

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 9th of June 2023, the Tutbury Public Improvement District (PID) Advisory Board held an Advisory Board meeting at 2:00 P.M. at the Jim Simms Building, Room 208, 808 S. Buchanan, Amarillo, Texas, with the following people present:

MEMBERS	PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Cathy Bailey	Yes	2	2
Cheryl Orman	Yes	10	10
Richard Drake	Yes	7	7

CITY OF AMARILLO STAFF

Justin Oppel, Development Services, City of Amarillo
Carrie Roberts, Development Services, City of Amarillo
Devin Jones, Development Services, City of Amarillo

ITEM 1: Call to Order

Carrie called the meeting to order.

ITEM 2: Approval of Minutes

2.A. Approval of Minutes from the January 11, 2023 meeting

Cathy moved to approve the minutes as presented. Cheryl seconded the movement. The motion passed unanimously.

ITEM 3: Items for Discussion

3.A. Discuss and Consider the Brick Repointing/Repair Estimates

Carrie went over the two bids for the brick repointing. Cheryl asked about Ibarra not listing anything about the flower beds. Carrie explained that they felt they could just brace it. Cheryl asked if they could get more clarification. Carrie stated she could call him and get that for him.

Richard asked if that included the mortar seal from Buccola. It was not included, but the board agreed that it would be good. The board also agreed that a yearly maintenance would keep the wall in a good condition. Cathy asked if trimming for the wall repair part of the landscape company's purview would be. Carrie stated that she would contact Mitchell for the board.

Cathy moved to accept the bid from Buccola not to exceed \$15,000. Cheryl seconded the motion. The motion passed unanimously.

The repair estimate from Mitchell for the single tree that needed to be trimmed/removed from a multi trunk tree. Cathy moved to approve the branch removal with Mitchell. Cheryl seconded the motion. The motion passed unanimously.

3.B. Discuss and Consider Ongoing PID Operations and Maintenance

Cathy brought up the sealing of the brick, and the maintenance to begin in 2025. Carrie stated she would look into it for the board.

3.C. Discuss Future Agenda Items

Carrie stated that once the sealing estimate is in, she will work on scheduling a new meeting.

ITEM 4: Adjourn Meeting

With no other business the meeting was adjourned.