STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 14th day of April 2020, the Amarillo City Council met at 1:00 p.m. for a regular session meeting held via conference and in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM/COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Gene Shelburne, Anna Street Church of Christ.

City Manager Jared Miller introduced the new Amarillo Fire Department Jason Mays.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC ADDRESS
There were no comments.

ITEM 1:

A. Review agenda items for regular meeting and attachments;
B. Coronavirus Update;
C. Small Business Development Center and Workforce Solutions Presentation; and
D. Request future agenda items and reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent agenda as presented, seconded by Councilmember Smith:

A. **MINUTES**:
Approval of the City Council minutes for the regular meetings held on March 31, 2020 and April 7, 2020, respectively.

B. **CONSIDER APPROVAL – FIREFIGHTING PROTECTIVE CLOTHING ACCESSORIES**:
(Contact: David Kouba, Fire District Chief)

Awarded to: DACO Fire Equipment Co.	$34,640.00
Lines 1-3	
CASCO Industries, Inc.	$29,520.00
Line 4	
MES (Municipal Emergency System)	$1,621.50
Line 5	
Total Award	$65,781.50

This item approves the purchase of firefighting protective clothing and accessories that includes gloves, hoods, helmets, boots, and suspenders for use during firefighting operations. These items meet the National Fire Protection Association (NFPA) 1971 standard and must be replaced regularly when damaged or excessively worn out.

C. **CONSIDER AWARD – PROCUREMENT CARD PROGRAM SERVICES**:
(Contact: Trent Davis, Purchasing Director)
Award to the best-evaluated proposer -- Bank of America
This agreement will be for an initial term of three (3) years with and option to renew for an additional (2) two – one (1) year periods upon mutual consent of both parties. This agreement will provide a signing bonus contingent on a year one (1) volume of $5 million dollars in spend and a cumulative volume requirement of $27 million. There will be an incentive paid for year one (1) of $30,000 and a signing bonus incentive for year two (2) of $10,000. Additionally, the City will become a member of the Texas Public Sector Group and earn an annual rebate of 1.68% based off an average yearly spend of $7,000,000.00. Rebate average of $117,600.00.

D. **CONSIDER AWARD – SACKED CEMENT SUPPLY AGREEMENT**:
(Contact: Trent Davis, Purchasing Director)
Tascosa Building Products -- $63,942.24
This item considers award for the sacked cement supply agreement.

E. **CONSIDER AWARD – PURCHASE OF HYDRAULIC PIT BORE MACHINE**:
(Contact: Jonathan Gresham, Director of Utilities)
Vermeer Equipment -- $104,182.38 for installation of new service taps.
The hydraulic pit bore machine will be utilized to install new water and wastewater service taps under paved streets allowing traffic to be uninterrupted and limiting paving repairs. The pit bore machine will replace existing equipment that was purchased in 1995 and is beyond repair.

F. **CONSIDER AWARD – AMARILLO MPO MULTIMODAL TRANSPORTATION PLAN**:
(Contact: Travis Muno/Kyle Schniederjan)
This item is for the award of the RFQ contract for a study of the transportation networks for the Amarillo MPO area while expanding the thoroughfare plan to include the recently expanded MPO boundary. Work to develop a bicycle and pedestrian network and list of capital projects. While considering the movement of freight and integration of transit services into the system.

G. **CONSIDER APPROVAL – CHANGE ORDER ON WATER MAIN REPLACEMENTS AT VARIOUS LOCATIONS**:
(Contact: Matthew Thomas, City Engineer)
Amarillo Utility Contractors, Inc. -- $64,860.75

Original Contract:	$537,939.50
Current Change Order:	$ 64,860.75
Revised Contract Total:	$602,800.25

This change order adds the replacement of 390 linear feet of 2-inch water main with 6-inch water mains and adds 404 linear feet of new 6-inch water main in the vicinity of Southwest 1st Avenue and Lipscomb Street. This change order also includes the installation of one fire hydrant and will provide water service to previously platted lots which are not currently served with water.

H. **CONSIDER APPROVAL – AN ADDENDUM ALLOWING A ONE-YEAR EXTENSION TO THE CURRENT COLONIES PUBLIC IMPROVEMENT DISTRICT (PID) LANDSCAPE MAINTENANCE AND MOWING AGREEMENT**:
(Contact: Kelley Shaw, Development Services)
On March 21, 2016, the Colonies Master Association (HOA), Custom Gardens, LLC, and the City of Amarillo entered into an agreement for the maintenance and care of the Colonies PID landscaped areas. The agreement was for a three-year term with the options of extending the agreement for a maximum of two, one-year extensions. This addendum would exercise the last one-year extension.

The addendum and associated exhibits specify the terms of the agreement's final extension, the cost increase commensurate with additional properties now being maintained and associated labor costs. Once this extension expires, a new maintenance agreement will be required and will follow typical

City procurement processes, including the drafting of detailed maintenance specifications and publicly bidding the maintenance agreement.

I. **CONSIDER APPROVAL – AVIATION CLEAR ZONE EASEMENTS**:
(Contact: Cris Valverde, Assistant Director of Planning and Development Services)
1) This item considers an Aviation Clear Zone Easement, being 5,150 feet above mean sea level above the plat of Southland Acres Unit No. 7, a suburban subdivision to the City of Amarillo, being a replat of a portion of Tract 24, Block 4, Southland Acres Unit No. 1, in Section 145, Block 2, A.B.&M. Survey, Randall County, Texas.
2) This item considers an Aviation Clear Zone Easement, being 5,150 feet above mean sea level above the plat of Southland Acres Unit No. 8, a suburban subdivision to the City of Amarillo, being a replat of a portion of Tract 24, Block 4, Southland Acres Unit No. 1, in Section 145, Block 2, A.B.&M. Survey, Randall County, Texas.

NON-CONSENT ITEMS:

ITEM 3A: Mayor Nelson presented the first reading of an ordinance rezoning a 1.34 acre tract of unplatted land, in Section 63, Block 9, B.S.&F. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District to General Retail District (Vicinity: Town Square Boulevard and Soncy Road.) Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. This item was presented by Cris Valverde, Assistant Director of Planning and Development Services. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Sauer:

ORDINANCE NO. 7847

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SPRUCE STREET AND SOUTHEAST 21 AVENUE, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented the first reading of an ordinance rezoning Lots 1 through 6, Block 3, Lee Green's Addition, in Section 154, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Light Industrial District to Manufactured Home District. (Vicinity: Spruce Street and Southeast 21 Avenue.) Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. This item was presented by Cris Valverde, Assistant Director of Planning and Development Services. Mr. Miller stated this land was previously dedicated to Habitat for Humanity. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7848

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF TOWN SQUARE BOULEVARD AND SONCY ROAD, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mayor Nelson presented a resolution confirming and continuing the Mayor's Declaration of Disaster through April 30, 2020. This item was presented by Bryan

McWilliams, City Attorney. Motion was made that the following captioned resolution be passed by Councilmember Hays , seconded by Councilmember Powell:

RESOLUTION 04-14-20-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO CONFIRMING AND CONTINUING THE MAYOR'S FIRST AMENDED DECLARATION OF DISASTER; PROVIDING A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3D: Mayor Nelson presented an item approving an interlocal cooperation contract between the Texas Department of State Health Services (DSHS) and the City of Amarillo for support of the Coronavirus 2019 (COVID-19) response in alignment with the Public Health Crisis Response Cooperative Agreement for Emergency Response from the Centers of Disease Control and Prevention (CDC). This item was presented by Casie Stoughton, Director of Public Health. Mr. Miller stated the amount has increased to $617,620.00. These additional funds will be used for the COVID-19 crisis. The monies do have limitations on how they can be spent. Ms. Stoughton explained these funds would be used to offset costs such as the ASL interpreter, testing supplies, and other various COVID-19 related items. Motion was made that this item be approved by Councilmember Powell in the amount of $617,620.00 and seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mr. McWilliams advised at 4:04 p.m. that the City Council would convene in Executive Session per Texas Government Code: 1) Section 551.072 – Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position: (a) Discuss property located within the Tax Increment Reinvestment Zone #1 Boundary. 2) Section 551.087 - Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the city is negotiating for the location or retention of a facility, or for incentives the city is willing to extend, or financial information submitted by the same: (a) Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: •Project # 19-07-02 (Manufacturing).

Mr. McWilliams announced that the Executive Session was adjourned at 4:46 p.m. and recessed the Work Session.

ATTEST:

Frances Hibbs

Frances Hibbs, City Secretary

Ginger Nelson

Ginger Nelson, Mayor