

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

MINUTES

On June 4, 2026, the Condemnation Appeals Commission met at 2:00 p.m. for a Regular meeting at City Hall, 623 S Johnson Street, in Room 1500.

| VOTING MEMBERS               | PRESENT | NO. MEETINGS HELD<br>SINCE APPOINTMENT | NO. OF MEETINGS<br>ATTENDED |
|------------------------------|---------|----------------------------------------|-----------------------------|
| Tom Roller, Chair            | Yes     | 114                                    | 106                         |
| Frank O Willburn, Vice Chair | Yes     | 31                                     | 29                          |
| Richard Constancio Jr.       | No      | 113                                    | 64                          |
| Jim Banes                    | Yes     | 92                                     | 72                          |
| Russ Glaze                   | No      | 27                                     | 9                           |
| <b>ALTERNATE MEMBER</b>      |         |                                        |                             |
| Ryan Huseman                 | No      | 62                                     | 15                          |

Also in attendance were:

Jacob Diaz

Courtney White

Sarah Ramon

Brittany Lopez

Jerry Brinkley

Chad Simpson

CITY MARSHAL, CITY OF AMARILLO

SENIOR ASSISTANT CITY ATTORNEY, CITY OF AMARILLO

DANGEROUS STRUCTURE SPECIALIST, CITY OF AMARILLO

DANGEROUS STRUCTURE SPECIALIST, CITY OF AMARILLO

CODE INVESTIGATOR, CITY OF AMARILLO

CITY MARSHAL DEPUTY, CITY OF AMARILLO

This meeting of the Condemnation Appeals Commission was called to order by Chairman Roller, established a quorum at 2:00 p.m.

**ITEM 1: Public Comments:**

Chairman Roller opened the floor for any public comments to speak to any item on the agenda that does not have a public hearing.

**ITEM 2: Minutes:**

Commissioner Banes made a motion to approve the minutes of the May 7, 2026, meeting, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

**ITEM 3: Resolution- Public Hearing:**

This resolution sets the date and time for a public hearing on August 6, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 1013 SW 10<sup>th</sup> Avenue, 3807 SE 11<sup>th</sup> Avenue, 1600 S Lincoln Street, 1113 N Lipscomb Street, 308 N Mirror Street, 310 N Mirror Street, 608 S Virginia Street and 1715 Wichita Avenue constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Willburn made a motion to approve the resolution, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

**ITEM 4: Resolution- Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 2305 SW 5<sup>th</sup> Avenue.

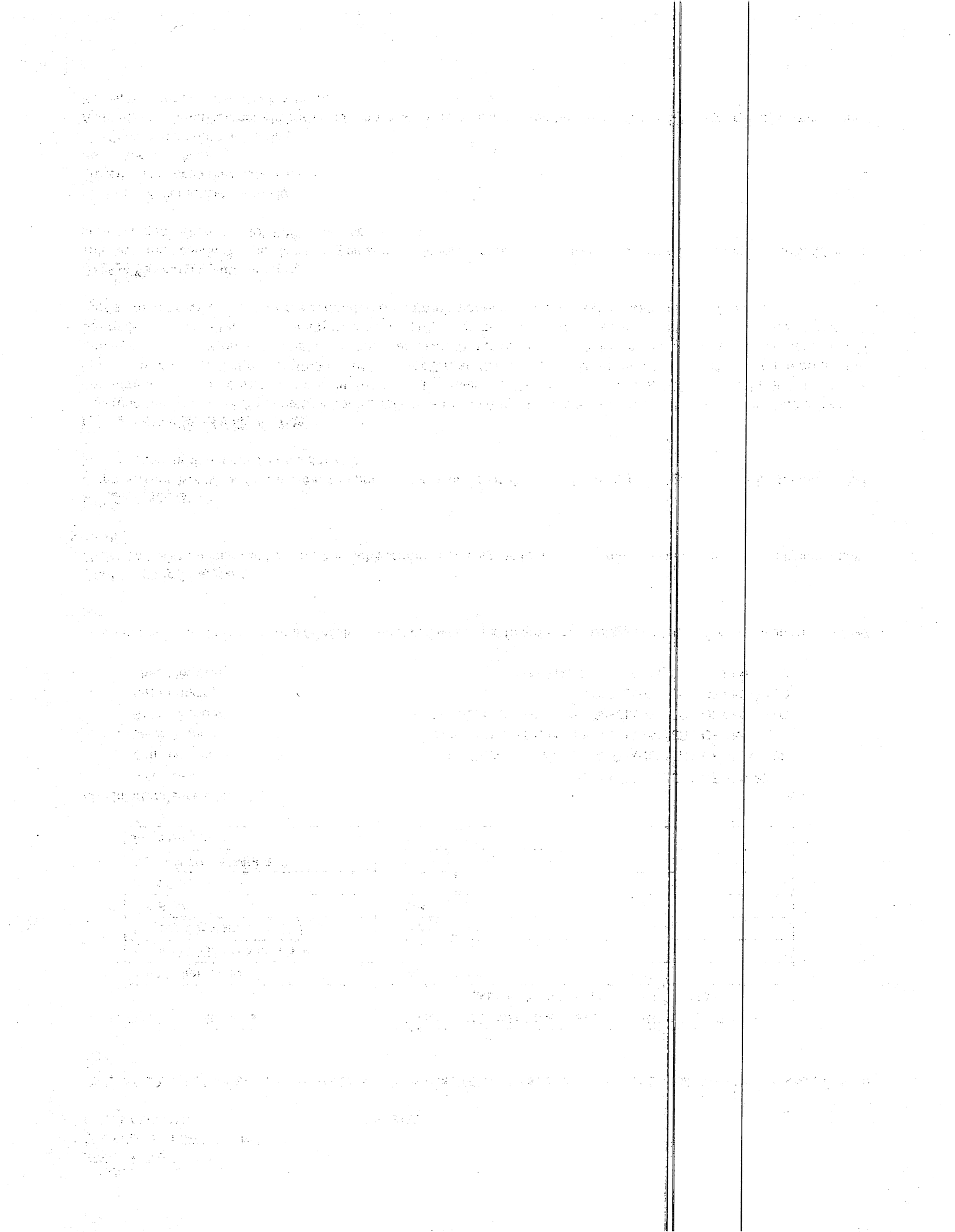
Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: None

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II & V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.



**ITEM 5: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 1406 SW 9<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Janice McKenzie, owner, spoke. She has the house secured and up for sale.

The Chairman admitted this information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Options I for the main structure & II for the accessories, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

**ITEM 6: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 2610 NW 10<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: None

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option II & V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

**ITEM 7: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 521 SE 10<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Jennifer Drone, property manager, spoke. She wishes to repair the structure. Ms. Drone provided information from an architect.

The Chairman admitted this information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option III, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

**ITEM 8: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 1424 NW 11<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Hilda Gilbreath and Beverly Gilbreath, heirs of deceased owners, spoke.

The Chairman admitted this information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option II, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

**ITEM 9: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 1705 N Adams Street Rear.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: None.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option II, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

1. The first part of the report is a general introduction to the project. It describes the purpose of the study and the objectives that were set at the beginning. It also provides a brief overview of the methodology that was used to collect and analyze the data.

2. The second part of the report is a detailed description of the data that was collected. It includes information about the sample size, the demographic characteristics of the participants, and the specific measures that were used to assess the variables of interest.

3. The third part of the report is a presentation of the results. It includes a series of tables and figures that show the mean scores, standard deviations, and correlations between the different variables. It also includes a series of paragraphs that describe the findings in more detail and provide a summary of the overall results.

4. The fourth part of the report is a discussion of the findings. It includes a series of paragraphs that interpret the results in light of the existing literature and provide a summary of the conclusions that can be drawn from the study.

5. The fifth part of the report is a conclusion. It includes a series of paragraphs that summarize the main findings of the study and provide a final statement about the importance of the research. It also includes a series of paragraphs that discuss the limitations of the study and suggest areas for future research.

6. The sixth part of the report is a list of references. It includes a series of citations for the books, articles, and other sources that were used in the study.

7. The seventh part of the report is an appendix. It includes a series of tables and figures that provide additional information about the data and the analysis. It also includes a series of paragraphs that describe the procedures that were used to collect and analyze the data.

8. The eighth part of the report is a list of figures. It includes a series of captions for the tables and figures that are included in the report.

9. The ninth part of the report is a list of tables. It includes a series of captions for the tables that are included in the report.

10. The tenth part of the report is a list of appendices. It includes a series of captions for the appendices that are included in the report.

**ITEM 10: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 4110 E Amarillo Boulevard.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Jeff Reese, owner, spoke. He is continuing to clean up the property and asked for Option III.

The Chairman admitted this information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option III, seconded by Commissioner Willburn, the motion passed with a 3:0 vote.

**ITEM 11: Resolution - Public Hearing:**

Pulled from the agenda.

**ITEM 12: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 1304 NW 15<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Jacob Diaz, City Marshal

Public Speaker: Jessie Daniels, owner, spoke. He asked for option II.

The Chairman admitted this information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II & V, seconded by Commissioner Banes, the motion passed with a 3:0 vote.

**Adjournment:**

Chairman Roller asked if there was any further business. There was none. Chairman Roller concluded the meeting. The meeting was adjourned at 3:34 p.m. This meeting was recorded, and all comments are on file with the City Marshal's Office.



Tom Roller, Chairman

ATTEST:



Gwen Gonzales, Dangerous Structure Specialist

Sarah French, Dangerous Structure Specialist

Brittany Herrera, Dangerous Structure Specialist

