

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, JUNE 13, 2017 AT 4:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

***Please note:** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

WORK SESSION

A. City Council will discuss or receive reports on the following current matters or projects.

- (1) Review agenda items for regular meeting and attachments;
- (2) Community Engagement Policy;
- (3) Transit Study Update; and
- (4) Consider future Agenda items and request reports from City Manager.

REGULAR MEETING ITEMS

INVOCATION: Caleb Silvey, Boy Scout

PLEDGE OF ALLIGENCE: Kevin Woodward, Boy Scout

PROCLAMATIONS: "World Refugee Day"
"National Lemonade Day"

PUBLIC COMMENT: Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **Minutes:**

Approval of the City Council minutes of the orientation and regular meetings held on June 6, 2017.

B. **Award – Construction Supplies Annual Contract:**

Award to Lowes Home Centers in an estimated amount of \$68,500.00

Construction Supplies Annual Contract awarded to Lowes Home Centers through The Cooperative Purchasing Network (TCPN) Blanket Purchase Agreement R142104.

This award is to approve a contract for the purchase of Construction Supplies.

C. Award – Traffic Beads and Paint Annual Contract:

Brightlands Tech	\$ 22,384.00
Ennis Paint	<u>104,250.00</u>
Total Award	\$126,663.00

This award is to approve an annual contract for the purchase of Traffic Beads and Paint for the City of Amarillo.

REGULAR AGENDA

2. **PRESENTATION AND CONSIDERATION OF ORDINANCE NO. 7670:**

This is the first reading of an ordinance amending Amarillo Municipal Code, Chapter 8-2 – Animals and Fowl, to establish a rooster to hen ratio/percentage while exempting governmental entities and non-profits and prohibit the use of traps that injure or maim animals, establishes timeframes for traps to be checked, and ensures the humane treatment of trapped animals.

3. **ORDINANCE NO. 7669:**

This is the second and final reading of an ordinance considering and possible action rezoning of the North 75 feet of Lot 1, Block 215, Plemons Unit No. 1, in Section 170, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 120 (PD-120) to Planned Development District 130 (PD-130), by amendment. (Vicinity: Southwest 15th Avenue and South Van Buren Street.)

4. **RESOLUTION – AUTHORIZES THE DONATION OF SURPLUS FIRE EQUIPMENT:**

This is a resolution authorizes the donation of surplus fire equipment (1998 Scotty Fire Safety Trailer) to the Randall County Fire Department.

5. **RESOLUTION – CONSIDERING THE AMARILLO FIRE DEPARTMENT'S 2017-2022 STRATEGIC PLAN:**

This item considers the adoption of the Amarillo Fire Department 2017-2022 Strategic Plan in accordance with the Commission on Fire Accreditation International (CFAI).

6. **PURCHASE – PAINT STRIPER TRUCK:**

Awarded to low bidder meeting specification:
Rush Truck Center of Texas, L.P. -- \$462,350.00

This item is the scheduled replacement of a Paint Striper Truck that has reached or exceeded usable life, approved in the 2016-2017 scheduled replacement budgets.

7. **APPROVAL OF THE RENEWAL AGREEMENT FOR THE 2016/2017 CONTINUUM OF CARE GRANT, SHELTER PLUS CARE PROGRAM:**

This is a renewal agreement for the 2016/2017 Continuum of Care grant for the Shelter Plus Care Program (Permanent Housing) which provides rental assistance to homeless persons with disabilities that receive mental health services through Texas Panhandle Centers. This agreement extends funding in the amount of \$305,496.00 for the Shelter Plus Care program for one-year from 06/01/2017-05/31/2018.

8. **APPROVAL - CHANGE ORDER TWO (2):**

Martin Road Lake Drainage Improvements -- Deduction (\$148,539.78)

Original Contract:	\$4,000,330.25
Previous Change Orders:	\$57,000.00
Current Change Order:	<u>(\$148,539.78)</u>
For a Total of Change Orders:	<u>(\$91,539.78)</u>
Revised Contract:	\$3,908,790.47

This item approves Change Order No. 2 to the contract with D. E. Rice Construction Company, Inc. to revise for final quantities.

MISCELLANEOUS

1. Boards and Commission – needed appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 9th day of June 2017.

Amarillo City Council meetings stream live on Cable Channel 110 and are available online at: www.amarillo.gov/granicus Archived meetings are also available.
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Amarillo Community Engagement Process

December 16, 2015

Introduction

The City of Amarillo recognizes the importance of a responsive community engagement program. The City Council is committed to ensuring that stakeholders have opportunities to communicate their thoughts and ideas on decisions that affect their lives. Through the development of a Community Engagement Process the City of Amarillo seeks to take account of the views, needs, issues and aspirations expressed by the community, and to balance these with other influences, such as budgetary constraints, to make informed decisions.

What is Community Engagement

Community engagement is a connection between the local government and the citizens enabling them to effectively come together, deliberate and take action. Local governments across the country have moved beyond “public comment” hearings to find ways to involve the stakeholders in the community. Research has shown that effective citizen engagement can foster a sense of community, engender trust, enhance creative problem solving, and even increase the likelihood that citizens will support financial investments in community projects.

Involving citizens in their local government can lead to significant improvements in policy and program designs and outcomes. Community engagement is an excellent way for City leaders to increase their awareness of the needs, priorities, and diversity within the local community. In turn, the City Council is better equipped to ensure that their actions are aligned appropriately. There is also potential for time, resource and cost savings through shared skills and ideas.

Community engagement can be described as a spectrum and hierarchy of processes. As the level of engagement increases, so does the public’s influence. Each level along the spectrum builds from the previous. For example, if you want to consult you must first inform. Citizen participation approaches range along the continuum from one-way communication on one end, to dialogue shared and processed among multiple participants at the other.¹ This is illustrated in the following table.

¹ Lukensmeyer and Torres 2006; International Association of Public Participation [IAP2]2006

Public Involvement Spectrum in Local Governance *

	Exchanges with Citizens		Citizen Engagement		
Interaction in policy making	Inform	Consult	Include/Incorporate	Collaborate	Empower
Goal: Decision-Making and Problem-Solving	Provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions	Receive and respond to resident comments, requests, and complaints Obtain public feedback on analysis, alternatives, and/or decisions	Work directly with citizens throughout the process to ensure that public concerns and aspirations are consistently understood and considered by staff	Partner with citizens in each aspect of the Decision including the identification of issues, development of alternatives, choice of the preferred solution, and implementation	Place final decision-making authority or problem-solving responsibility in the hands of citizens

* Lukensmeyer and Torres (2006, 7) make the distinction between information exchange models and information processing models of citizen engagement. We use that distinction to categorize the activities in the spectrum of public involvement developed by the International Association for Public Participation (IAP2) and used in adapted form by Lukensmeyer and Torres (2006, 7, Table 1).

The left side of the table focuses on “exchanges” with citizens. It is one-way interactions with information flowing from the City to the citizens, or from the citizens to the government officials. However these exchanges typically do not yield new information or allow for stakeholders to discuss or deliberate ideas. Exchange of information is a vital part of community engagement, but as a primary technique of communication often fails to meet the public’s expectations of involvement. The right side of table illustrates community “engagement”. The governing body should work to gain shared understanding and consensus with the stakeholders.

Determining the level of engagement will depend largely on the impact of the decision to be made. Stakeholders may be incorporated in the decision making process, or they may ultimately be empowered to make the final decision on a project.

Background

Information has been gathered by City staff on the current state of Amarillo’s community engagement efforts. Comprehensively, the City of Amarillo maintains a website, Facebook account, and Twitter account. City Council meetings are available for viewing online as well. These methods of communication allow the citizens to be informed, but not engaged.

Additionally, some of the departments within the City of Amarillo have advisory boards and public meetings to assist in their decision making processes. The most active departments, in terms of community engagement, are Parks & Recreation, Planning & Zoning and Library. The procedure for applying community engagement practices varies by department and there are no documented procedures in place. These activities do allow for community engagement, but the City is lacking consistency among all departments and projects or initiatives.

It is the goal of the City of Amarillo to implement a community engagement model that can be applied consistently among all departments. While many of the tools needed for effective community engagement are already in place, a comprehensive policy is required to provide the framework and direction needed for different situations.

Community Engagement Principles

The community engagement process must begin with expectations that both citizens and government will engage each other with mutual respect, honesty and fairness. No method of engagement will be effective if the city does not share information openly and in an unbiased manner. Likewise, the citizens must respect the process and be fair to opinions of opposition. When both sides agree to listen and attempt to understand, the best solution for the community can be found.

While participating in community engagement the City of Amarillo will adhere to these principles:

- **Inclusive:** The City of Amarillo will strive to reach all individuals who wish to be involved. Everyone, regardless of beliefs or philosophies can contribute their ideas to the community.
- **Partnership:** The City of Amarillo will maintain a fair and open environment for community engagement in exchange for respectful and safe public participation and input. The City will work with citizens, government and community institutions, and others to advance the common good.
- **Accessible:** The City of Amarillo will clearly define the opportunities for citizen engagement and will provide resources that enable all citizens to participate, regardless of ability.
- **Transparency & Trust:** The City of Amarillo will be clear and open about the process, and provide public records of the outcomes including the range of views and ideas expressed.
- **Diversity:** The City of Amarillo will provide a variety of ways for citizens to participate. Engagement opportunities will be appropriate for the needs of the citizens that are participating.
- **Stewardship:** The City of Amarillo is committed to delivering quality services to the citizens of Amarillo. Therefore, the time and energy the citizens put forth to provide ideas and feedback through community engagement efforts will be taken seriously. The City will ensure each participatory effort has real potential to make a difference and that citizens are aware of that potential.

City of Amarillo Community Engagement Process

The community engagement process is relevant to all staff. This process aims to guide staff in their interactions with the community and ensure the appropriate level of participation for a range of projects, services and activities. The community engagement process should be considered at the commencement of all projects and also as a part of daily operations. The process is not meant to prescribe exactly how the community should be consulted for each project, issue or service. Instead, it helps to identify different levels of impact that require certain types of engagement. Outlined below are the steps to the community engagement process.

Step 1—Purpose and Objectives

Clearly define the project or initiative and include what has happened to date. Define the expected outcomes of the community engagement process. Set goals for the engagement process and decide who will be the final decision-maker.

Step 2—Stakeholders

Create an initial list of stakeholders. Consider who will be affected by the project or decision. Consider asking committees, community groups, businesses, non-profit groups and other departments for input. To understand the full impact of a project, an inclusive group must be identified.

Step 3—Level of Impact & Methods of Engagement

Before deciding how best to engage the community, it must first be determined what level of impact the issue will have on the stakeholders. Issues having minimal impact on the community will not likely garner much response to engagement efforts. Likewise, topics with many differing opinions and high impact will bring more public interest.

To determine the level of impact a project or issue will have, the chart below helps to categorize issues based on several factors. Each issue will fall into one of four levels.

Table 1. Levels of Community Impact

Community Impact	Criteria	Examples
Level One: Modest impact on select area and/or community group	• Modest impact on a <i>limited group</i> in the community • Small changes to facilities or services • Modest risk of controversy	• Street cleaning or repair • Upgrading dilapidated sidewalks • Changes to P&R program, such as time or venue
Level Two: Modest impact on whole community	• Modest impact across the community • Sufficient degree of interest • Moderate possibility of conflicting opinions	• Improvements to city-wide services such as solid waste collection • Community-wide events
Level Three: High impact on select area and/or community group	• High impact on a specific group or neighborhood, or specific service program • Strong possibility of conflicting perspectives, or the need for compromise among particular groups	• Change in permitting requirements • Change in bus routes • Removal of parking lot

Community Impact	Criteria	Examples
Level Four: High impact on whole community	- High impact across community including significant changes for all residents - High degree of interest throughout the community - Strong possibility of conflicting perspectives	- City Council's strategic plan - Elimination of a City service - Major rezoning change

Once the appropriate level of impact has been determined, the next step is to decide the most suitable forms of community engagement. Below is a table representing appropriate methods of community engagement for each level of community impact. These are specific methods that would be appropriate for each situation.

Table 2. Community Engagement Methods

Community Engagement Methods	Level of Impact			
	Level 1	Level 2	Level 3	Level 4
	Modest impact, focused reach	Modest impact, wide reach	High impact, focused reach	High impact, wide reach
Social networking	Strongly Recommended	Strongly Recommended	Strongly Recommended	Strongly Recommended
Banner on web, email list, display	Strongly Recommended	Strongly Recommended	Optional	Essential
Notice on website	Optional	Essential	Essential	Essential
Workshop	Optional	Strongly Recommended	Essential	Essential
Briefing/issue memo	Optional	Strongly Recommended	Essential	Essential
Online forum, focus group	Optional	Strongly Recommended	Strongly Recommended	Strongly Recommended
Media Release, notification sign	Optional	Optional	Essential	Essential
Public meeting	Optional	Optional	Essential	Essential
Advisory committee, meeting with stakeholders	Optional	Optional	Strongly Recommended	Essential
Expert commentary	Optional	Optional	Strongly Recommended	Strongly Recommended

Community Engagement Methods	Level of Impact			
	Level 1	Level 2	Level 3	Level 4
	Modest impact, focused reach	Modest impact, wide reach	High impact, focused reach	High impact, wide reach
Public exhibition with invitation for written feedback	Optional	Optional	Strongly Recommend	Strongly Recommend
Water bill insert, newsletter, publication	Optional	Optional	Optional	Strongly Recommended
Dialogue, charrette	Optional	Optional	Optional	Strongly Recommended
RSS feed	Optional	Optional	Optional	Strongly Recommended
Billboard/Radio/TV, letter, blog post, survey, suggestion box, site tour, online poll	Optional	Optional	Optional	Optional

Step 4—Develop a Community Engagement Plan

At this step it is appropriate to determine which of the community engagement methods from Table 2. will be used in the community engagement process. There are several key considerations in creating a community engagement plan.

The first consideration is to create clear and concise information for the public. They must have sufficient information in order to participate and make informed decisions. Equally important is the act of promoting how the public can be involved. Always explain expectations and give constraints to avoid unrealistic expectations.

The second consideration is to recognize the knowledge and expertise that the citizens will provide throughout the process. Appropriate community engagement should provide opportunities for citizens to share ideas, thoughts, opinions and vision. Participants should be reflective of the community as a whole, or the group that is specifically affected by a policy or project. Evaluate the participation throughout the process to ensure that the efforts are reaching the affected population groups.

The third consideration is to determine the timeline and allocate resources required to execute the community engagement plan. Typically, projects with higher levels of impact require more community engagement activities. More time and resources will need to be allotted to meet the needs of those types of projects. Also consider what skills and staffing is required, and if they are readily available.

Step 5—Execute the Engagement Plan

Announce the issue or project to the public with all of the information available. The citizens should be informed of all upcoming meetings, workshops, or project milestones. The stakeholders should be aware of all opportunities to participate and they should have a clear understanding of how to be involved at each step. Communicate throughout the process what you are learning from the citizens and share the results.

Step 6—Evaluate the Findings

It is essential to provide the community with feedback and reports on community engagement activities based on their participation. Take the information gathered throughout the process and prepare a report summarizing the findings. Consider the project in light of the community's response.

Step 7—Make a Decision

A decision is made after considering the outcome of the community engagement process.

Step 8—Evaluate the Process

Evaluation is an important part of continuing to improve and develop the community engagement process. Feedback should be encouraged throughout the community engagement process. An evaluation summary should be completed on all high impact projects summarizing the project, process and outcome. This should be made available to the public.

Community Engagement Comprehensive Efforts

In addition to engagement on specific initiatives or projects, the City of Amarillo should define and implement a general and comprehensive engagement program as a matter of routine. Currently, the City of Amarillo uses several general community engagement methods to inform the citizens of Amarillo. As part of the City of Amarillo's Community Engagement Process, several tools will be used as comprehensive methods to communicate for the entire organization. These methods are meant to educate, inform and engage on an ongoing basis. They will compliment and assist any additional community engagement efforts that are made due to the submission of a specific issue, project or proposal.

The City of Amarillo will implement at a minimum the following community engagement efforts:

- Amarillo 101: Citizen's academy aimed at educating the community and gaining involvement.
- Online City Council Meetings: City Council meetings can be viewed live online.
- Website: City of Amarillo website including information and notices.
- Blog: Frequently updated commentary on relevant City topics and information.
- Email distribution list: Email distribution lists based on citizen interests.
- Community Calendar: Calendar for City of Amarillo events.
- Online surveys or opinion polls: Public opinion and feedback opportunities online.
- YouTube: Videos available online.

Staff should continue to seek opportunities to expand and improve these and other comprehensive tools.

Proposed Community Engagement Committee

To be successful and remain relevant, the community engagement process should regularly be reviewed and updated. To aid in the effort it is recommended a community engagement committee be formed. At a minimum, representatives from the following departments will staff this committee.

- Community Relations Office
- Information Technology
- City Manager's Office
- *Other department representatives as assigned*

Appendices

Table 1. Levels of Community Impact

Table 2. Community Engagement Methods

Worksheet 1: Pre-planning questions for community engagement

Worksheet2: Implementation framework

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Public meeting	Optional	Optional	Essential	Essential
Advisory committee, meeting with stakeholders	Optional	Optional	Strongly Recommended	Essential
Expert commentary	Optional	Optional	Strongly Recommended	Strongly Recommended
Public exhibition with invitation for written feedback	Optional	Optional	Strongly Recommend	Strongly Recommend
Water bill insert, newsletter, publication	Optional	Optional	Optional	Strongly Recommended
Dialogue, charrette	Optional	Optional	Optional	Strongly Recommended
RSS feed	Optional	Optional	Optional	Strongly Recommended
Billboard/Radio/TV, letter, blog post, survey, suggestion box, site tour, online poll	Optional	Optional	Optional	Optional

Worksheet 1: Pre-planning questions for community engagement

Key Questions	Responses
Step 1. Why is this process needed? Goals? Who will be the final decision-maker?	
Step 2. Who are the stakeholders?	
Step 3. What is the level of impact? What are the appropriate methods of community engagement?	

Worksheet 2: Implementation framework

Step 4. Develop a community engagement plan				
What engagement activities need to happen?	Who is responsible for this activity?	What resources are needed?	When does this need to be done?	What are the success measures? How will we know if we have been successful?

A



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 6th day of June 2017, the Amarillo City Council met at 1:00 p.m. for City Council Orientation located at City Hall, 509 Southeast 7th Avenue, Council Conference Room, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED H. MILLER
MICHELLE BONNER
KEVIN STARBUCK
MICK MCKAMIE
COURTNEY WHITE
BLAIR SNOW
FRANCES HIBBS

CITY MANAGER
ASSISTANT CITY MANAGER
ASSISTANT CITY MANAGER
CITY ATTORNEY
ASSISTANT CITY ATTORNEY
MGMT. ANALYST PUBLIC SAFETY
CITY SECRETARY

Presentations were presented by Kevin Starbuck, Assistant City Manager (Transit System), Raymond Lee, Director of Public Works, followed by a tour of the Service Center and Public Works worksites.

Mayor Nelson advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 6th day of June 2017, the Amarillo City Council met at 3:30 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED H. MILLER
BOB COWELL
MICK MCKAMIE
BLAIR SNOW
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
MGMT. ANALYST PUBLIC SAFETY
CITY SECRETARY

The invocation was given by Mariem Mou, Palo Duro High School. Abigail Laubhan, Amarillo High School led the audience in the Pledge of Allegiance.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

Rupert Brashears, 2422 Poplar Street, read a statement of the Texas Lawyer's Creed from the Supreme Court of Texas. James Schenck, 6216 Gainsborough Street, commented on the public comment procedure. He inquired as to the costs for the July 1, 2017 celebration to the City. He asked if the City was also having a celebration on the Fourth. Mr. Miller stated these costs have not been tracked in the past. Kit Rudd, 6850 Grande, asked that public comment forum be changed. He further inquired about the required fire hydrant in order to build a tiny house. Mr. Miller referred him to staff. Mayor Nelson asked that a list be made available for citizens on how they can make their comments publicly without attending the meetings. Councilmember Hays stated comments could be made on the City's website. Allen Finegold, 2601 North Grand Street, spoke about the proposed veterinary school and he made a reference to D-Day. There were no further comments.

ITEM 1: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Councilmember Smith asked that Items 1A and 1C be considered separately. Motion was made by Councilmember Smith to approve Items 1B-F, seconded by Councilmember Powell. These items were approved by a 5:0 vote of the Council. Mayor Nelson asked that Item A, Minutes, remove Chief Ed Drain from the orientation minutes. Motion was made by Councilmember Powell to approve Item 1A as amended, seconded by Councilmember Smith. Motion passed by a 5:0 vote of the Council. Russell Grubbs, Director of Utilities, stated the lowest bidder on Item 1C withdrew their bid because they bid the wrong item. Motion was made by Councilmember Powell to approve Item 1C of the consent agenda, seconded by Councilmember Sauer. The motion carried by a 5:0 vote of the Council.

A. **Minutes:**

Approval of the City Council minutes of the orientation and regular meetings held on May 30, 2017.

B. Purchase – Heavy Truck:

Premier Truck Group \$70,214.00

This item is the scheduled replacement of a heavy truck that has reached or exceeded its usable life. This item was approved in the 2016-2017 scheduled replacement budgets.

C. Award – Chlorine Annual Contract:

Award bid for the total contract in the amount of \$145,378.80 to Brenntag Southwest.

Osage Water Treatment \$69,997.20

Hollywood Road Wastewater 48,459.60

River Road Wastewater 26,992.00

Total Award: \$145,378.80

This item awards the bid for the supply of liquefied Chlorine in one-ton cylinders for disinfection of plant effluent.

D. Award – Training Ammunition for Shooting Range and SWAT:

Precision Delta \$31,458.00

Bailey's House of Guns 459.04

On Target Ammunition 9,120.00

Kiesler Police Supply 23,264.00

Total \$64,301.04

This award is to approve an annual contract for the purchase of training ammunition for the City of Amarillo Police Department.

E. Award – Software Maintenance:

Open Text, Inc. \$88,178.58

This purchase renews an annual vendor-provided support and maintenance for Open Text eDocs software which is utilized by all City departments.

F. Award – Chlorine Scrubber Replacement:

Awarded to Red River Construction Co. -- \$345,000.00

This award is to approve a contract for the purchase of Osage Water Treatment Plant Chlorine Scrubber replacement.

REGULAR AGENDA

ITEM 2: Mayor Nelson presented a first reading on an ordinance considering and possible action rezoning of the North 75 feet of Lot 1, Block 215, Plemons Unit No. 1, in Section 170, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 120 (PD-120) to Planned Development District 130 (PD-130), by amendment. (Vicinity: Southwest 15th Avenue and South Van Buren Street.) This item was presented by AJ Fawver. Motion was made by Councilmember Smith, seconded by Councilmember Sauer, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7669

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY, TO-WIT: BEING PLEMONS UNIT NO. 1, BLOCK 215, A&M SURVEY, POTTER COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS TO CHANGE FROM PLANNED DEVELOPMENT (PD) DISTRICT 120 TO AMENDED PLANNED DEVELOPMENT (PD) DISTRICT 130; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3: Mayor Nelson presented a resolution on and considers ordering the removal of a substandard structure located at 2504 South Roberts Street. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell to select Options II and V seconded by Councilmember Sauer, that the following captioned resolution be passed:

RESOLUTION NO. 06-06-17-1

A RESOLUTION DECLARING THAT CERTAIN IMPROVEMENTS DESCRIBED HEREIN ARE PUBLIC NUISANCES, AND REQUIRING THE TAKING DOWN AND REMOVAL OF SUCH IMPROVEMENTS; PROVIDING FOR FILING OF LIENS; PROVIDING A REPEALER CLAUSE; PROVIDING SEVERANCE CLAUSE; PROVIDING EFFECTIVE DATE.

Randy Schuster, Deputy Building Official, was sworn in. Mr. Schuster stated the property at 2504 South Roberts Street, consists of a single-family residential structure. There has been little effort to remove or repair this structure. There have been no recent applications for permits to abate the nuisance and demolition is recommended. The property is a nuisance to the community and creates an unsafe environment. There has been no water service since December 17, 2014. The Amarillo Police Department has been called to this location seven times. There are \$507.48 due for current taxes and \$3,944.12 delinquent taxes due for years 2011-2015. A notice of condemnation placard was posted on May 10, 2017. There is also \$1,097.24 due for prior mowing and cleanup. Mayor Nelson asked if there was an owner, property owner or neighbor in attendance. There were none. There were no other comments.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mayor Nelson presented a resolution authorizing the submission of the 24th Street Shared Use Sidewalk Project to TXDOT's 2017 TA Set-Aside Program project call; and approval of a resolution committing City participation in the program including a local match of 20% of the proposed project cost a 15% TXDOT administration fee and any construction overruns. The estimated project cost calculated in the application process is \$1,680,107.00, Cost to the City is \$336,021. This item was presented by Kyle Schniederjohn, City Engineer. Mr. Schniederjohn stated there were multiple ways to fund this project, but there was no need to review the funding until this project has been awarded. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following captioned resolution be passed:

RESOLUTION NO. 06-06-17-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE UNDER THE TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Mayor Nelson and Councilmember Powell left the meeting at this time. Mayor Pro Tem Sauer conducted the following items:

ITEM 5: Mayor Pro Tem Sauer presented a resolution authorizing support of the closure of Texas Department of Transportation (TxDot) U.S. Highway 87 on South Fillmore Street from 3rd Avenue to 10th Avenue and U.S. Highway 287 on South Taylor from 3rd Avenue to 10th Avenue beginning at 7 a.m. and ending at 11:59 p.m. on July 1, 2017 for the "Amarillo's Route 66 Celebration" to be held in Downtown Amarillo, and authorizes the City Manager to execute all necessary documents with TxDot. This item was presented by Scott McDonald, Director Community Safety & Regulatory. Motion was made by Councilmember Smith, seconded by Councilmember Hays, that the following captioned resolution be passed:

RESOLUTION NO. 06-06-17-3

A RESOLUTION BY THE CITY OF AMARILLO, TEXAS, PARTIAL TEMPORARY CLOSURE OF A STATE HIGHWAY ON JUNE 1, 2017; PROVIDING A SAVINGS CLAUSE; AND EFFECTIVE DATE.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays, and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 6: Mayor Pro Tem Sauer presented an item considering and direction for City staff regarding a request from Canyon Independent School District to initiate renaming a segment of Pinnacle Drive to Westover Parkway. This item was presented by AJ Fawver, Planning Director. Motion was made by Councilmember Hays, seconded by Councilmember Smith to proceed with the street renaming process.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 7: Mayor Pro Tem Sauer presented an item awarding a contract for Water Distribution Improvements for the replacement of select water distribution lines between Bowie Street to Washington Street, and I-27 to 46th Avenue. This project also constructs a new water distribution line in Tyler Street between 3rd and 4th Avenues. This item was presented by Floyd Hartman, CIP Director. Motion was made by Councilmember Hays, seconded by Councilmember Smith to approve this award.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 8: Mayor Pro Tem Sauer presented an item awarding a contract for construction services for Williams Ditching, LLC to repair an existing 30" water transmission line. This item was presented by Floyd Hartman, CIP Director. Motion was made by Councilmember Smith, seconded by Councilmember Hays to approve this award.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 9: Mayor Pro Tem Sauer presented an item awarding a drainage study in conjunction with the drainage master plan. This item was presented by Raymond Lee, Director of Public Works. Motion was made by Councilmember Hays, seconded by Councilmember Smith to approve this award.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 10: Mayor Pro Tem Sauer presented an item awarding a contract for construction services to rehabilitate the existing roadway. This item was presented by Kyle Schniederjohn, City Engineer. Motion was made by Councilmember Smith, seconded by Councilmember Hays to approve this award.

Voting AYE were Mayor Pro Tem Sauer, Councilmembers Hays and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

Mayor Pro Tem Sauer advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

B



Amarillo City Council Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	N/A
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Department	Various City Departments
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Agenda Caption

Award – Construction Supplies Annual Contract

Award to Lowes Home Centers in an estimated amount of \$68,500.00

Construction Supplies Annual Contract awarded to Lowes Home Centers through The Cooperative Purchasing Network (TCPN) Blanket Purchase Agreement R142104.

This award is to approve a contract for the purchase of Construction Supplies.

Agenda Item Summary

Award of Construction Supplies to be used by various City Departments in their daily duties to repair, and maintain buildings and equipment for the City.

Requested Action

Consider approval and award for the Construction Supplies Annual Contract

Funding Summary

Funding for this award is available in the department's various R&M Improvement Accounts 1252.68100, 1861.68100, 52200.68100, 54110.68101, 52270.68300 and 52270.68300

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5692 CONTRUCTION MTLs ANNUAL CONTRACT
Opened 4:00 p.m. April 27, 2017

To be awarded as one lot		LOWES HOME CENTERS INC
Line 1 Contruction materials, per specifications		
1 ea	Unit Price	\$68,500.000
	Extended Price	68,500.00
Bid Total		68,500.00
Award by Vendor		68,500.00



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 13,2017	Council Priority	N/A
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Department	Central Stores
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Agenda Caption

Award – Traffic Beads and Paint Annual Contract to the following vendors:

Brightlands Tech - \$22,384.00

Ennis Paint - \$104,250.00

Total Awarded Amount: \$126,663.40

This award is to approve an annual contract for the purchase of Traffic Beads and Paint for the City of Amarillo.

Agenda Item Summary

Award of Annual Traffic Beads and Paint for use by City departments in performing daily duties.

Requested Action

Consider approval and award for the City Annual Contract for Traffic Beads and Paint

Funding Summary

Funding for this award is available in the Central Stores Inventory Account 1000.15400.

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5751 TRAFFIC BEADS SUPPLY AGREEMENT
Opened 4:00 p.m. May 11, 2017

To be awarded by line item	BRIGHTLANDS TECH INC	ENNIS PAINT INC	POTTERS INDUSTRIES LLC	CENTERLINE SUPPLY	SWARCO REFLEX LLC	PATHMARK TRAFFIC PRODUCTS OF TEXAS INC
Line 1 Bead, drop on glass traffic dual coated, Texas type II 50 lb bags, per specifications 1,600 bc						
Unit Price	\$13.990	\$16.000	\$14.200	\$18.500	\$16.500	\$21.500
Extended Price	22,384.00	25,600.00	22,720.00	29,600.00	26,400.00	34,400.00
Line 2 Traffic paint, white (request) type II, 5 gallon bucket, per specifications 100 bk						
Unit Price	\$0.000	\$45.500	\$0.000	\$60.000	\$0.000	\$59.700
Extended Price	-	4,550.00	-	6,000.00	-	5,970.00
Line 3 Traffic paint, white (request) type II, 55 gallon bucket, per specifications 100 dr						
Unit Price	\$0.000	\$475.750	\$0.000	\$646.250	\$0.000	\$656.700
Extended Price	-	47,575.00	-	64,625.00	-	65,670.00
Line 4 Traffic paint, yellow (request) type II, 5 gallon bucket, per specifications 100 bk						
Unit Price	\$0.000	\$45.500	\$0.000	\$71.000	\$0.000	\$62.100
Extended Price	-	4,550.00	-	7,100.00	-	6,210.00
Line 5 Traffic paint, yellow (request) type II, 55 gallon bucket, per specifications 100 dr						
Unit Price	\$0.000	\$475.750	\$0.000	\$646.250	\$0.000	\$683.100
Extended Price	-	47,575.00	-	64,625.00	-	68,310.00
Bid Total	22,384.00	129,850.00	22,720.00	171,950.00	26,400.00	180,560.00
Award by Vendor	22,384.00	104,250.00				



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	Best Practices
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Department	Animal Management & Welfare
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Agenda Caption

PRESENTATION AND CONSIDERATION OF ORDINANCE NO. _____

Agenda Item Summary

This is the first reading of an ordinance amending Amarillo Municipal Code, Chapter 8-2 – Animals and Fowl, to establish a rooster to hen ratio/percentage while exempting governmental entities and non-profits and prohibit the use of traps that injure or maim animals, establishes timeframes for traps to be checked, and ensures the humane treatment of trapped animals.

Requested Action

Request City Council consider modification of Amarillo Municipal Code, Chapter 8-2 – Animals and Fowl that creates a rooster to hen ratio/percentage, prohibit traps that injure animals, and establishes guidelines for humane trapping practices.

Funding Summary

N/A

Community Engagement Summary

The Animal Management & Welfare Board has considered and unanimously approved the proposed ordinance changes on Wednesday, April 19, 2017. These proposed changes have received Community Engagement Support Letters from the Amarillo Bantam Club, Amarillo-Panhandle Humane Society Board of Directors, and Amarillo Animal Management & Welfare Advisory Board.

Additional Community Engagement Activities include:

- Community Engagement Opportunities posted on Amarillo Animal Management & Welfare's Website – January 9, 2017
- Public meeting with the Amarillo Bantam Club – January 18, 2017 – Support of Rooster to Hen percentage
- Amarillo-Panhandle Humane Society – April 17, 2017 – All proposed changes
- AAM&W Advisory Board Meeting – April 19, 2017 - All proposed changes
- City of Amarillo: press release announcing two Community Engagement Meetings for proposed ordinance changes. – May 1, 2017
- News Channel 4: Highlighted Community Engagement Meetings – May 1, 2017
- News Channel 10: Highlighted Community Engagement Meetings – May 2, 2017
- Community Engagement Meeting at the Downtown Library – May 3, 2017
- News Channel 7: News article on proposed ordinance changes – May 3, 2017
- Community Engagement Meeting at the Downtown Library – May 10, 2017
- News Channel 4: News article on proposed ordinance changes – May 10, 2017

Amarillo City Council Agenda Transmittal Memo



Staff Recommendation

Staff recommends adoption of the proposed changes to the Amarillo Municipal Code, Chapter 8-2 – Animals and Fowl.

ORDINANCE NO. 7670

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE AMARILLO MUNICIPAL CODE, CHAPTER 8-2, PROVIDING FOR DEFINITIONS; ADDING REQUIREMENTS FOR FLOCKS; PROVIDING REQUIREMENTS FOR SETTING TRAPS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR CONTINUATION OF PRIOR LAW; PROVIDING PENALTY; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

WHEREAS, Chapter 8-2 of the Amarillo Municipal Code provides for and prescribes local requirements for custody and control of animals found within the City Limits; and

WHEREAS, the City Council finds that procedures are necessary for the management, welfare and disposition of animals found within the City Limits upon a violation of the prescribed requirements, in order to promote public health, safety, welfare, and protection of property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Amarillo Municipal Code, Chapter 8-2, Article I, Section 8-2-1 be and hereby is AMENDED to now read as follows:

Sec. 8-2-1. - Definitions.

* * *

Set: To keep in a place where an Animal can gain access to it.

* * *

SECTION 2. The Amarillo Municipal Code, Chapter 8-2, Article I, Section 8-2-5 be and hereby is amended to now read as follows:

Sec. 8-2-5. - Nuisance Animals.

[(a)-(f)] TEXT UNCHANGED

(g) It shall be unlawful for a chicken flock to have more than twenty-five (25) percent male birds (roosters).

(h) Flocks that consist of less than four (4) birds may not have more than one (1) rooster.

(i) Flock size limitation shall not apply to a governmental entity or a non-profit organization.

SECTION 3. The Amarillo Municipal Code, Chapter 8-2, Article I, Section 8-2-7 be and hereby is amended to now read as follows:

Sec. 8-2-7. - Striking Animal with vehicle; setting traps; artificially coloring Animals.

(a) TEXT UNCHANGED.

(b) ~~1. No person shall expose an open trap or metal jaw trap that shall be liable to injure any Domestic Animal or person.~~ No person shall set up or allow to be set up on his property steel jaw traps, spring traps with teeth or perforated edges on the holding mechanism, snares, or any type of trap with a holding mechanism designed in such a fashion as to reasonably ensure the cutting, slicing, tearing or otherwise traumatizing the entrapped animal, for the purpose of ensnaring any animal within the city limits, unless the use of such traps is specifically deemed necessary by the Animal Management and Welfare director or designee for the control of communicable disease. This section is not to be construed to include those traps designed to kill common rodents, i.e., rats, mice, gophers and groundhogs; except that the owner is responsible for taking care that any of the above said "rodent" traps are not placed or used on or about his property in such a manner as to reasonably ensure the trapping of any other domesticated or wild animal, or of a human.

2. A person may set up or allow to be set up on his own property humane traps used to capture dogs, cats, and other small animals alive which must be sheltered and shall be checked at least once every eight hours by the owner of the property on which the trap is set. Traps shall be designed in a manner to prevent injury to the trapped animal and will be maintained in a manner that prevents injury to the person emptying the trap. Humane care shall be provided for any trapped animal including the provision of food, water, and protection from extremes of the environment including heat, cold, and precipitation as specifically provided in this Article. Trapped dogs or cats bearing identification shall be turned over to the Animal Management and Welfare or the animal's owner. For purposes of this section, the owner of the property on which the trap is set shall be the responsible party for maintenance of the trap, providing humane care to the trapped animal, and the notification of Animal Management and Welfare.

[(c) -(d)] TEXT UNCHANGED.

SECTION 4. Repealer. All ordinances, parts of ordinances resolutions and parts of resolutions in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 5. Continuation. That nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this ordinance and such prior law is continued in effect for purposes of such pending matter.

SECTION 6. Penalty. A violation of this ordinance is an offense punishable in accordance with Section 1-1-5 of this code of ordinances.

SECTION 7. Publishing and Effective Date. This ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the 13th day of June, 2017; and PASSED on Second and Final Reading the 20th day of June, 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney

DRAFT

AMARILLO BANTAM CLUB
518 W. Hastings Ave.
Amarillo, Texas 79108

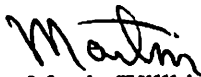
Mr. Richard Havens
Director
Amarillo Animal Management
And Welfare Operations

Thank you for working with the Amarillo Bantam Club as you developed the amendment to the Poultry Ordinance for the city of Amarillo.

We feel that the amendment as proposed will allow us to continue working with interested adults and youth necessary to support the poultry show at the Tri-State Fair.

As we have discussed, this is a popular exhibit at the fair. Also, we feel that raising and exhibiting of poultry teaches responsibility and showmanship (and a good alternative) for some of our youth.

Again, Thanks.


Martin Willhite
Sec/Treas.
Amarillo Bantam Club

William Kearns

May 1, 2017

Dear Mayor and City Council Members:

As Chair of the Animal Management & Welfare Board ("Board"), I am writing to report that the Board met on April 19, 2017. During the meeting a number of ordinance changes were proposed for Chapter 8-2 of the Amarillo Municipal Code.

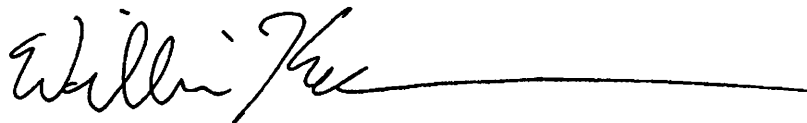
Specifically, we discussed:

- Creation of an ordinance that would create a rooster to hen percentage
- Creation of an ordinance that would establish trapping standards

The Board indicated support of moving forward with these proposed changes.

Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "William Kearns", followed by a long horizontal line extending to the right.

William Kearns

Cc: Mr. Richard Havens

3501 S. Osage * P.O. BOX 30102
Amarillo, Texas 79120-0102



(806) 373-1716

April 28, 2017

Mayor Paul Harpole and
Amarillo City Council
509 S.E. Seventh Avenue
Amarillo, Texas 79101

Dear Mayor and City of Amarillo City Council:

The Board of Directors of the Amarillo-Panhandle Humane Society fully supports the ordinance changes currently recommended by Richard Havens and the Department of Animal Management & Welfare. The direction Mr. Havens is taking the department is beneficial to both the animals and the community we live in.

Current proposed changes:

- Establishment of a rooster to hen percentage
- Creation of animal trapping standards

We appreciate your consideration in passing the proposed ordinances.

Sincerely,

Carry A. Baker

Carry Baker, President
Amarillo-Panhandle Humane Society Board of Directors

Our Animals Depend on Your Contributions



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 6, 2017	Council Priority	Community Appearance
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Department	Planning Department
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Agenda Caption

Vicinity: Southwest 15th Avenue & South Van Buren Street

Consideration and possible action on an ordinance rezoning of the North 75 feet of Lot 1, Block 215, Plemons Unit No. 1, in Section 170, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 120 (PD-120) to Planned Development District 130 (PD-130), by amendment.

Agenda Item Summary

The applicant is requesting amendment to Planned Development District 120 (PD-120), originally approved for off-street parking use, in order to develop the land with a skilled nursing home facility.

This tract of land was zoned Planned Development District 120 (PD-120) in July of 1980 for off-street parking associated with the Central Church of Christ auditorium expansion. This request would unify the full block under one consistent PD zoning district.

Since PD-120 had designated this location as off-street parking use only, the proposed skilled nursing facility would have been an unlawful use for this portion of the block. The applicant is therefore requesting to include this portion of Block 215 within the surrounding zoning of PD-130, which allows for General Retail (GR) uses in which a skilled nursing home facility would be allowed by right.

PD-130 has had multiple amendments approved since its creation, and as a result of these, the files and associated ordinances were quite complicated and difficult to follow, creating an administrative issue when determining what regulations applied to each part of the site, essentially necessitating a review of each file and ordinance for every circumstance. As such, the Planning department took this opportunity to clean up these previous approvals and compose one single, organized, and easily reviewable ordinance which addresses all previous approvals and this proposed amendment.

The items associated with this Planned Development hearing are: the establishment of PD-130 regulations where PD-120 currently applies on Block 215, the new resulting comprehensive ordinance for PD-130, the previously approved site plans, and the associated site plan for the proposed new development of Block 215. Per Section 4-10-104 of the Zoning Ordinance, a site plan shall be approved and filed as part of the Planned Development ordinance, meaning the approval of the PD ordinance shall constitute approval of the associated site plan as well.

As mentioned before, the proposed new development of Block 215 is as a skilled nursing home facility. The building will be two stories tall, include a total of 120 beds, and will be built of red brick. Two parking lots will be built on the east and west sides of the building with a brick and wrought iron fence

Amarillo City Council

Agenda Transmittal Memo



established around them. The facility will also include two courtyard areas at the north and south of the property which will be surrounded on three sides by the building and one side by another brick and wrought iron fence and gates.

This request is accompanied by multiple applications which are a part of this single development project. Those applications include: (1) this request for Planned Development rezoning application accompanied by a new site plan, (2) & (3) a Certificate of Appropriateness application and request for variance to be heard by the Downtown Development Review Board regarding downtown design standards, and (4) an application to replat the four existing lots into one lot, and (5) a request for release of an existing easement.

Requested Action

Planning Staff and Planning & Zoning Commissioners have reviewed the associated rezoning and exhibit and recommend the City Council approve the item as submitted.

Funding Summary

N/A

Community Engagement Summary

The item was distributed to all applicable internal and external entities. Notices have been sent out to 2 property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has received no calls or comments in favor of or opposition to this request.

The item was recommended for approval with conditions by a 5:0 vote of the Planning and Zoning Commission at its March 13, 2017 public meeting.

City Manager Recommendation

Planning Staff has reviewed the associated ordinance and exhibit and recommends the City Council approve the item as submitted.

ORDINANCE NO. 11260?

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY, TO WIT: BEING PLEMONS UNIT NO. 1, BLOCK 215, NORTH 75 FEET OF LOT 1, IN SECTION 170, BLOCK 2, AB&M SURVEY, POTTER COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS TO CHANGE FROM PLANNED DEVELOPMENT (PD) DISTRICT 120 TO AMENDED PLANNED DEVELOPMENT (PD) DISTRICT 130; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning Commission for the City of Amarillo and the governing body for the City of Amarillo, in compliance with the charter and the state law with reference to zoning regulations and a zoning map, have given requisite notice by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners and persons interested, generally, and to persons situated in the affected area and in the vicinity thereof, is of the opinion that zoning changes should be made as set out herein; NOW THEREFORE,

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; now, therefore,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1: That the basic Zoning Ordinance for the City of Amarillo, as enacted by the governing body for the City of Amarillo on August 12, 2014 and included within Chapter 4-10 of the Code of Ordinances for the City of Amarillo, be and the same is hereby amended insofar as the property hereinafter set forth, and said ordinance generally and the zoning map shall be amended insofar as the property hereinafter described: Being Plemons Unit No. 16, Block 214; Plemons Unit No. 12, Block 212, Lot 3B & 3C; Plemons Unit No. 10, Block 194, Lot 1A; Plemons Unit No. 9, Block 212, Lot 3A; Plemons Unit No. 7, Block 168, Lot 2A; Plemons Unit No. 6, Block 191, Lots 3A & 3B; Plemons Unit No. 5, Block 212, Lot 1A; Plemons Unit No. 4, Block 227, Lot 2 & 3; Plemons Unit No. 1, Block 166, Lots 1 & 2; Plemons Unit No. 1, Block 168, remainder of Lot 2 and all of lots 1, 3, & 4; Plemons Unit No. 1, Block 169, Lot 3; Plemons Unit No. 1, Block 183, Lots 1 & 2; Plemons Unit No. 1, Block 191, Lots 2 & 3; Plemons Unit No. 1, Block 192, Lot 3; Plemons Unit No. 1, Block 194, Lots 1-3; Plemons Unit No. 1, Block 212, Lot 4 and

remainder of Lots 2 & 3; Plemons Unit No. 1, North 150 feet of Block 225; Plemons Unit No. 1, remainder of North 150 feet of Block 227; Plemons Unit No. 1, Block 216 except North 50 feet and the South 50 feet of Lot 4; Plemons Unit No. 1, All of Blocks 167, 182, 195, 196, 197, 210, 211, 213, 215, 217, and 218; Sanborn & Holland Subdivision Unit No. 2, Block 2, Lots 1A, 1B, & 5; Sanborn & Holland Subdivision Unit No. 1, All of Blocks 1 & 4; Drummond and Spann Subdivision, Block 224, Lots 1-3 & 22-24; J.E. Hughes Unit No. 1, Block 220, Lots 1-3; G.D. Murphy Unit No. 1, Block 220, Lots 1A & 16; A. Eberstadt Unit No. 1, Block 221, Lots 1, 2, 19, & 20; H.H. Wallace Unit No. 1, Block 222, Lots 1, 2, 11, & 12; Anthony Subdivision Unit No. 1, Block 226, Lots 1-3 & 22-24; M.D. Oliver Eakle Unit No. 1, Block 228, Lots 1-3 & 22-24; all in Section 170, Block 2, AB&M Survey, Potter County, Texas, a zone change from Planned Development (PD) District 130, adopted the 8th day of September, 1981, Amendment to Planned Development (PD) District 130 (PD-130A, "Exhibit 2"), adopted the 23rd day of April, 2002, Amendment to Planned Development (PD) District 130 (PD-130B, "Exhibit 3"), adopted the 28th day of April, 2015, and a portion of Planned Development (PD) District 120, adopted the 8th day of July, 1980; shall henceforth be permanently zoned as follows: Planned Development (PD) District 130 for General Retail (GR) Zoning District uses, two Office/Warehouse buildings (see Exhibit 2), one industrial laundry service facility (see Exhibit 3), and one skilled nursing home facility (see Exhibit 4).

The Director of Planning is hereby directed to correct zoning district maps in the office of the Director of Planning, to reflect the herein described changes in zoning.

SECTION 2. That in all other respects, the use of the hereinabove described property shall be subject to all applicable regulations contained in Chapter 4-10 of the Code of Ordinances for the City of Amarillo, as amended.

SECTION 3. Repealer. All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

SECTION 4. Severability. The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 5. Penalty. Any person who violates any provisions of this article shall be guilty of a misdemeanor and, upon conviction, shall be subject to a fine as provided for in Section 4-10-4

of the Code of Ordinances for the City of Amarillo. Each day of such violation shall constitute a separate offense.

SECTION 6. That the entire property previously described may contain uses allowed within the General Retail (GR) zoning district, subject to the approved site plan(s) for this ordinance. In addition, the below-listed uses are approved specific to the placement illustrated in the referenced exhibits:

- A. 2 Office/Warehouse buildings or "General Retail" use. Only on specified site location as illustrated in "Exhibit 2".
- B. Industrial Laundry Service Facility. Only on specified site location as illustrated in "Exhibit 3".
- C. Skilled Nursing Home Facility. Only on specified site location as illustrated in "Exhibit 4".

SECTION 7. That the development standards for the Planned Development such as lot areas, lot widths, lot depths, front yard, side yard, rear yard, lot coverage, as well as height, parking, and off-street loading requirements shall conform to the Light Commercial (LC) zoning district standards as specified in Chapter 4-10, Zoning, of the Amarillo Code of Ordinances except as follows:

- A. "Exhibit 2" site location:
 - 1. Maximum building height: 14'-6" above finish grade.
 - 2. Lot Coverage: 17%
 - 3. All items stored outside must be less than 6 feet in height and no storage of hazardous waste or flammable liquids is allowed on the site.
 - 4. The solid steel fencing shall be tan in color.
 - 5. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
- B. "Exhibit 3" site location:
 - 1. Lot Coverage: 39%
 - 2. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
 - 3. All surface storm water collected on this site shall drain directly to adjacent public right-of-way or by other means if approved by the City Engineer.
 - 4. The developer shall comply with all ADA requirements.
- C. "Exhibit 4" site location:
 - 1. Lot Coverage: 41%
 - 2. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
 - 3. All surface storm water collected on this site shall drain directly to adjacent public right-of-way or by other means if approved by the City Engineer.
 - 4. The developer shall comply with all ADA requirements.
 - 5. Sidewalks shall be a minimum of 7' wide.
 - 6. Sign and fence design shall match the existing on BCS campus.

SECTION 8. All parking and driveways for Planned Development 130 shall conform to the requirements of the Zoning Ordinance and the Parking and Driveway Manual of the City of Amarillo.

SECTION 9. All exterior lighting for Planned Development 130 shall be directed on properties in such a manner as to prohibit glare across property lines.

- A. Exhibit 2 site location:
 - 1. Exterior building lighting shall comply with approved site plan. See Exhibit 2.
- B. Exhibit 3 site location:
 - 1. Exterior building lighting and walkway lighting shall comply with approved site plan. See Exhibit 3.
- C. Exhibit 4 site location:
 - 1. Signs shall be lighted from ground mounted floodlights. All lights shall be full cut off and oriented to minimize stray light. Fixtures shall match existing in type and size.
 - 2. Exterior walkway lighting shall comply with the approved site plan and be of the design type specified in the Downtown Amarillo Urban Design Standards. See Exhibit 4.

SECTION 10. All signage for Planned Development 130 shall conform to the following:

- A. All signs within this Planned Development shall conform to the requirements of the Neighborhood Service (NS) zoning district as specified in Chapter 4-2 of the Amarillo Code of Ordinances. No sign shall be constructed so to contain, include or be illuminated by any flashing, rotating, moving, or intermittent light source or reflector. No portable signs shall also be allowed within this Planned Development.
- B. *The following properties adjacent to 12th Avenue and Canyon Drive (Lot 1, Block 166; Block 167; Lots 1, 2, and 4, Block 168; Block 4; Lots 1 and 2, Block 210; and Lots 1, 2, 3, Block 228) shall be excluded from "NS" Neighborhood Service sign requirements with all signs conforming to "GR" General Retail sign zoning requirements.
- C. All existing signs made non-conforming by this Planned Development shall continue to be allowed until abated for more than ninety (90) days, at which time, the "NS" Neighborhood Service sign requirements shall be enforced.

SECTION 11. Landscaping standards for Planned Development 130 shall conform to Light Commercial (LC) zoning district regulations, except as otherwise stated below:

- A. "Exhibit 2" site location:
 - 1. All landscaping material, grass, trees, shrubs, etc., shall be installed on the site in the same manner as depicted on the site plan and all landscaping areas shall be served with a sprinkler system.
 - 2. See Exhibit 2 for approved landscape plan.
- B. "Exhibit 3" site location:
 - 1. On site landscaping: 49%
 - 2. See Exhibit 3 for approved landscape plan.
- C. "Exhibit 4" site location:
 - 1. All landscaping shall conform to the approved site plan associated with the skilled nursing home facility.
 - 2. All landscaped areas shall be served with a sprinkler system.
 - 3. See Exhibit 4 for approved landscape plan.

SECTION 12. Except as otherwise specified or limited elsewhere in this ordinance, All permitted land uses within this Planned Development shall be equivalent to uses allowed in the General Retail (GR) zoning district as specified by Chapter 4-10, Zoning, of Amarillo Code of Ordinances. Existing land uses that would not be allowed to develop under a General Retail (GR) classification shall be considered as non-conforming uses. Any non-conforming use that is abated for more than one (1) year, shall then comply with the GR zoning district requirements.

SECTION 13. The development of any future land use which would not be allowed by this Planned Development shall require an application for amendment to PD 130. Any Planned Development amendment shall conform to all Planned Development requirements as specified by Chapter 4-10 Zoning Ordinance for the City of Amarillo. Any additional uses or buildings planned to be added also shall require an application for amendment to PD 130 , accompanied by an updated site plan.

SECTION 14. Publishing and Effective Date. This ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the ____ day of June, 2017 and PASSED on Second and Final Reading on this the _____ day of June, 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney

Ordinance No. _____

EXHIBIT 1

Planned Development District 130

PLEMONS ADDITION

A PLANNED DEVELOPMENT DISTRICT

PLANNED DEVELOPMENT DISTRICT

130-

by

PLANNING C

DATE

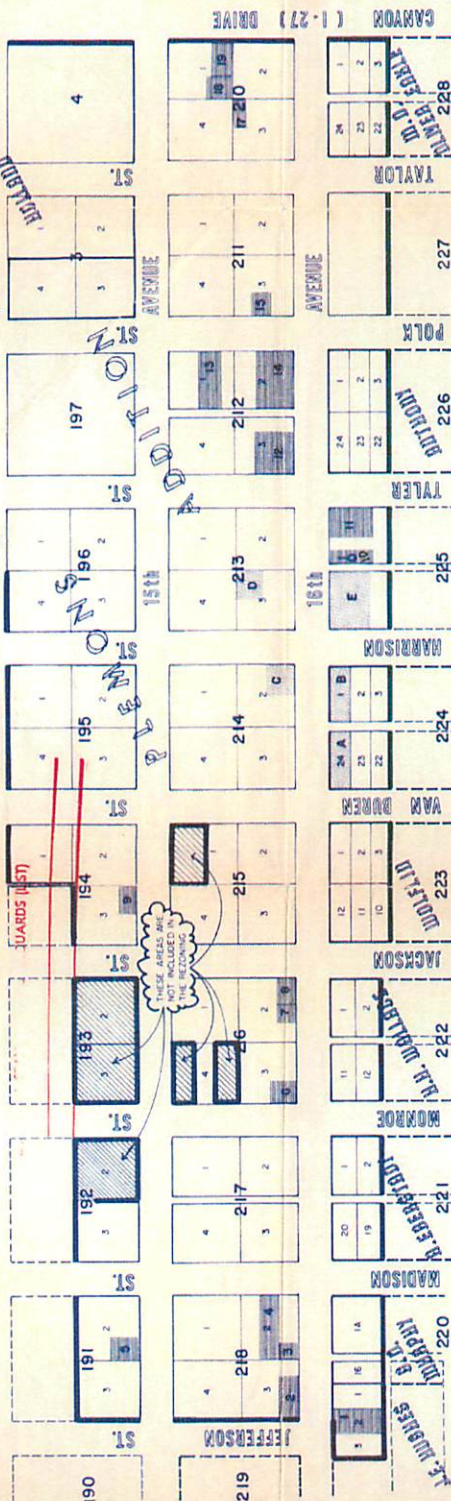
8-24-81

NO. 5120

COMMISSION

9-2-81

9-8-81



LEGAL DESCRIPTION

A portion of Plemons Addition and subsequent subdivisions being further described as follows:

Plemons Addition
Lots 1 and 2, Block 166; Lots 1 and 2, Block 167; Lots 1 and 2, Block 168; Lots 1 and 2, Block 169; Lots 1 and 2, Block 170; Lots 1 and 2, Block 171; Lots 1 and 2, Block 172; Lots 1 and 2, Block 173; Lots 1 and 2, Block 174; Lots 1 and 2, Block 175; Lots 1 and 2, Block 176; Lots 1 and 2, Block 177; Lots 1 and 2, Block 178; Lots 1 and 2, Block 179; Lots 1 and 2, Block 180; Lots 1 and 2, Block 181; Lots 1 and 2, Block 182; Lots 1 and 2, Block 183; Lots 1 and 2, Block 184; Lots 1 and 2, Block 185; Lots 1 and 2, Block 186; Lots 1 and 2, Block 187; Lots 1 and 2, Block 188; Lots 1 and 2, Block 189; Lots 1 and 2, Block 190; Lots 1 and 2, Block 191; Lots 1 and 2, Block 192; Lots 1 and 2, Block 193; Lots 1 and 2, Block 194; Lots 1 and 2, Block 195; Lots 1 and 2, Block 196; Lots 1 and 2, Block 197; Lots 1 and 2, Block 198; Lots 1 and 2, Block 199; Lots 1 and 2, Block 200; Lots 1 and 2, Block 201; Lots 1 and 2, Block 202; Lots 1 and 2, Block 203; Lots 1 and 2, Block 204; Lots 1 and 2, Block 205; Lots 1 and 2, Block 206; Lots 1 and 2, Block 207; Lots 1 and 2, Block 208; Lots 1 and 2, Block 209; Lots 1 and 2, Block 210; Lots 1 and 2, Block 211; Lots 1 and 2, Block 212; Lots 1 and 2, Block 213; Lots 1 and 2, Block 214; Lots 1 and 2, Block 215; Lots 1 and 2, Block 216; Lots 1 and 2, Block 217; Lots 1 and 2, Block 218; Lots 1 and 2, Block 219; Lots 1 and 2, Block 220; Lots 1 and 2, Block 221; Lots 1 and 2, Block 222; Lots 1 and 2, Block 223; Lots 1 and 2, Block 224; Lots 1 and 2, Block 225; Lots 1 and 2, Block 226; Lots 1 and 2, Block 227; Lots 1 and 2, Block 228.

Subsequent Subdivisions of Plemons Addition

1. Subdivision of Plemons Addition

2. Subdivision of Plemons Addition

3. Subdivision of Plemons Addition

4. Subdivision of Plemons Addition

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18. Subdivision of Plemons Addition

19. Subdivision of Plemons Addition

SITE PLAN NOTES

Land Use
All land within this Planned Development shall be equivalent to use
allowed in the "C" General Retail Zoning District as specified by Chapter 26, Zoning,
of the Amarillo Code of Ordinances. Existing land uses that would not be allowed to
develop under a "C" general retail classification shall be considered as non-conforming
uses. Any non-conforming use that is abated for more than one (1) year, shall then comply
with the "C" zoning district requirements.

Zoning Requirements

Lot areas, lot widths, lot depths, front yard, side yard, rear yard, lot coverage, as
shown at height, parking, and off-street loading requirements shall comply with the
"C" General Retail Zoning District as specified by Chapter 26, Zoning, of the Amarillo Code of
Ordinances.

Non-Conforming Uses

All land uses made non-conforming by this Planned Development shall comply with the
requirements of Chapter 26, Zoning, Section 26-24 of the Amarillo Code of Ordinances.

Parking and Driveways
All parking and driveways shall conform to the requirements of the Parking and Drive-
way Manual of the City of Amarillo.

Exterior Lighting
All exterior lighting shall be directed on properties in such a manner as to prohibit
glare across property lines.

LEGEND

NON-CONFORMING USES	
1	Cocktail Lounge
2	Paint Contractor
3	Cabinet Shop
4	Auto Repair Shop
5	Part Control
6	Upholstery Shop
7	Cocktail Lounge
8	Cocktail Lounge
9	Upholstery Shop
10	Cabinet Shop
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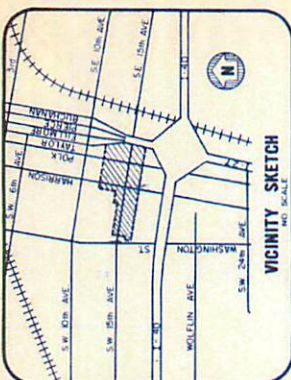
Commercial structures which are presently vacant

Shots
All shots within this Planned Development shall conform to the requirements of the "H" Neighborhood Service Zoning District as specified in Chapter 26, Zoning, Section 26-20, of the Amarillo Code of Ordinances. No sign shall be constructed so to contain, include or be illuminated by any flashing, rotating, confining, or intermittent source of reflection. No (retractable) sign shall be allowed within this Planned Development.

The following properties adjacent to 12th Avenue and Canyon Drive (Lot 1, Block 166; Block 167; Lots 1, 2, and 4, Block 168; Block 169; Lots 2, 3, and 4, Block 170; Block 171; Lots 1 and 2, Block 210 and Lots 1, 2, and 3, Block 228) shall be excluded from "H" Neighborhood Service Zoning District and shall conform to the requirements of the "H" Neighborhood Service Zoning District.

All existing signs made non-conforming by this Planned Development shall continue to be allowed until abated for more than ninety (90) days, at which time, the "H" Neighborhood Service Zoning requirements shall be enforced.

Future Development
The development of any future land use within this Planned Development shall require a Planned Development Amendment. Any Planned Development Amendment shall conform to all Planned Development requirements as specified by Chapter 26, Zoning, of the Amarillo Code of Ordinances.



Ordinance No. _____

EXHIBIT 2

Planned Development District 130

Ordinance No. _____

EXHIBIT 3

Planned Development District 130

Ordinance No. _____

EXHIBIT 4

Planned Development District 130

II

pi architects

2001 15th Street
Amarillo, TX 79106
P: (806) 333-1833
F: (806) 333-1833
www.piarchitect.com

OLD Engineering
Professional Engineer
No. 10000
State of Texas
Exp. 12/31/2018

pi architects

BAPTIST COMMUNITY SERVICES
PARK CENTRAL SKILLED NURSING FACILITY

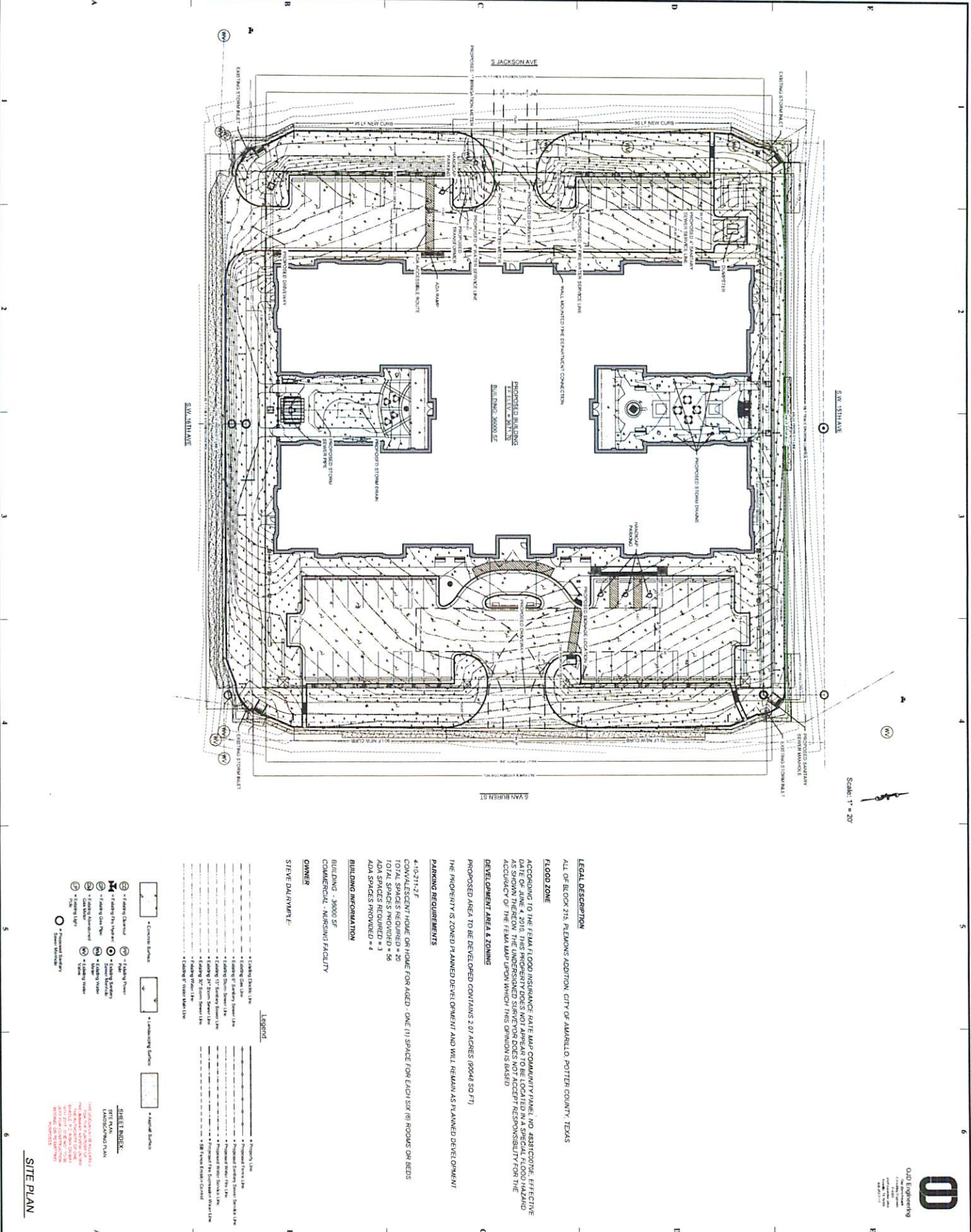
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AMARILLO, TX 79106

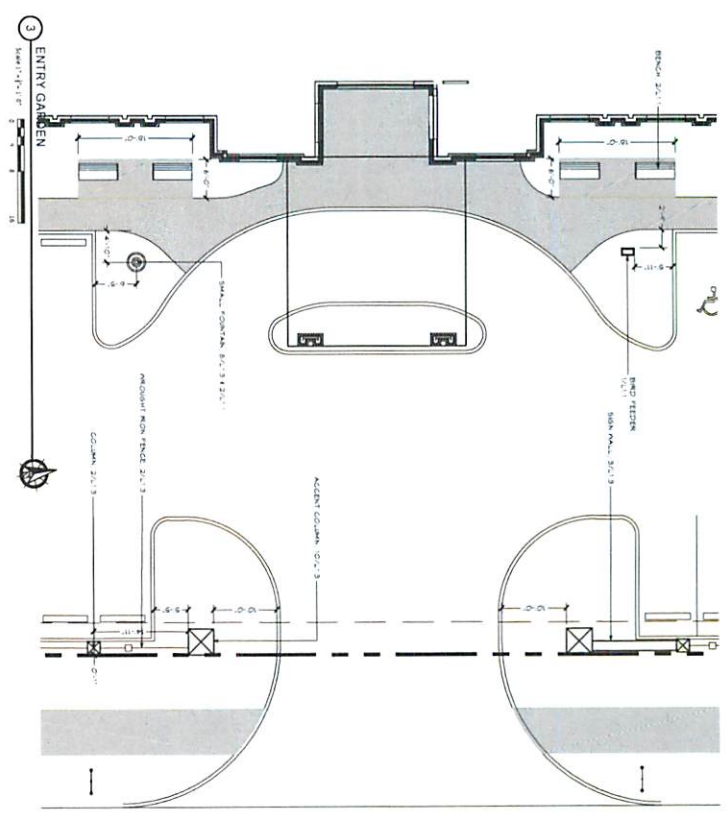
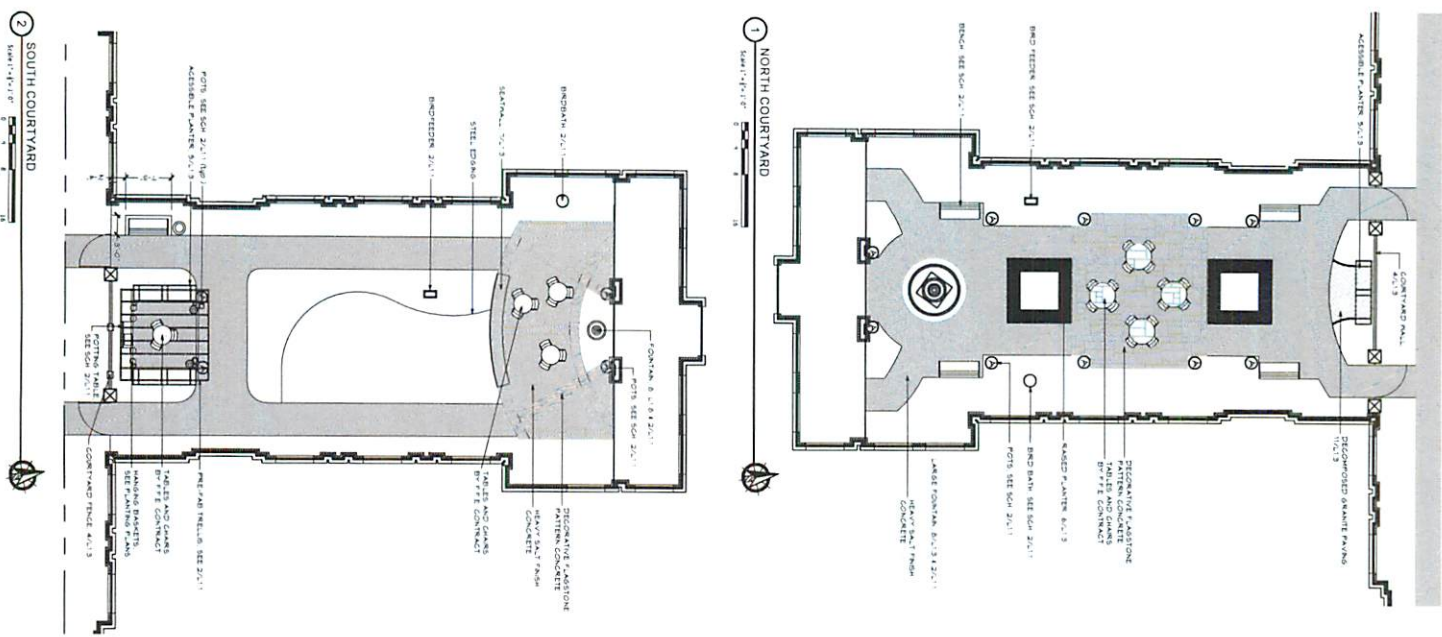
SITE PLAN

NOT TO SCALE

DATE: 03/02/2017
DESIGN: TSCB
PROJECT: BAPTIST COMMUNITY SERVICES
SHEET: 11

C1.01



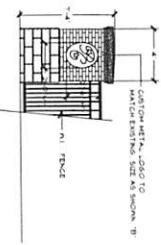
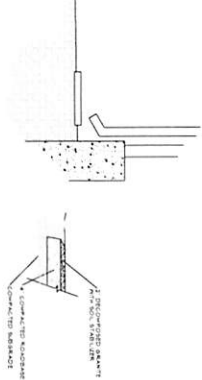
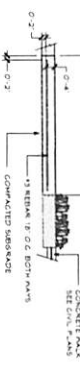
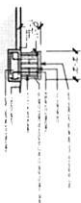
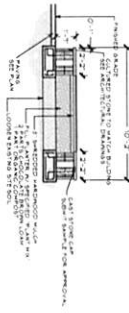
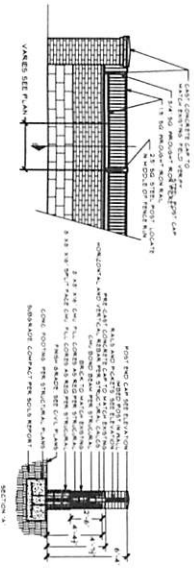
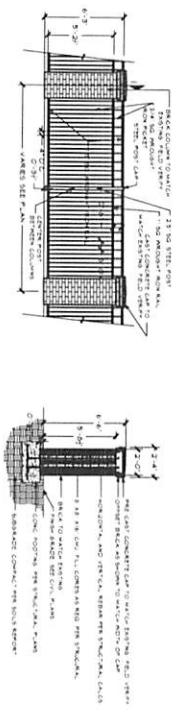


★ Toyac 811
 Same old business
 Call before you dig

THIS DRAWING, AS AN INSTRUMENT OF SERVICE, IS AND SHALL REMAIN THE PROPERTY OF MARCHELLETS AND SHALL NOT BE REPRODUCED, PUBLISHED OR USED IN ANY WAY WITHOUT THE PERMISSION OF MARCHELLETS

NOTE: REMOVE UNDERGROUND UTILITIES IN PLACE, INCLUDING ELECTRICAL, GAS, WATER, SEWER, TELEPHONE, AND OTHERS, CONSULT PROJECT ENGINEER PRIOR TO CONSTRUCTION. ALL UTILITIES TO BE FLAGGED AND CENSUSED. LANDSCAPE CONTRACTOR RESPONSIBILITY.

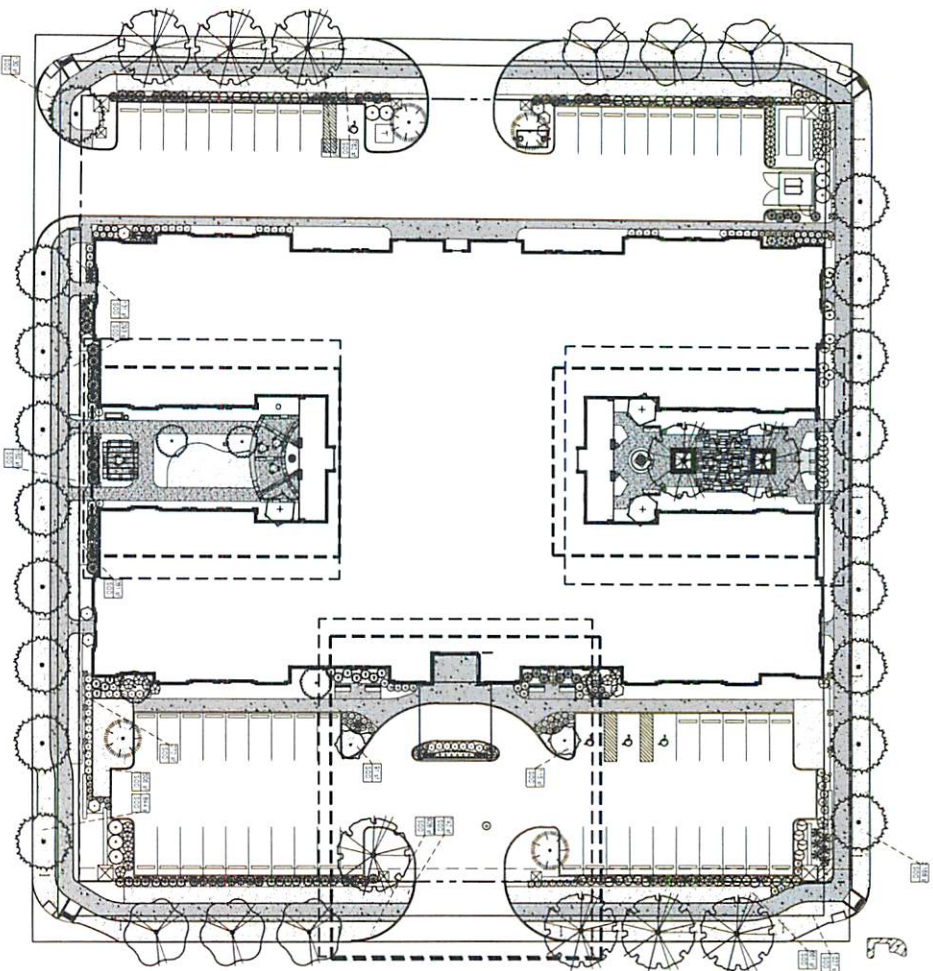
 pi architects 2000 arbutus st., Suite 200 Arlington, TX 76010 P 817.271.1816 F 817.271.1818 www.piarchitects.com	ARCHITECTS • INTERIORS • LANDSCAPE DESIGN • CONSTRUCTION ADMINISTRATION	BAPTIST COMMUNITY SERVICES PARK CENTRAL SKILLED NURSING AMARILLO, TEXAS	60% COST NOI FOR BIDDING: \$75M+ OFFERED: \$100M FINANCING C/O D.A. McNEELY, INC. 409.530.5105	PARK CENTRAL PROJECT NUMBER: 1004 SHEET TITLE HAROSCAPE ENGAGEMENT PLANS	SHEET L1.2 OF 3
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1 SCHEMATIC LANDSCAPE PLAN

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LANDSCAPE CALCULATIONS



3 PLANTING SCHEDULE

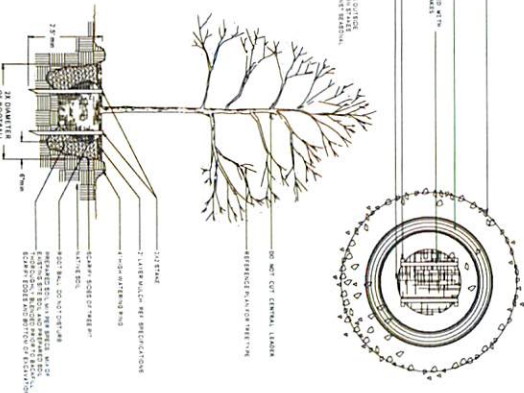
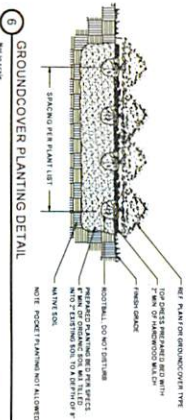
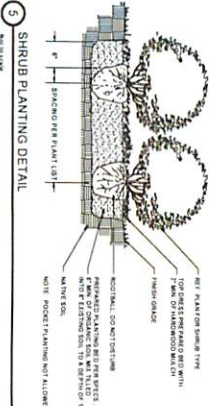
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THIS DRAWING AS AN INSTRUMENT OF SERVICE IS AND SHALL REMAIN THE PROPERTY OF ARCHITECTS AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN CONSENT.

NOTE: BEWARE UNDERGROUND UTILITIES IN PLACE, INCLUDING ELECTRICAL, GAS, WATER, SEWER, TELEPHONE, AND OTHERS. CONSULT PROJECT GEOTECHNICAL ENGINEER AND UTILITIES TO BE ELIMINATED AND REINSTALLED. LANDSCAPE CONTRACTOR RESPONSIBILITY.

PLANT SCHEDULE ALL									
ITEM	BOTANICAL NAME	COMMON NAME	CONT.		HGT.	NOTE	QTY		
			EA	CU					
001	CORYLUS JAPONICA 'JON ADAMS'	JON ADAMS PEENY WALNUT	1/2 B	3/4"	8'-10" x 3'-4"	W/LT. TRUNK	2		
002	QUERCUS PARVIFLORA TEMPERATA	CANBEE PEEBEEBEE ELM	1/2 B	3/4"	0'-12" x 3'-4"		4		
003	ALSTROIA TULIPANCUS SPECIOSA TM	WEDDING ROSE- LADIES	1/2 B	3/4"	0'-12" x 3'-4"		16		
004	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
005	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
006	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
007	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
008	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
009	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
010	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
011	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
012	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
013	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
014	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
015	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
016	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
017	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
018	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
019	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
020	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
021	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
022	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
023	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
024	FRAXINUS AMERICANA	WHITE OAK PLANT	1/2 B	3/4"		W/LT. TRUNK	3		
025	QUERCUS GAMBRIENSIS OXALANON	ACACIA REDWOOD	1/2 B	3/4"	8'-10" x 3'-4"		5		
026	PRUNUS LINDLEYA	MOON PINE	1/2 B	3/4"	8'-10" x 3'-4"		5		
027	QUERCUS SUBARCTICA	SHALBEEBEE OAK	1/2 B	3/4"	0'-12" x 3'-4"		6		
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1 PLANTING SCHEDULE



GENERAL LANDSCAPE NOTES

- [illegible]

PLANTING NOTES

- [illegible]



Looking southwest from S Van Buren St. & SW 15th Ave. at subject property.



Looking north from S Van Buren St. & SW 15th Ave. at retirement community campus.

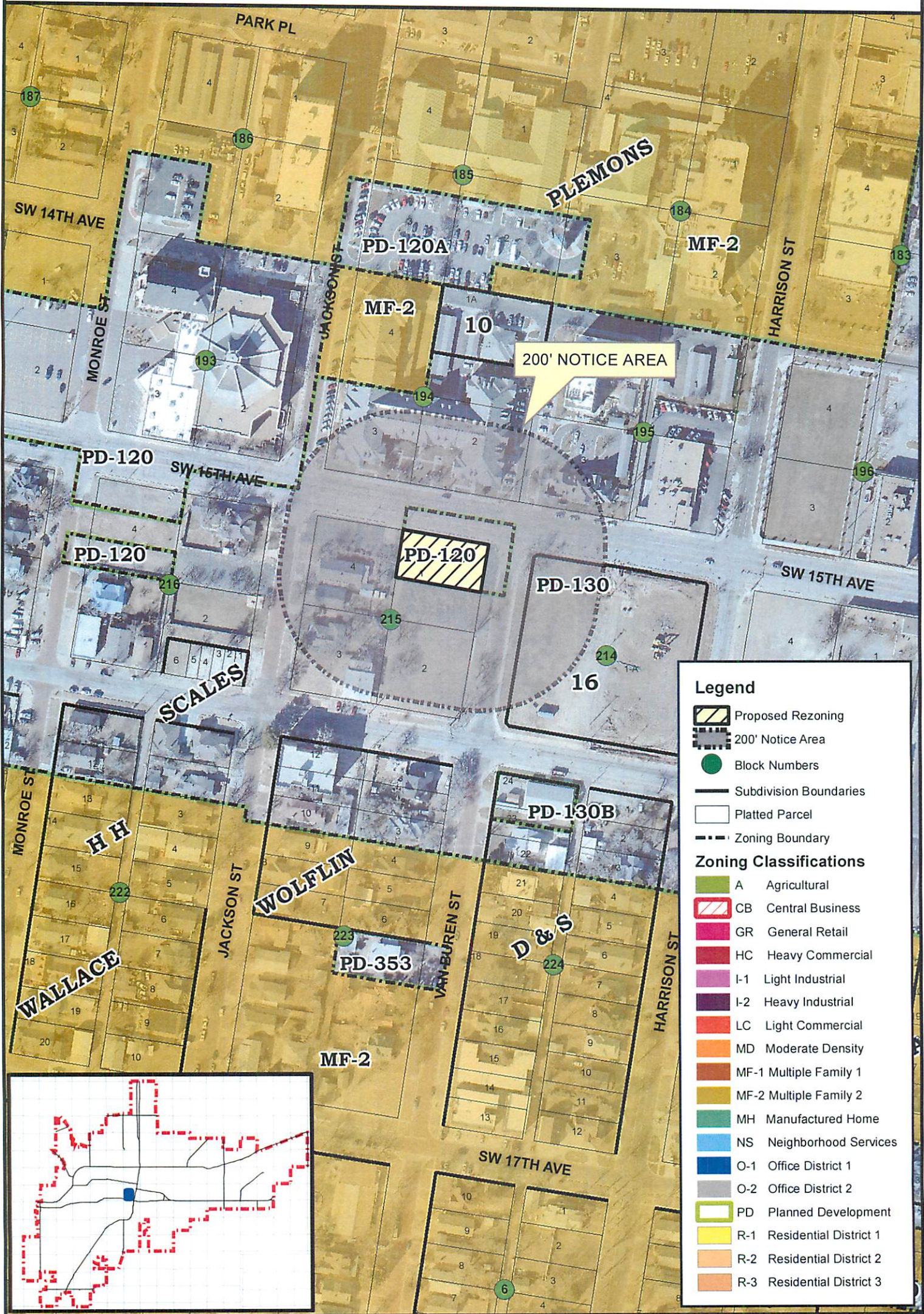


Looking south from S Van Buren St. & SW 15th Ave. at street characteristics.



Looking northeast from S Van Buren St. & SW 16th Ave. at Park Central Memorial.

CASE Z-17-08
REZONING FROM PLANNED DEVELOPMENT DISTRICT 120
TO AMENDED PLANNED DEVELOPMENT DISTRICT 130



CITY OF AMARILLO
PLANNING DEPARTMENT

Scale: 1" = 200'
Date: 2-21-17



Rezoning of the North 75 feet of Lot 1, Block 215, Plemons Addition Unit No. 1, Section 170, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys and public ways to change from Planned Development District 120 to amended Planned Development District 130.

Applicant: Che Shadle
Vicinity: SW 15th Ave. & Van Buren St.



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	
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Department	City Manager
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The Amarillo Fire Department has purchased a replacement fire safety education trailer, which will allow the Department’s 1998 Scotty – Mobil Concepts (#R5654) to be taken out of service.

Agenda Caption

RESOLUTION – Authorizes the donation of surplus fire equipment (1998 Scotty Fire Safety Trailer) to the Randall County Fire Department.

Agenda Item Summary

THIS IS A RESOLUTION AUTHORIZING THE DONATION OF SURPLUS FIRE EQUIPMENT (1998 SCOTTY FIRE SAFETY TRAILER) TO THE RANDALL COUNTY FIRE DEPARTMENT.

Requested Action

Approval

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

Approval

RESOLUTION NO. 06-13-17-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO AUTHORIZING THE TRANSFER OF A SURPLUS FIRE SAFETY EDUCATION TRAILER TO THE RANDALL COUNTY FIRE DEPARTMENT; PROVIDING SAVINGS CLAUSE AND EFFECTIVE DATE.

WHEREAS, Amarillo Fire Department has a surplus Fire Safety Education Trailer (1998 Scotty Fire Safety Trailer (#R5654)) with no appreciable market value; and,

WHEREAS, Randall County Fire Department has expressed an interest in obtaining the Fire Safety Education Trailer to further advance public safety awareness within the rural areas of Randall County and provide an opportunity to demonstrate and promote fire safety within the elementary schools; and,

WHEREAS, the City of Amarillo and Randall County have previously entered into an agreement pursuant to Chapter 791 of the Texas Government Code to provide mutual assistance in furnishing fire protection and rescue within the boundaries of the City of Amarillo and Randall County; and,

WHEREAS, the City of Amarillo and Randall County have previously created a rural fire prevention district pursuant to provisions of the Texas Health and Safety Code for the areas of Randall County which are both unincorporated and within the City of Amarillo's extraterritorial jurisdiction; and,

WHEREAS, the City Council finds that because of the City's agreement with Randall County to provide fire protection services outside the City's incorporated limits, the health, safety and welfare of the residents of the City of Amarillo and Randall County will be enhanced by the transfer of the surplus fire equipment (1998 Scotty Fire Safety Trailer (#R5654)) to the Randall County Fire Department; and,

WHEREAS, the City Council finds that the transfer of the surplus fire equipment (1998 Scotty Fire Safety Trailer (#R5654)) advances public safety education and fire prevention within Randall County and the City's extraterritorial jurisdiction and thus promotes a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the City Manager is hereby authorized and directed to prepare and sign on behalf of the City such title documents, bills of sale, or other documents necessary to transfer ownership of the 1998 Scotty Fire Safety Trailer (#R5654) to the Randall County Fire Department.

SECTION 2. That this resolution shall be effective on and after its adoption

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 13th day of June, 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



Amarillo City Council Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	
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Department	City Manager
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The Amarillo Fire Department seeks adoption of its 2017-2022 Strategic Plan in accordance with the Commission on Fire Accreditation International (CFAI).

Agenda Caption

RESOLUTION – consideration of a Resolution adopting the Amarillo Fire Department’s 2017-2022 Strategic Plan.

Agenda Item Summary

THIS IS A RESOLUTION ADOPTING THE **2017-2022 Strategic Plan** FOR THE AMARILLO FIRE DEPARTMENT.

Requested Action

Approval

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

Approval

RESOLUTION NO. 06-13-17-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF AMARILLO, TEXAS: A RESOLUTION APPROVING THE
AMARILLO FIRE DEPARTMENT STRATEGIC PLAN AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council has heretofore adopted the 2017-2022 Strategic Plan to provide for growth and development of the Amarillo Fire Department; and

WHEREAS, the Amarillo Fire Department, through the Fire Chief, and the Center for Public Safety Excellence has prepared the strategic plan in accordance with the Commission on Fire Accreditation International (CFAI); and

WHEREAS, the Department utilized a community driven planning process composed of internal and external stakeholders; and

WHEREAS, the Amarillo Fire Department recommends adoption of the proposed 2017-2022 Strategic Plan to the City Council and;

WHEREAS, the City Council hereby finds and determines that the Amarillo Fire Department 2017-2022 Strategic Plan is a sound and appropriate guide for the Department's growth and development over the next five years, including all necessary goals, policies and implementation strategies, subject to a periodic review and update.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF AMARILLO, TEXAS:**

SECTION 1: Adoption. The 2017-2022 Strategic Plan, a copy of which has been provided herein, is hereby approved.

SECTION 2. Effective date. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 13th day of June, 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



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Amarillo City Council

Agenda Transmittal Memo



Meeting Date	06/13/2017	Council Priority	Infrastructure Initiative
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Department	Fleet Services
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Agenda Caption

Purchase – Paint Striper Truck:

Awarded to low bidder meeting specification:

Rush Truck Center of Texas L.P. Vendor 111727

\$462,350.00

Total Award\$462,350.00

This item is the scheduled replacement of a Paint Striper Truck that has reached or exceeded usable life, approved in the 2016-2017 scheduled replacement budgets.

Agenda Item Summary

Scheduled replacement of unit 6504, 2005 GMC Paint Striper Truck, budget approved for FY 2016-2017. Proposed award includes 2017 Peterbilt/EZ-Liner Paint Striper used by Traffic Field Operations Division to maintain all striping requirements of City streets and daily operational needs. Recommended award to Rush Truck Center meets or exceeds all specifications.

This bid represents a 44% increase from the last purchase 2005. Funding for this award is available in the approved FY 2016-2017 Fleet Services Rolling Stock Budget.

Requested Action

Approval

Funding Summary

Fleet Services Auto Rolling Stock , account 61120.84100 - request total award \$462,350.00
beginning funding \$4,683,100.00 remaining account balance \$6,150.00

Community Engagement Summary

Updated equipment will allow application of modern technology and Best Practices to support management initiative and citizen's view of street striping in Amarillo.

City Manager Recommendation

City Staff recommends approval

Bid No. 5779 43000 GVW TRUCK WITH PAINT STRIPER
Opened 4:00 p.m. May 26, 2017

To be awarded as one lot		RUSH TRUCK CENTERS
Line 1 Class 8 trucks 43,000 GVW truck with paint striper , per specifications		
1 ea		
Unit Price	\$460,971.160	
Extended Price		460,971.16
Line 2 Shipping, handling & misc fees h-gac conatrct , per specifications		
1 ea		
Unit Price	\$1,500.000	
Extended Price		1,500.00
Line 3 Shipping, handling & misc fees discount , per specifications		
1 ea		
Unit Price	(\$121.160)	
Extended Price		(121.16)
Bid Total		462,350.00
Award by Vendor		462,350.00



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	Community Counts (Disadvantaged Areas)
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Department	Community Development
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Agenda Caption
APPROVAL OF THE RENEWAL AGREEMENT FOR THE 2016/2017 CONTINUUM OF CARE GRANT, SHELTER PLUS CARE PROGRAM

Agenda Item Summary
This is a renewal agreement for the 2016/2017 Continuum of Care grant for the Shelter Plus Care Program (Permanent Housing) which provides rental assistance to homeless persons with disabilities that receive mental health services through Texas Panhandle Centers. This agreement extends funding in the amount of \$305,496 for the Shelter Plus Care program for one year from 06/01/2017-05/31/2018.

Requested Action
The Community Development Department is seeking approval of the renewal agreement for the 2016/2017 Continuum of Care grant, Shelter Plus Care (Permanent Housing) program in the amount of \$305,496 from the U.S. Department of Housing and Urban Development (HUD).

Funding Summary
This renewal agreement for the Continuum of Care grant for Shelter Plus Care (Permanent Housing) will extend funding in the amount of \$305,496 for one year from 06/01/2017-05/31/2018.

Community Engagement Summary
Through the Continuum of Care grant, the Community Development Department partners with Texas Panhandle Centers to administer rental assistance to eligible homeless persons with disabilities that receive mental health services.

Staff Recommendation
City staff recommends approval of the renewal agreement for the 2016/2017 Continuum of Care Grant, Shelter Plus Care Program.

City of Amarillo

Community Development

Inter-Office Memo

date: June 2, 2017
to: Jared Miller, City Manager
thru: Kevin Starbuck, Assistant City Manager *KTS*
from: James Allen, Community Development Administrator
subject: Department of Housing and Urban Development Continuum of Care Grant Agreement, Grant #TX0153L6T111609

The Department of Housing and Urban Development has approved Amarillo's FY2016 Continuum of Care Shelter Plus Care Grant for \$305,496. The Shelter Plus Care program targets those individuals who are homeless with a chronic mental illness or are dually diagnosed with substance abuse issues. The Community Development Department collaborates with Texas Panhandle Centers who provide supportive services including case management, counseling, life skills training, pharmacological management, and psychiatric services.

Attached are three (3) Continuum of Care Grant Agreements and three (3) Exhibit 1, Scope of work for FY2016 Competition.

Please execute and return to Community Development.

Thank you,



James Allen
Community Development Administrator



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
801 Cherry Street
Unit#45-Suite 2500
Ft. Worth, TX 76102

Tax ID No.: 75-6000444
CoC Program Grant Number: TX0153L6T111609
Effective Date: 6/2/2017
DUNS No.: 065032807

CONTINUUM OF CARE PROGRAM GRANT AGREEMENT

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and City of Amarillo (the "Recipient").

This Agreement is governed by title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act") and the Continuum of Care Program rule (the "Rule").

The terms "Grant" or "Grant Funds" represents the funds that are provided under this Agreement. The term "Application" means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, and any information or documentation required to meet any grant award condition. All other terms shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only those project listed, and only in the amount listed on the Scope of Work exhibit, are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

Exhibit 1, the FY2016 Scope of Work, is attached hereto and made a part hereof. If in the future appropriations are made available for Continuum of Care grants; if the Recipient applies under a Notice of Funds Availability published by HUD; and, if pursuant to the selection criteria in the Notice of Funds Availability, HUD selects Recipient and one or more projects listed on Exhibit 1 for renewal, then additional Scope of Work exhibits may be attached to this Agreement. Those additional exhibits, when attached, will also become a part hereof.

The effective date of the Agreement shall be the date of execution by HUD and it is the date the usage of funds under this Agreement may begin. Each project will have a performance period that will be listed on the Scope of Work exhibit(s) to this Agreement. For renewal projects, the period of performance shall begin at the end of the Recipient's final operating year for the project being renewed and eligible costs incurred for a project between the end of the Recipient's final operating year under the grant being renewed and the execution of this Agreement may be paid with funds from the first operating year of this Agreement. For each new project funded under this Agreement, the Recipient and HUD will set an operating start date in eLOCCS, which will be used to track expenditures, to establish the project performance period and to determine when a project is eligible for renewal. The Recipient hereby authorizes HUD to insert the project performance period for new projects into the exhibit without the Recipient's signature, after the operating start date is established in eLOCCS.

This Agreement shall remain in effect until termination either: 1) by agreement of the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the final performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of funds for all projects funded under this Agreement.

Recipient agrees:

1. To ensure the operation of the project(s) listed on the Scope of Work in accordance with the provisions of the Act and all requirements of the Rule;
2. To monitor and report the progress of the project(s) to the Continuum of Care and HUD;
3. To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;
4. To require certification from all subrecipients that:
 - a. Subrecipients will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
 - b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
 - c. Subrecipients will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
 - d. In the case of projects that provide housing or services to families, subrecipients will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
 - e. The subrecipient, its officers, and employees are not debarred or suspended from doing business with the Federal Government; and
 - f. Subrecipients will provide information, such as data and reports, as required by HUD;
5. To establish such fiscal control and accounting procedures as may be necessary to assure the proper disbursement of, and accounting for grant funds in order to ensure that all financial transactions are conducted, and records maintained in accordance with generally accepted accounting principles, if the Recipient is a Unified Funding Agency;
6. To monitor subrecipient match and report on match to HUD;
7. To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;
8. To monitor subrecipients at least annually;
9. To use the centralized or coordinated assessment system established by the Continuum of Care as required by the Rule. A victim service provider may choose not to use the Continuum of Care's centralized or coordinated assessment system, provided that victim service providers in the area use a centralized or coordinated assessment system that meets HUD's minimum requirements ;

10. To follow the written standards, developed by the Continuum of Care, for providing Continuum of Care assistance, including those required by the Rule;
11. Enter into subrecipient agreements requiring subrecipients to operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule; and
12. To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Application, unless HUD is otherwise advised in writing. Recipient notifications to HUD shall be to the HUD Field Office responsible for executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

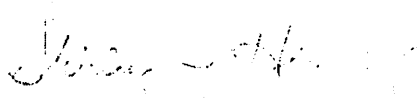
The Agreement constitutes the entire agreement between the parties hereto, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Shirley Henley, Director
(Typed Name and Title)

June 2, 2017
(Date)

RECIPIENT

City of Amarillo
(Name of Organization)

By:

(Signature of Authorized Official)

Jared Miller, City Manager
(Typed Name and Title of Authorized Official)

(Date)

EXHIBIT 1
SCOPE OF WORK for FY2016 COMPETITION

1. The projects listed on this Scope of Work are governed by the Continuum of Care Program Interim Rule attached hereto and made a part hereof as Exhibit 1a. Upon publication for effect of a Final Rule for the Continuum of Care program, the Final Rule will govern this Agreement instead of the Interim Rule. The projects listed on this Exhibit at 4., below, is also subject to the terms of the Notice of Funds Availability for the fiscal year listed above.
2. The Continuum that designated the Recipient to apply for grant funds has not been designated a high performing community by HUD for the applicable fiscal year.
3. The Recipient is not the only Recipient for the Continuum of Care. HUD’s total funding obligation for this grant is \$__305496__, allocated between budget line items, as indicated in 4., below. In accordance with the Rule, the Recipient is prohibited from moving more than 10% from one budget line item in a project’s approved budget to another without a written amendment to this Agreement.
4. Subject to the terms of this Agreement, HUD agrees to provide the Grant funds, in the amount specified for the project application listed, to be used during the performance period established below. However, no funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to the Rule and no funds for renewal projects may be drawn down by Recipient before the end date of the project’s final operating year under the grant that has been renewed.

Project No.	Performance Period	Total Amount
TX0153L6T111609	06-01-2017 - 05-31-2018	\$ 305496

Allocated between budget line items as follows:

a. Continuum of Care planning activities	\$
b. UFA costs	\$ 0
c. Acquisition	\$ 0
d. Rehabilitation	\$ 0
e. New construction	\$ 0
f. Leasing	\$ 0
g. Rental assistance (of which \$ 0 is for short-term and medium-term rental assistance for persons at risk of homelessness)	\$ 305496
h. Supportive services	\$ 0
i. Operating costs	\$ 0
j. Homeless Management Information System	\$ 0

- | | |
|--|------|
| k. Administrative costs | \$ 0 |
| l. Relocation Costs | \$ 0 |
| m. Housing relocation and stabilization services | \$ 0 |
5. If grant funds will be used for payment of indirect costs, pursuant to 2 CFR 200, Subpart E - Cost Principles, the Recipient is authorized to insert the Recipient's federally recognized indirect cost rates (including if the de minimis rate is charged per 2 CFR §200.414) on the attached Federally Recognized Indirect Cost Rates Schedule, which Schedule shall be incorporated herein and made a part of the Agreement. No indirect costs may be charged to the grant by the Recipient if their federally recognized cost rate is not listed on the Schedule. Do not include indirect cost rates for Subrecipients; however, Subrecipients may not charge indirect costs to the grant if they do not also have a federally recognized indirect cost rate.
 6. The following project has not been awarded project-based rental assistance for a term of fifteen (15) years. Funding is provided under this Scope of Work for the performance period stated in paragraph 4. Additional funding is subject to the availability of annual appropriations.
 7. Program income earned during the grant term shall be retained by the recipient and used for eligible activities. Program income may also be counted as match.

Tax ID No.: 75-6000444
CoC Program Grant Number: TX0153L6T111609
Effective Date: 6/2/2017
DUNS No.: 065032807

FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

<u>Grant No.</u>	<u>Recipient Name</u>	<u>Indirect cost rate</u>	<u>Cost Base</u>
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This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Shirley Henley, Director

(Typed Name and Title)

June 2, 2017

(Date)

RECIPIENT

City of Amarillo

(Name of Organization)

By:

(Signature of Authorized Official)

Jared Miller, City Manager

(Typed Name and Title of Authorized Official)

(Date)

Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.

(c) Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.

§ 578.41 Unified Funding Agency costs.

(a) In general. UFAs may use up to 3 percent of their FPRN, or a maximum amount to be established by the NOFA, whichever is less, for fiscal control and accounting costs necessary to assure the proper disbursement of, and accounting for, federal funds awarded to subrecipients under the Continuum of Care program.

(b) UFA costs. UFA costs include costs of ensuring that all financial transactions carried out under the Continuum of Care program are conducted and records are maintained in accordance with generally accepted accounting principles, including arranging for an annual survey, audit, or evaluation of the financial records of each project carried out by a subrecipient funded by a grant received through the Continuum of Care program.

(c) Monitoring costs. The costs of monitoring subrecipients and enforcing compliance with program requirements are eligible for costs.

§ 578.43 Acquisition.

Grant funds may be used to pay up to 100 percent of the cost of acquisition of real property selected by the recipient or subrecipient for use in the provision of housing or supportive services for homeless persons.

§ 578.45 Rehabilitation.

(a) Use. Grant funds may be used to pay up to 100 percent of the cost of rehabilitation of structures to provide housing or supportive services to homeless persons.

(b) Eligible costs. Eligible rehabilitation costs include installing cost-effective energy measures, and bringing an existing structure to State and local government health and safety standards.

(c) Ineligible costs. Grant funds may not be used for rehabilitation of leased property.

§ 578.47 New construction.

(a) Use. Grant funds may be used to:

- (1) Pay up to 100 percent of the cost of new construction, including the building of a new structure or building an addition to an existing structure that increases the floor area by 100 percent or more, and the cost of land associated with that construction, for use as housing.
- (2) If grant funds are used for new construction, the applicant must demonstrate that the costs of new construction are substantially less than the costs of rehabilitation or that there is a lack of available appropriate units that could be

rehabilitated at a cost less than new construction. For purposes of this cost comparison, costs of rehabilitation or new construction may include the cost of real property acquisition.

(b) Ineligible costs. Grant funds may not be used for new construction on leased property.

§ 578.49 Leasing.

(a) Use.

- (1) Where the recipient or subrecipient is leasing the structure, or portions thereof, grant funds may be used to pay for 100 percent of the costs of leasing a structure or structures, or portions thereof, to provide housing or supportive services to homeless persons for up to 3 years. Leasing funds may not be used to lease units or structures owned by the recipient, subrecipient, their parent organization(s), any other related organization(s), or organizations that are members of a partnership, where the partnership owns the structure, unless HUD authorized an exception for good cause.
- (2) Any request for an exception must include the following:
 - (i) A description of how leasing these structures is in the best interest of the program;
 - (ii) Supporting documentation showing that the leasing charges paid with grant funds are reasonable for the market; and
 - (iii) A copy of the written policy for resolving disputes between the landlord and tenant, including a recusal for officers, agents, and staff who work for both the landlord and tenant.

(b) Requirements.

- (1) Leasing structures. When grants are used to pay rent for all or part of a structure or structures, the rent paid must be reasonable in relation to rents being charged in the area for comparable space. In addition, the rent paid may not exceed rents currently being charged by the same owner for comparable unassisted space.
- (2) Leasing individual units. When grants are used to pay rent for individual housing units, the rent paid must be reasonable in relation to rents being charged for comparable units, taking into account the location, size, type, quality, amenities, facilities, and management services. In addition, the rents may not exceed rents currently being charged for comparable units, and the rent paid may not exceed HUD-determined fair market rents.
- (3) Utilities. If electricity, gas, and water are included in the rent, these utilities may be paid from leasing funds. If utilities are not provided by the landlord, these utility costs are an operating cost, except for supportive service facilities. If the structure is being used as a supportive service facility, then these utility costs are a supportive service cost.

- (4) Security deposits and first and last month's rent. Recipients and subrecipients may use grant funds to pay security deposits, in an amount not to exceed 2 months of actual rent. An advance payment of the last month's rent may be provided to the landlord in addition to the security deposit and payment of the first month's rent.
- (5) Occupancy agreements and subleases. Occupancy agreements and subleases are required as specified in § 578.77(a).
- (6) Calculation of occupancy charges and rent. Occupancy charges and rent from program participants must be calculated as provided in § 578.77.
- (7) Program income. Occupancy charges and rent collected from program participants are program income and may be used as provided under § 578.97.
- (8) Transition. Beginning in the first year awards are made under the Continuum of Care program, renewals of grants for leasing funds entered into under the authority of title IV, subtitle D of the Act as it existed before May 20, 2009, will be renewed either as grants for leasing or as rental assistance, depending on the characteristics of the project. Leasing funds will be renewed as rental assistance if the funds are used to pay rent on units where the lease is between the program participant and the landowner or sublessor. Projects requesting leasing funds will be renewed as leasing if the funds were used to lease a unit or structure and the lease is between the recipient or subrecipient and the landowner.

§ 578.51 Rental assistance.

(a) Use.

- (1) Grant funds may be used for rental assistance for homeless individuals and families. Rental assistance cannot be provided to a program participant who is already receiving rental assistance, or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources.
 - (i) The rental assistance may be short-term, up to 3 months of rent; medium-term, for 3 to 24 months of rent; or long-term, for longer than 24 months of rent and must be administered in accordance with the policies and procedures established by the Continuum as set forth in § 578.7(a)(9) and this section.
 - (ii) The rental assistance may be tenant-based, project-based, or sponsor-based, and may be for transitional or permanent housing.
- (2) Grant funds may be used for security deposits in an amount not to exceed 2 months of rent. An advance payment of the last month's rent may be provided to the landlord, in addition to the security deposit and payment of first month's rent.

(b) Rental assistance administrator. Rental assistance must be administered by a State, unit of general local government, or a public housing agency.

(c) Tenant-based rental assistance. Tenant-based rental assistance is rental assistance in which program participants choose housing of an appropriate size in which to reside.

When necessary to facilitate the coordination of supportive services, recipients and subrecipients may require program participants to live in a specific area for their entire period of participation, or in a specific structure for the first year and in a specific area for the remainder of their period of participation. Program participants who are receiving rental assistance in transitional housing may be required to live in a specific structure for their entire period of participation in transitional housing.

- (1) Up to 5 years worth of rental assistance may be awarded to a project in one competition.
 - (2) Program participants who have complied with all program requirements during their residence retain the rental assistance if they move within the Continuum of Care geographic area.
 - (3) Program participants who have complied with all program requirements during their residence and who have been a victim of domestic violence, dating violence, sexual assault, or stalking, and who reasonably believe they are imminently threatened by harm from further domestic violence, dating violence, sexual assault, or stalking (which would include threats from a third party, such as a friend or family member of the perpetrator of the violence), if they remain in the assisted unit, and are able to document the violence and basis for their belief, may retain the rental assistance and move to a different Continuum of Care geographic area if they move out of the assisted unit to protect their health and safety.
- (d) Sponsor-based rental assistance. Sponsor-based rental assistance is provided through contracts between the recipient and sponsor organization. A sponsor may be a private, nonprofit organization, or a community mental health agency established as a public nonprofit organization. Program participants must reside in housing owned or leased by the sponsor. Up to 5 years worth of rental assistance may be awarded to a project in one competition.
- (e) Project-based rental assistance. Project-based rental assistance is provided through a contract with the owner of an existing structure, where the owner agrees to lease the subsidized units to program participants. Program participants will not retain rental assistance if they move. Up to 15 years of rental assistance may be awarded in one competition.
- (f) Grant amount. The amount of rental assistance in each project will be based on the number and size of units proposed by the applicant to be assisted over the grant period. The amount of rental assistance in each project will be calculated by multiplying the number and size of units proposed by the FMR of each unit on the date the application is submitted to HUD, by the term of the grant.
- (g) Rent reasonableness. HUD will only provide rental assistance for a unit if the rent is reasonable. The recipient or subrecipient must determine whether the rent charged for the unit receiving rental assistance is reasonable in relation to rents being charged for comparable unassisted units, taking into account the location, size, type, quality, amenities, facilities, and management and maintenance of each unit. Reasonable rent must not exceed rents currently being charged by the same owner for comparable

unassisted units.

(h) Payment of grant.

- (1) The amount of rental assistance in each project will be reserved for rental assistance over the grant period. An applicant's request for rental assistance in each grant is an estimate of the amount needed for rental assistance. Recipients will make draws from the grant funds to pay the actual costs of rental assistance for program participants.
- (2) For tenant-based rental assistance, on demonstration of need:
 - (i) Up to 25 percent of the total rental assistance awarded may be spent in any year of a 5-year grant term; or
 - (ii) A higher percentage if approved in advance by HUD, if the recipient provides evidence satisfactory to HUD that it is financially committed to providing the housing assistance described in the application for the full 5-year period.
- (3) A recipient must serve at least as many program participants as shown in its application for assistance.
- (4) If the amount in each grant reserved for rental assistance over the grant period exceeds the amount that will be needed to pay the actual costs of rental assistance, due to such factors as contract rents being lower than FMRs and program participants being able to pay a portion of the rent, recipients or subrecipients may use the excess funds for covering the costs of rent increases, or for serving a greater number of program participants.

(i) Vacancies. If a unit assisted under this section is vacated before the expiration of the lease, the assistance for the unit may continue for a maximum of 30 days from the end of the month in which the unit was vacated, unless occupied by another eligible person. No additional assistance will be paid until the unit is occupied by another eligible person. Brief periods of stays in institutions, not to exceed 90 days for each occurrence, are not considered vacancies.

(j) Property damage. Recipients and subrecipients may use grant funds in an amount not to exceed one month's rent to pay for any damage to housing due to the action of a program participant. This shall be a one-time cost per participant, incurred at the time a participant exits a housing unit.

(k) Resident rent. Rent must be calculated as provided in § 578.77. Rents collected from program participants are program income and may be used as provided under § 578.97.

(l) Leases.

- (1) Initial lease. For project-based, sponsor-based, or tenant-based rental assistance, program participants must enter into a lease agreement for a term of at least one year, which is terminable for cause. The leases must be automatically renewable upon expiration for terms that are a minimum of one month long, except on prior notice by either party.

- (2) Initial lease for transitional housing. Program participants in transitional housing must enter into a lease agreement for a term of at least one month. The lease must be automatically renewable upon expiration, except on prior notice by either party, up to a maximum term of 24 months.

§ 578.53 Supportive services.

(a) In general. Grant funds may be used to pay the eligible costs of supportive services that address the special needs of the program participants. If the supportive services are provided in a supportive service facility not contained in a housing structure, the costs of day-to-day operation of the supportive service facility, including maintenance, repair, building security, furniture, utilities, and equipment are eligible as a supportive service.

- (1) Supportive services must be necessary to assist program participants obtain and maintain housing.
- (2) Recipients and subrecipients shall conduct an annual assessment of the service needs of the program participants and should adjust services accordingly.

(b) Duration.

- (1) For a transitional housing project, supportive services must be made available to residents throughout the duration of their residence in the project.
- (2) Permanent supportive housing projects must provide supportive services for the residents to enable them to live as independently as is practicable throughout the duration of their residence in the project.
- (3) Services may also be provided to former residents of transitional housing and current residents of permanent housing who were homeless in the prior 6 months, for no more than 6 months after leaving transitional housing or homelessness, respectively, to assist their adjustment to independent living.
- (4) Rapid rehousing projects must require the program participant to meet with a case manager not less than once per month as set forth in § 578.37(a)(1)(ii)(F), to assist the program participant in maintaining long-term housing stability.

(c) Special populations. All eligible costs are eligible to the same extent for program participants who are unaccompanied homeless youth; persons living with HIV/AIDS; and victims of domestic violence, dating violence, sexual assault, or stalking.

(d) Ineligible costs. Any cost that is not described as an eligible cost under this section is not an eligible cost of providing supportive services using Continuum of Care program funds. Staff training and the costs of obtaining professional licenses or certifications needed to provide supportive services are not eligible costs.

(e) Eligible costs.

- (1) Annual Assessment of Service Needs. The costs of the assessment required by § 578.53(a)(2) are eligible costs.
- (2) Assistance with moving costs. Reasonable one-time moving costs are eligible

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	June 13, 2017	Council Priority	Infrastructure Initiative
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Department	Capital Projects and Development Engineering
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Agenda Caption

Approval - Change Order Two (2) – (Bid Number 4940) Job# 560020: Martin Road Lake Drainage Improvements - Deduction (\$148,539.78)

Original Contract: \$ 4,000,330.25

Previous Change Orders: \$57,000.00

Current Change Order: (\$148,539.78)

For a total of change orders (\$91,539.78)

Revised Contract: \$3,908,790.47

This item approves Change Order No. 2 to the contract with D. E. Rice Construction Company, Inc. to revise for final quantities.

Agenda Item Summary

This item approves Change Order No. 2 to the contract with D. E. Rice Construction Company, Inc. to revise for final quantities.

Requested Action

Consider and approval of Change Order Two (2)

Funding Summary

Job # 560020 has a budget of \$5,375,043.62. This change order is a reduction in the final contract amount.

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval of Change Order Two (2)

Bid No. 4940 Martin Road Lake Drainage Improvements
Change Order, March 15, 2016

To be awarded as one lot		D E Rice Construction Company Inc
Line 1 Excavation, transportation, disposal, placement of excavated materia and grading, per specifications		
407,000 cy		
Unit Price	\$6.000	
Extended Price		2,442,000.00
Line 2 Clearing and grubbing at Martin Road Lake Site, per specifications		
12 ac		
Unit Price	\$4,000.000	
Extended Price		48,000.00
Line 3 Initial Dewatering, per specifications		
1 ls		
Unit Price	\$30,000.000	
Extended Price		30,000.00
Line 4 Construction of concrete drainage flume and post and cable fence at access ramp, per specifications		
1 ls		
Unit Price	\$12,900.000	
Extended Price		12,900.00

To be awarded as one lot		D E Rice Construction Company Inc	
Line 5 Soil Retention Blankets and Seeding, per specifications			
14,000	sy		
	Unit Price	\$8.500	
	Extended Price		119,000.00
Line 6 Seeding at Deposition Site (side slopes only), per specifications			
15	ac		
	Unit Price	\$825.000	
	Extended Price		12,375.00
Line 7 Gabion Baskets on the NW Channel, per specifications			
27	cy		
	Unit Price	\$250.000	
	Extended Price		6,750.00
Line 8 SW Channel Outfall Stilling Basin, per specifications			
1	ls		
	Unit Price	\$18,950.000	
	Extended Price		18,950.00
Line 9 Articulated Concrete Block Mattress (multiple locations), per specifications			
20,415	sf		
	Unit Price	\$10.750	
	Extended Price		219,461.25

To be awarded as one lot		D E Rice Construction Company Inc	
Line 10 Concrete sidewalk (5-ft Wide) near SW Channel, per specifications			
186 sy		\$54.000	
Unit Price			10,044.00
Extended Price			
Line 11 Remove and Replace Permanent Asphalt Pavement for Martin Road at Equalization Pipe, per specifications			
375 sy		\$130.000	
Unit Price			48,750.00
Extended Price			
Line 12 66-inch RCP Class IV Pipe, including access manhole and connection to existing pipe at SW Channel, per specifications			
220 lf		\$588.000	
Unit Price			129,360.00
Extended Price			
Line 13 66-inch CH-PW-0 Concrete Headwall at SW Channel, including hand rails, per specifications			
1 ls		\$8,100.000	
Unit Price			8,100.00
Extended Price			
Line 14 30-inch class III RCP Equalization Pipe Under Martin Road, per specifications			
425 lf		\$625.000	
Unit Price			265,625.00
Extended Price			

To be awarded as one lot		D E Rice Construction Company Inc
Line 15 30-inch CH-FW-0 Concrete Headwalls at Martin Road for Equalization Pipe, per specifications		
2 ea		
Unit Price	\$5,110.000	
Extended Price		10,220.00
Line 16 Precast Concrete Vault and slide gate at Martin Road for Equalization pipe, per specifications		
1 ls		
Unit Price	\$57,425.000	
Extended Price		57,425.00
Line 17 Dual 48-inch CH-FW-0 Concrete Headwall at NW Channel, per specifications		
1 ls		
Unit Price	\$13,720.000	
Extended Price		13,720.00
Line 18 Interceptor Structure 1, including Precast Concrete structure, 24-inch HDPE pipe, per specifications		
1 ls		
Unit Price	\$18,350.000	
Extended Price		18,350.00
Line 19 Interceptor Structure 2, including Concrete structure, 36-inch HDPE pipe, per specifications		
1 ls		
Unit Price	\$24,250.000	
Extended Price		24,250.00

To be awarded as one lot		D E Rice Construction Company Inc	
Line 20 Modifications to Existing Storm Sewer Pump Discharge Piping, per specifications			
1	Is		
	Unit Price	\$25,540.000	
	Extended Price		25,540.00
Line 21 Pump Station intake Pipe excavaton for inspection by city staff and CCTV inspection of the pipe's inside and reburying the pipe, if found to be in good condition, as determined by City Staff, per specifications			
1	Is		
	Unit Price	\$20,000.000	
	Extended Price		20,000.00
Line 22 Pump Station Intake Pipe Replacement, per specifications			
190	If		
	Unit Price	\$254.000	
	Extended Price		48,260.00
Line 23 Pump Station Intake Screen Replacement, per specifications			
1	Is		
	Unit Price	\$23,500.000	
	Extended Price		23,500.00

To be awarded as one lot		D E Rice Construction Company Inc
Line 24 Demolition and Disposal of concrete sidewalks and concrete let down chutes, irrigation pipes, storm pipes, light poles and miscellaneous demolition at Martin Road Lake Site, per specifications		
1 ls		
Unit Price	\$52,750.000	
Extended Price		52,750.00
Line 25 Demolition and Disposal of Pedestrian Bridge, per specifications		
1 ls		
Unit Price	\$22,500.000	
Extended Price		22,500.00
Line 26 Demolition and disposal of Fishing Pier, per specifications		
1 ls		
Unit Price	\$26,000.000	
Extended Price		26,000.00
Line 27 Demolition and Disposal of concrete Headwalls at NW Channel and SW Channel , per specifications		
1 ls		
Unit Price	\$27,500.000	
Extended Price		27,500.00
Line 28 Design and Implementation of Trench Safety Protection System, per specifications		
800 lf		
Unit Price	\$5.000	
Extended Price		4,000.00

To be awarded as one lot		D E Rice Construction Company Inc
Line 29 Design and Implementation of Traffic Control Plan, per specifications		
1 ls		
Unit Price	\$50,000.000	
Extended Price		50,000.00
Line 30 Design and Implementation of Storm Water Pollution Prevention Plan (SWPPP), per specifications		
1 ls		
Unit Price	\$20,000.000	
Extended Price		20,000.00
Line 31 Mobilization, Bonds and Insurance - the unit price for this items shall not exceed five percent (5%) of the total construction cost for this site (COA 10.01), per specifications		
1 ls		
Unit Price	\$125,000.000	
Extended Price		125,000.00
Line 32 Dewatering Below Elev. 3590.7 Due to Storm Event, per specifications		
2 ea		
Unit Price	\$30,000.000	
Extended Price		60,000.00
Original Bid Total		4,000,330.25
Change Order #1		57,000.00
Change Order #2		<u>-148,539.78</u>
Revised Contract Amount		3,908,790.47

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03/22/2011	Les Simpson	09/30/2017	(resigned)
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11/01/2002	Glenn McMennamy	10/01/2017	(resigned)
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03/02/2017	Suzanne Talley	09/30/2018	(resigned)
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04/12/2016	Paul Harpole	04/11/2017	(resigned)
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04/12/2016	Mark Nair	04/11/2017	(resigned)
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04/12/2016	Terry Childers	04/11/2017	(position appointment)
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04/12/2016	Bob Cowell	04/11/2017	(position appointment)
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04/12/2016	Elisha Demerson	04/11/2017	(position appointment)
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04/12/2016	Randy Burkett	04/11/2017	(position appointment)
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05/14/2014 Rob Parker 05/15/2017

05/14/2014	Dean Bedwell	05/15/2017
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06/11/2014	Chan Davidson	05/21/2017
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06/08/2014	Trey Porter	05/21/2017
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05/24/2017