

MINUTES

AMARILLO ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS

August 12, 2025

The Amarillo EDC Board of Directors meeting was held at FirstBank Southwest Tower, 600 S Tyler, Ed Davis Conference Room-9th Floor, Amarillo, TX, at 2:00 p.m. on August 12, 2025. Board members in attendance were:

Voting Members	Board Position	Present	No. Meetings Held	No. Meetings Attended
ELLIOT MCKINNEY	CHAIRMAN	Y	4	4
DIPAK PATEL	VICE-CHAIR/SECRETARY	Y	24	19
DEAN CRUMP	DIRECTOR	Y	4	4
RANDY BURKETT	DIRECTOR	Y	4	4
BRIAN BRUCKNER	DIRECTOR	Y	1	1

Also, in attendance were the following staff members & City Staff:

DOUG NELSON	INTERIM PRESIDENT & CEO
HOLLIE SHANKLE	VICE PRESIDENT
PAUL SIMPSON	DIRECTOR OF BUSINESS RETENTION & EXPANSION
ANNALISA BAILEY	OPERATIONS & WORKFORCE MANAGER
BRITTANI OCHOA	ADMINISTRATIVE ASSISTANT

- ITEM 1: Vice-Chair Patel established that a quorum was present and called the meeting to order at 2:00 pm.
- ITEM 2: Vice-Chair Patel opened the meeting for public comment. The following individuals spoke:
Tim Benson
Kim Benson
John Adiar
Mike Fisher
Greg Gualtiere
- ITEM 3: Vice-Chair Patel adjourned the meeting into executive session at 2:11 pm.

No action was taken during the executive session because none is permitted by law.

The public session was reconvened at 2:32 pm.
- ITEM 4: Vice-Chair Patel called for the election and appointment of officers (Chairman). Director Burkett nominated Director McKinney for Chairman. Director Crump seconded the motion. The motion was approved 5-0 vote.
- ITEM 5: Chairman McKinney requested a motion to approve the minutes from the July 15, 2025, Board of Directors meeting. Director Crump motioned to approve the July 15th Board of Directors meeting minutes. Vice-Chair/Secretary Patel seconded the motion. The motion was approved 5-0 vote.
- ITEM 6: Interim President Nelson presented the FY2025-2026 Amarillo EDC budget. Interim President Nelson went over each category. The Board asked questions, and Interim President Nelson answered. Director Bruckner made a motion to approve the FY2025-2026 Amarillo EDC budget. Vice-Chair Patel seconded the motion. The motion passed 5-0 vote.
- ITEM 7: Interim President Nelson presented the Texas Workforce Commission High Demand Job Training grant. Interim President Nelson explained the Amarillo EDC will work with the Panhandle Regional Planning Commission (PRPC) to give the 5 local school districts \$300,000 for their job training programs. Amarillo EDC will contribute \$150,000.00, and the TWC High Demand Job Training grant will match the \$150,000.00. Vice-Chair Patel made a motion to approve the Texas Workforce Commission High Demand Job Training Grant. Director Burkett seconded the motion. The motion passed 5-0 vote.

- ITEM 8: Interim President Nelson presented Amendment No. 2 Purchase and Sale Agreement by and between Amarillo EDC and Endries Enterprise LLC. Endries' original agreement was to build a 100,000 square ft cold storage facility on land being purchased from Amarillo EDC. In Amendment No. 2, the effective date of the agreement is extended to 08/1/2025 and thereby extending all the deadlines in the agreement. The Amarillo EDC has agreed to extend Axiom Dr., water, and sewer lines by 75 ft for this project. This amendment will codify that promise, since it was not part of the original agreement. Director Crump made a motion to approve Amendment No. 2 Purchase and Sale agreement by and between Amarillo EDC and Endries Enterprise LLC. Vice-Chair Patel seconded the motion. The motion passed 5-0 vote.
- ITEM 9: Interim President Nelson provided an overview of the Amarillo EDC Strategic Plan prepared by Next Move Group, LLC. Vice President Shankle introduced Charles Sexton, who prepared and presented the plan to the Board. The Board asked questions, and answers were provided by Charles. No vote occurred.
- ITEM 10: Interim President Nelson presented the RFP for Search Firms to start the search for a new CEO/President. The Board asked questions, and they were answered. Director Bruckner made a motion to send the RFP to the identified search firms, with the exception of the Strategic Government Resource firm. Director Burkett seconded the motion. The motion passed 5-0 vote.
- ITEM 11: Interim President Nelson presented the Quarterly Investment report. The Board asked questions about the Quarterly Investment report. Interim President Nelson answered the questions. No vote occurred.
- ITEM 12: **Staff Financial & Operation Reports:**
- Interim President Nelson stated that sales tax collections increased by 2.02% this month. Sales tax collections are up by 2.53% year to date.
- ITEM 13: The next meeting of the Amarillo EDC Board of Directors is scheduled for Tuesday, September 16, 2025, at 2:00 pm.
- ITEM 14: The August 12, 2025, meeting of the Amarillo EDC Board of Directors was adjourned at 4:28 pm.

The undersigned certifies that the foregoing information is correct.



Dipak Patel, Vice-Chair/Secretary