

MINUTES

On this 6th day of April 2021, the Airport Advisory Board of the City of Amarillo, met at 10:00 a.m. virtually for a Regular Meeting Virtually.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	24	21
Thomas Devlin	YES	13	12
Kevin Golden	YES	3	3
Thomas Hickman	YES	13	13
Chuck Speed	YES	3	3

Also in attendance were:

Michael Conner
Tyler Hurst
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO
DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:00 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on November 17, 2020. Motion was made by Thomas Devlin, seconded by Chuck Speed, and unanimously carried to approve such minutes as written.

ITEM 3: Presentation and Discussion of Airport Activities and Projects:

- a. Discussion of Artwork Policy and Agreement: The Artwork Policy and Agreement is needing updated and re-worked. The Dept. of Aviation has asked the board for any improvements they would like to see added to this agreement.
- b. ISO Certification: This project will end in November 2021. There are currently 50 procedure documents in the system.
- c. Marketing Business Development: Enplanement numbers are rising at this time and with spring break upon us they should rise more.
- d. Taxiway P4 & J Rehabilitation Project: – Demolition of Taxiway Juliet has been completed, P4 demolition is close to being complete at this time. There have been some weather delays during this project. Completion is estimated at the end of October 2021.
- e. Upcoming 2021 Projects: FAA Grant funded projects in 2021 consist of P4 & Juliet, PCI & PMP, SRE Hangar Updates. Airport Funded projects in 2021 consist of Bag Belt Carousel, 1 Terminal Air Handler, Bldg. 602 Fire suppression, 2 New Vehicles, Parking Garage Elevator, Demo 3 Buildings, CTX Machine and Terminal Environmental Controls.
- f. Snow Removal Operations: Airport Facilities Manager spoke on the snow removal for the season. The Airport seen 33.8 inches of snow this season. This is double our

average normally. The Airport implemented new safety procedures due to covid during this time and had success with each snow event.

- g. **Parking Garage Wildlife Control:** The Airport has seen success in the garage and the lower drive. Since March 1st, the area has not been as occupied with vehicles and passengers due to the pandemic and the airport has taken full advantage of this for bird mitigation.
- h. **PCI Inspection:** This project has been completed at this time.
- i. **Post Snow Team:** This meeting will be held on April 21st virtually to rehash the airports snow and ice plan. We are always looking at areas to improve during this meeting and speak on all the success.
- j. **Full Scale Exercise:** This meeting has been restricted due to the pandemic. We will schedule this for late May and will be utilizing Zoom for the meeting and minimal interaction on the airfield. There will be a city press release when we announce the date of this meeting.

ITEM 4: Discussion of Other Initiatives:

- a. **Hangar Issues:** There are no available hangars at the airport currently. There is a construction delay on the rebuild of the corporate hangar. This delay is due to materials being delayed in shipment.

ITEM 5: Adjournment. There, being no further business, Thomas Devlin moved to adjourn the meeting. The meeting adjourned at 10:51 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Thomas Hickman, Chairperson

ATTEST:

Kiley Navarrete, Board Secretary