

On April 2, 2026, the Condemnation Appeals Commission met at 2:00 p.m. for a Regular meeting at City Hall, 623 S Johnson Street, in Room 1027.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Tom Roller, Chair	Yes	112	104
Frank O Willburn, Vice Chair	Yes	29	27
Richard Constancio Jr.	No	111	64
Jim Banes	No	90	70
Russ Glaze	Yes	25	9
ALTERNATE MEMBER			
Ryan Huseman	No	60	15

Also in attendance were:

Jacob Diaz	CITY MARSHAL, CITY OF AMARILLO
Shayla Sotelo	DEPUTY DIRECTOR, CITY OF AMARILLO
Courtney White	SENIOR ASSISTANT CITY ATTORNEY, CITY OF AMARILLO
Brad Hofmann	DEPUTY BUILDING OFFICIAL, CITY OF AMARILLO
Gwen Gonzales	DANGEROUS STRUCUTRE SPECIALIST, CITY OF AMARILLO
Sarah Ramon	DANGEROUS STRUCUTRE SPECIALIST, CITY OF AMARILLO
Jerry Brinkley	CODE INVESTIGATOR, CITY OF AMARILLO
Stephanie Balke	CITY MARSHAL CAPTAIN, CITY OF AMARILLO

This meeting of the Condemnation Appeals Commission was called to order by Chairman Roller, established a quorum at 2:00 p.m.

ITEM 1: Public Comments:

Chairman Roller opened the floor for any public comments to speak to any item on the agenda that does not have a public hearing.

ITEM 2: Minutes:

Commissioner Glaze made a motion to approve the minutes of the March 6, 2026, meeting, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 3: Resolution- Public Hearing:

This resolution sets the date and time for a public hearing on May 7, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 1304 NW 15th Avenue and 110 S Mississippi Street constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Willburn made a motion to approve the resolution, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

ITEM 4: Resolution- Public Hearing:

This resolution sets the date and time for a public hearing on June 4, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 2305 SW 5th Avenue, 1406 SW 9th Avenue, 2610 NW 10th Avenue, 521 SE 10th Avenue, 1424 NW 11th Avenue, 1705 N Adams Street Rear, 4110 E Amarillo Boulevard, 1109 S Arthur Street, 1402 S Arthur Street, and 805 Moore Street constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Glaze made a motion to approve the resolution, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The text also notes that clear and concise reporting is necessary for management to make informed decisions.

2. The second part of the document focuses on the role of internal controls in ensuring the reliability of financial information. It describes how a well-designed internal control system can help to minimize the risk of errors and misstatements. The document also discusses the importance of regular audits and the role of the audit committee in overseeing the internal control process.

3. The third part of the document addresses the issue of transparency and disclosure. It highlights the need for companies to provide timely and accurate information to investors and other stakeholders. The text also discusses the importance of clear communication and the role of the board of directors in ensuring that the company's financial reporting is transparent and reliable.

4. The fourth part of the document discusses the importance of ethical behavior in the financial industry. It emphasizes that ethical conduct is essential for the long-term success of any organization. The text also discusses the role of the board of directors in promoting ethical behavior and the importance of a strong ethical culture.

5. The fifth part of the document discusses the importance of risk management in the financial industry. It emphasizes that risk management is essential for the long-term success of any organization. The text also discusses the role of the board of directors in overseeing the risk management process and the importance of a strong risk management framework.

6. The sixth part of the document discusses the importance of stakeholder engagement in the financial industry. It emphasizes that stakeholder engagement is essential for the long-term success of any organization. The text also discusses the role of the board of directors in overseeing the stakeholder engagement process and the importance of a strong stakeholder engagement framework.

Item	Value	Unit
1. Cash	100	USD
2. Accounts Receivable	200	USD
3. Inventory	150	USD
4. Property, Plant, and Equipment	500	USD
5. Intangible Assets	100	USD
6. Total Assets	1050	USD
7. Accounts Payable	100	USD
8. Long-Term Debt	300	USD
9. Total Liabilities	400	USD
10. Total Equity	650	USD

7. The seventh part of the document discusses the importance of innovation in the financial industry. It emphasizes that innovation is essential for the long-term success of any organization. The text also discusses the role of the board of directors in overseeing the innovation process and the importance of a strong innovation framework.

ITEM 5: Resolution- Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 2300 SW 2nd Avenue (aka 114 S Rusk Street).

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Property Manager, Brandi, spoke. They are working on obtaining the required permits to demolish.

The Chairman closed the hearing.

Action taken: Commissioner Glaze made a motion to approve the Resolution for Options II & V, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 6: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 101 N Fairmont Street.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Arlen Richmond, owner, spoke. There have been people interested in purchasing the property. If the property does not sale, Mr. Richmond wants to rehabilitate the structure. Mr. Brad Hofmann, Deputy Building Official, spoke. Mr. Hofmann stated that he has spoken with one of the property owners and discussed permitting.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options III & V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

ITEM 7: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of solid waste accumulation located at 204 N Florida Street.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: None

Action taken: Commissioner Banes made a motion to approve the Resolution for Option V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

ITEM 8: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 1401 N Polk Street.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: None

Action taken: Commissioner Glaze made a motion to approve the Resolution for Option III, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 9: Resolution - Public Hearing:

This item was pulled from the agenda.

ITEM 10: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 4817 Rose Drive

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Ron Connelly, neighbor, spoke. Mr. Connelly spoke about the vagrant activity and his desire to purchase the property.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II & V, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain original documents and to keep copies of all supporting documents. It also discusses the importance of ensuring that records are stored in a secure and accessible manner.

3. The third part of the document discusses the importance of regular audits and reviews of records. It emphasizes that audits are necessary to ensure that records are accurate and complete, and to identify any areas where improvements can be made.

4. The fourth part of the document discusses the importance of training and education for staff involved in record-keeping. It emphasizes that staff must be properly trained and educated to ensure that records are maintained accurately and in accordance with applicable laws and regulations.

5. The fifth part of the document discusses the importance of maintaining records for a sufficient period of time. It emphasizes that records should be retained for as long as necessary to meet legal and regulatory requirements, and to ensure that they are available for future reference.

6. The sixth part of the document discusses the importance of ensuring that records are protected from loss, damage, and destruction. It emphasizes that records should be stored in a secure and protected environment, and that appropriate measures should be taken to prevent any unauthorized access or disclosure.

7. The seventh part of the document discusses the importance of ensuring that records are accessible and available for use. It emphasizes that records should be organized and indexed in a way that makes them easy to find and use, and that appropriate measures should be taken to ensure that they are available to authorized personnel.

8. The eighth part of the document discusses the importance of ensuring that records are accurate and complete. It emphasizes that records should be maintained in a way that ensures their accuracy and completeness, and that appropriate measures should be taken to identify and correct any errors or omissions.

ITEM 11: Resolution - Public Hearing:

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 412 S Williams Street.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal


Public Speaker: Juan Alejandro, owner, spoke. Mr. Alejandro wants to rehabilitate the house. Brad Hofmann, Deputy Building Official, spoke. He discussed permitting requirements.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option III & V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

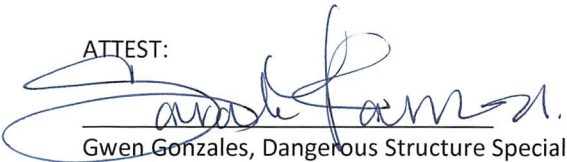
Adjournment:

Chairman Roller asked if there was any further business. There was none. Chairman Roller concluded the meeting. The meeting was adjourned at 3:26 p.m.



Tom Roller, Chairman

ATTEST:



Gwen Gonzales, Dangerous Structure Specialist

Sarah Ramon, Dangerous Structure Specialist

