

**MINUTES**

On September 9th, 2025, the Beautification and Public Arts Advisory Board met at 11:30 a.m. in the Parks and Recreation Conference Room at 509 S. Johnson St. Street, for a Regular Meeting.

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED</b>
Mr. Matt Morgan	YES	36	32
Ms. Katt Massey	YES	17	12
Ms. Beth Duke	YES	74	54
Ms. Stephanie Jung	YES	44	36
Ms. Kashion Smith	NO	25	21
Mr. Tommie T Knox	YES	7	6
Ms. Shanna Peeples	YES	8	6
Ms. Linda K Allen	YES	7	7

**ATTENDEES:**

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION DEPARTMENT
CINDY PEREZ	BEAUTIFICATION AND PUBLIC ARTS COORDINATOR
ASHLEY GUERRERO	RECORDING SECRETARY
COURTNEY WHITE	ASSISTANT CITY ATTORNEY

**ITEM 1      Call to Order and Announcements**

Chairman, Mr. Matt Morgan, established a quorum and called the regular scheduled meeting of the Beautification and Public Arts Advisory Board to order at 11:30 a.m.

**ITEM 2      Public Forum**

No public comments were made.

**ITEM 3      Discuss and Consider Minutes**

A motion was made and seconded to approve the August 12, 2025, meeting minutes as written. The motion carried with a unanimous 7-0 vote.

**ITEM 4      The Beautification and Public Arts Board will Discuss or Receive Reports on the Following Current Matters or Projects:**

- Art Pad Update:** Mrs. Cindy Perez informed the Board that the second art pad has been completed by the park maintenance team. The related art piece will be transferred to Arts in the Sunset for showcase at the Hoodoo Mural Festival which will be held on September 27th, alongside the first art pad structure. The artist, Raela Ornelas, will create a unique design for each side of the second art pad. Informational handouts will be distributed during the festival to provide further details about the project. Structural improvements are planned for future installations, including the use of flat bar supports instead of middle supports to reduce shadows when lighting is installed
- Mural Grant Map and Video:** A new mural webpage has been created, featuring an interactive map. The map includes green circles that users can click on to view mural locations, artist information, and addresses. Although the website is complete, it has not yet been officially launched. In preparation for the Hoodoo Mural Festival, two informational handouts have been prepared: one featuring art box information and another in the form of QR code business cards that link directly to the mural webpage. Additionally, storytelling videos have been created and posted to the existing webpage. The videos for "No Boundaries" and "La Frontera" have been completed, with videos for Cactus Cove, Paso, and Haven Health Clinic scheduled for release prior to the festival.
- Tree Giveaway:** Mrs. Cindy Perez announced the Trees for Texas partnership, supported by Phillips 66, which will provide a total of 1,400 trees. This includes 500 five-gallon trees for the DC Christmas Tree Giveaway event on November 9th at Arts in the Sunset, and an additional 500 trees allocated for neighborhood associations. Of the remaining trees, 250 five-gallon trees will be designated for the nursery, and 150 five-gallon trees will be planted in parks. The giveaway will feature a variety of species, which are currently being prepared.

**ITEM 5      Present, Discuss, and Consider Action on Mural Grant Reimbursement.**

Mrs. Cindy Perez proposed that three murals begin their reimbursement process, noting that all required documentation has been submitted, including invoices, canceled checks or proof of payment, and digital photos meeting the established criteria. Katt Masey made a motion to approve the reimbursements,

which was seconded by Stephanie Jung. The motion passed with seven votes in favor and none opposing.

**ITEM 6**      **Present, Discuss, and Consider Action on Mural Grant Rules.**

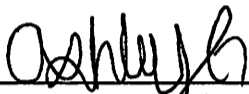
Mrs. Cindy Perez proposed that Item F be added to the Mural Grant application to provide a space for the artist's initials. She also suggested adding an email line to the application to allow for direct communication with the artist regarding additional information about their artwork, if needed. Mrs. Courtney White proposed that the Acknowledgement for Original Artwork page be removed as a separate supplement and instead be incorporated into Item F of the application. Further discussion was held regarding the eligibility of government property; however, no changes were recommended on this matter. Linda Allen made a motion to approve the proposed changes, which was seconded by Shanna Peoples. The motion passed unanimously, with seven votes in favor and none opposing.

**ITEM 7**      **Discuss Item for Future Agenda**


**ITEM 8**      **Adjournment:** Mr. Matt Morgan adjourned the meeting at 12:12 p.m.

**ATTEST:**

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Ashley Guerrero, Recording Secretary

  
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Mr. Matt Morgan, Chairman

  
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Ms. Katt Massey, Vice Chairman