Amarillo City Council
Regular Meeting

September 23, 2025
3:00 PM
Amarillo City Hall, Council Chamber
623 S. Johnson, Third Floor
Amarillo, Texas 79101

MINUTES

1. Call to Order

On September 23, 2025 the Amarillo City Council met at 3:00 PM for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, with the following members present:

Mayor Cole Stanley
Councilmember, Place 1 Tim Reid
Councilmember, Place 2 Don Tipps
Councilmember, Place 3 David Prescott
Councilmember, Place 4 Les Simpson
Absent were none.

Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Laura Storrs, Chief Financial Officer
Floyd Hartman, Special Advisor
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

Mayor Stanley established a quorum and called the meeting to order at 3:04 PM.

2. Invocation

Jason Mays, Amarillo Fire Department Chief, provided an invocation.

3. Pledge of Allegiance

Mayor Stanley led the Pledge of Allegiance.

4. The Texas Pledge

Mayor Stanley led the Texas Pledge.

5. Proclamations

5.B. "Hunger Action Month"

Councilmember Reid read the proclamation. It was accepted by Zack Wilson and representatives of the High Plains Food Bank.

5.D. "National Preparedness Month"

Councilmember Tipps read the proclamation. It was accepted by Max Dunlap, Office of Emergency Management Director, and members of the Office of Emergency Management team.

5.C. "World Environmental Health Day"

Councilmember Simpson read the proclamation. It was accepted by Zachary Badrow, Environmental Health Deputy Director and members of the Environmental Health team.

5.A. "League of Women Voters in Amarillo 75th Anniversary"

Councilmember Prescott read the proclamation. It was accepted by Kimberly Anderson and representatives of the League of Women Voters.

6. Announcements

There were no announcements.

7. Public Comment The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at https://www.amarillo.gov/city-secretary/public-comment-registration-form/, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

Mayor Stanley opened public comment. The following individuals spoke:

Kendra Kay Seawright	Citizen
Jeff McGunegle	Citizen
Josiah West	Citizen
Irma Flores	Citizen
Jerri Ross	Citizen
Lisa Romanelli	Citizen
Harper Metcalf	Citizen
Mike Fisher	Citizen
Joan Gaines	Citizen
Mike Ford	Citizen
Madison Boyle	Citizen
Thomas Tucek	Citizen

Mayor Stanley closed public comment.

Written comments were submitted by the following individuals:

1. David Kraman, P.E., citizen
2. Lindsay London, citizen
3. Laina Seaberg, citizen

Julia Miller signed up but did not present to speak.

8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

Mayor Stanley introduced the consent agenda and asked if anything should be removed. Mayor Stanley advised that Item No. 8.W would be removed from the consent agenda per the request of Mike Fisher, citizen, and Councilmember Simpson asked that Item No. 8.P be removed from the consent agenda.

ACTION:	Motion to approve the consent agenda, less Items No. 8.P And 8.W, as presented by Don Tipps, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

8.A. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the regular meeting held on September 9, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.B. CONSIDER APPROVAL - MINUTES
This item considers approval of the City Council minutes for the special meeting held on September 16, 2025.

(Contact: Stephanie Coggins, City Secretary)

8.C. CONSIDERATION OF ORDINANCE NO. 8217
This item is the second and final reading of an ordinance amending the City of

Amarillo Zoning Code, Chapter 4-10 at sections 4-10-3, 4-10-61, 4-10-82, 4-10-85, 4-10-87, 4-10-152, 4-10-168, 4-10-170, 4-10-174, 4-10-211, 4-10-248, and 4-10-269, to add a new zoning district named Moderate Density District-1, defining allowed uses and standards for the new district, and to rename Moderate Density District to Moderate Density District-2.

(Contact: Cody Balzen, Director of Planning)

8.D. CONSIDERATION OF RESOLUTION NO. 09-09-25-2

This item is the second and final reading of a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Amarillo-Potter Events Venue District.

(Contact: Laura Storrs, Chief Financial Officer)

8.E. CONSIDERATION OF RESOLUTION NO. 09-09-25-3

This item is the second and final reading of a resolution approving the 2025-2026 fiscal year budget and associated program of services for the Amarillo Hospital District (AHD).

(Contact: Laura Storrs, Chief Financial Officer)

8.F. CONSIDERATION OF RESOLUTION NO. 09-09-25-4

This item is the second and final reading of a resolution approving the proposed operating budget for the fiscal year 2025-2026 for Center City Tax Increment Reinvestment Zone No. 1.

(Contact: Laura Storrs, Chief Financial Officer)

8.G. CONSIDERATION OF RESOLUTION NO. 09-09-25-5

This item is the second and final reading of a resolution approving the proposed operating budget for the fiscal year 2025-2026 for East Gateway Tax Increment Reinvestment Zone No. 2.

(Contact: Laura Storrs, Chief Financial Officer)

8.H. CONSIDERATION OF RESOLUTION NO. 09-09-25-6

This item is the second and final reading of a resolution approving the proposed operating budget for the fiscal year 2025-2026 for South Gateway Tax Increment Reinvestment Zone No. 3.

(Contact: Laura Storrs, Chief Financial Officer)

8.I. CONSIDERATION OF RESOLUTION NO. 09-09-25-7

This item is the second and final reading of a resolution approving expenditure of Hotel Occupancy Tax revenue by the Amarillo Convention and Visitors Bureau, Inc. for the fiscal year October 1, 2025 to September 30, 2026.

(Contact: Kashion Smith, Executive Director of the Amarillo Convention and Visitors Bureau)

8.J. CONSIDERATION OF RESOLUTION NO. 09-09-25-8

This item is the second and final reading of a resolution designating methods and addresses for receiving public information requests pursuant to State of Texas House Bill 4214.

(Contact: Stephanie Coggins, City Secretary)

8.K. CONSIDERATION OF RESOLUTION NO. 09-16-25-1

This item is a second and final reading to consider a resolution approving the proposed operating budget for the fiscal year 2025-2026 for the Amarillo Economic Development Corporation.

(Contact: Doug Nelson, Amarillo Economic Development Corporation)

8.L. CONSIDER APPROVAL - AMENDMENT NO. 4 TO AGREEMENT IN PRINCIPAL GRANT AGREEMENT WITH TEXAS COMPTROLLER OF PUBLIC ACCOUNTS STATE ENERGY CONSERVATION OFFICE

This item considers the approval of Amendment No. 4 to Agreement in Principle (AIP) Contract CP22003, which adds to the City of Amarillo's fiscal year 2026 funding in the amount of $204,672 for a cumulative total of $1,118,625.29 within the contract term. The funding received through this agreement is to conduct emergency management activities in preparation for a response to an incident at the U.S. Department of Energy (DOE) Pantex Plant.

(Contact: Max Dunlap, Emergency Management Coordinator)

8.M. CONSIDER PURCHASE - VERSATERM SOFTWARE RENEWAL

This item considers the award of renewal for Versaterm. Versaterm Software is being used to survey victims after the call for service. This platform gives a survey for the Amarillo Emergency Communications Center (AECC) call takers, the responding patrol officers, and the assigned detective concerning the victims' call for service.
Award to: Versaterm Public Safety US, Inc.
Amount: $64,927.17
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

8.N. CONSIDER PURCHASE - AXON 50 USER LICENSES AND EQUIPMENT

This item considers the purchase of 50 user licenses and equipment bundles under the City's existing Axon contract. This purchase will help expand capacity for new officers and maintain readiness across the department.
Award to: Axon (BuyBoard #743-24)
Amount: $192,154.79 per year for a total of $1,537,238.30 across eight years.
Funding Source: General fund revenues
Is the item budgeted? Yes

(Contact: Jimmy Johnson, Interim Police Chief)

8.O. CONSIDER AWARD - SPARE LABS INC. PARATRANSIT/MICRO TRANSIT/ON-DEMAND SCHEDULING SOFTWARE AS A SERVICE (SAAS)

This item considers the purchase of a modern, cloud-based, fully supported Paratransit/Micro Transit/On-Demand scheduling software platform, funded in part by the Federal Transit Administration (FTA). The platform is tailored to Amarillo City Transit's operational size, regulatory compliance, and service delivery goals. The contract term is five years with a fixed cost structure and no Consumer Price Index.
Award: Spare Labs Inc. (791 Purchasing Cooperative)
Amount: $321,088.00 ($64,217.60 annually)
Funding Source: FTA federal grant revenues (80%) and general fund revenues (80%)
Is the item budgeted? Yes

(Contact: Brett Lawler, Assistant Transit Manager, Chris Quigley, Director of Transit)

8.Q. CONSIDER APPROVAL - CHANGE ORDER NO. 1 TO TERMINAL ELECTRICAL UPGRADE PROJECT

This item considers approval of Change Order No. 1 to Duke Electric Company, Inc. for the Terminal Electrical Upgrade project. The change order is necessary due to an Uninterruptible Power Supply (UPS) substitution and adding three scope items to the contract. This is a net deductive change order. The original terminal electrical upgrade project improved the terminal building's wiring and emergency power circuits, connected numerous circuits to the emergency generator, and added a large uninterruptible power supply unit to the terminal's most critical computerized systems. It was a year-long project that greatly improved the terminal's ability to handle long electrical power outages (which have occurred numerous times over the past few years).

Award to: Duke Electric Company, Inc.

Amount:

Original award	$1,592,255.00
Current Change Order No. 1	(64,851.00)
Total award	$1,527,404.00

Funding Source: Airport fund revenues

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.R. CONSIDER AWARD - ANNUAL RENEWAL OF SERVICE AGREEMENT FOR CHILLERS, BOILERS & WATER CONDITION

This item considers the award of an annual service agreement for quarterly inspections of the Airport terminal HVAC chillers, boilers, and monthly inspections of system water conditions. This is a renewal of the existing annual service agreement.

Award to: Trane, Inc.

Amount: $61,240.32

Funding Source: Airport fund revenues

Is the item budgeted? Yes

(Contact: Michael Conner, Director of Aviation)

8.S. CONSIDER APPROVAL - PATAGONIA HEALTH ELECTRONIC HEALTH RECORD SOFTWARE SUBSCRIPTION RENEWAL

This item considers approval of a five-year subscription agreement for the Electronic Health Record software in support of public health. The contract will automatically renew annually thereafter unless otherwise specified by the City of Amarillo.

Award to: Patagonia Health
Amount:

Year 1:	$64,122.70
Year 2:	66,687.61
Year 3:	69,355.10
Year 4:	72,129.31
Year 5:	75,014.49
Total Award:	$347,309.21

Funding Source: Public health fund revenues
Is the item budgeted? Yes

(Contact: Casie Stoughton, Director of Public Health)

8.T. CONSIDER AWARD – CHANGE ORDER NO. 1 TO SEDIMENTATION BASIN PHASE I AND II DESIGN

This item considers the award of a Change Order No. 1 to the Sedimentation Basin Phase I and II Design project.
Award to: KSA Engineers
Amount:

Original Award	$395,000.00
Current Change Order No. 1	41,000.00
Total Revised Award	$436,000.00

Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.U. CONSIDER PURCHASE – BELT PRESS REPLACEMENT ROLLERS FOR HOLLYWOOD

This item considers the purchase of belt press rollers at the Hollywood Wastewater Treatment Plant to replace the end-of-life parts currently being used.
Award to: Komline Sanderson
Amount: $50,741.00
Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.V. CONSIDER AWARD – SULFUR DIOXIDE ANNUAL CONTRACT RENEWAL AT HOLLYWOOD WASTEWATER TREATMENT PLANT

This item considers the award of renewal for the annual Sulfur Dioxide contract at Hollywood Wastewater Treatment Plant.

Award to: Brenntag Southwest Inc.

Amount: $42,660.00 (3rd and final renewal)

Funding Source: Water and Sewer Revenue Funds

Is the item budgeted? Yes

(Contact: Michael Price, Director of Utilities)

8.X. CONSIDER APPROVAL - AGREEMENT FOR SERVICES WITH CENTER CITY OF AMARILLO, INC.

This item approves a one-year agreement in an amount of $126,788.00 for services with Center City of Amarillo, Inc. for continued services associated with the preservation, improvement, and revitalization of the Central Business District of Amarillo.

(Contact: Laura Storrs, Chief Financial Officer)

8.Y. CONSIDER APPROVAL - AGREEMENT FOR SERVICES WITH CONVENTION AND VISITORS BUREAU, INC.

This item approves a one-year agreement for services with the Amarilo Convention and Visitors Bureau, Inc. for the promotion, solicitation, encouragement, and development of tourism and conventions for the City.

(Contact: Laura Storrs, Chief Financial Officer)

8.P. CONSIDER APPROVAL - CIVIC CENTER CONCESSION REVENUE AGREEMENT

This item is to consider approval of an agreement for concession sales throughout the Civic Center Complex. This is strictly a revenue agreement for an initial period of four years with two two-year options to extend. The agreement is for a minimum amount of $500,000 per year, totaling $2,000,000 over a four-year period, with an additional $2,000,000 over the remainder of the agreement period. This item was competitively bid per Purchasing's advertising protocols.

Lessee: Corkscrew Foods

Amount: Initial 4-year guarantee minimum $2,000,000; plus two additional two-year extensions for an additional $2,000,000

Is the item budgeted? Yes

(Contact: Bo Fowlkes, General Manager)

This item was removed from the consent agenda and taken up immediately after the consent agenda. Mayor Stanley introduced the item. Mr. Gagnon presented the item.

ACTION:	Motion to approve Item No. 8.P by David Prescott, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

8.W. CONSIDER AWARD - CHANGE ORDER NO. 1 FOR UTILITY BILLING AND CUSTOMER INFORMATION SYSTEM SOFTWARE SOLUTION

This item considers the award of Change Order No. 1 for Systems and Software EnQuesta to extend the go-live date from November 3, 2025, to March 30, 2026.
Award to: Systems and Software EnQuesta
Amount:

Original Award:	$6,987155.00
Current Change Order No. 1:	$240,480.00
Total revised award:	$7,227,635.00

Funding Source: Water and sewer fund revenues
Is the item budgeted? Yes

(Contact: Jennifer Gonzalez, Utility Billing Manager)

This item was removed from the consent agenda and taken up immediately after Item No. 8.P. Mayor Stanley introduced the item. Mr. Gagnon and Jennifer Gozales, Utility Billing Manager, presented the item.

ACTION:	Motion to approve Item 8.W as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

9. Discussion Items City Council will discuss or receive reports on the following current matters or projects.

9.A. Request future agenda items and reports from City Manager

Mayor Stanley introduced the item. Councilmember Reid requested a presentation of Zero Based Budgeting to include the benefits and downfalls of such a system. Mayor Stanley asked that the presentation be tied into the financial polices and getting actuals.

10. Non-Consent Items

10.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8220

This item is a public hearing and first reading of an ordinance considering the rezoning of Lots 1 and 2, Block 1, Krebs Addition Unit No. 1, in Section 61, Block 9, BS&F Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to rezoning to the following: Lot 1 from Agricultural District to Light Commercial District; Lot 2 from Agricultural District to Office District 2. (VICINITY: Westgate Parkway W. & Dutton Dr.; APPLICANT/S: William Biggs for Krebs Cycling, LLC)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8220 by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.B. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8221

This item is a public hearing and first reading of an ordinance considering the rezoning of a 28.91-acre tract of unplatted land, in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Residential District 3. (VICINITY: Heritage Hills Pkwy. & John Thomas St.; APPLICANT/S: Furman Land Surveyors, Inc. for P Dub Land Holdings, LTD)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION:	Motion to adopt Ordinance No. 8221 as presented by Don Tipps, second by David Prescott;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.C. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8222

This item is a public hearing and first reading of an ordinance considering the rezoning of a 56.10-acre tract of land, including unplatted land and a portion of Tract A, Block 1, The Trails at Tascosa Golf Club Unit No. 1, an addition to the city of Amarillo, all in Section 11, Block 9, BS&F Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District and Planned Development District 390 to Planned Development District 390A for a single-family subdivision. (VICINITY: W. Amarillo Blvd. & Parkview Dr.; APPLICANT/S: John Dunn Jr. for Tascosa Development Company, LLC, Spikebox, LLC, and Bradley Hastings)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item. Mayor Stanley opened a public hearing. No one presented to speak. Mayor Stanley closed the public hearing.

ACTION: Motion to adopt Ordinance 8222 as adopted by Tim Reid, second by Les Simpson;

Motion passed with a 5:0 vote.

AYES: Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson

NOES: None

ABSTAIN: None

10.D. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 09-23-25-1

This item is a public hearing and first reading of a resolution authorizing applications to the Federal Transit Administration and the Texas Department of Transportation for capital, operating assistance, and seniors and individuals with disabilities.

(Contact: Brianna Mills, Accountant III)

Mayor Stanley introduced the item. Brianna Mills, Accountant III, presented the item. Mayor Stanley opened a public hearing. Speaking for the item were none, speaking on the item was Madison Boyle, and speaking against the item were None. Mayor Stanley closed the public hearing.

ACTION: Motion to adopt Resolution No. 09-23-25-1 as presented by Don Tipps, second by Tim Reid;

Motion passed with a 5:0 vote.

AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

Councilmember Tipps left the meeting in progress at 4:14 p.m.

10.E. CONSIDERATION OF ORDINANCE NO. 8216

This is the second and final reading of an ordinance adopting the 2025/2026 budget and five-year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is generally located at the northeast corner of Hillside Rd and Soncy Rd. This ordinance is recommended for approval by a unanimous vote of the Colonies PID Advisory Board. This ordinance was approved for first reading by City Council on September 9, 2025 after a public hearing was held.

(Contact: Carrie Roberts, PIDs Coordinator)

Mayor Stanley introduced the item. Major Stanley presented the item.

ACTION:	Motion to adopt Ordinance No. 8216 as presented by Les Simpson, second by Tim Reid; Motion passed with a 4:0 vote.
AYES:	Cole Stanley, Tim Reid, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	Don Tipps

Councilmember Tipps rejoined the meeting in progress at 4:14 p.m.

10.F. CONSIDERATION OF ORDINANCE NO. 8223

This item is the first reading of an ordinance regarding the City of Amarillo's Texas Municipal Retirement System (TMRS) benefits authorizing: (1) non-retroactive repeating COLAs, for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1), and (2) annually accruing updated service credits.

(Contact: Laura Storrs, Chief Financial Officer)

Mayor Stanley introduced the item. Ms. Storrs presented the item.

ACTION:	Motion to adopt Ordinance No. 8223 by David Prescott, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.G. CONSIDERATION OF RESOLUTION NO. 09-23-25-2

This item is the first reading of a resolution to make nominations to fill upcoming vacancies on the board of directors of the Potter and Randall Appraisal Districts. The Potter-Randall Appraisal District (PRAD) has four upcoming vacancies on the individual Potter and Randall County Appraisal Districts' Board of Directors. Upon receipt of these nominations, PRAD will distribute a ballot for governmental entities with voting entitlements in Potter and Randall counties to vote on these vacant positions, as established by State law requirements.

(Contact: Stephanie Coggins, City Secretary)

Mayor Stanley introduced the item. Ms. Coggins presented the item. City Council discussed the nomination of Tom Scherlen and Jinger White to serve on the Randall County Appraisal District Board of Directors and the nomination of Mitzi Wade and Chip Hunt to serve on the Potter County Appraisal District Board of Directors.

ACTION:	Motion to adopt Resolution No. 09-23-25-2 as presented by David Prescott, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.H. CONSIDERATION OF RESOLUTION NO. 09-23-25-3

This item is a first reading of a resolution dissolving and abandoning the dedication of unaccepted alley right-of-way to the City of Amarillo, conveying the right-of-way to adjacent property owners and retaining an easement to the City of Amarillo; the right-of-way being the remaining portion of a 20-foot wide alley located within Block 185 of Glidden & Sanborn Addition, an addition to the City of Amarillo, in Section 169, Block 2, AB&M Survey, Potter County, Texas. (VICINITY: NW 2nd Ave. & N. Polk St.; APPLICANT/S: Furman Land Surveyors, Inc. for Amarillo National Bank)

(Contact: Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Mr. Kendrick presented the item.

ACTION:	Motion to adopt Resolution No. 09-23-25-3 as presented by Don Tipps, second by Les Simpson; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

Mayor Stanley recessed the regular meeting at 4:30 p.m.

Mayor Stanley resumed the regular meeting at 4:44 p.m.

10.I. CONSIDERATION OF RESOLUTION NO. 09-23-25-4

This item is the first reading of a resolution approving participation in the Texas Department of Transportation Selective Traffic Enforcement Program (STEP) Grant, providing a repeater clause, and providing a savings clause. The 2026 Comprehensive Selective Traffic Enforcement Program (STEP) Grant will provide Amarillo Police Department (APD) assistance to fund overtime associated with extra patrol and speed enforcement, occupant protection (seat belts and chid safety seats), distracted driving and driving while intoxicated violations and offenses.

Grantor: Texas Department of Transportation	
Grant amount:	$149,980.50
Match amount:	$38,605.40
Total award:	$188,585.90

(Contact: Jimmy Johnson, Interim Police Chief)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION:	Motion to adopt Resolution No. 09-23-25-4 as presented by Les Simpson, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.J. CONSIDERATION OF RESOLUTION NO. 09-23-25-5

This item is the first reading of a resolution approving participation in the Texas Department of Transportation Selective Traffic Enforcement Program Commercial Motor Vehicle (STEP CMV) grant, providing a repeater clause, and providing a savings clause. The 2026 STEP CMV Grant provides the Amarillo Police Department (APD) with assistance to fund overtime associated with patrol and speed enforcement, occupant protection (seat belts and child safety seats), distracted driving and driving while intoxicated violations related to commercial motor vehicles.

Grantor: Texas Department of Transportation	
Grant amount:	$57,942.00
Match amount:	$14,928.27
Total award:	$72,870.27

(Contact: Jimmy Johnson, Interim Police Chief)

Mayor Stanley introduced the item. Mr. Freeman presented the item.

ACTION:	Motion to adopt Resolution No. 09-23-25-5 as presented by Les Simpson, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.K. CONSIDER APPROVAL - MAJOR MEDICAL RFP #211-25 RNG FOR THIRD-PARTY ADMINISTRATION OF MEDICAL AND PHARMACY BENEFIT SERVICES BEGINNING CY2026.

This item considers the approval of third-party administration of medical and pharmacy benefit services. The contracts beginning January 1, 2026, will have an initial term of three years with two additional one-year options for renewal.

Award to: Aetna Life Insurance Company for third-party administration of medical benefits.

Amount:

	Estimated Administration Fees*	Per Employee Per Month (PEPM)	Fee Credits
Year 1	$770,941	$30.29	$344,875
Year 2	$770,941	$30.29	$172,437
Year 3	$770,941	$30.29	$0
Year 4	$798,429	$31.37	$0
Year 5	$833,553	$32.50	$0
Total	$3,944,805		$517,312

*Will vary based on actual employee enrollment in the health plan.
Claims' costs are estimated at $16,859,368 annually based on prior claims but vary based on actual participant usage of the health plan.

Award to: RxBenefits, Inc. with OptumRx for third-party administration of pharmacy benefits.

Amount:

Year	Per Claim Transaction Fee (Estimated Administration Fees)
Year 1	$1.00 ($54,453)

Year 2	$1.00 ($54,453)
Year 3	$1.00 ($54,453)
Total	$163,359 (est.)

*Prescription claims costs are estimated at $10,958,860, less estimated rebates of $4,449,009, but actual claims experience will vary based on plan utilization and prescription costs. Rebate experience is contingent on plan utilization.

Funding Source: General Fund.
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

Mayor Stanley introduced the item. Mitchell Normand, Human Resources Director, presented the item.

ACTION:	Motion to approve major medical RFP number 211-25 by David Prescott, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.L. CONSIDER APPROVAL - MAJOR MEDICAL RFP #211-25 RNG FOR FULLY INSURED BENEFIT PLANS AND OTHER BENEFIT SERVICES BEGINNING CY2026.

This item considers the approval of fully insured benefit plans and other benefit services. The contracts beginning January 1, 2026, will have an initial term of three years with two additional one-year options for renewal.

Award to: Wex, Inc. for Affordable Care Act Administration Services
Amount:

Year	**Per Employee Per Month (PEPM)**	**Per Employee Per Year***	**Estimated Annual Cost**
Year 1	$0.50	$2.75	$18,463
Year 2	$0.50	$2.75	$18,463
Year 3	$0.50	$2.75	$18,463
Year 4	$0.53	$2.75	$19,386
Year 5	$0.56	$2.75	$20,355
Total			$95,130

*1095 form distributed once a year.

Award to: Aetna Life Insurance Company for COBRA Administration Services
Amount:

Year	Per Employee Per Month (PEPM)	Estimated Annual Cost
Year 1	$0.20	$5,160
Year 2	$0.20	$5,160
Year 3	$0.20	$5,160
Year 4	$0.21	$5,418
Year 5	$0.22	$5,689
Total		$26,587

Award to: Delta Dental Insurance Company for Third Party Administration (TPA) for Employer-Sponsored Dental Benefits
Amount:

Year	Per Employee Per Month (PEPM)	Estimated Annual Cost
Year 1	$2.90	$67,825
Year 2	$2.90	$67,825
Year 3	$2.90	$67,825
Year 4	$3.05	$71,333
Year 5	$3.05	$74,842
Total		$349,650

Award to: AllOneHealth, Inc. for Employee Assistance Program Administration Services
Amount:

Year	Per Employee Per Month (PEPM)	Estimated Annual Cost
Year 1	$1.37	$34,688
Year 2	$1.37	$34,688
Year 3	$1.37	$34,688
Year 4	$1.41	$35,701
Year 5	$1.41	$35,701
Total		$175,466

Award to: Aetna Life Insurance Company for Section 125 Plan Administration Services for Health Savings Account
Amount:

Year	Per Participant Per Month (PPPM)	Estimated Annual Cost
Year 1	$0.75	$1,908
Year 2	$0.75	$1,908
Year 3	$0.75	$1,908
Year 4	$0.79	$2,003
Year 5	$0.83	$2,104

Total		$9,831

Award to: Aetna Life Insurance Company for Section 125 Plan Administration Services for Flexible Spending Accounts
Amount:

Year	Per Participant Per Month (PPPM)	Estimated Annual Cost
Year 1	$1.85	$5,883
Year 2	$1.85	$5,883
Year 3	$1.85	$5,883
Year 4	$1.94	$6,177
Year 5	$2.04	$6,486
Total		$30,312

Award to: Standard Life Insurance Company for Fully Insured Basic and Additional Life Plan Administration Services
Amount:

Year	Per Full-Time Employee Per Payday	Estimated Annual Cost*
Year 1	$0.99	$50,365
Year 2	$0.99	$50,365
Year 3	$0.99	$50,365
Year 4	$0.99	$52,884
Year 5	$0.99	$55,528
Total		$259,507

*Employer paid $10,000 Basic Life ADD Insurance Policy for Full-time Employees

Award to: Aetna Life Insurance Company for Fully Insured Vision Plan Administration Services
Amount: Premiums are paid 100% by the employees.

2026 Vision Bi-Weekly Employee Premiums

Tier	Bi-Weekly Rate
Employee Only	$2.67
Employee + Spouse	$4.99
Employee + Child(ren)	$5.07
Family	$7.81

Award to: Standard Life Insurance Company for Fully Insured Voluntary Long-Term Disability Plan Administration Services
Amount: Premiums are paid 100% by the employees.

2026 Long-Term Disability Rates

Age Bands	Bi-Weekly Rate*
<30	$0.115
30-34	$0.184
35-39	$0.316
40-44	$0.461
45-49	$0.520
50-54	$0.520
55-59	$0.590
60-64	$0.695
65-69	$0.754
70-74	$0.879
75+	$0.879

*Employee premium is determined by age and insured earnings.

Funding Source: General Fund
Is the item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

Mayor Stanley introduced the item. Mr. Normand presented the item.

ACTION:	Motion to award a contract for Item No. 211-25 as presented by Tim Reid, second by Don Tipps; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None
ABSTAIN:	None

10.M. CONSIDER APPROVAL — FMLA AND LEAVE ADMINISTRATION SERVICES

This item considers the approval to exercise two 1-year renewals for FMLA and leave administration services.
Award to: UnitedHealthcare
Amount: $2.17 PEPM (est. $56,000 annually; est. $112,000 lifetime maximum)
Funding Source: General Fund
Is this item budgeted? Yes

(Contact: Mitchell Normand, Director of Human Resources)

Mayor Stanley introduced the item. Mr. Normand presented the item.

ACTION:	Motion to accept Item 10.M as presented in the agenda by Don Tipps, second by Tim Reid; Motion passed with a 5:0 vote.
AYES:	Cole Stanley, Tim Reid, Don Tipps, David Prescott, Les Simpson
NOES:	None

ABSTAIN: None

11. Adjourn

Mayor Stanley adjourned the Regular Meeting at 4:56 PM.