

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 3rd day of April 2025, the Board of Review for Landmarks, Historic Districts, and Downtown Design met in a regular meeting at 5:30 p.m. in Room 275 of the Simms Municipal Building, 808 S. Buchanan Street, Amarillo, Texas, with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Greg Bliss, Chairman	Y	17	14
Wesley Knapp, Vice Chairman	Y	20	16
Cindi Bulla	Y	20	15
Devin Savage	Y	10	7
Mike Ritter	Y	10	6
Gary Jennings	N	20	17
Alan Cox	Y	20	20
Stephanie Daggett (Alternate)	N	10	2

Staff present:

Emily Koller, Director of Planning
 Cody Balzen, Principal Planner
 Brady Kendrick, Senior Planner
 Jenine Cruz, Recording Secretary
 Byron Dill, Planner I

ITEM 1: Call to Order and Establish a Quorum is Present.

Chairman Greg Bliss opened the meeting at 5:30 PM and established a quorum of six voting members.

ITEM 2: Public Address

Chairman Bliss inquired if anyone from the public wanted to speak for Public Comment.
 No public comments were made.

ITEM 3: Regular Meeting Items.

3.A. Consider approval of the minutes from the March 5, 2025 meeting of the Board of Review for Landmarks, Historic Districts, and Downtown Design.

A motion to approve the minutes as presented was made by Board Member Devin Savage and seconded by Vice Chairman Wesley Knapp.

The motion passed unanimously, 6-0.

3.B. Consideration of Certificate of Appropriateness COA-25-04: Navigation Financial

Consideration of a variance from the fencing transparency requirements at 804 S. Madison Street, also known as Lots 1 through 4, Block 99, Plemons Addition, an addition to the City of Amarillo in Section 170, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: SW 8th Ave. & S. Madison St.; APPLICANT/S: Playa Design Studio for Navigation Financial)

Brady Kendrick, Senior Planner, presented the item and gave a staff recommendation of approval of the variance as presented.

A motion to approve the item as presented was made by Vice Chairman Knapp and seconded by Board Member Cindi Bulla.

The motion passed unanimously, 5-0.

**Board member Mike Ritter abstained from the vote.*

3.B. Discuss Potential Changes to the Downtown Amarillo Urban Design Standards to Address Character Areas

City staff gave a presentation about the current boundaries of the Downtown Amarillo Urban Design Standards overlay and discussed the different character areas within the boundary and the potential need for varying standards or modifications of the boundary. Maps of the boundary with other overlays of note were also presented to the Board for discussion. The Board and staff discussed the potential need for varying standards within portions of the existing boundary while also preserving the overall goals and objectives of the Downtown Amarillo Urban Design Standards and the existing improvements that have already been facilitated because of them. The location of existing walkway improvements was discussed in addition to the process for variances within the boundary.

ITEM 4: Discuss Items for Future Agendas

Based on the discussion from Item 3.B., the Board requested for a future meeting information about the location of variances that have been granted within the boundary and the location of walkway improvements that have been completed since the Downtown Amarillo Urban Design Standards were created. The Board also expressed a desire to have further discussion on a future agenda about patterns within the current boundary and potential needs for development standard changes that address varying development types that are found in this region of Amarillo.

ITEM 5: Adjourn

Chairman Bliss adjourned the meeting at 6:01 PM.

Cody Balzen

Cody Balzen
Director of Planning