

**City of Amarillo, Texas
City Council Regular Meeting
December 9, 2025**

Cole Stanley, Mayor
Tim Reid, Councilmember Place 1
Don Tipps, Councilmember Place 2
David Prescott, Councilmember Place 3
Les Simpson, Councilmember Place 4



Grayson Path, City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

<http://www.amarillo.gov>

Amarillo City Hall, Council Chamber, 623 S. Johnson, Third Floor, Amarillo, Texas

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the west side (623 South Johnson Street) of the building at the main entrance. Access ramps leading to the main entry are located to the north and south of the main entry. Parking spaces for individuals with disabilities are available in the west parking lot. City Hall is equipped with restroom facilities, communications equipment, and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. The City Attorney's Office has reviewed the agenda and is of the opinion that all items noticed therein described for open and/or closed session comply with the Texas Open Meetings Act ("Act") and that this opinion may be relied upon by City officials for all purposes, including but not limited to, Section 551.144 of the Act as amended. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

12:00 PM - City Council convenes in City Council Chamber and immediately recesses into Executive Session.

1. Executive Session

1.1. Section 551.071 - Consult with Attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter:

1.1.1. Chapter 551 of the Texas Government Code

1.2. Section 551.074 - Discuss the appointment, employment, evaluation, duties, and qualifications of a public officer or employee:

1.2.1. Municipal Judge Laura Hamilton

1.3. Section 551.076 - Relating to the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit:

1.3.1. Security protocols for Mayor and Councilmembers

- 1.4. Section 551.087 - Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect:

- 1.4.1. Economic development project located in the vicinity of S. Western Street and Plains Boulevard

Adjourn from Executive Session

3:00 PM - City Council continues in Open Session in City Council Chambers.

2. Ceremonial Items

- 2.1. Invocation - Joab Perdue, Trinity Fellowship Church
- 2.2. Pledge of Allegiance
- 2.3. The Texas Pledge
- 2.4. Recognition - Rosemary Robinson

Call to Order

3. Announcements

4. **Public Comment - The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/city-secretary/public-comment-registration-form/>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.**

5. **Consent Agenda - It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence, after the items not requiring separate discussion have been acted upon by a single motion.**

5.1. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on November 18, 2025. (Contact: Stephanie Coggins, City Secretary)

5.2. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on November 18, 2025. (Contact: Stephanie Coggins, City Secretary)

5.3. CONSIDERATION OF ORDINANCE NO. 8225

This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 2-6, Articles V and VIII to provide that the members of the Condemnation Appeals Commission no longer be appointed from the members of the Construction Advisory and Appeals Commission. (Contact: Jacob Diaz, City Marshal)

5.4. CONSIDERATION OF ORDINANCE NO. 8226

This item is the second and final reading of an ordinance amending Chapter 2-6 of the Amarillo Municipal Code relating to boards and commissions to update qualifications, terms, attendance, membership, and the codification of existing boards and removal of non-functioning boards. (Contact: Stephanie Coggins, City Secretary)

5.5. CONSIDER ACCEPTANCE - REFUGEE HEALTH SCREENING GRANT RENEWAL

This item concerns the acceptance of the Refugee Health Screening Grant Renewal.

Grantor: United States Council for Refugees and Immigrants

Amount: \$100,000.00

Local Match/Funding Source: No match required or local funds required.

Is the item budgeted? Yes (Contact: Casie Stoughton, Director of Public Health)

5.6. CONSIDER APPROVAL - UTILITY EASEMENT

This item considers the approval of a utility easement between the City of Amarillo and Atmos Energy to provide underground natural gas lines to the new International Aerospace Coatings hangar at the Rick Husband Amarillo International Airport. (Contact: Michael Conner, Director of Aviation)

5.7. CONSIDER ACCEPTANCE OF PUBLIC RIGHT-OF-WAY DEDICATIONS FOR SUNDOWN LANE

This item considers the acceptance of additional public right-of-way for Sundown Lane, being 1.92 acres of unplatted land located in Section 32, Block 9, BS&F Survey and 0.15 acres of unplatted land located in Section 3, Block 9, BS&F Survey, all located in Randall County, Texas. (VICINITY: Interstate 27 & Sundown Ln.; GRANTOR/S: Attebury Elevators, LLC) (Contact: Brady Kendrick, Senior Planner)

5.8. CONSIDER AWARD - MAJOR MEDICAL (MEDICAL/RX) STOP LOSS INSURANCE

This item considers approval of the City's Major Medical (Medical/Rx) Stop Loss Insurance. The term of the coverage will be a 12-month period to commence January 1, 2026.

Award to: PartnerRE through Stealth Partner Group.

Amount: \$624,210.00

Funding Source: General fund revenues

Is the item budgeted? Yes (Contact: Mitchell Normand, Director of Human Resources)

5.9. CONSIDER AWARD - FLOCK SAFETY AUTOMATED LICENSE PLATE RECOGNITION (ALPR) SYSTEM

This item considers approval to renew the Flock Safety ALPR System for the Amarillo Police Department for an additional one-year term.

Award to: Insight Public Sector (Omnia #23-6692-03)

Amount: \$255,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes (Contact: Jimmy Johnson, Interim Police Chief)

5.10. CONSIDER AWARD - WORKDAY PROFESSIONAL CONSULTING SERVICES CONTRACT RENEWAL - PHASE II

This item considers an award of contract for Phase II of IT professional consulting services specializing in the City's new ERP system, Workday, to advise on financial reporting and general ledger management. This contract will be for a term of up to six months.

Award to: Caber Resource Group

Total Amount: Not to exceed \$175,000.00

Funding Source: General construction fund revenues (CIP #414486)

Is the item budgeted? Yes (Contact: Katrina Owens, Director of Finance)

5.11. CONSIDER AWARD - PROFESSIONAL SERVICES CONTRACT FOR ANNUAL COST ALLOCATION PLAN

This item considers the award of a contract for professional services to prepare the City's Annual Indirect Cost Plan. The Indirect Cost Plan is used annually for grant filings for grants funded by Women, Infants, and Children (WIC), Public Health and Community Development. This contract, if approved, will be for a three-year term.

Award to: Willdan Financial Services

Amount: \$81,248.00 (Year 1: \$28,740.00; Year 2: \$25,866.00; and Year 3: \$26,642.00)

Funding Source: General construction fund revenues (CIP #414486) and general fund revenues

Is the item budgeted? Yes (Contact: Katrina Owens, Director of Finance)

5.12. CONSIDER PURCHASE - SHELVING FOR VITAL STATISTICS

This item considers the purchase of shelving for a vault and storage room to be utilized by the Vital Statistics division for storage of birth records, death records, and other records.

Award to: Southwest Solutions Group, Inc. (Equalis GPO #COG-2152P)

Amount: \$104,533.66

Funding Source: General construction fund revenues

Is the item budgeted? Yes (Contact: Jennifer Gonzalez, Utility Billing Manager)

5.13. CONSIDER AWARD - AIRPORT RUNWAY DEICER CHEMICALS

This item considers the award of a contract for airport runway deicer chemicals for the Rick Husband Amarillo International Airport. The one-year contract, if approved, will begin January 5, 2026, and end January 4, 2027.

Award to: Cryotech (General Atomics International)

Amount: \$125,000.00

Funding Source: Airport fund revenues

Is the item budgeted? Yes (Contact: Michael Conner, Director of Aviation)

5.14. CONSIDER AWARD - SECURITY VIDEO MANAGEMENT SYSTEM

This item considers the award of a contract for the provision of a new security video management system at the Rick Husband Amarillo International Airport. The system includes hardware, software, licensing, and installation services.

Award to: Nextgen Security (TIPS #250106)

Amount: \$128,800.00

Funding Source: Airport fund revenues

Is the item budgeted? Yes (Contact: Michael Conner, Director of Aviation)

5.15. CONSIDER APPROVAL - MONDAY.COM SUBSCRIPTION RENEWAL

This item considers the approval to renew Monday.com software subscription for an additional one-year term. Monday.com is a cloud-based software-as-a-service platform. This platform is used by City leadership to plan, track, and collaborate on various City projects.

Award to: Stons (GSA #GS35F153GA.)

Amount: \$74,115.00

Funding Source: Funds from multiple sources based on using departments

Is the item budgeted? Yes (Contact: Missy Laird, Director of Information Technology)

5.16. CONSIDER AWARD - WONDERLAND LEASE AGREEMENT

This item considers the award of a lease agreement for a portion of Thompson Park (known as Wonderland Amusement Park) with a lease option for future expansions. The agreement includes an initial term of 15 years with two 15-year options to renew. The total lease term, with options exercised, would be 45 years.

Lessee: 360 Parks of Amarillo, LLC.

Revenue: \$130,000.00 for the initial 15 years. (\$0.00 annually for years one and two, and \$10,000.00 annually for years three to 15). If all future options are exercised, the total revenue will be \$430,000.00 over the term of the lease.

Is the item budgeted? Yes (Contact: Michael Kashuba, Director of Parks and Recreation)

5.17. CONSIDER AWARD - CONSTRUCTION CONTRACT FOR 6TH STREET BRIDGE PROJECT

This item considers the award of a contract to add new lighting, fencing, and a new ADA-compliant concrete walkway with accompanying drainage on the 6th Street Bridge.

Award to: Tri-State General Contracting Group, INC (Sourcewell #TX-R4-GC-052124-JRT)

Amount: \$472,478.00

Funding Source: General construction fund revenues (CIP #411905)

Is the item budgeted? Yes (Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

5.18. CONSIDER PURCHASE - ASPHALT PAVING MACHINE

This item considers the purchase of an asphalt paving machine for daily use in the Street Division. This is the scheduled replacement of unit 7613 which has reached its end of useful life. The Street Division utilizes asphalt paving machines to lay new asphalt surfaces over street and alley repairs that range in size from a few square yards to thousands of square yards.

Award to: Warren CAT (SourceWell #020223-CAT)

Amount: \$562,351.13

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.19. CONSIDER PURCHASE - 3 CUBIC YARD WHEELED LOADER

This item considers the purchase of a 3 Cubic Yard Wheeled Loader for daily use by the Hollywood Road Waste Water Treatment Facility. This is the scheduled replacement of unit 7968, which has reached its end of useful life.

Award to: Warren Cat (SourceWell #020223-CAT)

Amount: \$216,044.68

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.20. CONSIDER PURCHASE - EIGHT SIDE LOADER TRASH TRUCKS

This item considers the purchase of eight side loader trash trucks for daily use in Solid Waste Collections. This is the scheduled replacement of units 8396-8403, which have each reached their end of useful life.

Award to: Premier Truck Group of Amarillo (SourceWell #032824-DAI)

Amount: \$1,789,804.88

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.21. CONSIDER PURCHASE — TWO MECHANICAL STREET SWEEPERS

This item considers the purchase of two mechanical street sweepers for daily use in Drainage Utilities. This is the scheduled replacement of units 8660 & 9165, which have each reached their end of useful life.

Award to: Heil of Texas (HGCABuy #SW04-20)

Amount: \$781,544.00

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.22. CONSIDER PURCHASE - 5 CUBIC YARD WHEELED LOADER

This item considers the purchase of a 5 cubic yard wheeled loader for daily use in Solid Waste Disposal. This is the scheduled replacement of unit 8043, which has reached its end of useful life.

Award to: Warren Cat (SourceWell #020223-CAT)

Amount: \$347,025.48

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.23. CONSIDER PURCHASE - TWO 28,000 GVW DUMP BED TRUCKS

This item considers the purchase of two 28,000 GVW dump bed trucks for daily use in the Solid Waste Collection & Street divisions. This is the scheduled replacement of units 7796 & 7797, which have each reached their end of useful life.

Award to: Premier Truck Group of Amarillo (SourceWell #032824-DAI)

Amount: \$255,698.86

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.24. CONSIDER PURCHASE - 28,000 GVW FLAT BED TRUCK

This item considers the purchase of a 28,000 GVW flat bed truck for daily use by Solid Waste Collections. This is the scheduled replacement of unit 7879, which has reached its end of useful life.

Award to: Premier Group of Amarillo (SourceWell #032824-DAI)

Amount: \$127,684.13

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes (Contact: Alan Harder, Director of Public Works)

5.25. CONSIDER AWARD - PROFESSIONAL SERVICE AGREEMENT FOR THE OSAGE RECONSTRUCTION FROM 34TH TO 58TH STREET

This item considers the award of a professional services agreement for engineering services to produce design and construction phase services for Osage Street, from 34th Street to 58th Street, in the City of Amarillo.

Award to: Kimley-Horn and Associates, Inc.

Amount: \$2,800,100.00

Funding Source: Bond proceeds

Is the item budgeted? Yes (Contact: Jackson Zaharia, City Engineer, Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

5.26. CONSIDER AWARD – ELECTRICAL IMPROVEMENT SERVICES AGREEMENT FOR ARDEN ROAD PUMP STATION

This item considers the award of a professional services agreement for electrical

improvements to the Arden Road Pump Station.

Award to: KSA Engineers

Amount: \$163,500.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

5.27. CONSIDER AWARD - VALVE AND METER REPLACEMENTS FOR WATER PRODUCTION

This item considers the award of a three-phase trench project to support needed replacements within the Water Production system.

Award to: Southern Trenchless (Buyboard #730-24)

Amount: \$415,661.75

Funding Source: Water and sewer fund revenues (CIP #PRJ-523488)

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

5.28. CONSIDER AWARD – CONTRACT FOR SODIUM HYPOCHLORITE SURFACE WATER TREATMENT

This item considers the award of a five-year contract for sodium hypochlorite used at the Osage Water Treatment Plant.

Award to: Brenntag Southwest

Amount: \$246,960.00 five-year total. (Year one \$49,392.00 with four additional one-year renewals)

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

5.29. CONSIDER AWARD - RIVER ROAD WASTEWATER TREATMENT PLANT AERATION BASIN WALL REPAIRS

This item is about approving repairs to the concrete walls of Aeration Basin #2. River Road has a total of five aeration basins, which are large tanks used in wastewater treatment. In these basins, air is pumped into the water to help bacteria break down pollutants. Keeping the walls in good condition is important, so the basins can work safely and effectively. The planned work will fix the vertical joints and cracks in the walls to reduce leakage and protect the structure from water getting inside and causing damage.

Award to: Tri-State General Contracting Group, Inc.(Sourcewell #TX-R4-GC-052124-JRT)

Amount: \$133,105.00

Funding Source: Water and Sewer Revenue Fund.

Is the item budgeted? Yes (Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

5.30. CONSIDER AWARD – LEAD AND COPPER RULE IMPROVEMENTS (LCRI) SERVICE LINE INVENTORY - PHASE 2

This item considers the award of a contract for environmental consulting services for Phase 2 of the LCRI Service Line Inventory project.

Award to: LJA Environmental Services, LLC

Amount: \$818,900.00

Funding Source: Water and sewer fund revenues (CIP #523868)

Is the item budgeted? Yes (Contact: Shannon Tollison, Interim Director of Utilities)

5.31. CONSIDER AWARD - LEASE AGREEMENT WITH MESA VISTA RANCH

This item considers the award of a lease agreement with Mesa Vista Ranch to support the implementation of the contract for exchange of groundwater rights approved by Council in July 2025. This lease will provide Mesa the ability to effectively irrigate for agricultural and wildlife purposes under Panhandle Groundwater Conservation District (PGCD) rules, while limiting groundwater production to the amount contemplated in the original approved contract. Upon approval, the City Manager or his designee is authorized to execute all corresponding documents related to the contract and lease. (Contact: Floyd Hartman, Special Advisor)

6. Discussion Items - City Council will discuss or receive reports on the following current matters or projects.

- 6.1. Presentation on upcoming issuance of water and sewer revenue bonds
- 6.2. Amarillo Area Public Health District Future Funding Discussion
- 6.3. Present the John Stiff Memorial Park Development Plan
- 6.4. Present staff findings at Southeast and Southwest Pool
- 6.5. Update on Capital Improvement Projects (CIP)
- 6.6. Request future agenda items and reports from City Manager

7. Non Consent Agenda

7.1. CONSIDERATION OF ORDINANCE NO. 8227

This item is the discussion and consideration of an ordinance for all matters incident and related to the issuance and sale of "CITY OF AMARILLO, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2026"; providing for the payment of said certificates of obligation by the levy of an ad valorem tax upon all taxable property within the City and a limited pledge of the City's waterworks and sewer system; specifying the terms and conditions of such certificates of obligation; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates of obligation, including the approval and execution of a Paying Agent/Registrar Agreement and the approval and distribution of an Official Statement; and

providing an effective date.

Notice of the City Council's intention to issue certificates of obligation in the maximum principal amount of \$10,000,000 for the purpose of paying contractual obligations to be incurred for (i) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring equipment and vehicles for the waterworks and sewer system department, the street department, the traffic department, the solid waste department, the parks department, the fleet department, the animal management and welfare department, the drainage department, and the environmental health department and (iii) professional services rendered in connection therewith, has been (a) duly published in the *Amarillo Globe News*, a newspaper of general circulation in the City of Amarillo, Texas on October 20, 2025 and October 27, 2025, the date the first publication of such notice being not less than forty-six (46) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates and (b) duly published continuously on the City's website for at least forty-five (45) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates. (Contact: Katrina Owens, Director of Finance)

7.2. CONSIDERATION OF RESOLUTION NO. 12-09-25-1

This item is a discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Series 2026A Certificates of Obligation, including the adoption of a resolution pertaining thereto. This debt issuance is to fund street improvements and park improvements. (Contact: Katrina Owens, Director of Finance)

7.3. CONSIDERATION OF RESOLUTION NO. 12-09-25-2

This item is for a resolution to reimburse the City with future bond proceeds for the purchase of fire apparatus. (Contact: Katrina Owens, Director of Finance)

7.4. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8228

This item is a public hearing and first reading of an ordinance to consider the vacation of the 20-foot-wide public alley located in Block 35 of Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SW 3rd Ave. & S. Harrison St.; APPLICANT/S: Furman Land Surveyors, Inc. for Reinbold, Inc.) (Contact: Brady Kendrick, Senior Planner)

7.5. CONSIDERATION OF RESOLUTION NO. 12-09-25-3

This item is a first reading to consider a Resolution of Support for 58th Manor, L.P.'s application to the Texas Department of Housing and Community Affairs for 2026 Competitive 9% Housing Tax Credits for an affordable senior housing project to be located in the vicinity of SW 58th Ave. and S. Washington St. (Contact: Drew Brassfield, Assistant Director of Planning)

7.6. CONSIDERATION OF RESOLUTION NO. 12-09-25-4

This item is the first and recommended final reading of a resolution authorizing an Advanced Funding Agreement for Surface Transportation Block Grant with the State of Texas for transportation improvements within the program; permitting administrative adjustments to documents as needed; authorizing the City Manager to execute such agreement; providing savings clause; and providing severability clause and effective date. This grant will help the City make key Amarillo intersections safer and easier to use by adding better crosswalks, sidewalks, bike lanes, and traffic signal upgrades so drivers, pedestrians, and cyclists can get around more safely.

Grantor: Texas Department of Transportation

Total Project Amount: \$1,238,092.00

Local Match: \$241,647.00

Funding Source: General construction fund revenues

Is the item budgeted? Partially (Contact: Cody Balzen, Director of Planning)

7.7. CONSIDERATION OF RESOLUTION NO. 12-09-25-5

This item is a first reading to consider a resolution authorizing the City of Amarillo's participation in the Panhandle Region (Texas State Planning Region 1) Regional Mutual Aid Agreement and designating the Mayor to serve as the City's chief representative in all matters pertaining to the City's participation in this agreement. (Contact: Max Dunlap, Emergency Management Coordinator)

7.8. DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER 1 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the Center City Tax Increment Reinvestment Zone Number 1 Board of Directors. (Contact: Drew Brassfield, Assistant Director of Planning)

7.9. DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE EAST GATEWAY TAX INCREMENT REINVESTMENT ZONE NUMBER 2 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the East Gateway Tax Increment Reinvestment Zone Number 2 Board of Directors. (Contact: Drew Brassfield, Assistant Director of Planning)

7.10. DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE SOUTH GATEWAY TAX INCREMENT REINVESTMENT ZONE NUMBER 3 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the South Gateway Tax Increment Reinvestment Zone Number 3 Board of Directors. (Contact: Drew Brassfield, Assistant Director of Planning)

7.11. CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT FOR WORKDAY SUCCESS PLAN

This item considers the award of a five-year professional services agreement for dedicated client support.

Award to: Precision Task Group, Inc. (DIR-TSO-4242)

Amount: \$549,424.00 (\$59,400.00 in year one and \$122,506.00 in each subsequent year)

Funding Source: Requesting the use of unused capital improvement funding in the general construction fund from projects that have been completed with savings and from projects no longer needed.

Is the item budgeted? No (Contact: Rich Gagnon, Assistant City Manager and CIO, Laura Storrs, Chief Financial Officer)

7.12. CONSIDER APPOINTMENT - ADVISORY COMMITTEE FOR PEOPLE WITH DISABILITIES MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Advisory Committee for People with Disabilities. (Contact: Jonni Glick, Assistant City Secretary, Chris Quigley, Director of Transit)

7.13. CONSIDER APPOINTMENT - AMARILLO HOSPITAL DISTRICT BOARD OF MANAGERS MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Hospital District Board of Managers. (Contact: Jonni Glick, Assistant City Secretary, Laura Storrs, Chief Financial Officer)

7.14. CONSIDER APPOINTMENT - BEAUTIFICATION AND PUBLIC ARTS ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies for the Beautification and Public Arts Advisory Board. (Contact: Jonni Glick, Assistant City Secretary, Michael Kashuba, Director of Parks and Recreation)

7.15. CONSIDER APPOINTMENT - CONSTRUCTION ADVISORY AND APPEALS COMMISSION MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Construction Advisory and Appeals Commission. (Contact: Jonni Glick, Assistant City Secretary, Johnny Scholl, Building Official)

7.16. CONSIDER APPOINTMENT - CONDEMNATION APPEALS COMMISSION MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Condemnation Appeals Commission. (Contact: Jonni Glick, Assistant City Secretary, Jacob Diaz, City Marshal)

7.17. CONSIDER APPOINTMENT - DIGITAL DIGNITY, RIGHTS, AND PRIVACY ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Digital Dignity, Rights, and Privacy Advisory Board. (Contact: Jonni Glick, Assistant City Secretary, Rich Gagnon, Assistant City Manager and CIO)

7.18. CONSIDER APPOINTMENT - LIBRARY ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Library Advisory Board. (Contact: Jonni Glick, Assistant City Secretary, Amanda Barrera, Director of Library Services)

7.19. CONSIDER APPOINTMENT - PARKS AND RECREATION BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Parks and Recreation Board. (Contact: Jonni Glick, Assistant City Secretary, Michael Kashuba, Director of Parks and Recreation)

7.20. CONSIDER APPOINTMENT - ZONING BOARD OF ADJUSTMENT MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming regular and alternate member vacancies on the Zoning Board of Adjustment. (Contact: Jonni Glick, Assistant City Secretary, Justin Oppel, Development Customer Services Coordinator)

7.21. CONSIDER APPOINTMENT - AMARILLO AREA PUBLIC HEALTH BOARD

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Area Public Health Board. (Contact: Jonni Glick, Assistant City Secretary, Casie Stoughton, Director of Public Health)

Watch the meeting live: <http://amarillo.gov/city-hall/city-government/view-city-council-meetings>.

I certify that the above notice of meeting was posted on the electronic bulletin board at City Hall, 623 S. Johnson, Amarillo, Texas, and on the City website (www.amarillo.gov) at least three business days prior to the meeting date in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Secretary
Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on November 18, 2025.

Agenda Item Summary: This item considers approval of the City Council minutes taken at a previous meeting.

Requested Action: Staff requests that elected officials read the attached minutes and review them for accuracy.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of the minutes as presented.



Amarillo City Council Work Session

November 18, 2025

12:00 PM

Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On November 18, 2025 the Amarillo City Council met at 12:00 PM for a Work Session held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:

Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 12:03 PM.

2. **Executive Session** The City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

Mr. McWilliams advised at 12:03 PM that the City Council would convene into executive session per Texas Government Code A) Section 551.087 - Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: i) Project #TIRZ1-2501 (Hospitality), ii) Project #TIRZ2-2504 (Commercial), and iii) Project #City-2501 (Retail); and B) Section 551.072 – Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position: i) Property located in the Northeast quadrant of the City of Amarillo, and ii) Property located in the Northwest quadrant of the City of Amarillo.

2.A. Section 551.087 - Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect:

- i. Project #TIRZ1-2501 (Hospitality)
- ii. Project #TIRZ2-2504 (Commercial)
- iii. Project #City-2501 (Retail)

No discussion occurred on i) Project #TIRZ1-2501 (Hospitality) during the closed session.

2.B. Section 551.072 – Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

- i. Property located in the Northeast quadrant of the City of Amarillo
- ii. Property located in the Northwest quadrant of the City of Amarillo

3. Adjourn

Mr. McWilliams announced the executive session was completed at 2:09 PM, and Mayor Stanley adjourned the Work Session.

ATTEST:

Stephanie Coggins, City Secretary

Cole Stanley, Mayor



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Secretary
Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on November 18, 2025.

Agenda Item Summary: This item considers approval of the City Council minutes taken at a previous meeting.

Requested Action: Staff requests that elected officials read the attached minutes and review them for accuracy.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of the minutes as presented.



Amarillo City Council Regular Meeting

November 18, 2025

3:00 PM

Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On November 18, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:

Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:02 PM.

2. Invocation

Joe Dwyer, with Encounter Church, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations and Recognition

5.A. “National Adoption Day”

Councilmember Reid read the proclamation. It was accepted by Kelsey Neinast, with Saint Francis Ministries.

5.B. “National Caregiver Month”

Councilmember Prescott read the proclamation. It was accepted by Debra King, with the Area Agency on Aging

5.C. Amarillo Police Department Reaccreditation

West Texas A&M Police Chief Shawn Burns, Region 2 Director of the Texas Police Chief's Association, presented the Amarillo Police Department with their Certificate of Accreditation. Chief Jimmy Johnson and members of APD were in attendance to accept the certificate.

5.D. Safety Recognitions - Utilities Department

Mr. Hooper presented a certificate of recognition to members of the Utilities department in recognition of outstanding achievement in workplace safety during Fiscal Year 2024–2025. Many members of the Utilities department were in attendance to accept the certificate.

6. Announcements

Mayor Stanley announced that Councilmember Prescott is now the Mayor Pro Tem and will serve for the next six months.

- 7. Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/city-secretary/public-comment-registration-form/>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Babji Yalamanchili	Citizen
Jaiden Gitchee	Citizen
Daniel Martinez	Citizen
Ricky Cantu	Citizen
Robert Runquist	Citizen
Robby Carter	Other
Stephen Hamilton	Other
Zachary Tuter	Citizen
Darrell R. Carey	Other

Tim Benson	Citizen
Al Patel	Citizen
Allen Finegold	Citizen
James Schenck	Citizen
Mike Fisher	Citizen
Tom Warren II	Citizen
J.C. Blackburn	Other
Mike Ford	Citizen
John Adair	Citizen

Mayor Stanley closed public comment.

The following person signed up to provide public comment but did not present to speak:
Ali Videnya

8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed. Councilmember Simpson asked that Item No. 8.N be removed and considered separately, and Mayor Stanley stated that Items No. 8.P, 8.V, 8.FF, 8.Z, 8.X, 8.W, and 8.R would be removed and considered separately. Mayor Stanley requested a motion to approve the consent agenda less the items stated.

ACTION: Motion of so moved by David Prescott, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

8.A. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the work session held on October 28, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES

This item considers approval of the City Council minutes for the regular meeting held on October 28, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDER ACCEPTANCE - TEXAS STATE LIBRARY AND ARCHIVES COMMISSION LIBRARY INFRASTRUCTURE FACILITY IMPROVEMENT GRANT

This item considers acceptance of the Texas State Library and Archives Commission (TSLAC) Library Infrastructure Facility Improvement (LIFI) Grant.

Grantor: TSLAC

Amount: \$753,994.00

Local Match/Funding Source: 0.33% local match = \$2,500.00 from general fund revenues

Is the item budgeted? Yes

(Contact: Amanda Barrera, Director of Library Services)

8.D. CONSIDER ACCEPTANCE - STATE ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT

This item considers acceptance of a State of Texas RAMP grant for the Rick Husband Amarillo International Airport for 2026. This is an annual grant utilized by the Airport for airfield maintenance projects.

Grantor: Texas Department of Transportation

Amount: \$100,000.00

Local Match/Funding Source: 10% match from Airport fund revenues

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.E. CONSIDER APPROVAL - UTILITY EASEMENT

This item considers the approval of a utility easement between the City of Amarillo and Southwestern Public Service Company for SPS to provide electric lines to the new International Aerospace Coatings hangar at the Rick Husband Amarillo International Airport.

Lessee: Southwestern Public Service Company (SPS).

Amount: \$10.00 (revenue consideration from SPS).

Is the item budgeted? N/A

(Contact: Michael Conner, Director of Aviation)

8.F. CONSIDER APPOINTMENT - GREENWAYS PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Greg Houlette and Darren Ruthardt as homeowners to fill upcoming vacancies on the Greenways Public Improvement

District Advisory Board for three-year terms beginning on January 1, 2026.

(Contact: Jonni Glick, Assistant City Secretary, Carrie Roberts, PIDs Coordinator)

8.G. CONSIDER APPOINTMENT - HOMESTEAD PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Roque Alaniz and Greg Utsey, both recommended by Betenbough Homes, and Denise Mulholland, a Homestead community member, to one-year terms on the Homestead Public Improvement District Advisory Board beginning January 1, 2026.

(Contact: Jonni Glick, Assistant City Secretary, Carrie Roberts, PIDs Coordinator)

8.H. CONSIDER APPOINTMENT - PINNACLE PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Cleveland Turner and Marc Franklin, as recommended by the developer, and Wendell Davies, as recommended by the owner, to fill upcoming vacancies on the Pinnacle Public Improvement District Advisory Board for a term coinciding with the City's fiscal year ending September 30, 2026.

(Contact: Jonni Glick, Assistant City Secretary, Carrie Roberts, PIDs Coordinator)

8.I. CONSIDER APPOINTMENT - POINT WEST PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the appointment of Doug Nelson to fill a current vacancy on the Point West Public Improvement District Advisory Board.

(Contact: Jonni Glick, Assistant City Secretary, Carrie Roberts, PIDs Coordinator)

8.J. CONSIDER APPOINTMENT - QUAIL CREEK PUBLIC IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

This item considers the reappointment of Tammy Swartz as recommended by the Homeowners' Association on the Quail Creek Public Improvement District Advisory Board for a three-year term beginning January 1, 2026.

(Contact: Jonni Glick, Assistant City Secretary, Carrie Roberts, PIDs Coordinator)

8.K. CONSIDER APPOINTMENTS - TEXAS PANHANDLE CENTERS BOARD MEMBERS

This item considers the appointment of Jerry Williams, Patty Ladd, and Jim Conner to fill upcoming vacancies on the Texas Panhandle Centers (TPC) board of directors for three-year terms beginning January 1, 2026. These individuals are incumbents and the Texas Panhandle Center requests their reappointment.

(Contact: Stephanie Coggins, City Secretary, Jonni Glick, Assistant City Secretary)

8.L. CONSIDER RATIFICATION - APPOINTMENT OF MEMBER TO CIVIL SERVICE COMMISSION

This item considers the ratification of the City Manager's reappointment of Lawrence Walker to continue serving as a member of the Civil Service Commission for an additional three-year term beginning January 1, 2026.

(Contact: Mitchell Normand, Director of Human Resources, Jonni Glick, Assistant City Secretary)

8.M. CONSIDER AWARD - DEBTBOOK SOFTWARE INVESTMENT MODULE

This item considers the addition of the investment module to our current Debtbook software used to track and manage cash, debt, leases, and software licenses for a three-year term. The Debtbook software was renewed in June 2025 before the investment module was an available option. This adds the investment platform to our current Debtbook suite.

Award to: DebtBook (Buyboard #693-23)

Amount: \$116,870.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Katrina Owens, Director of Finance)

8.O. CONSIDER PURCHASE - LICENSE RENEWAL FOR GRAYKEY PREMIER BUNDLE

This item considers a renewal of the GrayKey Premier Bundle licenses used by the Amarillo Police Department Digital Forensics Unit (DFU) and Special Victims Unit (SVU) for advanced mobile device extractions.

Award to: Magnet Forensics

Amount: \$57,110.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

8.Q. CONSIDER AWARD - ASPHALT CRACK SEALING AND REPAIR AT THE FIRE TRAINING FACILITY

This item considers the award of a contract with Tri-State General Contracting Group to perform asphalt crack sealing and repair at the Fire Department Training Facility.

Amount: \$55,873.00 (Sourcewell # TX-R4-GC-052124-JRT)

Funding Source: General construction fund revenues (CIP #PRJ-411471)

Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

8.S. CONSIDER AWARD — CIVIC CENTER BOILER REPLACEMENT

This item considers the award for the removal and replacement of seven boilers, an expansion tank, a variable frequency drive (VFD), and a base-mounted hot water loop pump for the Civic Center.

Award to: Tri-State General Contracting Group, Inc. (Sourcewell Contract No. TX-R4-GC-052124-JRT)

Amount: \$422,770.00

Funding Source: Amarillo-Potter Events Venue District funds

Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

8.T. CONSIDER AWARD - ANNUAL MOTOR FUEL COOPERATIVE CONTRACT

This item considers the award of an annual contract to purchase fuel, which includes unleaded, diesel and diesel exhaust fluid (DEF), for City of Amarillo vehicles and equipment.

Award to: Tartan Oil, LLC (SourceWell #121522)

Amount: \$4,000,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes

(Contact: Alan Harder, Director of Public Works)

8.U. CONSIDER APPROVAL - CHANGE ORDER NO. 2 FOR ADDITIONAL LIGHTING AT THOMPSON PARK

This item considers approval of Change Order No. 2 for additional lighting at Thompson Park. The change order is necessary to light the new inclusive playground.

Award to: Musco Sports Lighting, LLC (BuyBoard #677-22)

Amount:

Original award	\$7,312,183.00
Previous change order(s)	226,060.00
Current Change Order No. 2	<u>42,682.00</u>
Total award	\$7,580,925.00

Funding Source: General construction fund revenues (CIP #PRJ#-0000014)

Is the item budgeted? Yes

(Contact: Michael Kashuba, Director of Parks and Recreation)

8.Y. CONSIDER AWARD – CONSTRUCTION OF NEW OFFICES AT OSAGE

This item considers the award of a contract to build four new offices in an existing storage building at the Osage Water Treatment Plant.

Award to: Tri-State General Contracting Group, Inc. (Sourcewell #TX-R4-GV-052124-JRT)

Amount: \$111,693.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

8.AA. CONSIDER AWARD – NATURAL GAS CONTRACT FOR WASTEWATER TREATMENT FACILITIES

This item considers the award of a contract covering natural gas services for both the Hollywood Road and River Road Wastewater Treatment Facilities. The initial term of this contract is one year, with four one-year options to renew.

Award to: Paisano Natural Gas

Amount: \$1,250,126.00 (\$250,025.20 per year)

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

8.BB. CONSIDER AWARD – LIQUEFIED CHLORINE CONTRACT FOR WATER UTILITIES

This item considers the award of a for liquefied chlorine containers for Osage Water Treatment Plant, River Road Wastewater Treatment Plant, and Hollywood Road Wastewater Treatment Plant. The initial term is for on year, with four one-year options to renew.

Award to: Brenntag Southwest

Amount: \$3,406,920.00 five-year lifetime total (\$681,384.00 per year; four optional renewals)

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

8.CC. CONSIDER APPROVAL - ADOBE SOFTWARE RENEWALS

This item considers the approval to renew Adobe Software.

Award to: Insight (DIR #DIR-CPO-5239)

Amount: \$67,238.10

Funding Source: Information technology fund revenues

Is the item budgeted? Yes

(Contact: Missy Laird, Director of Information Technology)

8.DD. CONSIDER PURCHASE - METOPIO

This item considers the purchase of a three-year contract with Metopio Analytics and Public Health Automation Suite.

Award to: Metopio Analytics and Public Health Automation Suite.

Amount: Year 1: \$ 42,100.00

Year 2: \$ 49,500.00

Year 3: \$ 49,500.00

Total: \$141,100.00

Funding Source: Public Health funds

Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.EE. CONSIDER APPROVAL - FUNDING TO SUPPORT A SIX-MONTH PILOT PROGRAM

This item considers approval for the City of Amarillo to provide funding to the Panhandle Regional Planning Commission (PRPC) for a new pilot program aimed at expanding local transportation options for eligible participants, including seniors, individuals with disabilities, and clients referred by partnering medical, workforce, and social service agencies. It also includes women with dependent children who need transportation for essential medical, employment, or daily living needs. The item also authorizes the City Manager to sign all documents necessary to implement the pilot program.

Amount: \$150,000.00

Funding Source: City of Amarillo, with reimbursement of up to \$49,611.00 from

PRPC

Is this item budgeted? No, this item is not included in the current transit budget.

(Contact: Chris Quigley, Director of Transit)

8.N. CONSIDER AWARD - ADVERTISING ANNUAL CONTRACT

This item considers the award of a contract for advertising services to be used by various City departments for Public Notices and Bid Advertisements.

Award to: Amarillo Globe News Gannett Texas New Mexico LocaliQ

Amount: \$70,000.00

Funding Source: Funding will be available in various departmental accounts.

Is the item budgeted? Yes

(Contact: Michael Lindley, Purchasing Manager)

This item was pulled from the consent agenda for separate consideration. It was considered immediately following the consent agenda. Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION: Motion to approve item as presented by Les Simpson,
second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

8.P. CONSIDER PURCHASE - PENLINK TANGLES BRONZE SUBSCRIPTION

This item considers the purchase of PenLink Tangles Bronze annual subscription, a secure web-based service that offers deep analysis of open source online data, supporting swift, automated investigations across all web layers. It transforms data into actionable intelligence, delivering real-time insights for improved situational awareness and operational security.

Award to: Insight (Omnia Partners Public Sector #23-6692-03)

Amount: \$90,469.96

Funding Source: COPS Grant funding

Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

This item was pulled from the consent agenda for separate consideration. It was considered immediately following Item No. 8.N. Mayor Stanley introduced the item. Interim Chief Jimmy Johnson and Lieutenant Shane Chadwick, with Amarillo Police Department, presented the item.

ACTION: Motion to accept by Tim Reid, second by Les Simpson;
Motion passed with a 5:0 vote.
AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES: None
ABSTAIN: None

8.W. CONSIDER AWARD – 42 INCH ACTUATING VALVE FOR CARSON COUNTY WELL FIELD

This item considers the award of the purchase of a 42-inch actuating butterfly valve for the Carson 45-inch water main, located at the Carson County Well Field.

Award to: Reece (BuyBoard #756-24)

Amount: \$50,667.73

Funding Source: Water and sewer fund revenues (CIP #523488)

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

This item was pulled from the consent agenda for separate consideration. It was introduced immediately following discussion of Item No. 8.V. Mayor Stanley introduced the item. Mr. Hooper presented the item. Mayor Stanley then asked Mr. Hooper to discuss Items No. 8.X and 8.Z. After discussion of the three items, as listed, Mayor requested a motion to approve all three items.

ACTION: Motion to accept 8.W, X, and Z by David Prescott, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

8.X. CONSIDER AWARD – HVAC REPAIRS AT POTTER COUNTY AND CARSON COUNTY PUMP STATIONS

This item considers the award of the purchase for HVAC repairs and replacement at Potter County Pump Station and Carson County Pump Station.

Award to: Hutton Plumbing and Air Conditioning

Amount: \$55,156.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

This item was pulled from the consent agenda for separate consideration. It was considered and approved with Items No. 8.W and 8.Z. See notes under Item No. 8.W for the motion details.

8.Z. CONSIDER AWARD – PRESSURE TRANSDUCERS FOR CARSON COUNTY WELL FIELD

This item considers the award of purchase of displayed pressure transducers to monitor well discharge at Carson County Well Field.

Award to: Vector Controls (TIPS #24010401)

Amount: \$89,328.33

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (Contact: William Johnson, Interim Director of Utilities)

This item was pulled from the consent agenda for separate consideration. It was considered and approved with Items No. 8.W and 8.X. See notes under Item No. 8.W for the motion details.

8.V. CONSIDER AWARD – WELL FIELD MOWING ANNUAL CONTRACT RENEWAL

This item considers the award of the renewal of the Well Field Mowing contract. If approved, this contract will have one remaining one-year option to renew.

Award to: Prickly Pear

Amount: \$139,482.00 (\$69,741.00 annually)

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes

(Contact: William Johnson, Interim Director of Utilities)

This item was pulled from the consent agenda and introduced immediately following Item No. 8.P. Mayor Stanley introduced the item. Mr. Hooper presented the item. Mayor Stanley moved away from this item without action and moved to discussing Items No. 8.W, 8.X and 8.Z

After consideration of Items No. 8.W, 8.X and 8.Z, Mayor Stanley reintroduced this item and requested a motion.

ACTION: Motion to approve as presented by Les Simpson, second by Tim Reid;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

8.FF. CONSIDER APPROVAL - CONTRACT FOR THE EXCHANGE OF WATER RIGHTS

This item considers the award of a contract with Andrew Shadid for the exchange of 100.3 acres of privately owned water rights for 157.67 acres of City-owned water rights in Carson County and the sale of 2.7 acres of City-owned water

rights. A professional assessment confirms both parcels contain an equivalent water volume.

Lessee: Shadid

Amount: \$1,700.00

Is the item budgeted? Yes

(Contact: Floyd Hartman, Special Advisor)

This item was pulled from the consent agenda for separate consideration. It was considered immediately following consideration of Item No. 8.V. Mayor Stanley introduced the item. Mr. Hartman presented the item.

ACTION: Motion to move as presented by Tim Reid, second by Les Simpson;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

8.R. CONSIDER AWARD - ANIMAL MANAGEMENT & WELFARE SITE IMPROVEMENTS

This item considers the award of a contract with Tri-State General Contracting Group to perform site improvements which include demolition of the existing concrete main walkway and replacing it with a new ADA-compliant walkway and new drainage system.

Award to: Tri-State General Contracting Group, Inc. (Sourcewell# TX-R4-GC-052124-JRT)

Amount: \$386,500.00

Funding Source: General construction fund revenues (CIP #411755)

Is the item budgeted? Yes

(Contact: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering)

This item was pulled from the consent agenda for separate consideration. It was considered immediately following consideration of Item No. 8.FF. Mayor Stanley introduced the item. Mr. Freeman, Ms. Storrs and Jerry Danforth, Managing Director, presented the item.

ACTION: Motion to approve 8.R as presented by Les Simpson, second by Don Tipps;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

9. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

Mayor Stanley recessed the regular meeting at 5:24 p.m.

Mayor Stanley resumed the regular meeting at 5:45 p.m.

9.A. Wastewater Treatment Plant Project Update

Mayor Stanley introduced the item. Donny Hooper, Assistant City Manager, presented the item.

9.B. Fire truck purchase presentation

Mayor Stanley introduced the item. Jason Mays, Fire Chief, presented the item.

9.C. Pirates of the Park event recap

Mayor Stanley introduced the item. Michael Kashuba, Parks and Recreation Director presented the item.

9.D. Request future agenda items and reports from City Manager

Mayor Stanley introduced the item. Council requested staff bring an item back regarding the current towing contract.

10. Non-Consent Items

10.A. CONSIDERATION OF ORDINANCE NO. 8225

This item is the first reading of an ordinance amending the Amarillo Municipal Code, Chapter 2-6, Articles V And VIII to provide that the members of the Condemnation Appeals Commission no longer be appointed from the members of the Construction Advisory and Appeals Commission.

(Contact: Jacob Diaz, City Marshal)

Mayor Stanley introduced the item. Jacob Diaz, City Marshal, presented the item.

ACTION: Motion to adopt Ordinance No. 8225 as presented by Don Tipps, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.B. CONSIDERATION OF ORDINANCE NO. 8226

This item is the first reading of an ordinance updating Chapter 2-6 of the Amarillo Municipal Code for updates to boards and commissions.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item.

ACTION: Motion to adopt Ordinance No. 8226 as presented by David Prescott, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.C. CONSIDERATION OF RESOLUTION NO. 11-18-25-1

This item considers the first and recommended final reading of a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes for the 2026 Korn Ferry Tour's OccuNet Classic.

(Contact: Laura Storrs, Chief Financial Officer)

Mayor Stanley introduced the item. Ms. Storrs and Eric Kohler, with Framework Events, presented the item.

ACTION: Motion to adopt Resolution No. 11-18-25-1 as presented by Don Tipps, second by Tim Reid;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.D. CONSIDERATION OF RESOLUTION NO. 11-18-25-2

This item considers the first and recommended final reading of a resolution casting votes for election of members to the Potter County Appraisal District board of directors.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item.

ACTION: Motion to adopt Resolution No. 11-18-25-3 with votes split evenly between Chip Hunt and Mitzi Wade for 161 votes for each person by Les Simpson, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES: None
ABSTAIN: None

10.E. CONSIDERATION OF RESOLUTION NO. 11-18-25-3

This item considers the first and recommended final reading of a resolution casting votes for election of members to the Randall County Appraisal District Board of Directors.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item.

ACTION: Motion to adopt Resolution No. 11-18-25-2 with 312 votes to Jinger White by David Prescott, second by Les Simpson;
Motion passed with a 4:1 vote.

AYES: Cole Stanley, Don Tipps, David Prescott, Les Simpson
NOES: Tim Reid
ABSTAIN: None

10.F. CONSIDERATION OF RESOLUTION NO. 11-18-25-4

This item is the first reading to consider a resolution adopting an updated Title VI compliance program for the City of Amarillo, Texas.

(Contact: Brianna Mills, Accountant III)

Mayor Stanley introduced the item. Jim Hillwig, Planner I, presented the item.

ACTION: Motion to adopt Resolution No. 11-18-25-4 as presented by None, second by None;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES: None
ABSTAIN: None

10.G. CONSIDER PURCHASE - FIRE APPARATUS (TRUCKS)

This item considers the purchase of three fire engines, including equipment and warranties for each truck.

Award to: All Source Enterprises LLC. DBA Safe Industries (Sourcewell contract # 113021-RVG-1)

Amount: \$4,662,627.00

Funding Source: Staff will be presenting information on a debt issuance on December 9, 2025

Is the item budgeted? Yes

(Contact: David Kouba, Deputy Fire Chief)

Mayor Stanley introduced the item. Fire Chief Jason Mays presented the item.

ACTION: Motion to approve the purchase of the fire apparatus as spelled out in Item 10.G by Les Simpson, second by Tim Reid;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.H. CONSIDER APPOINTMENT - AIRPORT ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Airport Advisory Board.

(Contact: Jonni Glick, Assistant City Secretary, Michael Conner, Director of Aviation)

Mayor Stanley introduced the item. Jonni Glick, Assistant City Secretary, presented the item.

ACTION: Motion to nominate a gentleman named Brock Thompson to replace thomas hickman for a two-year term by Cole Stanley, second by Don Tipps;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to nominate Tate Williams and Danita Bynum to the Airport Advisory Board for three-year terms by Don Tipps, second by Cole Stanley;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to appoint John Denton for the one-year term by Cole Stanley, second by Don Tipps;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None
ABSTAIN: None

ACTION: Motion for the remaining position to be Mark Gilbreth for a two-year term by David Prescott, second by Cole Stanley; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None
ABSTAIN: None

10.I. CONSIDER APPOINTMENT - AMARILLO AREA PUBLIC HEALTH BOARD

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Area Public Health Board.

(Contact: Jonni Glick, Assistant City Secretary, Casie Stoughton, Director of Public Health)

Mayor Stanley introduced the item. Ms. Glick and Anthony Spanel, Environmental Health Director, presented the item.

ACTION: Motion for Deree Duke to be appointed to the Amarillo Area Public Health Board by Tim Reid, second by Cole Stanley; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None
ABSTAIN: None

10.J. CONSIDER APPOINTMENT - AMARILLO CONVENTION AND VISITORS BUREAU BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Convention and Visitors Bureau Board.

(Contact: Jonni Glick, Assistant City Secretary, Kashion Smith, Convention & Visitors Bureau)

Mayor Stanley introduced the item. Ms. Glick and Kashion Smith, with the Convention and Visitors Bureau, presented the item.

ACTION: Motion to extend the offer to Coco Duckworth by David Prescott, second by Don Tipps; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None
ABSTAIN: None

Coco Duckworth DP/DT 5-0

10.K. CONSIDER APPOINTMENT - AMARILLO ECONOMIC DEVELOPMENT CORPORATION BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Economic Development Corporation (AEDC) Board of Directors.

(Contact: Jonni Glick, Assistant City Secretary, Doug Nelson)

Mayor Stanley introduced the item. Ms. Glick and Doug Nelson, with the Amarillo Economic Development Corporation, presented the item.

ACTION: Motion to reappoint Brian Bruckner for a second term by Les Simpson, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to reappoint Randy Burkett for a second term by Les Simpson, second by Tim Reid;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

Mayor Stanley recessed the regular meeting at 8:10 p.m.

Mayor resumed the regular meeting at 8:18 p.m.

10.L. CONSIDER APPOINTMENT - ANIMAL MANAGEMENT AND WELFARE ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies for the Animal Management and Welfare Advisory Board.

(Contact: Jonni Glick, Assistant City Secretary, Victoria Medley, Director of Animal Management and Welfare)

Mayor Stanley introduced the item. Ms. Glick and Victoria Medley, Director of Animal Management and Welfare, presented the item.

ACTION: Motion that Glenn Crowder continues by David Prescott, second by Tim Reid;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES: None
ABSTAIN: None

10.M. CONSIDER APPOINTMENT - BOARD OF REVIEW FOR LANDMARKS, HISTORIC DISTRICTS, AND DOWNTOWN DESIGN MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Board of Review for Landmarks, Historic Districts, and Downtown Design.

(Contact: Jonni Glick, Assistant City Secretary, Cody Balzen, Director of Planning)

Mayor Stanley introduced the item. Ms. Glick and Cody Balzen, Planning Director, presented the item.

ACTION: Motion to place Cindi Bulla on the Board of Review for Landmark, Historic Districts, and Downtown Design by David Prescott, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to that Tommy Knox be placed on the Board of Review for Landmark, Historic Districts, and Downtown Design by David Prescott, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.N. CONSIDER APPOINTMENT - CENTER CITY TAX INCREMENT REINVESTMENT ZONE #1 BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Center City Tax Increment Reinvestment Zone #1 Board of Directors.

(Contact: Jonni Glick, Assistant City Secretary, Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Ms. Glick and Drew Brassfield, Assistant Planning Director, presented the item.

ACTION: Motion to put Emily Kohler in Gary Jennings's spot by David Prescott, second by Cole Stanley;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

A motion to put Gary Jennings into the vacant position was made by Councilmember Simpson. It failed to receive a second.

ACTION: Motion that Rebecca Gladney fill the vacant spot by David Prescott, second by Tim Reid;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.O. CONSIDER APPOINTMENT - COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Community Development Advisory Committee.

(Contact: Jonni Glick, Assistant City Secretary, Jason Riddlespurger, Managing Director of Community Development)

Mayor Stanley introduced the item. Ms. Glick and Jason Riddlespurger, presented the item.

ACTION: Motion for Katie Paul to fill the vacancy by Cole Stanley, second by Don Tipps;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to appoint Hector Luna by Tim Reid, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.P. CONSIDER APPOINTMENT - COUNCIL AUDIT COMMITTEE MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Council Audit Committee.

(Contact: Jonni Glick, Assistant City Secretary, Laura Storrs, Chief Financial Officer)

Mayor Stanley introduced the item. Ms. Glick presented the item.

ACTION: Motion to nominate Councilman Prescott in place of Don Tipps on the Audit Committee by Cole Stanley, second by Don Tipps;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to appoint Dean Frigo to the Council Audit Committee by Don Tipps, second by Les Simpson;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

ACTION: Motion to appoint Cole Stanley to another term on the Audit Committee by Tim Reid, second by Don Tipps; Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.Q. CONSIDER APPOINTMENT - EAST GATEWAY TAX INCREMENT REINVESTMENT ZONE #2 BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the East Gateway Tax Increment Reinvestment Zone #2 Board of Directors.

(Contact: Jonni Glick, Assistant City Secretary, Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Ms. Glick and Mr. Brassfield presented the item.

ACTION: Motion to appoint Randy Whipple to serve again on this board by Cole Stanley, second by Les Simpson;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.R. CONSIDER APPOINTMENT - POTTER-RANDALL EMERGENCY COMMUNICATIONS DISTRICT BOARD MEMBERS

This item considers the appointment of Max Dunlap and Jimmy Johnson to fill upcoming vacancies on the Potter-Randall Emergency Communications District Board for three-year terms beginning January 1, 2026.

(Contact: Jonni Glick, Assistant City Secretary, Andrew Freeman, Deputy City Manager)

Mayor Stanley introduced the item. Ms. Glick presented the item.

ACTION: Motion to appoint Max Dunlap and Jimmy Johnson to the Communications District Board by Les Simpson, second by Don Tipps;
Motion with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.S. CONSIDER APPOINTMENT - SOUTH GATEWAY TAX INCREMENT REINVESTMENT ZONE #3 BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the South Gateway Tax Increment Reinvestment Zone #3 Board of Directors.

(Contact: Jonni Glick, Assistant City Secretary, Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Ms. Glick presented the item.

ACTION: Motion to nominate Josh Craft to serve on this board by Cole Stanley, second by Tim Reid;
Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 8:35 PM.

ATTEST:

Stephanie Coggins, City Secretary

Cole Stanley, Mayor



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Business Friendly Community
Department: City Marshal's Office
Contact Person: Jacob Diaz, City Marshal

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8225

This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 2-6, Articles V and VIII to provide that the members of the Condemnation Appeals Commission no longer be appointed from the members of the Construction Advisory and Appeals Commission.

Agenda Item Summary: An ordinance amending the Amarillo Municipal Code, Chapter 2-6, Articles V and VIII to provide that the members of the Condemnation Appeals Commission no longer be appointed from the members of the Construction Advisory and Appeals Commission.

This change will better serve the community by expanding the pool of candidates for this board.

Requested Action: Consideration of the ordinance

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: City Council approved the ordinance upon first reading at their November 18, 2025 regular Council meeting.

Staff Recommendation: Approve the ordinance as presented

ORDINANCE NO. 8225

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE AMARILLO MUNICIPAL CODE, CHAPTER 2-6, ARTICLES V AND VIII TO PROVIDE THAT THE MEMBERS OF THE CONDEMNATION APPEALS COMMISSION NO LONGER BE APPOINTED FROM THE MEMBERS OF THE CONSTRUCTION ADVISORY AND APPEALS COMMISSION; PROVIDING FOR: SEVERABILITY, REPEALER, CONTINUATION OF PRIOR LAW, AND EFFECTIVE DATE.

WHEREAS, Chapter 2-6, Article VIII of the Amarillo Municipal Code provides for a nine-member Construction Advisory and Appeals Commission with a five-member Condemnation Appeals Commission (“CAC”) to be appointed from its members; and

WHEREAS, the CAC meets frequently (once or twice per month), usually for several hours, which constitutes a significant obligation for CAC members, who are volunteers; and

WHEREAS, it has become difficult to find volunteers to serve on the CAC, and staff believes it is in the best interest of the CAC and the City to open the pool of volunteers outside of the nine Construction Advisory and Appeals Commission members; and

WHEREAS, during years when the Construction Advisory and Appeals Commission meets regularly for code review, it becomes even more difficult for CAC members, who must fulfill the meeting obligations of both groups; and

WHEREAS, the City Council of the City of Amarillo now desires to appoint CAC members independently from the Construction Advisory and Appeals Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Amarillo Municipal Code, Chapter 2-6, Article VIII, Sections 2-6-72 through 2-6-74 are amended as follows:

Sec. 2-6-72. - Powers and duties.

This Commission shall have the following powers and duties:

- (a) [NO TEXT CHANGE]
- (b) Hear appeals of decisions of the Building Official concerning the Building, Electrical, Mechanical and Plumbing Codes adopted by the City; determine the suitability of alternate materials and alternate types of construction; establish licensing regulations; and interpret and recommend changes in the requirements of the Building, Electrical, Mechanical and Plumbing Codes adopted by the City; ~~Condemnation hearings related to substandard or dangerous structures pursuant to Section 4-3-3 of the Code.~~
 - ~~(1) — The Condemnation Appeals Commission will be directly appointed by the City Council from the Commission members for the purpose of hearing cases related to substandard or dangerous structures and shall be composed of five (5) members that shall be appointed for a term of two (2) years.~~
 - ~~(2) — The City Council may remove a Condemnation Appeals Commission member appointed upon written charge and only after a public hearing on the matter if a hearing is requested by the commission member subject to the removal action.~~
 - ~~(3) — The City Council may provide for the appointment of additional alternate members of the Condemnation Appeal Commission from the members of the Construction Advisory and Appeals Commission.~~
- (c) [NO TEXT CHANGE]
- (d) [NO TEXT CHANGE]

(e) [NO TEXT CHANGE]

Sec. 2-6-73. - Requests for Commission consideration.

~~Except for appeals related to substandard or dangerous structures, a~~Any person who desires to schedule any item before the Construction Advisory and Appeals Commission shall submit a written request to the staff liaison. Appeals of decisions of the Building Official or Fire Marshal shall also include a fifty-dollar (\$50.00) application fee. Such written request shall include justification for the action requested of the Commission~~Board~~. ~~Appeals related to substandard or dangerous structures shall be held in accordance with Chapter 4-3 of this Code.~~

Sec. 2-6-74. - Appeals from the Construction Advisory and Appeals Commission.

Unless provided otherwise in the Code, any person who is dissatisfied with a decision of the Construction Advisory and Appeals Commission~~Board~~ may appeal to the City Council within ten (10) days from the date of notification of the Commission's ruling by filing a written request with the City Secretary that the appeal be heard by the City Council. Upon appeal the staff liaison shall transmit to the City Council all papers constituting the record of the appealed action. The City Secretary shall thereupon fix a time for a hearing before the City Council and shall notify those known to be interested. The decision of the City Council concerning the appeal shall be final. ~~Appeals from the decision of the Condemnation Appeals Commission shall be appealed in accordance with Section 4-3-3(i) of the Amarillo Municipal Code as amended.~~

SECTION 2. The Amarillo Municipal Code, Chapter 2-6, Article V is amended as follows:

ARTICLE V. – ~~RESERVED~~CONDEMNATION APPEALS COMMISSION

Sec. 2-6-50. - Created.

There is hereby created a Condemnation Appeals Commission for the City for the purpose of hearing cases related to substandard or dangerous structures.

Sec. 2-6-51. - Members.

(a) Number and Quorum. This Commission shall consist of five (5) voting members and one (1) alternate member, and a quorum of the Commission shall be three (3) members. The alternate member shall serve when a voting member is unable or unwilling to attend or participate.

(b) Qualifications. One (1) voting member must be citizen who has no direct financial interest in the building construction industry; real estate development, sales, or management; or a utility company, except as he or she may have as an owner or occupant of a dwelling. Each of the remaining four voting members and the one alternate must be a member of one (1) of the following categories in order to serve, and no more than one (1) member may be from any one (1) category:

1. Registered architect.
2. Registered professional engineer with experience in structural design, electrical engineering, or the design of plumbing or HVAC systems for buildings.
3. Building contractor with experience in commercial or industrial building construction.
4. Building contractor with experience in housing construction.
5. Electrical contractor who is licensed by the City as a Master Electrician who has experience in electrical contracting in building construction.

6. Heating and air conditioning contractor who is licensed by the State as an Air Conditioning Contractor.
 7. Plumbing contractor who is licensed by the State as a Master Plumber and who has experience in plumbing contracting in building construction.
 8. Insurance fire and casualty recording agent.
- (c) Term. The members shall be appointed for a term of two (2) years, which shall be staggered. To accommodate a transition to staggered terms, length of terms, dates of appointment, and effective dates of service, members serving at the time this section becomes effective may have their terms of office extended or shortened.
- (d) Removal. The City Council may remove a Condemnation Appeals Commission member upon written charge and only after a public hearing on the matter if a hearing is requested by the commission member subject to the removal action.
- (e) Additional Alternates. The City Council may provide for the appointment of additional alternate members of the Condemnation Appeals Commission, and those alternates must meet the qualifications of subsection (c) of this section.

Sec. 2-6-52. - Powers and duties.

This Commission shall have the following powers and duties:

- (a) All provisions of Article I of this chapter that are not in conflict with this Article.
- (b) Conduct condemnation hearings related to substandard or dangerous structures pursuant to Section 4-3-3 of the Code.
- (c) Other powers, duties, exceptions, privileges, and immunities accorded by applicable law and any assignments or delegations by the City to this commission.

Sec. 2-6-53. - Appeals.

Appeals from the decision of the Condemnation Appeals Commission shall be held in accordance with Section 4-3-3(i) of the Code, as amended.

Secs. 2-6-540—2-6-55. - Reserved.

SECTION 3. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 4. Repealer. Subject to the provision in Section 5 (Continuation of Prior Law), all ordinances and resolutions, or parts thereof, in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 5. Continuation of Prior Law. Nothing in this ordinance or any code hereby adopted shall be construed so as to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause of action acquired existing, under any act or ordinance hereby repealed by this ordinance; nor shall any just, vested, or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION 6. Effective Date. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 18th day of November 2025; and PASSED on Second and Final Reading the 9th day of November 2025.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan S. McWilliams, City Attorney



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Secretary
Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8226

This item is the second and final reading of an ordinance amending Chapter 2-6 of the Amarillo Municipal Code relating to boards and commissions to update qualifications, terms, attendance, membership, and the codification of existing boards and removal of non-functioning boards.

Agenda Item Summary: This ordinance updates and consolidates various provisions of Chapter 2-6 of the Amarillo Municipal Code governing City boards and commissions. The revisions clarify appointment procedures, member qualifications, attendance requirements, and standards of conduct. It also updates and reorganizes several specific boards, including the Parks and Recreation Board, Beautification and Public Arts Advisory Board, and Library Advisory Board, to reflect current operational needs.

Additionally, this ordinance reserves outdated or inactive sections for administrative clarity and ensures consistency with applicable provisions of the Texas Local Government Code. The purpose of these amendments is to modernize Chapter 2-6 to enhance transparency, improve efficiency, and maintain alignment with state law and City governance practices.

Requested Action: Approval of the second and final reading of an ordinance amending Chapter 2-6 of the Amarillo Municipal Code relating to boards and commissions.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Staff presented the proposed project to the City Council at a public meeting to announce the planned update to Chapter 2-6 and to receive Council feedback on the scope and substance of the revisions. Council discussion and guidance from that meeting were incorporated into the draft ordinance prior to its consideration for first reading. City Council approved the ordinance unanimously upon first reading at its regular Council meeting on November 8, 2025

Staff Recommendation: Staff recommends approval of the second reading of the ordinance amending Chapter 2-6 of the Amarillo Municipal Code relating to boards and commissions.

__/_/_

ORDINANCE NO. 8226

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING CHAPTER 2-6 OF THE AMARILLO MUNICIPAL CODE RELATING TO BOARDS AND COMMISSIONS TO UPDATE QUALIFICATIONS, TERMS, ATTENDANCE, MEMBERSHIP, AND THE CODIFICATION OF EXISTING BOARDS AND REMOVAL OF NON-FUNCTIONING BOARDS; PROVIDING FOR SEVERABILITY, REPEALER, CONTINUATION OF PRIOR LAW, AND AN EFFECTIVE DATE.

WHEREAS, Chapter 2-6 of the Amarillo Municipal Code provides for the establishment, powers, and duties of the City's boards and commissions, and such provisions are periodically reviewed and updated for compliance with state law and local governance needs; and

WHEREAS, the City Council of the City of Amarillo, Texas, finds it necessary to update and clarify provisions within Chapter 2-6 of the Amarillo Municipal Code relating to the establishment, composition, and operation of City boards and commissions; and

WHEREAS, the City Council recognizes the importance of maintaining consistency with the Texas Local Government Code and other applicable state laws governing public boards, advisory committees, and statutory entities; and

WHEREAS, the City Council desires to modernize Chapter 2-6 to enhance transparency, improve efficiency, and ensure public trust in the City's board and commission processes; and

WHEREAS, this ordinance consolidates and amends several articles of Chapter 2-6, updates qualifications and attendance requirements for members, revises composition of certain boards, and reserves outdated or inactive sections for administrative clarity; and

WHEREAS, the City Council deems it in the best interest of the citizens of Amarillo to adopt these amendments to promote effective governance and public participation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Amarillo Municipal Code, Chapter 2-6, Article I, is amended as follows:

ARTICLE I. IN GENERAL

Sec. 2-6-2. Appointments; compensation.

Appointments. Appointments to the boards authorized in this chapter shall be made by the City Council, unless otherwise provided, only upon an application from a qualified applicant. In the event of a vacancy, the City Council shall appoint a member to serve the unexpired term. A member shall serve until a successor is appointed and qualifies for office. Subject to state open meetings law, the discussion or evaluation of potential appointees to a board having, in whole or in part, final decision-making or quasi-judicial authority, may occur in a closed session.

Sec. 2-6-3. Qualifications.

Members of City boards and commissions shall be, and continue to be during the period of board service: a registered voter, and shall not be indebted to the City contrary to the provisions of section 4 of Article V of the Charter. The City Manager is hereby directed to inform the City Council whether or not a prospective appointee to or currently serving member of a board is or becomes indebted to the City. Board and commission members shall also possess such expertise as the Council may require by this Chapter for service on a particular board or commission or as desired by the Council. While registered voters of the City will be preferred, the Council may appoint any person not registered to vote in the City who brings exceptional subject-matter knowledge or expertise to serve on a board or commission. All members of City boards and commissions shall be residents of Potter or Randall County. Members must have submitted an application confirming such qualifications prior to being appointed by City Council to serve.

Sec. 2-6-5. Conduct of members.

- (a) Endeavor to be impartial, fair, open-minded and willing to listen to all points of view in the course of developing recommendations or making decisions.

- (b) Treat other members, the public, and staff with respect without prejudice based on race, gender, national origin, religion, disability, sexual orientation, or other unlawful basis.
- (c) Be honest in dealings with each other, the public and staff.
- (d) Avoid actual conflicts of interest and the appearance of impropriety in approaching business of the board that potentially or actually affects the personal, business, or familial interests of the member. Members shall consult with the City Attorney's Office for assistance in analyzing conflicts of interest or other ethical questions.
- (e) Be regular in attendance at all meetings and hearings of the board. Each member shall attend seventy-five (75) percent of the regularly scheduled meetings of a board or may be subject to replacement.
- (f) Upon three consecutive absences from regular meetings, a member may be automatically removed from a board or commission, and an item will be added to a future City Council agenda to replace such member.
- ~~(f)~~(g) During a meeting, each member is responsible for promoting proper decorum. Members are encouraged to limit non-emergency interruptions and use of electronic devices, such as checking email, text messaging, non-emergency calls, etc.

Sec. 2-6-10. Frequency of meetings; places.

- (a) Each board shall meet as frequently as is necessary in order to timely and properly discharge the business coming before the board. If a board has no business necessitating a meeting during a fiscal year, then it shall conduct an annual meeting ~~in~~ by October of such year in order to verify membership, review by-laws, elect officers, any other administrative matter, and any routine business of the board.

~~(b)~~(c) When possible, every board shall establish a regular meeting place in some public building owned by the City. Every regular meeting, special called meeting or work session shall comply with the provisions of the Texas Open Meetings Act.

SECTION 2. The Amarillo Municipal Code, Chapter 2-6, Article IV, is amended as follows:

ARTICLE IV. PARKS AND RECREATION BOARD

Sec. 2-6-43. Created.

There is hereby created a ~~p~~Parks and ~~r~~Recreation ~~b~~Board for the city.

Sec. 2-6-44. Members.

This Board shall consist of eleven (11) members, including ten (10) members selected at-large and one (1) member selected from the Mayor and City Council.

Sec. 2-6-45. Powers and duties.

This Board shall have the following powers and duties:

- (a) All provisions of Article I of this chapter that are not in conflict with this Article.
- (b) To make general recommendations to the Mayor and City Council in regard to the operation of the City's parks and recreational facilities and programs. The ~~commission~~board shall study and encourage the development and use of parks and recreational facilities and programs.
- (c) Other powers, duties, exceptions, privileges, and immunities accorded by applicable law and any assignments or delegations by the City to this board.

SECTION 3. The Amarillo Municipal Code, Chapter 2-6, Article VI, is amended as follows:

ARTICLE VI. LIBRARY ADVISORY BOARD

Sec. 2-6-57. Members.

This Board shall consist of five (5) members, including one (1) member of the Friends of the Amarillo Public Library Board. All members shall be an Amarillo Public Libraries cardholder in good standing on the date of appointment to the board and shall remain so for as long as they continue to serve on the board.

Sec. 2-6-58. to Sec. 2-6-61 [no changes]

SECTION 4. The Amarillo Municipal Code, Chapter 2-6, Article X, is deleted in its entirety and replaced with the following:

ARTICLE X. BEAUTIFICATION AND PUBLIC ARTS ADVISORY BOARD

Sec. 2-6-85. Created.

By adoption of Ordinance 7710 on December 12, 2017, Council created the Beautification and Public Arts Advisory Board.

Sec. 2-6-86. Members.

This Board shall consist of nine members as follows:

- a. Seven citizens of the City of Amarillo, appointed by the City Council;
- b. One representative of the Convention and Visitors Bureau Arts Committee, appointed by that committee; and
- c. One representative of Center City Amarillo, appointed by that Center City Board.

A staff liaison shall be an ex-officio member and shall serve as the secretary of the Board.

Sec. 2-6-87. Powers and duties.

This Board shall have the following powers and duties:

- (a) All provisions of Article I of this chapter that are not in conflict with this Article.
- (b) To provide recommendations to the City Council on the following:

- i) to promote and encourage private and public programs to enhance all aspects of the City's appearance, presentation, and beautification.
- ii) to promote and encourage private and public programs to further the development of public arts.
- iii) to increase employment opportunities in the arts
- iv) to encourage the integration of art into the architecture of municipal structures
- v) to identify and develop quality programs involving notable art in public places through exhibitions, acquisitions, and education to enhance our community
- vi) to raise awareness and appreciation of the value of art in public places and beautification in our City in general

Secs. 2-6-88—2-6-89. Reserved.

SECTION 5. The Amarillo Municipal Code, Chapter 2-6, Article XVI, is deleted in its entirety and replaced with the following:

ARTICLE XVI. TAX INCREMENT REINVESTMENT ZONE NO. 3

Sec. 2-6-120. Created.

City Council created the Tax Increment Reinvestment Zone No. 3 for the City of Amarillo per Ordinance No. 8033.

Sec. 2-6-121. Members.

(a) This Board shall consist of ten (10) members. Randall County shall appoint three (3) members and each taxing unit that levies real estate taxes, other than the City, may appoint one (1) member, if it desires to do so. The City Council shall appoint whatever number of

members is necessary to fill the remaining positions on the board. City appointees may be members of the City Council. In addition to the qualifications of sec. 2-6-3 of this chapter, members shall also be and remain eligible under Texas Tax Code section 311.009. City Council appointees serve at the pleasure of the City Council.

(b) The City Council shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson and other officers as it considers appropriate.

Sec. 2-6-122. Duties and powers.

The Board shall have and exercise the following duties and powers:

(a) All provisions of Article I of this chapter that are not in conflict with this Article.

(b) The Board shall make recommendations to the City Council concerning the administration, management and operation of the Zone. The Board shall prepare and adopt a project plan and a reinvestment zone financing plan for the Zone and submit such plans to the City for its approval. The Board shall perform all duties imposed upon it by Chapter 311 of the Texas Tax Code and all other applicable laws. Notwithstanding anything to the contrary herein, the Board shall not be authorized to (1) issue bonds; (2) impose taxes or fees; (3) exercise the power of eminent domain, or (4) give final approval to the Zone's project plan or financing plan.

(c) All defenses immunities, exceptions, and privileges accorded by Texas law. This subsection shall not be construed to grant new or additional powers or authority to the board beyond the scope set forth in Ordinance No. 8033.

Secs. 2-6-123—2-6-124. Reserved.

SECTION 6. The Amarillo Municipal Code, Chapter 2-6, Article XVII, is amended as follows:

ARTICLE XVII. PUBLIC IMPROVEMENT DISTRICT BOARDS

Sec. 2-6-127. Specific PID provisions.

(a) Colonies. In accordance with the Formation documents, the board shall be composed of five (5) members: two (2) members who are lot owners in the PID, other than the developer; two (2) who are recommended by the developer; and, one (1) who is recommended by the Owners; moreover, after the property has been fully developed, the members recommended by Developer and Owners shall be recommended by the Association.

(b) Greenways. In accordance with the Formation documents, the board shall be composed of five (5) members: two (2) members who are lot owners in the PID, other than the developer; two (2) who are recommended by the developer; and, one (1) who is recommended by the Trust; moreover, after the property has been fully developed, the members recommended by Developer and Trust shall be recommended by the Association.

(c) Heritage Hills. In accordance with the Formation documents, the board shall be composed of three members who are selected by W Real Estate Management LLC; moreover, after the first year, the board will be appointed by the City Council and will consist of five (5) members: two (2) who are suggested by the Association; two (2) who are suggested by the Developer; and, one (1) who is suggested by the Owners.

(d) Homestead. In accordance with the Formation documents, the board shall be composed of three (3) members: two (2) who are suggested by Betenbough Homes; and one (1) who is suggested by the Homestead Community; moreover, once the City's yearly board appointment process determines that the initial board term is complete, the board shall be composed of five (5) members: three (3) suggested by the Association's Board of Directors,

other than Betenbough Homes and two (2) suggested by Betenbough Homes, unless Betenbough Homes waives it's right, in writing, to suggest members to serve on the board.

(e) Pinnacle. In accordance with the Formation documents, the board shall be appointed by City Council and the terms of the members of the board shall coincide with the City's fiscal year. The board shall be composed of three (3) members: two (2) of which will be suggested by the Developer and one (1) of which will be suggested by Owner of Non-School Property; moreover, in the fiscal year following the sale of at least 100 Residential Lots by the Developer, the board will be compromised of five (5) members: two (2) who are lot owners, other than Developer, and will be suggested by Association's Board of Directors; two (2) who are suggested by Developer, unless Developer waives its right, in writing, to suggest members to serve on the board; and, one (1) of which will be suggested by approval by Owner of Non-School Property, unless Owner of Non-School Property waives its right, in writing, to suggest members to serve on the board. At the time when Developer and Owner of Non-School Property no longer own any residential portions of the property, or in the event that Developer and/or Owner of Non-School Property waive the right to suggest members to serve on the board, all such members will be suggested by the Association's Board of Directors.

(e)(f) Point West. In accordance with the Formation documents, the board shall be composed of five (5) members: two (2) members who are lot owners in the PID, other than the developer; two (2) who are recommended by the developer; and, one (1) who is recommended by the Trust; moreover, after the property has been fully developed, the members recommended by Developer and Trust shall be recommended by the Association.

(d)(g) Quail Creek. In accordance with the Formation documents, the board shall be composed of three (3) members: two (2) members who are lot owners in the PID, other than the

developer and, one (1) who is recommended by the developer; moreover, after the property has been fully developed, the member recommended by Developer shall be recommended by the Association.

~~(e) — Redstone. In accordance with the Formation documents, the board shall be composed as follows: (1) until more than 200 acres of the Property have been platted, Owner will serve as the sole member of the board; (2) after more than 200 acres have been platted, the board shall consist of: Owner, a lot owner recommended by Owner, and a lot owner designated by the City; (3) after the Owner no longer owns any of the Property, the board shall consist of two (2) residential lot owners, one (1) designated by the City, one (1) from the multi-Family tract, and one (1) Commercial Property owner;~~

(h) Town Square. In accordance with the Formation documents, the initial board shall be composed of three (3) members selected by the developer, assignee or successor. After the first year, the board shall be composed of five (5) members: two (2) recommended by the property owner's Association; two (2) recommended by the Developer; and one (1) member recommended by the land Owner. After the property has been fully developed, the members recommended by Developer and Owner shall be recommended by the Association.

~~(f)~~(i) Tutbury. In accordance with the Formation documents, the board shall be composed of three (3) members: two (2) members who are lot owners in the PID, other than the developer; one (1) who is recommended by the developer; moreover, after the property has been fully developed, the members recommended by Developer shall be recommended by the Association.

~~(g)~~(j) Vineyards. In accordance with the Formation documents, the board shall be composed of five (5) members: two (2) members who are lot owners in the PID, other than the

developer; two (2) who are recommended by the developer; and, one (1) who is recommended by the Owner; moreover, after the property has been fully developed, the members recommended by Developer and Owner shall be recommended by the Association.

~~(h) —Town Square. In accordance with the Formation documents, the initial board shall be composed of three (3) members selected by the developer, assignee or successor. After the first year, the board shall be composed of five (5) members: two (2) recommended by the property owner's Association; two (2) recommended by the Developer; and one (1) member recommended by the land Owner. After the property has been fully developed, the members recommended by Developer and Owner shall be recommended by the Association.~~

Secs. 2-6-128—2-6-129. Reserved.

SECTION 7. The Amarillo Municipal Code, Chapter 2-6, Article XIX, is deleted in its entirety and replaced with the following:

ARTICLE XIX. TAX INCREMENT REINVESTMENT ZONE NO. 2

Sec. 2-6-134. Created.

City Council created the Tax Increment Reinvestment Zone No. 2 for the City of Amarillo per Ordinance No. 7627.

Sec. 2-6-135. Members.

(a) This Board shall consist of nine (9) members. Each taxing unit other than the City of Amarillo that levies taxes on real property in the Zone may, but is not required to, appoint one(1) member to the board. The City Council shall appoint whatever number of members is necessary to fill the remaining positions on the board. City appointees may be members of the City Council. In addition to the qualifications of sec. 2-6-3 of this chapter, members shall also be

and remain eligible under Texas Tax Code section 311.009. City Council appointees serve at the pleasure of the City Council.

(b) The City Council shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson and other officers as it considers appropriate.

Sec. 2-6-136. Duties and powers.

The Board shall have and exercise the following duties and powers:

(a) All provisions of Article I of this chapter that are not in conflict with this Article.

(b) The Board shall make recommendations to the City Council concerning the administration, management and operation of the Zone. The Board shall prepare and adopt a project plan and a reinvestment zone financing plan for the Zone and submit such plans to the City for its approval. The Board shall perform all duties imposed upon it by Chapter 311 of the Texas Tax Code and all other applicable laws. Notwithstanding anything to the contrary herein, the Board shall not be authorized to (1) issue bonds; (2) impose taxes or fees; (3) exercise the power of eminent domain, or (4) give final approval to the Zone's project plan or financing plan.

(c) All defenses immunities, exceptions, and privileges accorded by Texas law. This subsection shall not be construed to grant new or additional powers or authority to the board beyond the scope set forth in Ordinance No. 7627.

SECTION 8. The Amarillo Municipal Code, Chapter 2-6, Article XXII, is amended as follows:

ARTICLE XXII. CORPORATE AND STATUTORY BOARDS

Sec. 2-6-159. Metropolitan planning organization, policy committee.

(a) Created pursuant to Resolution No. 5-27-75-3 (1975), and Chapter 472, Subchapter D of the Texas Transportation Code, and applicable federal law. See also, State Department of Highways and Public Transportation Minute Order No. 76787 (1980). All metropolitan areas of 50,000 population or greater are required to have an MPO.

(b) As per the Amarillo Metropolitan Planning Organization Bylaws originally adopted on January 22, 2009 and most recently amended on January 20, 2022, the committee consists of:

(1) Eleven (11) voting members: Amarillo Mayor, as Chairperson, City Councilmember, and City Manager or Designee, as Vice Chairperson; Canyon City Manager or Designee; the Texas Department of Transportation; Amarillo District Engineer and the Amarillo District ~~Director of Transportation Planning~~ staff member; the County Judge and a Commissioner from each of Potter and Randall Counties; ~~one (1) citizen representative from the Amarillo Chamber of Commerce~~; and, ~~one (1) citizen representative from the Panhandle Regional Planning Commission~~ Executive Director or Designee.

(2) ~~Nine (9)~~ Six (6) ex-officio members without votes: ~~City of Canyon Mayor and City Manager, Executive Director of the Panhandle Regional Planning Commission,~~ Representative of Federal Highway Administration, Representative of TxDOT, US Representative, 13th Congressional District, State Senator, 31st District, State Representative, 86th District, and State Representative, 87th District.

(c) The board shall have and exercise the following duties and powers:

(1) As to City appointed members, all provisions of Article I of this chapter that are not in conflict with this Article.

(2) Develop and maintain the Metropolitan Transportation Plan through a continuing, comprehensive, cooperative planning process.

(3) The biennial development of a program for highway and transit improvements (the Transportation Improvement Program).

(4) The annual adoption of a comprehensive one-year planning program, the Unified Planning Work Program, describing and coordinating the individual transportation planning activities of all agencies in the area.

(5) Other tasks and activities reasonably necessary or convenient for maintaining eligibility for federal funding for highway, transit, and transportation projects in the area.

(6) All other duties, powers, rights, privileges, exceptions, and immunities accorded by the Foundation documents to further the lawful purposes of the board.

Sec. 2-6-160. to Sec. 2-6-161. [no changes]

Sec. 2-6-162. Amarillo Convention and Visitors Bureau.

(a) Created in 2020 pursuant to Resolution No. 09-08-20-1, and further amended by Resolution No. 10-08-24-4

(b) The board consist of eleven (11) members: three (1) members from the hotel industry; two (2) members from other tourism-related industries; one (1) member that shall be a member of the Amarillo City Council; three (3) members that shall be interested citizens whose primary industry does not qualify as hotel or tourism related; and three (3) ex-officio, non-voting board members to serve in an advisory capacity only; one City Councilmember during their term of office.

(c) The board shall have and exercise the following duties and powers:

(1) Perform any and all duties imposed on them collectively or individually by law, in

accordance with these By-Laws.

(2) Appoint and remove, employ and discharge, and, except as otherwise provided in these By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents and employees of the Bureau;

(3) Meet at such times and places as required by these By-Laws.

(4) Register their addresses with the Secretary of the Bureau, and notices of meetings mailed, e-mailed, or faxed to them at such addresses shall be valid notices thereof.

Sec. 2-6-163. to Sec 2-6-170. reserved

SECTION 9. The Amarillo Municipal Code, Chapter 2-6, Article XXIII, is created as follows:

ARTICLE XXIII. DIGITAL DIGNITY, RIGHTS, AND PRIVACY ADVISORY

BOARD

Sec. 2-6-171. Created.

By adoption of Ordinance 8918 on June 10, 2025, Council created the Digital Dignity, Rights, and Privacy Advisory Board.

Sec. 2-6-172. Members.

This board shall consist of six (6) members as follows:

- (a) The Chief Information Officer (CIO) of the City of Amarillo
- (b) One (1) member of the City Council
- (c) One (1) appointee selected by the City Council
- (d) Two (2) appointees selected by the CIO (domain experts)
- (e) The City Attorney or their designated representative

Members shall act in accordance with the Amarillo Principles for Dignified Digital Governance.

Sec. 2-6-173. Duties and powers.

The Board shall have and exercise the following duties and powers:

- (a) All provisions of Article I of this chapter that are not in conflict with this Article.
- (b) To advise the implementation of Ordinance 8918 and provide annual recommendations and feedback on the digital accountability report.

SECTION 10. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 11. Repealer. Subject to the provision in Section 5 (Continuation of Prior Law), all ordinances and resolutions, or parts thereof, in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 12. Continuation of Prior Law. Nothing in this ordinance or any code hereby adopted shall be construed so as to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause of action acquired existing, under any act or ordinance hereby repealed by this ordinance; nor shall any just, vested, or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION 13. Effective Date. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 18th day of November 2025; and PASSED on Second and Final Reading the 9th day of December 2025.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Infrastructure
Department: Public Health
Contact Person: Casie Stoughton, Director of Public Health

Agenda Caption: CONSIDER ACCEPTANCE - REFUGEE HEALTH SCREENING GRANT RENEWAL

This item concerns the acceptance of the Refugee Health Screening Grant Renewal.

Grantor: United States Council for Refugees and Immigrants

Amount: \$100,000.00

Local Match/Funding Source: No match required or local funds required.

Is the item budgeted? Yes

Agenda Item Summary: This item concerns the acceptance of the Refugee Health Screening Grant Renewal from the United States Committee for Refugees and Immigrants (USCRI). The Refugee Health Screening program at Amarillo Public Health serves newly arrived refugees by providing a comprehensive health screening within 90 days of arrival, connecting individuals to the US healthcare system quickly and efficiently. All services are provided at Amarillo Public Health. Amarillo Public Health has received the grant, in support of refugees, for decades.

Requested Action: Approve award

Funding Summary: Grant provided by United States Committee for Refugees and Immigrants (USCRI).

Purchasing Summary: Non-purchasing item

Community Engagement Summary: None

Staff Recommendation: Approve award

**USCRI
BUDGET SUMMARY FORM
FY2025**

Legal Name of Respondent:

City of Amarillo

Total Budget

\$100,000

Budget Categories	Total Budget
A. PERSONNEL	\$21,085
TOTAL PERSONNEL	\$21,085
B. FRINGE BENEFITS	\$7,816
Fringe Benefits (% of the salary)	\$7,816
TOTAL PERSONNEL INCLUDING FRINGE BENEFITS	\$28,902
C. TRAVEL	\$2,862
TOTAL TRAVEL	\$2,862
D. EQUIPMENT	\$0
TOTAL EQUIPMENT	\$0
E. SUPPLIES	\$45,305
TOTAL SUPPLIES	\$45,305
F. CONTRACTUAL	\$15,234
TOTAL CONTRACTUAL	\$15,234
G. OTHER DIRECT COSTS	\$4,402
TOTAL OTHERS	\$4,402
H. TOTAL DIRECT COST	\$96,705
INDIRECT COST RATE	11.40%
I. INDIRECT COSTS (Contractual Excluded)	\$3,295
J. TOTAL (Sum of H and I)	\$100,000
K. PROGRAM INCOME ESTIMATE (Deducted from Total)	0
GRAND TOTAL	\$100,000



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Infrastructure

Department: Airport

Contact Person: Michael Conner, Director of Aviation

Agenda Caption: CONSIDER APPROVAL - UTILITY EASEMENT

This item considers the approval of a utility easement between the City of Amarillo and Atmos Energy to provide underground natural gas lines to the new International Aerospace Coatings hangar at the Rick Husband Amarillo International Airport.

Agenda Item Summary: This item considers the approval of a utility easement between the City of Amarillo and Atmos Energy to provide underground natural gas lines to the new International Aerospace Coatings hangar at the Rick Husband Amarillo International Airport. This easement is for approximately 345 linear feet (10 feet wide), which allows connection to the current Atmos gas line and the International Aerospace Coatings hangar. This is a perpetual easement until such gas lines are removed.

Requested Action: Please approve this easement.

Funding Summary: Atmos will pay the Airport \$10 consideration.

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Airport staff recommends this easement.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY DOCUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

DISTRIBUTION EASEMENT AND RIGHT OF WAY

THE STATE OF TEXAS §
 § KNOW ALL BY THESE PRESENTS:
COUNTY OF _____ §

The undersigned "**Grantor**" whether one or more, for and in consideration of Ten and No/100 Dollars (\$10.00) and other valuable consideration paid by **ATMOS ENERGY CORPORATION**, a Texas and Virginia corporation, 5420 LBJ Freeway, Suite 1800, Dallas, Texas 75240, hereinafter referred to collectively as "**Grantee**", has granted, sold and conveyed and by these presents does grant, sell and convey unto said Grantee, its successors and assigns, a right of way and easement for the purpose of laying, constructing, operating, maintaining, inspecting, repairing, replacing, changing the size of, relocating and changing the route or routes of, abandoning in place and removing at will, in whole or in part, one or more pipelines for the transportation of natural gas (including renewable/biogas, and together with water, cleansers, and other products necessary for the testing, inspection, maintenance, and operation of the pipeline(s)), and supporting structures, surface mounted equipment, conduits, cathodic protection equipment, aerial markers, and all necessary or desirable appurtenances over, under, through, across, and upon Grantor's land described on Exhibit "A" attached hereto and made a part hereof for all purposes.

This grant includes the right of ingress and egress along and upon said easement and right-of-way and over and across Grantor's adjacent and adjoining properties. Grantor shall not construct, and Grantee shall have the right to prevent and/or remove, any improvements, structures, buildings, reservoirs, or obstructions within the easement area. Further, Grantee has the right to trim, cut down, or eliminate trees or shrubbery, and to prevent or remove possible present or future hazards and/or activities, any of which, in the sole judgment of the Grantee may presently or in the future endanger or interfere with the efficient, safe, and/or convenient exercise of Grantee's rights hereunder within the easement area.

The aforesaid consideration includes any and all damages that may be sustained by the original construction of said lines. This instrument shall not be construed as a written agreement between Grantor and Grantee for purposes of Section 756.122 of the Texas Health and Safety Code (or any successor statute).

TO HAVE AND TO HOLD the above described easement and right-of-way unto the said

Grantee, its successors and assigns, until all of such pipelines shall be abandoned; and Grantor hereby binds itself, its successors, legal representative and assigns, to warrant and forever defend the above described easement and right-of-way unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

(Signature Page to Follow)

EXECUTED this _____ day of _____, 20__.

GRANTOR:

(SIGNATURE)

(NAME)

(ADDRESS)

STATE OF TEXAS

§
§
§

COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the _____ day of _____, 20__.

Notary Public in and for the State of Texas

My Commission Expires: _____

Print Name: _____

EXHIBIT “A”



**GAS DISTRIBUTION
PIPE EMBEDMENT DETAIL**
NOT TO SCALE HDPE PIPE

TYP. GAS VALVE & BOX
NOT TO SCALE



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Infrastructure
Department: Planning and Development Services
Contact Person: Brady Kendrick, Senior Planner

Agenda Caption: CONSIDER ACCEPTANCE OF PUBLIC RIGHT-OF-WAY DEDICATIONS FOR SUNDOWN LANE

This item considers the acceptance of additional public right-of-way for Sundown Lane, being 1.92 acres of unplatted land located in Section 32, Block 9, BS&F Survey and 0.15 acres of unplatted land located in Section 3, Block 9, BS&F Survey, all located in Randall County, Texas. (VICINITY: Interstate 27 & Sundown Ln.; GRANTOR/S: Attebury Elevators, LLC)

Agenda Item Summary: This item is to consider the acceptance of three dedications of right-of-way along Sundown Lane to the City of Amarillo. The right-of-way dedications were required as a condition of a recent annexation developer agreement and will ensure sufficient right-of-way is available for a future upgrade of Sundown Lane to an arterial roadway. A total of 60 feet of right-of-way is typically required on each side of a section line to meet the required width needed for a section line arterial roadway.

The documents have been reviewed by City staff and the Legal Department and were found to be in good order and ready for consideration.

Requested Action: This item is ready for consideration by the City Council.

Funding Summary: The right-of-way dedications are being granted to the City of Amarillo at no cost.

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends acceptance of the right-of-way dedications as presented.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVERS LICENSE NUMBER

**STREET RIGHT-OF-WAY
DEDICATION**

DATE: October __, 2025

GRANTOR: Attebury Elevators, LLC

GRANTOR'S ADDRESS: 7830 Hillside Road, Unit 300, Amarillo, Texas 79119

GRANTEE: City of Amarillo, Texas, a municipal corporation

GRANTEE'S ADDRESS: P.O. Box 1971, Amarillo, TX 79105-1971

CONSIDERATION: \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

DEDICATED PROPERTY: 0.22 acres of land lying in Section 32, Block 9, B.S.&F. Survey, Randall County, Texas being more fully described in Exhibit A and displayed in Exhibit B attached hereto and by reference incorporated into this Street Dedication.

In consideration of the benefits to accrue to GRANTOR by GRANTEE's agreement to accept this Street Dedication, the value of which is hereby acknowledged, GRANTOR hereby dedicates, gives, and conveys to GRANTEE for the use and benefit of the public, including the streets, curb, gutter, sidewalk, drainage ways, rams, cuts, traffic control devices, public utilities and all other public purposes, as a perpetual right of way for the passage and accommodation of vehicular and pedestrian traffic, and the construction, operation, use, maintenance, inspection, repair, alteration, and replacement of a paved road within the boundaries of the right-of-way area, and for all other purposes for which a public street and right of way is commonly used, including installing, repairing, maintaining, altering, replacing, relocating, and operating utilities in, into, upon, over, across, and under said right of way, and including but not limited to, all such uses permitted by the laws of the State of Texas and the City of Amarillo Ordinances and Charter.

TO HAVE AND TO HOLD said right of way unto the City of Amarillo, its successors and assigns, and GRANTOR(S) hereby bind(s) itself (themselves), its (their) successors and assigns to warrant and forever defend, all and singular, said premises unto the City of Amarillo, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

GRANTOR covenants and agrees that GRANTOR and GRANTOR'S heirs, representatives, successors and assigns shall at no time erect, place or construct, or cause to be erected, placed or constructed in, into, upon, over, across or under any easements granted herein any temporary or permanent structures, and it is further agreed that the City of Amarillo shall have the right to excavate and fill upon said permanent easement, any fences, buildings or other obstructions as

may now be found upon said permanent easement.

It is further intended that the permanent right of way herein granted to the City of Amarillo shall run with the land and forever be a right in and to the land belonging to GRANTOR, and GRANTOR'S successors and assigns, and said grant is expressly excepted from any right of reversion of said premises under any prior deeds in GRANTOR's chain of title. The permanent right of way rights and privileges granted therein are exclusive, and GRANTOR covenants that it will not convey any other easement or conflicting rights within the area covered by the grant to any other person.

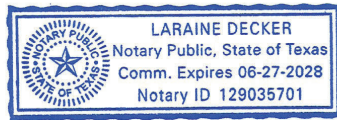
IN WITNESS WHEREOF, this dedication instrument is executed this 7th day of October, 2025.

Attebury Elevators, LLC
(Grantor)

[Signature]
Matt Griffith, V.P.

The State of Texas
Randall County

This instrument was acknowledged before me on the 7th day of October 2025 by Matt Griffith, VP on behalf of Attebury Elevators, LLC.



[Signature]

ACCEPTED BY CITY OF AMARILLO, TEXAS
(Grantee)

Grayson Path, City Manager

ATTEST:

Stephanie Coggins, City Secretary

Date: _____

Exhibit A

NOTES

1. Original seal and signature of the surveyor must be present on each page for survey to be valid.
2. This plat is the property of Furman Land Surveyors Inc. Furman Land Surveyors Inc. accepts no responsibility for the use of this plat for any purpose other than its original intended use. The intended use being the consummation of the original transaction between the parties listed in the certificate hereon and issuance of title insurance for the property surveyed. Reproduction of this plat for any purpose other than its original intended use is expressly forbidden without the written consent of an authorized agent of Furman Land Surveyors Inc. Copyright 2025.
3. No investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose have been made by this Surveyor.

DESCRIPTION

A 0.22+/- acre tract of land out of Section 32, Block 9, B.S. & F. Survey, Randall County, Texas, being a portion of that certain 196.362 acre tract of land being described in that certain instrument recorded in Volume 1636, Page 218 of the Deed Records of Randall County, Texas, said 0.22+/- acre tract of land having been surveyed on the ground on August 20, 2025 by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

COMMENCING at a point in the South line of said Section 32, from whence a 1/2 inch iron rod found per previous survey by this firm (located but not uncovered) for the Southwest corner of said Section 32 bears N. 89° 30' 16" W. 258.43 feet and a 3/4 inch iron rod with aluminum cap (FURMAN) found and accepted for the common corner of Sections 2, 3, 32 and 33, said Block 9 bears S. 89° 30' 16" E. 5153.95 feet;

THENCE N. 00° 08' 46" W. 50.29 feet to a 1/2 inch iron rod with cap (2507) found, of record, in the North line of that certain 0.42 acre road easement being described in that certain instrument recorded in Volume 1045, Page 365 of the Deed Records of Randall County, Texas, same being the South line of said 196.362 acre tract of land, for the Southeast corner of that certain 2.000 acre tract of land being described in that certain instrument recorded under Clerk's File No. 2016000215 of the Official Public Records of Randall County, Texas, same being the Southwest and BEGINNING CORNER of this tract of land;

THENCE N. 00° 08' 45" W. 9.71 feet along the East line of said 2.000 acre tract of land to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the Northwest corner of this tract of land, from whence a 1/2 inch iron rod with cap (2507) found for the Northeast corner of said 2.000 acre tract of land bears N. 00° 08' 46" W. 407.72 feet;

THENCE S. 89° 30' 16" E. 1023.21 feet along a line 60 feet North of and parallel to the South line of said Section 32 to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set in the Right-of-Way of Interstate Highway 27, being a 1.626+/- acre tract of land described in that certain instrument recorded in Volume 799, Page 160 of the Deed Records of Randall County, Texas, for the Northeast corner of this tract of land, from whence a monument with aluminum cap (TxDOT) found, of record, in the North line of said 1.626+/- acre tract of land for the Southwest corner of that certain 0.2473 acre tract of land being described in that certain instrument recorded under Clerk's File No. 2023019113 of the Official Public Records of Randall County, Texas, bears N. 85° 45' 42" E. 497.88 feet;

THENCE S. 85° 45' 42" W. 116.62 feet along said Right-of-Way of Interstate 27 to a monument with brass cap (TxDOT) found for the Southeast corner of this tract of land;

THENCE N. 89° 33' 17" W. 212.66 feet along said Right-of-Way of Interstate 27 to a monument with brass cap (TxDOT) found, of record, for the Northwest corner of said 1.626 acre tract of land, same being the Northeast corner of the aforementioned 0.42 acre road easement, also being a corner of this tract of land;

THENCE N. 89° 29' 47" W. 694.22 feet along the North line of said 0.42 acre road easement, same being the South line of said 196.362 acre tract of land to the PLACE OF BEGINNING and containing 0.22 acres of land, more or less.

SURVEY FOR:

ATTEBURY ELEVATORS, LLC

SURVEY DATE: 08.22.2025



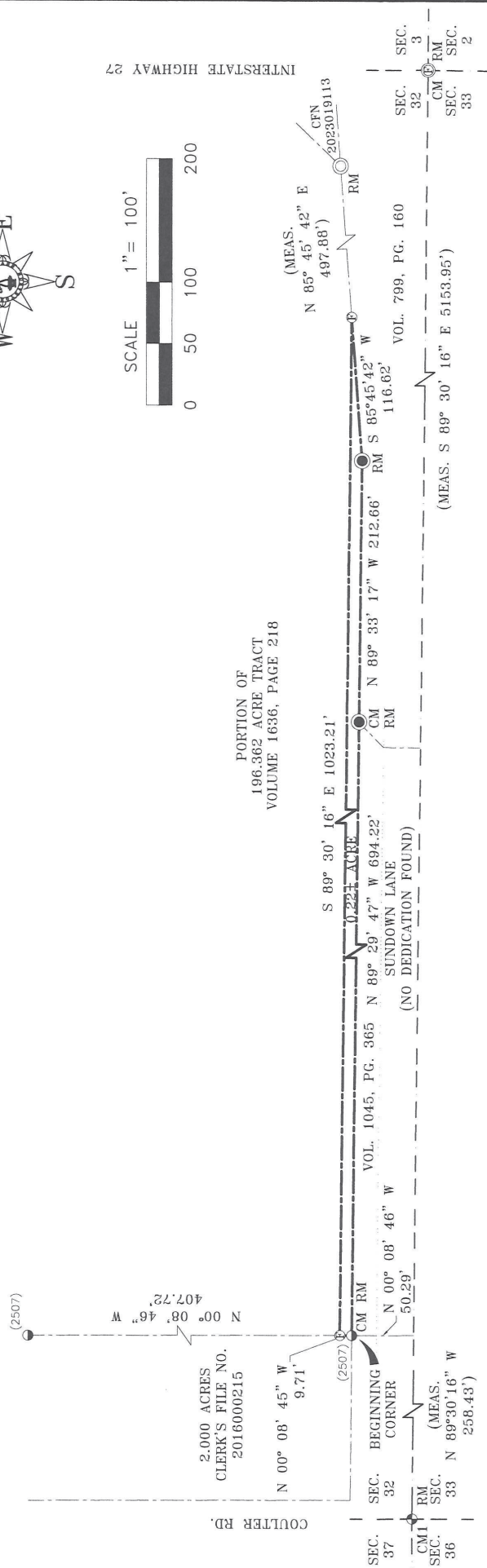
Daryl R. Furman
RPLS 5374

PAGE 2 OF 2

FURMAN LAND SURVEYORS, INC.
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TEXAS · OKLAHOMA · NEW MEXICO
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CASEY A. MANN, RPLS · LANDON M. STOKES, RPLS
HEATHER LYNN LEMONS, RPLS · KYLE L. BRADY, RPLS
M. CHASE ROME, RPLS · LEONARD A. MCLAUGHLIN, RPLS
BEN BROWN, RPLS · PETER VENTURA, SIT · JONATHAN LANDES, SIT
TEXAS FIRM #10092400 & 10092401
P.O. BOX 1416 · AMARILLO, TEXAS 79105 · (806) 374-4246 · FAX (806) 374-4248
P.O. BOX 464 · DUMAS, TEXAS 79029 · (806) 934-1405 · FAX (806) 934-1482
PROJECT NO. 2332945-SUNDOWN FILE NO. J-18
DRAWING NO. P:\Dwg 23\RANDALL\J-18\2332945\

Exhibit B



SCALE: 1" = 100'

LEGEND:

- 1/2" IRON ROD SET W/CAP
- STAMPED "FURMAN RPLS"
- 3/4" IRON ROD W/ALUMINUM CAP FND
- STAMPED "FURMAN LAND SURVEYORS
- SECTION CORNER FIRM #10092400"
- MONUMENT W/ BRASS CAP FND
- MONUMENT W/ ALUMINUM CAP FND
- NAME OR NUMBER IN ()
- INDICATES MONUMENT ORIGIN
- 1/2" IRON ROD W/CAP FND
- 1/2" IRON ROD FND
- RECORD MONUMENT
- CONTROL MONUMENT
- CONTROL MONUMENT FOUND AT
- THE TIME OF PREVIOUS SURVEY
- OF ADJOINING PROPERTY DATED
- JUNE 28, 2017 AND NOT
- NECESSARILY RECOVERED AT
- THE TIME OF THIS SURVEY

SURVEY FOR:

ATTEBURY ELEVATORS, LLC

SURVEY DATE: 08.22.2025

2020 CENSUS TRACT #217.07

PAGE 1 OF 2



Daryl R. Furman
RPLS 5374

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PROJECT NO. 2332945-SUNDOWN FILE NO. J-18
DRAWING NO. P; Dwg. 23 RANDALL\J-18\2332945\

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVERS LICENSE NUMBER

**STREET RIGHT-OF-WAY
DEDICATION**

DATE: October ____, 2025

GRANTOR: Attebury Elevators, LLC

GRANTOR'S ADDRESS: 7830 Hillside Road, Unit 300, Amarillo, Texas 79119

GRANTEE: City of Amarillo, Texas, a municipal corporation

GRANTEE'S ADDRESS: P.O. Box 1971, Amarillo, TX 79105-1971

CONSIDERATION: \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

DEDICATED PROPERTY: 1.70 acres of land lying in Section 32, Block 9, B.S.&F. Survey, Randall County, Texas being more fully described in Exhibit A and displayed in Exhibit B attached hereto and by reference incorporated into this Street Dedication.

In consideration of the benefits to accrue to GRANTOR by GRANTEE's agreement to accept this Street Dedication, the value of which is hereby acknowledged, GRANTOR hereby dedicates, gives, and conveys to GRANTEE for the use and benefit of the public, including the streets, curb, gutter, sidewalk, drainage ways, rams, cuts, traffic control devices, public utilities and all other public purposes, as a perpetual right of way for the passage and accommodation of vehicular and pedestrian traffic, and the construction, operation, use, maintenance, inspection, repair, alteration, and replacement of a paved road within the boundaries of the right-of-way area, and for all other purposes for which a public street and right of way is commonly used, including installing, repairing, maintaining, altering, replacing, relocating, and operating utilities in, into, upon, over, across, and under said right of way, and including but not limited to, all such uses permitted by the laws of the State of Texas and the City of Amarillo Ordinances and Charter.

TO HAVE AND TO HOLD said right of way unto the City of Amarillo, its successors and assigns, and GRANTOR(S) hereby bind(s) itself (themselves), its (their) successors and assigns to warrant and forever defend, all and singular, said premises unto the City of Amarillo, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

GRANTOR covenants and agrees that GRANTOR and GRANTOR'S heirs, representatives, successors and assigns shall at no time erect, place or construct, or cause to be erected, placed or constructed in, into, upon, over, across or under any easements granted herein any temporary or permanent structures, and it is further agreed that the City of Amarillo shall have the right to excavate and fill upon said permanent easement, any fences, buildings or other obstructions as

may now be found upon said permanent easement.

It is further intended that the permanent right of way herein granted to the City of Amarillo shall run with the land and forever be a right in and to the land belonging to GRANTOR, and GRANTOR'S successors and assigns, and said grant is expressly excepted from any right of reversion of said premises under any prior deeds in GRANTOR's chain of title. The permanent right of way rights and privileges granted therein are exclusive, and GRANTOR covenants that it will not convey any other easement or conflicting rights within the area covered by the grant to any other person.

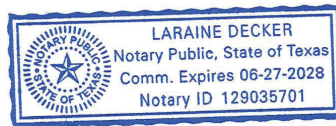
IN WITNESS WHEREOF, this dedication instrument is executed this 7th day of October, 2025.

Attebury Elevators, LLC
(Grantor)

[Signature]
Matt Griffith, V.P.

The State of Texas
Randall County

This instrument was acknowledged before me on the 7th day of October 2025 by Matt Griffith, VP on behalf of Attebury Elevators, LLC.



[Signature]

ACCEPTED BY CITY OF AMARILLO, TEXAS
(Grantee)

Grayson Path, City Manager

ATTEST:

Stephanie Coggins, City Secretary

Date: _____

Exhibit A
NOTES

1. Original seal and signature of the surveyor must be present on each page for survey to be valid.
2. This plat is the property of Furman Land Surveyors Inc. Furman Land Surveyors Inc. accepts no responsibility for the use of this plat for any purpose other than its original intended use. The intended use being the consummation of the original transaction between the parties listed in the certificate hereon and issuance of title insurance for the property surveyed. Reproduction of this plat for any purpose other than its original intended use is expressly forbidden without the written consent of an authorized agent of Furman Land Surveyors Inc. Copyright 2025.
3. No investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose have been made by this Surveyor.

DESCRIPTION

A 1.70+/- acre tract of land out of Section 32, Block 9, B.S. & F. Survey, Randall County, Texas, being a portion of that certain 182.900 acre tract of land being described in that certain instrument recorded under Clerk's File No. 2012016063 of the Official Public Records of Randall County, Texas, said 1.70+/- acre tract of land having been surveyed on the ground on August 20, 2025 by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

COMMENCING at a 3/4 inch iron rod with aluminum cap (FURMAN) found, of record, for the Southeast corner of said Section 32, from whence a 1/2 inch iron rod found per previous survey by this firm (located but not uncovered) for the Southwest corner of said Section 32 bears N. 89° 30' 16" W. 5412.38 feet;

THENCE N. 00° 13' 40" W. 30.00 feet along the East line of said Section 32 to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the Southeast corner of said 182.900 acre tract of land, same being the Southeast and BEGINNING CORNER of this tract of land;

THENCE N. 89° 30' 16" W. 2488.73 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set in the East line of that certain 1.339+/- acre tract of land being described in that certain instrument recorded in Volume 796, Page 263 for the Southwest corner of this tract of land;

THENCE N. 00° 29' 44" E. 20.35 feet along the East line of said 1.339+/- acre tract of land to a monument with brass cap (TxDOT) found, of record, for the Northeast corner of said 1.339+/- acre tract of land, same being a corner of this tract of land;

THENCE S. 89° 30' 16" E. 85.66 feet to a monument with aluminum cap (TxDOT) found, of record, for the Southeast corner of that certain 1.5834 acre tract of land being described in that certain instrument recorded under Clerk's File No. 2023019112, same being an interior corner of this tract of land;

THENCE N. 51° 17' 02" W. 15.60 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the Northwest corner of this tract of land, from whence a monument with aluminum cap (TxDOT) found, of record for the Northeast corner of said 1.5834 acre tract of land, bears N. 51° 17' 02" W. 107.86 feet;

THENCE S. 89° 30' 16" E. 2414.96 feet along a line 60 feet North of and parallel to the South line of said Section 32 to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set in the East line of said Section 32 for the Northeast corner of this tract of land;

THENCE S. 00° 13' 40" E. 30.00 feet along the East line of said Section 32 to the PLACE OF BEGINNING and containing 1.70 acres of land, more or less.

SURVEY FOR:

ATTEBURY ELEVATORS, LLC

SURVEY DATE: 08.22.2025

REVISED DATE: 09.11.2025



[Signature]
Daryl R. Furman
RPLS 5374

PAGE 2 OF 2

FURMAN LAND SURVEYORS, INC.

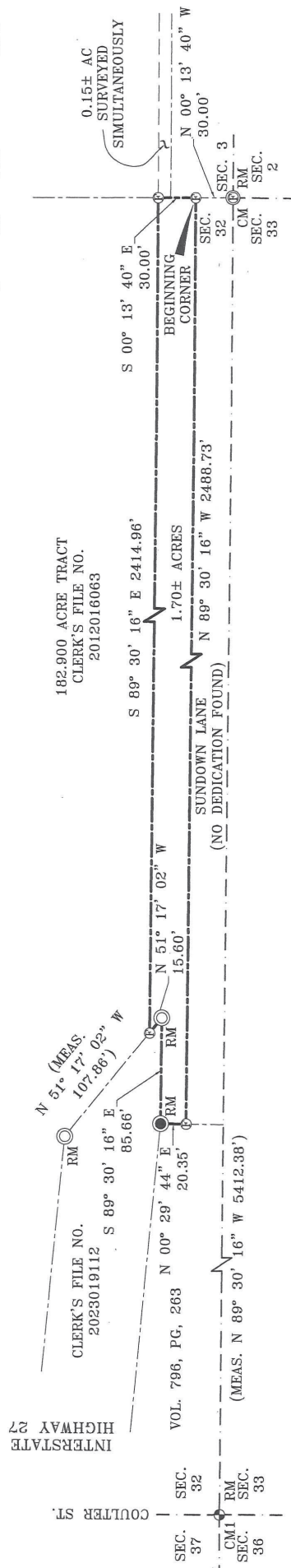
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BEN BROWN, RPLS · PETER VENTURA, SIT · JONATHAN LANDES, SIT
TEXAS FIRM #10092400 & 10092401
P.O. BOX 1416 · AMARILLO, TEXAS 79105 · (806) 374-4246 · FAX (806) 374-4248
P.O. BOX 464 · DUMAS, TEXAS 79029 · (806) 934-1405 · FAX (806) 934-1482
PROJECT NO. 2332945-SUNDOWN FILE NO. J-18
DRAWING NO. P:\Dwg 23\RANDALL\J-18\2332945\

SCALE: 1" = 100'

LEGEND:

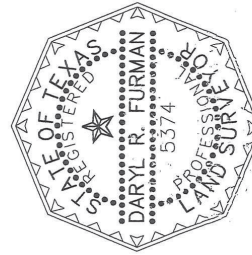
- | | | | |
|---|--|-----|---|
| ⑩ | 1/2" IRON ROD SET W/CAP
STAMPED "FURMAN RPLS" | ④ | 1/2" IRON ROD FND |
| ⑪ | 3/4" IRON ROD W/ALUMINUM CAP FND
STAMPED "FURMAN LAND SURVEYORS
SECTION CORNER FIRM #10092400" | RM | RECORD MONUMENT |
| ⑫ | MONUMENT W/ BRASS CAP FND | CM | CONTROL MONUMENT |
| ⑬ | MONUMENT W/ ALUMINUM CAP FND | CM1 | CONTROL MONUMENT FOUND AT
THE TIME OF PREVIOUS SURVEY
OF ADJOINING PROPERTY DATED
JUNE 28, 2017 AND NOT
NECESSARILY RECOVERED AT
THE TIME OF THIS SURVEY |



SURVEY FOR:
ATTEBURY ELEVATORS, LLC

SURVEY DATE: 08.22.2025
REVISED DATE: 09.11.2025

2020 CENSUS TRACT #217.05
PAGE 1 OF 2




Daryl R. Furman
RPLS 5374

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P.O. BOX 464 • DUMAS, TEXAS 79029 • (806) 934-1405 • FAX (806) 934-1482

PROJECT NO. 2332945 • SUNDOWN FILE NO. J-18
DRAWING NO. P; Dwg 23 RANDALL, J-18' 2332945\

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVERS LICENSE NUMBER

**STREET RIGHT-OF-WAY
DEDICATION**

DATE: October ____, 2025

GRANTOR: Attebury Elevators, LLC

GRANTOR'S ADDRESS: 7830 Hillside Road, Unit 300, Amarillo, Texas 79119

GRANTEE: City of Amarillo, Texas, a municipal corporation

GRANTEE'S ADDRESS: P.O. Box 1971, Amarillo, TX 79105-1971

CONSIDERATION: \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

DEDICATED PROPERTY: 0.15 acres of land lying in Section 3, Block 9, B.S.&F. Survey, Randall County, Texas being more fully described in Exhibit A and displayed in Exhibit B attached hereto and by reference incorporated into this Street Dedication.

In consideration of the benefits to accrue to GRANTOR by GRANTEE's agreement to accept this Street Dedication, the value of which is hereby acknowledged, GRANTOR hereby dedicates, gives, and conveys to GRANTEE for the use and benefit of the public, including the streets, curb, gutter, sidewalk, drainage ways, rams, cuts, traffic control devices, public utilities and all other public purposes, as a perpetual right of way for the passage and accommodation of vehicular and pedestrian traffic, and the construction, operation, use, maintenance, inspection, repair, alteration, and replacement of a paved road within the boundaries of the right-of-way area, and for all other purposes for which a public street and right of way is commonly used, including installing, repairing, maintaining, altering, replacing, relocating, and operating utilities in, into, upon, over, across, and under said right of way, and including but not limited to, all such uses permitted by the laws of the State of Texas and the City of Amarillo Ordinances and Charter.

TO HAVE AND TO HOLD said right of way unto the City of Amarillo, its successors and assigns, and GRANTOR(S) hereby bind(s) itself (themselves), its (their) successors and assigns to warrant and forever defend, all and singular, said premises unto the City of Amarillo, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

GRANTOR covenants and agrees that GRANTOR and GRANTOR'S heirs, representatives, successors and assigns shall at no time erect, place or construct, or cause to be erected, placed or constructed in, into, upon, over, across or under any easements granted herein any temporary or permanent structures, and it is further agreed that the City of Amarillo shall have the right to excavate and fill upon said permanent easement, any fences, buildings or other obstructions as

may now be found upon said permanent easement.

It is further intended that the permanent right of way herein granted to the City of Amarillo shall run with the land and forever be a right in and to the land belonging to GRANTOR, and GRANTOR'S successors and assigns, and said grant is expressly excepted from any right of reversion of said premises under any prior deeds in GRANTOR's chain of title. The permanent right of way rights and privileges granted therein are exclusive, and GRANTOR covenants that it will not convey any other easement or conflicting rights within the area covered by the grant to any other person.

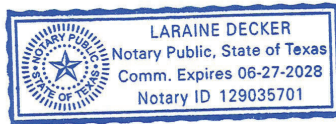
IN WITNESS WHEREOF, this dedication instrument is executed this 7th day of October, 2025.

Attebury Elevators, LLC
(Grantor)

[Signature]
Matt Griffith, V.P.

The State of Texas
Randall County

This instrument was acknowledged before me on the 7th day of October, 2025 by Matt Griffith, VP on behalf of Attebury Elevators, LLC.



[Signature]

ACCEPTED BY CITY OF AMARILLO, TEXAS
(Grantee)

Grayson Path, City Manager

ATTEST:

Stephanie Coggins, City Secretary

Date: _____

Exhibit A

NOTES

1. Original seal and signature of the surveyor must be present on each page for survey to be valid.
2. This plat is the property of Furman Land Surveyors Inc. Furman Land Surveyors Inc. accepts no responsibility for the use of this plat for any purpose other than its original intended use. The intended use being the consummation of the original transaction between the parties listed in the certificate hereon and issuance of title insurance for the property surveyed. Reproduction of this plat for any purpose other than its original intended use is expressly forbidden without the written consent of an authorized agent of Furman Land Surveyors Inc. Copyright 2025.
3. No investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose have been made by this Surveyor.

DESCRIPTION

A 0.15+/- acre tract of land out of Section 3, Block 9, B.S. & F. Survey, Randall County, Texas, being a portion of that certain 553.79 acre tract of land being described in that certain instrument recorded in Volume 622, Page 143 of the Deed Records of Randall County, Texas, said 0.15+/- acre tract of land having been surveyed on the ground on August 20, 2025 by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

COMMENCING at a 3/4 inch iron rod with aluminum cap (FURMAN) found, of record, for the Southwest corner of said Section 3, from whence a 3/4 inch iron rod with aluminum cap (FURMAN) found, of record, for the Southeast corner of said Section 3, bears S. 89° 30' 37" E. 5382.79 feet;

THENCE N. 00° 13' 40" W. 50.00 feet along the West line of said Section 3 to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the Southwest corner of said 553.79 acre tract of land same being the Southwest corner of this tract of land;

THENCE N. 00° 13' 40" W. 10.00 feet along the West line of said Section 3 to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the Northwest corner of this tract of land;

THENCE S. 89° 30' 37" E. 671.94 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set in the West Right-of-Way line of Bell Street (Vol. 1312, Pg. 144) for the Northeast corner of this tract of land;

THENCE S. 00° 11' 37" E. 10.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set in the South line of said 553.79 acre tract of land for the Southeast corner of this tract of land;

THENCE N. 89° 30' 37" W. 671.93 feet to the PLACE OF BEGINNING and containing 0.15 acre of land, more or less.

SURVEY FOR:

ATTEBURY ELEVATORS, LLC

SURVEY DATE: 08.22.2025
REVISED DATE: 09.11.2025



[Signature]
Daryl R. Furman
RPLS 5374

PAGE 2 OF 2

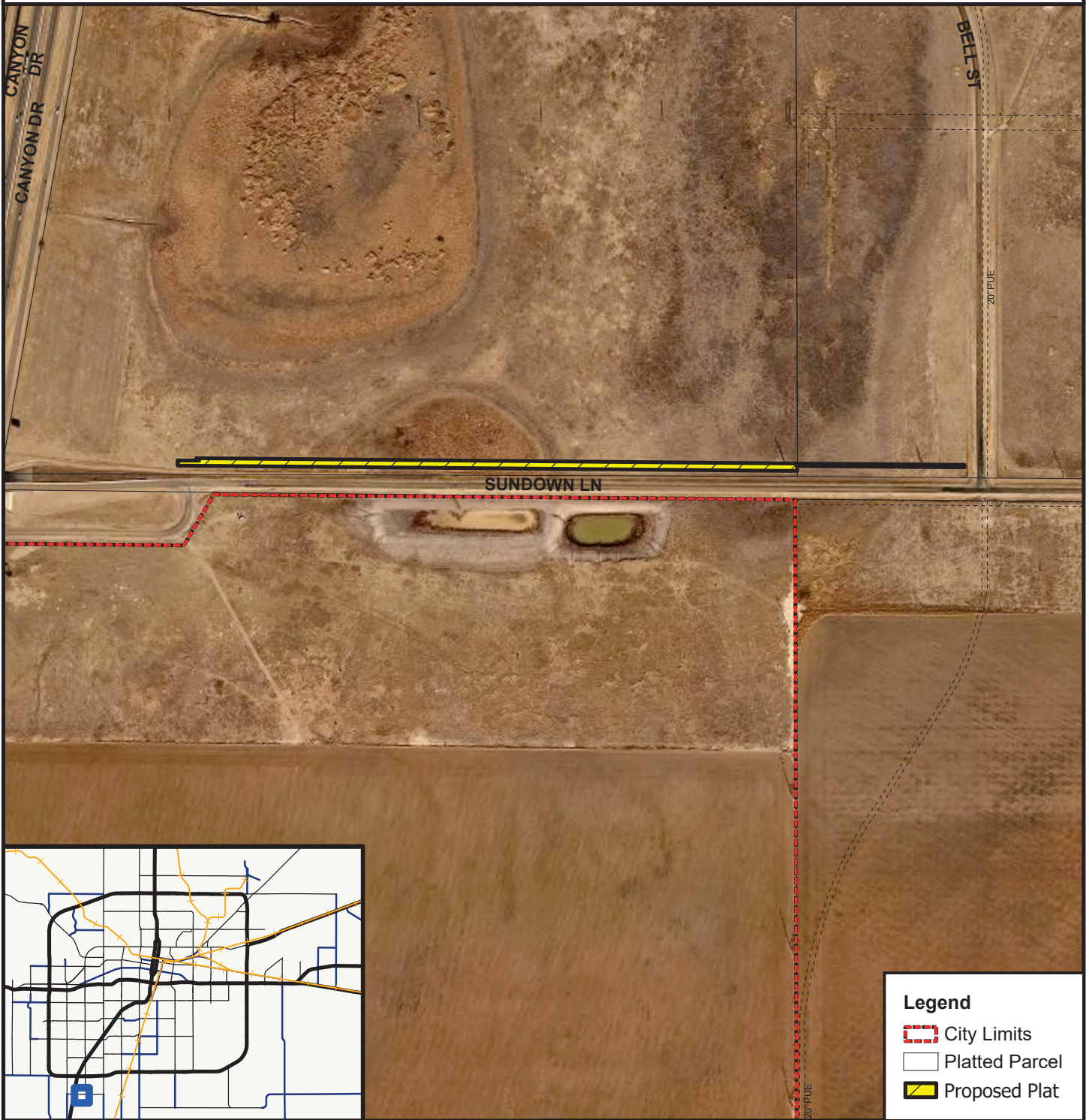
FURMAN LAND SURVEYORS, INC.

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TEXAS FIRM #10092400 & 10092401
P.O. BOX 1416 · AMARILLO, TEXAS 79105 · (806) 374-4246 · FAX (806) 374-4248
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PROJECT NO. 2332945-SUNDOWN FILE NO. J-18
DRAWING NO. P:\Dwg 23\RANDALL\J-18\2332945\

CASE D-25-04
Sundown Lane Right-of-Way Dedications



Legend

- City Limits
- Platted Parcel
- Proposed Plat

CITY OF AMARILLO
PLANNING DEPARTMENT

Scale: 1 inch = 550 Feet
Date: 11/20/2025
Case No: D-25-04

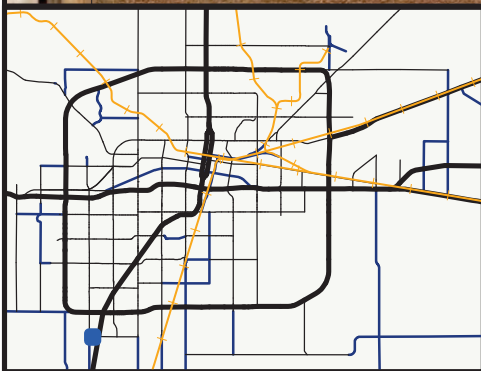
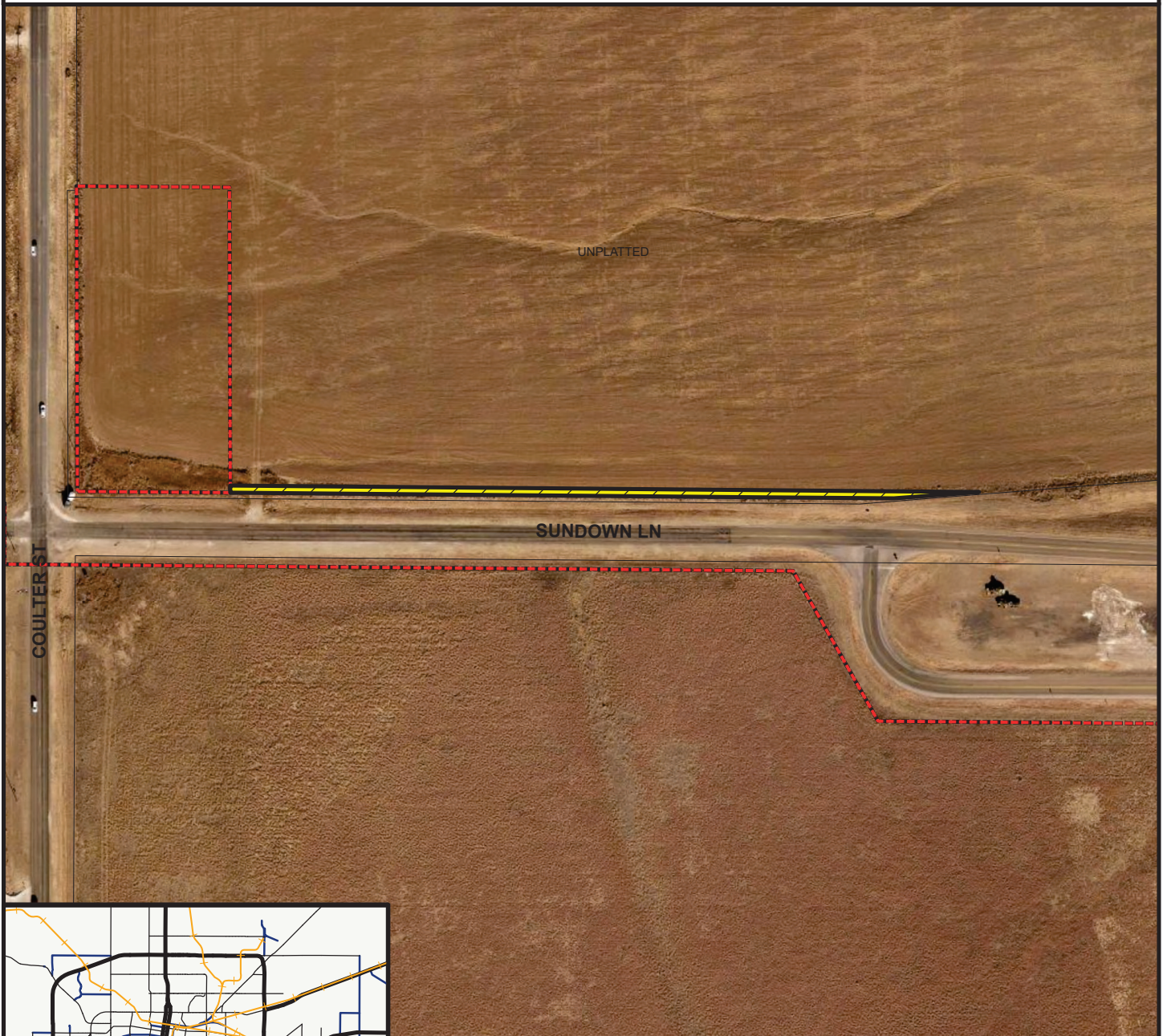


1.92 acres of unplatted land located in Section 32, Block 9, BS&F Survey and 0.15 acres of unplatted land located in Section 3, Block 9, BS&F Survey, all located in Randall County, Texas. (VICINITY: Interstate 27 & Sundown Ln.; GRANTOR/S: Attebury Elevators, LLC)

AP: J-18

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

CASE D-25-04
Sundown Lane Right-of-Way Dedications



Legend

- City Limits
- Platted Parcel
- Proposed Plat

CITY OF AMARILLO
PLANNING DEPARTMENT

1.92 acres of unplatted land located in Section 32, Block 9, BS&F Survey and 0.15 acres of unplatted land located in Section 3, Block 9, BS&F Survey, all located in Randall County, Texas. (VICINITY: Interstate 27 & Sundown Ln.; GRANTOR/S: Attebury Elevators, LLC)

Scale: 1 inch = 200 Feet
Date: 11/20/2025
Case No: D-25-04



AP: J-18

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Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Fiscal Responsibility
Department: Human Resources
Contact Person: Mitchell Normand, Director of Human Resources

Agenda Caption: CONSIDER AWARD - MAJOR MEDICAL (MEDICAL/RX) STOP LOSS INSURANCE

This item considers approval of the City's Major Medical (Medical/Rx) Stop Loss Insurance. The term of the coverage will be a 12-month period to commence January 1, 2026.

Award to: PartnerRE through Stealth Partner Group.

Amount: \$624,210.00

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: Stop-loss insurance is a product that provides protection for self-insured entities against catastrophic or unpredictable medical losses. This insurance coverage is bid annually for a 12-month coverage period to commence January 1, 2026. Staff initially included stop loss coverage in the major medical/rx RFP completed during calendar year 2025, in an effort to potentially achieve financial efficiencies through bundling services. However, the respondents did not provide an actual price and responded with an estimate. Carriers require recent claim data to prepare firm cost estimates, so this item is historically bid annually during the last three months of the calendar year. Stop Loss coverage was not included in staff's recommendation to Council when major medical, pharmacy, and ancillary benefit offerings were considered by Council. Due to not having firm bid responses, staff re-bid the stop loss coverage during the last three months of the calendar consistent with historical practices.

Requested Action: Requesting approval of a one-year contract (CY2026) for stop loss insurance coverage for \$624,210.00 with PartnerRE through Stealth Partner Group.

Funding Summary: 1340/71100: General Fund/Health Plan Administration/Insurance & Bonds

Purchasing Summary: This item was procured through RFP #200-26 RNG.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends awarding the City's Major Medical (Medical/Rx) Stop Loss Insurance coverage to PartnerRE through Stealth Partner Group for Calendar Year 2026.



Memo

To: Grayson Path, City Manager

From: Mitchell Normand, Director of Human Resources *mn*

Re: Approval for Major Medical (Medical/Rx) Stop Loss Insurance for CY2026

Date: December 9, 2025

The following information is presented to you for consideration in awarding medical and prescription stop loss insurance coverage with PartnerRE, through Stealth Partner Group, for calendar year 2026. The City has a self-funded medical and prescription plan administered by a third-party administration ("TPA") currently with Aetna for medical and MaxorPlus for pharmacy. Beginning January 1, 2026, the City will be changing to RxBenefits, Inc. using OptumRx for pharmacy benefits. Stop-loss insurance is coverage that provides protection against catastrophic or unpredictable losses. The City currently carries stop loss coverage with a 24/12 contract, a \$750,000 individual deductible and composite rate of \$20.57 per employee at an annual cost of approximately \$516,389.28.

There were two RFP respondents that presented offers illustrating six proposals with stop loss levels ranging between \$750,000 and \$850,000 with contract terms of 24/12 and 36/12 for the incumbent PartnerRE. The 24/12 offer represents any claim incurred in the twelve months prior to 2026 and paid during 2026 (the 12 months of the policy) is covered under the policy. The 36/12 offer for the incumbent represents any claim incurred months back to the inception incurred (i.e., 1/1/2024). The 36 months incurred are 1/1/2024 through 12/31/2026. Staff recommend a \$750,000 individual deductible, with a 36/12 contract basis, with a composite rate of \$24.33 for an approximate annual cost of \$624,210.00.

The monthly administrative fee includes employees covered under the medical plan (active employees, COBRA enrollees, and pre-65 retirees) with an average headcount of 2,138 employees being used for this RFP. The composite rate is included in the quote which is the number used to calculate the monthly administration fee per employee.

Staff recommends awarding PartnerRE, through Stealth Partner Group, a one-year agreement for stop loss insurance coverage for calendar year 2026.

Bid No. RFP 200-26 RNG - Stop Loss Insurance for the City of Amarillo
November 6, 2025 at 3:00 P.M.

	PartnerRe through Stealth	
To be awarded as one lot	Partners Group	SA Benefits

Line 1 Enter Text, per specifications

1 ea			
Unit Price	\$624,210.000	\$652,176.00	
Extended Price		624,210.00	652,176.00

	PartnerRe through Stealth	
To be awarded as one lot	Partners Group	SA Benefits



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Public Safety
Department: Police Department
Contact Person: Jimmy Johnson, Interim Police Chief

Agenda Caption: CONSIDER AWARD - FLOCK SAFETY AUTOMATED LICENSE PLATE RECOGNITION (ALPR) SYSTEM

This item considers approval to renew the Flock Safety ALPR System for the Amarillo Police Department for an additional one-year term.

Award to: Insight Public Sector (Omnia #23-6692-03)

Amount: \$255,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This purchase is the annual renewal of the Amarillo Police Department's existing Flock Safety Automated License Plate Recognition (ALPR) system. The renewal covers the continued operation, data hosting, and support for 71 standard Falcon cameras, 7 high-speed cameras, and 2 movable Falcon units currently deployed throughout the City of Amarillo. These cameras provide continuous monitoring, vehicle identification, and investigative data that support daily operations and regional crime analysis within the Amarillo Regional Crime Center (ARCC). The renewal ensures uninterrupted service, system maintenance, and software updates for all deployed units.

Requested Action: Request council's approval for the annual renewal of ALPR System.

Funding Summary: The purchase will be made from general funds account 1610.69300.

Purchasing Summary: This purchase will be made via Insight Public Sector, Omnia Partners Contract #23-6692-03. They are currently the city vendor and provide multiple software that are used by the Amarillo Police Department.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends the approval for the annual renewal of the ALPR System for the amount of \$255,000.00.

To be awarded as one lot

Insight Public Sector, Inc.

Line 1 Flock Group Falcon Infrastructure (Power + LTE),
per specifications

71 ea

Unit Price

\$3,000.00

Extended Price

\$213,000.00

Line 2 Flock Group Falcon Infrastructure (Power + LTE), per
specifications

7 ea

Unit Price

\$5,000.00

Extended Price

\$35,000.00

Line 3 Flock Group Inc Law Enforcement Grade Tactical
Deployment (Portable + LTE), per specifications

2 ea

Unit Price

\$3,500.00

Extended Price

\$7,000.00

Total

\$255,000.00



To be awarded as one lot



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Communication
Fiscal Responsibility
Infrastructure
Technology and Innovation

Department: Finance

Contact Person: Katrina Owens, Director of Finance

Agenda Caption: CONSIDER AWARD - WORKDAY PROFESSIONAL CONSULTING SERVICES CONTRACT RENEWAL - PHASE II

This item considers an award of contract for Phase II of IT professional consulting services specializing in the City's new ERP system, Workday, to advise on financial reporting and general ledger management. This contract will be for a term of up to six months.

Award to: Caber Resource Group

Total Amount: Not to exceed \$175,000.00

Funding Source: General construction fund revenues (CIP #414486)

Is the item budgeted? Yes

Agenda Item Summary: This item considers an award of contract for Phase II of IT professional consulting services specializing in the City's new ERP system, Workday, to advise on financial reporting and general ledger management. This contract will be for a term of up to six months. The Finance department has next phase report requests that will be challenging to accomplish, along with routine responsibilities.

Requested Action: Approve this award.

Funding Summary: Funding is available through funding for the ERP Project -414486.

Purchasing Summary: Procured through a request for qualification (RFQ)

Community Engagement Summary: N/A

Staff Recommendation: Approve item as presented

RFQ 314-25 KD Professional Services for Consulting Resources

To be awarded as one lot

Caber Resource Group

Line 1 Consulting Resources

1 ea

Unit Price

\$175,000.000

Extended Price

175,000.00

Total Amount Bid

Not to Exceed

\$ 175,000.00

Caber Resource Group

Pleasant Hill, Ca



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Fiscal Responsibility

Department: Finance

Contact Person: Katrina Owens, Director of Finance

Agenda Caption: CONSIDER AWARD - PROFESSIONAL SERVICES CONTRACT FOR ANNUAL COST ALLOCATION PLAN

This item considers the award of a contract for professional services to prepare the City's Annual Indirect Cost Plan. The Indirect Cost Plan is used annually for grant filings for grants funded by Women, Infants, and Children (WIC), Public Health and Community Development. This contract, if approved, will be for a three-year term.

Award to: Willdan Financial Services

Amount: \$81,248.00 (Year 1: \$28,740.00; Year 2: \$25,866.00; and Year 3: \$26,642.00)

Funding Source: General construction fund revenues (CIP #414486) and general fund revenues

Is the item budgeted? Yes

Agenda Item Summary: The City of Amarillo receives reimbursements for WIC, Public Health, Community Development, and other grants for direct program costs, but also for Indirect Costs associated with Human Resources, IT, Finance, and Management which are critical components to successful implementation of the direct costs. This item considers the purchase of professional services with Willdan Financial Services for a three-year contract to prepare our Annual Indirect Cost Plan. The city is experiencing granting agencies looking at our indirect cost plan methodology for compliance with grant standards. An external consultant to perform the IDC plan would ensure we are in compliance with the granting agencies and our methodology is the same for those grants that are charged indirect costs.

Requested Action: Award to: Willdan Financial Services a three-year contract that follows:

- Year 1: \$28,740
- Year 2: \$25,866
- Year 3: \$26,642

Funding Summary: ERP Project and general fund salary savings

Purchasing Summary: Willdan Financial Services has performed hundreds of IDC plans over the years and has determined an accurate methodology that works with the state of Texas grants. The City has worked with Willdan in the past and had results that met the agency standards. Willdan was

procured through a Request for Qualifications in the past and has become uniquely qualified to continue to provide professional services to the City.

Community Engagement Summary: N/A

Staff Recommendation: Approval

To be awarded as one lot	Willdan Financial Services
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Line 1 FY2026 CAP, per specifications

1 ea

Unit Price

\$28,740.000

Extended Price

\$ 28,740.00

Line 2 FY2027 CAP, per specifications

1 ea

Unit Price

\$25,866.000

Extended Price

\$ 25,866.00

Line 3 FY2028 CAP, per specifications

1 ea

Unit Price

\$26,642.000

Extended Price

\$ 26,642.00

Total	\$ 81,248.00
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Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, Technology and Innovation

Department: Finance

Contact Person: Jennifer Gonzalez, Utility Billing Manager

Agenda Caption: CONSIDER PURCHASE - SHELVING FOR VITAL STATISTICS

This item considers the purchase of shelving for a vault and storage room to be utilized by the Vital Statistics division for storage of birth records, death records, and other records.

Award to: Southwest Solutions Group, Inc. (Equalis GPO #COG-2152P)

Amount: \$104,533.66

Funding Source: General construction fund revenues

Is the item budgeted? Yes

Agenda Item Summary: High Capacity File Shelving System for Storage Room 1216 and Vault Main Room 1217 for Vital Statistics. It would include 8 single-faced stationary units. It would also include 2 back-to-back stationary units and 7 back-to-back moving units with a high capacity hand crank. These shelves would be used to store Vital Statistics records such as birth and death records in Vault Main Room and for storage in room 1216.

Requested Action: Consideration of item presented

Funding Summary: Funding available in FD4100.CC_1220.PRJ-0000112

Purchasing Summary: This item is being procured through a cooperative purchase agreement.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval as presented

ITB 125-26 SS Shelving for Vital Statistics

To be awarded as one lot	Southwest Solutions Group, Inc.
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Line 1 Shelving for Vital Statistics Rm 1216 & 1217

1 ea

Unit Price	\$104,533.660	
Extended Price		104,533.66

Total Amount Bid	\$ 104,533.66
Southwest Solutions Group, Inc.	
Lewisville, TX	



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Public Safety
Technology and Innovation

Department: Airport

Contact Person: Michael Conner, Director of Aviation

Agenda Caption: CONSIDER AWARD - AIRPORT RUNWAY DEICER CHEMICALS

This item considers the award of a contract for airport runway deicer chemicals for the Rick Husband Amarillo International Airport. The one-year contract, if approved, will begin January 5, 2026, and end January 4, 2027.

Award to: Cryotech (General Atomics International)

Amount: \$125,000.00

Funding Source: Airport fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This item considers the award of a contract for airport runway de-icer chemicals for the Rick Husband Amarillo International Airport. The contract is a 1-year contract beginning on January 5, 2026, and ending on January 4, 2027. The Airport uses both dry chemical (NAAC) and wet chemical (E-36) for de-icing airfield pavements during winter operations. This contract is a not-to-exceed contract to replenish the Airport's stockpile of dry and wet chemical de-icers during the 2026 winter season whenever they are needed.

Requested Action: Please approve this contract.

Funding Summary: Funding for this purchase is from Airport Revenues. This purchase is a budgeted purchase.

Purchasing Summary: This is a proprietary purchase (see proprietary justification form).

Community Engagement Summary: N/A

Staff Recommendation: Airport Staff recommends this purchase.

SCON-00000064 DE-ICER FOR THE AIRPORT ANNUAL CONTRACT

To be awarded as one lot CRYOTECH (GENERAL ATOMICS INTERNATIONAL)

Annual De-Icer Contract for Airport Airfield - Cryotech

1 ea

Unit Price \$ 125,000.00

Extended Price \$ 125,000.00

Total Amount Bid \$ 125,000.00

CRYOTECH (GENERAL ATOMICS INTERNATIONAL)



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Public Safety
Technology and Innovation

Department: Airport

Contact Person: Michael Conner, Director of Aviation

Agenda Caption: CONSIDER AWARD - SECURITY VIDEO MANAGEMENT SYSTEM

This item considers the award of a contract for the provision of a new security video management system at the Rick Husband Amarillo International Airport. The system includes hardware, software, licensing, and installation services.

Award to: Nextgen Security (TIPS #250106)

Amount: \$128,800.00

Funding Source: Airport fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This item considers the award of a contract for the provision of a new security video management system at the Rick Husband Amarillo International Airport. The system includes hardware, software, licensing, and installation services. This system will replace the software and some operational hardware components (PTZ Keyboards) of the existing system, which is primarily used in the Airport's Operations Center. This system provides the monitoring capability of all the Airport's CCTV cameras and interfaces directly with the Airport's security access control system.

Requested Action: Please approve this purchase.

Funding Summary: Funding is from budgeted Airport Revenues. The purchase uses the TIPS coop.

Purchasing Summary: This purchase uses the TIPS coop (contract #250106).

Community Engagement Summary: N/A

Staff Recommendation: Airport staff recommends this purchase.

ITB 126-26 YM New Video Management Software

To be awarded as one lot

NextGen

Line 1 New Management Video Software

1 ea

Unit Price

\$128,800.000

Extended Price

128,800.00

Total Amount Bid

\$ 128,800.00

Next Gen



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Communication
Fiscal Responsibility
Infrastructure
Public Safety
Technology and Innovation

Department: Information Technology

Contact Person: Missy Laird, Director of Information Technology

Agenda Caption: CONSIDER APPROVAL - MONDAY.COM SUBSCRIPTION RENEWAL

This item considers the approval to renew Monday.com software subscription for an additional one-year term. Monday.com is a cloud-based software-as-a-service platform. This platform is used by City leadership to plan, track, and collaborate on various City projects.

Award to: Stons (GSA #GS35F153GA.)

Amount: \$74,115.00

Funding Source: Funds from multiple sources based on using departments

Is the item budgeted? Yes

Agenda Item Summary: This item represents a one-year subscription renewal to Monday.com, a cloud-based software-as-a-service platform. This platform is used by City leadership to plan, track, and collaborate on various City projects. Examples include tracking citizen inquiries through staff communication chains, council member inquires through staff communication chains, management tasks of staff, setting prompts or reminders of when items need to be followed up on, etc.

Requested Action: Approval of purchase.

Funding Summary: Multiple departments across the city will pay for their respective licenses, and have provided appropriate account codes.

Purchasing Summary: GSA contract #GS35F153GA.

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approval of purchase.

To be awarded as one lot

STONS, Inc.

Line 1 Monday.com ENT seats, per specifications

125 ea

Unit Price

\$592.920

Extended Price

\$ 74,115.00

Total

\$ 74,115.00



Oct 31 2025

Steven Crocker
City of Amarillo

Quote for Monday.comGSA # : GS35F153GADUNS # : 079519700CAGE# : 77TW9Tax ID : 32-0384453**Period : 11/29/25– 11/28/26**

Qty	Description	Cost \$ each	Extended Cost \$
125	Monday.com ENT seats	592.92	74,115.00

This Sales Order form (the "Order") for monday.com services as described above (the "Services") is issued under and shall be governed by monday.com's Terms of Service available at: <https://monday.com/terms/tos> (the "Terms") and any addendum thereto entered into by the parties in writing ("Addendum"); however, if a SaaS agreement was signed by monday.com ("Ltd. and the customer identified above (the "Customer in respect of the Services (the "Agreement") then the engagement hereunder shall be governed by the Agreement. This Order, Terms, Addendum and Agreement (as the case may be) and any exhibits or appendices referred therein, constitute the entire agreement by and between monday.com and Customer in respect of the provision of the Services. Any other arrangements, either oral or in writing, in respect of the Services shall have no force or effect.

Payment terms : N 30

Payment Method : Wire / ACH

This quote is valid until Nov 28 2025

Currency : USD

Delivery : up to 15 days from PO (can be expedite if needed)

At your service

Amir Shalev



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, and Technology and Innovation

Department: Parks and Recreation

Contact Person: Michael Kashuba, Director of Parks and Recreation

Agenda Caption: CONSIDER AWARD - WONDERLAND LEASE AGREEMENT

This item considers the award of a lease agreement for a portion of Thompson Park (known as Wonderland Amusement Park) with a lease option for future expansions. The agreement includes an initial term of 15 years with two 15-year options to renew. The total lease term, with options exercised, would be 45 years.

Lessee: 360 Parks of Amarillo, LLC.

Revenue: \$130,000.00 for the initial 15 years. (\$0.00 annually for years one and two, and \$10,000.00 annually for years three to 15). If all future options are exercised, the total revenue will be \$430,000.00 over the term of the lease.

Is the item budgeted? Yes

Agenda Item Summary: The City of Amarillo proposes to enter into a new long-term lease agreement with 360 Parks of Amarillo, effective January 3, 2026, for continued operation of Wonderland Park within Thompson Park. This agreement replaces the current lease expiring in 2040 and modernizes terms related to land use, environmental compliance, and operational standards. The City retains ownership of the 13.1-acre land, while 360 Parks will own and maintain all structures and equipment, and is responsible for removing all improvements upon lease termination. The agreement includes a 15-year initial term with two potential 15-year renewals, and an annual rent of \$10,000 beginning in 2028 (with a two-year rent abatement). Parking remains a shared public resource, with the City retaining flexibility in its management. This agreement ensures the continued operation and improvement of Wonderland Park as a first-class amusement facility under updated legal and financial protections for both parties.

Requested Action: Staff recommends approval of the Lease Agreement between the City of Amarillo and 360 Parks of Amarillo.

Funding Summary: Annual lease payment of \$10,000 for 15 years, with a waiver of payments for the first two years. Total lease payments over 15 years of \$130,000.

Revenue Implications: While the proposed annual lease payment is lower than in previous peak years, the agreement would generate some income for the City, as opposed to none if the park remains closed.

- Revenue 2022-23: approximately \$96,000

- Revenue 2023-24: approximately \$84,000
- Revenue 2024-25: approximately \$70,000

Purchasing Summary: n/a

Community Engagement Summary: 360 Parks of Amarillo, LLC presented to City Council on 10/14/2025 outlining the proposed plan and vision for the facility.

Staff Recommendation: Staff recommends approval of the agreement.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Infrastructure
Department: Facilities
Contact Person: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering

Agenda Caption: CONSIDER AWARD - CONSTRUCTION CONTRACT FOR 6TH STREET BRIDGE PROJECT

This item considers the award of a contract to add new lighting, fencing, and a new ADA-compliant concrete walkway with accompanying drainage on the 6th Street Bridge.

Award to: Tri-State General Contracting Group, INC (Sourcewell #TX-R4-GC-052124-JRT)

Amount: \$472,478.00

Funding Source: General construction fund revenues (CIP #411905)

Is the item budgeted? Yes

Agenda Item Summary: This item considers the award of a contract with Tri-State General Contracting Group to add new lighting, safety fencing, and a new ADA-compliant concrete walkway with accompanying drainage on the 6th Street Bridge. The 6th Street Bridge is the final stop on the rails to trails and terminates between the new Transit Multimodal Terminal and the Transformation Park facilities. Tri-State General Contracting Group was the contractor on both the Terminal and Transformation Park.

Requested Action: Approval of the contract for the 6th St Bridge

Funding Summary: General Funds - PRJ-411905 CC_1420

Total - \$472,478.00

Purchasing Summary: Sourcewell Contract No. TX-R4-GC-052124-JRT

Community Engagement Summary: NA

Staff Recommendation: Staff Recommend approval of the contract.

ITB 135-26 KD 6th Street Bridge Improvements

To be awarded as one lot	Tri State General Contractors
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Line 1 Improvements to 6th Street Bridge		
1 ea		
Unit Price	\$472,478.000	
Extended Price		472,478.00
Total Amount Bid		\$ 475,478.00
Tri State Contracting Group		
Amarillo, TX		



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - ASPHALT PAVING MACHINE

This item considers the purchase of an asphalt paving machine for daily use in the Street Division. This is the scheduled replacement of unit 7613 which has reached its end of useful life. The Street Division utilizes asphalt paving machines to lay new asphalt surfaces over street and alley repairs that range in size from a few square yards to thousands of square yards.

Award to: Warren CAT (SourceWell #020223-CAT)

Amount: \$562,351.13

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This item considers the purchase of an asphalt paving machine for daily use in the Street Division. This is the scheduled replacement of unit 7613 which has reached its end of useful life. The Street Division utilizes asphalt paving machines to lay new asphalt surfaces over street and alley repairs that range in size from a few square yards to thousands of square yards. This purchase is separate from past and existing Street Patching Contracts which supplement the work performed by the Street Division. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Machinery General, account 61120.84200 request total award \$562,351.13

Purchasing Summary: This purchase will be on SourceWell Contract # 020223-CAT. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 132-26 SS Asphalt Paving Machine

To be awarded as one lot

Warren CAT

Line 1 Caterpillar Model: AP555 Paver

1 ea

Unit Price

\$562,351.130

Extended Price

562,351.13

Total Amount Bid

\$ 562,351.13

Warren CAT



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Fiscal Responsibility, Infrastructure
Department: Public Works
Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - 3 CUBIC YARD WHEELED LOADER

This item considers the purchase of a 3 Cubic Yard Wheeled Loader for daily use by the Hollywood Road Waste Water Treatment Facility. This is the scheduled replacement of unit 7968, which has reached its end of useful life.

Award to: Warren Cat (SourceWell #020223-CAT)

Amount: \$216,044.68

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This is the scheduled replacement of unit 7968, which is a 2014 John Deere 3y Cubic Yard Loader. This existing unit has reached and exceeded its usable life cycle. New equipment will help assist the Hollywood Road Plant with daily operational requirements. Wheeled Loader machines are used to lift heavy materials like rubble and debris around the treatment plant. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Machinery, account 61120.84200 request total award \$216,044.68.

Purchasing Summary: This purchase will be on SourceWell Contract # 020223-CAT. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 133-26 SS CAT 3 Cubic Yard Wheeled Loader

To be awarded as one lot

Warren CAT

Line 1 Caterpillar Model: 926 Wheel Loader

1 ea

Unit Price \$216,044.680

Extended Price 216,044.68

Total Amount Bid \$ 216,044.68

Warren CAT



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - EIGHT SIDE LOADER TRASH TRUCKS

This item considers the purchase of eight side loader trash trucks for daily use in Solid Waste Collections. This is the scheduled replacement of units 8396-8403, which have each reached their end of useful life.

Award to: Premier Truck Group of Amarillo (SourceWell #032824-DAI)

Amount: \$1,789,804.88

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This is the scheduled replacement of units 8396-8403 (eight units), which are 2017 IHC Trash Trucks. These existing units have reached and exceeded their usable life cycle. New equipment will help assist the Solid Waste Collection Department with daily operational requirements. Residential trash trucks collect household waste throughout the community and deliver it to the City's transfer station and landfill for processing and disposal. The most recent purchase of side loader trash trucks took approximately 6 months for all units to arrive, although there are several supply chain factors that could shorten or extend that delivery time for these units. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Auto Rolling Stock, account 61120.84100 request total award \$1,789,804.88.

Purchasing Summary: This purchase will be on SourceWell Contract # 032824-DAI. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 127-26 SS Side Loader Trash Trucks

To be awarded as one lot

Premier Truck Group of Amarillo

Line 1 2027 Freightliner M2106 Plus Challenger Side Loader

8 ea

Unit Price \$222,860.000

Extended Price 1,782,880.00

Line 2 Dealer Fees

1 ea

Unit Price \$6,924.880

Extended Price 6,924.88

Total Amount Bid \$ 1,789,804.88

Premier Truck Group of Amarillo

Amarillo, TX



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE — TWO MECHANICAL STREET SWEEPERS

This item considers the purchase of two mechanical street sweepers for daily use in Drainage Utilities. This is the scheduled replacement of units 8660 & 9165, which have each reached their end of useful life.

Award to: Heil of Texas (HGCABuy #SW04-20)

Amount: \$781,544.00

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This is the scheduled replacement of units 8660 & 9165, which have each reached their end of useful life. New equipment will help assist the Drainage Utilities Department with daily operational requirements. Mechanical Street Sweepers effectively remove debris, trash and pollutants from road surfaces. The most recent purchase of mechanical street sweepers took approximately 10-months to deliver so it is possible that these units won't be delivered until FY 26-27. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Auto Rolling Stock, account 61120.84100 request total award \$781,544.00.

Purchasing Summary: This purchase will be on HGACBuy Contract #SW04-20. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 136-26 SS Mechanical Street Sweepers

To be awarded as one lot

Heil of Texas

Line 1 Schwarze M6SE Avalanche Street Sweeper

2 ea

Unit Price

\$386,922.000

Extended Price

773,844.00

Line 2 Freight

1 ea

Unit Price

\$7,700.000

Extended Price

7,700.00

Total Amount Bid

\$ 781,544.00

Heil of Texas

Houston, TX



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - 5 CUBIC YARD WHEELED LOADER

This item considers the purchase of a 5 cubic yard wheeled loader for daily use in Solid Waste Disposal. This is the scheduled replacement of unit 8043, which has reached its end of useful life.

Award to: Warren Cat (SourceWell #020223-CAT)

Amount: \$347,025.48

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This request is for the scheduled replacement of Unit 8043, a 2015 5 cubic yard Cat Waste Hauler Wheeled Loader. The existing unit has reached—and exceeded—its usable life cycle. Replacing this equipment will support the Solid Waste Disposal Department in meeting daily operational needs. Waste Hauler Wheeled Loaders are used to collect waste at the City's transfer station and load it into transfer trailers for transport to the City's landfill. Funding for this replacement will come from the 2025–2026 Fleet Services debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Machinery, account 61120.84200 request total award \$347,025.48.

Purchasing Summary: This purchase will be on SourceWell Contract # 020223-CAT. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 131-26 SS CAT 5 Cubic Yard Wheeled Loader

To be awarded as one lot

Warren CAT

Line 1 Caterpillar Model: 938 Wheel Loader

1 ea

Unit Price \$347,025.480

Extended Price 347,025.48

Total Amount Bid \$ 347,025.48

Warren CAT



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - TWO 28,000 GVW DUMP BED TRUCKS

This item considers the purchase of two 28,000 GVW dump bed trucks for daily use in the Solid Waste Collection & Street divisions. This is the scheduled replacement of units 7796 & 7797, which have each reached their end of useful life.

Award to: Premier Truck Group of Amarillo (SourceWell #032824-DAI)

Amount: \$255,698.86

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This is the scheduled replacement of units 7796 & 7797, which are 2014 IHC Dump Bed Trucks. These existing units have reached and exceeded their usable life cycle. New equipment will help assist the Street Department & Solid Waste Collection Department with daily operational requirements. 28,000 gvw dump bed trucks are used for transporting and unloading loose materials such as dirt, gravel, sand and rocks. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Auto Rolling Stock, account 61120.84100 request total award \$255,698.86.

Purchasing Summary: This purchase will be on SourceWell Contract # 032824-DAI. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommend approval.

ITB 129-26 SS 25,000 GVW Dump Bed Trucks

To be awarded as one lot		Premier Truck Group of Amarillo
Line 1 2027 Freightliner M2106 Plus Dump Bed		
2 ea		
Unit Price	\$127,158.000	
Extended Price		254,316.00
Line 2 Dealer Fees		
1 ea		
Unit Price	\$1,382.860	
Extended Price		1,382.86
Total Amount Bid		\$ 255,698.86
Premier Truck Group of Amarillo		
Amarillo, TX		



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: CONSIDER PURCHASE - 28,000 GVW FLAT BED TRUCK

This item considers the purchase of a 28,000 GVW flat bed truck for daily use by Solid Waste Collections. This is the scheduled replacement of unit 7879, which has reached its end of useful life.

Award to: Premier Group of Amarillo (SourceWell #032824-DAI)

Amount: \$127,684.13

Funding Source: Fleet services fund bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: This is the scheduled replacement of unit 7879, which is a 2014 Freightliner Flat Bed Truck. This existing unit has reached and exceeded its usable life cycle. New equipment will help assist the Solid Waste Collection Department with daily operational requirements. A Flatbed Container Truck is used to deliver new residential dumpsters throughout the City for resident use and to retrieve damaged dumpsters for removal. The funding for this replacement will be from the 25-26 Fleet Services Debt issuance.

Requested Action: Approval

Funding Summary: Fleet Services Auto Rolling Stock, account 61120.84100 request total award \$127,684.13

Purchasing Summary: This purchase will be on SourceWell Contract # 032824-DAI. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: N/A

Staff Recommendation: City Staff recommends approval.

ITB 130-26 SS 28,000 GVW Flat Bed Truck

To be awarded as one lot		Premier Truck Group of Amarillo
Line 1 2027 Freightliner M2106 Plus Cadet Stake Bed		
1 ea		
Unit Price	\$126,993.000	
Extended Price		126,993.00
Line 2 Dealer Fees		
1 ea		
Unit Price	\$691.130	
Extended Price		691.13
Total Amount Bid		\$ 127,684.13
Premier Truck Group of Amarillo		
Amarillo, TX		



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Infrastructure, Public Safety

Department: Capital Projects Development and Engineering

Contact Person: Jackson Zaharia, City Engineer, Jerry Danforth, Managing Director of Capital Projects, Development & Engineering

Agenda Caption: CONSIDER AWARD - PROFESSIONAL SERVICE AGREEMENT FOR THE OSAGE RECONSTRUCTION FROM 34TH TO 58TH STREET

This item considers the award of a professional services agreement for engineering services to produce design and construction phase services for Osage Street, from 34th Street to 58th Street, in the City of Amarillo.

Award to: Kimley-Horn and Associates, Inc.

Amount: \$2,800,100.00

Funding Source: Bond proceeds

Is the item budgeted? Yes

Agenda Item Summary: The City of Amarillo is seeking engineering services for the design and construction of improvements to Osage Street, from E 34th Avenue to SE 58th Avenue. The project scope includes the design of paving, drainage, and ADA improvements to address failing infrastructure and enhance safety along the corridor.

The planned improvements include full-depth reconstruction of the existing asphalt pavement from curb to curb, the design of a new storm sewer system, and the installation of new ADA-compliant curb ramps and pedestrian signals. Design-phase deliverables will include sealed construction plans, an opinion of probable construction cost, and technical specifications.

Construction-phase services will include assistance with construction administration, on-site project representation, and preparation of record drawings. These services are necessary to effectively manage project risks, maintain schedule and budget, ensure compliance with design intent, and support the successful completion of the Osage Street improvements.

Requested Action: Award a Professional Services Contract to Kimley-Horn in the amount of \$2,800,100.00 for execution by the City Manager.

Funding Summary: Funding for this job was set aside in the 23/24 CIP.

Purchasing Summary: Acquired through the RFQ Process.

Community Engagement Summary: All affected residents and stakeholders will be notified throughout the project.

Staff Recommendation: City Staff is recommending approval of the agreement.

RFQ 301-26 KD Design and Construction Phase Services for Osage Street Reconstruction

To be awarded as one lot

Kimley Horn

Line 1 Professional Services for Reconstruction of
Georgia St

1 ea

Unit Price

\$2,800,100.000

Extended Price

2,800,100.00

Total Amount Bid

\$ 2,800,100.00

Kimley Horn

Amarillo, TX



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure
Public Safety

Department: Water and Sewer Utilities

Contact Person: William Johnson, Interim Director of Utilities

Agenda Caption: CONSIDER AWARD – ELECTRICAL IMPROVEMENT SERVICES AGREEMENT FOR ARDEN ROAD PUMP STATION

This item considers the award of a professional services agreement for electrical improvements to the Arden Road Pump Station.

Award to: KSA Engineers

Amount: \$163,500.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This request seeks approval for a professional service agreement with KSA Engineers to evaluate the existing electrical systems at the Arden Road Pump Station (PS) and recommend necessary improvements. The evaluation will also include a hydraulic assessment of the pump station and the city's water distribution system, with the goal of enhancing water service in areas served by the Hillside Overhead Storage Tank. These evaluations are critical to ensuring that the pump station continues to operate efficiently and meets the growing demands of the community.

The Arden Road Pump Station plays a vital role in maintaining reliable water pressure and distribution to residents and businesses in the surrounding areas. Over time, equipment may become outdated or less efficient, which could lead to service disruptions or increased operational costs. By identifying necessary electrical upgrades and optimizing the hydraulic systems, this project will help prevent system failures and improve the overall reliability of the water supply. Improving the water distribution system will enhance service reliability, reduce the risk of low pressure or outages, and ensure a consistent supply of water for essential needs, including drinking, sanitation, and fire protection. In the long term, these improvements will not only improve the quality of life for residents but also reduce maintenance costs and prevent emergency situations, making this evaluation a necessary step toward maintaining a safe and sustainable water infrastructure.

Requested Action: Requesting the approval of the award of professional services to KSA Engineers for the amount of \$163,500.00.

Funding Summary: Funding for this award is available in 52220.77300; current remaining balance of \$200,000.00.

Purchasing Summary: Procurement for this item occurred with Request For Qualification (RFQ) 324-25.

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends the approval of the item.

To be awarded as one lot	KSA Engineering
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Line 1 Engineering Services for Arden Road		
1	ea	
	Unit Price	\$163,500.000
	Extended Price	163,500.00
	Total Amount Bid	\$ 163,500.00
	KSA Engineering	
	Amarillo, TX	



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Water and Sewer Utilities

Contact Person: William Johnson, Interim Director of Utilities

Agenda Caption: CONSIDER AWARD - VALVE AND METER REPLACEMENTS FOR WATER PRODUCTION

This item considers the award of a three-phase trench project to support needed replacements within the Water Production system.

Award to: Southern Trenchless (Buyboard #730-24)

Amount: \$415,661.75

Funding Source: Water and sewer fund revenues (CIP #PRJ-523488)

Is the item budgeted? Yes

Agenda Item Summary: This project consists of three main phases: each focused on improving critical components of the water infrastructure system. At the 24th Street Pump Station, the work involves removing and replacing a 42-inch water meter, which includes excavating the site, installing three new joints of 42-inch pipe, connecting them with mechanical joint (MJ) fittings including a 42-inch tee, and installing the new meter. At the Eastern site, a new 30-inch valve will be installed along with all required fittings, with welding performed to ensure secure connections. At Carson Pump Station, upgrades include the installation of a new 42-inch valve, a new flowmeter to monitor water usage, and a vault box to protect and house the newly installed equipment.

Requested Action: Consideration of the item presented

Funding Summary: Funds available in PRJ-523488 and 52200.68300. PRJ-523488 will support \$148,869.25 (Phases one and two) with a current balance of \$246,199.80. 52200.68300 will support \$266,792.50 (Phase three) with a current balance of \$650,144.00.

Purchasing Summary: This purchase was procured through the co-op Buyboard #730-24. Buyboard is the only co-op that supports this type of purchase.

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends the approval of this item.

ITB 115-26 KD Discharge Meter, Eastern & Carson

To be awarded as one lot

Southern Trenchless

Line 1 Labor, Equipment, and materials

1 ea

Unit Price

\$415,661.750

Extended Price

415,661.75

Total Amount Bid

\$ 415,661.75

Southern Trenchless

La Feria, TX



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure
Public Safety

Department: Water and Sewer Utilities

Contact Person: William Johnson, Interim Director of Utilities

Agenda Caption: CONSIDER AWARD – CONTRACT FOR SODIUM HYPOCHLORITE SURFACE WATER TREATMENT

This item considers the award of a five-year contract for sodium hypochlorite used at the Osage Water Treatment Plant.

Award to: Brenntag Southwest

Amount: \$246,960.00 five-year total. (Year one \$49,392.00 with four additional one-year renewals)

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes

Agenda Item Summary: The Osage Water Treatment Plant, Surface Water Treatment uses Sodium Hypochlorite primarily as a disinfectant to kill harmful microorganisms such as bacteria, viruses, and protozoa, ensuring the water is safe to drink. It also provides a residual level of chlorine that continues to protect the water from potential contamination as it travels through the distribution system. In addition to disinfection, sodium hypochlorite helps oxidize and remove contaminants like iron, manganese, hydrogen sulfide, and organic matter, improving the water's taste, color, and odor. It also helps control algae and biofilm growth in treatment facilities and pipelines, supporting overall water quality.

Requested Action: Requesting the approval of the award to Brenntag Southwest for 5-year contract with a lifetime total of \$249,960.00.

Funding Summary: Funding is available in account 52220.51350 Chemical and Medical. Current balance of \$1,118,391.14.

Purchasing Summary: Procurement was done through the bidding process. ITB 304-25 JLO. SCON-00000299.

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends the approval of the item.

ITB 304-25 JLO SODIUM HYPOCHLORITE FOR WATER TREATMENT

To be awarded as one lot

Brenntag Southwest

item

5 ea

Unit Price \$ 49,392.00

Extended Price \$ 246,960.00

Total Amount Bid \$ 246,960.00

Brenntag Southwest



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Infrastructure

Department: Facilities

Contact Person: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering

Agenda Caption: CONSIDER AWARD - RIVER ROAD WASTEWATER TREATMENT PLANT AERATION BASIN WALL REPAIRS

This item is about approving repairs to the concrete walls of Aeration Basin #2. River Road has a total of five aeration basins, which are large tanks used in wastewater treatment. In these basins, air is pumped into the water to help bacteria break down pollutants. Keeping the walls in good condition is important, so the basins can work safely and effectively. The planned work will fix the vertical joints and cracks in the walls to reduce leakage and protect the structure from water getting inside and causing damage.

Award to: Tri-State General Contracting Group, Inc.(Sourcewell #TX-R4-GC-052124-JRT)

Amount: \$133,105.00

Funding Source: Water and Sewer Revenue Fund.

Is the item budgeted? Yes

Agenda Item Summary: This item is about approving repairs to the concrete walls of Aeration Basin #2. River Road has a total of five aeration basins, which are large tanks used in wastewater treatment. In these basins, air is pumped into the water to help bacteria break down pollutants. Keeping the walls in good condition is important, so the basins can work safely and effectively. The planned work will fix the vertical joints and cracks in the walls to reduce leakage and protect the structure from water getting inside and causing damage.

Requested Action: Approval and award the repairs to the concrete walls at aeration basin #2.

Funding Summary: Funds are available through 52260.68300

Purchasing Summary: Sourcewell Contract No. TX-R4-GC-052124-JRT

Community Engagement Summary: N/A

Staff Recommendation: Approval and award the repairs to the concrete walls at aeration basin #2
Tri-State General Contractors

ITB 134-26 KD RRWTP Basin Walls Repair

To be awarded as one lot	Tri State General Contracting Group
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Line 1 Basin Walls Repair

1 ea

Unit Price

\$133,105.000

Extended Price

133,105.00

Total Amount Bid

\$ 133,105.00

Tri State General Contracting Group

Amarillo, TX



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Fiscal Responsibility, Infrastructure
Department: Water and Sewer Utilities
Contact Person: Shannon Tollison, Interim Director of Utilities

Agenda Caption: CONSIDER AWARD – LEAD AND COPPER RULE IMPROVEMENTS (LCRI) SERVICE LINE INVENTORY - PHASE 2

This item considers the award of a contract for environmental consulting services for Phase 2 of the LCRI Service Line Inventory project.

Award to: LJA Environmental Services, LLC

Amount: \$818,900.00

Funding Source: Water and sewer fund revenues (CIP #523868)

Is the item budgeted? Yes

Agenda Item Summary: This agenda item requests the award of a contract to LJA Environmental Services, LLC in the amount of \$818,900.00 for Phase 2 of the Lead and Copper Rule Improvements (LCRI) Service Line Inventory project. LJA will perform field investigations on approximately 8,189 service line connections within the City of Amarillo to identify pipe material types, supporting compliance with EPA and TCEQ regulations. LJA currently manages the City's service line inventory and GIS database and was originally selected through RFP #05-24. This continuation of services ensures data integrity and operational efficiency without interruption.

Requested Action: Approval of contract to LJA Environmental Services, LLC for \$818,900.00.

Funding Summary: PRJ-523868 will support this purchase. The current balance of the project is \$751,440.39. transfer of additional funds has been requested.

Purchasing Summary: This is a sole source procurement per RFP #05-24.

Community Engagement Summary: The Lead and Copper Rule Improvements initiative directly supports public health and water quality for Amarillo residents. LJA Environmental Services, LLC, will perform non-intrusive field investigations at service line locations, and any required property access will be coordinated respectfully with residents. The City remains committed to transparency and regulatory compliance, ensuring residents are informed of efforts to meet EPA standards for safe drinking water.

Staff Recommendation: City staff recommends the approval of the contract to LJA Environmental Services, LLC.

RFQ 318-25 KD LCRI Line Inventory Phase 2 Field Investigations

To be awarded as one lot

LJA Enviromental Services

Line 1 Lead & Copper Rule Improvements Service Line
Inventory

1 ea

Unit Price

\$818,900.00

Extended Price

818,900.00

Total Amount Bid

\$ 818,900.00

LJA Enviromental Services

Houston, TX



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Infrastructure

Department: City Manager's Office

Contact Person: Floyd Hartman, Special Advisor

Agenda Caption: CONSIDER AWARD - LEASE AGREEMENT WITH MESA VISTA RANCH

This item considers the award of a lease agreement with Mesa Vista Ranch to support the implementation of the contract for exchange of groundwater rights approved by Council in July 2025. This lease will provide Mesa the ability to effectively irrigate for agricultural and wildlife purposes under Panhandle Groundwater Conservation District (PGCD) rules, while limiting groundwater production to the amount contemplated in the original approved contract. Upon approval, the City Manager or his designee is authorized to execute all corresponding documents related to the contract and lease.

Agenda Item Summary: This lease will provide Mesa the ability to effectively irrigate for agricultural and wildlife purposes under Panhandle Groundwater Conservation District (PGCD) rules, without increasing the total groundwater volume withdrawn approved in the original agreement. The lease adds 42 acres to support required flow rates but does not increase water volume. Annual production remains capped at 5.7 million gallons as agreed in the exchange. The lease aligns with existing deed restrictions and expires in 2065. The agreement and the lease protect the City's long-term water interests and comply with all regulatory requirements.

Requested Action: Approve the lease agreement as it upholds the original intent of the exchange, ensures regulatory compliance, and safeguards the City's water resources.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends approval.



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Infrastructure

Department: Finance

Contact Person: Katrina Owens, Director of Finance

Agenda Caption: CONSIDERATION OF ORDINANCE NO. 8227

This item is the discussion and consideration of an ordinance for all matters incident and related to the issuance and sale of “CITY OF AMARILLO, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2026”; providing for the payment of said certificates of obligation by the levy of an ad valorem tax upon all taxable property within the City and a limited pledge of the City’s waterworks and sewer system; specifying the terms and conditions of such certificates of obligation; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates of obligation, including the approval and execution of a Paying Agent/Registrar Agreement and the approval and distribution of an Official Statement; and providing an effective date.

Notice of the City Council’s intention to issue certificates of obligation in the maximum principal amount of \$10,000,000 for the purpose of paying contractual obligations to be incurred for (i) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City’s park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring equipment and vehicles for the waterworks and sewer system department, the street department, the traffic department, the solid waste department, the parks department, the fleet department, the animal management and welfare department, the drainage department, and the environmental health department and (iii) professional services rendered in connection therewith, has been (a) duly published in the *Amarillo Globe News*, a newspaper of general circulation in the City of Amarillo, Texas on October 20, 2025 and October 27, 2025, the date the first publication of such notice being not less than forty-six (46) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates and (b) duly published continuously on the City’s website for at least forty-five (45) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates.

Agenda Item Summary: This ordinance authorizes the issuance of “CITY OF AMARILLO, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2025”; providing for the payment of said certificates of obligation by the levy of an ad valorem tax upon all taxable property within the City and a limited pledge of the City’s waterworks and sewer system; specifying the terms and conditions of such certificates of obligation; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates of obligation, including the approval and execution of a Paying Agent/Registrar Agreement and the approval and distribution of an Official Statement; and providing an effective date.

The certificates of obligation will be in the maximum principal amount of \$17,000,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, improving, renovating and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring vehicles and equipment for the solid waste, police, street and parks and recreation departments and (iii) professional services rendered in connection therewith, has been (a) duly published in the *Amarillo Globe News*, a newspaper of general circulation in the City of Amarillo, Texas on February 14, 2025 and February 21, 2025, the date the first publication of such notice being not less than forty-six (46) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates and (b) duly published continuously on the City's website for at least forty-five (45) days prior to the tentative date stated therein for the passage of the ordinance authorizing the issuance of such certificates.

Requested Action: Adopt the Ordinance authorizing the issuance of the City of Amarillo, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2026.

Funding Summary: The funding for the vehicles and heavy equipment can come from the existing operating budget or from property taxes. The park improvements will be paid for with existing Pinnacle PID and Vineyards PID assessments.

Purchasing Summary: N/A

Community Engagement Summary: City staff presented information to City Council during the budget workshops this past summer. They presented potential projects that could be funded through a debt issuance with their existing annual budget. City staff also discussed with City Council during the budget workshops this past summer about the potential to issue debt to help with the annual replacement of vehicles and equipment and for the Pinnacle PID and Vineyards PID to purchase park improvements. Staff also presented information about this debt issuance at the October 14, 2025 Council meeting. The City published a notice in the *Amarillo Globe News* on October 20, 2025 and October 27, 2025 informing citizens of the potential to issue the referenced certificates. This same notice was published on the City's website for the same length of time.

Staff Recommendation: City staff is recommending approval of the Ordinance.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Fiscal Responsibility, Infrastructure
Department: Finance
Contact Person: Katrina Owens, Director of Finance

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 12-09-25-1

This item is a discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Series 2026A Certificates of Obligation, including the adoption of a resolution pertaining thereto. This debt issuance is to fund street improvements and park improvements.

Agenda Item Summary: This resolution authorizes the City of Amarillo to publish notification of the City's intention to issue certificates of obligation not to exceed \$30,310,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, improving and renovating streets, alleys, culverts and bridges, including drainage and erosion control, landscaping, screening walls, curbs, gutters, sidewalks, entryways, pedestrian pathways, lighting, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor, (ii) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor and (iii) professional services rendered in connection therewith; such certificates to be payable from ad valorem taxes and a limited pledge of the City's Waterworks and Sewer System.

Requested Action: Approve the resolution as presented.

Funding Summary: The funding for the street improvements will come from existing operating budget or from property taxes. The funding for the park improvements will come from existing Colonies PID assessments.

Purchasing Summary: N/A

Community Engagement Summary: City staff presented information to City Council during the budget workshops this past summer. They presented potential projects that could be funded through a debt issuance with their existing annual budget. City staff also discussed with City Council during the budget workshops this past summer about the potential to issue debt to help with the annual street improvements and the request from the Colonies PID to purchase constructed park improvements.

Staff Recommendation: Approve the resolution as presented.

RESOLUTION NO. 12-09-25-1

A RESOLUTION OF THE AMARILLO CITY COUNCIL, APPROVING AND
AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE SERIES
2026A CERTIFICATES OF OBLIGATION

WHEREAS, the City Council of the City of Amarillo, Texas (the "City"), has determined that certificates of obligation (the "Certificates") should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended, and in one or more series for the purpose of paying contractual obligations to be incurred for (i) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring equipment and vehicles for the waterworks and sewer system department, the street department, the traffic department, the solid waste department, the parks department, the fleet department, the animal management and welfare department, the drainage department, and the environmental health department and (iii) professional services rendered in connection therewith; and

WHEREAS, prior to the issuance of such Certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City, said notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the Certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the Certificates are to be issued and (iv) the manner in which the City Council proposes to pay the Certificates; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue certificates of obligation, in one or more series, in the principal amount not to exceed \$30,310,000 for the purpose of paying contractual obligations to be incurred for (i) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring equipment and vehicles for the waterworks and sewer system department, the street department, the traffic department, the solid waste department, the parks department, the fleet department, the animal management and welfare department, the drainage department, and the environmental health department and (iii) professional services rendered in connection therewith; such certificates to be payable from ad valorem taxes and a limited pledge of the City's Waterworks and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of **Exhibit A** hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

SECTION 2: The City Secretary shall cause the aforesaid notice to be (i) published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least forty-six (46) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation and (ii) posted continuously on the City's website for at least forty-five (45) days before the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation. By consideration of this Resolution and the publication of the aforesaid notice, the City expresses its intention, but not an obligation, to issue the certificates of obligation.

SECTION 3: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

PASSED AND ADOPTED, this the 9th day of December, 2025.

Mayor, City of Amarillo, Texas

ATTEST:

City Secretary, City of Amarillo, Texas

(City Seal)

EXHIBIT A

NOTICE OF INTENTION TO ISSUE CITY OF AMARILLO, TEXAS SERIES 2026A CERTIFICATES OF OBLIGATION

TAKE NOTICE that the City Council of the City of Amarillo, Texas, shall convene a regular meeting to be held on February 10, 2026 at 3:00 p.m., at Amarillo City Hall, 623 S. Johnson Street, Third Floor, Council Chamber, Room 3400, Amarillo, Texas 79101. During such meeting, the City Council will consider the passage of one or more ordinances authorizing the issuance of certificates of obligation, in one or more series, in an amount not to exceed THIRTY MILLION THREE HUNDRED TEN THOUSAND DOLLARS (\$30,310,000) for the purpose of paying contractual obligations to be incurred for (i) acquiring, constructing, improving and equipping park and recreation facilities that are generally accessible to the public and part of the City's park system, including the acquisition of land and rights-of-way therefor, (ii) acquiring equipment and vehicles for the waterworks and sewer system department, the street department, the traffic department, the solid waste department, the parks department, the fleet department, the animal management and welfare department, the drainage department, and the environmental health department and (iii) professional services rendered in connection therewith; such certificates to be payable from ad valorem taxes and a limited pledge of the City's Waterworks and Sewer System. In accordance with Texas Local Government Code Section 271.049, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$212,736,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$267,373,873; (iii) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$43,883,993; (iv) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the certificates to be authorized is September 30, 2046. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

Stephanie Coggins
City Secretary, City of Amarillo, Texas



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Public Safety

Department: Finance

Contact Person: Katrina Owens, Director of Finance

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 12-09-25-2

This item is for a resolution to reimburse the City with future bond proceeds for the purchase of fire apparatus.

Agenda Item Summary: This resolution is to reimburse the City with future bond proceeds for the purchase of fire apparatus. The City approved the purchase of this apparatus on November 18, 2025. The City must pay the fire apparatus manufacturer within 60 days after November 1, 2025 in order to secure the current pricing.

Requested Action: Approve the resolution as presented. Staff is requesting only one reading of this resolution with a waiver (per Section 7 of Resolution 08-12-25-1) from the two-reading requirement to meet the time constraints from the manufacturer.

Funding Summary: The debt issuance to support this purchase will be funded by property taxes.

Purchasing Summary: N/A

Community Engagement Summary: Staff presented the award of the apparatus on November 18, 2025.

Staff Recommendation: Approve the resolution as presented. Staff is requesting only one reading of this resolution with a waiver (per Section 7 of Resolution 08-12-25-1) from the two-reading requirement to meet the time constraints from the manufacturer.

RESOLUTION NO. 12-09-25-2

A RESOLUTION OF THE AMARILLO CITY COUNCIL, DECLARING
EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF
FUTURE DEBT.

WHEREAS, the City of Amarillo, Texas (the "Issuer") intends to issue debt for acquiring fire-fighting vehicles and equipment (the "Project") and further intends to make certain capital expenditures with respect to the Project and currently desires and expects to reimburse the capital expenditures with proceeds of such debt;

WHEREAS, under Treas. Reg. § 1.150-2 (the "Regulation"), to fund such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE ISSUER THAT the Issuer reasonably expects to reimburse capital expenditures with respect to the Project with proceeds of debt hereafter to be incurred by the Issuer, and that this resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Project is \$4,800,000.

PASSED AND APPROVED and EFFECTIVE this the 9th day of December, 2025.

CITY OF AMARILLO, TEXAS

Mayor

ATTEST:

City Secretary



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Business Friendly Community
Department: Planning and Development Services
Contact Person: Brady Kendrick, Senior Planner

Agenda Caption: PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8228

This item is a public hearing and first reading of an ordinance to consider the vacation of the 20-foot-wide public alley located in Block 35 of Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: SW 3rd Ave. & S. Harrison St.; APPLICANT/S: Furman Land Surveyors, Inc. for Reinbold, Inc.)

Agenda Item Summary: Purpose: The applicant is requesting vacation of the noted alley to expand the footprint of their site, which encompasses a majority of the west side of the block. This would increase connectivity between the lots as several of the lots contain a building that is built to a zero-lot line currently. Additionally, the applicant believes the request would increase security for their property if approved. It is noted that the other property owners within this block are aware of the request and expressed that they were not opposed to the alley being vacated.

Analysis: The request was reviewed by city departments and the local utility companies, and given that a public utility easement will be retained over the entire area of abandonment, no objections to the request to vacate the alley were expressed during the review.

It was noted that there are currently no dumpsters being serviced from this alley. Additionally, the alleys in the blocks immediately to the south, west, and east have also been vacated previously, so the request, if approved, would not create connectivity issues.

Given that the applicant will be granting a public utility easement over the entire area of abandonment to the City, a fair market value payment will not be required for this request.

Requested Action: This item is ready for a public hearing and consideration by the City Council.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Public notices were sent as required, and as of this writing, no comments have been received on the request.

Staff Recommendation: The Planning and Zoning Commission recommended approval of the request as presented with a 7 - 0 vote.

ORDINANCE NO. 8228

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF AMARILLO, TEXAS DETERMINING LACK OF PUBLIC NECESSITY FOR A PUBLIC RIGHT-OF-WAY (ALLEY) IN THE VICINITY OF SOUTHWEST 3RD AVENUE AND SOUTH HARRISON STREET, POTTER COUNTY, TEXAS; VACATING AND ABANDONING THE HEREIN DESCRIBED RIGHT-OF-WAY; AUTHORIZING THE CITY MANAGER TO CONVEY SUCH REAL PROPERTY TO ABUTTING LANDOWNERS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Reinbold, Inc. petitioned the City of Amarillo to abandon a twenty-foot-wide alley right-of-way located in the vicinity of Southwest 3rd Avenue and South Harrison Street, Potter County, Texas; and

WHEREAS, after reviewing information presented, the Planning and Zoning Commission of the City of Amarillo has recommended to the City Council that there is no public necessity for the following described alley right-of-way; and

WHEREAS, the City Council, having reviewed said recommendation and having considered all relevant information pertaining to the proposed vacation described below, is of the opinion that the alley right-of-way is no longer needed for public purposes; and

WHEREAS, the City Council further determined that this alley right-of-way vacation and abandonment is not detrimental or injurious to the public health, safety or general welfare, or otherwise offensive to the neighborhood and is in the best interest of the City of Amarillo's citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1: The herein-described alley right-of-way be vacated and abandoned for public purposes:

The 20-foot-wide public alley located in Block 35 of Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas.

SAVE AND EXCEPT: A public utility easement is hereby retained over the entire area of abandonment.

SECTION 2: The City Manager is authorized to execute an instrument of conveyance to

abutting landowner(s) as allowed by law.

SECTION 3: Repealer. All ordinances and resolutions or parts thereof in conflict with this Ordinance are hereby repealed to the extent of conflict with this Ordinance.

SECTION 4: Severability. If any provision, section, subsection, clause or the application of sale to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this Ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this Ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 5: Effective Date. This Ordinance shall be effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 9th day of December 2025; and PASSED on Second and Final Reading this the 13th day of January 2026.

Cole Stanley, Mayor

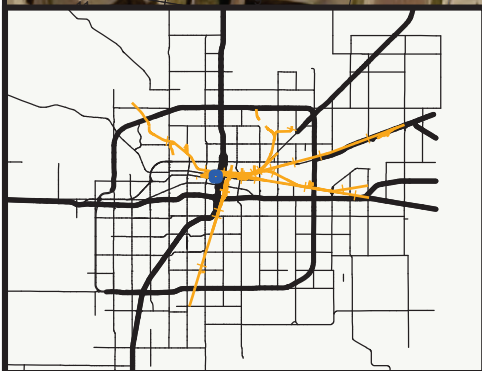
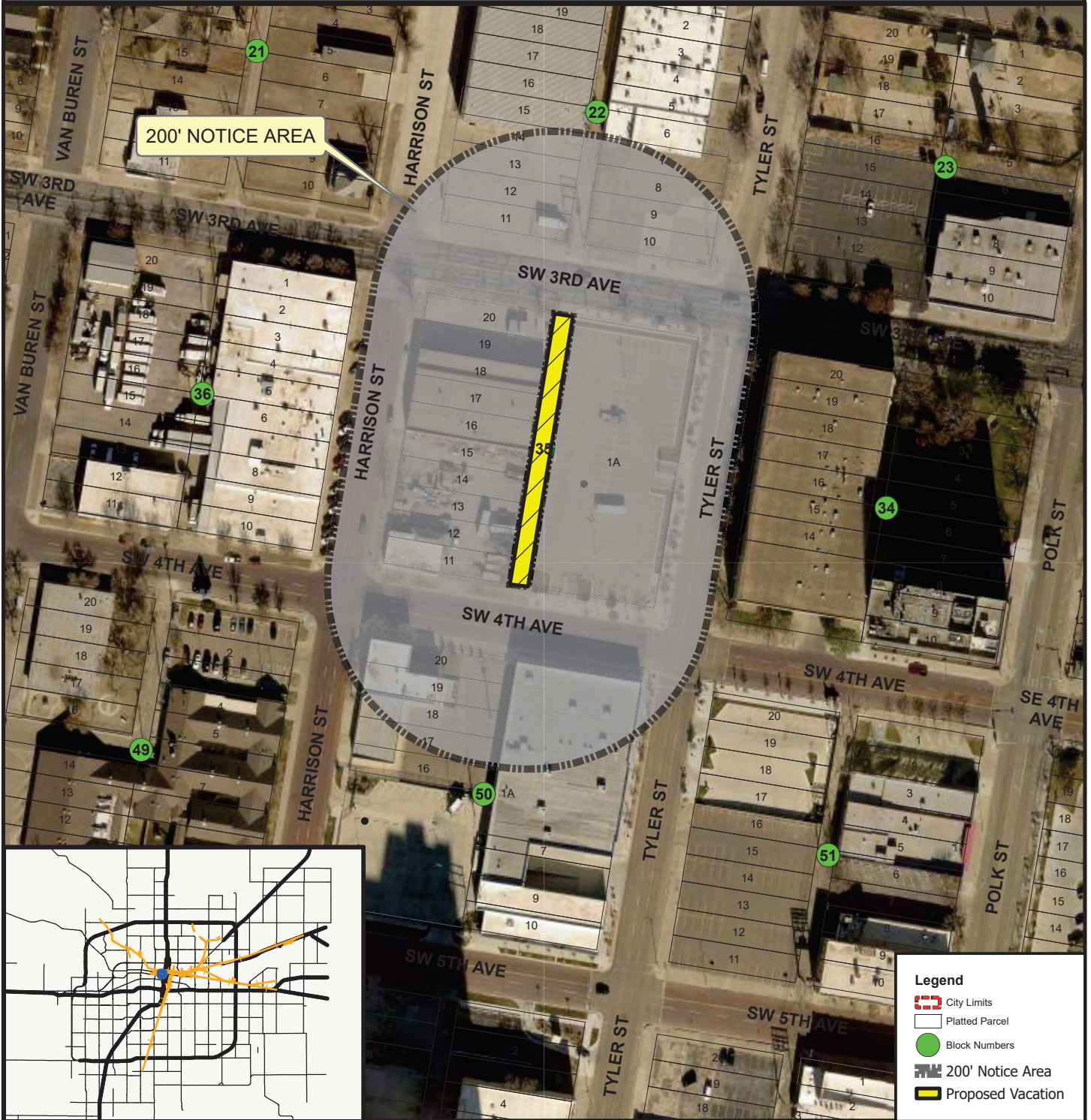
ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

**CASE 2025-137-V
GLIDDEN & SANBORN ADDN
VACATION**



**CITY OF AMARILLO
PLANNING DEPARTMENT**

Scale: 1 inch = 150 feet
Date: 10/20/2025
Case No: 2025-137-V



Vacation of the 20-foot-wide public alley located in Block 35 of Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas

Applicant: Reinbold, Inc

Vicinity: SW 3rd Avenue and S. Harrison Street

AP: N-11

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Business Friendly Community
Fiscal Responsibility

Department: Planning and Development Services

Contact Person: Drew Brassfield, Assistant Director of Planning

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 12-09-25-3

This item is a first reading to consider a Resolution of Support for 58th Manor, L.P.'s application to the Texas Department of Housing and Community Affairs for 2026 Competitive 9% Housing Tax Credits for an affordable senior housing project to be located in the vicinity of SW 58th Ave. and S. Washington St.

Agenda Item Summary: This item considers a Resolution of Support for 58th Manor, L.P.'s application to the Texas Department of Housing and Community Affairs (TDHCA) for 2026 Competitive 9% Housing Tax Credits for an affordable senior housing project to be located in the vicinity of SW 58th Ave. and S. Washington St. This Resolution states that the City of Amarillo supports 58th Manor, L.P. applying for funding through the Affordable Housing Program (AHP), and is committed to a development fee waiver in the amount of \$500. It further declares the City's support of 58th Manor's community revitalization efforts with this development.

Previous resolutions include:

- Resolution 02-08-22-4: passed by the City Council for their initial application to TDHCA (not successful)
- Resolution 04-09-24-1: passed by the City Council for their application to the FHLB-Dallas (not successful)
- Resolution 04-09-24-2: passed by the City Council for their pursuit of a partnership with Panhandle Regional Housing Finance Corp (no longer being pursued)

Those resolutions were approved under the project name "Estacado Estates" and, at those times, the project was intended to remain tax-exempt. JES Holdings, the parent company, has renamed the project for easier tracking, but the construction components of the project remain the same. JES Holdings has determined that placing this project on the tax rolls is more financially feasible now under the current Federal administration and is hopeful that their most recent application for a new allocation of housing tax credits will be successful.

JES Holdings has cited that the updated, 2026 QAP rules make it more financially feasible and able to stay on the tax rolls because of:

- increase in construction cost eligible bases

- the removal of the quantity of low-income units scoring category
- increased number of credits available in the region
- reduced unit sizes

JES is hopeful that this will be the last time they need to seek Council assistance on the same project. However, if they are unsuccessful in the 2026 round, they are planning on trying again in 2027.

Requested Action: Approve as presented.

Funding Summary: Fee waivers in the amount of \$500 is the only funding tied to this request.

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends approving as presented.

RESOLUTION NO. 12-09-25-3

A RESOLUTION OF THE CITY OF AMARILLO CITY COUNCIL: SUPPORTING A HOUSING TAX CREDIT APPLICATION FOR THE 58th MANOR DEVELOPMENT; COMMITTING TO A DEVELOPMENT INCENTIVE; AUTHORIZING STAFF; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds there is a continuing need for additional affordable and low-income housing in Amarillo; and

WHEREAS, 58th Manor, L.P. has proposed a development for affordable senior housing at the northwest corner of Southwest 58th Avenue and South Washington Street, named 58th Manor, in the City of Amarillo, Randall County, Texas; and

WHEREAS, 58th Manor, L.P. has advised that it intends to submit an application to the Texas Department of Housing and Community Affairs for 2026 “Competitive 9% Housing Tax Credits” for the 58th Manor project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:

SECTION 1. The City of Amarillo, acting by and through its governing body, hereby confirms that it supports the proposed development, 58th Manor, to be located near the northwest corner of Southwest 58th Avenue and South Washington Street, as evidenced by this Resolution.

SECTION 2. The City confirms that it will commit development fee waivers in an amount of \$500 to 58th Manor, L.P. conditioned upon receipt of Housing Tax Credits.

SECTION 3. The City Manager or designee is authorized to execute all reasonably necessary documents to implement this Resolution. The City Secretary is hereby authorized and directed to certify this Resolution to the Texas Department of Housing and Community Affairs.

SECTION 4. This Resolution is effective on the date of its approval.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 9th day of December 2025; and PASSED on Second and Final Reading on this 13th day of January 2026.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Infrastructure
Public Safety

Department: Planning and Development Services

Contact Person: Cody Balzen, Director of Planning

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 12-09-25-4

This item is the first and recommended final reading of a resolution authorizing an Advanced Funding Agreement for Surface Transportation Block Grant with the State of Texas for transportation improvements within the program; permitting administrative adjustments to documents as needed; authorizing the City Manager to execute such agreement; providing savings clause; and providing severability clause and effective date. This grant will help the City make key Amarillo intersections safer and easier to use by adding better crosswalks, sidewalks, bike lanes, and traffic signal upgrades so drivers, pedestrians, and cyclists can get around more safely.

Grantor: Texas Department of Transportation

Total Project Amount: \$1,238,092.00

Local Match: \$241,647.00

Funding Source: General construction fund revenues

Is the item budgeted? Partially

Agenda Item Summary: This item considers a resolution authorizing an Advanced Funding Agreement (AFA) for the Surface Transportation Block Grant program with the Texas Department of Transportation (TxDOT) for transportation improvements to cost \$1,238,092. The AFA will allocate costs of the improvement based on federal funding of \$966,586 and local participation from the city of \$241,647 and any costs over the estimated bid.

The scope of work for the Project consists of Engineering and Construction for the enhancement of safety at multiple intersections (34th at Bell, Fulton at Bell, 45th at Bell, Coulter at 45th, Bell at SW 9th, Plains at Bell, and I 40 Frontage Roads at Bell). Enhancements at these intersections will include concrete median improvements, ADA ramps, crosswalk and pavement markings, widening of kidney islands, installation of reflective back-plates, 4-section signal heads, sidewalk improvements, and improving bike lanes.

Because this project was originally intended to be completed in two stages, with engineering of the project to take place in the first stage and construction of the project in stage two, the current CIP project funds allocated to this project only cover the match for the engineering portion (PRJ-0000136 and PRJ-0000137 in the table below). Due to the requirement that construction costs be considered at this time as well, we are seeking to combine multiple projects to meet the matching funds amount specified in the AFA. Staff notes that if the item had been split into separate engineering and construction phases, the construction matching funds would have been a request in the 26/27 CIP call.

Due to grant projects 0000118 and 0000119 not being awarded, staff is requesting to utilize these funds, as well as \$1,647 of General Construction Fund Reserves, toward the matching funds for this project.

PRJ-0000118	Pedestrian Safety: SW 45th Ave. (HSIP grant not awarded)	\$75,000
PRJ-0000119	Route 66 Gateway (TxDOT TA grant not awarded)	\$125,000
PRJ-0000136	SS4A Intersection Improvements Phase 1	\$25,000
PRJ-0000137	SS4A Intersection Improvements Phase 2	\$15,000
	4100 - General Construction Fund Reserves	\$1,647

Total local match	\$241,647
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Request for Waiver from Council - Resolution 08-12-25-1: In order to stay on course with TxDOT's and MPO's project letting schedule for Category 7 funds, staff requests a waiver per Section 7 of Resolution 08-12-25-1 to have this first reading also be the final and only reading of this resolution.

Requested Action: Consideration of Resolution and reallocation of funds.

Funding Summary: The total cost for this project is \$1,238,092. Federal funding through the Surface Transportation Block Grant program will provide \$966,586 with local funding participation of \$241,647 in addition to any project cost overruns.

Purchasing Summary: N/A

Community Engagement Summary: This project is part of the SS4A Plan. The planning process included outreach to residents, community groups, and partner agencies, resulting in more than 6,900 comments. Input gathered through meetings, surveys, and stakeholder coordination identified key safety concerns and priority locations. This feedback directly shaped the SS4A Action Plan and its recommended projects and strategies to reduce fatal and serious-injury crashes.

Staff Recommendation: Staff recommends approval of this item as submitted with a waiver (per Section 7 of Resolution 08-12-25-1) from the two-reading requirement for resolutions.

RESOLUTION NO. 12-09-25-4

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO: AUTHORIZING AN ADVANCE FUNDING AGREEMENT FOR SURFACE TRANSPORTATION BLOCK GRANT WITH THE STATE OF TEXAS FOR TRANSPORTATION IMPROVEMENTS WITHIN THE PROGRAM; AUTHORIZING ADMINISTRATIVE ADJUSTMENTS TO DOCUMENTS AS NEEDED; AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT; PROVIDING SAVINGS CLAUSE, PROVIDING SEVERABILITY CLAUSE AND EFFECTIVE DATE.

WHEREAS, the State of Texas (“State”) desires to enter an Agreement with the City of Amarillo (“City”) for transportation improvements in the total amount of approximately One Million Two Hundred Thirty-Eight Thousand Ninety-Two and No/100 Dollars (\$1,238,092.00); and

WHEREAS, the Agreement allocates costs based on federal funding for approximately Nine Hundred Sixty-Six Thousand Five Hundred Eighty-Six and No/100 Dollars (\$966,586.00), with local participation funding of approximately Two Hundred Forty-One Thousand Six Hundred Forty-Seven and No/100 (\$241,647.00). The local government will then be responsible for 100% funding for project cost overruns to complete the Project; and

WHEREAS, the State will participate at an estimated Twenty-Nine Thousand Eight Hundred Fifty-Nine and No/100 (\$29,859.00); and

WHEREAS, the Project name is FY27 – COA SS4A Pedestrian Enhancements, and is described as enhancing safety at multiple intersections, which the City will operate and maintain; and

WHEREAS, the City Council authorizes the City Manager and/or his designee to execute such documents related to this Agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. All of the above recitals are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2. The City Council authorizes the City to enter into an Advanced Funding Agreement for the Surface Transportation Block Grant, attached hereto and incorporated herein, with the State for the Surface Transportation Block Grant Project named FY-27 COA SS4A Pedestrian Enhancements, and such funding will be from budgeted amounts identified in the Capital Improvement Projects program.

SECTION 3: The City Manager or designee is authorized to sign such Agreement and any other related documents for this Project.

SECTION 4. Should any part of this Resolution conflict with any other resolution, then such other resolution is replaced to the extent of the conflict with this Resolution.

SECTION 5. Should any word, phrase or part of this Resolution be found to be invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

SECTION 6. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on the First and Final Reading on this the 9th day of December.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT
For
STP – MM Pedestrian Enhancements
Off-System

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Amarillo**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **116752** authorizing the State to undertake and complete a highway improvement or other transportation project generally described as **Safe Streets for All Pedestrian Enhancements**. The portion of the project work covered by this Agreement is identified in the Agreement, Article 3, Scope of Work (Project), and

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated **{Enter Date of Resolution}**, which is attached to and made a part of this Agreement as Attachment C, Resolution, Ordinance, or Commissioners Court Order (Attachment C). A map showing the Project location appears in Attachment A, Location Map Showing Project (Attachment A), which is attached to and made a part of this Agreement.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Responsible Parties:

For the Project covered by this Agreement, the parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1.	Local Government*	Utilities	Article 8
2.	Local Government	Environmental Assessment and Mitigation	Article 9
3.	Local Government	Architectural and Engineering Services	Article 11
4.	State	Construction Responsibilities	Article 12
5.	Local Government*	Right of Way and Real Property	Article 14

An asterisk next to the party responsible for specific work in the above table indicates that the associated specific work is not anticipated as part of the Project and is therefore not included in the budget; however, the party indicated will be responsible for that specific work if that work is not the subject of another agreement and the State determines that the specific work has become necessary to successful completion of the Project.

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

The scope of work for the Project consists of Engineering and Construction for the enhancement of safety at multiple Intersections (34th at Bell, Fulton at Bell, 45th at Bell, Coulter at 45th, Bell at SW 9th, Plains at Bell, and I 40 Frontage Roads at Bell). Enhancements at these intersections will include concrete median improvements, ADA ramps, crosswalk and pavement markings, widening of kidney islands, installation of reflective back plates, 4-section signal heads, sidewalk improvements, and improving bike lanes.

4. Project Sources and Uses of Funds

The total estimated cost of the Project is shown in Attachment B, Project Budget (Attachment B) which is attached to and made a part of this Agreement.

- A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled “Local Government Project Procedures and Qualification for the Texas Department of Transportation” and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

- B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment B. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. For projects with federal funds, the State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.
- C. Attachment B shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.
- D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.
- E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. For items of work subject to specified percentage funding, the Local Government shall only in those instances be responsible for all Project costs that are greater than the maximum State and federal participation specified in Attachment B and for overruns in excess of the amount specified in Attachment B to be paid by the Local Government.
- F. The budget in Attachment B will clearly state all items subject to fixed price funding, specified percentage funding, and the periodic payment schedule, when periodic payments have been approved by the State.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

- G. When the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of additional funds being due.
- H. When fixed price funding is used, the Local Government is responsible for the fixed price amount specified in Attachment B. Fixed prices are not subject to adjustment unless (1) differing site conditions are encountered; (2) further definition of the Local Government's requested scope of work identifies greatly differing costs from those estimated; (3) work requested by the Local Government is determined to be ineligible for federal participation; or (4) the adjustment is mutually agreed to by the State and the Local Government.
- I. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment B. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.
- J. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.
- K. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.
- L. The State will not pay interest on any funds provided by the Local Government.
- M. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.
- N. If the Local Government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.
- O. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice, in a form and containing all items required by the State, no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.
- P. Upon completion of the Project, the State will perform a final accounting of the Project costs for all items of work with specified percentage funding. Any funds

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

due by the Local Government, the State, or the federal government for these work items will be promptly paid by the owing party.

- Q. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
- R. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;
- C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or
- D. The Agreement is terminated by the State because the parties are not able to execute a mutually agreeable amendment when the costs for Local Government requested items increase significantly due to differing site conditions, determination that Local government requested work is ineligible for federal or state cost participation, or a more thorough definition of the Local Government's proposed work scope identifies greatly differing costs from those estimated. The State will reimburse Local Government remaining funds to the Local Government within ninety (90) days of termination; or
- E. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is commenced.

9. Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.
- C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
- D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

11. Architectural and Engineering Services

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. Construction Responsibilities

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.
- B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.
- C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.
- D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.
- E. If the Local Government is the responsible party, the State must review and approve change orders.
- F. Upon completion of the Project, the party responsible for constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

- G. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

The Local Government shall be responsible for the following:

- A. Right of way and real property acquisition shall be the responsibility of the Local Government. Title to right of way and other related real property must be acceptable to the State before funds may be expended for the improvement of the right of way or real property.
- B. If the Local Government is the owner of any part of the Project site under this Agreement, the Local Government shall permit the State or its authorized representative access to occupy the site to perform all activities required to execute the work.
- C. All parties to this Agreement will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601 et seq., including those provisions relating to incidental expenses incurred by the property owners in conveying the real property to the Local Government and benefits applicable to the relocation of any displaced person as defined in 49 CFR Section 24.2(g). Documentation to support such compliance must be maintained and made available to the State and its representatives for review and inspection.
- D. The Local Government shall assume all costs and perform necessary requirements to provide any necessary evidence of title or right of use in the name of the Local Government to the real property required for development of the Project. The evidence of title or rights shall be acceptable to the State, and be free and clear of all encroachments. The Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop the Project according to the approved Project plans. The Local Government shall be responsible for securing any additional real property required for completion of the Project.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

- E. In the event real property is donated to the Local Government after the date of the State's authorization, the Local Government will provide all documentation to the State regarding fair market value of the acquired property. The State will review the Local Government's appraisal, determine the fair market value and credit that amount towards the Local Government's financial share. If donated property is to be used as a funding match, it may not be provided by the Local Government. The State will not reimburse the Local Government for any real property acquired before execution of this Agreement and the obligation of federal spending authority.
- F. The Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to the State for approval prior to the Local Government acquiring the real property. Tracings of the maps shall be retained by the Local Government for a permanent record.
- G. The Local Government agrees to make a determination of property values for each real property parcel by methods acceptable to the State and to submit to the State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations shall list the parcel numbers, ownership, acreage and recommended compensation. Compensation shall be shown in the component parts of land acquired, itemization of improvements acquired, damages (if any) and the amounts by which the total compensation will be reduced if the owner retains improvements. This tabulation shall be accompanied by an explanation to support the determined values, together with a copy of information or reports used in calculating all determined values. Expenses incurred by the Local Government in performing this work may be eligible for reimbursement after the Local Government has received written authorization by the State to proceed with determination of real property values. The State will review the data submitted and may base its reimbursement for parcel acquisitions on these values.
- H. Reimbursement for real property costs will be made to the Local Government for real property purchased in an amount not to exceed eighty percent (80%) of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed eighty percent (80%) of the State's predetermined value of each parcel, or the net cost of the parcel, whichever is less. In addition, reimbursement will be made to the Local Government for necessary payments to appraisers, expenses incurred in order to assure good title, and costs associated with the relocation of displaced persons and personal property as well as incidental expenses.
- I. If the Project requires the use of real property to which the Local Government will not hold title, a separate agreement between the owners of the real property and the Local Government must be executed prior to execution of this Agreement. The separate agreement must establish that the Project will be dedicated for public use for a period of not less than 10 (ten) years after completion. The separate agreement must define the responsibilities of the parties as to the use of the real property and operation and maintenance of the Project after

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

completion. The separate agreement must be approved by the State prior to its execution. A copy of the executed agreement shall be provided to the State.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	State:
City of Amarillo ATTN: City Manager PO Box 1971 Amarillo, Texas 79105	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11 th Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data and information prepared under this

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State, in the format directed by the State, on a monthly basis or as required by the State. The originals shall remain the property of the Local Government. .

20. Compliance with Laws

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement and property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

- A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.
- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
 2. cancelling, terminating, or suspending of the Agreement, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).

- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure*

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B. The Local Government agrees that it shall:
 1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
 3. Report the total compensation and names of its top five executives to the State if:
 - i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.
- C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$_____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			<i>AFA Not Used For Research & Development</i>	

- D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			<i>AFA Not Used For Research & Development</i>	

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

Each party is signing this Agreement on the date stated under that party's signature.

THE STATE OF TEXAS

THE LOCAL GOVERNMENT

Signature

Signature

Typed or Printed Name

Typed or Printed Name

Typed or Printed Title

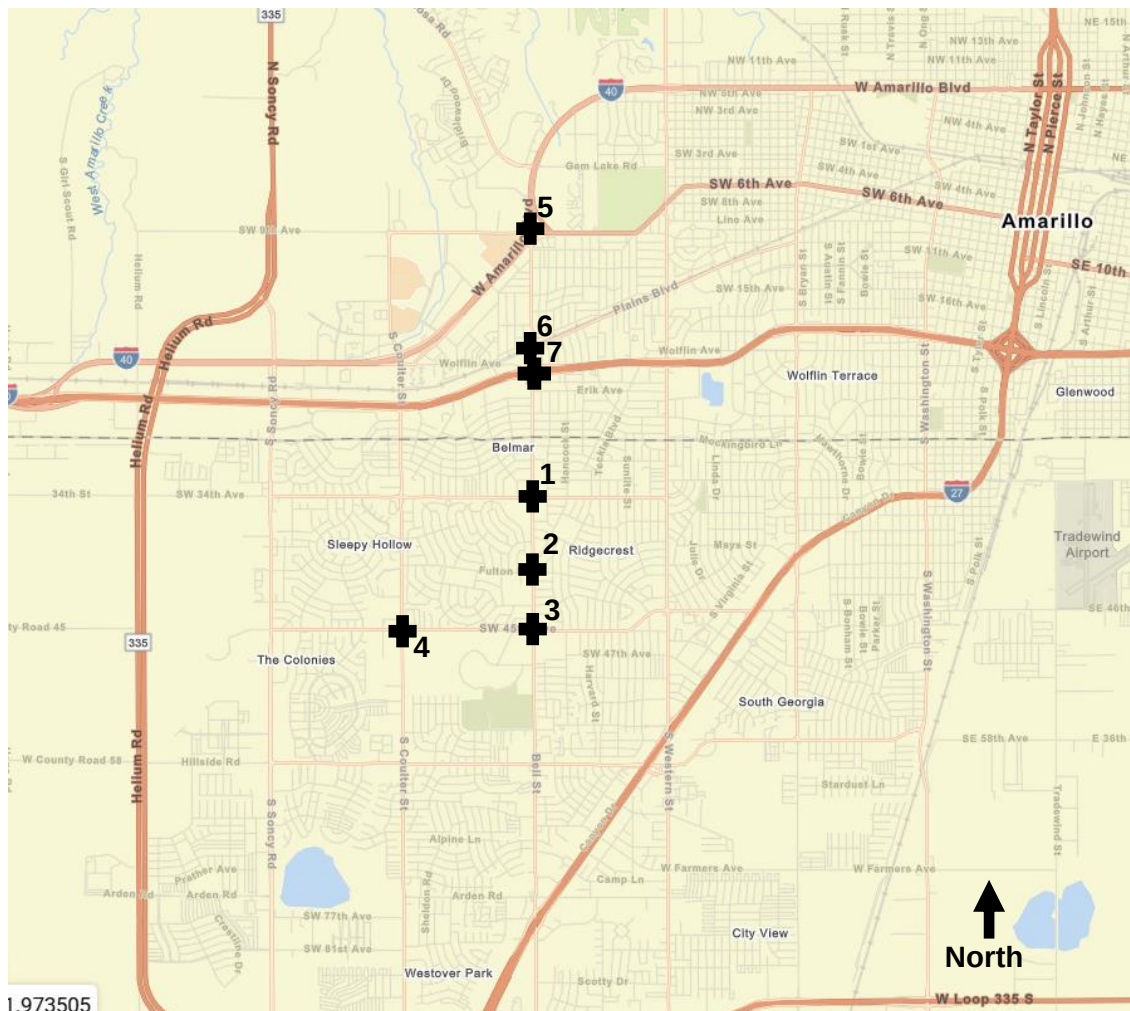
Typed or Printed Title

Date

Date

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			AFA Not Used For Research & Development	

ATTACHMENT A LOCATION MAP SHOWING PROJECT



Enhancement Project: CSJ 0904-00-245

Location: "Various"

Legend

- Intersection Enhancement Locations
- Enhancement Limits

1. 34th at Bell
2. Fulton at Bell
3. 45th at Bell
4. Coulter at 45th
5. Bell at SW 9th
6. Plains at Bell
7. I 40 Frontage Rds at Bell

TxDOT:				Federal Highway Administration:	
CCSJ #	0904-00-245	AFA ID	Z00011729	CFDA No.	20.205
AFA CSJs	0904-00-245			CFDA Title	Highway Planning and Construction
District #	04	Code Chart 64#	01000		
Project Name	Amarillo – SS4A Pedestrian Enhancements			<i>AFA Not Used For Research & Development</i>	

ATTACHMENT B PROJECT BUDGET

Costs will be allocated based on 80% Federal funding and 20% Local Government funding until the federal funding reaches the maximum obligated amount. The Local Government will then be responsible for 100% of the costs.

Description	Total Estimated Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost
Engineering (by Local Government)	\$146,000	80%	\$116,800	0%	\$0	20%	\$29,200
Environmental (by Local Government)	\$12,400	80%	\$9,920	0%	\$0	20%	\$2,480
Construction (by State)	\$992,698	80%	\$794,158	0%	\$0	20%	\$198,540
Subtotal	\$1,151,098		\$920,878		\$0		\$230,220
Environmental Direct State Costs	\$1,460	80%	\$1,168	0%	\$0	20%	\$292
Right of Way Direct State Costs	\$100	0%	\$80	0%	\$0	0%	\$20
Engineering Direct State Costs	\$5,840	80%	\$4,672	0%	\$0	20%	\$1,168
Utility Direct State Costs	\$100	0%	\$80	0%	\$0	0%	\$20
Construction Direct State Costs	\$49,635	80%	\$39,708	0%	\$0	20%	\$9,927
Indirect State Costs	\$29,859	0%	\$0	100%	\$29,859	0%	\$0
TOTAL	\$1,238,092		\$966,586		\$29,859		\$241,647

Initial payment by the Local Government to the State: \$1,500.00

Payment by the Local Government to the State before construction: \$208,467.00

Estimated total payment by the Local Government to the State \$209,967.00 This is an estimate.

The final amount of Local Government participation will be based on actual costs.



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication, Public Safety

Department: Office of Emergency Management

Contact Person: Max Dunlap, Emergency Management Coordinator

Agenda Caption: CONSIDERATION OF RESOLUTION NO. 12-09-25-5

This item is a first reading to consider a resolution authorizing the City of Amarillo's participation in the Panhandle Region (Texas State Planning Region 1) Regional Mutual Aid Agreement and designating the Mayor to serve as the City's chief representative in all matters pertaining to the City's participation in this agreement.

Agenda Item Summary: The City of Amarillo is currently a participant in the Panhandle Region Mutual Aid Agreement. This updated agreement continues to establish the terms by which the City and surrounding jurisdictions request and provide aid during emergencies exceeding local resources. Authorized officials may request assistance through the Panhandle Regional Planning Commission's Multi-Agency Coordination Center (MACC), which coordinates aid efficiently across the region. Participation enhances Amarillo's disaster response capabilities without obligating mandatory aid responses, fostering regional cooperation for public safety.

Requested Action: Council consideration and approval of Resolution No. 12-09-25-X, authorizing Amarillo to participate in the updated Panhandle Region Mutual Aid Agreement and designating the Mayor as the City's chief representative for this agreement.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: The agreement promotes resource-sharing and mutual support among Panhandle jurisdictions, enabling rapid and coordinated responses to disasters and emergencies such as wildfires, severe weather, and civil disturbances. This regional collaboration exemplifies the Panhandle spirit of neighbors helping neighbors to protect lives and property.

Staff Recommendation: Staff recommends approval of Resolution No. 12-09-25-X and continued participation in the Panhandle Region Mutual Aid Agreement.

RESOLUTION NO. 12-09-25-5

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:
AUTHORIZING THE CITY'S PARTICIPATION IN THE
PANHANDLE REGION (TEXAS STATE PLANNING REGION
1) REGIONAL MUTUAL AID AGREEMENT AND
DESIGNATING THE MAYOR TO SERVE AS THE CITY'S
CHIEF REPRESENTATIVE IN ALL MATTERS PERTAINING
TO THE CITY'S PARTICIPATION IN THIS AGREEMENT.

WHEREAS, the City of Amarillo is vulnerable to disasters, both man-made and natural, which pose a threat to the welfare and safety of the City's residents and their property; and

WHEREAS, in the event of a large-scale disaster, City of Amarillo could be faced with a situation that exceeds its capacity to effectively respond to the incident, thereby placing residents and their property at greater risk; and

WHEREAS, this same limitation impacts localities across the Texas Panhandle; and

WHEREAS, it would benefit the City of Amarillo, as well as the other localities of the region, if during times of exigency, disaster assistance could be shared by and between those localities, as needed and available, to affect a higher, more appropriate level of response; and

WHEREAS, the Panhandle Region (Texas State Planning Region 1) Mutual Aid Agreement was developed to provide for the sharing of disaster assistance among the localities of the region, as needed and available, to afford all residents of the Panhandle a greater degree of protection; and

WHEREAS, the City of Amarillo finds that it is in the best interest of its residents to participate in the Panhandle Region (Texas State Planning Region 1) Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:

SECTION 1. The City is hereby authorized to join itself as a party to the Panhandle Region (Texas State Planning Region 1) Mutual Aid Agreement..

SECTION 2 The Mayor, as the City's Emergency Management Director is designated to serve as the City's Chief Representative in all matters pertaining to its participation in this

Agreement.

SECTION 3. The City agrees to abide by the terms of this Agreement, insomuch as it benefits the welfare and safety of our residents and their property.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this 9th day of December 2025; and PASSED on Second and Final Reading on this 13th day of January 2026.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

**PANHANDLE REGION (TEXAS STATE PLANNING REGION 1)
MUTUAL AID AGREEMENT**

This Mutual Aid Agreement (the "**Agreement**") is made by and between the cities and counties of the Texas State Planning Region 1 (as designated by the Governor's Office) and for the purpose of this document referred to as the "**PRPC COG**" or "**COG**"), who have, by resolution of their governing body, adopted and joined themselves to this Agreement as a participating party (the "**Parties**").

RECITALS

- A. The impacts of natural and man-caused disasters have heightened our awareness that emergency planning is essential for the public health, safety, and welfare, and have fortified our resolve to effectively respond to disasters.
- B. The Parties recognize the vulnerability of the people and communities located within the Region to damage, injury, and loss of life and property resulting from disasters and/or civil emergencies and recognize that disasters and/or civil emergencies may present equipment and manpower requirements beyond the capacity of each individual Party.
- C. The Parties recognize that in the past, mutual aid has been provided between or among the Parties in the form of personnel, supplies and equipment during disasters and/or civil emergencies as well as during recovery periods.
- D. The governing officials of the Parties desire to secure for each Party the benefits of mutual aid and protection of life and property in the event of a disaster and/or civil emergency.
- E. The Parties hereto wish to make suitable arrangements for furnishing mutual aid in coping with disasters and/or civil emergencies and are so authorized and make this Agreement pursuant to Chapter 791, Texas Government Code (Interlocal Cooperation Act) Chapter 418, Texas Government Code (Texas Disaster Act of 1975) as amended and the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
- F. The Parties desire to make such arrangements in a manner consistent with the Texas Statewide Mutual Aid System but tailored to support the mutual aid working relations that have traditionally served the jurisdictions in Texas State Planning Region 1.
- G. The Parties recognize that a formal agreement for mutual aid would allow for better coordination of effort, would provide that to the extent possible, adequate equipment is available, and would help ensure that mutual aid is accomplished in the minimum time possible, and thus desire to enter into an agreement to provide mutual aid.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants herein, the participating Parties, authorized by appropriate actions of their governing, bodies, hereby agree as follows:

1. **Purpose.** The purpose of this Agreement is to establish the terms and conditions by which a Requesting Party may request aid and assistance from one or more Responding Parties in responding to an emergency or disaster that exceeds the resources available in the Requesting Party's jurisdiction or through the Requesting Party's local mutual aid agreements, should such agreement(s) exist.

2. **Previous Agreement.** This Agreement replaces the previous Regional Mutual Aid Agreement created for Texas State Planning Region 1 in March 2004, February 2014, and July 2021.
3. **Legal Authority.** This Agreement is made pursuant to the authority of Chapters 418, 433 and 791 of the Texas Government Code, Chapter 362 of the Texas Local Government Code, and all other constitutional and statutory provisions which may provide authority for any of the Parties.
4. **Definitions.**

“Civil emergency” means an unforeseen combination of circumstances or the resulting consequences thereof within the geographic limits of a given jurisdiction that calls for immediate action or for which there is an urgent need for assistance or relief to protect the general citizenry.

In accordance with Section 362.002, Texas Local Government Code, law enforcement *“assistance may be provided only when the mayor or other officer authorized to declare a state of civil emergency in the other county, municipality, or joint airport considers additional law enforcement officers necessary to protect health, life, and property in the county, municipality, or joint airport because of disaster, riot, threat of concealed explosives, or unlawful assembly characterized by force and violence or the threat of force and violence by three or more persons acting together or without lawful authority.”*

“Declaration of Local Disaster” means an official statement issued by a jurisdiction’s Emergency Management Director or his/her authorized designee to declare that a state of emergency exists in the jurisdiction, or part thereof, as a result of natural or man-caused conditions which may present severe threats to life and property of the residents therein.

“Disaster Assistance” means the provision of emergency management, police, fire, emergency medical, utility, street, debris removal, and/or other related services, without limitation, during a disaster.

“Disaster”, consistent with the definition in Section 418.004 of the Texas Government Code, means the occurrence or imminent threat of widespread or severe damage, injury, of loss of life or property resulting from any natural or man-made cause, including fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination, volcanic activity, epidemic, air contamination, blight, drought, infestation, explosion, riot, hostile military or paramilitary action, other public calamity requiring emergency action, or energy emergency (as that term is defined in Chapter 418 of the Texas Government Code), within the jurisdiction of any of the Parties.

The Parties agree that an act of terrorism is contemplated within the definition of "disaster" as that word is defined in Section 418.004 of the Texas Government Code. "Disaster" does not include ordinary emergencies, such as a small localized hazardous material spills, which have historically been handled in the normal course of government operations by the Parties.

“Disaster District Chief or DC or DDC” means the Chief of the Texas Division of Emergency Management (TDEM) disaster district. TDEM Disaster District 1 mirrors the PRPC COG region. The DC, or their designee, serves as the initial source of state emergency assistance for local governments. The DC will, when requested, facilitate the

identification, mobilization, and deployment of state personnel, state equipment, state supplies, and technical support in response to requests for emergency assistance from local governments.

“Incident Command System or ICS” means a set of personnel, policies, procedures, facilities, and equipment, integrated into a common organizational structure designed to improve emergency response operations of all types and complexities. ICS is a sub-component of NIMS.

“Incident Commander” means the person responsible for all aspects of an emergency response; including quickly developing incident objectives (incident action plans), managing all incident operations, application of resources as well as responsibility for all persons involved.

“Panhandle Multi-Agency Coordination Center or PMACC” means the organizational structure developed and managed by the PRPC’s Panhandle Regional Emergency Management Advisory Committee (PREMAC) to facilitate the filling of mutual aid resource and asset requests, to the extent possible, during large-scale emergencies or disasters in the Panhandle region. The MACC works in coordination with the DDC.

“Mutual Aid” means resources such as personnel, equipment, services and/or supplies which are provided across jurisdictional boundaries by the Responding Party to the Requesting Party under a reciprocal agreement.

“National Incident Management System or NIMS” means a system prescribed by Homeland Security Presidential Directive 5 to coordinate emergency preparedness and incident management among various federal, state, and local agencies. NIMS provides a uniform nationwide approach to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents no matter what the cause, size or complexity, including catastrophic acts of terrorism and disasters.

“Operational Period” means the period of time scheduled for the execution of a given set of operational actions such as those specified in the Incident Commander’s incident action plan.

“Requesting Party” means the Party receiving mutual aid or assistance from a Responding Party which is providing the mutual aid or assistance at the request of the Requesting Party.

“Responding Party” means the Party that has received a request to furnish mutual aid or assistance from another Party and has agreed to provide the same.

“Unified Command” means a group that consists of the Incident Commanders from the various jurisdictions or organizations involved with a disaster response joining together to form a single command structure.

“WebEOC®” means a specific named web-enabled crisis information management system that allows for real-time information sharing. *WebEOC®* provides a method for expedient information exchange between organizations, within and across disciplines and geographic regions regarding the actual status of events as they are occurring. This system may be replaced with a similar system that serves the same purpose.

5. **Request for Assistance.** The request for assistance:
- will be made only after the Requesting Party's response assets and those assets available through the Requesting Party's local mutual aid agreements, if such other agreement(s) exist, have been fully committed to the emergency or disaster response;
 - will be made after a Declaration of Local Disaster by a Requesting Party pursuant to Section 418.108, Texas Government Code, or after a proclamation of a State of Emergency under Section 433.001, Texas Government Code;
 - will be made by the highest-ranking authority of the Requesting Party available at the time of need or as provided under sub-part e. below;
 - will be made to the highest-ranking authority of the Responding Party available at the time of need or as provided under sub-part e. below;
 - may be made by the highest-ranking authority of the Requesting Party to PRPC Regional Services Staff, who may in turn, contact the PREMAC Chairperson to request activation of the PMACC to assist in filling the mutual aid request(s);
 - will specify to the greatest extent possible the location to which the resources are to be dispatched, the nature of the problem requiring assistance, the resources requested, and the specific time the resources will be needed; and
 - may be made verbally or in writing; however, if a request is made verbally, it must be confirmed in writing as soon as practical thereafter the verbal request is made.

- 5b. **Response to Request for Assistance.** Notwithstanding anything in this Agreement, the decision as to whether or not to respond in any particular situation or the level of response requested is at the sole discretion of the representative of the Responding Party making the decision.

The Responding Party's representative will make a discretionary decision at the time of the request, considering the nature and magnitude of the request, whether and to what extent the Responding Party's resources are available and should be provided and subject to availability that does not disrupt proper service to its own jurisdiction.

6. **Parties' Emergency Management Plan.** Each Party shall prepare and keep current an emergency management plan for its jurisdiction to provide for emergency/disaster mitigation, preparedness, response and recovery, in accordance with Chapter 418 of the Texas Government Code. The emergency management plan shall incorporate the use of available resources, including personnel, equipment and supplies, necessary to provide mutual aid. The emergency management plan shall be submitted to the Texas Division of Emergency Management.
7. **Emergency Management Director.** The County Judge of each county or Mayor of each city participating in this Agreement shall serve as the Emergency Management Director for his/her respective jurisdiction and shall take all steps necessary for the implementation of this Agreement.

Each Emergency Management Director may designate an Emergency Management Coordinator who shall serve as an assistant to the presiding officer of the political subdivision for emergency management purposes.

8. **Incident Command.**

- (a) Each Party will have an incident command system in place. The Requesting Party will designate an Incident Commander. Resources provided by the Responding Party will be under the direction of the Requesting Party's Incident Commander, unless the

- Incident Commander based on the facts and conditions at the scene of operation, requests that the Responding Party take charge of the operation based on superior resources, expertise, or other valid reason. In order to realize maximum effectiveness, it is the intention of the Parties that to the extent possible, responses will be made under a unified command with the highest degree of coordination possible under the circumstances.
- (b) The Incident Commander of the Responding Party shall report to the Requesting Party's Incident Commander at the location to which the mutual aid resources are dispatched.
 - (c) A Responding Party shall be released by the Incident Commander when the services of the Responding Entity are no longer required or when the officer in charge of the Responding Party's forces determines, in the officer's sole discretion, that further assistance should no longer be provided.
 - (d) Responding personnel must meet the minimum standards for their position as established by their jurisdiction.
 - (e) If there is a conflict between the operating procedures and professional standards of the Responding Party and the Requesting Party, the operating procedures and professional standards of the Responding Party will control the use of the Responding Party's assets and personnel.
9. **Training and Exercises.** The Parties will ensure that their personnel and appropriate officials are properly trained in ICS and NIMS and will endeavor to actively participate in multi-jurisdictional training exercises and drills for the type of emergency response situations which may result in a request under this Agreement.
10. **Other Mutual Aid Agreements, Supplementary Agreements and Protocols.** The Parties are encouraged, all or some, to enter into additional agreements and protocols governing response to particular situations and circumstances. Operating departments of the Parties (for example, fire and police) are authorized and encouraged to enter into specific emergency protocols with their counterparts to enhance coordination in disaster response situations.

Notwithstanding the foregoing, it is understood and agreed that certain signatory Parties may have heretofore contracted or may hereafter contract with each other for mutual aid in disaster situations, and it is agreed that this Agreement shall be subordinate to any such individual contract. To assist each other in the process of mutual aid response planning, each Party agrees to inform the other Parties of all mutual aid agreements that each Party has with other municipalities, entities, counties, and state or federal agencies.

Specifically, the existence of this Agreement shall not prevent a municipality, county, rural fire prevention district, emergency services district, fire protection agency, organized volunteer group, or other emergency services entity from providing mutual aid assistance on request from another municipality, county, rural fire prevention district, emergency services district, fire protection agency, organized volunteer group, or other emergency - services entity, in accordance with the provisions in Section 418.109 (d) of the Texas Government Code. Additionally, the existence of this Agreement shall not prevent any Local Government which is a Party hereto from providing emergency assistance to another

Local Government which is not a party hereto, in accordance with the provisions in Section 791.027 of the Texas Government Code.

11. **Responsibility for Response Costs.** The Parties to this Agreement concur that the Requesting Party shall not be required to reimburse a Responding Party for response costs incurred during the first 12-hour Operational Period. The Requesting Party will be required to reimburse for response services delivered by the Responding Party after the first Operational Period. For the purpose of this Agreement an Operational Period begins when the Responding Party checks in at the scene of operation and ends when the Responding Party is released by the Incident Commander or leaves the scene of its own volition (per Paragraph 8, Sub-part (c) above).

If a Responding Party has not been released by the Requesting Party's Incident Commander and incurs costs beyond the first Operational Period, the Requesting Party will make reimbursement as soon as practical thereafter following the receipt of a claim by the Responding Party. The claim may include documented costs for personnel, operation and maintenance of equipment, damaged equipment, food, lodging, and transportation incurred in providing the mutual aid assistance requested by the Requesting Party.

If after 90 days from the receipt of said claim, reimbursement has not been made then, the Responding Party may contact the Requesting Party to work out a mutually-agreeable payment schedule for settling the claim. In the event of a dispute regarding a request for reimbursement, both parties agree to submit the matter to mediation using a mediator acceptable to both parties.

Personnel who are assigned, designated or ordered by their governing body to perform duties pursuant to this Agreement shall continue to receive from the Responding Party the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's compensation benefits, as though the service had been rendered within the limits of the jurisdiction where the personnel are regularly employed.

Agencies or organizations that self-deploy to an emergency or disaster scene, without having been requested by the Requesting Party in accordance with Paragraph 5 above, will not be eligible for reimbursement; regardless of the amount of time spent at the scene. Self-deploying agencies or organizations may be instructed by the Incident Commander to leave the scene.

12. **Participation Notice.** Each Party shall notify the PRPC COG Executive Director of its participation in this Agreement by furnishing an executed original of the attached Participation Notice.
13. **Administrative Services.** The PRPC COG agrees to provide administrative services necessary to coordinate this Agreement, including notifying Parties of new participants and withdrawals and providing all Parties, when requested, in a timely manner, with a current list of contact information for each Party.
14. **Federal and State Participation.** Federal and state entities may participate in this Agreement, to the extent of any limitations of their authority, by furnishing an executed original of the attached Participation Notice to the PRPC COG Executive Director.

15. **Adjacent County Participation.** Jurisdictions and agencies in counties adjacent to but outside of Texas State Planning Region 1, including those in Oklahoma and New Mexico that have traditionally exchanged mutual aid with jurisdictions and agencies inside Texas State Planning Region 1 may participate in this Agreement, to the extent of any limitations of their authority, by furnishing an executed original of the attached Participation Notice to the PRPC COG Executive Director.
16. **Inventory and Database.** A database of mutual aid resources available for response under this Agreement will be managed and maintained by the COG and made accessible to the participating Parties, when requested, on a timely basis.
17. **Withdrawal.** A Party may withdraw from this Agreement at any time by written notice to the COG Executive Director, transmitting a copy of the action of the Party's governing body. The Party withdrawing from this Agreement will still be responsible for any outstanding reimbursement claims for previously rendered disaster assistance.
18. **Not for Benefit of Third Parties.** This Agreement and all activities hereunder are solely for the benefit of the Parties and not the benefit of any third party.
19. **Exercise of Police Power.** This Agreement and all activities hereunder are undertaken solely as an exercise of the police power of the Parties, exercised for the health, safety, and welfare of the public generally, and not for the benefit of any particular person or persons and the Parties shall not have nor be deemed to have any duty to any particular person or persons.
20. **Immunity not Waived.** Nothing in this Agreement is intended, nor may it be deemed, to waive any governmental, official, or other immunity or defense of any of the Parties or their officers, employees, representatives, and agents as a result of the execution of this Agreement and the performance of the covenants contained herein.
21. **Civil Liability to Third Parties.** Each Responding Party and Requesting Party will be responsible for any civil liability for its own actions and will determine what level, if any, of insurance or self-insurance it should maintain for such situations.
22. **Waiver of Claims Against Parties; Immunity Retained.** The Parties agree that they shall not be liable to each other, and hereby waive all claims against the other Parties, for compensation for any loss, damage, including attorney's fees and interest personal injury, or death occurring as a consequence of the performance of the Agreement, except those caused in whole or in part by the gross negligence or intentional act of any officer, employee, or agent of another party. No Party waives or relinquishes any immunity or defense it may enjoy under state law and specifically Section 421.062 of the Texas Government Code for the furnishing of a homeland security activity as that term is defined in Chapter 421 of the Texas Government Code on behalf of itself, its officers, employees and agents for the performance of an activity under this Agreement.
23. **Insurance.** To the extent possible, each Party under this Agreement will maintain the following insurance coverages at the appropriate levels:
 - (a) Worker's Compensation Coverage: Each Party shall be responsible for its own actions and those of its employees and is responsible for complying with the Texas Workers' Compensation Act.

- (b) **Automobile Liability Coverage:** Each Party shall be responsible for its own actions and is responsible for complying with the Texas motor vehicle financial responsibility laws.

To the extent permitted by law and without waiving sovereign immunity, each Party shall be responsible for any and all claims, demands, suits, actions, damages, and causes of actions related to or arising out of or in any way connected with its own actions and the actions of its personnel in providing mutual aid assistance rendered or performed pursuant to the terms and conditions of this Agreement. Each Party agrees to obtain general liability and Public Official's liability insurance, if applicable, or maintain a comparable self-insurance program.

24. **Equipment and Personnel.** During the time mutual aid is being furnished, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the Party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the geographical limits of the Requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.
25. **Expending Funds.** Each Party that performs services or furnishes aid pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.
26. **Term.** This Agreement shall become effective as to each Party when approved and executed by that Party. This Agreement shall continue in force and remain binding on each and every Party until such time as the governing body of a Party terminates its participation in this Agreement pursuant to Paragraph 17 of this Agreement. Withdrawal from participation in this Agreement by a Party(ies) shall not affect the continued operation of this Agreement between and among the remaining Parties and this Agreement shall continue in force and remain binding on the remaining Parties.
27. **Maintenance and Review of the Agreement.** With PRPC Administrative Regulation #36, the PRPC Board of Directors has charged the Panhandle Regional Emergency Management Advisory Committee (PREMAC) with providing "*general direction to foster the development and maintenance of a region-wide system of Mutual Aid*". The PREMAC will review this Agreement at least every five years, from the date of its adoption by the PRPC Board, to ensure its continued relevance and conformance with State/Federal legislation and policies. Any future changes or revisions recommended by the PREMAC will be presented to the PRPC Board of Directors for consideration of approval. Upon approval, the changes or revisions will be disseminated to the Parties who then at their discretion, ratify the changes or revisions or withdraw from this Agreement per Paragraph 17.
28. **Amendments to Agreement.** This Agreement may not be amended without the lawful action of the governing bodies of the Parties. No officer or employee of any of the Parties shall have authority to waive or otherwise modify the obligations in this Agreement, without the express action of the governing body of the Party.

29. **Interlocal Cooperation Act.** The Parties agree that mutual aid in the context contemplated herein is a "*governmental function and service*" and that the Parties are "local governments" as that term is defined herein and in the Interlocal Cooperation Act.
30. **Entirety.** This Agreement contains all commitments and agreements of the Parties with respect to the mutual aid to be rendered hereunder during or in connection with a disaster. No other oral or written commitments of the Parties with respect to mutual aid under this Agreement shall have any force or effect if not contained herein, except as provided in Section 6 above.
31. **Severability.** If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.
32. **Validity and Enforceability.** If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal limitations are made a part of this Agreement and shall operate to amend this Agreement to the minimum extent necessary to bring this Agreement into conformity with the requirements of the limitations, and so modified, this Agreement shall continue in full force and effect.
33. **Representation of Authority.** The Agreement has been officially authorized by the governing body of each Party hereto and each signatory to this Agreement represents that the signatory has full authority to execute this Agreement and to legally bind the respective Party to this Agreement.
34. **Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.
35. **Captions.** Captions to the provisions of this Agreement are for convenience and shall not be considered in the interpretation of the provisions.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Business Friendly Community
Department: Planning and Development Services
Contact Person: Drew Brassfield, Assistant Director of Planning

Agenda Caption: DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER 1 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the Center City Tax Increment Reinvestment Zone Number 1 Board of Directors.

Agenda Item Summary: Section 3.2 of Ordinance 7012 (the ordinance designating this TIRZ), states that the Council "shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson..."

The Board roster is as follows:

Dean Frigo - Amarillo Hospital District & Current Chair

Amy Rainey - City Council
 Rebecca Gladney - City Council
 Emily Koller - City Council
 John Coffee - Potter County
 HR Kelly - Potter County
 Vacancy - Potter County
 David Woodburn - Amarillo College
 Tom Warren II - Amarillo ISD
 Marcus Hardcastle - Panhandle Groundwater Conservation District

Requested Action: Selection and appointment of a chair to the TIRZ #1 Board.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends reappointing Dean Frigo as Chair.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Business Friendly Community
Department: Planning and Development Services
Contact Person: Drew Brassfield, Assistant Director of Planning

Agenda Caption: DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE EAST GATEWAY TAX INCREMENT REINVESTMENT ZONE NUMBER 2 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the East Gateway Tax Increment Reinvestment Zone Number 2 Board of Directors.

Agenda Item Summary: Section 3.2 of Ordinance 7627 (the ordinance designating this TIRZ), states that the Council "shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson..."

The Board roster is as follows:

David Walker - Potter County & Current Chair

Helen Burton - Potter County

Blair Schaffer - Potter County

Tracy Shea - City Council

Joanne Garcia-Flores - City Council

Randy Whipple - City Council

Doyle Corder - Amarillo ISD

John Betancourt - Amarillo College

Lee Peterson - Panhandle Groundwater Conservation District

Tom Warren II - Amarillo Hospital District

Requested Action: Selection and appointment of a chair to the TIRZ #2 Board.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends reappointing David Walker as Chair.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Business Friendly Community
Department: Planning and Development Services
Contact Person: Drew Brassfield, Assistant Director of Planning

Agenda Caption: DISCUSS AND CONSIDER APPOINTING A CHAIR FOR THE SOUTH GATEWAY TAX INCREMENT REINVESTMENT ZONE NUMBER 3 BOARD

This item is the discussion and consideration by City Council to appoint a chair for the South Gateway Tax Increment Reinvestment Zone Number 3 Board of Directors.

Agenda Item Summary: Section 3.2 of Ordinance 8033 (the ordinance designating this TIRZ), states that the Council "shall annually designate a member of the Board to serve as chairperson of the Board, and the Board shall elect from its members a vice chairperson..."

The Board roster is as follows:

John Attebury - City Council and current Chair

Trent Morgan - City Council

Josh Craft - City Council

Eric Barry - Randall County

Bob Robinson - Randall County

Cydney Norton - Randall County

Lela Vela - Canyon ISD

Wes Wright - Amarillo Hospital District

Matt Griffith - *Ex Officio* (Board appointed)

Paul Proffer - Amarillo College

Requested Action: Selection and appointment of a chair to the TIRZ #2 Board.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: N/A

Staff Recommendation: Staff recommends reappointing John Attebury as Chair.



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Fiscal Responsibility
Technology and Innovation

Department: City Manager's Office

Contact Person: Rich Gagnon, Assistant City Manager and CIO, Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDER AWARD - PROFESSIONAL SERVICES AGREEMENT FOR WORKDAY SUCCESS PLAN

This item considers the award of a five-year professional services agreement for dedicated client support.

Award to: Precision Task Group, Inc. (DIR-TSO-4242)

Amount: \$549,424.00 (\$59,400.00 in year one and \$122,506.00 in each subsequent year)

Funding Source: Requesting the use of unused capital improvement funding in the general construction fund from projects that have been completed with savings and from projects no longer needed.

Is the item budgeted? No

Agenda Item Summary: This item considers the award of a five-year contract to Precision Task Group, Inc., which is the reseller of Workday, for dedicated client support. The City went live with HR/Payroll with Workday on 1/1/24 and with financials with Workday on 1/1/25. This contract will ensure Workday is developed and utilized to its full potential and the City utilizes the system in the most efficient way. This will allow dedicated support, directly from Workday, to be assigned to our account and to help us navigate issues that arise and help us explore better ways to use the system.

Requested Action: Approve the contract as presented.

Funding Summary: Requesting the use of unused capital improvement funding in the General Construction Fund from projects that have been completed with savings and from projects no longer needed.

Purchasing Summary: This is a contract only offered by our software vendor reseller of Workday, Precision Task Group, Inc.

Community Engagement Summary: N/A

Staff Recommendation: Approve the contract as presented.

To be awarded as one lot

Precision Task Group, Inc.

Line 1 Workday Success Plan - Five Year, per
specifications

1 ea

Unit Price

\$549,424.000

Extended Price

\$ 549,424.00

Total

\$ 549,424.00



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: Transit
Contact Person: Jonni Glick, Assistant City Secretary, Chris Quigley, Director of Transit

Agenda Caption: CONSIDER APPOINTMENT - ADVISORY COMMITTEE FOR PEOPLE WITH DISABILITIES MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Advisory Committee for People with Disabilities.

Agenda Item Summary: This item is to consider appointing three members to serve three-year terms beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to (re)appoint

_____, (re)appoint _____,
 and (re)appoint _____ to serve a three-year term beginning
 January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

ADVISORY COMMITTEE FOR PEOPLE WITH DISABILITIES

Number of Members: 5 **Term Length:** 3 years

Purpose: Create better conditions for the disabled in the City of Amarillo

Special requirements for members: None

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again	<u>3</u> Appointments Needed Applicants/CC Nominations
Darlene Martin	1/1/25	12/31/27	N/A	☐ Alaina Seaberg
Elaine C Wilson	11/14/23	12/31/25	NO	☐ Jaclyn Devries
James P Clemmer	1/1/20	12/31/25	NO	☐ Tanya Park
Joseph Rogers	1/1/23	12/31/25	YES	☐
Kimberly Benson	1/1/24	12/31/26	N/A	☐
				☐
				☐

Notes:



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Manager's Office
Contact Person: Jonni Glick, Assistant City Secretary, Laura Storrs, Chief Financial Officer

Agenda Caption: CONSIDER APPOINTMENT - AMARILLO HOSPITAL DISTRICT BOARD OF MANAGERS MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Hospital District Board of Managers.

Agenda Item Summary: This item is to consider appointing four members to the Amarillo Hospital District Board of Managers for two-year terms beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to (re)appoint _____,
 (re)appoint _____, (re)appoint
 _____, and (re)appoint _____ to
 serve two-year terms beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

AMARILLO HOSPITAL DISTRICT BOARD OF MANAGERS

Number of Members: 7

Term Length: 2 years

Purpose: Policy-making body which manages, controls, and administers the affairs of the Amarillo Hospital District. The District's purpose is to furnish medical aid and hospital care to indigent and needy persons residing within the District and the ability to participate in activities designed to further promote the health status of the community.

Special requirements for members: None

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again	4 Appointments Needed Applicants/CC Nominations
Clarence Thomas Warren III	1/1/24	12/31/25	YES	Dean Frigo
Dean Frigo	2/16/16	12/31/25	YES	Deborah Moore
Darryl T Wertz	1/1/25	12/31/26	N/A	George Webster
Michael R Alexander	1/1/23	12/31/26	N/A	Lindsay London
Michelle Bonner	1/1/21	12/31/26	N/A	Rodney Young
Rodney Young	2/16/16	12/31/25	YES	Clarence Thomas Warren III
Weston Wright	1/1/20	12/31/25	YES	Tonja Helton
				Wes Wright
				Olga McAlister

Notes:



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication

Department: Parks and Recreation

Contact Person: Jonni Glick, Assistant City Secretary, Michael Kashuba, Director of Parks and Recreation

Agenda Caption: CONSIDER APPOINTMENT - BEAUTIFICATION AND PUBLIC ARTS ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies for the Beautification and Public Arts Advisory Board.

Agenda Item Summary: This item is to consider appointing the following members to the Beautification and Public Arts Advisory Board (BPAAB):

- two individuals to serve three year terms beginning January 1, 2026
- two individuals to fill vacant positions ending December 31, 2026

This board previously required one member to be selected from Mayor and Council. Upon passage of second reading of Ordinance 8226, this membership requirement will cease to exist and all positions may be filled by applicants at large that meet the general requirements under Chapter 2-6 of the Amarillo Municipal Code.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to (re)appoint _____ and (re)appoint _____ to serve three-year terms beginning January 1, 2026, and to appoint _____ and _____ to fill vacancies serving through December 31, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with

City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

BEAUTIFICATION AND PUBLIC ARTS ADVISORY BOARD

Number of Members: 9

Term Length: 3 years

Purpose: Promotes and encourages private and public programs to enhance all aspects of the City's appearance, presentation, and beautification. It also raises awareness and appreciation of the public arts with notable arts in public places.

Special requirements for members: None but note that there shall be seven citizens appointed by City Council, one representative of the Convention and Visitors Bureau Arts Committee, appointed by that committee, and one representative of Center City Amarillo, appointed by the Center City Board. The staff liaison will be an ex-officio member and serve as the secretary of the Board.

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again		3 Appointments Needed Applicants/CC Nominations
Beth Duke (Center City)	1/30/18	12/31/26	N/A	☐	Danita Bynum
Vacancy	N/A	12/31/26	N/A	☐	Deanna Lowe Craighead
Kashion Smith (CVB)	1/1/21	12/31/26	N/A	☐	Katt Massey
Katt Massey	11/14/23	12/31/25	YES	☐	Krishna Paul
Linda K. Allen	1/28/25	12/31/26	N/A	☐	Mark Powell
Matt Morgan	11/9/21	12/31/25	NO	☐	
Shanna Peebles	1/1/25	12/31/27	N/A	☐	
Stephanie A Jung	11/17/19	12/31/27	N/A	☐	
Tommie Knox	11/12/24	12/31/26	N/A	☐	
Vacancy	N/A	12/31/26	N/A	☐	
				☐	
				☐	

Notes:



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: Building Safety
Contact Person: Jonni Glick, Assistant City Secretary, Johnny Scholl, Building Official

Agenda Caption: CONSIDER APPOINTMENT - CONSTRUCTION ADVISORY AND APPEALS COMMISSION MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Construction Advisory and Appeals Commission.

Agenda Item Summary: This item is to consider appointing the following members to the Construction Advisory and Appeals Commission (CAAC):

- a member to serve a three-year term beginning January 1, 2026 who is an architect,
- a member to serve a three-year term beginning January 1, 2026 who is a residential builder.

Requested Action: Consider the appointment described above.

MOTION LANGUAGE: I move to (re)appoint _____, who is an architect and (re)appoint _____, who is a residential builder to serve three-year terms beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

CONSTRUCTION ADVISORY AND APPEALS COMMISSION

Number of Members:

9

Term Length: 3 years

Purpose: The Board shall hear appeals of decisions of the Building Official concerning the Building, Electrical, Mechanical and Plumbing Codes adopted by the City; determine the suitability of alternate materials and alternate types of construction; establish licensing regulations; and interpret and recommend changes in the requirements of the Building, Electrical, Mechanical and Plumbing Codes adopted by the City; Condemnation hearings related to substandard or dangerous structures pursuant to Section 4-3-3 of the Amarillo Municipal Code.

Special requirements for members: Board must consist of one registered architect; one registered professional engineer (electrical, engineering or the design of plumbing or HVAC); one building contractor (commercial or industrial building construction); one building contractor with experience in housing construction; one electrical contractor; one heating and air conditioning contractor; one plumbing contractor; one insurance fire and casualty recording agent; one citizen no direct financial interest in the building construction industry; real estate development, sales or management or utility company, except as owner of dwelling.

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again	<u>2</u> Appointments Needed Applicants/CC Nominations
Frank O Willburn (Plumber)	1/1/24	12/31/26	N/A	☐ Brad Riffel
Gary Ward (HVAC)	1/1/22	12/31/27	N/A	☐ Richard Constancio
James (Jim) Banes (Electrician)	2/9/16	12/31/27	N/A	☐ Stephen Cross
Jared M Fuller (Contractor)	1/1/24	12/31/26	N/A	☐
Jeff Bryant (Residential Builder)	10/22/13	12/31/25	NO	☐
Richard Constancio (Architect)	2/10/15	12/31/25	YES	☐
Russ Glaze (Insurance)	6/22/21	12/31/27	N/A	☐
Ryan Huseman (Engineer)	1/1/19	12/31/27	N/A	☐
Tom Roller (At-large)	2/9/16	12/31/27	N/A	☐
				☐

Notes: Appointees must include a building contractor with experience in housing construction and a registered architect.



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Marshal's Office
Contact Person: Jonni Glick, Assistant City Secretary, Jacob Diaz, City Marshal

Agenda Caption: CONSIDER APPOINTMENT - CONDEMNATION APPEALS COMMISSION MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Condemnation Appeals Commission.

Agenda Item Summary: This item is to consider appointing four members and one alternate member to the Condemnation Appeals Commission (CAC) to serve two-year terms beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to appoint _____, (re)appoint _____, (re)appoint _____, and (re)appoint _____ to serve two-years term beginning January 1, 2026, and to (re)appoint _____ to serve as an alternate member for a two-year term beginning on January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

CONDEMNATION APPEALS COMMISSION

Number of Members:

5 + 1 Alternate

Term Length: 2 years

Purpose: To hear cases related to nuisances and perform the adjudication process while assuring due process in the enforcement of the ordinance related to dangerously damaged or deteriorated buildings or conditions.

Special requirements for members: One member must be a citizen who has no direct financial interest in the building, real estate or utility industries, except as he or she may have as an owner or occupant of a dwelling. Each of the remaining four voting members and the one alternate must be a member of one of the following categories, and no more than once member may be from any one category: a registered architect, a registered professional engineer with experience in structural design, electrical engineering, or the design of plumbing or HVAC systems for buildings, an industrial building contractor, a residential building contractor, an electrical contractor who is licensed by the City as a Master electrician, a heating and air conditioning contractor who is licensed by the State as an air conditioning contractor, a plumbing contractor who is licensed by the State as a master plumber, or an insurance fire and casualty recording agent.

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again	5 Appointments Needed	
				Applicants/CC	Nominations
Frank O Willburn (Plumber)	1/1/24	12/31/25	N/A		
James (Jim) Baner (Electrician)	1/1/18	12/31/25	NO		
Richard Constancio (Architect)	10/17/17	12/31/26	N/A		
Russ Glaze (Insurance Agent)	5/31/24	12/31/25	N/A		
Ryan Huseman (Engineer)	1/1/22	12/31/25	N/A		
Tom Roller (At-Large)	10/17/17	12/31/25	N/A		

Notes:



Agenda Transmittal Memo

Date: December 9, 2025
Council Priority: Communication
Department: City Manager's Office
Contact Person: Jonni Glick, Assistant City Secretary, Rich Gagnon, Assistant City Manager and CIO

Agenda Caption: CONSIDER APPOINTMENT - DIGITAL DIGNITY, RIGHTS, AND PRIVACY ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Digital Dignity, Rights, and Privacy Advisory Board.

Agenda Item Summary: This item is to consider appointing one at-large individual and one councilmember to serve on the Digital Dignity, Rights, and Privacy Advisory Board for a three-year term beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to appoint _____ and Councilmember _____ to serve three-year terms beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff has no recommendations.

DIGITAL DIGNITY, RIGHTS, AND PRIVACY ADVISORY BOARD

Number of Members: 6 **Term Length:** 3 years

Purpose: The board shall advise the implementation of Ordinance No. 8198 and provide annual recommendations and feedback on the digital accountability report.

Special requirements for members: Chief Information Officer (CIO), City Attorney or designee, two domain experts selected by the CIO, one member of the City Council, one appointee selected by the City Council.

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again	2 Appointments Needed Applicants/CC Nominations
Rich Gagnon (CIO)	1/1/26	12/31/27	N/A	Cassandra Greene
Jake Block (CIO Appointee)	1/1/26	12/31/27	N/A	Dayton Tipton
Michael Keough (CIO Appointee)	1/1/26	12/31/26	N/A	Kasey Fuller
Bryan McWilliams (City Attorney)	N/A	12/31/26	N/A	Sherie Wood
Vacancy (City Councilmember)	N/A	12/31/28	N/A	
Vacancy (City Council Appointee)	N/A	12/31/28	N/A	

Notes:



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication

Department: Library

Contact Person: Jonni Glick, Assistant City Secretary, Amanda Barrera, Director of Library Services

Agenda Caption: CONSIDER APPOINTMENT - LIBRARY ADVISORY BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Library Advisory Board.

Agenda Item Summary: This item is to consider appointing two members to fill vacancies on the Library Advisory Board.

One of the appointments must be an applicant who is a member of the Friends of the Library Board. Of the applicants received, Olga McAlister and Roxann Ball are each a member of the Friends of the Library Board.

The other appointment must be someone that meets both general qualifications and currently holds an Amarillo Public Library card in good standing.

Requested Action: Consider the appointment described above.

MOTION LANGUAGE: I move to appoint _____, a member of the Friends of the Library Board, to serve a three-year term beginning January 1, 2026, and _____ to fill a vacancy for a term ending January 31, 2028.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

LIBRARY ADVISORY BOARD

Number of Members: 5 **Term Length:** 3 years

Purpose: Decision-making authority related to areas of operation; current and long-range planning issues; improvement and development programs; freedom of speech and censorship issues; library policies and procedures by library users and the public; requests for special library program and service applications; library materials management, allocation, and associated user charges; operating policies and procedures for all five libraries and marketing and public relations and procedures.

Special requirements for members: All members shall be an Amarillo Public Libraries cardholder in good standing and one member must be a member of the Friends of the Amarillo Public Library Board.

				2 Appointments Needed	
Members	Began	Term	Willing to		Applicants/CC
Currently Serving	Serving	Ending	Serve Again		Nominations
Christy D Gagnon	5/24/22	12/31/27	N/A	☐	Alaina Seaberg
Vacancy (Friends of the Library Board Member)	N/A	12/31/28	N/A	☐	Andrea Hendrix
Vacancy	N/A	01/31/28	N/A	☐	Dayton Tipton
Katy Reid	1/1/24	12/31/26	N/A	☐	Dinah Daugherty
Lillian C. Withrow	1/1/22	12/31/27	N/A	☐	Donna Rosenberg
				☐	Krishna Paul
				☐	Larry Gaian
				☐	Lindsay London
				☐	Lynn Wilson
				☐	Nune Perez
				☐	Samantha Wildman
				☐	Susan Miller
				☐	Roxann Ball
				☐	Olga McAlister
				☐	Sherie Wood
				☐	

Notes:



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication

Department: Parks and Recreation

Contact Person: Jonni Glick, Assistant City Secretary, Michael Kashuba, Director of Parks and Recreation

Agenda Caption: CONSIDER APPOINTMENT - PARKS AND RECREATION BOARD MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Parks and Recreation Board.

Agenda Item Summary: This item is to consider appointing one member at-large and one member selected from the Mayor and City Council to the Parks and Recreation Board for three-year terms beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to (re)appoint _____ and appoint Councilmember _____ to serve three-year terms beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

PARKS AND RECREATION BOARD

Number of Members: 11 **Term Length** 3 years

Purpose: Advisory board to the Mayor and City Council on matters pertaining to the operation of City Parks, Open Space and Recreational programs and facilities. Board members study and encourage the development and utilization of parks and recreational facilities and programs while promoting cooperation within the community to maximize all existing opportunities and partnerships to achieve a dynamic network of parks, recreation opportunities, functioning facilities and open space.

Special requirements for members: None except that one member must selected from the Mayor and City Council.

				2 Appointments Needed	
Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again		Applicants/CC Nominations
Jeremy Pekar	1/28/25	12/27/26	N/A		Hector Luna
Howard Smith	11/14/23	12/31/26	N/A		Kenny Steward
Alan Cox	1/1/25	12/31/27	N/A		Larry Gaian
Robert E Altman	1/1/19	12/31/27	N/A		Sharyn Delgado
Rodney Hill	1/1/24	12/31/26	N/A		Skylar Gallop
Ronnie G Walker	1/1/24	12/31/26	N/A		Susan Miller
Ronny D Head	1/1/24	12/31/26	N/A		Susan Nebhut
Shelby T Massey	1/1/22	12/31/24	N/A		Thomas Wilson
Skylar A Gallop	1/1/23	12/31/25	YES		
Thomas C Riney	1/1/24	12/31/26	N/A		
Tiffany M Podzemny	1/1/20	12/31/25	NO		

Notes:



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication

Department: Planning and Development Services

Contact Person: Jonni Glick, Assistant City Secretary, Justin Oppel, Development Customer Services Coordinator

Agenda Caption: CONSIDER APPOINTMENT - ZONING BOARD OF ADJUSTMENT MEMBERS

This item considers the appointment of individuals to fill current and/or upcoming regular and alternate member vacancies on the Zoning Board of Adjustment.

Agenda Item Summary: This item is to consider appointing one member, and up to three alternate members, to the Zoning Board of Adjustment (ZBA) to serve a two-year term beginning January 1, 2026.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to (re)appoint _____ to serve a two-year term beginning January 1, 2026, and to (re)appoint _____, to (re)appoint _____, to (re)appoint _____ to serve as alternate members for two-year terms beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

ZONING BOARD OF ADJUSTMENT

Number of Members: 5 + <4 Alternates **Term Length:** 2 years

Purpose: Quasi-judicial board that hears and decides appeals of the Building Official or zoning official decisions concerning the enforcement and interpretation of the Zoning Ordinance. This Board considers requests for variances from the Zoning Ordinance.

Special requirements for members: None but note that the Board shall consist of five (5) members appointed by the City Council. Moreover, Council may appoint up to four (4) alternate members who shall serve in the absence of one or more regular members when requested to do so by the Building Official.

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again		Up to 4 Appointments Needed Applicants/CC Nominations
Chris Rhynehart	10/8/13	12/31/26	N/A		Kimberly Benson
Craig Davis	10/8/13	12/31/26	N/A		
J C Mathis	1/1/19	12/31/26	N/A		
Jason Burr	1/1/22	12/31/25	NO		
Jeff Bryant (Alternate)	1/1/24	12/31/25	NO		
Kimberly Benson (Alternate)	1/1/24	12/31/25	YES		
Paul French	1/1/19	12/31/26	N/A		
Rodney L Ramirez (Alternate)	1/1/22	12/31/25	UNK		
Trent Morgan (Alternate)	1/1/23	12/31/26	N/A		

Notes:



Agenda Transmittal Memo

Date: December 9, 2025

Council Priority: Communication

Department: Public Health

Contact Person: Jonni Glick, Assistant City Secretary, Casie Stoughton, Director of Public Health

Agenda Caption: CONSIDER APPOINTMENT - AMARILLO AREA PUBLIC HEALTH BOARD

This item considers the appointment of individuals to fill current and/or upcoming vacancies on the Amarillo Area Public Health Board.

Agenda Item Summary: This item is to consider appointing a member to the Amarillo Area Public Health Board for a three-year term beginning January 1, 2026. This item was previously presented at the November 18th meeting, and an applicant was appointed. Staff learned after the fact that the appointee does not reside in Amarillo City Limits, a requirement to serve on the board. As such, staff is requesting that Council reconsider its appointment for this board.

Requested Action: Consider the appointments described above.

MOTION LANGUAGE: I move to appoint _____, to serve a three-year term beginning January 1, 2026.

Funding Summary: N/A

Purchasing Summary: N/A

Community Engagement Summary: This item was previously presented at the November 18th meeting, and an applicant was appointed. Staff learned after the fact that the appointee does not reside in Amarillo City Limits, a requirement to serve on the board.

Applications have been open since early September and were first provided to City Council in mid-October. Any additional applications received have been included prior to this meeting. Before the application period began, the process was discussed with City Council during a regular meeting, and information encouraging residents to apply was shared through the City's social media channels.

Staff Recommendation: Staff does not have any recommendations.

AMARILLO AREA PUBLIC HEALTH BOARD

Number of Members: 8 **Term Length:** 3 years

Purpose: To act as advisory board to the governing bodies of the participating entities and to make recommendations from time to time through the minutes of its meetings to make entities on matters pertaining to public health in the district, created hereby.

Special requirements for members: None, but note that seats are appointed by City of Amarillo (2), City of Canyon (1), Potter County (2), and Randall County (2). Representative from all jurisdictions with a population of less than 3,000 (1).

Members Currently Serving	Began Serving	Term Ending	Willing to Serve Again		<u>1</u> Appointment Needed Applicants/CC Nominations
Dolores Thompson (Potter County)	10/21/21	10/20/25	N/A	☐	Deborah Moore
Marjorie Schroeder (Randall County)	8/3/22	8/2/25	N/A	☐	Deree Duke
Jennifer M Potter (City of Amarillo)	1/1/23	12/31/25	NO	☐	Emily Braun
Judi Smith (Randall County)	8/3/22	8/2/25	N/A	☐	Howard Heath
Kenneth Crossland (City of Canyon)	5/27/22	5/26/25	N/A	☐	Lindsay London
Kevin Hawkins (City of Amarillo)	1/1/22	12/31/27	N/A	☐	Lydia Miller
Timbercreek (Jurisd. w/ pop. <3,000)	6/1/23	5/31/26	N/A	☐	Sherie Wood
Rebecca Scott (Potter County)	10/21/21	10/22/25	N/A	☐	
				☐	

Notes: