the extra mowings and the extra fertilizations, and the electrical issues that Express Electric is currently assessing.

Marc asked if they needed to approve the change order for the extra mowings and fertilizations. Carrie stated that she would need documentation to generate the change order.

Marc motioned to approve the change order for Green Plains Design in the amount of \$6,826.29 for the extra mowings and fertilizations.

Wendell seconded the motion. Approval of the change order passed unanimously.

3.C. Discuss Future Agenda Items

Replacement of Tree's in February.

- **ITEM 4: Adjourn Meeting**

There being no further action, this meeting was adjourned.