

**STATE OF TEXAS §**  
**COUNTIES OF POTTER §**  
**AND RANDALL §**  
**CITY OF AMARILLO §**

On the 16<sup>th</sup> day of July 16, 2024, the Point West Public Improvement District (PID) Advisory Board met at 2:00 PM in Room 306, City Hall Bldg., 601 S Buchanan Street, Amarillo, Texas with the following individuals present:

<b>MEMBERS</b>	<b>MEMBERS PRESENT</b>	<b>TOTAL NO. MEETINGS HELD</b>	<b>TOTAL NO. MEETINGS ATTENDED</b>
Jack Neely, Chairman	Yes	2	2
Timothy Ingalls	Yes	2	3
Kevin Carter	Yes	3	1
Alkesh Patel	Yes	13	8
Nathan Morrow	Yes	3	3

**CITY OF AMARILLO STAFF:**

Carrie Roberts, PID  
 Justin Blackstock  
 Liz Baker

ITEM 1: Call to Order

ITEM 2: Approval of Minutes

**2.A. Approval of Minutes from the March 7, 2024 meeting**

A motion was made to approve the minutes as presented. The motion was seconded. The motion passed with a unanimous vote.

ITEM 3: Items for Discussion

**3.A. Discuss and Consider the 2024/25 Budget and Five-year Service Plan**

Carrie introduces Justin Blackstock, the new Treasurer of Finance.

Justin opens up the discussion by going over the budget item costs and how those numbers are calculated.

The Board discuss the landscape maintenance budget and ask Justin to change the landscape maintenance cost to \$43k.

Tim asks how the 300k came about and Jack stated that is from the accumulation of past years assessments and there were not a lot of maintenance expenses.

Kevin asked why they weren't projecting the interest income going forward.

Justin explained this is estimated budget numbers and really don't want to budget the interest income given how much of a variation that could be based on the balance and interest rates.

Board agrees to have a placeholder for the interest rate income in a conservative amount of at least 3%. Board agrees on \$7,500.

A motion to approve the 2024/25 Budget was made. Motion passes unanimously.

### **3.B. Discuss and Consider Ongoing PID Operations and Maintenance**

Tim asked about the next meeting and the Landscape Maintenance contract.

Carrie explains that the current landscape maintenance contract will expire come March and this service will need to go out for a public bid and there will be a PID Advisory Board meeting to approve a vendor for this service. There will be at least two meetings this upcoming year.

### **3.C. Discuss Future Agenda Items**

Discuss and Consider New Landscape Maintenance Vendor / Contract

#### ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.