STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO MINUTES

On April 2, 2026, the Condemnation Appeals Commission met at 2:00 p.m. for a Regular meeting at City Hall, 623 S Johnson Street, in Room 1027.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Tom Roller, Chair	Yes	112	104
Frank O Willburn, Vice Chair	Yes	29	27
Richard Constancio Jr.	No	111	64
Jim Banes	No	90	70
Russ Glaze	Yes	25	9
ALTERNATE MEMBER			
Ryan Huseman	No	60	15

Also in attendance were:

Jacob Diaz	CITY MARSHAL, CITY OF AMARILLO
Shayla Sotelo	DEPUTY DIRECTOR, CITY OF AMARILLO
Courtney White	SENIOR ASSISTANT CITY ATTORNEY, CITY OF AMARILLO
Brad Hofmann	DEPUTY BUILDING OFFICIAL, CITY OF AMARILLO
Gwen Gonzales	DANGEROUS STRUCUTRE SPECIALIST, CITY OF AMARILLO
Sarah Ramon	DANGEROUS STRUCUTRE SPECIALIST, CITY OF AMARILLO
Jerry Brinkley	CODE INVESTIGATOR, CITY OF AMARILLO
Stephanie Balke	CITY MARSHAL CAPTAIN, CITY OF AMARILLO

This meeting of the Condemnation Appeals Commission was called to order by Chairman Roller, established a quorum at 2:00 p.m.

ITEM 1: Public Comments:
Chairman Roller opened the floor for any public comments to speak to any item on the agenda that does not have a public hearing.

ITEM 2: Minutes:
Commissioner Glaze made a motion to approve the minutes of the March 6, 2026, meeting, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 3: Resolution- Public Hearing:
This resolution sets the date and time for a public hearing on May 7, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 1304 NW 15th Avenue and 110 S Mississippi Street constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Willburn made a motion to approve the resolution, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

ITEM 4: Resolution- Public Hearing:
This resolution sets the date and time for a public hearing on June 4, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 2305 SW 5th Avenue, 1406 SW 9th Avenue, 2610 NW 10th Avenue, 521 SE 10th Avenue, 1424 NW 11th Avenue, 1705 N Adams Street Rear, 4110 E Amarillo Boulevard, 1109 S Arthur Street, 1402 S Arthur Street, and 805 Moore Street constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Glaze made a motion to approve the resolution, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

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ITEM 5: Resolution- Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 2300 SW 2nd Avenue (aka 114 S Rusk Street).

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: Property Manager, Brandi, spoke. They are working on obtaining the required permits to demolish.
The Chairman closed the hearing.
Action taken: Commissioner Glaze made a motion to approve the Resolution for Options II & V, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 6: Resolution - Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 101 N Fairmont Street.

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: Arlen Richmond, owner, spoke. There have been people interested in purchasing the property. If the property does not sale, Mr. Richmond wants to rehabilitate the structure. Mr. Brad Hofmann, Deputy Building Official, spoke. Mr. Hofmann stated that he has spoken with one of the property owners and discussed permitting.
The Chairman closed the hearing.
Action taken: Commissioner Willburn made a motion to approve the Resolution for Options III & V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

ITEM 7: Resolution - Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of solid waste accumulation located at 204 N Florida Street.

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: None
Action taken: Commissioner Banes made a motion to approve the Resolution for Option V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

ITEM 8: Resolution - Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 1401 N Polk Street.

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: None
Action taken: Commissioner Glaze made a motion to approve the Resolution for Option III, seconded by Commissioner Willburn, the motion passed with a 4:0 vote.

ITEM 9: Resolution - Public Hearing:
This item was pulled from the agenda.

ITEM 10: Resolution - Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 4817 Rose Drive

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: Ron Connelly, neighbor, spoke. Mr. Connelly spoke about the vagrant activity and his desire to purchase the property.
The Chairman closed the hearing.
Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II & V, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

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ITEM 11: Resolution - Public Hearing:
This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 412 S Williams Street.

Chairman Roller introduce the item.
Presented by Jacob Diaz, City Marshal
Public Speaker: Juan Alejandre, owner, spoke. Mr. Alejandre wants to rehabilitate the house. Brad Hofmann, Deputy Building Official, spoke. He discussed permitting requirements.
The Chairman closed the hearing.
Action taken: Commissioner Willburn made a motion to approve the Resolution for Option III & V, seconded by Commissioner Glaze, the motion passed with a 4:0 vote.

Adjournment:
Chairman Roller asked if there was any further business. There was none. Chairman Roller concluded the meeting. The meeting was adjourned at 3:26 p.m.

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Tom Roller, Chairman

ATTEST:

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~~Gwen Gonzales~~, Dangerous Structure Specialist
Sarah Ramon, Dangerous Structure Specialist

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