

City of Amarillo, Texas
City Council Regular Meeting
May 26, 2026

Cole Stanley, Mayor
Tim Reid, Councilmember Place 1
Don Tipps, Councilmember Place 2
David Prescott, Councilmember Place 3
Les Simpson, Councilmember Place 4



Grayson Path, City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

<http://www.amarillo.gov>

Amarillo City Hall, Council Chamber, 623 S. Johnson, Third Floor, Amarillo, Texas

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the west side (623 South Johnson Street) of the building at the main entrance. Access ramps leading to the main entry are located to the north and south of the main entry. Parking spaces for individuals with disabilities are available in the west parking lot. City Hall is equipped with restroom facilities, communications equipment, and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. The City Attorney's Office has reviewed the agenda and is of the opinion that all items noticed therein described for open and/or closed session comply with the Texas Open Meetings Act ("Act") and that this opinion may be relied upon by City officials for all purposes, including but not limited to, Section 551.144 of the Act as amended. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

1:00 PM - City Council convenes in City Council Chamber and immediately recesses into Executive Session.

Executive Session

1.1. Section 551.072 – Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:

1.1.1. Potential purchase of real property located in the Southwest quadrant of the City of Amarillo

1.2. Section 551.087 - Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect:

1.2.1. Project # 25-11-01 (Manufacturing)

1.2.2. Project located in the Central Business District

Adjourn from Executive Session

3:00 PM - City Council continues in Open Session in City Council Chambers.

2. Ceremonial Items

2.1. Invocation

2.2. Pledge of Allegiance

2.3. The Texas Pledge

2.4. Proclamation: "Post-Traumatic Stress (PTS) Awareness Month"

Call to Order

3. Announcements

3.1. Amarillo/Canyon Collaborative Efforts on Emergency Response

4. Discussion Items - City Council will discuss or receive reports on the following current matters or projects:

4.1. Utility Billing Update

4.2. Parks and Recreation Update

4.3. Budget Amendments and Financial Policy

4.4. Large Scale Data and AI Center Moratorium

4.5. Request future agenda items and reports from City Manager

5. Public Comment - The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/city-secretary/public-comment-registration-form/>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.

6. Consent Agenda - It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence, after the items not requiring separate discussion have been acted upon by a single motion.

6.1. Consider Approval of Minutes. This item considers approval of the minutes for the City Council regular meeting held on May 12, 2026. (Stephanie Coggins, City Secretary)

6.2. Consideration of Resolution No. 05-12-26-1. This item is the second and final reading to consider a resolution dissolving and abandoning the dedication of an unaccepted public alley to the City of Amarillo, conveying the right-of-way to adjacent property owners and dedicating a public utility easement to the City of Amarillo; the right-of-way being dissolved is the east 472.02 feet of the public alley dedicated within C.W.C. Enterprises Unit 1 and Unit 2, both being additions to the City of Amarillo, in Section 74, Block 2, A.B. & M. Survey, Potter County, Texas. (VICINITY: E. Interstate 40 and Lakeside Dr. (Loop 335); APPLICANT/S: RaceTrac, Inc.) (Brady Kendrick, Senior Planner)

6.3. Consideration of Resolution No. 05-12-26-2. This item is the second and final reading to consider a resolution authorizing an application for the 2025 Edward Byrne Memorial Justice Assistance Grant, authorizing an Interlocal Agreement to share grant funds with Potter County, authorizing administrative adjustments to documents as needed, providing a repeater clause and severability clause.

Grantor: 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Program

Amount: \$118,795.00 (Thomas Hover, Police Chief)

6.4. Consideration of Resolution No. 05-12-26-4. This item is the second and final reading to consider a resolution approving the updated Equal Employment Opportunity (EEO) Plan for the City Plan, designating an EEO Officer, authorizing implementation and submission to the Federal Transit Administration, providing repeater, and providing for severability. (Chris Quigley, Director of Transit)

6.5. Consider Approval - Center City Tax Increment Reinvestment Zone #1 Developer Agreement with Amarillo Area Foundation. This item considers approval of a Tax Increment Reinvestment Zone (TIRZ) #1 developer agreement with Amarillo Area Foundation for construction of certain streetscape improvements within the public right-of-way associated with a project to renovate an existing parking lot. This agreement is for a one-time grant not to exceed \$50,000 for streetscape improvements. The payment of this incentive is contingent upon no less than \$128,125 in private investment, project completion, and other obligations. (VICINITY: SE 10th Ave and S Taylor St) (Drew Brassfield, Assistant Director of Planning)

- 6.6. Consider Approval - Investment Advisory Services Contract Renewal.** This item considers approval to renew the contract providing for investment advisory services for an additional one-year term, through June 30, 2027. This will be the only remaining renewal option under the current contract.
Award to: Valley View Consulting, LLC
Amount: Not to exceed \$75,000.00
Funding Source: General fund revenues
Is the item budgeted? Yes (Katrina Owens, Finance Director)
- 6.7. Consider Award - Firefighter Class A Uniform Supply Agreement.** This item considers the award of a five-year supply agreement for providing Class A Uniforms to the Amarillo Fire Department.
Award to: Lighthouse Uniform Company
Amount: Not to exceed \$79,434.80 (\$15,886.96 annually)
Funding Source: General fund revenues
Is the item budgeted? Yes (Jacob Oehlert, Deputy Fire Chief)
- 6.8. Consider Approval - Firefighter Medical and Fitness Evaluation Services Contract Renewal.** This item considers the renewal of the professional services agreement for conducting annual firefighter medical and fitness evaluations.
Award to: Life Scan Wellness Centers
Amount: \$263,420.00
Funding Source: General fund revenues
Is the item budgeted? Yes (Jacob Oehlert, Deputy Fire Chief)
- 6.9. Consider Award - Refugee Language Project Contract Renewal.** This item considers the renewal of a Public Health Department contract for in-person interpretation and translation service to the Refugee Language Project.
Award to: Refugee Language Project
Amount: Not to exceed \$100,000.00 (\$50,000.000 annually)
Funding Source: Public health grant funds
Is the item budgeted? Yes (Casie Stoughton, Director of Public Health)
- 6.10. Consider Award - Landfill Compactor Lease Agreement.** This item considers the award of a five-year lease for a Landfill Compactor to be used in the solid waste disposal division's daily operations. This is the scheduled replacement of unit 9135, which has reached the end of its useful life.
Award to: Cat Financial/Warren Cat (Sourcewell #011723-CAT)
Amount: \$1,423,978.20 (\$23,732.97 per month for 60 months)
Funding Source: Fleet services fund revenues
Is the item budgeted? Yes (Alan Harder, Director of Public Works)
- 6.11. Consider Purchase—Traffic Signal Lights.** This item considers the purchase of LED traffic signal lights which are used to replace existing lights in traffic and pedestrian signals.

Award to: Mobotrex (BuyBoard #703-23)

Amount: \$136,595.00

Funding Source: General fund revenues

Is the item budgeted? Yes (Alan Harder, Director of Public Works)

6.12. Consider Award - Hollywood Road Wastewater Treatment Facility Solids' Conveyor

Rehabilitation Contract. This item considers the award of a contract to support the rehabilitation of the solids' conveyor for the Hollywood Road Wastewater Treatment Facility.

Award to: Serptenix Conveyor LLC

Amount: \$258,975.00

Funding Source: Water and sewer fund revenues (CIP #PRJ-0000178)

Is the item budgeted? Yes (William Johnson, Director of Utilities - Operations)

6.13. Consider Acceptance - United Way Community Impact Grant Awards. This item considers acceptance of the United Way Community Impact Grant Award. The funding will support activities of the Coming Home program, including Supportive Services, Mental Health Support, and Peer Reintegration Employment Partnership (PREP) Academy employment activities.

Grantor: United Way of Amarillo and Canyon

Amount: \$240,000.00

Local Match/Funding Source: No match is required. This award serves as a source of match for other grants with match requirements.

Is the item budgeted? Yes (Jason Riddlespurger, Managing Director of Community Development)

6.14. Consider Approval - Workday Professional Consulting Services Contract, Phase III

Renewal. This item considers approval to renew an existing professional service agreement for an additional six-month period (Phase III) to provide professional consulting services specializing in the City's new Enterprise Resource Planning (ERP) system, Workday. Approval of this item will include authorization for staff to transfer \$105,000 from the City Secretary department's operating budget to the Finance department's operating budget, in order to provide the funding necessary for this item.

Award to: Caber Resource Group

Amount: Not to exceed \$175,000.00

Funding Source: General fund revenues

Is the item budgeted? No (Katrina Owens, Finance Director)

7. Non Consent Agenda

7.1. Consideration of Resolution No. 05-26-26-1. This item is the first and recommended final reading to consider a resolution repealing Resolution No. 05-27-26-5, providing for an updated rotational appointment of the Mayor Pro Tempore for 2025-2027, providing a repeater clause, and providing for an effective date. (Cole Stanley, Mayor)

7.2. Consider Approval – Guaranteed Maximum Price for Lawrence Lake Pump Station and Force Main under Construction Manager at Risk (CMAR) Contract. This item considers the approval of Contract Amendment No.1 to the CMAR contract for the force main and wet well construction for Playa 6, including establishment of the Guaranteed Maximum Price (GMP) for the associated scope of work.

Award to: Western Builders of Amarillo, Inc.

Amount: \$14,255,589.00

Funding Source: 2023 Drainage Bond Funds (CIP #PRJ-0000104)

Is the item budgeted? Yes (Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer)

7.3. Consider Award - FY 25/26 Street Maintenance Cape Seal and Microsurfacing Construction Contract. This item considers the award of a construction contract for the annual Street Maintenance project.

Award to: Intermountain Slurry

Amount: \$7,488,727.66

Funding Source: 2026 Street Bond Funds (CIP #PRJ-0000034)

Is the item budgeted? Yes (Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer)

Adjournment

Watch the meeting live: <http://amarillo.gov/city-hall/city-government/view-city-council-meetings>.

I certify that the above notice of meeting was posted on the electronic bulletin board at City Hall, 623 S. Johnson, Amarillo, Texas, and on the City website (www.amarillo.gov) at least three business days prior to the meeting date in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Communication

Department: City Secretary

Contact Person: Stephanie Coggins, City Secretary

Agenda Caption: **Consider Approval of Minutes.** This item considers approval of the minutes for the City Council regular meeting held on May 12, 2026.

Agenda Item Summary: This item requests City Council approval of the minutes for the regular Amarillo City Council. Accurate minutes provide an official record of City Council proceedings and actions for public and administrative purposes.

Requested Action: Review the attached minutes for accuracy, propose any necessary corrections, and consider approval of the minutes as the official record of the respective meetings.

Funding Summary: Not applicable

Purchasing Summary: Not applicable

Community Engagement Summary: Once reviewed by City Council and approved in a regular meeting, minutes will be posted online to the City's Agenda and Minutes portal.

Staff Recommendation: Staff recommends that City Council review the minutes for accuracy, offer any revisions if needed, and approve the minutes.

**City of Amarillo, Texas
City Council Regular Meeting
May 12, 2026**

Cole Stanley, Mayor
Tim Reid, Councilmember Place 1
Don Tipps, Councilmember Place 2
David Prescott, Councilmember Place 3
Les Simpson, Councilmember Place 4



Grayson Path, City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary

<http://www.amarillo.gov>

Amarillo City Hall, Council Chamber, 623 S. Johnson, Third Floor, Amarillo, Texas

MINUTES

3:00 PM - City Council convenes in Open Session in City Council Chambers.

The City Council of the City of Amarillo, Texas met at 3:00 PM on May 12, 2026 for a Regular Meeting held in Council Chamber, located on the third floor of City Hall at 623 South Johnson Street, Amarillo, Texas. Council convened at 3:01 PM with the following members and administrative staff present:

Mayor Cole Stanley
Councilmember Tim Reid
Councilmember David Prescott
Councilmember Les Simpson
Absent was Councilmember Don Tipps.
Also in attendance were the following administrative officials:
Grayson Path, City Manager
Andrew Freeman, Deputy City Manager
Rich Gagnon, Assistant City Manager
Donny Hooper, Assistant City Manager
Bryan McWilliams, City Attorney
Stephanie Coggins, City Secretary
Omolola Ogunremi, Chief Financial Officer

Note: Any members who joined late or left early?

Note: City Council addressed agenda items in the following order:

- 1.1-1.7, 2, 3, 4.1-4.14, 5.1-5.4, 6.5, 6.1-6.4
- Agenda Item No. 4.15 was removed from consent agenda, and no action was taken.

1. Ceremonial Items

1.1. Invocation

Greg Dowell, Central Church of Christ, provided an invocation.

1.2. Pledge of Allegiance

The Pledge of Allegiance to the United States Flag was led by Mayor Stanley.

1.3. The Texas Pledge

The Pledge of Allegiance to the Texas Flag was led by Mayor Stanley.

1.4. Proclamation: "Older Americans Month"

Councilmember Tim Reid read the proclamation. It was accepted by Debra King, Director of the Area Agency of Aging of the Texas Panhandle.

1.5. Proclamation: "National Public Works Week"

Councilmember David Prescott read the proclamation. It was accepted by Mr. Hooper and members of the City of Amarillo Public Works and Water & Sewer Utilities departments.

1.6. Proclamation: "Friends of The Library Day"

Councilmember Les Simpson read the proclamation. It was accepted by Amanda Barrera and members of the Friends of the Library Board.

1.7. Recognition: "Healing Begins at the Bridge"

Mayor Cole Stanley read a Certificate of Recognition. It was accepted by Shelley Bohannon, Executive Director of the Bridge Children's Advocacy Center.

Call to Order

The meeting was called to order at 3:01 p.m., immediately before taking up Agenda Item No. 1 Ceremonial Items.

2. Announcements

Mr. Path announced that a message was released to media and via social media to update the community on recent utility bills. Mr. Path read the statement that was shared via these channels.

3. **Public Comment - The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/city-secretary/public-comment-registration-form/>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 3500 of City Hall, 623 S. Johnson. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.**

Mayor Stanley opened the public comment period. The following individuals spoke:

Charles Little	Resident
Caroline Stout	Resident
LaVonda Mosley	Resident
Mike Ford	Resident
Catline Gibson	Resident
Ashlyn Major	Resident
Heather Moores	Resident
Allen Finegold	Resident
Jerry Soliz	Resident
Mike Fisher	Resident
Madison Boyle	Resident
Joe West	Resident
Claudette Smith	Resident
Elaine Oliver	Resident

Mayor Stanley closed the public comment period. The following individuals registered to speak but did not present: Jerome Schulze and Bruce Hill.

4. **Consent Agenda - It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence, after the items not requiring separate discussion have been acted upon by a single motion.**

Mayor Stanley introduced the Consent Agenda and asked if any items should be removed. advised that Agenda Item No. 4.7 would be pulled to discuss and Agenda Item No. 4.15 would be pulled and no action taken. Police Chief Tom Hover presented Agenda Item No. 4.7. Mayor Stanley called for a motion to approve the Consent Agenda with exclusion of Agenda Item No. 4.15.

Motion by Councilmember Simpson, seconded by Councilmember Reid, to approve the consent, agenda absent Agenda Item No. 4.15, as presented.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

- 4.1. Consider Approval of Minutes.** This item considers approval of the minutes for the City Council regular meeting held on April 28, 2026. (Stephanie Coggins, City Secretary)
- 4.2. Consideration of Ordinance No. 8246.** This item is a second and final reading of an ordinance considering the vacation of approximately 8,451.22 feet of public alley right-of-way, being the 20-foot-wide public alley as dedicated in Lawrence Park Unit No. 116 and the south 136.33 feet of the alley segment located between Lot 6, Block 24, Lawrence Park Unit No. 89 and Lot 5A, Block 33, Lawrence Park Unit No. 116, all the above additions to the City of Amarillo, in Section 227, Block 2, A.B.& M. Survey, Potter County, Texas. (VICINITY: SW 26th Ave. & Britain Dr.; APPLICANT/S: Furman Land Surveyors, Inc. for Southwestern Public Service Company, Inc.) (Brady Kendrick, Senior Planner)
- 4.3. Consideration of Resolution No. 04-28-26-1.** This item is a second and final reading to consider a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes for the 2026 Working Ranch Cowboys Association's World Championship Ranch Rodeo. (Katrina Owens, Finance Director)
- 4.4. Consideration of Resolution No. 04-28-26-3.** This item is a second and final reading to consider a resolution authorizing the City to seek and distribute State funds, pursuant to article 5190.14, Section 5C of the Texas Revised Civil Statutes, in cooperation with the Amarillo-Potter Event Venue District, for the 2026 AQHA Versatility Ranch Horse World Championships. (Katrina Owens, Finance Director)
- 4.5. Consider Acceptance - Alley Right-of-Way Dedication to the City of Amarillo.** This item considers the acceptance of the dedication of right-of-way for a public alley, being 3,800 square feet out of Lot 5A, Block 33, Lawrence Park Unit No. 116, an addition to the City of Amarillo, in Section 227, Block 2, A.B.& M. Survey, Potter County, Texas. (VICINITY: SW 26th Ave. & Britain Dr.; GRANTOR: Southwestern Public Service Company, Inc.; GRANTEE: City of Amarillo) (Brady Kendrick, Senior Planner)

4.6. Consider Award - Azavar Contract Renewal. This item considers the award of a contract for Hotel Occupancy Tax (HOT) administration from hotel/motel owners in accordance with state and local laws and to provide on-going monthly HOT collections services for all local establishments required to remit HOT to the City for a one-year contract with three one-year options to renew. Azavar assists the city with helping hoteliers and short-term rentals register their business; process HOT payments; send out notifications; and keeps the city up to date about monthly HOT filings and payments.

Award to: Azavar (TIPS #230601)

Amount: \$162,400.00 (\$40,600.00 per year)

Funding Source: General fund revenues

Is the item budgeted? Yes (Katrina Owens, Finance Director)

4.7. Consider Purchase — Control Technologies Inc. This item considers the purchase of Verkada Camera Systems. This system will add 18 traffic cameras at several intersections throughout the City of Amarillo for the next 10 years.

Award to: Control Technologies (Omnia #R220703)

Amount: \$128,404.26

Funding Source: Panhandle Regional Planning Commission Department of Homeland Services Grant (\$127,533.26) and general fund revenues (\$871)

Is the item budgeted? Yes (Thomas Hover, Police Chief)

4.8. Consider Award - Airport Terminal Air Handler Replacement. This item considers the award of a contract to replace Airport terminal building Air Handler #12 at the Rick Husband Amarillo International Airport.

Award to: Tri-State General Contracting Group, Inc. (Sourcewell #TX-R4-GC-052124-JRT)

Amount: \$910,300.00

Funding Source: Airport fund revenues (CIP #540373)

Is the item budgeted? Yes (Michael Conner, Director of Aviation)

4.9. Consider Approval - Change Order No. 3 to the Contract for Parking Lots & Roadway Project, for Limestone Cobble and Sidewalk. This item considers approval of Change Order No. 03 for the addition of limestone cobble in employee parking lot areas and a sidewalk in the employee parking area of the Rick Husband Amarillo International Airport for the Parking Lots & Roadway Project. The change order is necessary because the sidewalk installation and limestone cobble installation were previously undetermined items and dependent on available funds. These installations will reduce maintenance, help eliminate erosion, and provide an employee walkway.

Award to: Fuller and Sons Construction

Amount:

Original award	\$12,736,007.00
Previous change order(s)	161,232.40
Current Change Order No. 03	<u>37,341.84</u>
Total award	\$12,934,581.24

Funding Source: Airport fund revenues (CIP #540359)

Is the item budgeted? Yes (Michael Conner, Director of Aviation)

4.10. Consider Award - Concrete Removal and Repair Contract. This item considers the award of a contract for removal and replacement of failed concrete pavement in the alley of the 700 block of NE Taylor/Fillmore and the east end of Hilton Road where it ties into Lakeside Drive.

Award to: Wiley Hicks, Jr., Inc., (TEX-BUY #023-086)

Amount: \$148,067.00

Funding Source: General fund revenues (CIP #PRJ-0000140)

Is the item Budgeted? Yes (Alan Harder, Director of Public Works)

4.11. Consider Purchase - Freightliner Fuel Transport Truck. This item considers the purchase of a Freightliner Fuel Transport Truck for daily use by the Fleet Services Department. This is the scheduled replacement of unit 5336 which is a 1997 Ford Fuel Transport Truck.

Award to: Premier Truck Group (SourceWell Contract #032824-DAI)

Amount: \$294,460.00

Funding Source: General fund revenues

Is the item budgeted? Yes (Alan Harder, Director of Public Works)

4.12. Consider Award - Fire Hydrant Replacement and Repair Contract. This item considers the award of a contract to procure the services of a contractor to replace 44 fire hydrants and repair 26 existing fire hydrants.

Award to: J.S. Ratliff

Amount: \$264,600.00

Funding Source: Water and sewer fund revenues (CIP #523874)

Is the item budgeted? Yes (William Johnson, Director of Utilities - Operations)

4.13. Consider Purchase - Actuated Valves for Bonham Pump Station. This item considers the purchase of a 24" and a 36" actuated butterfly valve for the Bonham Pump Station.

Award to: Zone Industries (BuyBoard #770-25)

Amount: \$116,722.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (William Johnson, Director of Utilities - Operations)

4.14. Consider Purchase - Motors for Arden Road Pump Station and 34th St. Pump Station.

This item considers the purchase of a 350 horsepower NIDEC and a 600 horsepower NIDEC motor for two pump stations.

Award to: Zone Industries (BuyBoard #770-25)

Amount: \$192,390.00

Funding Source: Water and sewer fund revenues

Is the item budgeted? Yes (William Johnson, Director of Utilities - Operations)

4.15. Consider Acceptance - United Way Community Impact Grant Awards. This item considers acceptance of the United Way Community Impact Grant Award. The funding will support activities of the Coming Home program, including Supportive Services, Mental Health Support, and Peer Reintegration Employment Partnership (PREP) Academy employment activities.

Grantor: United Way of Amarillo and Canyon

Amount: \$80,000.00

Local Match/Funding Source: No match is required. This award serves as a source of match for other grants with match requirements.

Is the item budgeted? Yes (Jason Riddlespurger, Managing Director of Community Development)

This item was removed from the consent agenda, and no action was taken.

5. Discussion Items - City Council will discuss or receive reports on the following current matters or projects:

5.1. Presentation on Texas Commission on Environmental Quality (TCEQ) Agreed Order - Hollywood Road Waste Water Treatment Facility

Mayor Stanley introduced the item. Shannon Tollison, Director of Utilities – Regulatory Compliance, presented the item.

5.2. Traffic Signal Update

Mayor Stanley introduced the item. Alan Harder, Director of Public Works, presented the item. Mayor Stanley asked Mike Fisher, a citizen, to provide input and answer questions about the presentation.

5.3. Discussion of Proposed Changes to Off-Street Parking Regulations along the U.S. Route 66-Sixth Street Historic District

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item.

5.4. Request future agenda items and reports from City Manager

Mayor Stanley introduced the item. Mr. Simpson asked for more clarity on what our situation is on traffic signals before assigning a citizen subcommittee. He would like information on how bad our traffic is, how good our traffic is, and how we can solve any problems we have.

6. Non Consent Agenda

6.5. Consider Approval - First Amended and Restated Agreement to existing South Gateway Tax Increment Reinvestment Zone #3 developer agreement with Attebury Elevators, LLC and Rockrose Development, LLC. This agreement is related to infrastructure investment within the Zone. The amendment would also add Happy Again, LP, to the developers responsible for meeting the terms of the agreement. (Drew Brassfield, Assistant Director of Planning)

Mayor Stanley introduced the item. Drew Brassfield, Assistant Director of Planning, presented the item. Mayor Stanley requested a motion to approve the item.

Motion by Councilmember Prescott, seconded by Councilmember Simpson, so moved.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

6.1. Consideration of Resolution No. 05-12-26-1. This item is the first reading to consider a resolution dissolving and abandoning the dedication of an unaccepted public alley to the City of Amarillo, conveying the right-of-way to adjacent property owners and dedicating a public utility easement to the City of Amarillo; the right-of-way being dissolved is the east 472.02

feet of the public alley dedicated within C.W.C. Enterprises Unit 1 and Unit 2, both being additions to the City of Amarillo, in Section 74, Block 2, A.B.& M. Survey, Potter County, Texas. (VICINITY: E. Interstate 40 and Lakeside Dr. (Loop 335); APPLICANT/S: RaceTrac, Inc.) (Brady Kendrick, Senior Planner)

Mayor Stanley introduced the item. Brady Kendrick, Senior Planner, presented the item. Motion by Councilmember Simpson, seconded by Councilmember Prescott, to adopt Resolution No. 05-12-26-1 as presented.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

- 6.2. Consideration of Resolution No. 05-12-26-2.** This item is the first reading to consider a resolution authorizing an application for the 2025 Edward Byrne Memorial Justics Assistance Grant, authorizing an Interlocal Agreement to share grant funds with Potter County, authorizing administrative adjustments to documents as needed, providing a repeater clause and severability clause.

Grantor: 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Program

Amount: \$118,795.00 (Thomas Hover, Police Chief)

Mayor Stanley introduced the item. Thomas Hover, Police Chief, presented the item. Motion by Councilmember Simpson, seconded by Councilmember Reid, to adopt Resolution No. 05-12-26-2 as presented.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

- 6.3. Consideration of Resolution No. 05-12-26-3.** This item is a first and recommended final reading of a resolution authorizing the application for the administration of a Motor Vehicle Crime Prevention (MVCPA) FY27 Catalytic Converter Theft Prevention Grant, authorizing the Chief Financial Officer to act as the City's authorized official in all matters pertaining to the grant, providing a repeater clause, and providing a savings clause. (Thomas Hover, Police Chief)

Mayor Stanley introduced the item. Thomas Hover, Police Chief, presented the item. Motion by Councilmember Prescott, seconded by Councilmember Simpson, to adopt Resolution No. 05-12-26-3 as presented.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

- 6.4. Consideration of Resolution No. 05-12-26-4.** This item is the first reading to consider a resolution approving the updated Equal Employment Opportunity (EEO) Plan for the City Plan, designating an EEO Officer, authorizing implementation and submission to the Federal Transit Administration, providing repeater, and providing for severability. (Chris Quigley, Director of Transit)

Mayor Stanley introduced the item. Jim Hillwig, Transit Planner, presented the item. Motion by Councilmember Simpson, seconded by Councilmember Prescott, to adopt Resolution No. 05-12-26-4 as presented.

Vote: 4 - 0 Motion Passed

Ayes: Cole Stanley, Tim Reid, David Prescott, Les Simpson

Noes: None

Abstain: None

Absent: Don Tipps

Adjournment

Mayor Stanley adjourned the Regular Meeting at 06:32 PM.



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Business Friendly Community

Department: Planning and Development Services

Contact Person: Brady Kendrick, Senior Planner

Agenda Caption: **Consideration of Resolution No. 05-12-26-1.** This item is the second and final reading to consider a resolution dissolving and abandoning the dedication of an unaccepted public alley to the City of Amarillo, conveying the right-of-way to adjacent property owners and dedicating a public utility easement to the City of Amarillo; the right-of-way being dissolved is the east 472.02 feet of the public alley dedicated within C.W.C. Enterprises Unit 1 and Unit 2, both being additions to the City of Amarillo, in Section 74, Block 2, A.B.& M. Survey, Potter County, Texas. (VICINITY: E. Interstate 40 and Lakeside Dr. (Loop 335); APPLICANT/S: RaceTrac, Inc.)

Agenda Item Summary: This resolution is to consider dissolving and abandoning the noted unbuilt alley right-of-way to the adjacent property owner who owns property on both sides of the alley segment under consideration. The applicant plans to combine all the property into one lot for a gas station that is under development. While the alley was platted, it was never constructed and accepted by the City.

The alley was originally platted in the early 1970s but was never constructed and turned over to the City as public infrastructure. Upon review of the request by the City of Amarillo and the local utility companies, it was identified that the alley right-of-way does contain several utility lines. The applicant did agree to provide a public utility easement to the City at no cost to allow for access to the infrastructure without having to relocate the lines. With proper easements being retained, no objections were expressed regarding the request.

Given that the entire area of abandonment is being dedicated as a public utility easement to the City, no fair market value payment is required.

Requested Action: This item is ready for Council consideration.

Funding Summary: Not applicable.

Purchasing Summary: Not applicable.

Community Engagement Summary: No comments have been received. Amarillo City Council approved this resolution upon first reading on May 12, 2026, with a 4-0 vote (Don Tipps absent).

Staff Recommendation: Staff recommends approval of this item.

RESOLUTION NO. 05-12-26-1

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF AMARILLO, TEXAS DETERMINING THE DEDICATED PUBLIC RIGHT-OF-WAY IN THE VICINITY OF EAST INTERSTATE HIGHWAY 40 AND LAKESIDE DRIVE (LOOP 335), POTTER COUNTY, TEXAS, WAS NOT ACCEPTED AS PUBLIC RIGHT-OF-WAY; AUTHORIZING THE CITY MANAGER TO CONVEY SUCH REAL PROPERTY TO ABUTTING LANDOWNERS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, RaceTrac, Inc. petitioned the City of Amarillo to abandon an alley right-of-way located in the vicinity of East Interstate Highway 40 and Lakeside Drive (Loop 335), Potter County, Texas; and

WHEREAS, the City Council, having considered all relevant information pertaining to such request, determined that such dedicated public right-of-way was not accepted by the City of Amarillo; and

WHEREAS, as a result of such determination, the City Council further advised that such public uses were not needed now or in the future; and

WHEREAS, the City Council further determined that this alley right-of-way not being accepted as public right-of-way is not detrimental or injurious to the public health, safety or general welfare, or otherwise offensive to the neighborhood and is in the best interest of the City of Amarillo's citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2: The herein-described right-of-way dedicated for public purposes but not accepted by the governing body as such is as follows:

Plat Dedication of a public right-of-way, being the east 472.02 feet of the public alley dedicated within C.W.C. Enterprises Unit 1 and Unit 2, both being additions to the City of Amarillo, in Section 74, Block 2, A.B.& M. Survey, Potter County, Texas.

SECTION 3: The right-of-way described above dedicated on the plat for public purposes was not accepted by the City of Amarillo and is not needed.

SECTION 4: After consideration of the dedication on the plat, the City Council hereby dissolves such dedication except the easement to be retained described below:

SAVE AND EXCEPT: A public utility easement is hereby retained over the entire area not to be accepted.

SECTION 5: The City Manager is authorized to execute an instrument of conveyance to abutting landowner(s) as allowed by law.

SECTION 6: Repealer. All ordinances and resolutions or parts thereof in conflict with this Resolution are hereby repealed to the extent of conflict with this Resolution.

SECTION 7: Severability. If any provision, section, subsection, clause or the application of sale to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this Resolution or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this Resolution, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 8: Effective Date. This Resolution shall be effective from and after its date of adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 12th day of May 2026 and PASSED on Second and Final Reading on this the 26th day of May 2026.

Cole Stanley, Mayor

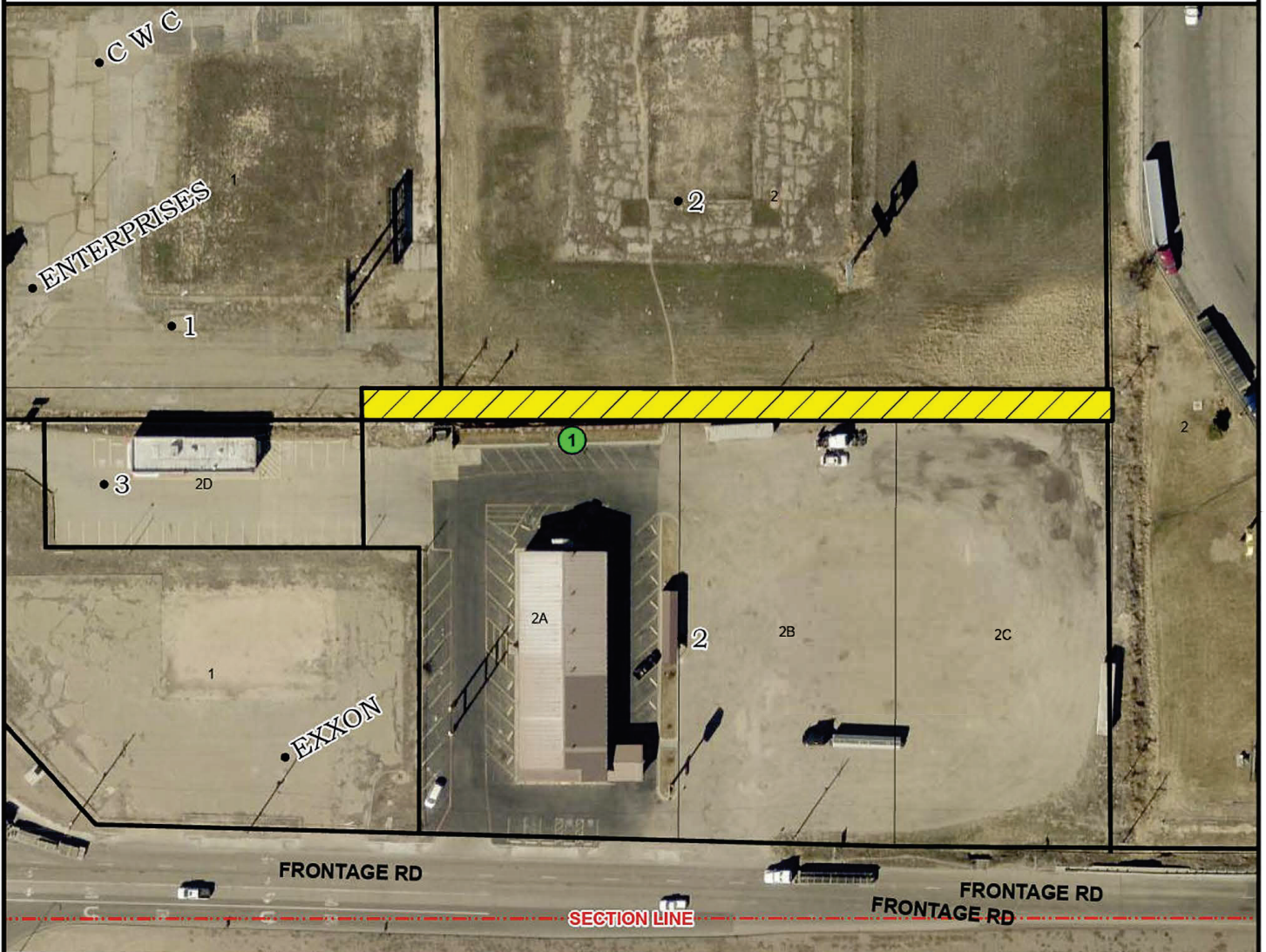
ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

**CASE 2025-68-V
Alley VACATION**



- Legend**
- City Limits
 - Block Numbers
 - Subdivision Boundaries
 - Platted Parcel
 - Proposed Vacation

**CITY OF AMARILLO
PLANNING DEPARTMENT**

Scale: 1 inch = 100 feet
Date: 4/29/2026
Case No: 2025-68-V



Case 2025-68-V Vacation of the east 472.02 feet of the public alley dedicated within C.W.C. Enterprises Unit 1 and Unit 2, both being additions to the City of Amarillo, in Section 74, Block 2, A.B.& M. Survey, Potter County, Texas.

VICINITY: 1-40 and Lakeside Dr.
APPLICANT/S: RaceTrac, Inc.

AP: T-12

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Public Safety

Department: Police Department

Contact Person: Thomas Hover, Police Chief

Agenda Caption: **Consideration of Resolution No. 05-12-26-2.** This item is the second and final reading to consider a resolution authorizing an application for the 2025 Edward Byrne Memorial Justices Assistance Grant, authorizing an Interlocal Agreement to share grant funds with Potter County, authorizing administrative adjustments to documents as needed, providing a repeater clause and severability clause.

Grantor: 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Program

Amount: \$118,795.00

Agenda Item Summary: The Interlocal Agreement Between The City of Amarillo, Texas and Potter County, Texas references the 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Local Program. The 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) is a federal grant in which the money is split between the City of Amarillo and Potter County based on predetermined 2025 Texas local JAG allocations. The total for the grant will be \$118,795 and will be split between both parties in which each will receive \$59,397.50.

Requested Action: We ask for approval of this resolution

Funding Summary: Not applicable.

Purchasing Summary: Not applicable.

Community Engagement Summary: Not applicable. Amarillo City Council approved this resolution upon first reading on May 12, 2026, with a 4-0 vote (Don Tipps absent).

Staff Recommendation: Staff recommends approval of this interlocal agreement

RESOLUTION NO. 05-12-26-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AUTHORIZING AN APPLICATION FOR THE 2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT; AUTHORIZING AN INTERLOCAL AGREEMENT TO SHARE GRANT FUNDS WITH POTTER COUNTY; AUTHORIZING ADMINISTRATIVE ADJUSTMENTS TO DOCUMENTS AS NEEDED; PROVIDING A REPEALER CLAUSE, SEVERABILITY CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the United States Department of Justice is seeking applications for the 2025 Edward Byrne Memorial Justice Assistance Grant, and the City of Amarillo is eligible to apply for the sum of \$118,795.00; and,

WHEREAS, if such grant is approved by the Justice Department, then, as in past years, the City would share one-half of the grant proceeds with the Potter County Sheriff's Office.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The City Manager or designee is authorized to apply for the 2025 Edward Byrne Memorial Justice Assistance Grant and execute all necessary documents and assurances reasonably needed to complete the application and award process.

SECTION 2. If the City receives the grant, then the City Council hereby approves the sharing with the Potter County Sheriff's Office of one-half of the grant proceeds pursuant to the terms of the attached Interlocal Agreement, which the City Manager or designee is authorized to execute.

SECTION 3. The City Manager or designee is authorized to make such necessary amendments to the grant application, acceptance, and Interlocal Agreement as may be required in order to: (a) conform such documents to the actual award amount if different from that stated herein and the attached Agreement; and (b) provide any further assurances or adjustments in the administrative aspects of the grant program for this year to satisfy the federal agency requirements.

SECTION 4. Repealer. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution.

SECTION 5. Severability. Should any word, phrase, or part of this Resolution be found to be invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

SECTION 6. Effective Date. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 12th day of May 2026.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

THE STATE OF TEXAS

KNOW ALL BY THESE PRESENT

COUNTY OF POTTER

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF AMARILLO, TEXAS AND COUNTY OF POTTER, TEXAS
2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
LOCAL SOLICITATION

This Agreement is made and entered into this _____ day of _____, 2026, by and between POTTER COUNTY, acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, and the CITY of AMARILLO, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of POTTER County, State of TEXAS, witnesseth:

WHEREAS, this Agreement is made under the authority of the “Texas Interlocal Cooperation Act”, Chapter 791 of the Texas Government Code, as amended, providing for cooperation between local governmental bodies; and

WHEREAS, each party is a local government within the State of Texas; and

WHEREAS, this Agreement has been approved by the governing body of each respective entity, and the signatory below has been duly authorized to execute this Agreement on behalf of each respective entity; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that: each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this Agreement; and that the performance of this Agreement is in the best interests of both parties; and that the undertaking will benefit the public; and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the CITY agrees to provide the COUNTY \$59,397.50 from the funds the CITY was awarded from the FY 2025 Edward Byrne Memorial Justice Assistance Program, Local Solicitation, and the funds will be used for the Potter County Criminal Justice – Justice Assistance Grant (JAG) Program; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds as stated herein.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$59,397.50 of JAG funds. All amounts to be paid will be from currently available revenues.

Section 2.

COUNTY agrees to use said \$59,397.50 for the Potter County Criminal Justice – Justice Assistance Grant (JAG) Program until September 30th, 2028.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Texas Tort Claims Act, and further, nothing herein constitutes any waiver of immunity or defense available to such claims.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Texas Tort Claims Act and further, nothing herein constitutes any waiver of immunity or defense available to such claims.

Section 5.

Each party to this Agreement will be responsible for its own acts and omissions of its employees in providing services under this Agreement, and neither party shall be liable for any civil liability, claims, damages, attorneys fees, or costs that arise out of or relate to the furnishing of the services by the other party.

Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 8.

COUNTY understands and agrees that as sub-recipient of a federal grant, it must comply with each term, condition, assurance, and rule of the program providing the funds in the same manner as if COUNTY were the primary recipient. Moreover, to assure performance of this obligation, COUNTY agrees to provide at its expense copies to CITY of all financial records, invoices, contracts, correspondence, policies, reports, and other documents that establish COUNTY'S compliance with the terms of the grant conditions and assurances.

CITY OF AMARILLO, TEXAS

COUNTY OF POTTER, TEXAS

City Manager

County Judge

ATTEST:

APPROVED AS TO FORM:

City Secretary

Assistant District Attorney**

APPROVED AS TO FORM:

City Attorney*

*The legal review of this document by the City Attorney is in response to a City of Amarillo staff query. It is reviewed and approved by the City Attorney solely for the purpose of determining the City's legal rights, duties, etc., and not that of any third party. This approval is not intended for reliance on by or for the benefit of any other person or entity.

**By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contracts or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Communication

Department: Transit

Contact Person: Chris Quigley, Director of Transit

Agenda Caption: **Consideration of Resolution No. 05-12-26-4.** This item is the second and final reading to consider a resolution approving the updated Equal Employment Opportunity (EEO) Plan for the City Plan, designating an EEO Officer, authorizing implementation and submission to the Federal Transit Administration, providing repeater, and providing for severability.

Agenda Item Summary: This item considers approval of Amarillo City Transit's updated Equal Employment Opportunity (EEO) Plan. The update is required every four years in compliance with Federal Transit Administration (FTA) regulations.

Requested Action: Approve the resolution adopting the updated EEO Plan.

Funding Summary: Not applicable.

Purchasing Summary: Not applicable.

Community Engagement Summary: Amarillo City Council approved this resolution upon first reading on May 12, 2026, with a 4-0 vote (Don Tipps absent).

Staff Recommendation: Staff recommends approval of the resolution adopting the updated EEO Plan.

RESOLUTION NO. 05-12-26-4

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING THE UPDATED EQUAL EMPLOYMENT OPPORTUNITY (EEO) PLAN FOR THE CITY PLAN; DESIGNATING AN EEO OFFICER; AUTHORIZING IMPLEMENTATION AND SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION; PROVIDING REPEALER PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Federal Transit Administration (“FTA”) requires recipients of federal transit funding to develop, implement, and maintain an Equal Employment Opportunity (“EEO”) Program in accordance with applicable federal laws and regulations; and

WHEREAS, the City of Amarillo, Texas (the “City”), as a recipient of FTA funding, is required to submit an updated EEO Plan at least once every four (4) years, or more frequently if required by the FTA; and

WHEREAS, the City has prepared an updated EEO Plan, attached hereto as Exhibit A, to ensure compliance with applicable federal requirements; and

WHEREAS, the purpose of the EEO Plan is to ensure nondiscrimination in all aspects of employment, including recruitment, hiring, promotion, compensation, training, discipline, and other terms and conditions of employment; and

WHEREAS, the City desires to submit the EEO Plan to the FTA for review and approval and to demonstrate its continued commitment to equal employment opportunity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. The Equal Employment Opportunity (EEO) Plan for the City of Amarillo, Texas, attached hereto as Exhibit A, is hereby approved by City Council and authorized for submission to the Federal Transit Administration for review and approval.

SECTION 2. The City Manager, or designee, is hereby authorized to implement the EEO Plan and to take all actions necessary to ensure compliance with applicable federal laws and regulations.

SECTION 3. The City's Grant/Compliance Coordinator is hereby designated as the City's EEO Officer and shall be responsible for administering, monitoring, and updating the EEO Program.

SECTION 4. The EEO Program shall be administered and enforced by the officers, agents, and employees of the City in accordance with the terms set forth therein.

SECTION 5. To the extent that this Resolution or any part hereof conflicts with any prior resolution or policy, such prior resolution or policy is hereby repealed to the extent of such conflict.

SECTION 6. If any provision of this Resolution is held to be invalid, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

SECTION 7. This Resolution shall take effect immediately upon its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 12th day of May 2026 and PASSED on Second and Final Reading on this the 26th day of May 2026.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

Equal Employment Opportunity Policy Statement

The City of Amarillo is committed to providing equal employment opportunity for all applicants and employees. As an equal opportunity employer, the City ensures that no individual is unlawfully discriminated against based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or any other protected class.

This policy applies to all employment practices, including recruitment, hiring, promotion, training, transfer, compensation, benefits, discipline, and termination.

The City strictly prohibits retaliation against any individual who files a complaint of discrimination, participates in an investigation, or otherwise engages in protected activity.

The City is committed to providing reasonable accommodations for qualified individuals with disabilities and for employees' religious practices, unless doing so would create an undue hardship.

The Assistant City Manager has overall responsibility for ensuring compliance with this EEO Policy. Day-to-day administration of the EEO Program, including handling complaints and monitoring employment practices, is assigned to Brianna Mills, Grants/Compliance Coordinator, who serves as Amarillo City Transit's (ACT) EEO Officer. She may be contacted at (806) 378-6892 or brianna.mills@amarillo.gov.

All managers and supervisors are responsible for implementing this policy within their areas of responsibility and will be held accountable for ensuring nondiscriminatory practices.

The City will make this EEO Policy available to all employees and applicants and will take appropriate action to address any violations.

Rich Gagnon
Rich Gagnon, Assistant City Manager

22/04/2026

Date

Signature: *Rich Gagnon*

Email: Rich.Gagnon@amarillo.gov

EEO Policy Statement

Final Audit Report

2026-04-22

Created:	2026-04-20
By:	Brianna Mills (Brianna.Mills@amarillo.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAk4v0892H3DNFYDIpGWr_mGeSmTlrh6vn

"EEO Policy Statement" History

-  Document created by Brianna Mills (Brianna.Mills@amarillo.gov)
2026-04-20 - 5:29:12 PM GMT
-  Document emailed to Rich Gagnon (Rich.Gagnon@amarillo.gov) for signature
2026-04-20 - 5:29:16 PM GMT
-  Email viewed by Rich Gagnon (Rich.Gagnon@amarillo.gov)
2026-04-20 - 5:29:20 PM GMT
-  Email viewed by Rich Gagnon (Rich.Gagnon@amarillo.gov)
2026-04-21 - 6:32:04 PM GMT
-  Email viewed by Rich Gagnon (Rich.Gagnon@amarillo.gov)
2026-04-22 - 6:40:09 PM GMT
-  Document e-signed by Rich Gagnon (Rich.Gagnon@amarillo.gov)
Signature Date: 2026-04-22 - 7:05:56 PM GMT - Time Source: server
-  Agreement completed.
2026-04-22 - 7:05:56 PM GMT

City of Amarillo Amarillo City Transit Equal Employment Opportunity (EEO) Program

Revised May 2026

Attachments

Attachment A Amarillo City Organizational Chart
Attachment B Amarillo City Transit Organizational Chart
Attachment C EEO Officer Job Description and Job Duties
Attachment D Transit Department Training List
Attachment E City of Amarillo Disciplinary Action Report
Attachment F Employment Practices Data Charts & Graphs
Attachment G Transit Department Job Descriptions
Attachment H City of Amarillo Human Resource Policies and Procedures
Attachment I City of Amarillo Personnel Rules

EEO Program Components

Statement of Policy
Dissemination
Designation of Personnel Responsibility
Assessment of Employment Practices
Monitoring and Reporting

Introduction

This is an abbreviated EEO program. The City of Amarillo has less than 70 transit related employees. The City of Amarillo has a long-standing commitment to a policy of equal employment opportunity for all City employees and applicants for employment.

This Equal Employment Opportunity Plan reaffirms the City of Amarillo's commitment to the principles of equal employment opportunity and its policy of non-discrimination on the basis of race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty or status as a covered veteran in accordance with applicable state and local laws governing non-discrimination in employment in every location in which the city has facilities.

Equal Employment Opportunity Policy Statement

The City of Amarillo is committed to providing equal employment opportunity for all applicants and employees. As an equal opportunity employer, the City ensures that no individual is unlawfully discriminated against based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or any other protected class.

This policy applies to all employment practices, including recruitment, hiring, promotion, training, transfer, compensation, benefits, discipline, and termination.

The City strictly prohibits retaliation against any individual who files a complaint of discrimination, participates in an investigation, or otherwise engages in protected activity.

The City is committed to providing reasonable accommodations for qualified individuals with disabilities and for employees' religious practices, unless doing so would create an undue hardship.

The Assistant City Manager has overall responsibility for ensuring compliance with this EEO Policy. Day-to-day administration of the EEO Program, including handling complaints and monitoring employment practices, is assigned to Brianna Mills, Grants/Compliance Coordinator, who serves as Amarillo City Transit's (ACT) EEO Officer. She may be contacted at (806) 378-6892 or brianna.mills@amarillo.gov.

All managers and supervisors are responsible for implementing this policy within their areas of responsibility and will be held accountable for ensuring nondiscriminatory practices.

The City will make this EEO Policy available to all employees and applicants and will take appropriate action to address any violations.

Rich Gagnon
Rich Gagnon, Assistant City Manager

22/04/2026

Date

Signature: *Rich Gagnon*

Email: Rich.Gagnon@amarillo.gov

Dissemination Plan

The City of Amarillo – Amarillo City Transit Equal Employment Opportunity Plan is available for review by employees and the public in the Human Resources Department. The Equal Employment Opportunity Policy will be disseminated as described below.

Internal Dissemination

- Each Transit Department employee will receive a memo from the City Manager regarding the revised EEO policy and personnel changes relating to the policy. Each employee will sign the plan acknowledging they have received the revised information.
- The revised EEO Program and Policy will be included in the Transit Department Employee Handbook and included in new employee orientation conducted by the Transit Department.
- The Assistant City Manager, Human Resources Generalist, Transit Director, and the EEO Officer will meet semiannually to discuss the EEO program and its implementation.
- Nonsupervisory staff will be informed of the EEO policy and program actions with an EEO poster describing Amarillo City Transit's policy statement, contact person and other federal requirements on bulletin boards in the training room, and near time clocks.
- The EEO policy will be included in Transit Department employee handbooks, reports and manuals.
- Meet with minority and female employees for suggestions in implementing and refining the EEO program.
- Conducting periodic EEO training for employees and for supervisors
- Conducting EEO training for all new supervisors within 90 days of their appointment

External Dissemination

Amarillo City Transit shall disseminate its EEO policy and programs to regular recruiting sources such as:

- Regular recruiting sources (Panhandle Work Source, schools, colleges, community agencies, community leaders, job fairs, etc.).
- To job applicants, on job applications and in recruiting materials. City job applications are reviewed periodically to determine compliance with the latest state and Federal EEO plan regulations.
- Area minority groups and women's organizations NAACP, Amarillo United Citizen's Forum, business and professional clubs, churches, Hispanic Chamber of Commerce, Los Barrios de Amarillo, Amarillo Women's Network, the American Association for University Women, Vocational rehabilitation agencies, etc.
- Public media sources – radio, television stations, newspapers, magazine, website or other electronic media.
- City of Amarillo applications, advertisements and vacancy announcements along with other city publications should contain EEO policy statements.

Designation of Personnel Responsibility

The City of Amarillo recognizes that there is a need to identify and attract members of minority groups and women to apply for positions within the Amarillo City Transit Department. The City of Amarillo has appointed Brianna Mills, Grant/Compliance Coordinator to be the EEO officer whose purpose will be to

ensure implementation of this program and will have direct access to the Assistant City Manager for EEO issues.

The EEO Officer will report semi-annually to the Assistant City Manager along with ACT's Human Resources Generalist, Transit Director and the Assistant City Manager to discuss the programs progress. The team will discuss management, policy-level decisions and establish procedures and a vision for Amarillo City Transit.

The Amarillo City Organization Chart can be found in Attachment A, the Amarillo City Transit Organization Chart is included in Attachment B, and EEO Officer's job description is included in Attachment C.

EEO Officer Responsibilities

The City recognizes that there is a need to identify and attract members of minority groups. Encourage women and minorities to apply for positions within the City's Transit department. The EEO Officer will have direct access to the City Manager. Below you will find a list of the EEO Officer's responsibilities.

- Developing the EEO policy statement and a written EEO Program
- Assisting management in collecting and analyzing employment data, identifying problem areas, setting goals and timetables, and developing programs to achieve goals
- Designing, implementing, and monitoring internal audit and reporting systems to measure program effectiveness and to determine where progress has been made and where proactive action is needed
- Reviewing the agency's nondiscrimination plan with all managers and supervisors to ensure that the policy is understood
- Concurring in the hiring and promotion process
- In conjunction with human resources, periodically reviewing employment practices policies (e.g., hiring, promotions, training), complaint policies, reasonable accommodation policies, performance evaluations, grievance procedures, and union agreements
- Reporting at least semiannually to the CEO/GM on each department's progress in relation to the agency's goals and on contractor and vendor compliance
- Serving as liaison between the agency; Federal, state, county, and local governments; regulatory agencies; and community groups representing minorities, women, and persons with disabilities, and others
- Maintaining awareness of current EEO laws and regulations, and ensuring the laws and regulations affecting nondiscrimination are disseminated to responsible officials
- Investigating complaints of EEO discrimination
- Providing EEO training for employees and managers
- In conjunction with human resources, advising employees and applicants of available training programs and professional development opportunities and the entrance requirements
- Auditing postings of the EEO policy statement to ensure compliance information is posted and up to date

Agency EEO Responsibilities

Although the EEO Officer is primarily responsible for implementing an agency's EEO Program, all officials, managers, and supervisors are responsible for ensuring EEO and must not discriminate based on a

protected class. All managers—from the supervisor of the smallest unit to the Board Chair or CEO/GM—bear responsibility for ensuring that agency EEO Program policies and programs are carried out.

EEO responsibilities for agency officials, supervisors and managers include:

- Participating actively in periodic audits of all aspects of employment to identify and remove barriers obstructing the achievement of specified goals and objectives
- Holding regular discussions with other managers, supervisors, employees, and affinity groups to ensure agency policies and procedures are being followed
- In conjunction with the EEO Officer, maintaining and updating the personnel database for generating reports required for the nondiscrimination program
- Cooperating with the EEO Officer in review of information and investigation of complaints
- Encouraging employee participation to support the advancement of the EEO Program (e.g., professional development and career growth opportunities, posting promotional opportunities, shadowing, mentoring)

Assessment of Employment Practices

The City of Amarillo affirms its commitment to the full realization of equal employment opportunity in its recruitment and employment selection procedures. The City of Amarillo's recruitment and merit system employment selection procedures are operated under the augmentation and clarification of Article VI of the City Charter and Section V of Chapter 325, Acts of the Texas Legislature Regular Session, 1947.

All applications for employment are processed via the City of Amarillo's website. Applicants who do not own a computer may go to the Human Resources Department for assistance with the application process or can obtain assistance over the phone. Applicants may also go to any City of Amarillo Library and use a computer to submit an application or they may submit an application at a personal computer or at a kiosk located at City Hall and the City of Amarillo Service Center.

The City of Amarillo shall ensure that all personnel actions including promotions, compensation, benefits, transfers, training, education and tuition assistance, social and recreational programs, layoffs, and return from layoffs, will be administered without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty or status as a covered veteran in accordance with applicable state and local laws governing non-discrimination in employment in every location in which the city has facilities.

The policy obligates the City of Amarillo to ensure that all recruitment and employment activities are administered without gender considerations. In compliance with this policy, job descriptions, application forms, recruitment methods and sources, interview procedures, and test administration are all reviewed for job relatedness and have been deemed to be content valid for this purpose.

Recruitment and Selection

In addition to the City of Amarillo's website, notices may also be printed in local newspapers and other employment recruiting websites. Members of the Transit Department participate in as many recruitment opportunities as possible. Some of the local recruitment opportunities have included: Veterans Job Fairs, local Job Fair hosted by the Panhandle Work Source, targeted Job Fair for the Transit

Department hosted at the Panhandle Work Source, and at Amarillo College.

The notices for postings may also be sent to local community service groups which include and are not limited to community service agencies, minority and religious groups. The Director of Human Resources develops and prepares job postings that are distributed without charge on request by persons desiring to make application with the City of Amarillo.

Application Procedures

The City of Amarillo will accept applications for employment in the Human Resources Department any time during normal business hours, over the City of Amarillo website and at Job Fairs. Any qualified person shall be considered for appointment to a vacancy who has filed an application with the Director of Human Resources in the manner specified in the City of Amarillo Personnel Rules.

Whenever a vacancy occurs in the classified service for which there is no eligibility list, an official notice is posted for at least seven (7) consecutive days prior to the date of examination inviting the filing of applications. The notice of the vacancy is posted on the City of Amarillo's website and in the office of the Civil Service Commission.

Interview Procedures

A supervisor checks each application to ensure the application contains all necessary information to check the applicant's references and employment history. If information is missing, the supervisor will contact the person and ask them to provide additional information. After the application is complete, the applicant's references and employment history is checked. If the information is satisfactory, a supervisor will call the applicant to set up an interview. If the applicant accepts the interview, the applicant comes to the office and meets with two (or more) individuals who conduct the interview. The applicant is asked a series of job related questions that are developed in coordination with the City of Amarillo Human Resources Department.

Selection Standards and Procedures

As part of the City of Amarillo's Local Civil Service Rules, the selection process is structured. Rule XI - Eligibility Lists for New Hires and Promotions outlines the process for hiring for all classified employees. Rule XI is included in the attached City of Amarillo Personnel Rules

Testing

All examinations shall be of such nature that they will fairly test the relative capacity and fitness of the persons examined to discharge the duties of the particular position to which they seek appointment. Such examinations shall, in addition to questions of general knowledge, provide for a thorough inquiry into the applicant's knowledge of and qualifications for the position for which he or she is applying.

Examination for entrance into the service and for promotion within the service shall consist of one or more of the following parts as considered appropriate for the various classifications of positions:

(a) *Written Test*: This part, when required, shall be designed to show the familiarity of the applicants with the knowledge needed in the position to which they seek appointment.

(b) *Oral Interview*: This part, when required, shall include a personal interview with applicants for positions where ability to deal with others, to meet the public, or personal qualifications are to be determined. An oral examination may also be used in examinations where a written test is unnecessary or impracticable.

(c) *Performance Test*: This part, when required, shall include such tests of performance as will determine the ability and skill of applicants to perform the work involved in the position to which they seek employment.

(d) *Physical and Health Tests*: This part shall consist of the furnishing of information by the applicant regarding his health and physical condition. It shall also consist of an examination of the applicant by the City Physician or a Physician designated by the City Physician or the Board where special expertise is needed, any such examination to be reported on an approved form.

(e) *Adaptability and Aptitude Tests*: This part, when required, shall include tests designed to determine general adaptability or to ascertain special traits and aptitudes.

(f) *Training and Experience*: This part shall consist of questions on education and experience in the application form and of such supplementary data as may be needed for certification and proof of statements made in the application, or it may consist of questions on training and experience asked at the time the written tests are given.

Promotion and Transfers

The City of Amarillo has an established local Civil Service procedure for administration of its personnel program for all employees. The personnel rules are an augmentation and clarification of Article VI of the City Charter and Section V of Chapter 325, Acts of the Texas Legislature, Regular Session, 1947 and Local Government Code Chapter 143 (formerly VACS Art. 1269m) and the City's intention of establishing a merit system of personnel administration. The attached City of Amarillo Personnel Rules spells out in detail the process that must be followed for all promotion opportunities within the City. The specific rules outlining the promotion process are as follows: Rule VII, Rule VIII, Rule IX, Rule X, Rule XI, Rule XII and Rule XIII. All persons and employees applying for employment or promotion receive fair equitable treatment in all aspects of personnel selection without regard to race, color, religion, gender,

Transfers

Any employee may apply for a job in another Department, if they are selected for an interview and are the selected candidate – the two Departments will work together to transfer the successful candidate. You will find additional information relating to this subject in Attachment I (City of Amarillo Personnel Rules - Rule XIX - Promotional Probation, Leaves of Absence, Resignations, and Grievances).

Seniority Practices, Promotions and Open Jobs

The City of Amarillo follows Recruitment and Selection practices outlined in the City of Amarillo Personnel Rules. You will find in Attachment I a document that outlines Amarillo's rules regarding recruitment, selection and open positions. The job descriptions for all Amarillo City Transit positions are found in Attachment F. Each time a position comes open, the Transit and Human Resources

Department's review/update the job descriptions in order to ensure the job description applies strictly to the job. There are no problem areas in the job descriptions and procedures that would contribute to underutilization.

Training

The City of Amarillo provides new employee training to each employee when they begin work for the City. The Transit Department provides additional training to new employees. You will find the Training list in Attachment I. The list outlines training activities each person participates in when they come to work for the City/Department. The subjects range from policies and procedures, safety and security to teaching a person how to safely operate a vehicle.

The Department also obtains training by partnering with Amarillo agencies to teach staff members' valuable skills. When these training opportunities are available, all persons are scheduled time to participate. The Amarillo Police Department hosted a training seminar designed to instruct staff members how to calm angry customers. The Amarillo Emergency Management Department hosts training that provided information relating to inclement weather – what to do and where to seek shelter.

Compensation and Benefits

Wage and Salary Structure:

The City of Amarillo compensation plan is based upon a performance pay system. The system is designed to compensate and reward employee job performance. New and promoted employees receive initial performance evaluations after six (6) months of employment and a second review at the end of twelve (12) months of continuous employment. Subsequent performance evaluations are scheduled every twelve (12) months during the anniversary month of original employment or promotion. The employee's individual overall performance rating will determine the amount of the salary increase. Section 400 - Compensation Plan of the City of Amarillo Human Resource Policies and Procedures provides guidance on the City's compensation plan and performance pay system.

All regular employees of the City of Amarillo are eligible to accrue vacation time, sick leave time and injury leave. Full-time employees also participate in the Texas Municipal Retirement System.

In Attachment H, you will find the City of Amarillo Human Resource Policies and Procedures. This document contains information relating to the Merit System, Classification Plan, Leaves of Absence, Family Medical Leave Act, etc.

Disciplinary Procedures and Termination Practices

Disciplinary Actions

Amarillo Transit Department employees are employees of the City of Amarillo and are subject to disciplinary action, termination and suspension policies of all City of Amarillo employees. Attachment E

is the City of Amarillo Disciplinary Action Report. Also, the following attachments are available upon request:

Attachment G - Transit Department Job Descriptions,
Attachment H - City of Amarillo Human Resources Policies and Procedures,
Attachment I - City of Amarillo Personnel Rules

Layoff

Whenever it becomes necessary within any major operational division, with the exception of the Fire and Police departments, as set forth in the organizational chart within the annual budget and as amended, to reduce the work force by specific classification within that division, lay-offs shall be based on records of efficiency, job-related knowledge and experience, job performance, character, conduct, seniority and other appropriate consideration within the classification. Preferential consideration shall be given to employees affected by lay-offs in the filling of vacancies.

Termination

Amarillo Transit Department employees are employees of the City of Amarillo and are subject to disciplinary action, termination and suspension policies of all City of Amarillo employees. Attached to this plan is a copy of Rule XV - Disciplinary Suspensions, Terminations, and Demotions of the City of Amarillo's Personnel Rules regarding these policies. Terminations and demotions may be imposed for cause by a Division Director upon subordinate classified employees. The Civil Service Commission, at its option, may or may not investigate or hear an appeal from any temporary disciplinary suspension. A termination or demotion may be appealed to the Civil Service Commission by presenting a written notice of appeal within ten (10) calendar days after such written notice of demotion or indefinite suspension has been given to the employee.

Statistical Analysis of Employment Practice Data

Key Metrics

- Current active employees reviewed: 56
- Hires reviewed: 75
- Separations reviewed: 106
- Discipline records reviewed: 161
- Promotions / Transfers / Demotions reviewed: 38

Workforce Composition

Gender: Male 54.7%, Female 45.3%.

Race/Ethnicity: White 56.6%, Hispanic 26.4%, Black 11.3%, Asian 1.9%, Multiracial 3.8%.

Cross Reference by Job Type

Current workforce and hiring activity are concentrated in Operative positions. Laborer hiring volume suggests possible turnover or expansion. Executive movement is limited due to small staffing levels.

Cross Reference by Gender

Current Workforce:

- Male: 54.7%
- Female: 45.3%

Hiring Activity:

- Male hires: 62.2%
- Female hires: 37.8%

Separations:

- Male separations: 64.7%
- Female separations: 35.3%

Findings:

Men represent a majority of the workforce and a larger share of hires. Female representation trails city population benchmarks, indicating opportunity to strengthen recruitment and retention of women, particularly in operations and skilled classifications.

Compliance Findings

No immediate evidence of systemic exclusion was identified from the data provided. Continued annual monitoring is recommended for applicant flow, promotions, discipline consistency, and separations by demographic group.

The Employment Practices Data charts and graphs (from the last update (2022) until current) are found in Attachment F.

Corrective Action Update: Disability and Veteran Status Analysis

Background

During the 2024 Triennial Review, Amarillo City Transit (ACT) received one Equal Employment Opportunity (EEO) finding:

- Deficiency Code: EEO4-2 – Employment Practices Analyses Deficiencies
- Justification: The EEO Program did not include statistical analysis related to individuals with disabilities and veterans.

Corrective Action Requirement (Due: March 11, 2025)

To address this deficiency, ACT was required to:

- Develop and submit a detailed narrative and/or statistical assessment of employment practices to identify potential barriers contributing to underutilization; and
- Provide an employment practices data chart in accordance with Attachment 4 of Federal Transit Administration Circular 4704.1A, including data on individuals with disabilities and veterans for a six-month reporting period.

Corrective Action Completed (Submitted: February 19, 2025)

ACT completed and submitted all required corrective actions ahead of the federal deadline. Actions taken included:

- Partnering with Human Resources to evaluate employment practices;
- Collecting and reviewing workforce data for the required six-month period; and
- Preparing and submitting the required narrative and statistical documentation.

The analysis determined that no employees self-identified as individuals with disabilities or as veterans during the review period. As a result, a full statistical analysis specific to these groups could not be performed at that time.

Ongoing Monitoring and Data Collection

Since the closure of the corrective action, ACT has continued to implement its commitment to ongoing compliance by:

- Maintaining semi-annual data collection for disability and veteran status;
- Continuing coordination with Human Resources to monitor employment practices; and
- Evaluating available data for any emerging trends or disparities.

The following reflects data collected **since the initial corrective action was completed**.

Updated Analysis (Post-Corrective Action)

Data Source and Limitations

This analysis is based on voluntary employee self-identification of disability and veteran status.

- Participation is voluntary, and employees may choose not to disclose this information;
- Data reflects only those who elected to respond; and
- High non-response rates limit the ability to perform statistically valid analysis.

Disability Status

Findings

- Total employees reviewed: Approximately 60
- Employees self-identifying as individuals with disabilities: 0
- Non-response/undisclosed: 100%

Conclusion

No statistical analysis can be performed due to the absence of self-identified individuals with disabilities.

Veteran Status

Summary of Responses

- Majority of employees identified as: “Not a Veteran”
- One employee identified as: “Veteran (non-protected)”
- Remaining employees did not respond or left the field blank

Cross-Reference Analysis

A. Gender

- Both male and female employees predominantly identified as not veterans
- The only identified veteran is a female employee

Finding:

No observable disparities by gender; however, the sample size is insufficient for statistical testing.

B. Race/Ethnicity

- “Not a Veteran” responses were distributed across White, Hispanic, and Black employees
- The identified veteran is a White female employee

Finding:

No discernible disparities by race or ethnicity; however, the dataset is too limited for meaningful statistical analysis.

Compliance Context

Consistent with guidance from the Equal Employment Opportunity Commission:

- Disability and veteran status may only be collected through voluntary self-identification;
- Employees are not required to disclose this information.

Accordingly:

- Limited or incomplete datasets are expected; and
- The absence of reported data does not indicate non-compliance.

Key Findings

- Disability data remains insufficient for statistical evaluation
- Veteran data reflects very limited participation
- No statistically valid disparities have been identified
- Results remain inconclusive due to limited self-identification data

Statement of Ongoing Compliance

ACT has **fully addressed the original deficiency** identified in the 2024 Triennial Review and has implemented ongoing monitoring practices to ensure continued compliance.

While data limitations persist due to voluntary self-identification, ACT remains committed to:

- Equal employment opportunity in all employment practices;
- Non-discrimination across all protected categories; and
- Continuous monitoring and evaluation of workforce data to identify and address any potential barriers.

Monitoring and Reporting System

Amarillo City Transit conducts the following monitoring activities:

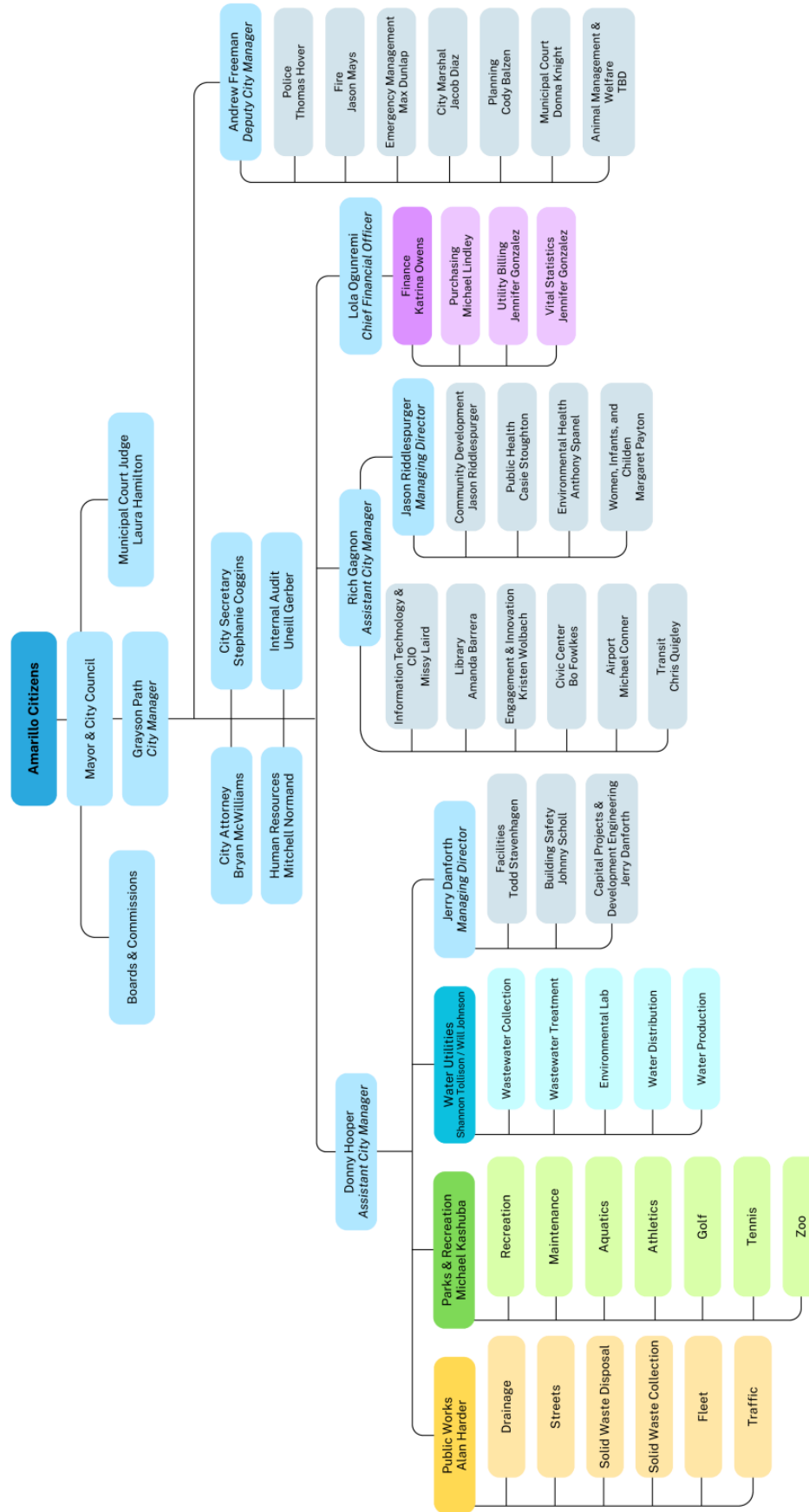
Monitoring

- Methods to monitor the EEO components identified in this chapter (e.g., dissemination, utilization analysis, statistical employment practices, timeframe to reach goals, all identified barriers and the progress of the action plan)
- Procedures used to determine EEO compliance of subrecipients and contractors such as collection and review of their EEO Programs, visits to facilities to ensure proper posting of the EEO Policy Statement, etc.
- Process for monitoring complaints (e.g., describe the tracking system, monitoring of trends, timeliness of investigations, resolutions, reporting to management)

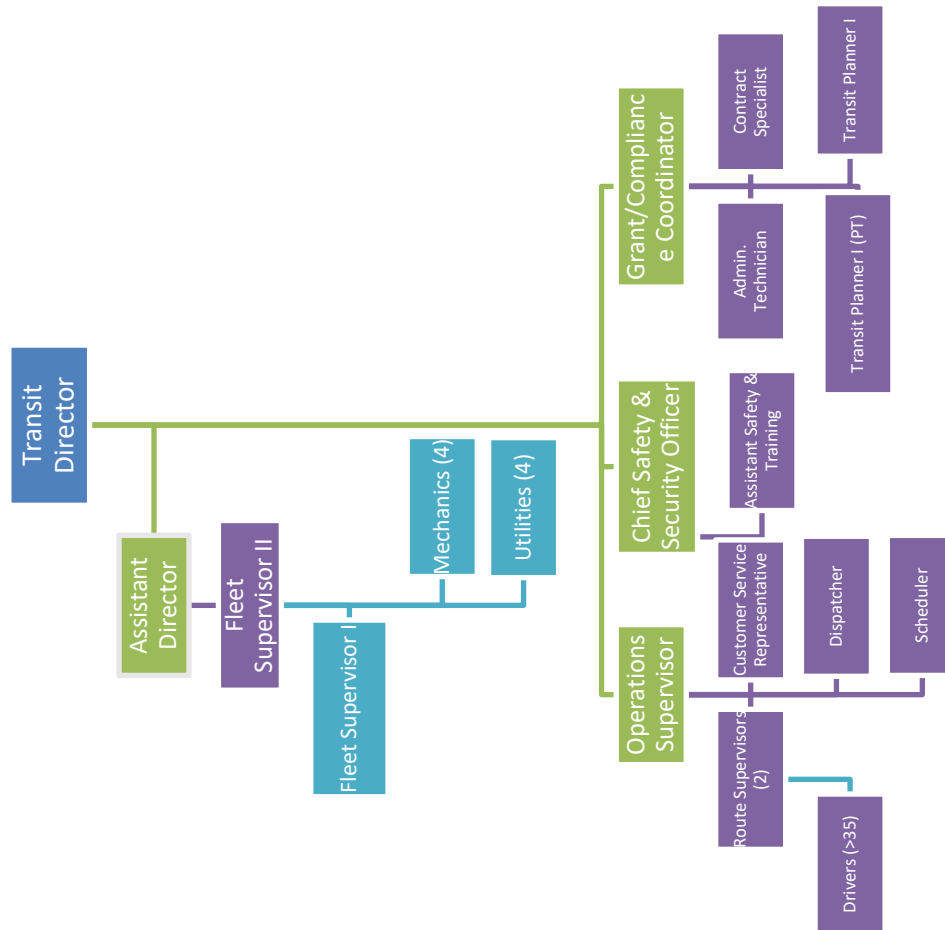
Reporting

- Meetings held between the Assistant City Manager and the EEO Officer to discuss the progress of the EEO Program and the results of the monitoring (including but not limited to, hiring, promotions, status of EEO complaints)
- All EEO-related meetings held between the EEO Officer and management, including topics covered and follow-up actions
- The EEO Officer's meetings with human resources and hiring officials to review current EEO goals and statistics on employment practices and policies (e.g., verifying that job descriptions contain legitimate position requirements and that all testing has been validated)

Attachment A Amarillo City – Organizational Chart



Attachment B
Amarillo City Transit – Organizational Chart



Attachment C

EEO Officer Job Description

The EEO Officer develops and recommends EEO policy, a written EEO program and internal and external communication procedures. Assists management in collecting and analyzing employment data, identifying problem areas, setting goals and timetables and developing programs to achieve goals. Designs, implements and monitors internal audit and reporting systems to measure EEO program effectiveness, determine where progress has been made and where further action is needed; reports periodically to the City Manager on progress of Amarillo City Transit's goals. Serves as liaison between the agency, Federal, State and local governments, regulatory agencies, minority, persons with disabilities and women's organizations and other community groups. Assures that current legal information affecting affirmative action is disseminated to responsible officials; assists in recruiting minority, person with disabilities and women applicants and establishes outreach sources for use by hiring officials; concurs in all hires and promotions; processes employment discrimination complaints.

These responsibilities shall include, but not be limited to:

- Developing the EEO policy statement and a written EEO Program
- Assisting management in collecting and analyzing employment data, identifying problem areas, setting goals and timetables, and developing programs to achieve goals
- Designing, implementing, and monitoring internal audit and reporting systems to measure program effectiveness and to determine where progress has been made and where proactive action is needed
- Reviewing the agency's nondiscrimination plan with all managers and supervisors to ensure that the policy is understood
- Concurring in the hiring and promotion process
- In conjunction with human resources, periodically reviewing employment practices policies (e.g., hiring, promotions, training), complaint policies, reasonable accommodation policies, performance evaluations, grievance procedures, and union agreements
- Reporting at least semiannually to the CEO/GM on each department's progress in relation to the agency's goals and on contractor and vendor compliance
- Serving as liaison between the agency; Federal, state, county, and local governments; regulatory agencies; and community groups representing minorities, women, and persons with disabilities, and others
- Maintaining awareness of current EEO laws and regulations, and ensuring the laws and regulations affecting nondiscrimination are disseminated to responsible officials
- Investigating complaints of EEO discrimination
- Providing EEO training for employees and managers
- In conjunction with human resources, advising employees and applicants of available training programs and professional development opportunities and the entrance requirements
- Auditing postings of the EEO policy statement to ensure compliance information is posted and up to date

Attachment D

Transit Department Training List

TAPTCO Driver Training Videos

Federal Regulations

- Introduction to Professional Driving
- Federal Regulations

Safety & Defensive Driving

- Safety Best Practices
- ILLC Defensive Driving
- Hazard Identification & Mitigation

About the Bus

- Introduction To The Bus
- Pre & Post Trip Inspections
- Mirror Adjustments & Reference Points

Driving Situations

- Prevent Rear End Collisions
- Preventing Intersection Accidents
- Railroad Crossings
- Pedestrian & Bicycle Awareness
- Preventing Backing Accidents
- Merging, Lane Changing & Passing
- Adverse Driving Conditions
- Operating Electric Powered Buses

About the Driver

- Prevent Driver Fatigue
- Preventing Driver Distractions
- Hazards Communication
- Injury Prevention – Slips, Trips & Falls
- Using Maps & GPS
- Employee Safety Reporting System
- Health & Wellness

About the Passengers

- Professionalism and Customer Service
- Conflict and Aggression Management

Americans with Disabilities

- ADA Compliance & Sensitivity
- Mobility Devices

Additional Programs

- Whistleblower
- Preventing Harassment
- Drug & Alcohol Awareness
- Bloodborne Pathogens

Emergency & Accident Procedures

- Emergency Evacuations
- What To Do In The Event of An Accident

Topics added to TAPTCO Driver Training Videos

- Square Your Turns
- Pedestrian Awareness
- Traffic Circle
- Distracted Driving Awareness
- The Hazards of Driving Distracted
- Monkey Business
- Q-Straints
- Human Trafficking
- NTI The Mark
- NTI Warning Signs
- Assault Awareness
- Active Shooter

Operator Study Guide – ELDT Supplement

- Introductions
- Regulations
- Cargo & Baggage Handling
- Hazardous Material Rules
- Fueling & Idling
- How & When to Shift Gears
- Skid & Jackknife Correction
- Security & Theft Prevention
- Miscellaneous Subjects

Attachment E
City of Amarillo Disciplinary Action Report
CITY OF AMARILLO

EMPLOYEE DISCIPLINARY ACTION REPORT

Employee Name :		Title:	
Department:		Shift:	
Date/Time of Violation:		Location:	
Date of Action Taken:		Date(s) of Disciplinary Action:	
TYPE OF VIOLATION: (please check all that apply)			
Substandard Performance:	Uncooperative:	Tardiness:	
Conduct:	Carelessness:	Unauthorized Absence:	
Disobedience:	Safety Violation:	Other:	
Violation Personnel or Department Rules & Policies:			
DESCRIPTION OF VIOLATION: (insert as many lines as needed)			
ACTION TAKEN: (insert as many lines as needed)			
PREVIOUS COUNSELING OF EMPLOYEE: (circle one)			
	YES	NO	INITIAL VIOLATION
	1 st Incident Give Specific Details (insert as many lines as needed)	2 nd Incident Give Specific Details (insert as many lines as needed)	3 rd Incident Give Specific Details (insert as many lines as needed)
Date			
Type of Violation			
Oral			
Written			
Who Counseled			
EMPLOYEE SIGNATURE / DATE		PERSON RECOMMENDING ACTION / DATE	
By my signature I acknowledge only the receipt and understanding of the disciplinary action addressed above and my rights. I understand my signature is not an admission of guilt. I have been informed of my rights under the grievance procedures under Section 900 of the Policies & Procedures manual or appeals to the Civil Service commission under Section 88 of the Personnel Rules manual, whichever applies.		I Acknowledge said employee has been counseled orally and/or in writing concerning this behavior and said counseling occurred prior to the implementation of the disciplinary action recommended above	
DEPARTMENT HEAD APPROVAL / DATE		DIVISION DIRECTOR APPROVAL / DATE	

The following attachments will be provided upon request:

Attachment G Transit Department Job Descriptions

Attachment H City of Amarillo Human Resource Policies and Procedures

Attachment I City of Amarillo Personnel Rules



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Business Friendly Community
Fiscal Responsibility

Department: Planning and Development Services

Contact Person: Drew Brassfield, Assistant Director of Planning

Agenda Caption: **Consider Approval - Center City Tax Increment Reinvestment Zone #1 Developer Agreement with Amarillo Area Foundation.** This item considers approval of a Tax Increment Reinvestment Zone (TIRZ) #1 developer agreement with Amarillo Area Foundation for construction of certain streetscape improvements within the public right-of-way associated with a project to renovate an existing parking lot. This agreement is for a one-time grant not to exceed \$50,000 for streetscape improvements. The payment of this incentive is contingent upon no less than \$128,125 in private investment, project completion, and other obligations. (VICINITY: SE 10th Ave and S Taylor St)

Agenda Item Summary: The Amarillo Area Foundation intends to renovate an existing ~17,986 sq. ft. parking lot located at the south-west corner of S. Taylor St. and SE 10th Ave. This parking lot is intended to serve as supplementary parking to their adjacent, main parking lot on the north-west corner of this same intersection. The total project is estimated to cost in excess of \$128,000 in private investment, and their request to Center City TIRZ #1 is for up to \$50,000 to assist with covering the costs of the streetscape portions of this project.

Requested Action: Consider approval of the agreement as presented.

Funding Summary: Funding is limited to the TIRZ #1 Tax Increment Fund.

Purchasing Summary: N/A

Community Engagement Summary: This project was presented at the April 15, 2026 TIRZ #1 Board meeting. This meeting was open to the public, and no public comments were received on this project.

Staff Recommendation: Staff humbly recommends approving as presented.

**DEVELOPER AGREEMENT
TAX INCREMENT REINVESTMENT ZONE NO. 1,
CITY OF AMARILLO, TEXAS**

This DEVELOPER AGREEMENT ("Agreement") is entered into by and between the **TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF AMARILLO, TEXAS** (the "Zone"), by and through its administrative board appointed in accordance with Chapter 311 of the Texas Tax Code (the "Act") to oversee the administration of the Zone, a reinvestment zone designated by ordinance of the City of Amarillo, Texas ("City") in accordance with the Act, and **Amarillo Area Foundation** ("Developer").

The Zone and Developer hereby agree that the following statements are true and correct and constitute the basis upon which the Zone and Developer have entered into this Agreement:

WHEREAS, on December 19, 2006, the City Council approved Ordinance No. 7012 establishing Tax Increment Reinvestment Zone Number One, City of Amarillo, Texas, (the "Zone") in accordance with the Tax Increment Financing Act, as amended (V.T.C.A., Tax Code, Chapter 311) to promote development and redevelopment in the area through the use of tax increment financing;

WHEREAS, on November 13, 2007, pursuant to Ordinance No. 7076, the CITY did approve Tax Increment Financing Reinvestment Zone Number One, City of Amarillo, Texas, Project and Financing Plan (the "Plan") and certain amendments to Ordinance No. 7012;

WHEREAS, on December 13, 2022, the City Council approved Ordinance No. 8032, amending the termination date of the zone to December 31, 2056, and the City's participation to fifty percent (50%) from 2036 until the termination of the zone;

WHEREAS, pursuant to the Plan, certain tax revenues will flow into a fund to be administered by the Zone, known as the Tax Increment Fund (TIF); also, the Zone may receive other gifts, grants or other revenue to be accounted for separately from the TIF but used only for duly approved authorized purposes of the Zone;

WHEREAS, pursuant to Section 311.010 of the Act and the provisions of City Ordinance No. 7012, as amended, City has delegated to the Zone the powers necessary for the implementation of the Plan, which powers include the power to enter into agreements for the construction of both private and public improvements that accomplish or enhance one of these four goals: 1) Convention Hotel, 2) Urban Residential Development, 3) Office/Commercial/Retail Development, or 4) Ballpark/Family Entertainment Venues;

WHEREAS, the Zone and City recognize the importance of its continued role in local economic development, including incentives under Chapter 380, Texas Local Government Code;

WHEREAS, Developer owns or controls certain property located within the Zone and has requested an **INCENTIVE GRANT** for constructing certain improvements pursuant to the Plan; and,

WHEREAS, Developer's proposed project was approved for TIRZ participation by the Amarillo City Council on _____, 2026;

NOW THEREFORE, in consideration of the mutual covenants and obligations herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. Site

Developer owns or leases certain real property which is within the city limits of Amarillo and the boundaries of the Zone. The Property, for purposes of this Agreement, is limited to that certain public right-of-way abutting the Developer's real property, as specifically described in Exhibit A.

Section 2. Project & Financing

Developer understands and agrees that the cost of the Private Improvements associated with the Project shall be funded by and through Developer's own capital or other financing means arranged and obtained by Developer. Further, the TIF payments made to Developer pursuant to this Agreement are intended **FOR CONSTRUCTION OF CERTAIN STREETSCAPE IMPROVEMENTS WITHIN THE PUBLIC RIGHT-OF-WAY ONLY, as shown on Exhibit A** (the "Project").

Section 3. TIF Participation: Incentive Grant

Subject to all limitations and conditions precedent contained in this Agreement and the attached exhibits, Zone agrees to provide **PAYMENT OF FUNDS UP TO \$50,000 FROM THE TAX INCREMENT FUND for the Project**. Unless explicitly provided differently in an exhibit attached hereto, all grants, loans, reimbursements and any other financial payment to Developer under this Agreement shall be made **TO THE DEVELOPER** provided all current taxes have been paid on the Developer's real property and any other prerequisites stated in this Agreement have been satisfied.

In order to receive payment under this Agreement, whether a lump sum upon completion and acceptance or by periodic draws/progress payments, Developer must submit a pay request along with all documents reasonably required by the Planning Director to adequately document (i) Developer's delivery and performance of the improvements described herein, in compliance with all applicable laws and codes; and (ii) payments to suppliers, subcontractors, and workmen. Each periodic draw, if any, shall be subject to 10% retainage that will be paid to Developer in the final payment upon satisfactory completion and acceptance of the Project.

TIF payments made to the Developer pursuant to this Agreement are conditioned upon (i) reasonable and necessary expenditures for the Project and (ii) satisfactory completion and acceptance of the Project before the expiration of the term, regardless of whether the funds paid or payable by the Zone are or are not sufficient to complete the Project. The Developer shall promptly refund any advance payments made by the Zone which do not meet both conditions. The total obligation of the Zone under this Agreement shall never under any circumstances exceed the cap on expenditures specified in this Section 3.

Zone also reserves the right, when payments come into the Tax Increment Fund, to prepay all or any portion of the total amount to be granted or reimbursed under this Agreement at any given time. If City in its sole discretion issues Tax Increment Funds Bonds to pay for previous or future projects, Zone may fully reimburse Developer from bond proceeds received, the existing unpaid balance plus accrued interest under this Agreement, and under any other outstanding developer agreements within the Zone.

Section 4. Reimbursement Limited to TIF Fund

Developer understands and agrees that any and all payments, obligations, grants, loans, reimbursements and any other form of financial obligation imposed on the Zone by this Agreement ("Reimbursement") shall be made solely from then-currently available revenues in the TIF Fund and subject to pre-existing commitments and all other terms of this Agreement and applicable laws. In the event that there is not sufficient revenue in the TIF Fund to timely pay Developer any part of the Reimbursement or grant, the Zone will pay Developer such portion of the Reimbursement or grant that may be available at the time. The balance of any due but unpaid sum shall be carried forward without interest and paid by the Zone in the first year in which there is sufficient revenue in the TIF to pay such balance. Developer agrees that it will not look to other funds of the Zone, bonds or funds of the City, or any property of the Zone or City for all or any portion of the Reimbursement or grant

Upon termination of the Zone on December 31, 2056, as provided by Ordinance No. 8032 or such other date as may be specified in a subsequent ordinance adopted in accordance with Section 311.017 of the Act, any portion of the Reimbursement or grant that has not been paid due to the unavailability of revenue in the TIF Fund or due to Developer's failure to meet any precondition under this Agreement for receipt of payment shall no longer be considered Project Costs of the Zone, and any obligation of the Zone to pay Developer any remaining balance of the Reimbursement shall automatically expire.

Section 5. Term

The term of this Agreement shall begin upon the effective date and end upon the earlier of: (a) the complete performance of all obligations and conditions precedent by parties to this Agreement; (b) expiration of one year after effective date; or (c) the expiration of the term of the Zone.

Section 6. Exhibits

The parties agree that each and every exhibit that is mentioned in and attached to this Agreement is a material part of this Agreement and each such exhibit is by this reference, incorporated into this agreement for all purposes as though set forth verbatim here.

Section 7. Force Majeure

It is expressly understood and agreed by the parties that if the performance of any obligation hereunder is delayed by reason of war, civil commotion, acts of God, inclement weather, governmental restrictions, regulations, or interferences, delays caused by the franchise utilities (SPS/Xcel Electric, Southwestern Bell Telephone, Atmos Gas, Suddenlink Cable or their Contractors or other utilities or their contractors), fire or other casualty, court injunction, necessary condemnation proceedings, acts of the other party, its affiliates/related entities and/or their contractors, or any actions or inactions of third parties or other circumstances which are reasonably beyond the control of the party obligated or permitted under the terms of this Agreement to do or perform the same, regardless of whether any such circumstance is similar to any of those enumerated or not, the party so obligated or permitted shall be excused from doing or performing the same during such period of delay, so that the time period applicable to such design or construction requirement shall be extended for a period of time equal to the period such party was delayed.

Section 8. Indemnity

DEVELOPER AGREES TO DEFEND, INDEMNIFY AND HOLD THE ZONE, THE BOARD, THE CITY AND THEIR RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES, ASSIGNS AND SUCCESSORS, HARMLESS AGAINST ANY AND ALL CLAIMS, DEMANDS,

LAWSUITS, JUDGMENTS, COSTS AND EXPENSES, INTEREST, AND ATTORNEY FEES FOR PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE (INCLUDING LOSS) OR OTHER HARM FOR WHICH RECOVERY OF DAMAGES IS SOUGHT THAT MAY ARISE OUT OF OR BE OCCASIONED BY DEVELOPER'S BREACH OF ANY OF THE TERMS OR PROVISIONS OF THIS AGREEMENT, OR BY ANY NEGLIGENT ACT OR OMISSION OF DEVELOPER, ITS OFFICERS, AGENTS, ASSOCIATES, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS IN THE PERFORMANCE OF THIS AGREEMENT; EXCEPT THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL NOT APPLY TO ANY LIABILITY RESULTING FROM THE SOLE NEGLIGENCE OF THE ZONE, BOARD OR CITY OR THEIR RESPECTIVE OFFICERS, AGENTS, EMPLOYEES OR CONTRACTORS, AND IN THE EVENT OF JOINT AND CONCURRENT NEGLIGENCE OF BOTH DEVELOPER AND ZONE, RESPONSIBILITY, IF ANY, SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. HOWEVER, NOTHING IN THIS SECTION WAIVES ANY IMMUNITY OR OTHER DEFENSE AVAILABLE TO THE ZONE, BOARD OR CITY UNDER TEXAS OR FEDERAL LAW. DEVELOPER SHALL MAINTAIN ALL REQUIRED INSURANCE THROUGHOUT THE TERM OF THIS AGREEMENT AND SHALL PROVIDE CERTIFICATES OF INSURANCE TO THE CITY ANNUALLY AND UPON REQUEST.

Section 9. M/WBE Goals

In satisfaction of the Zone's obligations under Section 311.0101 of the Act, Developer shall make a good faith effort to comply with City's policy regarding participation of business enterprises eligible as small, minority, or women-owned business enterprises in subcontracting any of the construction performed on the Project. Upon Developer's request, City shall provide Developer with access to the list of companies that qualify as such a business enterprise.

Developer shall: (i) maintain records showing its contracts, supply agreements, and service agreements with such Business Enterprises, as well as its efforts to identify and award contracts to such Business Enterprises; and, (ii) provide a report to the Zone annually during construction, in a manner reasonably prescribed by the Board, documenting its efforts to comply with this paragraph.

Section 10. Events of Default & Remedies

A default shall exist if either party fails to perform or observe any material covenant contained in this Agreement, including exhibits, which is not otherwise excused under the terms of this Agreement. The non-defaulting party shall immediately notify the defaulting party in writing upon becoming aware of any change in the existence of any condition or event that would constitute a default or, with the giving of notice or passage of time, or both, would constitute a default under this Agreement. Such notice shall specify the nature and the period of existence thereof and what action, if any, the non-defaulting party requires or proposes to require with respect to curing the default.

If a default shall occur and continue, after thirty (30) day's notice to cure default, the non-defaulting party may, at its option, pursue any and all remedies it may be entitled to, at law or in equity, in accordance with Texas law, without the necessity of further notice to or demand upon the defaulting party. The Zone shall not, however, pursue remedies for as long as Developer proceeds in good faith and with due diligence to remedy and correct the default, provided that Developer has commenced to cure such default within the 30 days following notice.

Section 11. Venue and Governing Law

This Agreement is performable in Potter County, Texas and venue of any action arising out of this Agreement shall be exclusively in Potter County. This Agreement shall be governed

and construed in accordance with the Charter, ordinances, and resolutions of the City of Amarillo, applicable federal and state laws, the violation of which shall constitute a default of this Agreement. To the extent permitted by law, the law of the state of Texas shall apply without regard to applicable principles of conflicts of law, and the parties submit to the jurisdiction of the state and federal courts in Amarillo, Potter County, Texas.

Section 12. Notices

Any notice required by this Agreement shall be deemed to be properly served if deposited in the U.S. mail by certified letter, return receipt requested, addressed to the recipient at the recipient's address shown below, subject to the right of either party to designate a different address by notice given in the manner just described.

If intended for Zone, to:

Tax Increment Reinvestment Zone No. 1
c/o City of Amarillo Director of Planning
808 S. Buchanan
Amarillo TX 79105
Fax: 806/378-9388

If intended for Developer, to:

Amarillo Area Foundation
c/o Keralee Clay, President & CEO
919 S. Polk
Amarillo, TX 79101
Phone: 806/376-4521

Copy to:

Office of the City Attorney
623 S. Johnson, Room 3200
Amarillo, Texas 79105-1971
Fax: 806/378-3018

Copy to:

Same as Developer

Section 13. Severability

In case any one or more of the provisions of this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect by a court or agency of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other remaining provisions hereof and this Agreement shall remain in full force and effect and be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

Section 14. Counterparts & Signatures

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument. This agreement may be executed in multiple originals. This agreement may be executed by facsimile signatures which shall be deemed originals and equally admissible as originals.

Section 15. Captions

The captions to the various clauses of this Agreement are for informational purposes only and shall not alter the substance of the terms and conditions of this Agreement.

Section 16. Successors and Assigns

The terms and conditions of this Agreement are binding upon the successors and assigns of all parties hereto. Provided, however, Developer shall not assign this Agreement without prior Zone approval, which approval shall not be unreasonably withheld. Notwithstanding the foregoing, written approval of the Zone shall not be required for an assignment to an Affiliate of Developer. "Affiliate of Developer" as used herein, includes any parent, sister, partner, joint venturer, or subsidiary entity of Developer; any entity in which Developer is a major shareholder, owns an

equity interest, or is a joint venturer or partner (whether general or limited), or to the Developer's financial institution.

Section 17. Limited Rights and Non-waiver

This agreement is intended only to establish the rights and obligations as between the Parties hereto and it creates no right, expectation, benefit or obligation for or toward any other person or entity. Nothing stated or omitted from this Agreement shall be construed as a waiver of any defense, affirmative defense, or immunity available to the Zone or the City and their respective officials, directors, members, employees, agents, assigns, successors.

Section 18. Entire Agreement

This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters in this Agreement, and except as otherwise provided herein cannot be modified without written agreement of the parties to be attached to and made a part of this Agreement.

EXECUTED as of the dates shown below so as to be effective for all purposes as of the last date upon which all persons and parties for whom a blank is provided have signed (the "effective date").

TAX INCREMENT REINVESTMENT ZONE
NUMBER ONE, CITY OF AMARILLO,
TEXAS

designated by ordinance of the City of Amarillo,
Texas ("City") in accordance with the Act, and
Amarillo Area Foundation

By: Dean Frigo 9/24/26
Dean Frigo
Chairman of Board

By: Keralee Clay 5/7/2026
Keralee Clay
President and CEO

CITY OF AMARILLO, TEXAS

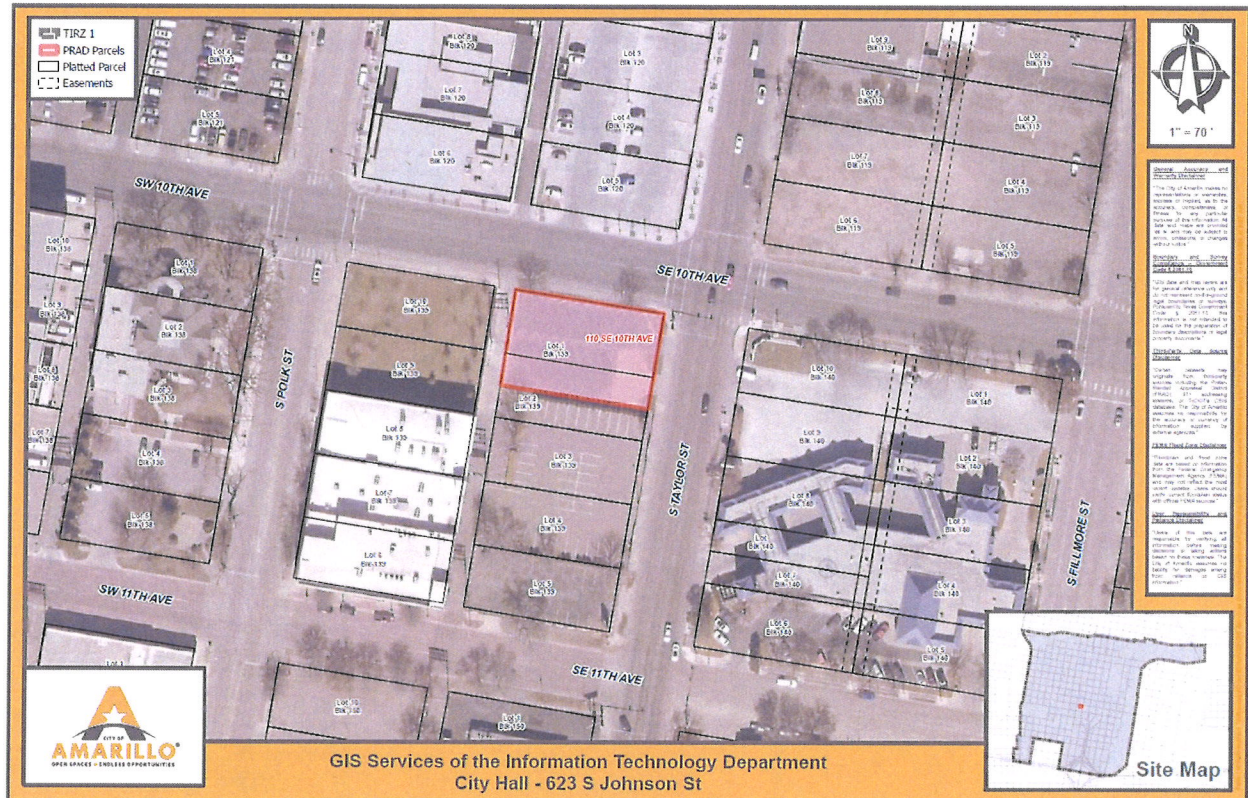
APPROVED AS TO FORM AND LEGALITY
FOR CITY & ZONE

By: _____
Grayson Path
City Manager

By: _____
Bryan McWilliams
City Attorney

Attachments that are part of this Agreement:
Exhibit A Property Ownership Map
Exhibit B Site Plan/Improvements
Exhibit C Project Cost Estimates
Exhibit D Project Term Sheet

EXHIBIT A **MAP OF SITE LOCATION WITH TIRZ #1 BOUNDARY**



SITE LEGAL DESCRIPTION

110 SE 10th Avenue and legally described as:

LOT	1 & N/2 of 2	
BLOCK	0139	
ADDITION	Plemons	
CITY	Amarillo, Texas	
COUNTY	Potter County, Texas	

Green Plains Design



EXHIBIT C
PROJECT COST ESTIMATES

Green Plains

P.O. Box 53
White Deer, TX 79097

White Deer Amarillo Lubbock
806-883-2488 806-883-2488 806-503-3800

Estimate

Date	Estimate #
3/10/2026	10487

Name / Address
Amarillo Area Foundation 919 S. Polk Amarillo, Texas 79101

Ship To

Description	Qty	Total	Terms	Project
			Due on receipt	Parking Lot
Amarillo Area Foundation - Parking Lot				
Cedar Elm - 3"	2	1,000.00T		
Chinese Pistache - 3"	4	2,000.00T		
Dark Night Spirea - 3 gal	9	299.70T		
Andorra Juniper - 3 gal	10	333.00T		
Drift Rose - 3 gal	9	299.70T		
Blond Ambition Grama - 1 gal	18	308.70T		
Organic Compost - 2 cf	30	628.68T		
Brown Mulch - 2 cf	5	28.55T		
Edging - 1/8x4" - with stakes	80	360.00T		
Decomposed Granite	9	1,102.28T		
Filter Fabric - sq ft	815	260.80T		
Fescue Sod	900	385.71T		
Remove Existing	10	2,400.00T		
Install Landscape and Lay Sod	30	7,200.00		
Dump Fee	2	510.00		
Delivery of Sod	1	137.50T		
Subtotal		17,254.62		
Irrigation Parts	1	4,123.00T		
Install Irrigation - includes repairing asphalt in alley for connection to meter	36	8,280.00		
Irrigation Permit	1	345.00		
Subtotal		12,748.00		
**Does not include electrical for controller. A battery controller will be used.				
		Subtotal		
		Sales Tax (8.25%)		
		Total		

Irrigation in Texas is regulated by the Texas Commission on Environmental
Quality (TCEQ) (MC-178), PO Box 13087, Austin, Texas 78711-3087.
TCEQ's web site is: www.tceq.state.tx.us

Phone #	E-mail
806-883-2488	craigu@greenplainsdesign.com

Green Plains

P.O. Box 53
White Deer, TX 79097

White Deer Amarillo Lubbock
806-883-2488 806-883-2488 806-503-3800

Estimate

Date	Estimate #
3/10/2026	10487

Name / Address
Amarillo Area Foundation 919 S. Polk Amarillo, Texas 79101

Ship To

Description	Qty	Total	Terms	Project
			Due on receipt	Parking Lot
Concrete Stem Wall				
Concrete Material: Concrete per cy	13	2,832.05T		
Concrete Material: #4 Rebar	450	270.00T		
Forming Materials	1	465.50T		
Sand	4	314.40T		
Form and Finish Concrete	80	18,000.00		
Subtotal		21,881.95		
**Concrete curb and wall to be smooth in texture				
Concrete Walk				
Removal of Existing Concrete Sidewalk	12	2,880.00T		
Dump Fee	3	765.00		
Concrete Material: Concrete per cy	17	3,703.45T		
Concrete Material: #4 Rebar	1,400	840.00T		
Sand	9	707.40T		
Forming Materials	1	565.25T		
Form and Finish Concrete	40	9,000.00		
Subtotal		18,461.10		
Lighting				
Light Fixture Allowance	6	42,780.00T		
Electrical Allowance	1	15,000.00T		
Subtotal		57,780.00		
		Subtotal	\$128,125.67	
		Sales Tax (8.25%)	\$6,932.11	
		Total	\$135,057.78	

Irrigation in Texas is regulated by the Texas Commission on Environmental Quality (TCEQ) (MC-178), PO Box 13087, Austin, Texas 78711-3087.
TCEQ's web site is: www.tceq.state.tx.us.

Phone #	E-mail
806-883-2488	craigw@greenplainsdesign.com

EXHIBIT D
PROJECT TERM SHEET – PRIVATE PROPERTY IMPROVEMENT

SECTION 1. IMPROVEMENTS TO BE CONSTRUCTED

Developer promises to redevelop the lot, resulting in the following improvements to the Property described in Exhibit A:

Business/Land Use	Renovation of an existing ~17,986 ft ² parking lot and associated streetscape intended to serve as supplementary parking to the Foundation's adjacent, main parking lot
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Other improvements	Site and public right-of-way improvements
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SECTION 2. FINANCIAL ANALYSIS

Analysis indicates the financial feasibility of the Project is negatively affected due to the scope of the Project and additional infrastructure requirements of the site. The proposed assistance will encourage and support the Project, which is consistent with the goal of office/commercial/retail development of the Zone. Making grants and loans from the TIF of the Zone will serve those ends.

In order to Make Developer's planned development financially feasible, Developer has requested that the Zone grant Developer funds for certain actual costs incurred for financial assistance per § 311.010 of the Texas Tax Code and Chapter 380 of the Texas Local Government Code.

SECTION 3. DEVELOPER'S OBLIGATIONS

Subject to the terms and provisions of the Agreement, as conditions precedent to the Zone making any payment from the TIF to Developer, the Developer must:

- Secure not less than \$128,125.00 in private investment for the Project on the Property.
- Comply with all terms, conditions, and obligations of this Exhibit D and the Agreement to which it is attached.
- Obtain an issued permit for the construction within eighteen months of the effective date of the agreement.
- Agreement expires as outlined in Section 5. above, after which the City shall have no further obligations or liabilities under this Agreement.

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Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility

Department: Finance

Contact Person: Katrina Owens, Finance Director

Agenda Caption: **Consider Approval - Investment Advisory Services Contract Renewal.** This item considers approval to renew the contract providing for investment advisory services for an additional one-year term, through June 30, 2027. This will be the only remaining renewal option under the current contract.

Award to: Valley View Consulting, LLC

Amount: Not to exceed \$75,000.00

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This item considers the renewal of the Valley View Consulting, LLC contract for one year. Valley View Consulting, LLC provides investment advisory services to ensure we are compliant with the Public Funds Investment Act (PFIA) and presents the city with qualified brokers who understand government investment restrictions to engage with when making purchases of investments. Valley View will initiate conversations with the brokers when the city wants to make a purchase and will evaluate the bids that are presented. They will advise the city on who presents the best rates, notify the broker of acceptance of the offer, and send the details of how to purchase the investment. They monitor the market and our activities to align us with the best rates for the types of investments we are allowed to invest in under the PFIA. Annually, Valley View will review the investment policy and present any recommended updates which will then be presented to Council for approval of the current year's policy.

Requested Action: Staff requests consideration of the item as presented.

Funding Summary: General fund revenues - finance departmental budget

Purchasing Summary: Valley View was awarded the original contract for investment advisory services in 2023. This is the second of two one-year options to renew the contract for services through June 30, 2027.

Community Engagement Summary: Not applicable

Staff Recommendation: Staff recommends approval of this item as presented.

To be awarded as one lot Valley View Consulting, LLC

Line 1 -Investment Advisory Services

1 ea

Unit Price

\$75,000.000

Extended Price

\$ 75,000.00

Not to exceed

\$ 75,000.00



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility, Public Safety

Department: Fire Department

Contact Person: Jacob Oehlert, Deputy Fire Chief

Agenda Caption: **Consider Award - Firefighter Class A Uniform Supply Agreement.** This item considers the award of a five-year supply agreement for providing Class A Uniforms to the Amarillo Fire Department.

Award to: Lighthouse Uniform Company

Amount: Not to exceed \$79,434.80 (\$15,886.96 annually)

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: All firefighters are required to purchase a Class A uniform, also commonly referred to as a dress uniform. This is a two-part process. The employee is responsible for the original purchase of the uniform and may complete that purchase through payroll deduction. After the original purchase, the department is responsible for uniform upgrades, such as changes related to promotion or Years of Service stars on the sleeve. This agreement will allow that process to continue throughout the five-year term.

Requested Action: Staff requests consideration of the item as presented.

Funding Summary: Funding is available in the fire department operating budget, under the 'clothing and linen' category.

Purchasing Summary: Completed through the COA bid process.

Community Engagement Summary: Not applicable.

Staff Recommendation: Staff recommends the award of this agreement to Lighthouse Uniform Company in the amount of \$79,434.80

Responses

Success: All data is valid!

Status	#	Item Name	Quantity Required	Unit of Measure	Unit Price	Total Cost
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Class A Uniform Jacket

		Style - Double Breasted - 1+ inches of seam allowance per seam (this enables a jacket to be let out up to 4 inches without compromising fit or appearance). Weight. 12 oz. Finish. Tropical Worsted Blend. 55% Polyester / 45% Wool Color. Black Button holes. Military type cloth bound holes Pockets Black - One welt breast pocket and two lower open welt pockets, Buttons. 6 Gold for Chief Officers, 6 Silver for Lead Firefighters (Captain) and below Badge Tab. Black - Metal centered 1 inch above breast pocket, Navy Blue – Cloth on left breast	1	each	\$ 373.15	\$ 373.15
Success: All values provided	#1-1					
Basket Total		\$ 373.15				

Class A Uniform Jacket Striping

Success: All values provided	#2-1	Military lace sleeve braid (Class A) Military nylon sleeve braid (Honor Guard) Striping shall begin 2 ¼ inches above cuff of sleeve Striping has ¼ inch between each stripe Striping shall be halfway or all the way around the sleeve	1	each	\$ 13.90	\$ 13.90
Basket Total						\$ 13.90

Class A Uniform Jacket Longevity Marks

Success: All values provided	#3-1	Line / color year of service marks Chief Officers. One gold Maltese cross for every five years of service. Center above striping on left sleeve Captains and Line Officers. One silver Maltese cross for every five years of service. Center above striping on left sleeve	1	each	\$ 5.95	\$ 5.95
Basket Total						\$ 5.95

Class A Uniform Pant

Success: All values provided	#4-1	Weight. 12 oz. Finish. Black - Tropical Worsted Blend. 55% Polyester / 45% Wool Closure. Zipper fly – hook and eye fastener Pockets. 2 side. 2 hip	1	each	\$ 102.70	\$ 102.70
Basket Total						\$ 102.70

Dress Uniform Shirt

Success: All values provided	#5-1	Style: Paragon Color: White Sleeves: Long Sleeve Fabric: 65% polyester / 35% combed cotton Pockets: Two pleated pockets with scalloped pockets Badge Tab: Above left pocket Military Creases Cross-stitched shoulder straps	1	each	\$ 64.45	\$ 64.45
Basket Total		\$ 64.45				

Dress Caps

Success: All values provided	#6-1	Style. Bell-crown cap	1	each	\$ 96.34	\$ 96.34
Success: All values provided	#6-2	Haircloth – each of four projections behind outer fabric for firmness to hold the shape of the bell look.	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-3	Color. Black or White	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-4	Visor shape L59 black, 2 inches	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-5	Black poly serge crown or	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-6	Black Acetate lining	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-7	Chin Strap. Gold, Silver, Black	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-8	Chin strap fabric to match sleeve braid	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-9	5 eyelets (one front center, two per side for ventilation)	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-10	Side Screw. Cap Device primary color match	1	each	\$ 0.00	\$ 0.00
Success: All values provided	#6-11	Adjustable interior band (behind leather sweatband) enable cap to be adjusted to preferred fit.	1	each	\$ 0.00	\$ 0.00
Basket Total						\$ 96.34

Cap Devices

Success: All values provided	#7-1	1-5/8 Cap Device (gold or silver alloy)	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#7-2	Screw back attachment with top center pin and jewelry style clutch	1	each	\$ 2.99	\$ 2.99
Success: All values provided	#7-3	Scramble	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#7-4	Engine	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#7-5	Single Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#7-6	2 Parallel Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#7-7	2 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#7-8	3 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#7-9	4 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#7-10	5 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Basket Total						\$ 268.89

Collar Devices

Success: All values provided	#8-1	15/16th Lighthouse Signature Line Collar Device (gold or silver alloy)	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#8-2	Red enamel background available on select styles	1	each	\$ 10.00	\$ 10.00
Success: All values provided	#8-3	Clutch back attachment with tie tack backers	1	each	\$ 2.99	\$ 2.99
Success: All values provided	#8-4	Scramble	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#8-5	Engine	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#8-6	Single Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#8-7	2 Parallel Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#8-8	2 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#8-9	3 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#8-10	4 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#8-11	5 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Basket Total						\$ 278.89

Belts

Success: All values provided	#9-1	Color. Black Leather with basket weave finish Size. 1 1/2 inch wide Buckle. Gold or Silver	1	each	\$ 35.10	\$ 35.10
Basket Total						\$ 35.10

Ties

Success: All values provided	#10-1	Style. Traditional 4-inhand tie Color. Black Length. Regular or Long	1	each	\$ 17.10	\$ 17.10
Basket Total						\$ 17.10

Gloves

Success: All values provided	#11-1	Style. With or Without gripper dots (Gripper dot gloves for HG only) Color. White	1	each	\$ 17.10	\$ 17.10
Basket Total						\$ 17.10

Shoes

Success: All values provided	#12-1	Style. Hi-Gloss Low quarter oxford Color. Black Permethane	1	each	\$ 96.30	\$ 96.30
Basket Total						\$ 96.30

Uniform Patches

Success: All values provided	#13-1	Department to supply patches for Jacket application Placement Determined by Department Specifications	1	each	\$ 12.00	\$ 12.00
Basket Total						\$ 12.00

Full Uniform Package -- Class A Package - SEE SPECIFICATIONS

Success: All values provided	#14-1	regular	1	each	\$ 686.10	\$ 686.10
Success: All values provided	#14-2	oversize	1	each	\$ 736.10	\$ 736.10

Basket Total	\$ 1,422.20					
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Full Uniform Package -- Honor Guard - SEE SPECIFICATIONS

Success: All values provided	#15-1	regular	1	each	\$ 794.35	\$ 794.35
Success: All values provided	#15-2	oversize	1	each	\$ 844.35	\$ 844.35
Basket Total	\$ 1,638.70					

Coat and Pants Only -- Class A Uniform - SEE SPECIFICATIONS

Success: All values provided	#16-1	regular	1	each	\$ 475.85	\$ 475.85
Success: All values provided	#16-2	oversize	1	each	\$ 543.35	\$ 543.35
Basket Total	\$ 1,019.20					

Coat and Pants Only -- Honor Guard - SEE SPECIFICATIONS

Success: All values provided	#17-1	regular	1	each	\$ 617.30	\$ 617.30
Success: All values provided	#17-2	oversize	1	each	\$ 684.80	\$ 684.80
Basket Total	\$ 1,302.10					

Women's Cut option (Package, Uniform, Jacket)

Success: All values provided	#18-1	regular	1	each	\$ 543.85	\$ 543.85
Success: All values provided	#18-2	oversize	1	each	\$ 594.85	\$ 594.85
Basket Total	\$ 1,138.70					

Class A Jacket Only - SEE SPECIFICATIONS

Success: All values provided	#19-1	regular	1	each	\$ 373.15	\$ 373.15
Success: All values provided	#19-2	oversize	1	each	\$ 423.15	\$ 423.15
Basket Total	\$ 796.30					

Class A Jacket Only -- Women's Cut Option

Success: All values provided	#20-1	regular	1	each	\$ 423.15	\$ 423.15
Success: All values provided	#20-2	oversize	1	each	\$ 473.15	\$ 473.15
Basket Total	\$ 896.30					

Honor Guard Jacket Only - SEE SPECIFICATIONS

Success: All values provided	#21-1	Regular	1	each	\$ 446.10	\$ 446.10
Success: All values provided	#21-2	Oversize	1	each	\$ 496.10	\$ 496.10
Basket Total	\$ 942.20					

Honor Guard Jacket Only - Women's Cut Option

Success: All values provided	#22-1	regular	1	each	\$ 496.10	\$ 496.10
Success: All values provided	#22-2	oversize	1	each	\$ 546.10	\$ 546.10
Basket Total	\$ 1,042.20					

Men's Pants Only

Success: All values provided	#23-1	regular	1	each	\$ 102.70	\$ 102.70
Success: All values provided	#23-2	oversize	1	each	\$ 120.70	\$ 120.70
Basket Total	\$ 223.40					

Women's Cut option (pant, skirt)

Success: All values provided	#24-1	regular	1	each	\$ 120.70	\$ 120.70
Success: All values provided	#24-2	oversize	1	each	\$ 120.70	\$ 120.70
Basket Total	\$ 241.40					

Caps

Success: All values provided	#25-1	Upgraded band	1	each	\$ 25.00	\$ 25.00
Success: All values provided	#25-2	Upgraded visor	1	each	\$ 50.00	\$ 50.00
Success: All values provided	#25-3	Cap strap	1	each	\$ 19.10	\$ 19.10

Success: All values provided	#25-4	Gold / red	1	each	\$ 23.10	\$ 23.10
Success: All values provided	#25-5	Silver / red	1	each	\$ 23.10	\$ 23.10
Success: All values provided	#25-6	Black / red	1	each	\$ 23.10	\$ 23.10
Success: All values provided	#25-7	Gold (FD) Side Button (pair)	1	each	\$ 17.10	\$ 17.10
Success: All values provided	#25-8	Silver (FD) Side Button (pair)	1	each	\$ 17.10	\$ 17.10
Success: All values provided	#25-9	Cap complete (no device)	1	each	\$ 96.34	\$ 96.34
Basket Total						\$ 293.94

Cap Devices

Success: All values provided	#26-1	gold	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#26-2	silver	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#26-3	custom chaplain (Dept. provided)	1	each	\$ 66.35	\$ 66.35
Basket Total						\$ 125.55

White Shirt

Success: All values provided	#27-1	Regular	1	each	\$ 64.45	\$ 64.45
Success: All values provided	#27-2	Oversize	1	each	\$ 73.20	\$ 73.20
Success: All values provided	#27-3	No patches	1	each	\$ 0.00	\$ 0.00
Basket Total						\$ 137.65

Collar Devices

Success: All values provided	#28-1	15/16th Lighthouse Signature Line Collar Device (gold or silver alloy)	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#28-2	Red enamel background available on select styles	1	each	\$ 10.00	\$ 10.00
Success: All values provided	#28-3	Clutch back attachment with tie tack backers	1	each	\$ 1.00	\$ 1.00
Success: All values provided	#28-4	Scramble	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#28-5	Engine	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#28-6	Single Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#28-7	2 Parallel Bugle	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#28-8	2 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#28-9	3 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#28-10	4 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Success: All values provided	#28-11	5 Crossed Bugle	1	each	\$ 30.10	\$ 30.10
Basket Total						\$ 276.90

Tie (Black Standard)

Success: All values provided	#29-1	Regular	1	each	\$ 17.10	\$ 17.10
Success: All values provided	#29-2	Long	1	each	\$ 19.10	\$ 19.10
Basket Total						\$ 36.20

Belt, black with buckle, specify color (silver or gold)

Success: All values provided	#30-1	regular	1	each	\$ 35.10	\$ 35.10
Success: All values provided	#30-2	oversize	1	each	\$ 40.10	\$ 40.10
Basket Total						\$ 75.20

Buckle only

Success: All values provided	#31-1	Silver	1	each	\$ 13.90	\$ 13.90
Success: All values provided	#31-2	Gold	1	each	\$ 13.90	\$ 13.90
Basket Total						\$ 27.80

Gloves, Standard

Success: All values provided	#32-1	Non texture	1	each	\$ 17.10	\$ 17.10
Success: All values provided	#32-2	Textured	1	each	\$ 19.10	\$ 19.10

Basket Total	\$ 36.20					
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Dress shoe, Oxford Permashine

Success: All values provided	#33-1	Men's	1	each	\$ 96.30	\$ 96.30
Success: All values provided	#33-2	Women's	1	each	\$ 96.30	\$ 96.30
Basket Total	\$ 192.60					

Sleeve Striping

Success: All values provided	#34-1	Gold metallic (1/2-inch only)	1	each	\$ 13.90	\$ 13.90
Success: All values provided	#34-2	Silver metallic (1/4 inch or 1/2-inch)	1	each	\$ 13.90	\$ 13.90
Basket Total	\$ 27.80					

Honor Guard Only Shoulder Cord

Success: All values provided	#35-1	HG only Shoulder Cord -- Red braided	1	each	\$ 59.30	\$ 59.30
Basket Total	\$ 59.30					

Honor Guard Only Pant Striping

Success: All values provided	#36-1	HG only pant striping -- 1/2 inch (red)	1	each	\$ 37.20	\$ 37.20
Basket Total	\$ 37.20					

Years of Service marks (Maltese Crosses) 1 cross per 5 years' service

Success: All values provided	#37-1	Bullion thread silver or gold (individual)	1	each	\$ 5.95	\$ 5.95
Success: All values provided	#37-2	Chaplain Crosses (pair)	1	each	\$ 25.10	\$ 25.10
Basket Total	\$ 31.05					

Misc. Accessories

Success: All values provided	#38-1	Toggle (individual)	1	each	\$ 0.50	\$ 0.50
Success: All values provided	#38-2	Washer (individual)	1	each	\$ 0.50	\$ 0.50
Success: All values provided	#38-3	Silver FD jacket button (individual)	1	each	\$ 5.95	\$ 5.95
Success: All values provided	#38-4	Badge tab holder (individual)	1	each	\$ 5.95	\$ 5.95
Success: All values provided	#38-5	Collar insignia, qty 2, specify rank upon order	1	each	\$ 29.10	\$ 29.10
Success: All values provided	#38-6	Gold FD jacket button (individual)	1	each	\$ 5.95	\$ 5.95
Basket Total	\$ 47.95					

Alterations - Jacket striping (1/4 inch or 1/2-inch)

Success: All values provided	#39-1	add 1 stripe	1	each	\$ 90.00	\$ 90.00
Success: All values provided	#39-2	add 2 stripes	1	each	\$ 106.65	\$ 106.65
Success: All values provided	#39-3	add 3 stripes	1	each	\$ 123.60	\$ 123.60
Success: All values provided	#39-4	add 4 stripes	1	each	\$ 140.55	\$ 140.55
Success: All values provided	#39-5	add 5 stripes	1	each	\$ 157.50	\$ 157.50
Basket Total	\$ 618.30					

Alterations - Maltese crosses

Success: All values provided	#40-1	add 1 cross	1	each	\$ 56.70	\$ 56.70
Success: All values provided	#40-2	add 2 crosses	1	each	\$ 60.20	\$ 60.20
Success: All values provided	#40-3	add 3 crosses	1	each	\$ 63.70	\$ 63.70
Success: All values provided	#40-4	add 4 crosses	1	each	\$ 67.20	\$ 67.20
Success: All values provided	#40-5	add 5 crosses	1	each	\$ 70.70	\$ 70.70
Success: All values provided	#40-6	add 6 crosses	1	each	\$ 74.20	\$ 74.20
Success: All values provided	#40-7	add 7 crosses	1	each	\$ 77.70	\$ 77.70
Success: All values provided	#40-8	add 8 crosses	1	each	\$ 81.20	\$ 81.20
Success: All values provided	#40-9	add 9 crosses	1	each	\$ 84.70	\$ 84.70
Success: All values provided	#40-10	add 10 crosses	1	each	\$ 88.20	\$ 88.20
Basket Total	\$ 724.50					

Alterations - Jacket reconditioning

Success: All values provided	#41-1	Alterations - Jacket reconditioning	1	each	\$ 20.00	\$ 20.00
Basket Total						\$ 20.00

Alterations - HG Pant Striping only

Success: All values provided	#42-1	add one color stripe (red)	1	each	\$ 68.50	\$ 68.50
Basket Total						\$ 68.50

Misc. Alterations

Success: All values provided	#43-1	Patch Sewn, jacket	1	each	\$ 22.95	\$ 22.95
Success: All values provided	#43-2	Patch Sewn, shirt	1	each	\$ 18.95	\$ 18.95
Success: All values provided	#43-3	Take in/let out, side seams (jacket)	1	each	\$ 35.95	\$ 35.95
Success: All values provided	#43-4	Take in/let out, pant waist	1	each	\$ 35.95	\$ 35.95
Success: All values provided	#43-5	Add gusset, Jacket	1	each	\$ 125.00	\$ 125.00
Success: All values provided	#43-6	Add shoulder epaulets, qty 2	1	each	\$ 50.00	\$ 50.00
Success: All values provided	#43-7	Hem pants	1	each	\$ 22.95	\$ 22.95
Success: All values provided	#43-8	Sew button, replacement per button	1	each	\$ 4.00	\$ 4.00
Success: All values provided	#43-9	Patch removal, jacket	1	each	\$ 5.00	\$ 5.00
Basket Total						\$ 320.75

Expedited tailoring with shipping shall be any process that reduces the 8-week standard assembly and delivery of the uniform. Expedited tailoring shall include manufacturing of uniform and shipping out within:

Success: All values provided	#44-1	1 day	1	each	\$ 150.00	\$ 150.00
Success: All values provided	#44-2	2 days	1	each	\$ 125.00	\$ 125.00
Success: All values provided	#44-3	3 days	1	each	\$ 100.00	\$ 100.00
Success: All values provided	#44-4	1 week	1	each	\$ 85.00	\$ 85.00
Success: All values provided	#44-5	2 weeks	1	each	\$ 75.00	\$ 75.00
Success: All values provided	#44-6	3 weeks	1	each	\$ 65.00	\$ 65.00
Success: All values provided	#44-7	4 weeks	1	each	\$ 50.00	\$ 50.00
Success: All values provided	#44-8	6 weeks	1	each	\$ 35.00	\$ 35.00
Basket Total						\$ 685.00
Grand Total						\$ 15,886.96



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility, Public Safety

Department: Fire Department

Contact Person: Jacob Oehlert, Deputy Fire Chief

Agenda Caption: **Consider Approval - Firefighter Medical and Fitness Evaluation Services Contract Renewal.** This item considers the renewal of the professional services agreement for conducting annual firefighter medical and fitness evaluations.

Award to: Life Scan Wellness Centers

Amount: \$263,420.00

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: The requested item is a renewal of the professional services agreement for conducting annual firefighter medical and fitness evaluations, which remain a critical component of the department's health and wellness program and are designed to ensure that all members continue to meet the medical and physical requirements necessary to safely and effectively perform their duties; the evaluations will continue to adhere to the standards established by the National Fire Protection Association, the Texas Commission on Fire Protection, and the Occupational Safety and Health Administration, and in addition to determining medical fitness for duty, include specialized screenings tailored to the unique health risks associated with the firefighting profession, such as cardiovascular disease, cancer, and respiratory conditions, with this ongoing service playing a vital role in promoting firefighter safety, reducing occupational health risks, and maintaining operational readiness across the department.

Requested Action: Request to approve the contract for firefighter medical and fitness evaluations.

Funding Summary: Employee Medical will fund this professional services agreement. \$273,565 was budgeted for medical evaluations. The bid was \$263,420, 3.71% under the budgeted estimate.

Purchasing Summary: This is a proposed renewal of a previously procured agreement.

Community Engagement Summary: Not applicable.

Staff Recommendation: Recommend approval of contract renewal.

Quote

Exp. Date: 2025-12-31

Prepared for Amarillo Fire Department
 Amarillo TX
 310 Member Exams

NAME	PRICE	QTY	SUBTOTAL
Comprehensive Hands On Physical	\$656.00	311	\$204,016.00
EMR Fee	\$27.00	311	\$8,397.00
Mandatory LifeScan NFPA Proprietary EMR System with Behavioral Health Assessments			
Chest X-Ray with Radiology review	\$103.00	311	\$32,033.00
LabCorp Fecal Occult Blood Test	\$56.00	150	\$8,400.00
40+ members only			
Chart Review by Physician	\$50.00	0	\$0.00
As Needed			
On-site Blood Draws	\$34.00	311	\$10,574.00
			\$263,420.00
Total			\$263,420.00

This quotation is subject to the following terms and conditions:

1. Minimum of 45 appointments to come on site. Can combine multiple departments
2. Pricing subject to annual increase
3. Pricing is based on 9 patients per day, 45 per week. All scheduled appointments will be billed.

Additional Info:

1. Detailed scope of work can be found on page 2
2. Additional testing that can be added to the exam is listed on page 3 & 4

David Kouba
 Deputy Chief Amarillo Fire Department



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Business Friendly Community, Communication, Fiscal Responsibility

Department: Public Health

Contact Person: Casie Stoughton, Director of Public Health

Agenda Caption: **Consider Award - Refugee Language Project Contract Renewal.** This item considers the renewal of a Public Health Department contract for in-person interpretation and translation service to the Refugee Language Project.

Award to: Refugee Language Project

Amount: Not to exceed \$100,000.00 (\$50,000.000 annually)

Funding Source: Public health grant funds

Is the item budgeted? Yes

Agenda Item Summary: Approval is requested for Amarillo Public Health to utilize Refugee Language Project to provide in-person translation and interpretation services for clients with limited English proficiency.

Amarillo Public Health serves residents who may face language barriers when accessing essential public health services. Clear and timely communication is necessary to support access to programs such as immunizations, maternal and child health services, disease prevention, case management, and emergency response services.

The use of Refugee Language Project will provide qualified interpreters who can assist staff and clients during in-person visits, improve communication, reduce misunderstandings, and support compliance with federal language access requirements. These services will strengthen the department's ability to deliver effective services and improve health outcomes for residents. The department utilizes technology-assisted interpretation while maintaining access to in-person interpreters, both a grant requirement and best practice when discussing complex history and physicals, diagnoses, or medication regimens.

Contracting with Refugee Language Project supports Amarillo Public Health's mission to protect and promote the health of residents by ensuring language is not a barrier to receiving public health services.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: Grant funding

Purchasing Summary: This is a renewal of a previously procured contract.

Community Engagement Summary: Interpreters are members of the community trained to serve its members.

Staff Recommendation: Staff recommends award of this renewal to Refugee Language Project for an amount not to exceed \$100,000.

To be awarded as one lot

Refugee Language Project

Line 1 -Refugee Language Project Interpretation ,
per specifications

2 yr

Unit Price

\$50,000.000

Extended Price

\$ 100,000.00

Not to Exceed

\$ 100,000.00



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility, Infrastructure

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: Consider Award - Landfill Compactor Lease Agreement. This item considers the award of a five-year lease for a Landfill Compactor to be used in the solid waste disposal division's daily operations. This is the scheduled replacement of unit 9135, which has reached the end of its useful life.

Award to: Cat Financial/Warren Cat (Sourcewell #011723-CAT)

Amount: \$1,423,978.20 (\$23,732.97 per month for 60 months)

Funding Source: Fleet services fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This item considers the lease of a Landfill Compactor for daily use in Solid Waste Disposal. This is the scheduled replacement of unit 9135 which has reached its end of useful life. Landfill compactors are heavy-duty machines designed to crush, shred, and flatten refuse materials to maximize landfill airspace, increasing the life span of the landfill and complying with the landfill's Texas Commission on Environmental Quality (TCEQ) permit.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: Fleet Services Lease Equipment Expense, account 61120.62220 requested award of \$23,732.97 per month, and total award of \$1,423,978,20.

Purchasing Summary: This lease will be on SourceWell Contract # 011723-CAT. Contract assures discounted governmental pricing and a quicker delivery schedule.

Community Engagement Summary: Not applicable.

Staff Recommendation: City Staff recommends approval.

To be awarded as one lot	Warren Cat
--------------------------	------------

Line 1	Warren Cat Caterpillar		
1	ea		
	Unit Price	\$1,423,978.200	
	Extended Price		1,423,978.20

Total Amount Bid	\$ 1,423,978.20
Warren Cat	
Amarillo, TX	



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority:
Infrastructure
Public Safety

Department: Public Works

Contact Person: Alan Harder, Director of Public Works

Agenda Caption: Consider Purchase—Traffic Signal Lights. This item considers the purchase of LED traffic signal lights which are used to replace existing lights in traffic and pedestrian signals.

Award to: Mobotrex (BuyBoard #703-23)

Amount: \$136,595.00

Funding Source: General fund revenues

Is the item budgeted? Yes

Agenda Item Summary: This item considers the purchase of LED traffic signal lights which are used to replace existing lights in traffic and pedestrian signals. Traffic signal lights are replaced on a 7-year cycle. This purchase represents approximately one third of the City's traffic signal system, as that is the amount of lights the Traffic Division is able to replace in a single year while maintaining their other operations. Similar purchases will be proposed in the next two years to complete the replacement of all traffic signal lights in the City's network.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: Funding is available in CIP PRJ-411114 Traffic Signal System Improvements (E&I)

Purchasing Summary: This item is being purchased on BuyBoard Contract #703-23

Community Engagement Summary: N/A

Staff Recommendation: City staff recommends approval.

1. ITB 184-26 KD Traffic Display

To be awarded as one lot

Mobotrex

Line 1 Traffic Display

1 ea

Unit Price

\$136,595.000

Extended Price

136,595.00

Total Amount Bid

\$ 136,595.00

Mobotrex



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility
Infrastructure
Public Safety

Department: Water and Sewer Utilities

Contact Person: William Johnson, Director of Utilities - Operations

Agenda Caption: Consider Award - Hollywood Road Wastewater Treatment Facility Solids' Conveyor Rehabilitation Contract. This item considers the award of a contract to support the rehabilitation of the solids' conveyor for the Hollywood Road Wastewater Treatment Facility.

Award to: Serptenix Conveyor LLC

Amount: \$258,975.00

Funding Source: Water and sewer fund revenues (CIP #PRJ-0000178)

Is the item budgeted? Yes

Agenda Item Summary: This item requests approval to rehabilitate the solids conveyor system at the Hollywood Road Wastewater Treatment Facility. The project includes replacement of key components, including the conveyor belt and gearbox, while utilizing the existing structure to restore reliable operation.

Serpentix is the original equipment manufacturer (OEM) of the existing conveyor system and the sole-source provider for the required components and installation. As the OEM, they are uniquely qualified to ensure proper fit, performance, and long-term reliability of the rehabilitated system.

This approach reduces the risk of compatibility issues and supports the continued efficient operation of the treatment process.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: Funding for this item is supported by PRJ-0000178, current balance of \$300,000.00.

Purchasing Summary: Procurement supported through a sole source justification. Serpentix is the original equipment manufacturer (OEM) of the existing conveyor system and the sole-source provider for the required components and installation. As the OEM, they are uniquely qualified to ensure proper fit, performance, and long-term reliability of the rehabilitated system. This approach reduces the risk of compatibility issues and supports the continued efficient operation of the treatment process.

Community Engagement Summary: The Hollywood Road WWTF is essential for the safe and effective treatment of wastewater, a critical service for the health and safety of our community. A reliable solids conveyor is key to maintaining the efficiency of the facility and preventing any delays or issues in the treatment process. Without proper functioning equipment, there could be disruptions to wastewater processing, which could affect service and the protection of public health. By rehabilitating the solids conveyor, the City is proactively addressing potential vulnerabilities, ensuring that the facility can continue to handle wastewater efficiently and reliably. This will help reduce the risk of equipment failure and avoid costly emergency repairs, ultimately supporting the continued smooth operation of the facility. The rehabilitation project is a crucial step in maintaining the capacity of the Hollywood Road WWTF to treat wastewater safely and effectively. Proper wastewater treatment is directly tied to the well-being of the community, as it helps protect water

quality and the environment. This investment ensures that the City can continue to provide safe and reliable services, safeguarding both public health and the local environment.

The City remains committed to transparency and keeping the community informed as we continue to invest in critical infrastructure. This project will help maintain the high standards of service that residents rely on.

Staff Recommendation: Staff recommends the award of this contract to Serptenix Conveyor LLC in the amount of \$258,975.00.

To be awarded as one lot	Serpentix Conveyor, LLC
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Line 1 -Field Services - Mechanical, per specifications

1 ea

Unit Price

\$258,975.000

Extended Price

\$ 258,975.00

Total

\$ 258,975.00



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility

Department: Community Development

Contact Person: Jason Riddlespurger, Managing Director of Community Development

Agenda Caption: Consider Acceptance - United Way Community Impact Grant Awards. This item considers acceptance of the United Way Community Impact Grant Award. The funding will support activities of the Coming Home program, including Supportive Services, Mental Health Support, and Peer Reintegration Employment Partnership (PREP) Academy employment activities.

Grantor: United Way of Amarillo and Canyon
Amount: \$240,000.00

Local Match/Funding Source: No match is required. This award serves as a source of match for other grants with match requirements.

Is the item budgeted? Yes

Agenda Item Summary: This item considers United Way of Amarillo and Canyon Community Impact Grant awards, awarded annually to Coming Home in 2026, 2027, and 2028. This award is designated for the following:

- Supportive Housing - \$40,000 annually; \$120,000 total award
- Mental Health Initiative: \$20,000 annually; \$60,000 total award
- PREP: \$20,000 annually; \$60,000 total award

The Supportive Housing Program provides critical support to individuals and families who are transitioning out of homelessness and working toward long-term housing stability. Many clients served by the program face complex barriers, including limited income, behavioral health needs, lack of transportation, limited support systems, prior justice involvement, disability, and difficulty maintaining stable housing without ongoing case management. This grant will support the program's ability to provide housing-focused case management, client engagement, goal planning, connection to community resources, stabilization services, and continued follow-up after housing placement. The objective is to help vulnerable households remain safely housed, increase self-sufficiency, reduce returns to homelessness, and strengthen the community's overall homeless response system.

The Mental Health Initiative addresses the significant behavioral health needs of individuals and families experiencing homelessness or housing instability in Amarillo. Many clients served by the Coming Home Program experience mental health challenges that create barriers to housing stability, service engagement, employment, self-sufficiency, and long-term recovery. This grant will support the program's ability to provide specialized mental health case management, peer support, coordination with behavioral health providers, connection to community resources, and ongoing support for vulnerable clients. The objective is to improve client engagement, increase access to mental health services, reduce barriers to housing stability, and strengthen the overall continuum of care for individuals experiencing homelessness.

PREP Academy is designed to support individuals experiencing homelessness, housing instability, or other significant barriers to employment by connecting participants to structured job-readiness support, workforce development opportunities, and pathways toward long-term stability. This grant agreement allows the City of Amarillo, through the Community Development Department and Coming Home Program, to accept United Way of Amarillo & Canyon funding awarded to support PREP

Academy activities during the 2026, 2027, and 2028 funding cycles. The funding will help advance the program's objective of increasing access to employment-related services and supportive resources for vulnerable community members working toward housing stability and self-sufficiency.

Requested Action: Community Development recommends acceptance of the United Way of Amarillo and Canyon Community Impact Grants, awarded in the amount of \$80,000, renewed yearly over the next three years (2026, 2027, 2028), totaling \$240,000, to support the operations and activities of the Coming Home Program.

Funding Summary: This award will be renewed yearly over the next three years (2026, 2027, 2028) for the following activities:

- Supportive Housing - \$40,000 (annually); \$120,000 total award
- Mental Health Initiative: \$20,000 (annually); \$60,000 total award
- PREP Academy: \$20,000 (annually); \$60,000 total award

Purchasing Summary: Not applicable

Community Engagement Summary: Not applicable

Staff Recommendation: Staff recommends approval of the item presented. The United Way of Amarillo and Canyon Community Impact Grants, awarded in the amount of \$80,000 annually, renewed yearly over the next three years (2026, 2027, 2028) totaling \$240,000, will support the operations of Coming Home.



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Fiscal Responsibility

Department: Finance

Contact Person: Katrina Owens, Finance Director

Agenda Caption: **Consider Approval - Workday Professional Consulting Services Contract, Phase III Renewal.** This item considers approval to renew an existing professional service agreement for an additional six-month period (Phase III) to provide professional consulting services specializing in the City's new Enterprise Resource Planning (ERP) system, Workday. Approval of this item will include authorization for staff to transfer \$105,000 from the City Secretary department's operating budget to the Finance department's operating budget, in order to provide the funding necessary for this item.

Award to: Caber Resource Group

Amount: Not to exceed \$175,000.00

Funding Source: General fund revenues

Is the item budgeted? No

Agenda Item Summary: The Finance department requests to extend the contract with Workday consultant Uday Muthaiyan for an additional six months to support critical budget development initiatives aligned with City Council's fiscal responsibility goals. The consultant's current contract expires May 24, 2026. The Finance department's FY2026 consultant budget line, along with the capital project for the Enterprise Resource Planning (ERP) system, have been fully expended or committed.

Project Scope and Council Alignment:

The contract extension will fund development of a growth projections dashboard (Item B3) that combines PRAD data, building permits and projects in pipeline, and sales tax trends. This dashboard is being built within Workday, the City's ERP system that integrates financial management, human resources, and budget planning functions. The dashboard directly supports Council's direction for comprehensive actuals, forecasting, and mid-year budget review capabilities. The growth projections tool will provide the Governing Body with enhanced data-driven insights for budget planning and fiscal decision-making.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: Funding Strategy:

The total six-month extension cost is \$175,000. Finance has identified \$70,000 in available funding within their PRAD expense account in the Finance department operating budget. The remaining difference of \$105,000 cannot be covered within Finance's existing operating budget. Therefore, Finance is seeking a budget transfer of \$105,000 from the City Secretary's election supplies account. The election supplies budget funds election-related expenses. However, staff assesses the risk of a special election being called for the remainder of FY2025-26 as low, minimizing operational impact to the City Secretary department's budget.

This city-wide budget system improvement benefits all departments and aligns with the "path of least resistance" funding approach recommended by the City Manager. Per the financial policy adopted by City Council, budget transfers between departments exceeding \$25,000 require Council authorization.

Purchasing Summary: This item was previously procured. Staff is requesting additional consulting services to continue providing needed services.

Community Engagement Summary: Not applicable.

Staff Recommendation: Staff recommends approval of the extension of a contract with Caber Resource Group for the amount of \$175,000, including authorization for staff to transfer budget funding of \$105,000 from the Office of the City Secretary to the Finance department.

BVB 406-26 YM Renewal of Professional Services with Caber Resources Group for Phase III

To be awarded as one lot

Caber Resource Group

Line 1 -Phase III of Professional Services

1 ea

Unit Price

\$175,000.000

Extended Price

\$ 175,000.00

Not to exceed

\$ 175,000.00



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Business Friendly Community, Communication, Fiscal Responsibility, Infrastructure, Public Safety, Technology and Innovation

Department: City Secretary

Contact Person: Cole Stanley, Mayor

Agenda Caption: **Consideration of Resolution No. 05-26-26-1.** This item is the first and recommended final reading to consider a resolution repealing Resolution No. 05-27-26-5, providing for an updated rotational appointment of the Mayor Pro Tempore for 2025-2027, providing a repeater clause, and providing for an effective date.

Agenda Item Summary: Due to scheduling conflicts during the rotational periods assigned under Resolution No. 05-27-25-5, City Council would like to swap Councilmember Place Two with Councilmember Place One in the rotational appointment of Mayor Pro Tempore that was previously adopted.

Requested Action: Consideration of the item as presented.

Funding Summary: Not applicable.

Purchasing Summary: Not applicable.

Community Engagement Summary: Not applicable.

Staff Recommendation: Staff has no recommendation.

RESOLUTION NO. 05-26-26-1

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS, REPEALING RESOLUTION NO. 05-27-25-5; PROVIDING FOR AN UPDATED ROTATIONAL APPOINTMENT OF THE MAYOR PRO TEMPORE FOR 2025-2027; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the office of Mayor Pro Tempore serves an important leadership role for the City; and

WHEREAS, the Mayor Pro Tempore assumes the roles of the Mayor when the Mayor is unavailable due to illness, extended travel, resignation, or death. The Mayor Pro Tempore is often called upon to represent the City at local events, ceremonies, and celebrations, and may be called upon to represent the City at State and regional conferences, among other duties; and

WHEREAS, the City Council previously adopted Resolution No. 05-27-25-5, which established a rotating position whereby each Councilmember elected in 2025 would be appointed to serve a six-month term as Mayor Pro Tempore in an order based on their Place numbers on Council; and

WHEREAS, the City Council hereby finds and determines it is in the best interest of the City to revise the rotation for the Mayor Pro Tempore to an order not based on their Place numbers on the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:

SECTION 1. Resolution No. 05-27-25-5 is hereby repealed in its entirety and replaced by this resolution.

SECTION 2. Councilmember Place 4 was appointed Mayor Pro Tempore as of May 27, 2025, and continued to serve through a period ending November 15, 2025.

SECTION 3. Councilmember Place 3 was appointed Mayor Pro Tempore effective November 16, 2025, and continued to serve for a six-month period ending May 15, 2026.

SECTION 4. Councilmember Place 2 was appointed Mayor Pro Tempore effective May 16, 2026, and shall continue to serve until passage of this resolution, May 26, 2026.

SECTION 5. Councilmember Place 1 shall be appointed Mayor Pro Tempore effective May 27, 2026, and shall continue to serve for a six-month period ending November 26, 2026.

SECTION 6. Councilmember Place 2 shall be reappointed Mayor Pro Tempore effective November 27, 2026, and shall continue to serve for a six-month period ending May 26, 2027, or through their last day in office if replaced prior to the end of the six-month appointment.

SECTION 7. The Mayor Pro Tempore shall, in the absence or disability of the mayor, perform all the mayor's duties.

SECTION 8. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution.

SECTION 9. Effective date. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, upon First and Final Reading on this 26th day of May 2026.

Cole Stanley, Mayor

ATTEST:

Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Communication
Infrastructure
Public Safety

Department: Capital Projects Development and Engineering

Contact Person: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer

Agenda Caption: **Consider Approval – Guaranteed Maximum Price for Lawrence Lake Pump Station and Force Main under Construction Manager at Risk (CMAR) Contract.** This item considers the approval of Contract Amendment No.1 to the CMAR contract for the force main and wet well construction for Playa 6, including establishment of the Guaranteed Maximum Price (GMP) for the associated scope of work.

Award to: Western Builders of Amarillo, Inc.

Amount: \$14,255,589.00

Funding Source: 2023 Drainage Bond Funds (CIP #PRJ-0000104)

Is the item budgeted? Yes

Agenda Item Summary: Guaranteed maximum price for the installation of 30" force main from Lawrence lake to Bell St.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary:

Funding will be provided from the 2023 Drainage Bond Funds, CIP #PRJ-0000104. See the breakdown below:

Bond Funding: \$40,000,000.00

Spend to date: \$957,035.00

Balance: \$39,042,965.00

Purchasing Summary: Contract Amendment No. 1 is a one-time purchase and has been submitted to purchasing.

Community Engagement Summary: Not applicable.

Staff Recommendation: Staff requests award of this item to Western Builders of Amarillo, Inc. in the amount of \$14,255,589.00.

Amendment No.1 to the CMAR contract for the force main and wet well construction for Playa 6

To be awarded as one lot Western Builders of Amarillo, Inc.

Line 1 -CMAR contract for the force main and wet
well construction for Playa 6

1 ea

Unit Price

\$14,255,589.000

Extended Price

\$ 14,255,589.00

Total

\$ 14,255,589.00



Agenda Transmittal Memo

Date: May 26, 2026

Council Priority: Infrastructure
Public Safety

Department: Capital Projects Development and Engineering

Contact Person: Jerry Danforth, Managing Director of Capital Projects, Development & Engineering, Jackson Zaharia, City Engineer

Agenda Caption: Consider Award - FY 25/26 Street Maintenance Cape Seal and Microsurfacing Construction Contract. This item considers the award of a construction contract for the annual Street Maintenance project.

Award to: Intermountain Slurry

Amount: \$7,488,727.66

Funding Source: 2026 Street Bond Funds (CIP #PRJ-0000034)

Is the item budgeted? Yes

Agenda Item Summary: This contract is for a street maintenance project that includes Cape Seal of over 6 miles of city arterial streets and 832,102 square yards of Microsurfacing for residential streets.

Microsurfacing consists of stone aggregate and asphalt emulsion. It is applied in order to help preserve and protect the underlying pavement structure and provide a new driving surface.

Cape seal is a two-step process. The first component is a traditional chip seal, which is liquid asphalt covered by crushed stone, providing waterproofing and crack sealing. The second component is a Microsurface over the top to preserve the pavement and provide a new driving surface.

These products are chosen based on the condition of the roadway surfaces to be treated, and are cost-effective maintenance products.

Requested Action: Staff requests consideration of this item as presented.

Funding Summary: This project is being funded by Street Bond Funds. The funds for the project award will be transferred from the funding source to the project per the Administrative Policy.

Purchasing Summary: This contract was selected through the best value bid process. The city received two bid proposals. The highest evaluated vendor, Intermountain Slurry, is recommended for the award. Intermountain Slurry was the lowest bidder.

Community Engagement Summary: This project will have a minor impact on a significant portion of the community. City staff, the City's consultant, and the contractor will coordinate with individual businesses and property owners adjacent to the project. Staff will update the public with press releases, public announcements, mailers, one-on-one & public meetings, and a web-based project status page throughout the project.

Staff Recommendation: Consider approval and award to Intermountain Slurry in the amount of \$7,488,727.66.

Item	Description	Qty	IMSS Unit Price	Viking Unit Price	IMSS Total	Viking Total
1	Residential Microsurfacing	832,102 SY		\$4.17	\$4.85	\$3,469,865.34
2	Cape Seal	197,120 SY		\$9.75	\$10.25	\$1,921,920.00
3	Remove Type I Markings	150 EA		\$400.00	\$480.00	\$60,000.00
4	Type II White 4" Broken	10,285 LF		\$0.80	\$1.00	\$8,228.00
5	Type II White 4" Solid	3,829 LF		\$2.00	\$2.40	\$7,658.00
6	Type II Yellow 4" Broken	6,230 LF		\$4.00	\$1.00	\$24,920.00
7	Type II Yellow 4" Solid	16,690 LF		\$0.80	\$1.00	\$13,352.00
8	Type II White 6" Broken	556 LF		\$1.00	\$1.20	\$556.00
9	Type II White 6" Solid	45,256 LF		\$1.32	\$1.20	\$59,737.92
10	Type II White 8" Broken	135 LF		\$2.64	\$2.40	\$356.40
11	Type II White 8" Solid	3,037 LF		\$1.00	\$1.20	\$3,037.00
12	Type II Yellow 8" Solid	246 LF		\$2.00	\$2.40	\$492.00
13	Type II White 12" Solid	252 LF		\$10.00	\$12.00	\$2,520.00
14	Type II Yellow 12" Solid	85 LF		\$10.00	\$12.00	\$850.00
15	Type I White 24" Solid	1,699 LF		\$20.00	\$24.00	\$33,980.00
16	Arrow – Straight	4 EA		\$450.00	\$540.00	\$1,800.00
17	Arrow – Right Turn	7 EA		\$450.00	\$540.00	\$3,150.00
18	Arrow – Left Turn	34 EA		\$450.00	\$540.00	\$15,360.00
19	Crosswalk Type A	52 EA		\$1,000.00	\$1,200.00	\$52,000.00
20	Crosswalk Type B	26 EA		\$1,350.00	\$1,625.00	\$35,100.00
21	Street Repair	3,572 SY		\$150.00	\$265.00	\$535,800.00
22	Asphalt Repair	4,131 SY		\$130.00	\$190.00	\$537,030.00
23	Bicycle Lane Marking	25 EA		\$600.00	\$720.00	\$15,000.00
24	Water Valve Adjustment	7 EA		\$725.00	\$1,950.00	\$5,075.00
25	Manhole Adjustment	10 EA		\$990.00	\$2,550.00	\$9,900.00
26	Traffic Control Plan	1 LS		\$285,000.00	\$320,000.00	\$285,000.00
27	Mobilization	1 LS		\$265,000.00	\$400,000.00	\$265,000.00
28	Tree Trimming	774 EA		\$150.00	\$300.00	\$116,100.00
29	Relocation of Vehicles	1 LS		\$5,000.00	\$18,000.00	\$5,000.00
TOTAL AMOUNT BID			\$561,914.48		\$748,976.90	
			Intermountain Slurry Seal			
					\$7,488,727.66	
			Viking Construction			
						\$9,162,692.50