

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 25th day of June 2024, the Vineyards Public Improvement District (PID) Advisory Board met at 2:00 P.M. in Room 203 Simms Building, 808 S. Buchanan, Amarillo, Texas, with the following individuals present:

<u>MEMBERS</u>	<u>Member Present</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Thomas Nielsen, Sr. Chairman	No	9	15
Thomas Nielsen, Jr.	Yes	12	12
Kent Meyer	Yes	10	10
Larry Teague	No	6	9
Shawn Venhaus	Yes	3	3

CITY OF AMARILLO STAFF

Trent Davis – COA Purchasing
Liz Baker – COA Finance
Justin Blackstock – COA Finance

OTHER ATTENDEES

ITEM 1: Call to Order
Trent Calls the meeting to order.

ITEM 2: Approval of Minutes

2.A. Approval of Minutes from the January 11, 2024 meeting

Tommy made a motion to approve the minutes as is. The motion passed unanimously.

ITEM 3: Items for Discussion

3.A. Discuss and Consider the 2024/25 Budget and Five-year Service Plan

Justin with Finance opens the discussion.
Tommy questioned the 2023/24 budget. Justin explains that is the 2023/24 is the approved budget was for this current fiscal year that we have right now. The revised 2023/24 budget is a 12 trailing month report that's your actuals for the last 12 months. Justin explains the proposed 2024-25 we a look between the revised and what the budget number was and seeing if we can meet in the middle there. Now, of course, y'all

would probably have more of an idea of anything upcoming that we may need to adjust, but things like electricity, water and sewer, we were anticipating about a 3% increase city wide. Justin stated he went ahead and increased the utilities by 3% from the previous budget number. Contract temporary labor Justin stated he left it flat. I'm not sure if we're anticipating anything that would cause that to increase.

Tommy questions the increase in the water bills due to the new meters being installed. The water bills have nearly doubled and there hasn't been a change in the way the PID waters.

Tommy makes a motion to approve the 2024-25 budget with the proposed adjustments.

Motion passes unanimously

3.B. Discuss and Consider Landscape Maintenance Bidding and Contract Term

Tabled until next meeting

3.C. Discuss and Consider PID Advisory Board Members

Trent asks Tommy if Tommy Sr. is coming off the board and Tommy said not right now. Tommy said he needs to talk to Larry.

3.D. Discuss and Consider Ongoing PID Maintenance

Tommy discusses the landscaping on the Temecula side and the need to maintain and finish the landscape along the Temecula side, including options for trees, boulders, and text dot mulch.

The board considers the cost and aesthetic impact of different landscape options.

The board discusses the maintenance responsibilities of the HOA and the condo site.

Tommy asks Trent how the process would work on a \$40k bond. Trent said the City won't do a bond for that amount.

Board made a motion to approve getting quotes on the middle package presented by Tommy. Motion was passed to unanimously.

3.E. Discuss Future Agenda Items

Approve the Landscape maintenance Estimates in our next meeting.

Tommy will be holding a HOA meeting to go over the condo development and the PID assessment fee differentiation.

ITEM 4: Adjourn meeting

There being no further action, the meeting was adjourned.