

On July 16, 2026, the Condemnation Appeals Commission met at 2:00 p.m. for a Regular meeting at City Hall, 623 S Johnson Street, in Room 1500.

| VOTING MEMBERS               | PRESENT | NO. MEETINGS HELD<br>SINCE APPOINTMENT | NO. OF MEETINGS<br>ATTENDED |
|------------------------------|---------|----------------------------------------|-----------------------------|
| Tom Roller, Chair            | Yes     | 115                                    | 107                         |
| Frank O Willburn, Vice Chair | Yes     | 32                                     | 30                          |
| Richard Constancio Jr.       | Yes     | 114                                    | 65                          |
| Jim Banes                    | Yes     | 93                                     | 73                          |
| Russ Glaze                   | No      | 28                                     | 9                           |
| <b>ALTERNATE MEMBER</b>      |         |                                        |                             |
| Ryan Huseman                 | No      | 63                                     | 15                          |

Also in attendance were:

Shayla Sotelo  
Courtney White  
Sarah French  
Jerry Brinkley  
Chad Simpson  
Brad Hofmann

DEPUTY DIRECTOR CITY MARSHAL, CITY OF AMARILLO  
SENIOR ASSISTANT CITY ATTORNEY, CITY OF AMARILLO  
DANGEROUS STRUCTURE SPECIALIST, CITY OF AMARILLO  
CODE INVESTIGATOR, CITY OF AMARILLO  
CITY MARSHAL DEPUTY, CITY OF AMARILLO  
DEPUTY BUILDING OFFICIAL, CITY OF AMARILLO

This meeting of the Condemnation Appeals Commission was called to order by Chairman Roller, established a quorum at 2:00 p.m.

**ITEM 1: Public Comments:**

Chairman Roller opened the floor for any public comments to speak to any item on the agenda that does not have a public hearing.

**ITEM 2: Minutes:**

Commissioner Willburn made a motion to approve the minutes of the June 4, 2026, meeting, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

**ITEM 3: Resolution- Public Hearing:**

This resolution sets the date and time for a public hearing on September 3, 2026, at 2:00 p.m. to determine whether certain conditions of the properties located at 1013 SW 10<sup>th</sup> Avenue, 3600 NE 13<sup>th</sup> Avenue, 4113 SE 27<sup>th</sup> Avenue, 512 N Fillmore Street, 102 N Jefferson Street, 1101 S Lincoln Street, 4043 Neuches Street, and 1030 Stuart Street constitute dangerous structure and/or a public nuisance, and whether to order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days' notice of public hearing. Commissioner Banes made a motion to approve the resolution, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**ITEM 4: Resolution- Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 2405 NW 2<sup>nd</sup> Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: Daisy Rodriguez and her Contractor approached the podium and spoke.

The Chairman admitted the information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Options II & V, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**ITEM 5: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure and solid waste accumulation located at 2612 NW 14<sup>th</sup> Avenue.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: None.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Options II & V, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**ITEM 6: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 310 S Aldredge Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: None

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Option II, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**ITEM 7: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 1301 N Harrison Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: Gary Buchanan approached the podium and spoke.

The Chairman admitted the information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to table the motion 60 days until the next Hearing, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**ITEM 8: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of a substandard structure located at 605 N Jefferson Street.

Pulled from agenda.

**ITEM 9: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 306 Parker Street.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: Augustine Alvarado approached the podium and spoke.

The Chairman admitted the information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Constancio made a motion to approve the Resolution for Option II & V, seconded by Commissioner Wilburn, the motion passed with a 4:0 vote.

**ITEM 10: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures located at 4852 River Road.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: Chad Ferrell approached the podium and spoke.

The Chairman admitted the information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Willburn made a motion to approve the Resolution for Option II for the accessory only, seconded by Commissioner Constancio, the motion passed with a 4:0 vote. Commissioner Willburn made a motion to table the main residence 30 days until the next hearing, seconded by Commissioner Banes, the motion passed with a 4:0 vote.

**ITEM 11: Resolution - Public Hearing:**

This resolution conducts a public hearing on and considers ordering the removal of substandard structures and solid waste accumulation located at 917 Skyline Drive.

Chairman Roller introduce the item.

Presented by Shayla Sotelo, Deputy Director City Marshal

Public Speaker: Linda Rangle and her Contractor approached the podium and spoke.

The Chairman admitted the information into the record.

The Chairman closed the hearing.

Action taken: Commissioner Banes made a motion to approve the Resolution for Options III & V, seconded by Commissioner Constancio, the motion passed with a 4:0 vote.

**Adjournment:**

Chairman Roller asked if there was any further business. There was none. Chairman Roller concluded the meeting. The meeting was adjourned at 4:16 p.m. This meeting was recorded, and all comments are on file with the City Marshal's Office.



Tom Roller, Chairman

ATTEST:



Gwen Gonzales, Dangerous Structure Specialist

Sarah French, Dangerous Structure Specialist

Brittany Herrera, Dangerous Structure Specialist