



Community Development Advisory Committee Regular Meeting

October 15, 2025

9:00 AM

Amarillo Downtown Public Library, 413 SE 4th Ave, Room AB
Amarillo, Texas 79101

MINUTES

1. Welcome and Introductions

On October 15, 2025, the Community Development Advisory Committee met at 9:00 AM at Amarillo Downtown Public Library; 413 SE 4th Avenue in Room AB; Amarillo, Texas 79101, for the Preliminary Consolidated Annual Performance & Evaluation Report (CAPER) FY 2024

In attendance were:

Tommie Knox – Vice Chair	Community Development Advisory Committee
Katt Massey	Community Development Advisory Committee
Lee Studer	Community Development Advisory Committee
Chip Hunt	Community Development Advisory Committee
Andrea Hendrix	Community Development Advisory Committee
Jason Riddlespurger	Community Development Director
Stefanie Rodarte-Suto	Community Development, Deputy Director

Three members of the public were present.

Member		Number of Meetings held since appointment	Number of Meetings Attended
	Present 10/15/2025		
Andrea Hendrix	Yes	2	1
Chip Hunt	Yes	3	1

Katheryn Massey (Katt)	Yes	5	5
Lee Studer	Yes	3	3
Maya Marrujo	No	5	4
Tommie Knox	Yes	5	5
Vacant			

Tommie Knox established a quorum and called the scheduled meeting of the **Community Development Advisory Committee** to order at 9:00 AM.

2. Public Address Citizens who desire to address the Community Development Advisory Committee (CDAC) with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. Each speaker will be limited to three minutes. The Board may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The Board may choose to place the item on a future agenda. (Texas Attorney General Opinion JC-0169.)

3. Approval of Minutes

3.A. Discuss and Consider Minutes from the June 26, 2025 Meeting

Members reviewed the minutes. Katt Massey made motion to approve with minor modification. Her name was spelled Kat instead of Katt Massey made a motion to approve the minutes with the noted modification and Lee Struder seconded the motion. The motion was approved by a unanimous vote by CDAC members present.

4. Regular Meeting Items

4.A. Elect a new CDAC Chair since JaNet Van Alstine has resigned.

Tommie Knox announced if there were any nominations, Katt Massey nominated Tommie Knox as the new CDAC Chair. Lee Studer second the motion for Tommie Knox. The motion was approved by a unanimous vote by CDAC members present. Tommie Knox announced there were nominations for CDAC Vice. Katt Massey nominated Lee Studer for Vice Chair, Chip Hunt second the motion for Lee Studer. The motion was approved by a unanimous vote by CDAC members present.

4.B. Present preliminary Consolidated Annual Performance and Evaluation Report (CAPER)

Tommie Knox introduced Stefanie Rodarte-Suto to present Consolidated Annual Performance and Evaluation Report (CAPER). Stefanie Rodarte-Suto went over what CAPER is and informed that the grant team has put together the CAPER report. Stefanie Rodarte-Suto turned it over to Dale Braden and Shelia King the first two to present portions of the CAPER report. Key highlights include

1. Dale Braden presented CDBG- Public Services FY 2024-2025 Preliminary Results

- Total Expenditures: \$182,587.26
- Individuals Assisted: 910

FY24 Agencies Include:

- Amarillo Children's Home
- Another Chance House
- City of Amarillo Coming Home Program
- Guyon Saunders Resource Center
- Martha's Home
- Maverick Boys & Girls Club
- The Salvation Army

2. Stefanie Rodarte-Suto presented CDBG - NHNA NW 18th Sidewalk Project:

- Total Expenditures: \$400,081.95

3. Stefanie Rodarte-Suto presented CDBG - Thompson Memorial Park Playground

- Total Expenditures: \$1,159,941.10 Allocated: \$1,750,000.00

4. Shelia King presented CDBG - Demolition & CARE Programs

Demolition & Clearance Program:

- Total Expenditures: \$36,626.87
- Completed Projects: 5

CARE Program:

- Total Expenditures: \$33,207.80

- Households Assisted:6

Shelia King turned it over to Beth Glasscock and Shaira Joyce to go over HOME

5. **Beth Glasscock presented TBRA**

Tenant-Based Rental Assistance (TBRA) Program:

- Total Expenditures: \$245,461.45
- Individuals Assisted: 92

Community Housing Development Organization

- (CHDO) Program:
- Total Expenditures: \$150,090.53
- Individuals Assisted: 15

6. **Shaira Joyce presented CHDO Project – 906 SE 21st Ave and 1100 N Monroe St.**

Community Housing Development Organization (CHDO) Program

- **Total Expenditures: \$150,090.53**
- **Individuals Assisted: 15**

Tommie Knox closed the discussion on Item 4B at 10:06am. He opens the floor to Stefanie Rodarte-Suto.

4.C. Present the approved Annual Action Plan (AAP)

- Provide update regarding federal funding uncertainties

1. **Stefanie Rodarte-Suto presented AAP**

CDBG 2025 Award: \$1,603,518

- Planning & Administration: \$320,703
- Public Service: \$240,527
- Neighborhood Improvements: \$348,019
- Demolition & Clearance: \$200,000
- Owner Occupied Improvements (CARE, Minor Repair): \$486,000

HOME Funding Categories

- HOME 2025 Award: \$677,160
- Planning & Administration: \$67,716
- Community Housing Development Organization (CHDO):

- Operations: \$33,858
- New Construction: \$101,574
- Tenant-Based Rental Assistance (TBRA): \$474,012

Tommie Knox opened for discussion for item C at 10:12am. Tommie Knox closed floor at 10:13am Jason Riddlespurger discussed why the meeting had more than usual information. Jason Riddlespurger opens the floor to Nohely Paine at 10:16am.

4.D. Present Community Development program overview/updates

- Coming Home Program
- Housing Program
- HOME-ARP overview
- CARE overview
- Sidewalk Project
- Thompson Park Project
- Point in Time Count (PIT) overview

1. Nohely Paine presented HOME – American Rescue Plan (ARP) program Outcomes

FY2024-25 Outcomes:

- Total Expenditures: \$499,045
- Households Assisted: 35

FY2025-26 Projected Outcomes:

- Total Allocated: \$786,287
- Projected Households Assisted: 55

2. Justin Ward presented City of Amarillo's Coming Home Program overview

- Steet outreach
- Housing Navigation
- Housing support services
- Mental Health Initiative

3. Alisha Whitaker presented Amarillo Housing Authority overview

- Housing Choice Voucher (HCV) Program
- Veterans Affairs Supportive Housing (VASH)

- Family Reunification Program (FUP)
- Family Self-Sufficiency (FSS) Program
- HCV Housing Navigation
- HCV Waiting List is Now Open Indefinitely

4. Beth Glasscock presented Emergency Solutions Grant (ESG) Rapid Rehousing (RRH) overview/updates

- ESG Rapid Re-Housing (RRH) Model

FY2024-25 Outcomes

- Total Funding: \$54,708
- Households Served: 9
- Individuals Served: 21
- Average Cost per Household: ~\$6,079
- Housing Stability Rate: 100

Break started at 10:53am and ended at 11:01am

Shelia King presented Point-in-Time (PIT) Count Conducted by the Continuum of Care (CoC)

- Friday, January 23, 2026

Tommie Knox opened for discussion for item 4.D at 11:05am. Tommie Knox closed floor at 11:04am

4.E. Upcoming volunteer opportunities for CDAC members

- Coming Home Christmas Party
- PIT team member
- PIT donations
- Thompson Park Playground Ribbon Cutting

1. Jason Riddlespurger presented CDAC Member Volunteer Opportunities

4.F. Proposed 2026 CDAC meeting dates

- Thursday, January 15, 2026
- Wednesday, April 15, 2026
- Wednesday, July 15, 2026

- Thursday, October 15, 2026

Tommie Knox discussed the proposed 2026 CDAC meeting schedule:

- Thursday, January 15, 2026
- Wednesday, April 15, 2026
- Wednesday, July 15, 2026
- Thursday, October 15, 2026

Tommie Knox Open the floor to committee discussion on dates. No comments. Tommie Knox closed the floor for discussion at 11:10am. Tommie Knox moved motion for approval. Katt Massey motion to approve dates and time at 9:30am Andrea Hendrix second the motion. The motion was approved by a unanimous vote by CDAC members present.

5. Discuss Items for Future Agendas

Tommie Knox opens the floor for future agenda items.
None presented.

Tommie Knox adjourned the meeting at 11:16 AM.