

On December 18, 2025, the Condemnation Appeals Commission met at 2:00 p.m. for a Regular meeting at City Hall, 623 S Johnson Street, in Room 1500.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Tom Roller, Chair	Yes	108	100
Frank O Willburn, Vice Chair	Yes	25	24
Richard Constancio Jr.	No	107	63
Jim Banes	Yes	86	68
Russ Glaze	No	21	6
ALTERNATE MEMBER			
Ryan Huseman	No	56	15

Also in attendance were:

Jacob Diaz	CITY MARSHAL, CITY OF AMARILLO
Shayla Sotelo	DEPUTY DIRECTOR, CITY OF AMARILLO
Courtney White	SENIOR ASSISTANT CITY ATTORNEY, CITY OF AMARILLO
Brad Hofmann	DEPUTY BUILDING OFFICIAL, CITY OF AMARILLO
Gwen Gonzales	DANGEROUS STRUCTURE SPECIALIST, CITY OF AMARILLO
Sarah Ramon	DANGEROUS STRUCTURE SPECIALIST, CITY OF AMARILLO
Jerry Brinkley	CODE INVESTIGATOR, CITY OF AMARILLO
Elise Azbell	CITY MARSHAL DEPUTY, CITY OF AMARILLO

This meeting of the Condemnation Appeals Commission was called to order by Chairman Roller, established a quorum at 2:00 p.m.

ITEM 1: Public Comments:

Chairman Roller opened the floor for any public comments to speak to any item on the agenda that does not have a public hearing. Mr. Timothy Gassaway approached and spoke about what he thought were inconsistencies in the wording of the dangerous structure process.

ITEM 2: Minutes:

Commissioner Willburn made a motion to approve the minutes of the November 6, 2025, meeting, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 3: Resolution- Public Hearing:

This resolution sets the date and time for a public hearing on February 5, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 1608 NW 18th Avenue, 1322 Alta Vista Street, 6439 Canyon Drive, 4702 Eagle Lane, 611 S Fairmont Street, 3301 W Interstate 40, 4628 S Lipscomb Street, 404 S Louisiana Street, 827 N Van Buren Street, and 4014 S Washington Street constitute dangerous structures and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Banes made a motion to approve the resolution, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

ITEM 4: Resolution- Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 807 S Georgia Street.

Chairman Roller introduce the item.
 Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Ms. Tina Hardin, owner of neighboring property at 803 S Georgia Street, approached and spoke in favor of demolition.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option III, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 5: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 3000 S Georgia Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Justin Sharbutt, owner, approached and stated he was working on demolishing the structure.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option II, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

ITEM 6: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 3705 SE 17th Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Ms. Cathline Lasey-Luster, her parents are neighbors to the property, approached and is favor of demolition and clean-up.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II and V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 7: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 1905 NW 18th Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Timothy Gassaway, speaking on behalf of the owner, Mr. Fitzpatrick, approached and requested to table the ruling of the Resolution.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option III, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 8: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 1944 NW 18th Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Timothy Gassaway, owner, approached. Mr. Gassaway has obtained quotes from contractors and is planning on obtaining a provisional permit to rehabilitate the structure.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option III, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

ITEM 9: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of solid waste accumulation located at 2017 NW 19th Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Timothy Gassaway, neighbor, approached. Mr. Gassaway spoke about the condition of the property, the owner, and how the City should assist the owner.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 10: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 910 S Birmingham Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Ms. Helen Watts, neighbor, approached. Ms. Watts spoke about the condition of the property.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Options II and V, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

ITEM 11: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 618 N Bivins Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option II, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 12: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 7717 Canyon Drive.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Lynn McClure, owner/partner, approached. They plan on demolishing the structure and have started the process.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option II, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

ITEM 13:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 724 N Grant Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

Public Speaker: Mr. Craig Peters, owner, approached. He is planning on rehabilitating the structure and has started the process.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options III and V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 14:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 1704 S Johnson Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II and V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

ITEM 15:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 1311 N Polk Street.

Chairman Roller introduce the item.

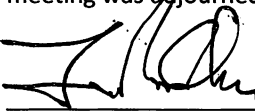
Presented by Shayla Sotelo, Deputy Director.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Options II and V, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.


Adjournment:

Chairman Roller asked if there was any further business. There was none. Chairman Roller concluded the meeting. The meeting was adjourned at 4:55 p.m. This meeting was recorded, and all comments are on file with the City Marshal's Office.



Tom Roller, Chairman

ATTEST:



Gwen Gonzales, Dangerous Structure Specialist
~~Sarah Ramon, Dangerous Structure Specialist~~