

A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 25, 2020 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

City Council Mission: Use democracy to govern the City efficiently and effectively to accomplish the City's mission.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Bob Schroeder, Hillside Christian Church

PROCLAMATION: "Black History Month"

PUBLIC ADDRESS

(For items on the agenda for City Council consideration)

AGENDA

1. City Council will discuss or receive reports on the following current matters or projects.
 - A. Review agenda items for regular meeting and attachments;
 - B. Reports and updates from City Councilmembers serving on outside Boards:
Amarillo Local Government Corporation; and
 - C. Request future agenda items and reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

- A. **CONSIDER APPROVAL – MINUTES:**
Approval of the City Council minutes for the regular meetings held on February 11 and February 18, 2020.
- B. **ORDINANCE NO. 7837 – 2018/2019 BUDGET AMENDMENT:**
(Contact: Laura Storrs, Finance Director)
This is the second and final reading of an ordinance to amend the City of Amarillo 2018/2019 Budget.
- C. **CONSIDERATION OF ORDINANCE NO. 7838:**
(Contact: Andrew Freeman, Director of Planning and Development Services)
This item is the second and final reading and public hearing on an ordinance amending the adopted Comprehensive Plan of the City of Amarillo, Texas by adding the San Jacinto Neighborhood Plan as a component; providing for severability; providing for repealer; and providing for publication and providing an effective date.

D. **CONSIDERATION OF ORDINANCE NO. 7839:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This item is the second and final reading and public hearing of an ordinance rezoning Lot 2C, Block 70, Ridgecrest Unit No. 42, the remaining portion of Lot 2, Block 70, Ridgecrest Unit No. 19, and the remaining portion of Lot 2J, Block 70, Ridgecrest Unit No. 47, in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District 393 for outdoor ATV sales. (Vicinity: Bell Street and Southwest 45th Avenue.)

E. **CONSIDER AWARD – HEALTHY TEXAS MOTHERS AND BABIES GRANT:**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount – \$117,000.00

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Healthy Services from September 1, 2020 thru August 31, 2021 to continue funding to support activities under the Healthy Texas Mothers and Babies Grant.

F. **CONSIDER AWARD – IMMUNIZATION GRANT:**

(Contact: Casie Stoughton, Director of Public Health)

Grantor: Texas Department of State Health Services

Grant Amount – \$261,049.00

This item accepts the award from the Texas Department of State Health Services from September 1, 2020 thru August 31, 2021 to continue funding to prevent and control the transmission of vaccine-preventable diseases in children and adults, with emphasis on accelerating strategic interventions to improve their vaccine coverage levels.

G. **CONSIDER AWARD – PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT:**

(Contact: Casie Stoughton, Director of Public Health)

Grantor: Texas Department of State Health Services

Grant Amount – \$256,077.00

This item accepts the award from the Texas Department of State Health Services from July 1, 2020 thru June 30, 2021 to continue funding to provide all hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.

H. **CONSIDER AWARD – TUBERCULOSIS STATE GRANT:**

(Contact: Casie Stoughton, Director of Public Health)

Grantor: Texas Department of State Health Services

Grant Amount – \$65,793.00

This item accepts the award from the Texas Department of State Health Services from September 1, 2020 thru August 31, 2021 to continue funding to prevent and control the transmission of active and latent tuberculosis.

I. **CONSIDER AWARD – HANSEN'S GRANT:**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$18,500.00

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from April 1, 2020 thru March 31, 2021 to continue funding to prevent and control the transmission of Hansen's Disease.

J. **CONSIDER AMENDMENT – INCREASE PROFESSIONAL SERVICES AGREEMENT WITH SCHRICKEL ROLLINS | PSC RELATED TO CHANGES IN SCOPE FOR THOMPSON PARK POOL:**

(Contact: Michael Kashuba, Director of Parks and Recreation)

Amended amount with Schrickel Rollins | PSC – \$217,500.00

This item is amendment to the professional services agreement with Schrickel Rollins | PSC for the design of an aquatics facility to be located in Thompson Park.

K. **CONSIDER AWARD – AGRICULTURE PESTICIDES AND CHEMICALS SUPPLY AGREEMENT:**

(Contact: Trent Davis, Purchasing Agent)

Awarded to: Pro Chem Sales – \$16,151.76

This award is to correct an error in award made to the incorrect vendors on three-line items for Agriculture Pesticides and Chemicals Annual Supply Agreement. Award should have been made to the local vendor utilizing the local 5% Preference.

L. **CONSIDER APPROVAL – ADDENDUM TO AGREEMENT FY 16/17 – FY 20/21 COMMUNITY INVESTMENT PROGRAM I-40 AND SUNRISE DRIVE SANITARY SEWER MAIN EXTENSION:**

(Contact: Matthew Thomas, City Engineer)

West Texas Utility Contractors, Inc. – \$87,129.96

This addendum is a decrease of \$55,706.04 from the original contract amount of \$142,836.00. Resulting in a new contract amount of \$87,129.96. This addendum is a reduction of the original contract amount as a result of the need for reduced capacity from what was in the original agreement.

M. **CONSIDERATION APPROVAL -- XCEL/SOUTHWESTERN PUBLIC SERVICE ELECTRICAL EASEMENT:**

(Contact: Cris Valverde, Assistant Director of Planning and Development)

This electrical easement is being requested by Xcel Energy/Southwestern Public Service and is associated with the upcoming relocation of area Transmission lines within the Southeast Park and Comanche Trail Golf Complex.

N. **CONSIDER APPROVAL – AMENDMENT TO AIRPORT LEASE AGREEMENT WITH TAILWIND AMA, LLC (CONCESSIONS OPERATOR):**

(Contact: Michael W. Conner, Director of Aviation)

This item is to approve the second amendment to the Tailwind AMA, LLC lease agreement. Tailwind operates the food/beverage concession at the Rick Husband Amarillo International Airport. This amendment will require Tailwind to install a grill hood system into the Airport terminal's gate area kitchen in exchange for a lease extension of four years. This grill hood system will allow Tailwind to produce high-demand food items, such as hamburgers and other grilled items, in the gate area kitchen. Tailwind and the Airport anticipate a significant revenue increase due to this added capability.

3. **NON-CONSENT ITEMS:**

A. **PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 7840:**

(Contact: Cris Valverde, Assistant Director of Planning and Development)

This item is a public hearing and first reading of an ordinance rezoning a 4.81 acre tract of unplatted land in Section 140, Block 2, A.B.&M. Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Heavy Commercial District and Residential District 1 to General Retail District. (Vicinity: Southeast 34th Avenue and Osage Street.)

- B. **CONSIDER RESOLUTION – FY20 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT APPLICATION:**
(Contact: Chip Orton, Emergency Management)
This item considers approval of a resolution authorizing the Deputy City Manager to apply for FY20 SHSP grant funds to implement projects entitled FY20 Regional Bomb Squad Response Vehicle (LETPA).
- C. **CONSIDER RESOLUTION – TXDOT RESOLUTION FOR THE AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE – ROW ACQUISITION PARTICIPATION FROM SOUTHWEST 9TH AVENUE TO FM 1719 (NORTH WESTERN STREET):**
(Contact: Kyle Schniederjan, P.E., Director of Capital Projects & Development)
TxDOT's Total ROW and Utility Costs Estimate – \$1,681,970.00
City of Amarillo's Local Participation 10% – \$168,197.00
This resolution and fixed cost agreement is the City's required participation in accordance with Texas Administrative Code (TAC) Title 43 Section 15.55 for Right-of-Way procurement and reimbursable utility relocations for the project. Reimbursable utility relocations will include private utilities such as gas, electric, communications and relocations of any City utilities that are in TxDOT right of way and existed prior to the procurement of the right of way. Any required relocation of City owned utilities will be separate agreements with TxDOT when TxDOT develops the final construction plans.
- D. **CONSIDER PURCHASE -- REAL ESTATE LOCATED AT SOUTH GEORGIA STREET AND LOOP 335:**
(Contact: Kevin Carter, President & CEO of Amarillo EDC)
This item authorizes the Amarillo EDC to execute all necessary documents for the purchase of land located at South Georgia Street and Loop 335 in Amarillo. The purchase is for \$105,323.00 plus closing costs and related expenses.
- E. **RECEIVE AND ACCEPT THE CITY OF AMARILLO COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 30, 2019:**
(Contact: Laura Storrs, Finance Director)
Presentation and review of the City of Amarillo's Comprehensive Annual Financial Report for the year ending September 30, 2019.
- F. **EXECUTIVE SESSION:**
City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
- 1) Section 551.071 - Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter.
 - (a) Contract negotiations - Xcel Reclaim Water
 - 2) Section 551.072 – Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:
 - (a) Discuss property located within the Tax Increment Reinvestment Zone #1 Boundary.
 - 3) Section 551.074 – Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act.
 - (a) Discussion of City Manager Jared Miller's performance evaluation.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 21st day of February 2020.

A



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 11th day of February 2020, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM/COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Gene Shelburne, Anna Street Church of Christ. Mayor Nelson led the Pledge of Allegiance.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC ADDRESS

James Schenck, 6216 Gainsborough Road, stated the previous minutes should reflect he was for having the election in November and not in May. He stated there would be more citizens voting either for or against in a November election. He stated the Amarillo Globe News article on the Civic Center financing was confusing. He further inquired if the Certificates of Occupancy (COs) bonds were included in the .15 cent tax increase. Cindy Spanel, 17710 FM 2275, stated she previously met with Mr. Starbuck regarding the bond issue. She stated she serves on the school board at Highland Park and believes the election in May was logical. She believed during the November election people would vote straight ballot. She was however concerned about parking. She closed by saying the renovations to the Civic Center were needed and it should be put on the ballot in May. Kathie Altman, 2105 South Lipscomb Street, also spoke on the Civic Center. She stated more voters would vote in November but having it in May would help retain the WRCA and others, instead of delaying the construction, and additional costs increase. There were no further comments.

Mr. Miller introduced the Interim Chief of Police, Price Robinson.

ITEM 1:

- A. Review agenda items for regular meeting and attachments;
- B. Reports and updates from City Councilmembers serving on outside Boards:
Pedestrian & Bicycle Safety
West Texas Mayors
- C. Project Safe Neighborhood Update;
- D. Proposition 2 Community Investment Program Public Safety Construction 2016-2022;
- E. Barrio Arts Project Update; and
- F. Request future agenda items and reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Councilmember Powell motioned to approve Items 2B – 2K, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Councilmember Powell motioned to approve Item 2A as clarified to reflect Mr. Schenck asked the election be held in November, seconded by Councilmember Sauer.

- A. **MINUTES:**
Approval of the City Council minutes for the regular meetings held on February 4, 2020.
- B. **CONSIDER APPROVAL – CITY MANAGEMENT EXECUTION OF STANDARD UTILITY AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION FOR RELOCATION OF SANITARY SEWER IN BELL STREET SOUTH OF I-40:**
(Contact: Matthew Thomas, City Engineer)
This item is to approve the agreement for City execution for the relocation of an existing sewer main in TxDOT right-of-way.
- C. **CONSIDER APPROVAL -- FINAL CONSTRUCTION CONTRACT WITH WESTERN BUILDERS FOR THE MPEV:**
(Contact: Jerry Danforth, Director, Project Management)
In the amount of \$56,466.00
This will be the final additions to the construction contract for the MPEV to meet the contract obligations with the Elmore Sports Group.
- D. **CONSIDER AWARD – PURCHASE OF TASERS AND TASER ACCESSORIES:**
(Contact: Assistant Chief Kenneth Funtek, Amarillo Police Department)
Awarded to Axon Enterprise – \$92,075.00
This award consists of the purchase of tasers, taser batteries, taser holsters, and taser cartridges.
- E. **CONSIDER PURCHASE – FERTILIZER CONTRACT:**
(Contact: Michael Kashuba, Director of Parks and Recreation)
Award to low responsive bidders as follows:
- | | |
|------------------------------|--------------------|
| SKRT.INC DBA Pro Chem | \$29,947.40 |
| Line(s) Item - 1, 9,10,12,13 | |
| Harrell's LLC | \$83,910.00 |
| Line(s) Item – 2,3,4,5,6,7,8 | |
| Target Specialty Product | <u>\$23,100.00</u> |
| Line(s) Item - 11 | |
| Total Award | \$136,957.40 |
- This item approves the annual purchase of various fertilizers that are used throughout the year at Ross Rogers and Comanche Trail Golf Complexes as well as the Park Maintenance Division.
- F. **CONSIDER PURCHASE – AGRICULTURE TURF PESTICIDES AND CHEMICAL CONTRACT:**
(Contact: Michael Kashuba, Director of Parks and Recreation)
Award to low responsive bidders as follows:
- | | |
|------------------------------|-----------------|
| SKRT.INC DBA Pro Chem | \$8,830.80 |
| Line(s) Item – 1,6,11,14,15 | |
| Harrell's LLC | \$3,520.96 |
| Line(s) Item – 5 | |
| Target Specialty Product | \$1,746.50 |
| Line(s) Item – 12 | |
| BWI Dallas Fort Worth | \$43,897.72 |
| Line(s) Item – 4,7,8,9,10,13 | |
| Turf Care of Texas | \$2,367.31 |
| Line(s) Item – 2,3 | |
| Pro Pest and Lawn | <u>\$938.25</u> |
| Line(s) Item – 16 | |
| Total Award | \$61,301.54 |

This item approves the annual purchase of various wetting agents, plant protectants, and herbicides that are used throughout the year at Ross

Rogers and Comanche Trail Golf Complexes as well as the Park Maintenance Division.

G. **CONSIDER AWARD – POLICE LEATHER AND NYLON ITEMS SUPPLY AGREEMENT:**

(Contact: Trent Davis, Director of Purchasing)

Award to:

GT Distributors	\$42,395.10
Acker	<u>\$10,067.50</u>
Total Award	\$52,462.60

This annual supply agreement award consists of various types of police leather and nylons items such as magazine pouch, combo of magazine and handcuff cases, holsters, nylon belts, flashlight holders, etc. these items are for the Amarillo Police and Airport Police Departments

H. **CONSIDER AWARD – PLUMBING AND MECHANICAL SUPPLIES ANNUAL CONTRACT:**

(Contact: Trent Davis, Director of Purchasing)

Morrison Supply Company amount not to exceed \$100,000.00

Plumbing and Mechanical Supplies Annual Contract is awarded on Buyboard Purchasing Cooperative Contract #577-18.

This award is to approve a contract for the purchase of the Plumbing and Mechanical Supplies Annual Contract.

I. **CONSIDER PURCHASE -- TRAFFIC SIGNAL EQUIPMENT FOR THE NEW INSTALLATION OF A TRAFFIC SIGNAL AT SONCY ROAD AND PERRY AVENUE AND TRAFFIC SIGNAL CONTROLLERS FOR PHASE 3 OF THE TRAFFIC SIGNAL IMPROVEMENT PROJECT:**

(Contact: Michael Padilla, Transportation Superintendent)

Traffic Signal Poles Consolidated Traffic Signals	\$43,057
Traffic Signal Cabinets Iteris Inc.	\$11,600
Traffic Signal Heads Paradigm Traffic Systems	\$2,656
Traffic Signal Heads Consolidated Traffic Signals	\$4,652
Traffic Signal Controllers Iteris Inc.	<u>\$165,600</u>
Total amount:	\$227,565

This item purchases signal items to be used for the installation of a new traffic signal at the intersection of Soncy Road and Perry Avenue and controllers for phase 3 of the traffic signal improvement project to update technology to run signalized intersections efficiently.

J. **CONSIDER APPROVAL – AVIATION CLEAR ZONE EASEMENT:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This item considers an Aviation Clear Zone Easement, being 3,605 feet above mean sea level above the plat of I-40 and Lakeside Subdivision Unit No. 6, an addition to the City of Amarillo, being an unplatted tract of land, in Section 74, Block 2, A. B. & M. Survey, Potter County, Texas.

K. **CONSIDER APPROVAL – AVIATION CLEAR ZONE EASEMENT:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This item considers an Aviation Clear Zone Easement, being 4,800 feet above mean sea level above the plat of City View Estates Unit No. 18, an addition to the City of Amarillo, being a replat of Lots 2, 3, and 4, Block 51, City View Estates Unit No. 16, in Section 231, Block 2, AB&M Survey, Randall County, Texas.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

NON-CONSENT ITEMS:

ITEM 3A: Mayor Nelson presented an item awarding a construction contract for the installation of High Density Mineral Bond on streets within the southeast quadrant of Amarillo that have been identified as being the best candidates for this type of maintenance product. This item was presented by Matthew Thomas, City Engineer. Motion was made that the following item be approved as presented by Councilmember Powell, seconded by Councilmember Sauer:

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3B: Mayor Nelson presented the first reading of an ordinance to amend the City of Amarillo 2018/2019 Budget. This item was presented by Laura Storrs, Finance Director. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3C: Mayor Nelson presented the first reading of an ordinance amending the adopted Comprehensive Plan of the City of Amarillo, Texas by adding the San Jacinto Neighborhood Plan as a component; providing for severability; providing for repealer; and providing for publication and providing an effective date. This item was presented by Emily Koller, Planning and Services Manager. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7838

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS AMENDING THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF AMARILLO, TEXAS BY ADDING THE SAN JACINTO NEIGHBORHOOD PLAN AS A COMPONENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3D: Mayor Nelson presented the first reading of an ordinance rezoning Lot 2C, Block 70, Ridgecrest Unit No. 42, the remaining portion of Lot 2, Block 70, Ridgecrest Unit No. 19, and the remaining portion of Lot 2J, Block 70, Ridgecrest Unit No. 47, in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District 393 for outdoor ATV sales. (Vicinity: Bell Street and Southwest 45th Avenue.) This item was presented by Cris Valverde, Assistant Director of Planning and Development Services. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Sauer:

ORDINANCE NO. 7839

AN ORDINANCE OF THE CITY OF AMARILLO: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF BELL STREET AND SOUTHWEST 45TH AVENUE, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

Item taken out of order

ITEM 3E: Mayor Nelson presented a resolution which considered a resolution calling a bond election to be held in the City of Amarillo, Texas and resolving other matters incident and related thereto. This item was presented by Michelle Bonner, Deputy City Manager. Motion was made that the following captioned resolution be passed by Councilmember Hays, seconded by Councilmember Smith:

RESOLUTION NO. 02-11-20-1

A RESOLUTION CALLING A BOND ELECTION TO BE HELD IN THE CITY OF AMARILLO, TEXAS; MAKING PROVISION FOR THE CONDUCT OF AN ELECTION; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Councilmember Hays left the meeting at this time.

ITEM 3F: Mr. McWilliams advised at 2:57 p.m. that the City Council would convene in Executive Session per Texas Government Code: (1) Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position: (a) Discuss property located within the Tax Increment Reinvestment Zone #1 Boundary.

Mr. McWilliams announced that the Executive Session was adjourned at 3:47 p.m. and recessed the Regular Meeting.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 18th day of February 2020, the Amarillo City Council met at 1:00 p.m. for a work session meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
MAYOR PRO TEM/COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

The invocation was given by Mary Nell Hunt. Mayor Nelson led the Pledge of Allegiance.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

The proclamation for "Black History Month" was postponed until next week.

PUBLIC ADDRESS

Jay Kirkman, 1600 South Bonham Street, spoke in favor of the Social Host Ordinance. There were no further comments.

ITEM 1:

- A. Review agenda items for regular meeting and attachments;
- B. Reports and updates from City Councilmembers serving on outside Boards:
Beautification and Public Arts Advisory Board
Environmental Task Force
- C. Update on Mayor's Recent Visit to BellFlight in Fort Worth;
- D. Discussion on Social Host Ordinance to Reduce Underage Drinking;
- E. Upcoming Strategic Planning and Policy Workshop;
- F. Update on GPS Enabled Automated Vehicle Location System; and
- G. Request future agenda items and reports from City Manager.

NON-CONSENT ITEMS:

ITEM 2A: Mr. McWilliams advised at 2:06 p.m. that the City Council would convene in Executive Session per Texas Government Code: (1) Section 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act. (a) Discussion of City Manager Jared Miller's performance evaluation.

Mr. McWilliams announced that the Executive Session was adjourned at 3:34 p.m. and recessed the Regular Meeting.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Fiscal Responsibility
Department	Finance		
Contact	Laura Storrs, Finance Director		

Agenda Caption

Ordinance – City of Amarillo 2018/2019 Budget Amendment

This is the second reading of an ordinance to amend the City of Amarillo 2018/2019 Budget.

Agenda Item Summary

This is the second reading of an ordinance to amend the City of Amarillo 2018/2019 Budget. This Budget Amendment specifically amends the 2018/2019 fiscal year budgets for the following funds:

- LEOSE Training Fund - \$22,000
- Court Security Fund - \$5,000
- Tutbury Public Improvement District (PID) Fund - \$1,000
- Point West Public Improvement District (PID) Fund - \$25,000
- Quail Creek Public Improvement District (PID) Fund - \$2,000
- Vineyards Public Improvement District (PID) Fund - \$2,000
- Redstone Public Improvement District (PID) Fund - \$100

Requested Action

Approval of the ordinance to amend the City of Amarillo 2018/2019 Budget.

Funding Summary

N/A

Community Engagement Summary

Each PID Board has received detailed information regarding the above budget amendments.

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget amendment.

01/27/20

ORDINANCE NO. 7837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO,
ADOPTING THE BUDGET AMENDMENTS PERTAINING TO THE FISCAL
YEAR 2018-2019 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City ordinance requires City Council to approve a budget amendment and upon approval such amendment shall become an attachment to the original budget; and

WHEREAS, a budget amendment has been prepared for certain appropriations and expenditures in the 2018-2019 budget and submitted to the City Council for approval and a true and correct copy is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. Pursuant to City ordinance, a budget amendment attached as Exhibit "A" is hereby authorized and approved for the fiscal year 2018-2019.

SECTION 2. That this ordinance shall be effective on and after its adoption;

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 11th day of February 2020; and PASSED on Second and Final Reading the 25th day of February 2020.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

EXHIBIT "A"

1. LEOSE Training Expenditure Budget, Account 26610.75100 Travel = \$22,000 addition
2. Court Security Expenditure Budget, Account 20910.41100 Salaries and Wages = \$5,000 addition
3. Tutbury PID Expenditure Budget, Account 27400.67600 Temporary Labor = \$1,000 addition
4. Point West PID Expenditure Budget, Account 27510.51450 Botany and Agriculture = \$25,000 addition
5. Quail Creek PID Expenditure Budget, Account 27610.53200 Water and Sewer = \$2,000 addition
6. Vineyards PID Expenditure Budget, Account 27710.53200 Water and Sewer = \$2,000 addition
7. Redstone PID Expenditure Budget, Account 27800.62000 Professional = \$100 addition

C



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	2/25/2020	Council Priority	Economic Development Civic Pride
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Department	Planning and Development Services	Contact Person	Andrew Freeman, Director of Planning and Development Services
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Agenda Caption

ORDINANCE NO. 7838:

Second and final reading on an ordinance amending the adopted Comprehensive Plan of the City of Amarillo, Texas by adding the San Jacinto Neighborhood Plan as a component; providing for severability; providing for repealer; and providing for publication and providing an effective date.

Agenda Item Summary

San Jacinto is the third neighborhood area examined as part of the Neighborhood Planning Initiative, established in 2016 through a partnership with Potter County. The City contracted with consultant Cassie Wright of Urban Milestones to provide project management and community engagement services. The seventeen-member San Jacinto Neighborhood Plan Advisory Committee was formed to provide guidance and oversight for the process, which was organized into phases with advisory committee meetings, public meetings, and outreach activities scheduled to support the desired outcomes of each phase.

The plan is organized into five major sections that: (1) summarize the public engagement effort from start to finish; (2) examine the existing conditions of the area utilizing data, mapping, and community input; (3) articulate the vision, goals, and land use guiding principles; (4) identify the focus areas and priority projects including three Transformative Projects – Crime Reduction, Housing Stabilization and Unifying 6th Street; and, (5) outline an implementation plan for accomplishing the actions necessary for addressing those priorities, goals, and strategies.

The plan has been presented and approved for adoption by the Planning and Zoning Commission as well as the Potter County Commissioners' Court. Upon adoption by City Council, this neighborhood plan will become a component of the Amarillo Comprehensive Plan. It will provide a unified vision for the future of San Jacinto and serve as a roadmap to guide future policy-related decisions, as well as, public and private reinvestment.

Requested Action

Adoption of the San Jacinto Neighborhood Plan as a component of the Amarillo Comprehensive Plan.

Funding Summary

Funding for this plan was provided by a partnership between the City of Amarillo and Potter County.

Amarillo City Council

Agenda Transmittal Memo



Community Engagement Summary

A public engagement plan was created to ensure adequate outreach and participation. It utilized a series of methods to reach participants including social media, TV and newspaper coverage, mailers, flyers, and word-of-mouth information-sharing among neighbors. San Jacinto Elementary School sent flyers to parents before public meetings and the school also made automated calls in English and Spanish. In total, the process included five public meetings, eight advisory committee meetings, 16 focus group meetings with city departments and other partner organizations, a business owner survey and priority projects survey. The five neighborhood meetings had an average attendance of 60 people. Forty business owners responded to the online survey and 60 people responded to the priority projects survey. The draft plan was posted on the City’s website on January 10, 2020, for review and public comment throughout the adoption process.

Staff Recommendation

Staff recommends approval of the plan as presented.

ORDINANCE NO. 7838

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS
AMENDING THE ADOPTED COMPREHENSIVE PLAN
OF THE CITY OF AMARILLO, TEXAS BY ADDING THE
SAN JACINTO NEIGHBORHOOD PLAN AS A
COMPONENT; PROVIDING FOR SEVERABILITY;
PROVIDING FOR REPEALER; AND PROVIDING FOR
PUBLICATION AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Texas Local Government, Chapter 213 (Vernon's 2016), permits the governing body of a municipality to adopt a comprehensive plan for the long-range development of a municipality; and

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established zoning districts and regulations for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the San Jacinto Plan is appropriate for adoption as an amendment to the Amarillo Comprehensive Plan; and

WHEREAS, under the provisions of the Texas Local Government Code at Chapter 213, a city may amend a comprehensive plan by ordinance following a hearing at which the public is given the opportunity to give testimony and present written evidence, and the municipality's planning commission reviews such amendment; and

WHEREAS, the Amarillo Planning and Zoning Commission held a public hearing on February 10, 2020, to discuss the proposed Amarillo Comprehensive Plan amendment, which would incorporate the San Jacinto Plan as a new component, and the Commission voted to recommend approval of this amendment to the City Council; and

WHEREAS, the City Council has considered the final recommendation of the Planning and Zoning Commission, the staff report of the Planning Department, and has held public hearings on such amendment, all as required by law; and

WHEREAS, the City Council further determined that the request to amend the Amarillo Comprehensive Plan herein is consistent with the goals, policies, and strategies between the plan and development regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. FINDINGS OF FACT. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. AMARILLO COMPREHENSIVE PLAN AMENDMENT. The Amarillo Comprehensive Plan is hereby modified and amended to include the San Jacinto Plan, attached hereto and incorporated herein, as a new component such Plan.

SECTION 3. FUTURE APPLICATION. The City Council directs the City Manager and/or his designee to process rezoning applications in a matter consistent with the adopted plan. Furthermore, the City Manager and/or his designee shall include identified implementation projects in consideration of the annual capital improvement plan funding schedule and work to identify other possible funding strategies.

SECTION 4. SEVERABILITY. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning and Development Services is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 5. REPEALER. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 6. PUBLISHING AND EFFECTIVE DATE. This Ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 11th day of February, 2020 and **PASSED** on Second and Final Reading on this the 25th day of February, 2020.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

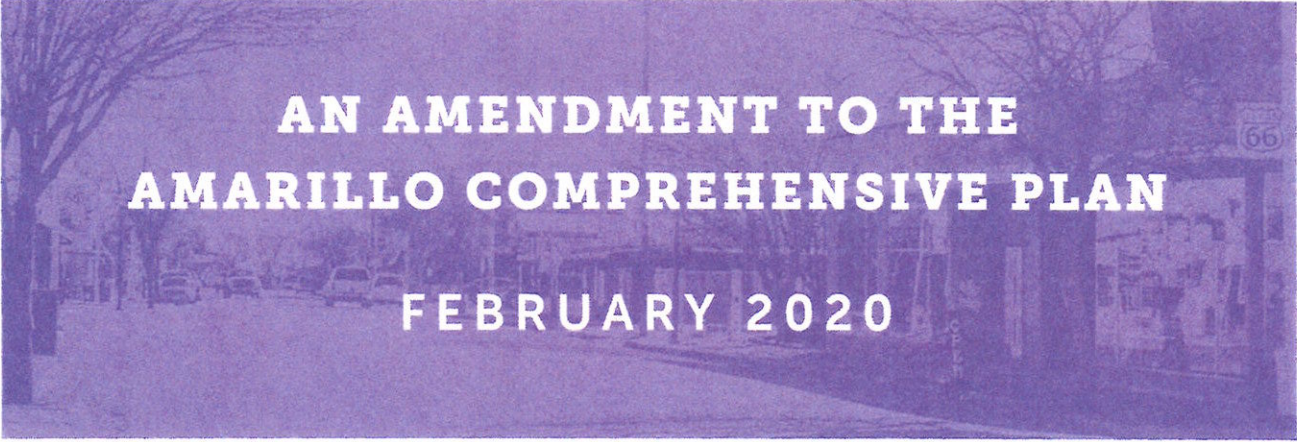
APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



San Jacinto

NEIGHBORHOOD PLAN



**AN AMENDMENT TO THE
AMARILLO COMPREHENSIVE PLAN**

FEBRUARY 2020



CITY COUNCIL MEMBERS

Mayor Ginger Nelson
Elaine Hays
Freda Powell
Eddy Sauer
Howard Smith

PLANNING & ZONING COMMISSION MEMBERS

Chairman, Rob Parker
Vice Chair, Pedro Limas
Jonathan Morris
Royce Gooch
Jason Ault
Dick Ford
Bowden Jones

POTTER COUNTY COMMISSIONERS COURT

Judge Nancy Tanner
H.R. Kelly
Mercy Murguia
Leon Church
Alphonso Vaughn

PROJECT CONSULTANT

Urban Milestones
Cassie Wright, President

CITY OF AMARILLO

City Manager's Office

City Manager, Jared Miller
Deputy City Manager, Michelle Bonner
Assistant City Manager, Floyd Hartman
Assistant City Manager, Kevin Starbuck

**Planning and Development Services
Department**

Director, Andrew Freeman
Assistant Director, Cris Valverde
Manager, Emily Koller
Planner II, Bradley Kiewiet
Planner II, Brady Kendrick
Planner I, Jason Taylor
Planner I, Torie BenShushan
Administrative Technician, Hannah Green

MPO Administrator, Travis Muno
MPO Senior Planner, Cody Balzen
MPO Administrative Technician, Devin Jones

Previous Contributors
Senior Planner, Wesley Luginbyhl
GIS Technician, Lydia Worthen

Capital Projects & Development Engineering

Building Safety

Community Development

Parks & Recreation

Police Department

Public Works Division

ACKNOWLEDGEMENTS

The City Council acknowledges this document as both a thorough examination of the San Jacinto neighborhood and an organized plan of action through which the ideas and insights of its residents, business owners, and property owners can be executed. The formal adoption of this plan as an amendment to the Amarillo Comprehensive Plan signifies a commitment to the neighborhood. This commitment will be demonstrated by:

- 1. Utilizing the abilities of the City Council and the Council appointments to its boards and commissions in cooperation with City staff.
- 2. Examining the City's annual budget for opportunities to support the plan's implementation.
- 3. Making the neighborhood a primary focus of capital improvement projects in the annual preparation of the five-year Community Investment Program.
- 4. Recognizing opportunities for partnerships with other agencies and organizations.
- 5. Encouraging and acknowledging actions taken directly by the neighborhood.

This plan would not have been made possible without the commitment of the San Jacinto Neighborhood Plan Advisory Committee. They devoted many volunteer hours to the effort. Working closely with the Project Consultant and the City's Planning and Development Services staff, they helped craft a plan for the future of the neighborhood that addresses the needs of residents, business owners, property owners, and visitors. The City thanks them for their exhaustive efforts.

Victor Arroyo	Janette Kelley
Christine "Dani" Baker	Jeannie Lira
Jason Barrett	Sabre McLean
Brady Clark	Dora Meroney
Joy Conner	Van Moore
Sherrie Ferguson	Tyler Tatum
Jessica Johnson	Kathryn Traves
Linda Kelley	Jennifer Weaver
	Kim Zimmer

In addition, the City of Amarillo would like to thank San Jacinto Elementary School for hosting the Advisory Committee meetings and multiple public meetings. The school provided a youthful and neutral space for discussion and deliberation.

Finally, the City sincerely thanks the meeting attendees, survey respondents, and all interested citizens that their invested time and attention in the planning process.

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RELATIONSHIP TO ADOPTED PLANS

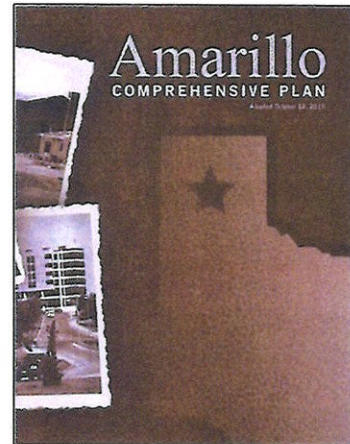
The San Jacinto Neighborhood Plan is as an amendment to the Amarillo Comprehensive Plan, adopted in October of 2010. One of the fundamental responsibilities of local government is to plan for future growth and development of the community. The Comprehensive Plan is the policy guide that provides the broad vision and framework for all land use and development decisions in Amarillo.

Neighborhood plans serve a slightly different purpose. Undertaken in the spirit of a partnership between the neighborhood and the City, they allow for a more thorough analysis of the characteristics and conditions of a smaller area. They are designed to build organizational capacity, form consensus for goals among stakeholders, and provide a roadmap to guide future neighborhood planning and development efforts both in general categories such as land use, zoning, and circulation as well as site specific improvements. Through collaboration with neighborhood stakeholders, the plan establishes area-specific strategies and sets forth a course for implementation.

The neighborhood plan has a specific purpose of providing guidance to elected officials and city staff so that formal actions by local government will be more compatible with the vision and goals created by neighborhood stakeholders. Both neighborhood planning and comprehensive planning entail a commitment to an inclusive participatory planning process, which includes all of the key leadership in a community and reaches beyond those citizens that routinely engage with local government.

The Neighborhood Planning Initiative was established in 2016 through an interlocal agreement between the City of Amarillo and Potter County. The purpose of the agreement was to facilitate planning and community development in the “older, distressed neighborhoods.” North Heights, Barrio, San Jacinto, and Eastridge were identified as the Initiative’s first priorities. Both the City and Potter County committed to contributing \$75,000 annually for the purpose of plan development. The City then contributed an additional \$2,616,200 from the 2016 5-year Community Improvements Bond program to be divided equally among the four neighborhoods and specifically reserved for their plan’s implementation efforts.

The importance of the Neighborhood Planning Initiative was underscored in the City Council’s 2018 strategic plan “Blue Print for Amarillo.” The Economic Development and Redevelopment Council Pillar calls for applying innovation to the “redevelopment of disadvantaged areas of our community” by completing the neighborhood plans and exploring a number of community and economic development tools to address neighborhood needs. In addition, the neighborhood planning effort is identified as an important mechanism to spark civic pride, another Council Pillar.



PLAN PROCESS AND PUBLIC ENGAGEMENT

The San Jacinto Neighborhood Plan was developed over the course of approximately one year kicking off in March 2019 and culminating in the adoption of the document by City Council in February 2020. The City of Amarillo contracted with consultant Cassie Wright of Urban Milestones to provide project management and community engagement services. The San Jacinto Neighborhood Plan Advisory Committee was formed to provide guidance and oversight for the process, which was organized into phases with advisory committee meetings, public meetings, and outreach activities scheduled to support the desired outcomes of each phase.

In total, the process included five public meetings, eight advisory committee meetings, an online business owner survey, and a series of focus group meetings with partner organizations and city departments. It was designed to simultaneously produce qualitative input from the community and data-driven analysis. When combined, the qualitative and quantitative information informed a vision statement and seven focus areas to serve as the overarching framework for the plan. These focus areas set the stage for exploration, discussion, and collaboration among the neighborhood, the City of Amarillo, and other partners to determine the best and most feasible actions to achieve the neighborhood's goals.

Below is a summary of the process and public engagement activities.

Process Design and Phasing

PHASE 1: Existing Conditions Review and Project Kickoff

During the first phase of the planning process, the project team gained an understanding of San Jacinto's history, demographics, and the built environment. Using data provided by the City and information provided by the community, this phase identified the current neighborhood conditions and publicly kicked off the process in the community.

PHASE 2: Establish Vision and Guiding Principles

The second phase of the planning process focused on developing a vision statement and guiding principles for the neighborhood. The vision outlines how the community wants to see the neighborhood in the future. It identifies existing qualities that the community wants to preserve while also describing changes that the community desires. The guiding principles are consistent with the land use guiding principles of the other neighborhood plans. Both the vision and guiding principles relate back to the Amarillo Comprehensive Plan.

PHASE 3: Pinpointing the Plan

After setting the vision for San Jacinto, the topics and focus areas for the plan were refined with the community's input. The focus areas were determined by need (as shown through data analysis) and by want (as shown through community input). The focus areas are limited to those issues that are most critical to the community and that may be addressed in a manageable manner.

PLAN PROCESS AND PUBLIC ENGAGEMENT

PHASE 4: Study and Learn

Urban Milestones and the City worked very closely with the Advisory Committee during the fourth phase of the planning process to begin drafting goals and implementation strategies. This work was done through extensive analysis and research, citing best practices and case studies as examples. Urban Milestones guided the Advisory Committee to prioritize projects during this phase and determine those that are key as “transformative” projects.

PHASE 5: Develop Options/Recommendations/Priorities

Using the research from Phase 4, Urban Milestones and the City again worked closely with the Advisory Committee to develop and refine neighborhood options and recommendations into a list of priority projects for implementation.

PHASE 6: Draft Plan

The City and Urban Milestones created a draft plan Word document to be reviewed by the public and the Advisory Committee.

Phase 7: Plan Adoption

During the last stage of the planning process, the City prepared the final document for the necessary commission and board approvals prior to presentation to City Council for adoption.

PLAN PROCESS AND PUBLIC ENGAGEMENT

Public Meeting Schedule and Meeting Summaries

In total there were five public meetings held as part of the planning process. These were held in rotating locations in the neighborhood and publicized with flyers, postcards, social media, and by word-of-mouth. Over 275 people recorded their attendance at these sessions, which were designed to both present the progress of the plan to the broader community, provide a forum for conversation and offer opportunities for deeper engagement during the different phases.

Public Meeting #1: Project Kickoff

6 – 7:30 pm on Tuesday, March 12th, 2019

Heal the City

Attendance: 73

The Kickoff featured an overview by Cassie Wright, project consultant, of the plan process and schedule. It explained the public engagement plan in detail including public meetings, advisory committee structure, focus groups, and surveys. Attendees then participated in a SWOT analysis where they identified the neighborhood's strengths, weaknesses, opportunities, and threats.



Public Meeting #2: Vision and Guiding Principles

6 – 7:30 pm on Tuesday, May 14th, 2019

San Jacinto Christian Academy

Attendance: 53

The second public meeting provided an overview of the plan process and schedule, a presentation on focus areas, and small group exercises in which each group drafted ideas, goals and possible solutions for the noted issues in each focus area.



Public Meeting #3: Focus Topics and Areas + Initial Case Studies & Best Practices

6 – 7:30 pm on Tuesday, July 30th, 2019

Generation Next

Attendance: 81

The third public meeting featured a presentation of the focus areas with a refined list of the draft goals and strategies. Attendees were asked to review the draft, provide written comments, and offer ideas (i.e. case studies) from other neighborhoods that they would like to potentially see implemented in Amarillo.

Public Meeting #4: Options and Alternatives

6 – 7:30 pm on Thursday, November 7th, 2019

San Jacinto Elementary School

Attendance: 25

The fourth public meeting provided an overview of the transformative projects—Housing, a Unified 6th Street Business District, and Crime Reduction—as well as a presentation of more detailed project proposals prepared by the Advisory Committee. Attendees were then asked to vote on the action items under each focus area to help the committee and planning team identify the priority projects to be

PLAN PROCESS AND PUBLIC ENGAGEMENT

implemented first. This exercise was also translated to an online survey in order to provide more opportunities for feedback since attendance was low due to inclement weather.

Public Meeting #5: Open House to Review Draft Plan

6 – 7:30 pm on Tuesday, January 14, 2020

San Jacinto Elementary School

Attendance: 60

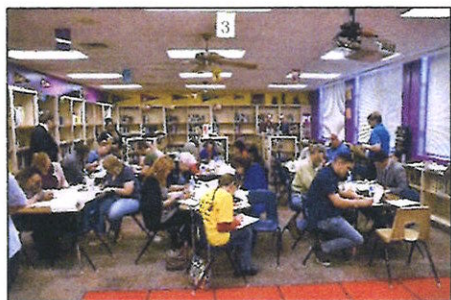
The final public meeting was an open house format to reveal the draft of the plan to the public. The open house featured a presentation, displays, and the ability for the public to ask questions or provide additional comments.

Advisory Committee Meeting Schedule and Summaries

The San Jacinto Neighborhood Plan Advisory Committee was formed through an application process during Phase 1. Anyone interested in serving could apply and commit to attending the regularly scheduled meetings. Members recognized in the plan attended 60% of the combined public meetings and advisory committee meetings. Members agreed to the following roles and responsibilities:

- Provide strategic oversight
- Identify project partners
- Serve as an advocate for the plan
- Represent the neighborhood
- Accept responsibility for the plan
- Lead community-based initiatives

The committee met eight times throughout the process. All meetings were held at San Jacinto Elementary School (3400 W 4th Ave.) with the exception of Meeting #7 which was rescheduled and conducted at the Generation Next Youth House due to inclement weather. Below is a summary of what was accomplished at each meeting.

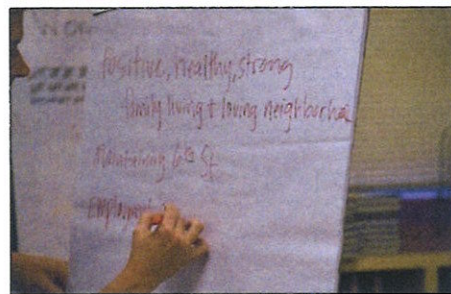


Meeting #1: April 4, 2019

The first Advisory Committee meeting featured an overview of the process, the roles and responsibilities of the Advisory Committee including an explanation of the Consensus-Based Decision-Making model, a review of the SWOT analysis from the public meeting, and a vision and guiding principles exercise.

Meeting #2: May 9th, 2019

The second Advisory Committee meeting included a discussion of the draft vision statement, the land use guiding principles, the first review of the Focus Areas and neighborhood goals, and preparation for the next public meeting.



Meeting #3: June 6th, 2019

The third Advisory Committee meeting was a work session to further refine the vision and goals, as well as to begin developing strategies for each goal using the information

PLAN PROCESS AND PUBLIC ENGAGEMENT

gathered at the May public meeting. The committee approved the vision statement.

Meeting #4: July 11th, 2019

The fourth Advisory Committee meeting included an update on the business owner survey and property owner meeting, and additional work time refining the goals and strategies. The committee also discussed a possible call to action. The committee approved the goals and strategies for Clean and Safe and Economic Development.

Meeting #5: August 29th, 2019

The fifth Advisory Committee meeting recapped the July 30th public meeting, provided an update on focus group meetings with city departments, and further refined the goals and strategies. The committee approved the goals and strategies for History and Culture and Housing.

Meeting #6: September 26th, 2019

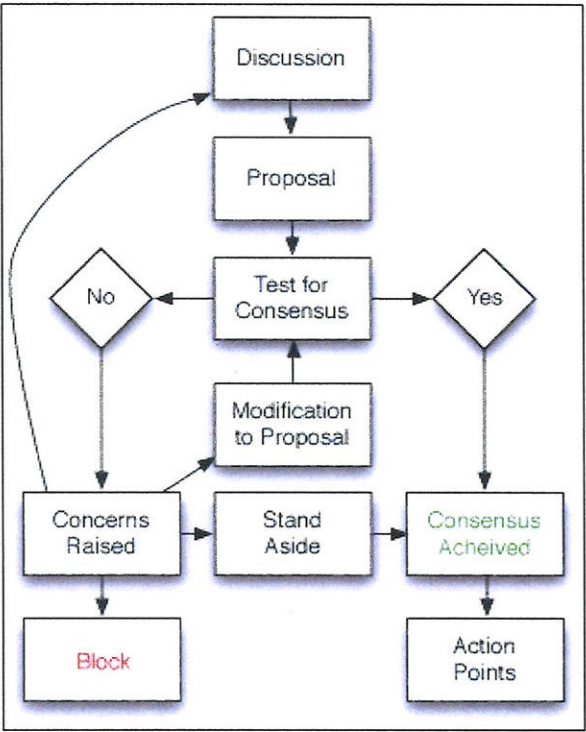
The sixth Advisory Committee meeting again focused on goals and strategies. The committee approved Infrastructure, Nature and Environment, and Community Building. They also began to discuss how to turn the strategies into actionable projects, selecting specific items that they wanted to further refine by studying best practices, cost estimates, potential policy changes, and needed partners.

Meeting #7: November 4th, 2019 (rescheduled due to inclement weather)

In preparation for the seventh Advisory Committee meeting, committee members completed project proposal worksheets to outline in specific detail how the projects could be implemented. During the meeting, the members reviewed their project proposals as well as a draft of three transformative projects to be presented at the fourth public meeting.

Meeting #8: December 5th, 2019

The final Advisory Committee meeting included review and approval of the three transformative projects as well as a discussion of evolving from a neighborhood plan committee to a neighborhood association responsible for the implementation of the plan.



Flowchart of consensus-based decision-making, illustration by Grant Harwood.

Focus Groups

Urban Milestones and planning staff facilitated a series of focus group discussions with city departments and other partners to discuss issues and concerns arising throughout the planning process from the community. These conversations allowed the team to clarify policies and procedures, introduce potential solutions for consideration, and build relationships.

City of Amarillo

In total, there were 12 focus group meetings held with various city departments. The neighborhood expressed common concerns about communication and coordination with the City of Amarillo. These conversations not only helped highlight issues, but they also served to create open lines of communication among staff and the neighborhood.

An interdepartmental working group formed as a result of these efforts and the group will continue to meet regularly to address policy issues impacting neighborhoods with a focus on critical items in the plan areas. Below is the list of meetings conducted with other city departments:

- Amarillo Police Department and Project Safe Neighborhoods #1 — Wednesday, April 17th, 2019
- Capital Improvements and Development Engineering — June 4th, 2019
- Parks and Recreation — June 4th, 2019
- Building Safety — June 4th, 2019
- Community Development #1 — June 4th, 2019
- Animal Management and Welfare — August 19th, 2019
- Traffic Engineering — August 23, 2019
- Amarillo Police Department (Neighborhood Patrol Officers) — Friday, September 6th, 2019 and Thursday, September 12th, 2019
- Public Works/Solid Waste — Wednesday, September 18th, 2019
- Communications — Wednesday, September 18th, 2019
- Community Development #2 — Tuesday, October 1st, 2019

Other Partners

The planning team conducted additional meetings and focused conversations with these other partners:

- San Jacinto Elementary School — April 18th, 2019
- Operation First Five — August 22nd, 2019
- Xcel Energy — Monday, September 30th, 2019
- San Jacinto Commercial Real Estate Tour — November 21st, 2019

Property Owners

Urban Milestones facilitated the property owners' focus group meeting on Monday, June 17th. The purpose of this meeting was to engage the "multiple" property owners in the neighborhood, share information collected from the community, gather feedback, and discuss strategies to improve neighborhood property conditions.

The condition of the residential housing stock in San Jacinto was identified early on as one of the area's major challenges. Conditions such as an imbalance of renters and homeowners, neglected and substandard homes, and the presence of "slumlords" contribute significantly to the negative perceptions of the neighborhood.

PLAN PROCESS AND PUBLIC ENGAGEMENT

A total of 53 invitation letters were sent to individuals or entities that own four or more properties in the San Jacinto neighborhood plan boundary. These 53 entities own nearly 500 properties combined. Eleven property owners attended the meeting. Property owners' concerns around the neighborhood's housing stock were generally aligned with the community's concerns. Owners agreed that crime, lack of ample police presence, homeless persons and squatters overtaking vacant properties, and dilapidated/substandard structures were of top concern. The property owners discussed both impediments to improving the housing stock and potential solutions.

Business Owners

An online survey for business owners was conducted in June 2019. A letter was sent to 401 businesses in the San Jacinto plan area with a link to the online survey. Forty businesses responded.

The top three industries were retail (25%), other (20%) which primarily included leasing office space, rental property, and dog grooming, and construction (12.5%). Below is a summary of their input:

- About 40% of the respondents noted they have been in operation for 21 years+ (40%), which indicates the established nature of the business environment.
- The second greatest percentage of businesses in the neighborhood have been in operation for 0-3 years (22.5%) indicating the neighborhood is affordable and attractive to new businesses.
- Another indicator that exhibits strong vested interest from business owners is that almost 80% own the building in which they operate.
- When asked what services would help support their businesses development, the top three responses—with two tied for second place—were:
 - 1) *Improved city services/support* (easier permitting for special events, financial support, maintenance resources, improvements to solid waste management) (70%)
 - 2) *Small business support* (65%) and *Improved Streetscaping* (Pedestrian lights, street trees, benches, bus shelters, trash cans, flower pots, banners, information kiosk) (65%); and,
 - 3) *Facade improvement programs/grants* (57.5%).
- Another indicator that illustrates the vibrancy and growth in this district is that almost 65% of businesses owners anticipate hiring additional staff in the next five years.
- When asked what influenced business owners to locate their businesses in the San Jacinto neighborhood, 52.5% of responses indicated that the availability of space played a big role. Additionally, 47.5% of responses indicated that it was the historic character, and 40% of responses indicated 6th St./Route 66 influenced their decision.
- When asked what types of businesses/jobs would benefit the San Jacinto neighborhood, 77.5% of business owners stated that service businesses/jobs such as retail, restaurants, and grocery would have a positive impact on the neighborhood. This was followed by arts and entertainment (62.5%).
- Responding businesses indicated that 72.5% of their business comes from San Jacinto residents and residents of other neighborhoods in Amarillo.
- One of the key take-aways from the survey is the potential for area businesses to become more involved in neighborhood groups and events: 67.5% of business owners said they are not involved in any neighborhood groups, and 40% of business owners were not aware of any annual community events that take place in San Jacinto.

Communications

San Jacinto Neighborhood Plan
February 2020



EXISTING CONDITIONS ANALYSIS

During the first phase of the planning process, Urban Milestones and the City of Amarillo completed an existing conditions analysis to form an understanding of San Jacinto's history, demographics, and the built environment. This included a review of both quantitative data, such as GIS mapping, census demographic information and crime statistics, as well as the collection of qualitative community input. The existing conditions analysis provides a snapshot of the neighborhood and establishes a baseline from which thoughtful decisions can be made about its future.

Introduction

The 2016 Neighborhood Planning Initiative identified San Jacinto as one of the priority areas due in large part to concerns about crime and poverty. The household median income in San Jacinto is \$30,032, which is notably less than Amarillo's median income of \$51,198. Nearly 35% of its residents are at or below the poverty threshold of \$25,048 for a 4-person household. This figure is significantly lower than Amarillo's overall poverty rate of 16.4%. Over 60% of the homes are renter-occupied, which has resulted in the neighborhood being transient and unsettled. Almost 20% of the City's HUD vouchers are concentrated within the plan boundary, even though only 4.2% of Amarillo's residents live within it.

San Jacinto is one of Amarillo's highest crime neighborhoods. Between 2017 and 2018:

- Over 85% of the weapons offenses in the city were reported in San Jacinto
- Over 1,000 reports of people entering structures or being on premises without permission
- Approximately 10% of Amarillo's reported assaults and sex offenses occurred in the plan area

Due to the number of repeat criminal offenders in the area, San Jacinto is part of Project Safe Neighborhoods (PSN). PSN is a federal program that "brings together federal, state, local, and tribal law enforcement officials, prosecutors, and community leaders to identify the most pressing violent crime problems in a community and develop comprehensive solutions to address them." The project is working to remove repeat offenders from the street by charging and incarcerating them for their crimes. PSN includes the collaboration of multiple local and national agencies. Local and state partners include: the Amarillo Police Department; the Potter and Randall County Sheriff's Offices; the Potter and Randall County District Attorney's Offices; and, the Texas Department of Public Safety. Examples of federal agencies involved include: the United States Marshals Service; Homeland Security Investigations, the Bureau of Alcohol, Tobacco, Firearms and Explosives; and the Federal Bureau of Investigations.

Neighborhood Fast Facts

Earliest Subdivision: 1888
Year Annexed: 1925
Current Population: 8,569
Plan Area: 1,296 acres
of National Register Districts: 1
of Schools: 3
of Churches: 7
of Parks: 1
of Businesses: 401
of Multiple (4+) Property Owners: 53
Median Age: 30.5
Median Household Income: \$30,032
Home Ownership: 40.92%
% at/below Poverty Line: 34.47%
Average Home Value: \$52,176
Vacant Housing Units: 18%
Vacant Land: 8.43%

EXISTING CONDITIONS ANALYSIS

Despite these challenges, San Jacinto possesses several important assets, which collectively, can serve as an important foundation for the revitalization effort. The first asset is the incredibly intact historic Route 66 corridor. As an internationally recognized tourist attraction with wonderful local flair, SW 6th Avenue, or 6th Street, has great potential to be one of Amarillo's most vibrant commercial corridors for dining, entertainment, shopping, and tourism. Secondly, the historic housing stock and neighborhood scale are characteristics that provide an opportunity for San Jacinto to once again be a stable, mixed income, urban neighborhood within walking distance of great amenities and centrally located to all of Amarillo.

Boundaries and Subdivisions

Located in northwestern Amarillo, the San Jacinto neighborhood is defined for the purposes of this study as the area possessing a northern boundary between NW 11th Avenue, an eastern boundary of Front Boulevard and SW 1st Avenue, a southern boundary of SW 10th Avenue (which turns into Plains Boulevard), and a western boundary of Western Street. The neighborhood encompasses approximately 1,296 acres (2.025 square miles) and primarily contains a mix of residential and commercial properties, but also includes several educational, non-profit, and faith-based institutions. While 6th Street is the primary commercial district, a number of auto-oriented commercial uses may also be found along the neighborhood's primary arterial roadways of Western and Georgia/McMasters Streets.

What is historically known as San Jacinto is the San Jacinto Heights subdivision platted in 1909. It forms an almost a perfect square in the western and central part of the plan boundary. However, the planning boundary for this study encompasses additional subdivisions including some of Amarillo's earliest platted areas including the Original Town of Amarillo (1888), Summers Addition (1923) as well as Park City (1938), Webster Heights (1923), and University Heights (see Figure 2).

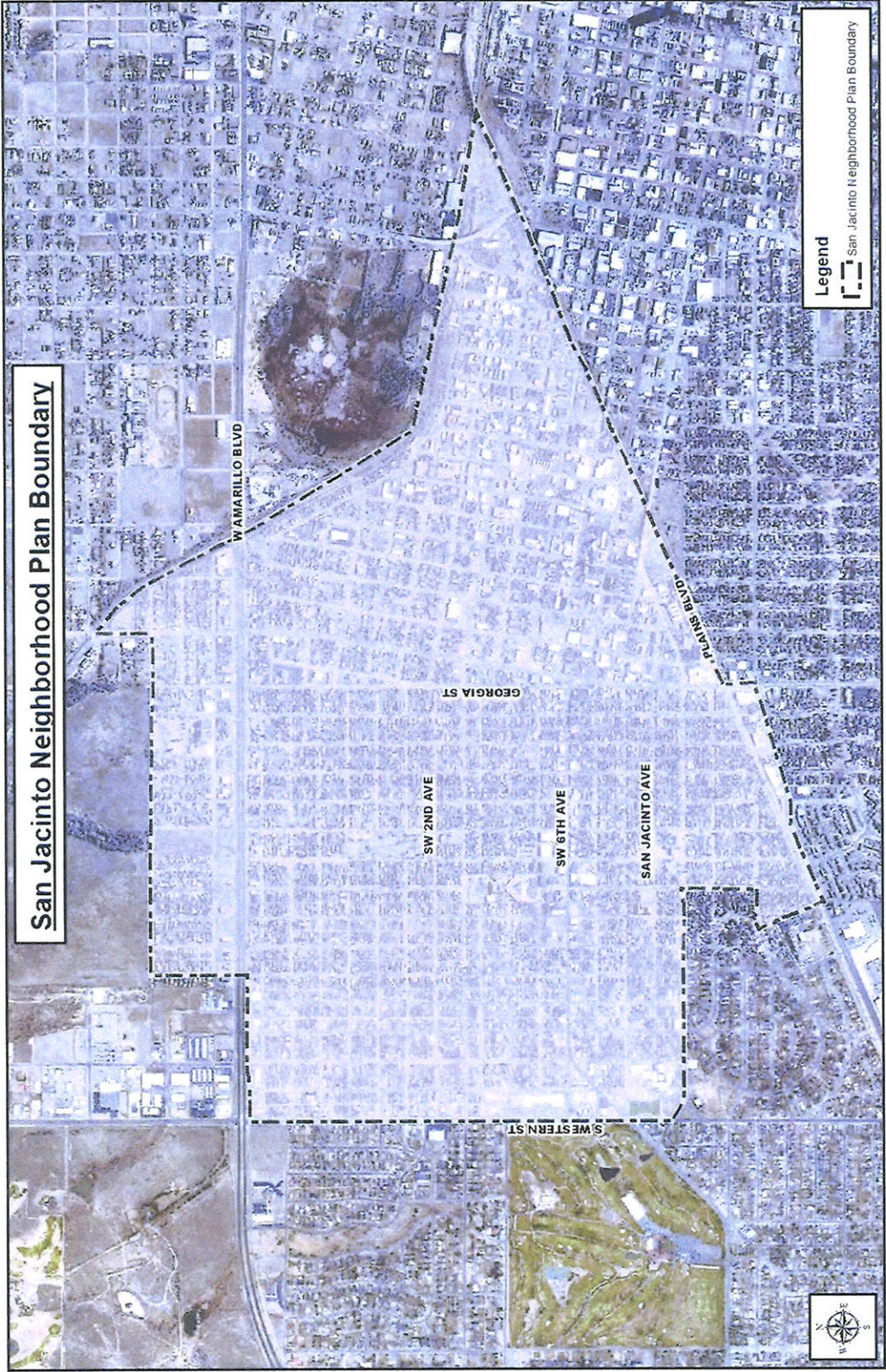


Figure 1 – San Jacinto Neighborhood Plan Boundary Map

EXISTING CONDITIONS ANALYSIS

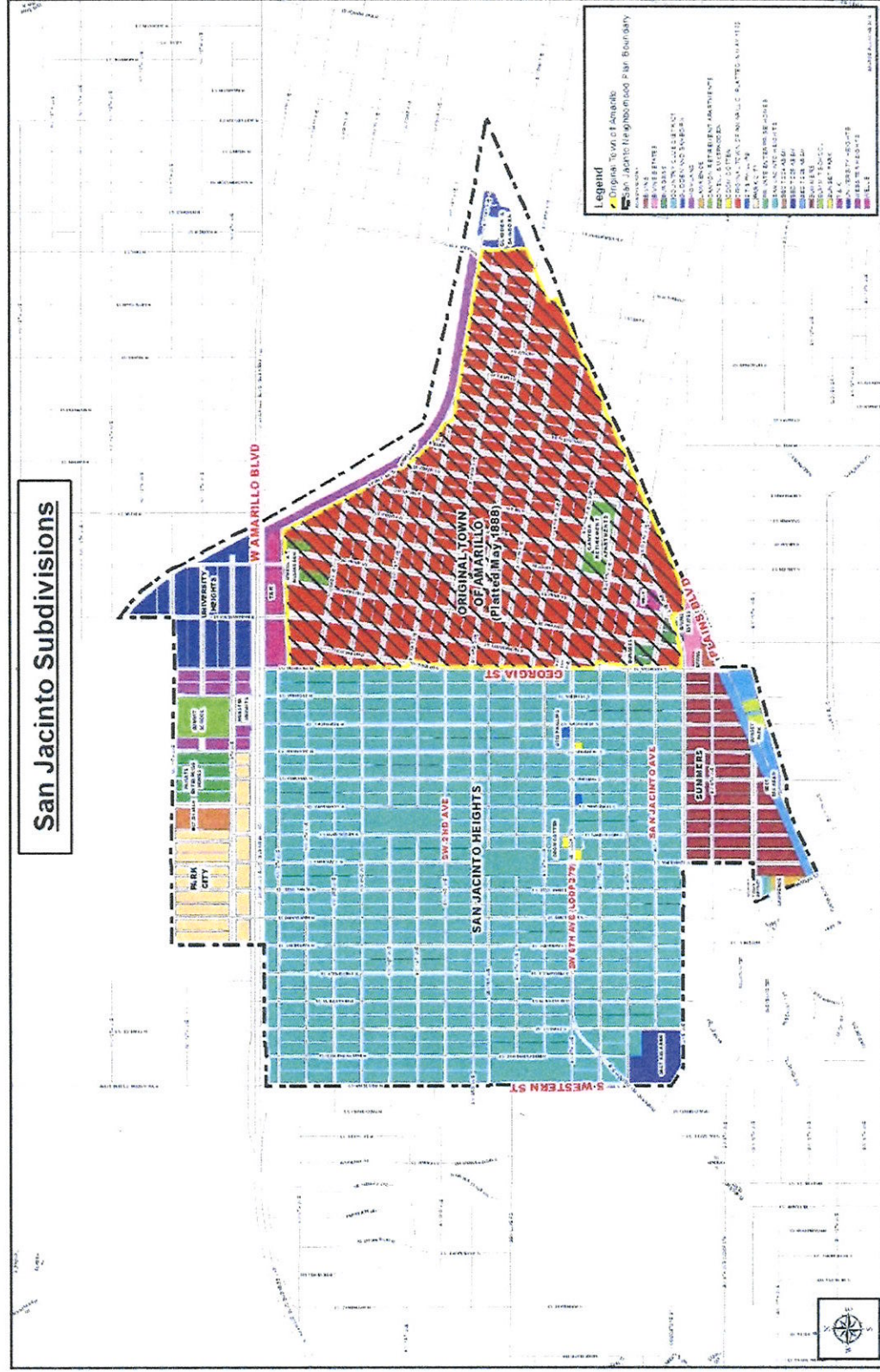


Figure 2 -- San Jacinto Subdivisions

EXISTING CONDITIONS ANALYSIS

History

The San Jacinto neighborhood is a historically significant area and its residents and business owners are proud of its heritage. From the 1920s through the 1950s, it was a stable middle-class neighborhood with a vibrant commercial corridor through its core. SW 6th Avenue—colloquially known as 6th Street and best known as Route 66 or “America’s Main Street”—was integral to the early development of the neighborhood and continues play an important role in the economic well-being and identity of San Jacinto.

San Jacinto Heights was platted as a streetcar suburb in 1909 and grew slowly in the following decade as development patterns in Amarillo favored neighborhoods south of the central business district. The original developers had imagined traffic patterns aligned to the north-south streets with Florida Avenue as a major commercial thoroughfare. No business corridor evolved until after the paving of 5th Street (now SW 6th Avenue) with gravel in 1921 as part of the efforts to upgrade the Ozark Trail highway network.

San Jacinto remained sparsely populated until its incorporation into the city in 1925 when city services and infrastructure improvements were extended to the neighborhood. The annexation led to the renaming and renumbering of streets to coordinate with the existing system in Amarillo. San Jacinto’s 5th Street became SW 6th Avenue although the “street” suffix remained more popular resulting in the name 6th Street. Originally numbered from Georgia west, street addresses were also incorporated into the Amarillo system so that the 100 blocks of 5th Street became the 2700 block of SW 6th Avenue after annexation.

Incorporation of 6th Street/SW 6th Avenue into the Route 66 highway network followed in 1926 and Amarillo’s 6th Street soon evolved into an oasis on Texas’ 66 as the increase in automobile traffic necessitated roadside businesses for tourists. On the east edge of the plan boundary, the City operated a municipal tourist camp and the entire strip offered gas and service stations, restaurants, motels, cafes, diners, and groceries. The neighborhood continued to develop with new home construction throughout the 1920s, 1930s, and 1940s. Most of San Jacinto’s current housing stock is from this period.

Beginning in January 1944, planning took place to reroute traffic from downtown and the San Jacinto neighborhood as part of a national defense transportation system. A new four-lane thoroughfare, Amarillo Boulevard, was constructed to the north in 1953, and while 6th Street retained the title of Business Route 66, few tourists traveled the old Route. 6th Street began to experience a prolonged decline after the loss of this tourist traffic.

A resurgence took place in the 1980s and culminated with the revitalization study, *San Jacinto the Beautiful*, in 1989. This plan was a thorough study of the historic buildings and urban design characteristics of the district. The study resulted in two major outcomes: 1) the streetscape improvements that are still present in the district today; and, 2) listing in the National Register of Historic Places as “US Route 66 – Sixth Street Historic District.”

EXISTING CONDITIONS ANALYSIS

6th Street Historic District

The National Register listing for the Route 66 corridor between Western and McMasters affirms its significance as not only one of Amarillo's most important historic assets, but also the corridor's significance in the broader context of the iconic highway. Studied extensively in the late 1980s and early 1990s, the observations and recommendations from those comprehensive reports remain relevant and useful. The historical significance of the buildings on 6th Street was assessed in the 1981 *Amarillo Historic Building Survey*, the 1988 *Preservation Amarillo Survey*, the 1989 *San Jacinto the Beautiful* plan by Ausland Architects, and again in 1993 for completion of the National Register Historic District nomination.

In 1989, Ausland Architects stated, "the suggestion for the improvements of buildings is to adopt a philosophy of preservation for Sixth Street and to treat all buildings as historic." They go on to recommend, "Following the Standards for rehabilitation is essential. Without proper care of the historic buildings, the area will lose its remaining assets. Without distinctiveness, the possibility of an expanded tourism market is lost. Local historic designation of the district must be a priority."

The National Register Historic District designation (completed 1994) is primarily honorary. It places no restrictions on property owners; however, designation means the property owners are able to apply for state and federal historic tax incentives. At the time of nomination, 83 of 116 buildings in the district were classified as "Contributing" meaning they sufficiently retained their historic character and integrity to meet the review criteria.

Other Historic Buildings and Sites

The residential portions of the San Jacinto Heights subdivision were surveyed as part of the extensive citywide historic preservation planning efforts by Preservation Amarillo in 1995. Throughout the late 1980s and early 1990s, they sponsored surveys and national register nominations for historic areas across the city. The preservation firm, Hardy Heck Moore, completed the San Jacinto portion of the survey in 1995. Their findings include 78 high priority and 370 medium priority.

According to their methodology, each property was reviewed and assigned a final preservation priority rating based upon current architectural integrity and known historical associations. The evaluation should not be considered a static designation; it can and should be changed to reflect the evolving status over time.

<i>Preservation Priority Evaluation by Hardy Heck Moore, 1995 Survey</i> High Priority – Contributes significantly to local history or broader historic patterns; is an outstanding, unique or good representative example of architecture, engineering or crafted design; is a good example of a common local building form or architectural style and retains a significant portion of its original character and contextual integrity; and meets in some cases criteria for inclusion on the National Register of Historic Places. Medium Priority – Contributes moderately to local history or broader historical patterns, but alterations or deterioration have diminished the resource's integrity; is a typical example of architecture, engineering or crafted design; is typical example of a common local building form, or architectural style.
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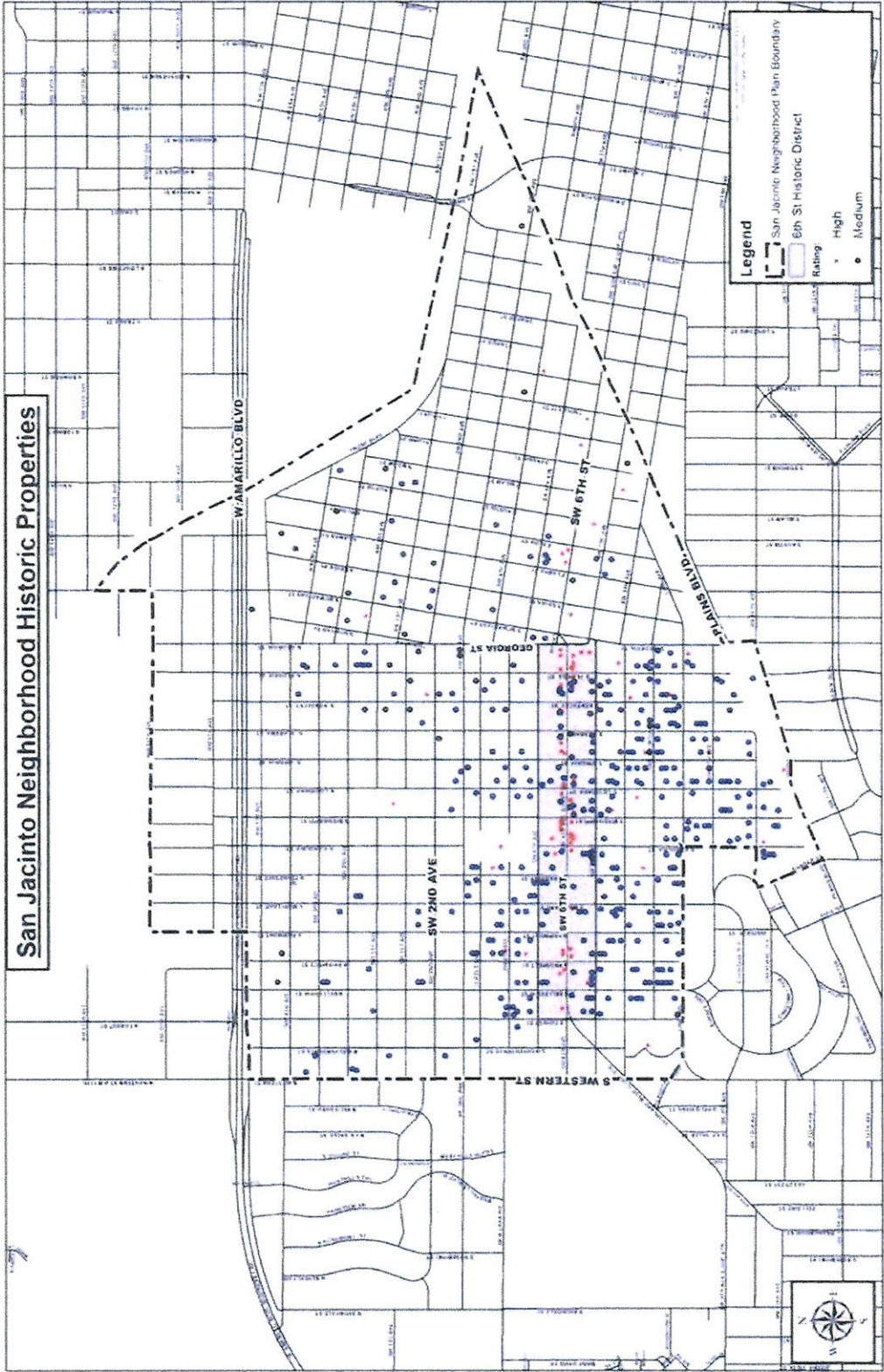
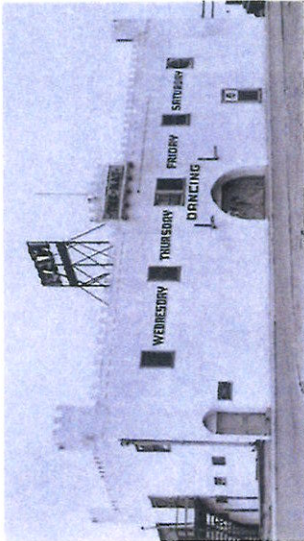


Figure 3 – Historic Designations and Survey Priority Recommendations

EXISTING CONDITIONS ANALYSIS

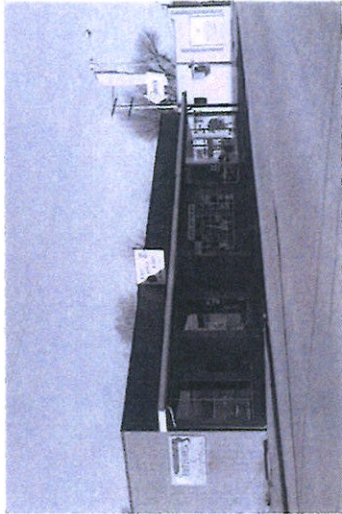
6th Street Historic District Photos as Recorded in 1993 for the National Register District Nomination



The Nat, 804 S Georgia St., c. 1940



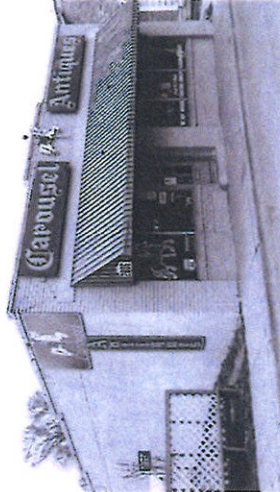
Cazzell Building #2, 2801 S Georgia St., 1993



Gussler Products Building, 2917-25 SW 6th Ave., 1993



Miller Drug, 2700 SW 6th Ave., 1993



Cazzell Building #1, 2806 S Georgia St., 1993



Miller Drug, 2700 SW 6th Ave., 1993



Bussey Buildings, 2713-17 SW 6th Ave., c. 1945



2900 Block SW 6th Avenue, 1993



Borden's Heap-O-Cream, 3120 SW 6th Ave., 1993

EXISTING CONDITIONS ANALYSIS



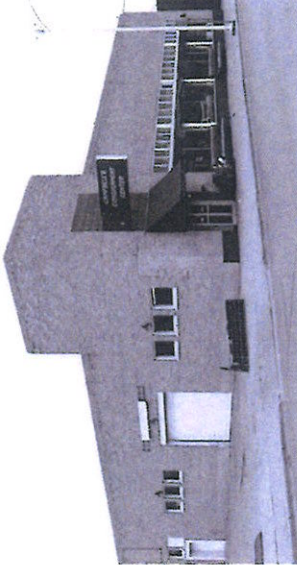
Adkinson-Baker Tire Co #2, 3200 SW 6th Ave., 1993



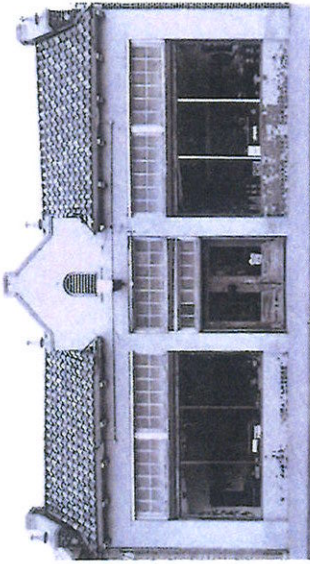
3100 Block, SW 6th Avenue, 1993



Red Door Antiques, SW 6th Ave., 1993



Ideal Grocery Store, 3220 SW 6th Ave., 1993



M Systems Grocery Store #7, 3306 SW 6th Ave., 1993



Carolina Building, 3313 SW 6th Ave., 1993



Dutch Mill Service Station, 3401 SW 6th Ave., 1993



Taylor's Texaco Station, 3512 SW 6th Ave., 1993



Martin's Phillips 66, 3821 SW 6th Ave., c. 1963

EXISTING CONDITIONS ANALYSIS



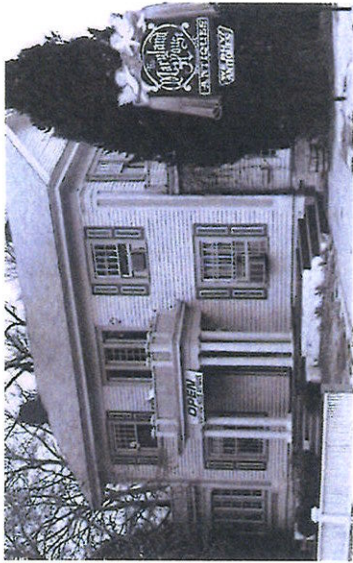
Hubbell Duplex, 3912 SW 6th Ave., 1993



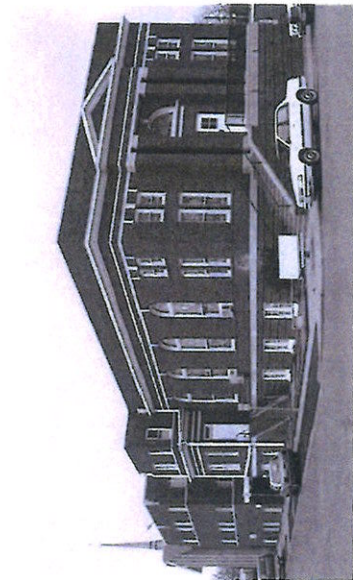
San Jacinto Baptist Church, 501 Carolina St., 1993



San Jacinto Fire Station, 610 S Georgia St., c. 1940



Tomlinson House, 600 S Maryland St., 1993



San Jacinto Methodist Church, 305 Tennessee St., 1993

EXISTING CONDITIONS ANALYSIS

Community Points of Interest

The neighborhood is home to seven churches and three schools—Houston Middle, San Jacinto Elementary, and San Jacinto Christian Academy. San Jacinto Park, at the intersection of SW 2nd Avenue and Louisiana Street, contains the neighborhood's main playground and picnic area, an athletic court, and a splash pad. Another neighborhood amenity, the Rock Island Rail Trail, runs along the neighborhood's southern boundary, Plains Boulevard. The rails-to-trails project redeveloped approximately four miles of abandoned Rock Island Railroad right-of-way into a trail for recreational uses in 2017. The Rock Island Railroad reached Amarillo in 1903 and served 14 states with 8,000 miles of track before ending operations in 1980.

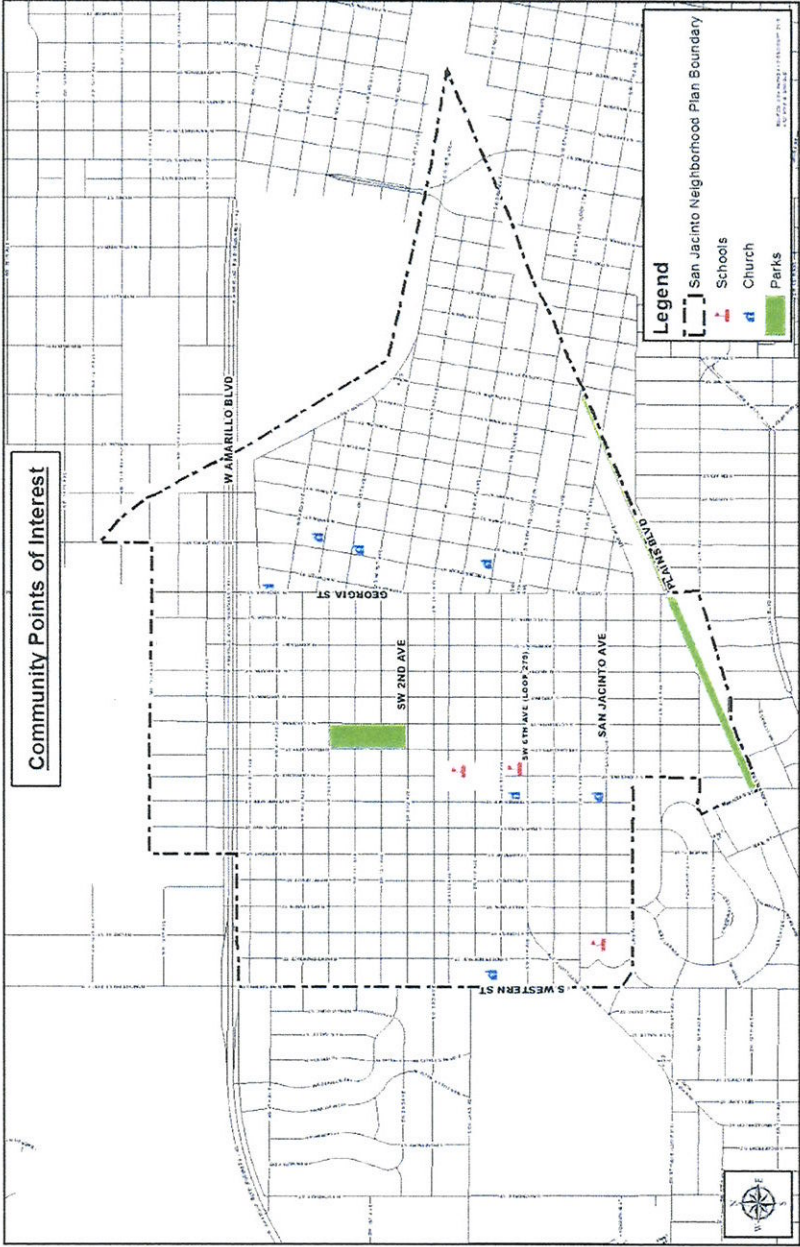
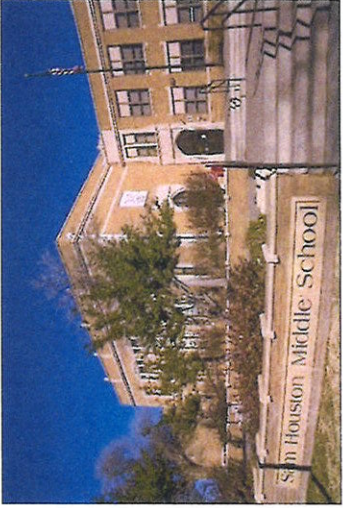
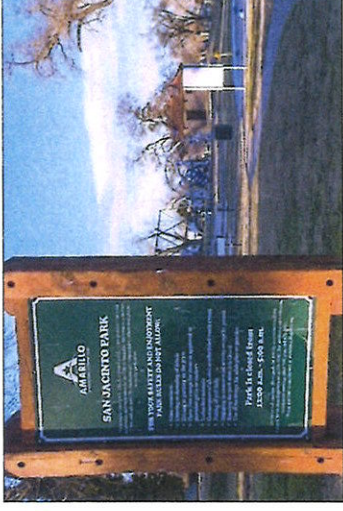
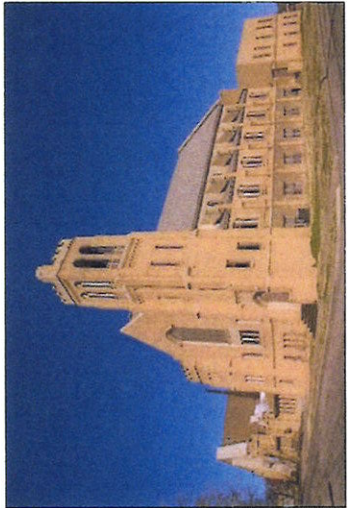
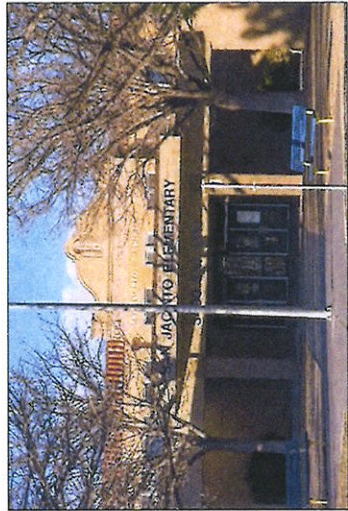


Figure 4 - Points of Interest

EXISTING CONDITIONS ANALYSIS

Community Points of Interest Photos – Representative Examples



EXISTING CONDITIONS ANALYSIS

Zoning and Land Use

Current Zoning

Zoning plays an important role in regulating the type of development permitted within a neighborhood. It is a tool used to create a safe and comfortable environment for the residents who live or work in the neighborhood.

- In San Jacinto, over half of the neighborhood's land area is zoned residential: Residential District-1 (R-1), Residential District-3 (R-3), and Multiple Family District-1 (MF-1). Concentrated mainly in the western half of San Jacinto, (R-3) alone accounts for 46.68% of the neighborhood's zoning. R-3 allows for smaller lots resulting in a denser residential district. R-1 allows for larger lot development but it composes a relatively small proportion of the neighborhood. Areas of R-1 zoning lie in the far southwest section of the neighborhood to the west of S Carolina St. Although both are intended for residential use, the standards set forth by the respective zonings differ slightly in significant ways (see Table 1).
- MF-1 accounts for 9.14% of zoning within San Jacinto. Located in the central and northeastern portions of the neighborhood, MF-1 primarily deviates from R-1 and R-3 by allowing a greater variety of residential products, such as group living quarters, duplexes (two-family houses), or apartment complexes (multiple family housing).
- Light Industrial zoning (I-1) is the second-largest zoning category in San Jacinto (28.16%). Much of the east portion of the plan area is industrial and possesses a very different character than what is recognized as historic San Jacinto. Light Industrial permits a wide range of intensive uses including hauling and storage, freight terminals, auto body/painting as well as dance halls, amusement parks, theaters, and more. It currently is one of two zoning districts that allows for adult businesses. Light industrial does not permit single family or duplex residential.
- Light Commercial zoning (LC) comprises 11.28% of the land area. Areas of Light Commercial zoning (LC) and Heavy Commercial (HC) (1.62%) zoning primarily fall along major commercial corridors including 6th Street and Georgia Street. Light and heavy commercial permit a wide range of commercial uses as well as residential.
- Located in the southwestern section of San Jacinto, areas zoned as Neighborhood Service (NS) account for 0.24% of zoning. Neighborhood Service's primary function is to allow for low impact commercial uses to support residential areas. Such uses can include barber/beauty shops, medical and dental clinics, pharmacies, etc.

Current Zoning Designation	Percent of Land Area
Agriculture (A)	0.07%
General Retail (GR)	0.91%
General Retail w/SUP (GR/S)	0.04%
Heavy Commercial (HC)	1.62%
Light Industrial (I-1)	28.16%
Light Commercial (LC)	11.28%
Light Commercial w/SUP (LC/S)	0.04%
Multi-Family Residential (MF-1)	9.14%
Multi-Family Residential w/SUP (MF-1/S)	0.11%
Neighborhood Service (NS)	0.24%
Planned Development (PD)	0.96%
Residential 1 (R-1)	0.49%
Residential 3 (R-3)	46.68%
Residential 3 w/SUP (R-3/S)	0.27%

Table 1. Current Zoning

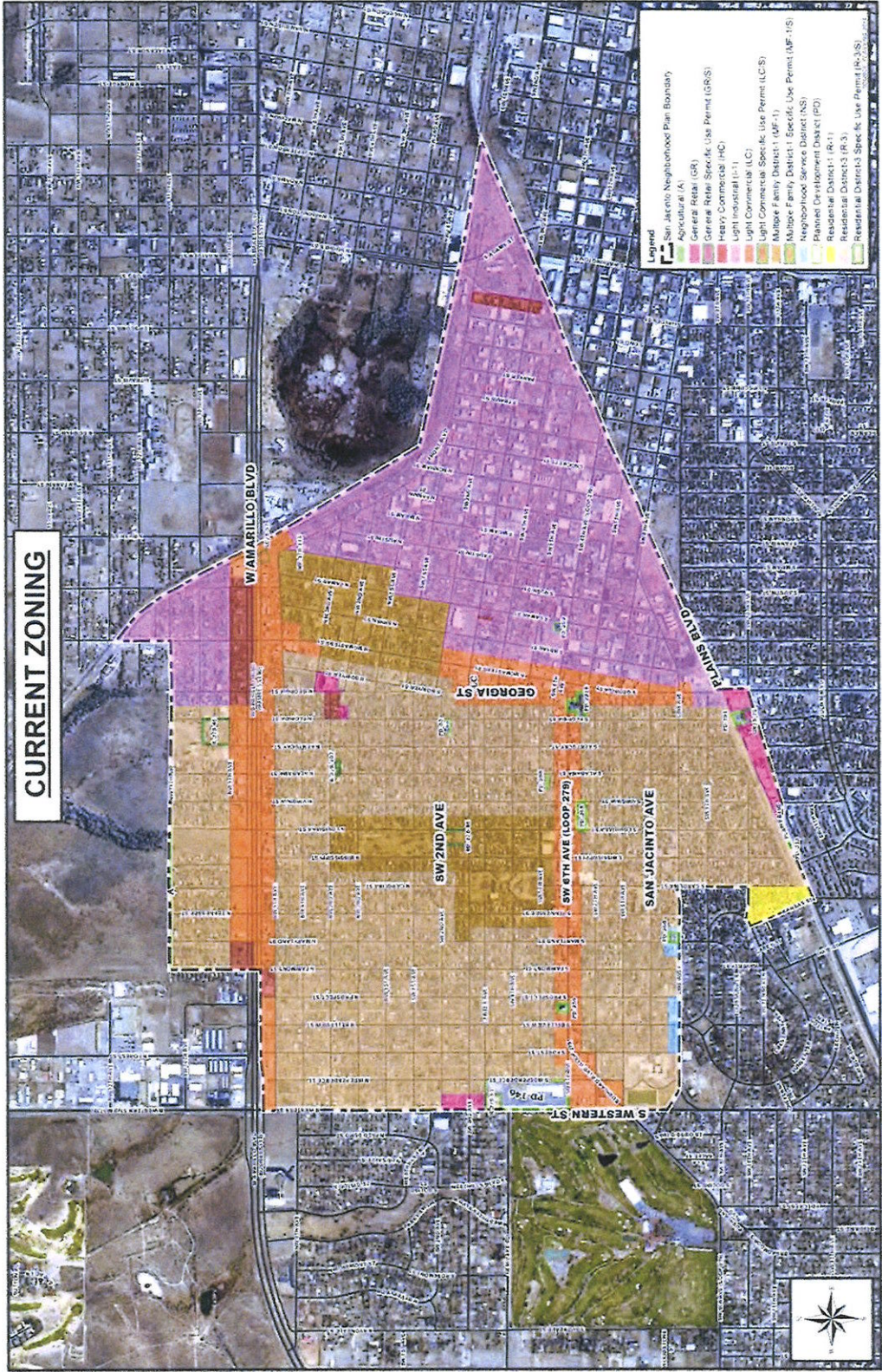


Figure 5 – Current Zoning

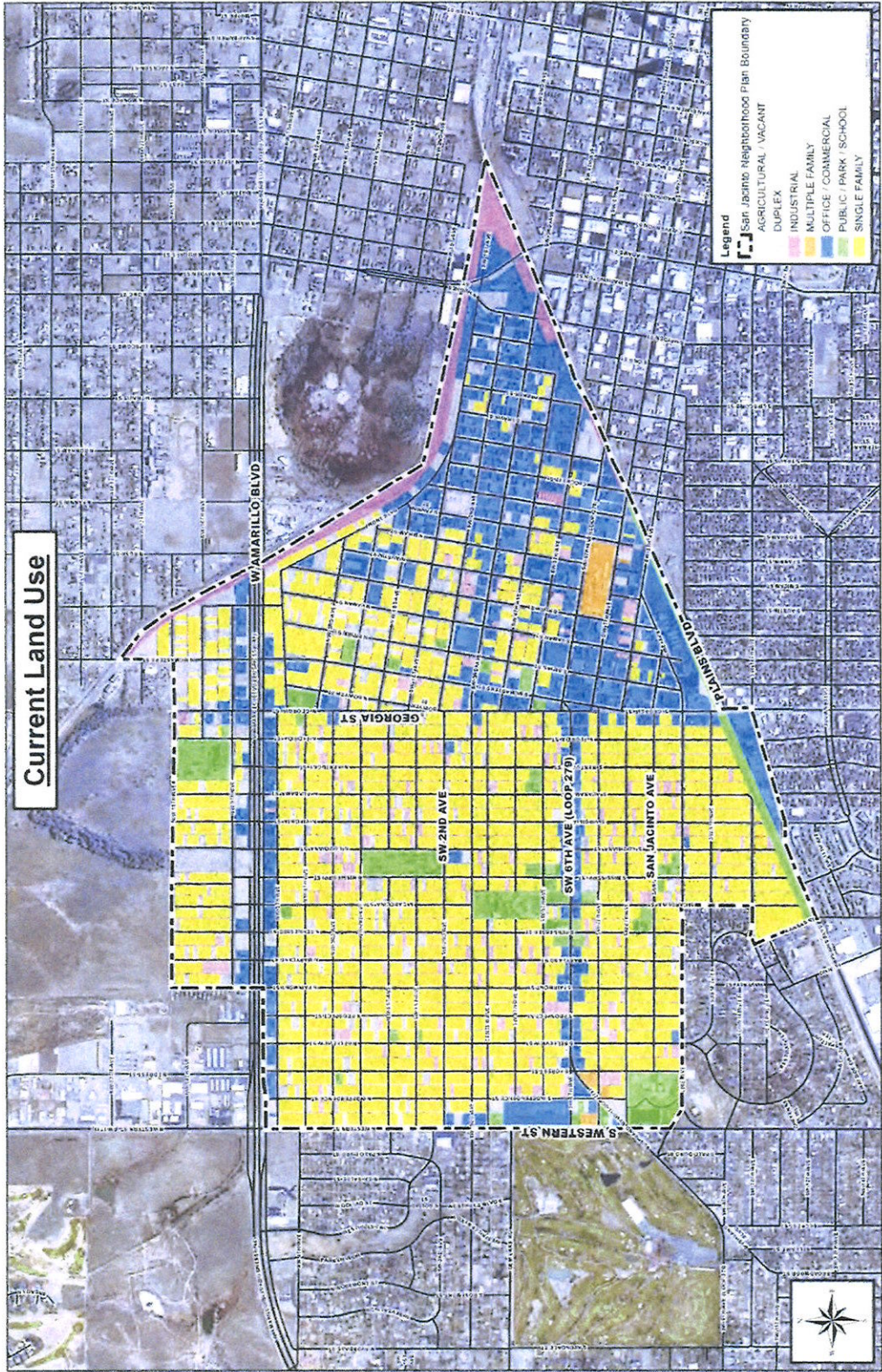


Figure 6 - Current Land Use

EXISTING CONDITIONS ANALYSIS

Current Land Use

While zoning indicates what a piece of property may legally be used for, land use reveals the property's actual function. This data is mapped utilizing the Potter Randall County Appraisal District's (PRAD) land use codes. An examination of current land use by lot/tract reveals the following:

- Single Family Residential makes up most of the current land use in San Jacinto. However, large sections of land in the eastern half of the neighborhood, as well as along major streets such as Amarillo Boulevard, Plains Boulevard, and SW 6th Avenue, fall into the Office/Commercial category.
- Agricultural/Vacant land and Duplexes make up the next two largest categories. Agricultural/Vacant lots are widely dispersed throughout San Jacinto; however, a few clusters of unimproved commercial land exist along the northern boundary of Amarillo Boulevard and along the eastern border of Front Boulevard. PRAD's data also indicates that many unimproved residential lots are scattered throughout the neighborhood.
- Lots falling into the Duplex category are evenly dispersed throughout San Jacinto.

Current Zoning vs. Current Land Use

Comparing actual land use to current zoning can provide insight into neighborhood development patterns. Conflicts between current zoning and land use reveal areas for additional analysis. Findings from this plan can inform future rezoning initiatives. These findings are summarized below:

- Despite possessing two large multi-family zones (one in the center of the plan area and the other near the Georgia/McMasters Street divergence) relatively few of San Jacinto's non-single-family dwellings are in these areas. Instead, the majority are in areas zoned R-3 or I-1. Many of these multi-family dwellings R-3 and I-1 have been classified as duplexes (PRAD 2018). This discrepancy between uses allowed by the underlying zoning designation and current land use may be the result of many factors, such as older structures being designated as legal nonconforming or, potentially, illegal building practices. Conversely, many single-family dwellings also exist within the two main multi-family zoning areas.
- Another discrepancy lies in a large number of single-family and multi-family dwellings within the large industrial zone east of Georgia Street.
- Finally, while industrial zoning comprises a large proportion of the neighborhood, few, if any industrial uses currently exist in the zoned area. Instead, it is dominated by uses classified by PRAD as office/commercial.

Current Land Use Designation	Percent of Land Area
Agricultural / Vacant	25.25%
Duplex	2.84%
Industrial	7.16%
Multiple Family	0.73%
Office / Commercial	16.73%
Public / Park / School	6.59%
Single Family	40.69%

Table 2. Current Land Use Designation

EXISTING CONDITIONS ANALYSIS

Future Land Use

Identifying future land uses is one of the important outcomes of comprehensive planning. According to Amarillo's Comprehensive Plan, the future land uses for San Jacinto are primarily General Residential and General Commercial with 6th Street designated as Urban. These designations are not regulatory—future land use maps are created to guide development; for example, when rezoning is sought for a new construction project.

In the case of San Jacinto, the existing residential character is recommended to continue – detached residential dwellings are the primary focus, but attached townhomes and duplexes are appropriate. Higher density housing would be allowed only as part of a planned development. This contrasts with current zoning which would allow higher density apartment buildings to be constructed by right in the areas mentioned above. The other notable contrast between the future land use designations and current zoning is the large amount of industrial zoning. None of San Jacinto's land area is identified as appropriate for industrial uses in the future. The 6th Street corridor is designated as an Urban area, meaning mixed uses are appropriate including attached residential, live/work, commercial retail, office, entertainment. The future land use designation indicates the corridor should retain its existing character as a walkable, pedestrian-oriented commercial district.

It is important to note that comprehensive plans need to be continually revisited and updated. Future Land Use maps should be re-examined and updated with new information and recommendations from more current studies and area planning efforts. Future comprehensive planning efforts should take into consideration the following observations for San Jacinto:

- New, quality constructed, and urban-style multi-family residential development is desirable to the San Jacinto neighborhood.
- San Jacinto would like to see vibrant mixed-use redevelopment connect the 6th Street District to Downtown.
- Maintaining the character and scale, including the walkability, of the residential areas is important. Even though the housing stock and infrastructure is in poor condition, the overall character of the neighborhood is an asset.
- Preserving the historic character of Route 66 is vital to long-term economic sustainability of the entire neighborhood.
- The current business composition in the eastern 'industrial' portion of the neighborhood provides an important economic base.

Future Land Use	Percent of Land Area
General Commercial (GC)	27.11%
General Residential (GR)	66.97%
Industrial (I)	0.26%
Multi-Family Residential (MFR)	0.09%
Parks-Recreation (P-R)	2.16%
Rural (R)	0.00%
Suburban Residential (SR)	0.01%

Table 3. Future Land Use Designation

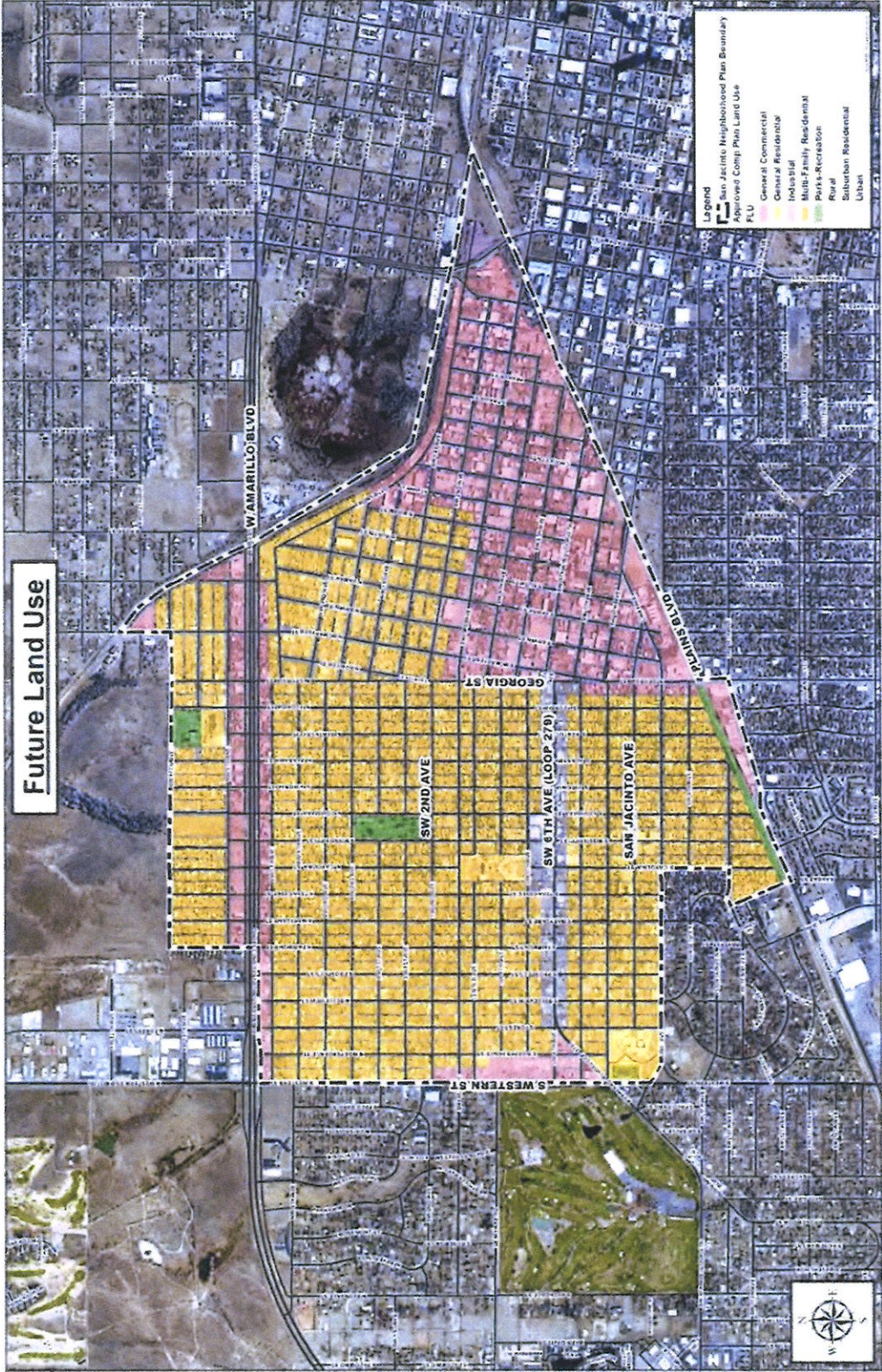


Figure 7 -- Future Land Use

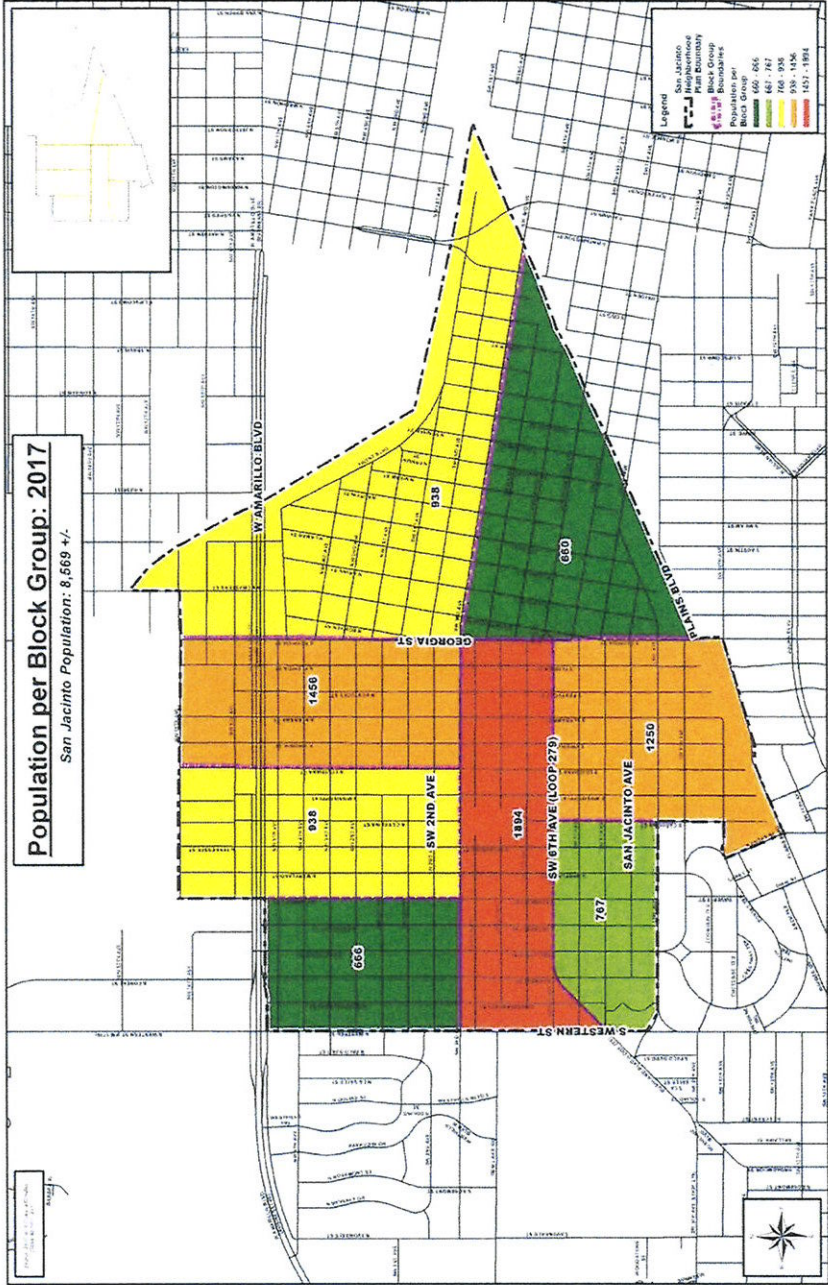
EXISTING CONDITIONS ANALYSIS

Demographics

The following series of maps (Figures 8-13) examines the demographic characteristics of the neighborhood. Data, unless otherwise indicated, was drawn from the US Census Bureau's 2013-2017 American Community Survey 5-year Estimates.

Population

The population of the plan area is about 8,500, or approximately 4.2% of Amarillo's total estimated 2017 population of 197,823.



EXISTING CONDITIONS ANALYSIS

Population per Household

Overall, the average population per household within San Jacinto is slightly lower than in the rest of the city and Texas (2.57 residents per household vs. 2.61 and 2.84, respectively). Larger households are generally found in the northeast and center of the neighborhood.

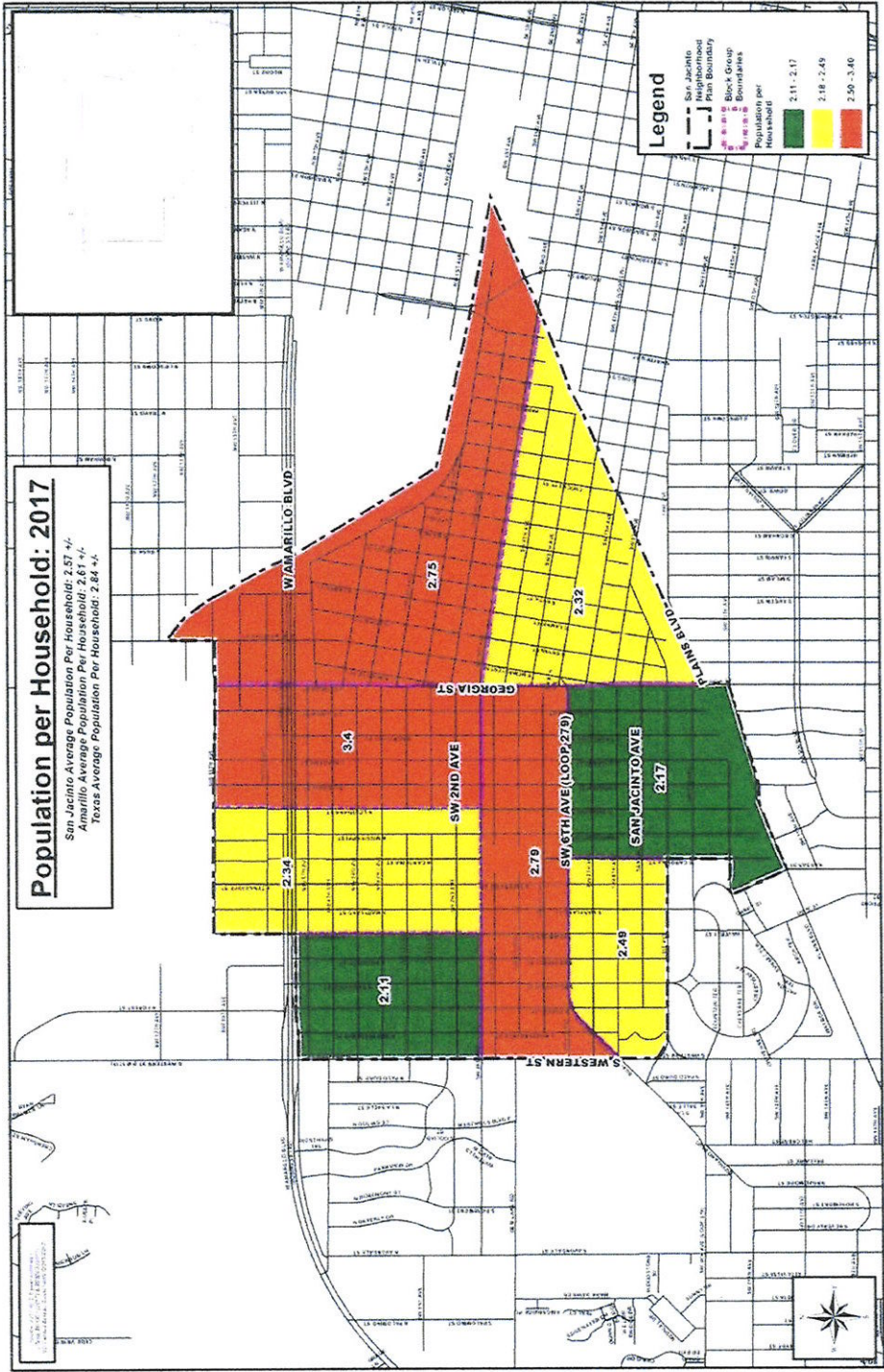


Figure 9 -- Population per Household: 2017

EXISTING CONDITIONS ANALYSIS

Median Age

The median age of residents in San Jacinto, 30.65, is younger than the median age of Amarillo residents, 33.7, and Texas 34.3. The northwest corner of San Jacinto contains a cluster with an average age of over 40. These may be long-time residents as other data indicates higher income levels and home ownership rates.

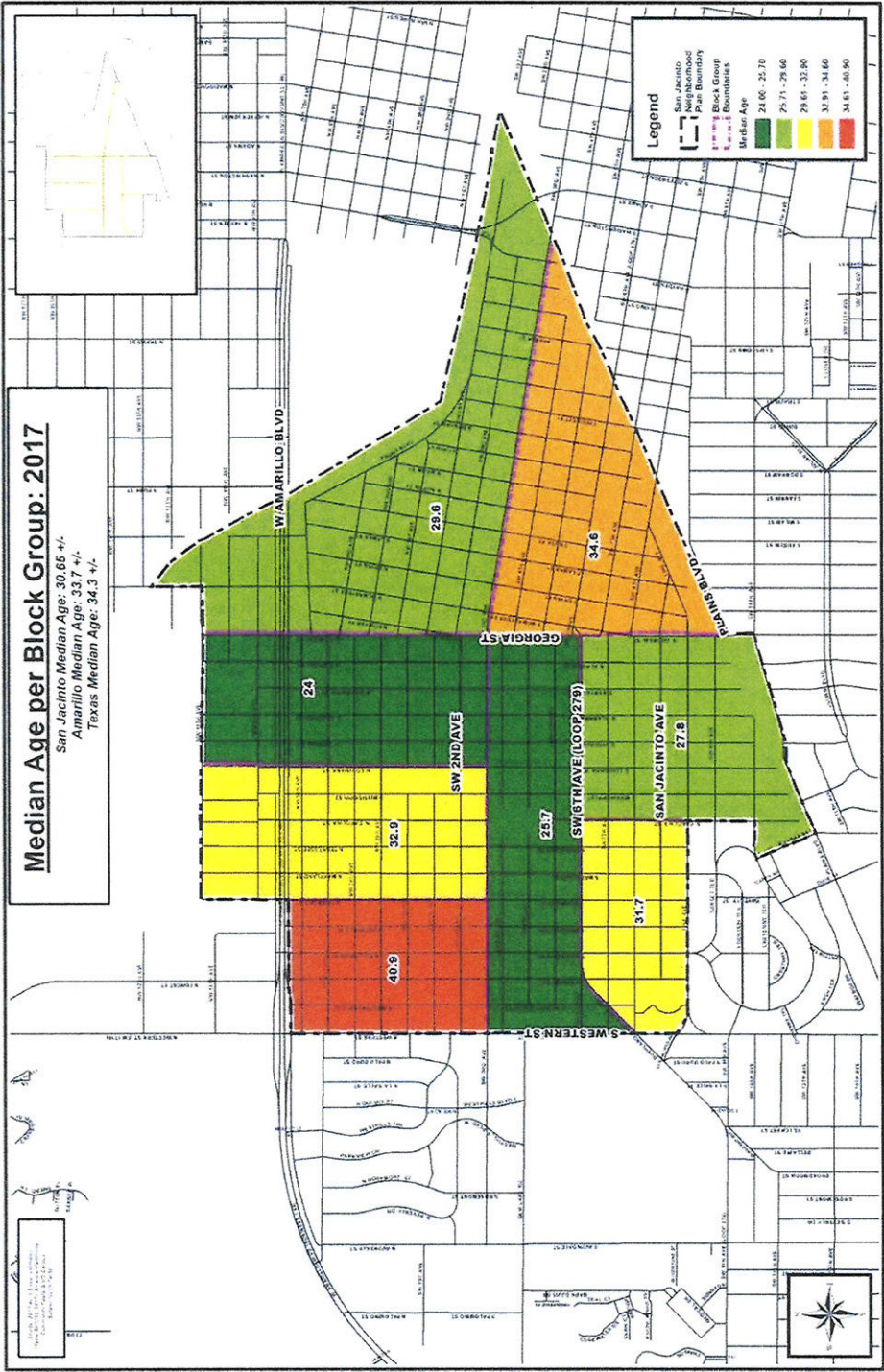


Figure 10 -- Median Age

EXISTING CONDITIONS ANALYSIS

Population Percentages by Race

San Jacinto is one of the more racially diverse neighborhoods in the city. It is more than 40% Latino and 14% African-American—these population percentages are greater than the city-wide composition and the state. See map below for detailed comparison.

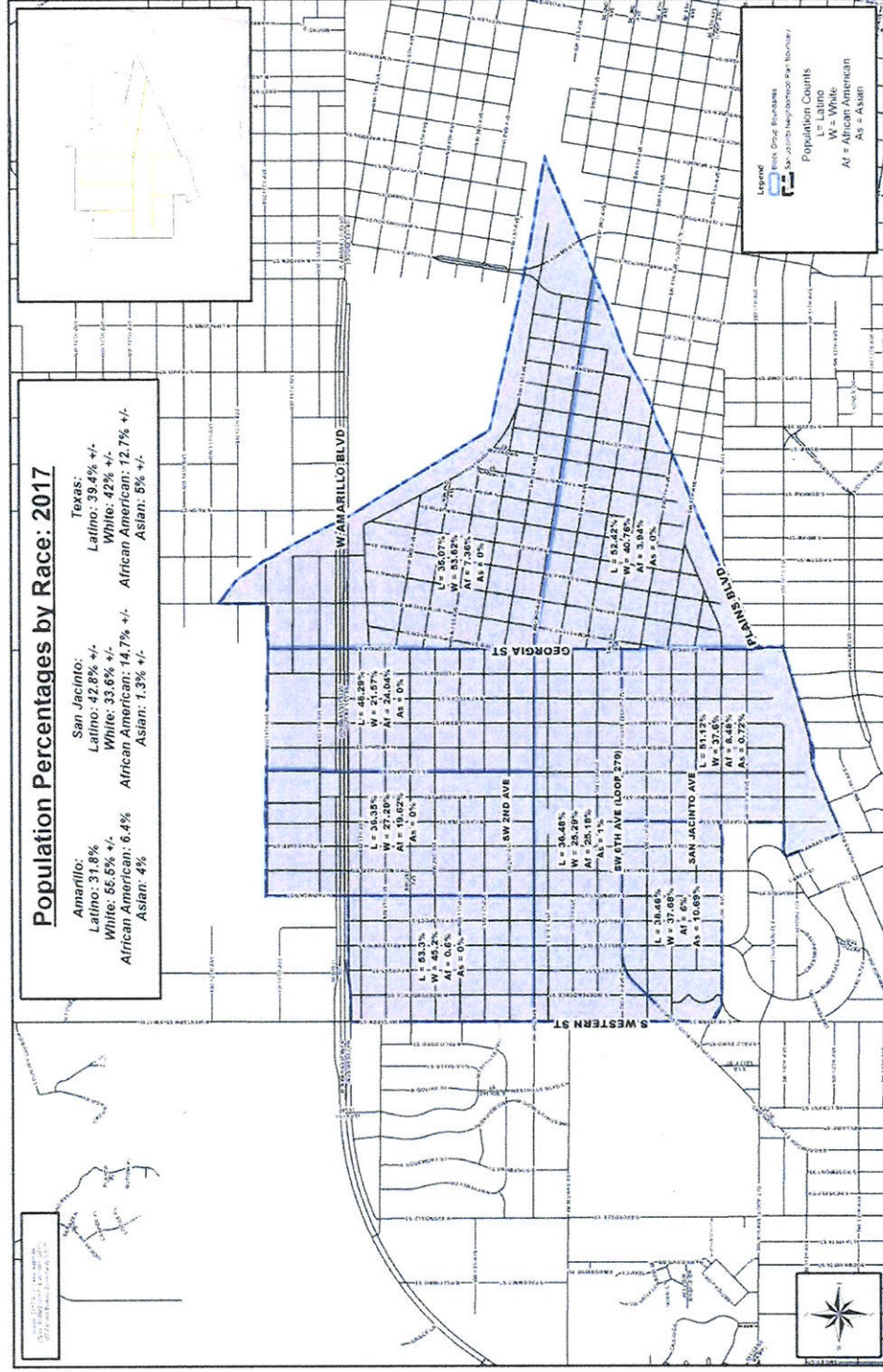


Figure 11 -- Population Percentages by Race

EXISTING CONDITIONS ANALYSIS

Median Household Income and Poverty Status

The average median income for San Jacinto, \$30,032, is considerably lower than the city's, \$51,198 (which is less than the state average of \$57,051). The block group analysis identifies one area of extreme economic distress—east of Georgia, south of SW 3rd Avenue and north of Plains Boulevard. In 2017, the average poverty threshold for a four-person household was \$25,094. This is calculated as half the median household income of Amarillo's total population. Using this number, 34.47% of the neighborhood's residents are earning at or below that threshold. This compares to 16.4% in Amarillo and 14.7% in Texas. The distribution of poverty levels throughout the neighborhood may be seen in Figure 13.

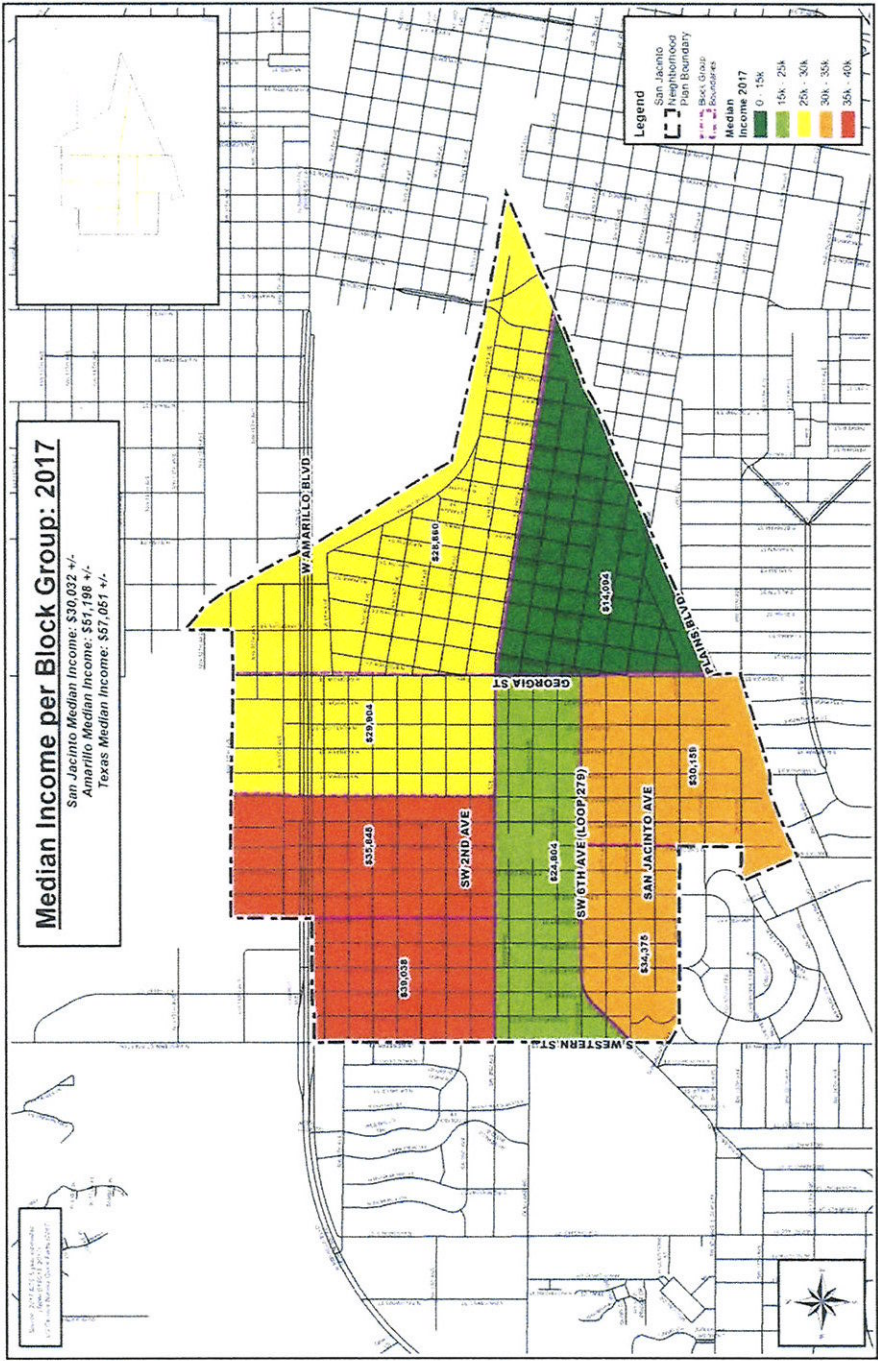


Figure 12 -- Median Income

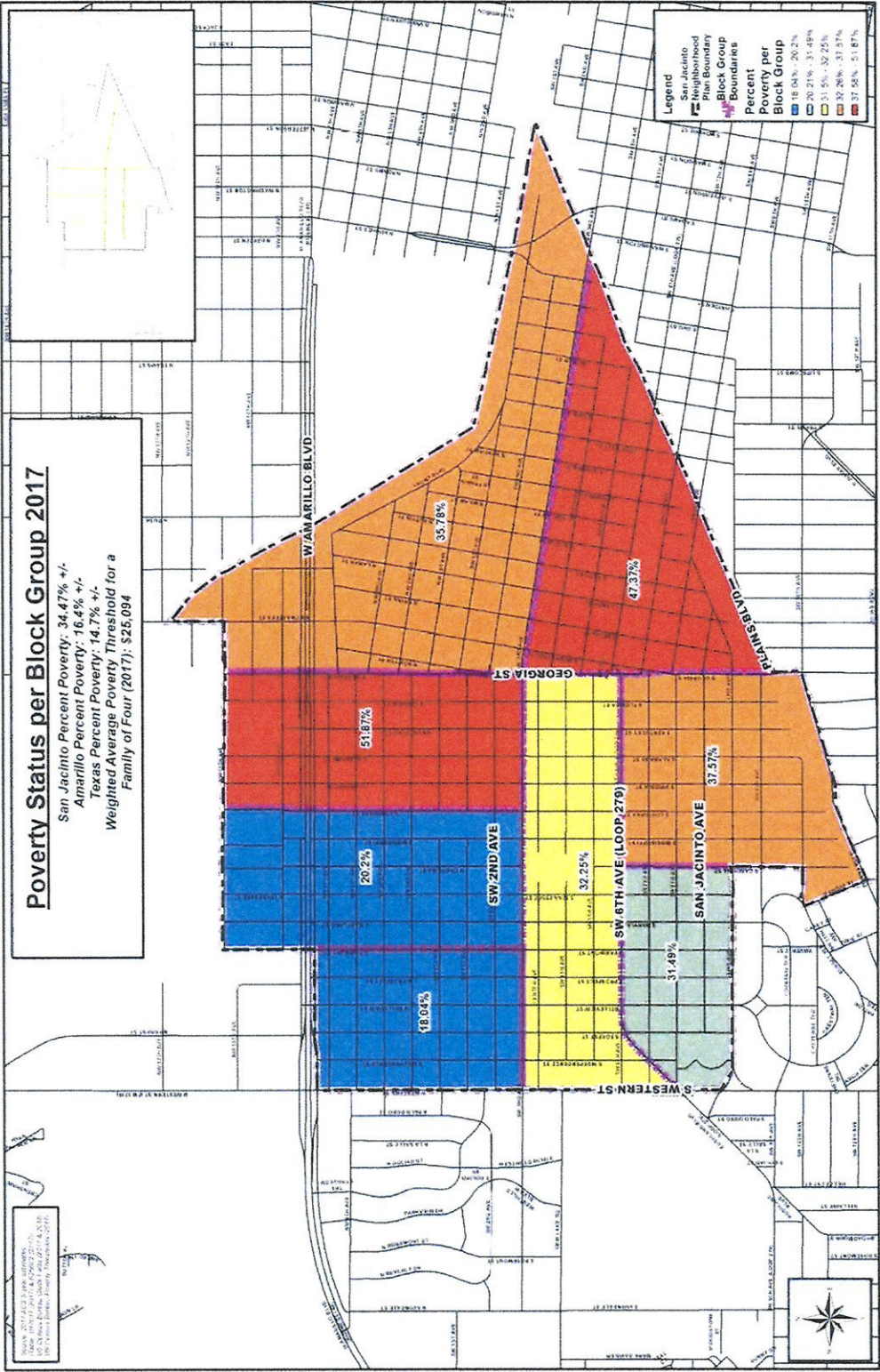


Figure 13 -- Poverty Status

EXISTING CONDITIONS ANALYSIS

Housing Status

Owner/Renter Characteristics

The percentage of homeownership in the San Jacinto neighborhood is 40.92% which is significantly lower than in Amarillo as a whole at 61.2%, and the state average of 62%. The highest rates of homeownership are north of SW 3rd Avenue between Western and Georgia. Conversely, the percentage of people renting their dwellings in San Jacinto is significantly higher than in the rest of Amarillo (which possesses rates comparable to the state of Texas).

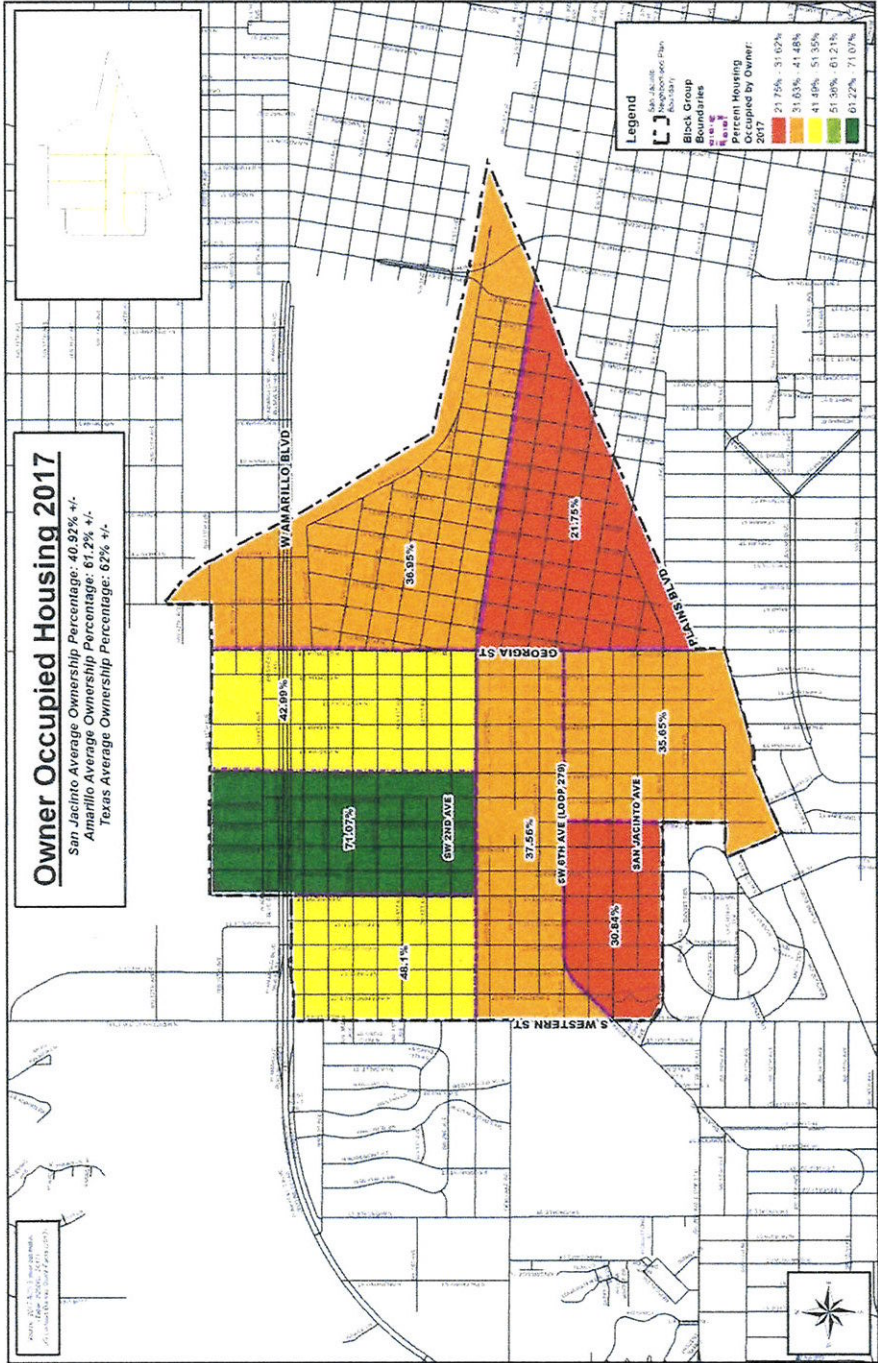


Figure 14 -- Owner Occupied Housing

EXISTING CONDITIONS ANALYSIS

Assessed Property Values

In 2018, the average assessed value for single family residential in San Jacinto was about \$52,000. While not a direct comparison, it is worth noting the average sales price of a home in Amarillo in 2018 was \$194,315, approximately four times the value of a home in San Jacinto.

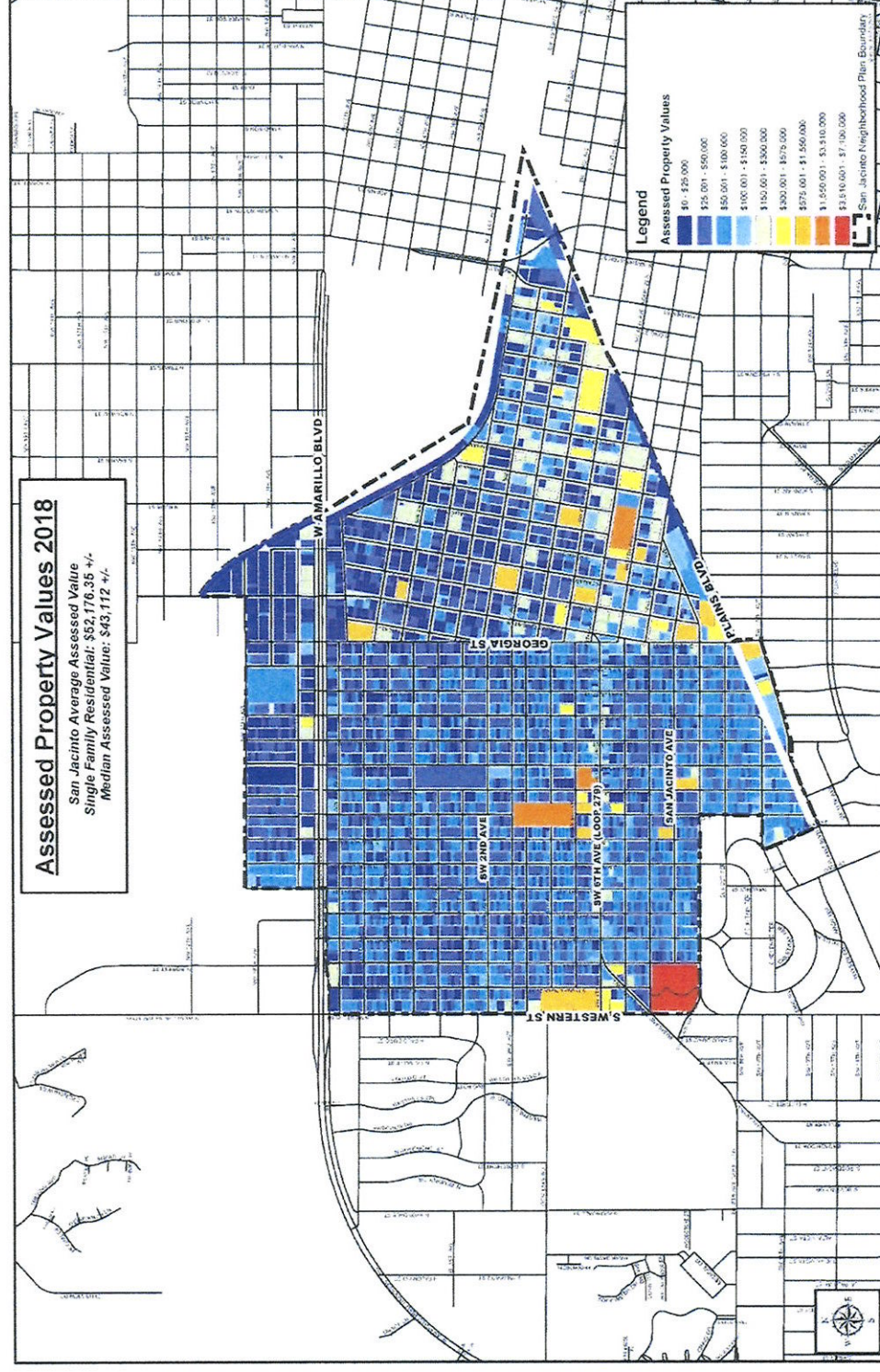


Figure 15 -- Assessed Property Values

EXISTING CONDITIONS ANALYSIS

HUD Renters

The HUD (Housing and Urban Development) rental voucher program connects registered property owners with qualified renters through the federal housing assistance program which is managed locally by the city's Community Development office. As noted above, San Jacinto, while only containing about 4% of the city's population, contains approximately 20% of the HUD renter-occupied properties.

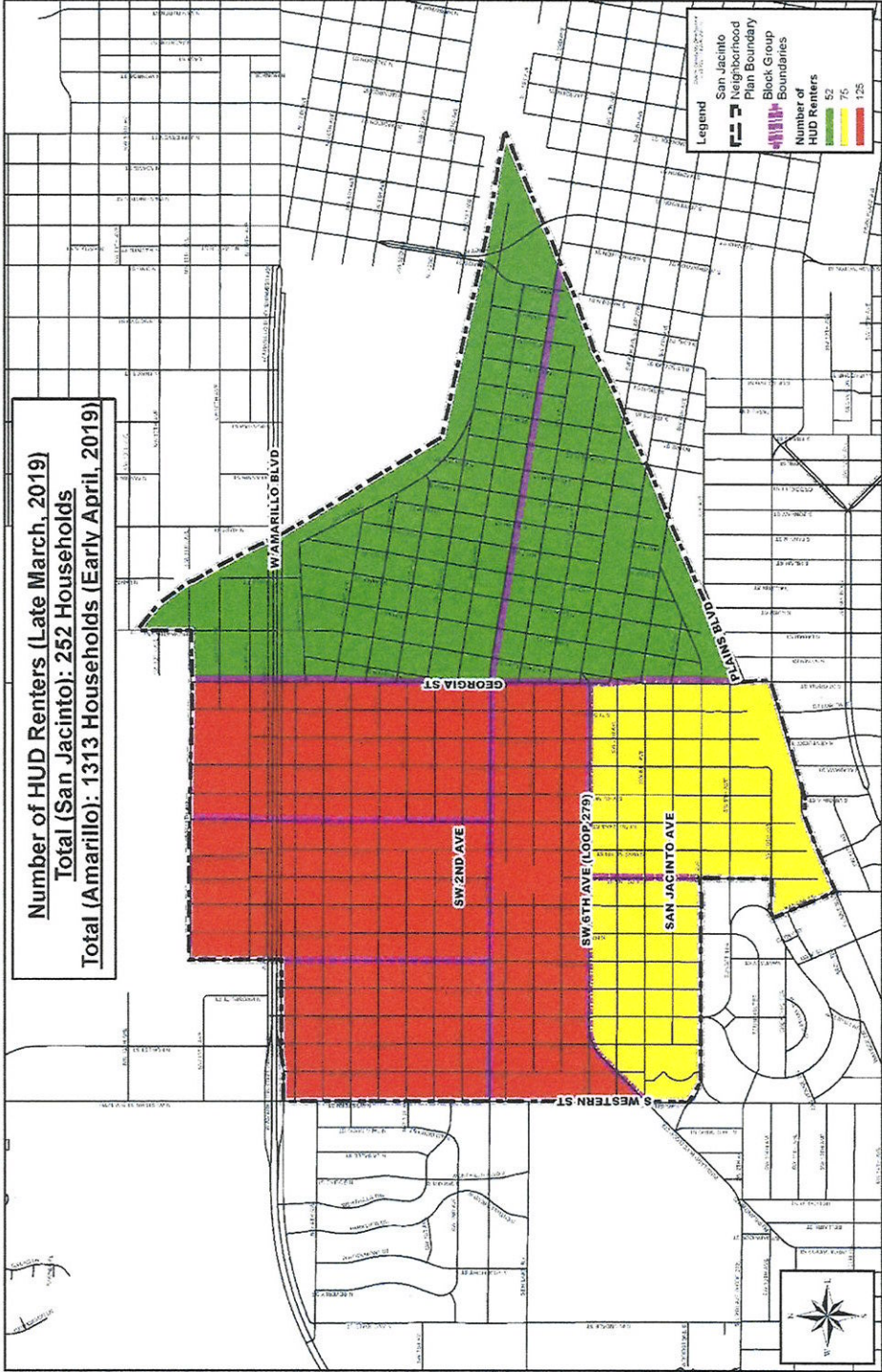


Figure 16 – HUD Renters

EXISTING CONDITIONS ANALYSIS

Vacant Housing and Lots

Figure 17 displays the Census Bureau's estimated percentages of vacant housing per block group. The data indicates that approximately 18% of the housing stock in San Jacinto is vacant. The highest concentration is east of Georgia. This number does not take into account vacant lots. Figure 18 provides some more detail on the distribution of potentially vacant parcels utilizing county appraisal classification data. It is estimated that 8.43% of the PRAD parcels are classified as vacant within the plan boundary.

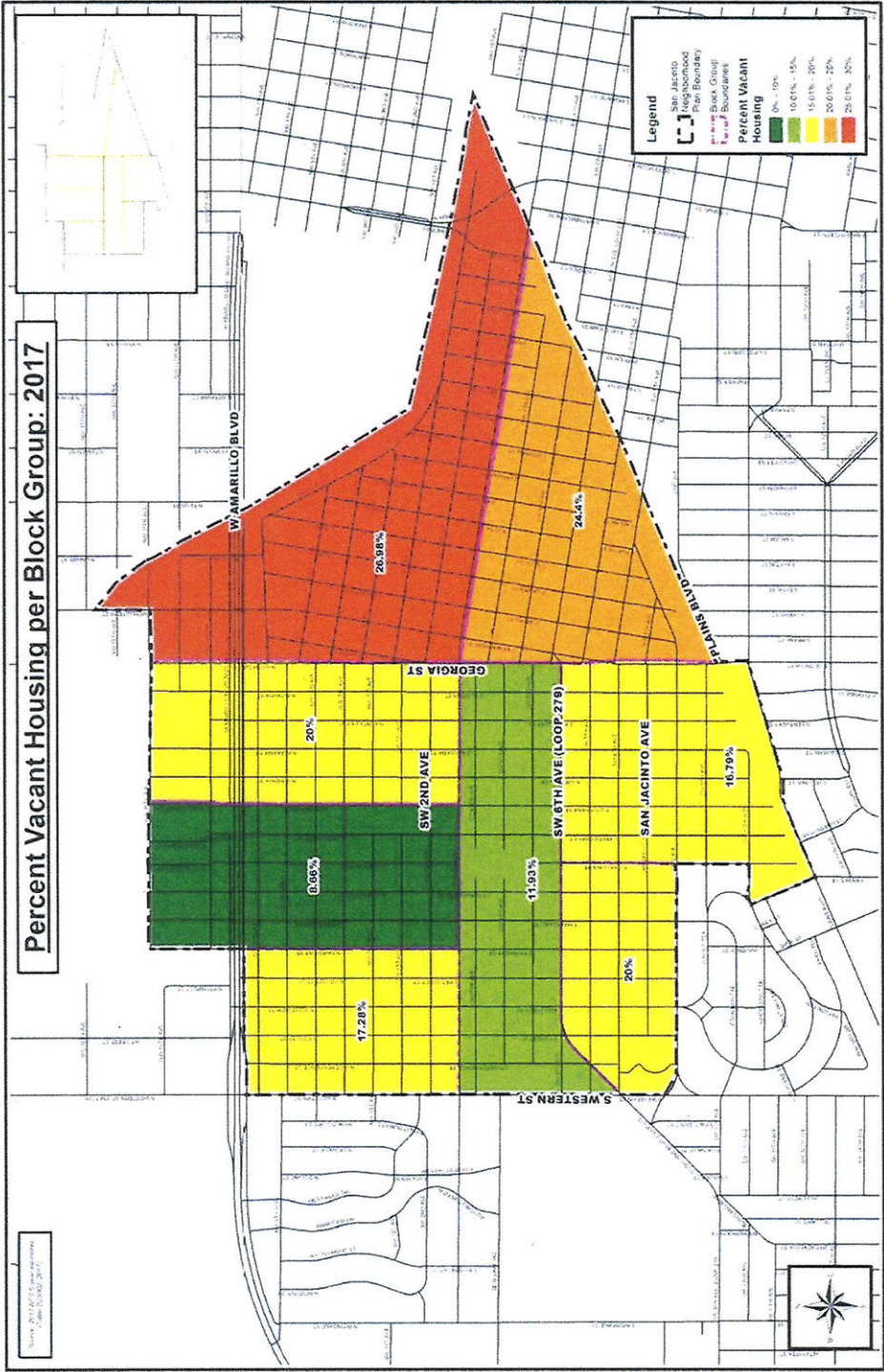


Figure 17 - Vacant Housing Percentage by Block Group

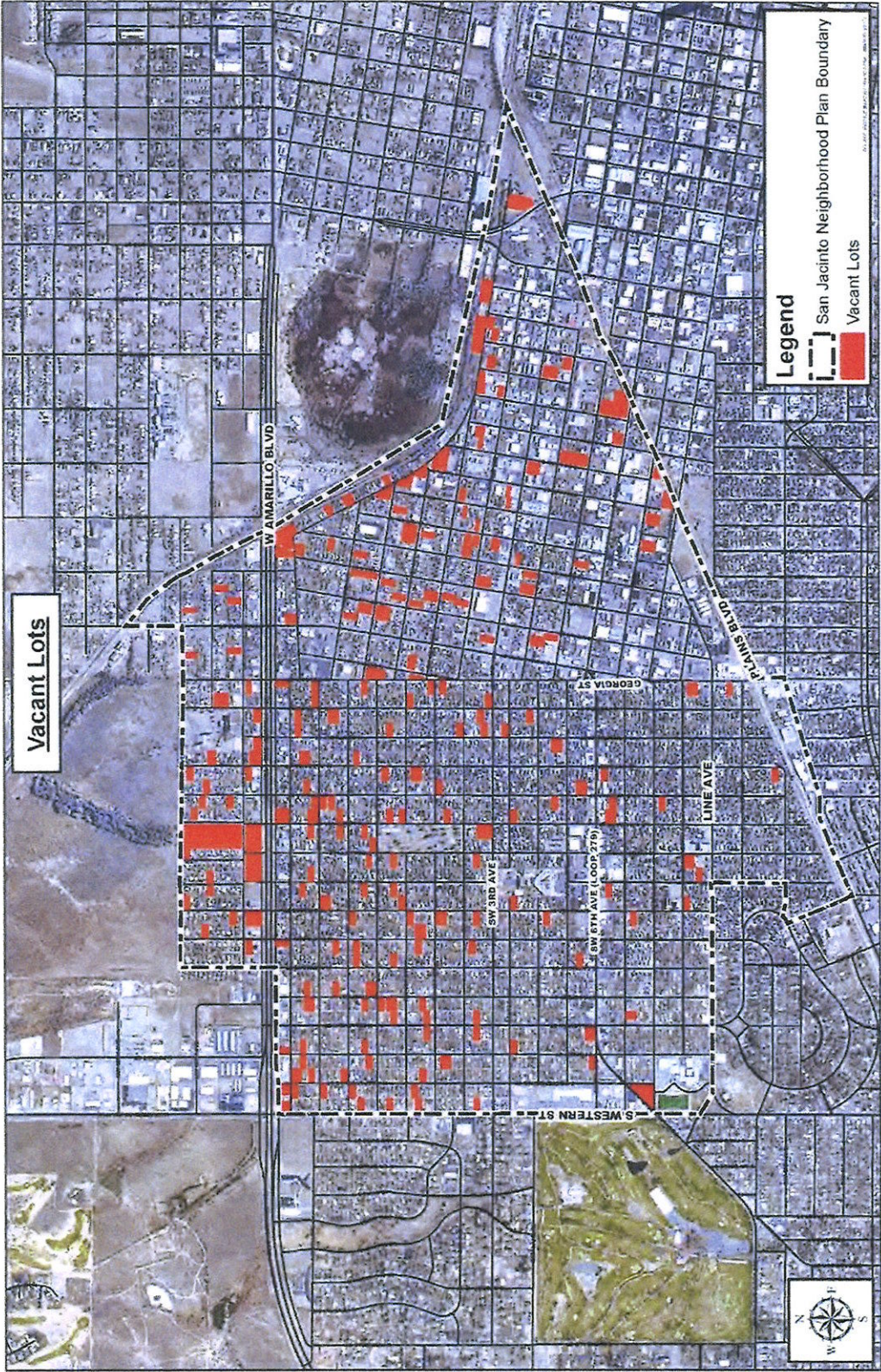


Figure 18 - Vacant Lots

EXISTING CONDITIONS ANALYSIS

Housing Status

Owner/Renter Characteristics

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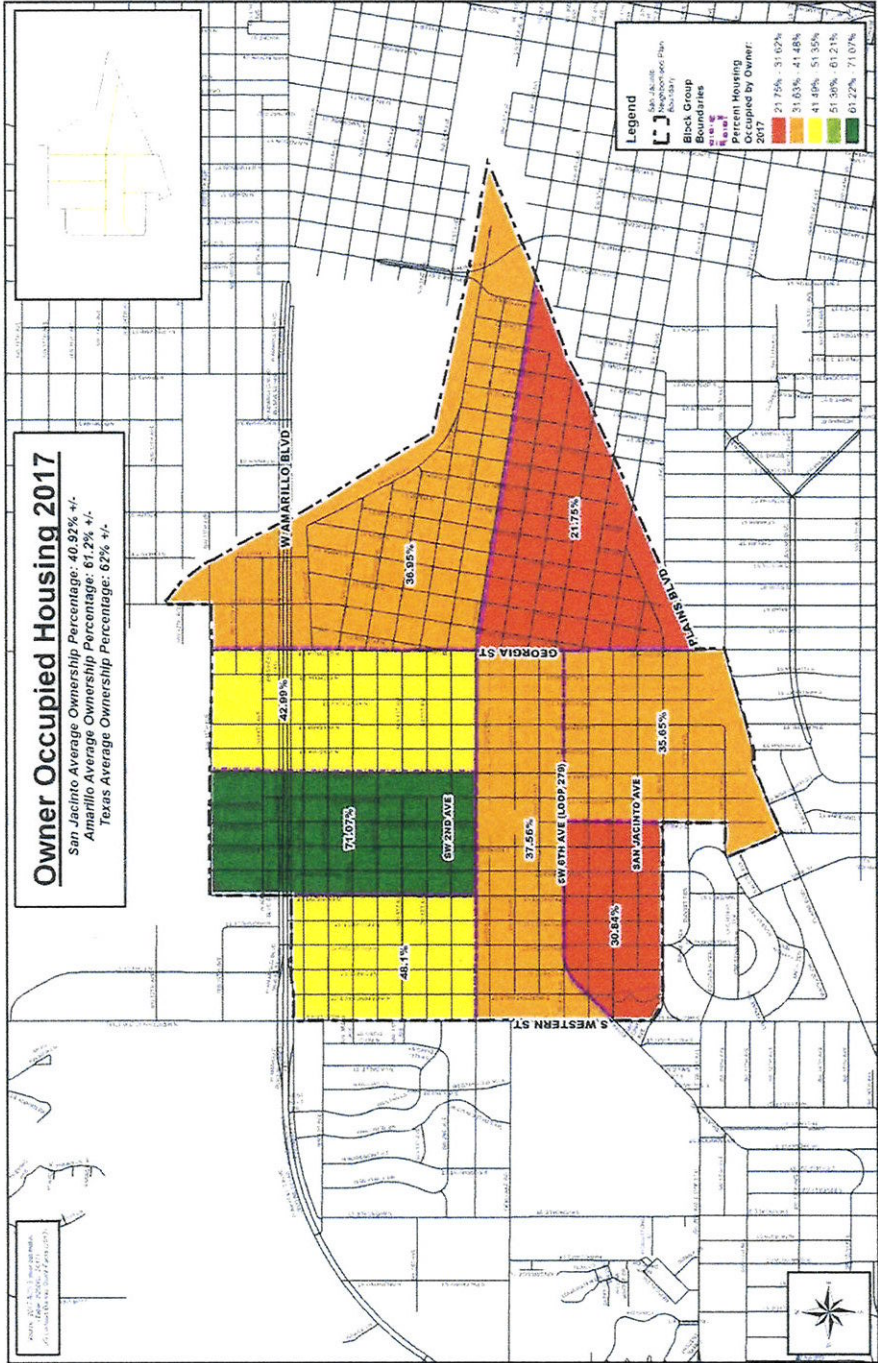


Figure 14 -- Owner Occupied Housing

EXISTING CONDITIONS ANALYSIS

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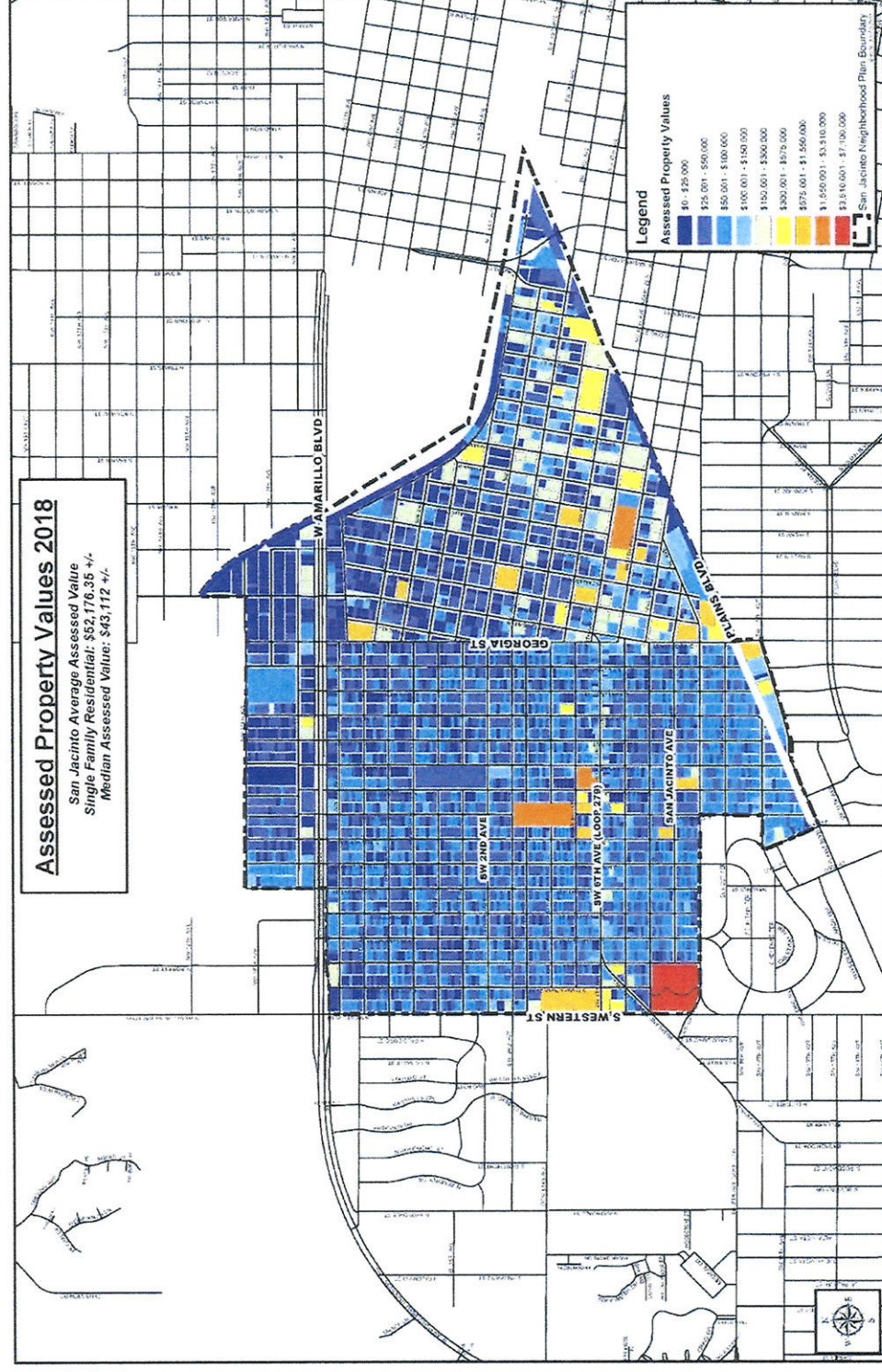


Figure 15 -- Assessed Property Values

EXISTING CONDITIONS ANALYSIS

HUD Renters

The HUD (Housing and Urban Development) rental voucher program connects registered property owners with qualified renters through the federal housing assistance program which is managed locally by the city's Community Development office. As noted above, San Jacinto, while only containing about 4% of the city's population, contains approximately 20% of the HUD renter-occupied properties.

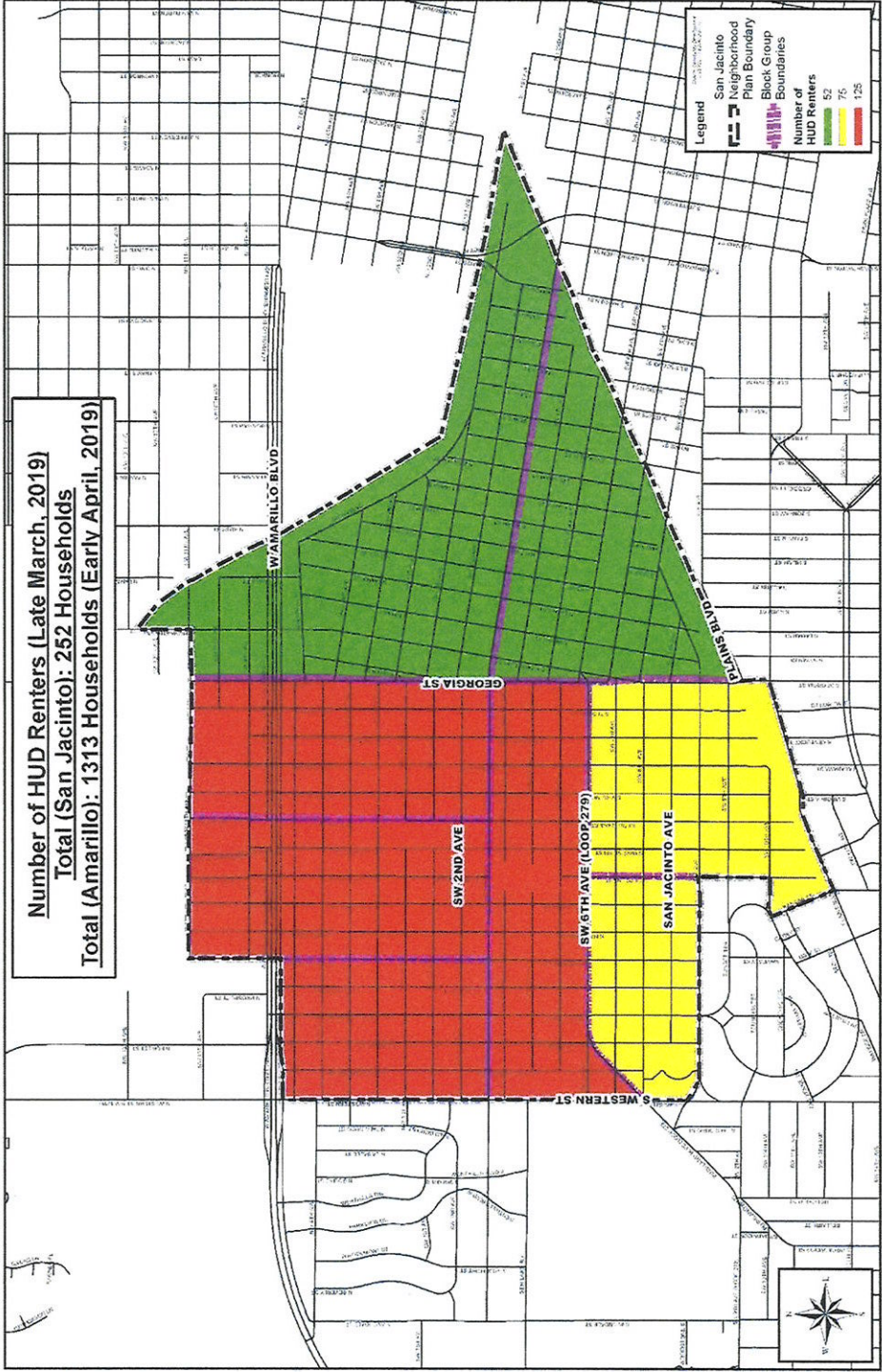


Figure 16 – HUD Renters

EXISTING CONDITIONS ANALYSIS

Vacant Housing and Lots

Figure 17 displays the Census Bureau's estimated percentages of vacant housing per block group. The data indicates that approximately 18% of the housing stock in San Jacinto is vacant. The highest concentration is east of Georgia. This number does not take into account vacant lots. Figure 18 provides some more detail on the distribution of potentially vacant parcels utilizing county appraisal classification data. It is estimated that 8.43% of the PRAD parcels are classified as vacant within the plan boundary.

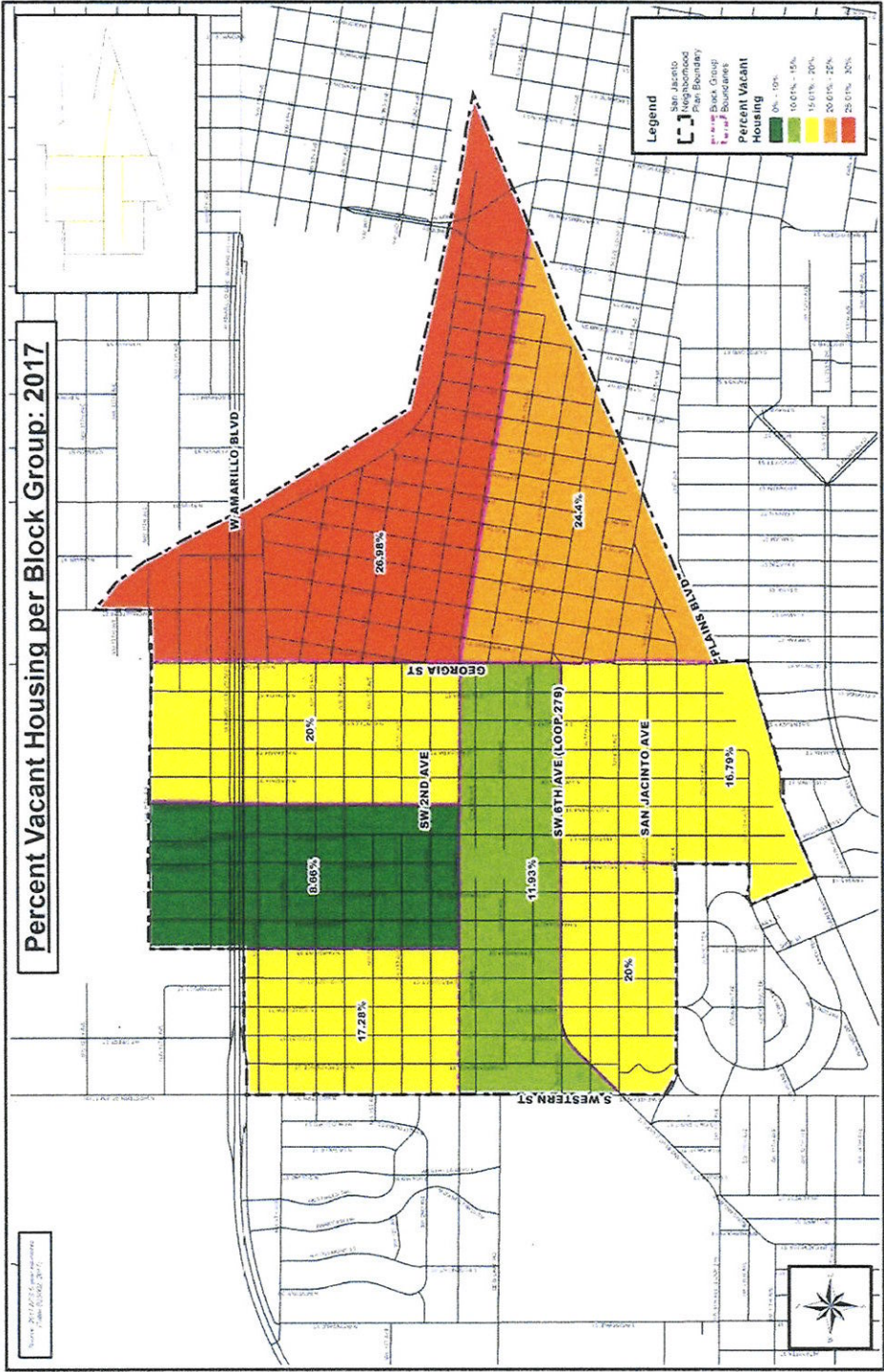


Figure 17 - Vacant Housing Percentage by Block Group

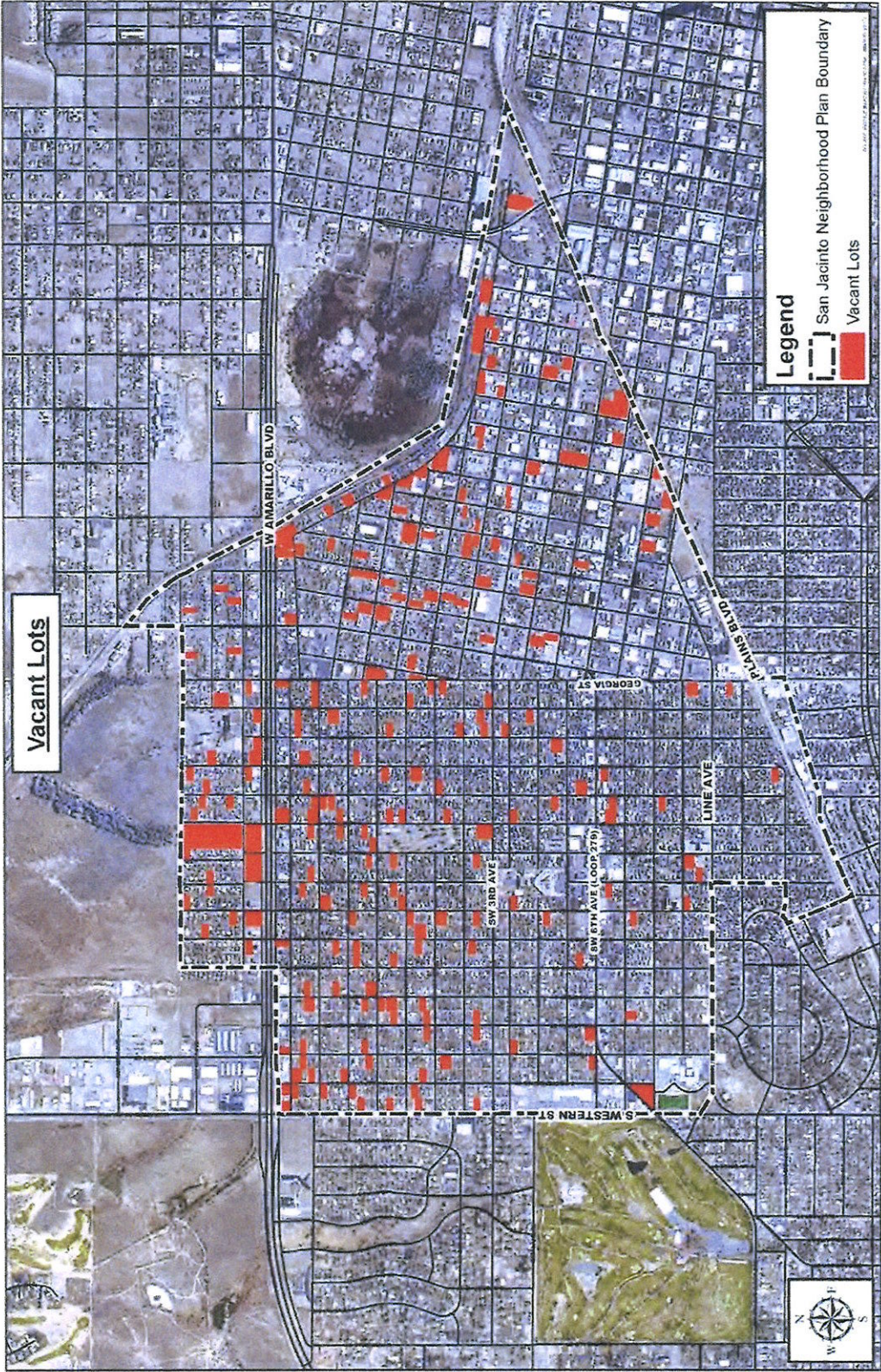


Figure 18 - Vacant Lots

EXISTING CONDITIONS ANALYSIS

Neighborhood Housing Stock – Representative Examples



EXISTING CONDITIONS ANALYSIS

Code Violations

Code violations are tracked by the City and the data from 2017-2019 indicates a challenge of controlling weeds and overgrown yards with over 2,000 citations issued for weeds. Code violation data also shows that 15 properties were cited as substandard housing and eight dangerous structures were moving through the condemnation process as of January 2019. The neighborhood voiced major concerns about managing dilapidated and vacant structures: lack of maintenance by “slumlord” type property owners and the rapid deterioration of vacant properties resulting from the inhabitation by transients were frequently discussed. While they appreciate the blight-removing effects of the condemnation process, they desire a way to intervene earlier to prevent homes from reaching the point where they cannot be rehabilitated.

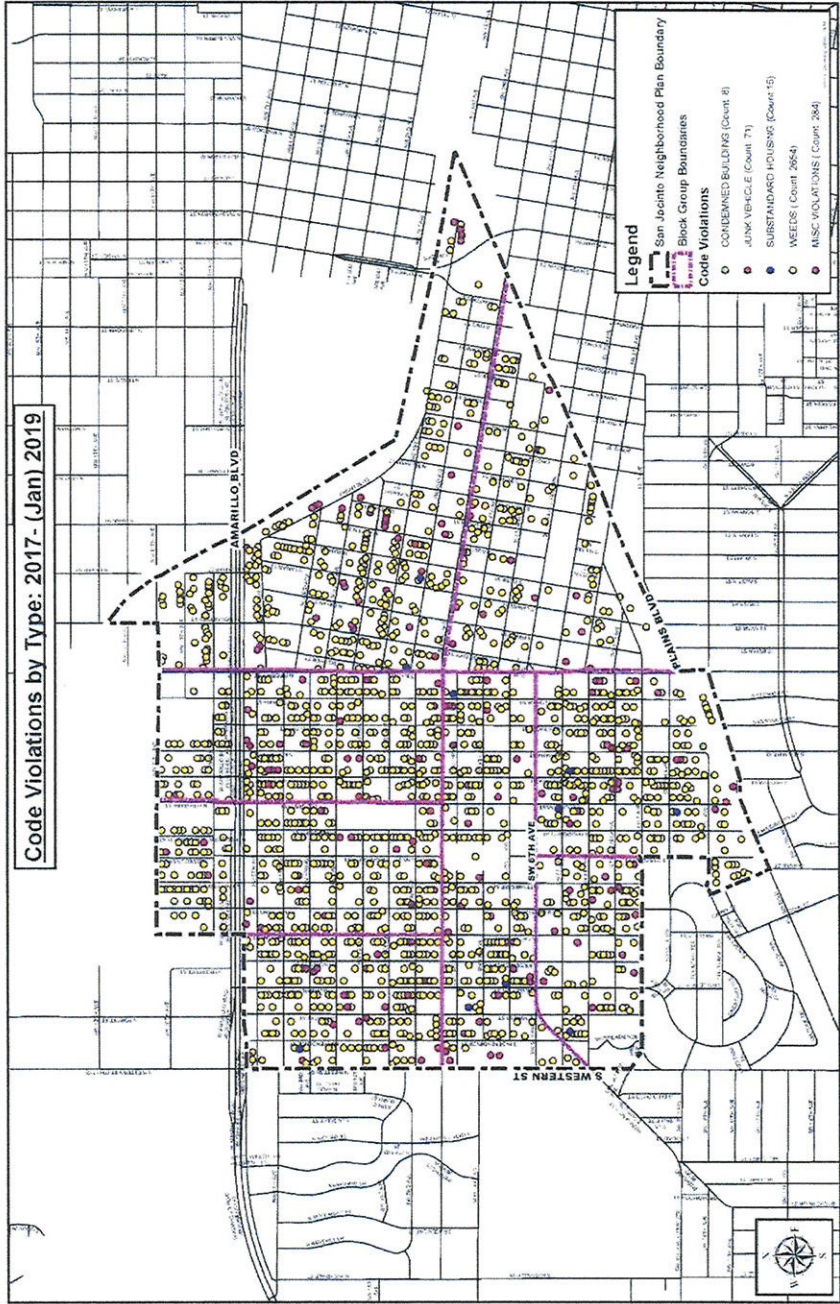


Figure 19 – Code Violations

EXISTING CONDITIONS ANALYSIS

Housing Status

Owner/Renter Characteristics

The percentage of homeownership in the San Jacinto neighborhood is 40.92% which is significantly lower than in Amarillo as a whole at 61.2%, and the state average of 62%. The highest rates of homeownership are north of SW 3rd Avenue between Western and Georgia. Conversely, the percentage of people renting their dwellings in San Jacinto is significantly higher than in the rest of Amarillo (which possesses rates comparable to the state of Texas).

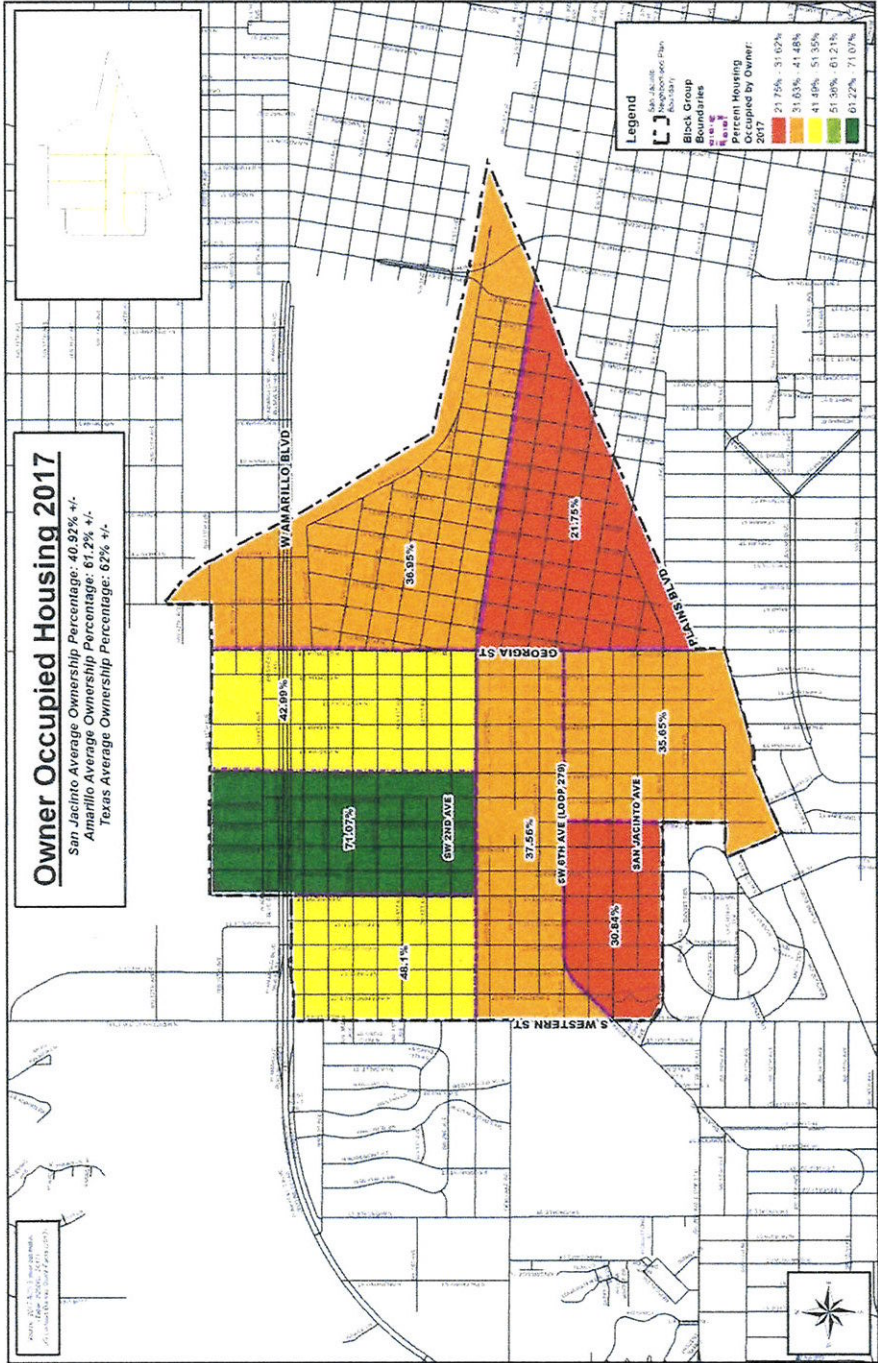


Figure 14 -- Owner Occupied Housing

EXISTING CONDITIONS ANALYSIS

HUD Renters

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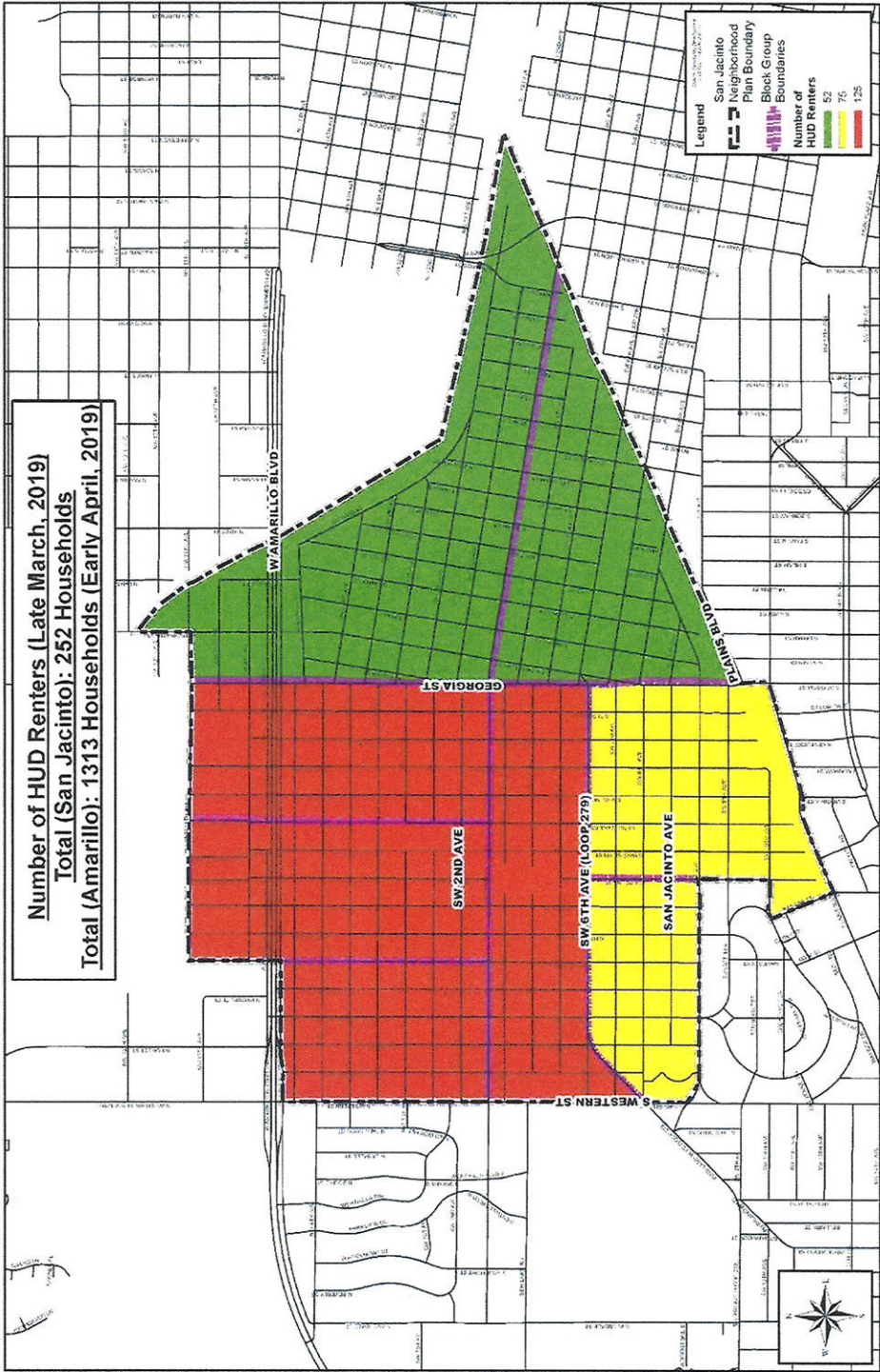


Figure 16 – HUD Renters

EXISTING CONDITIONS ANALYSIS

Vacant Housing and Lots

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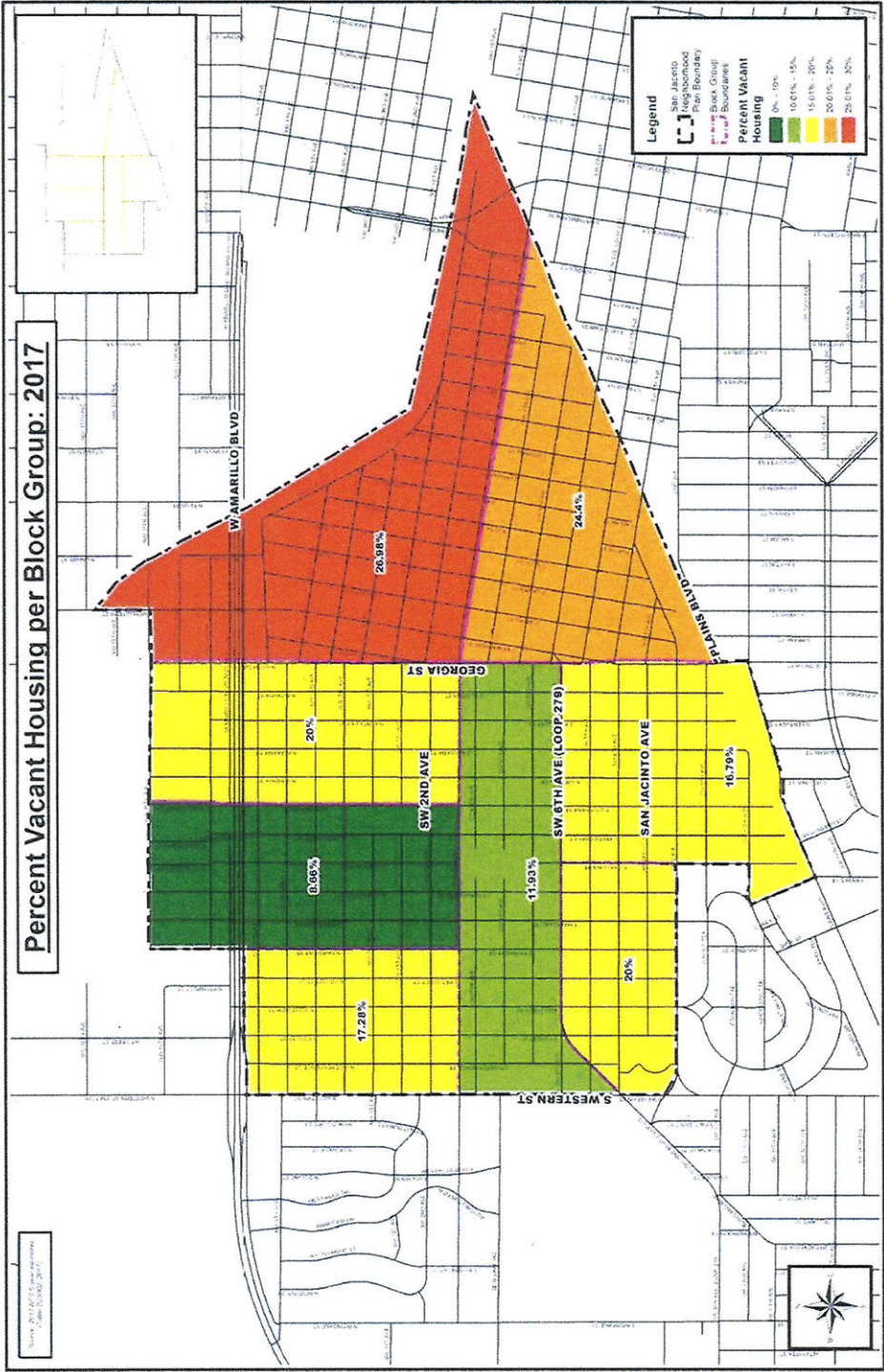


Figure 17 - Vacant Housing Percentage by Block Group

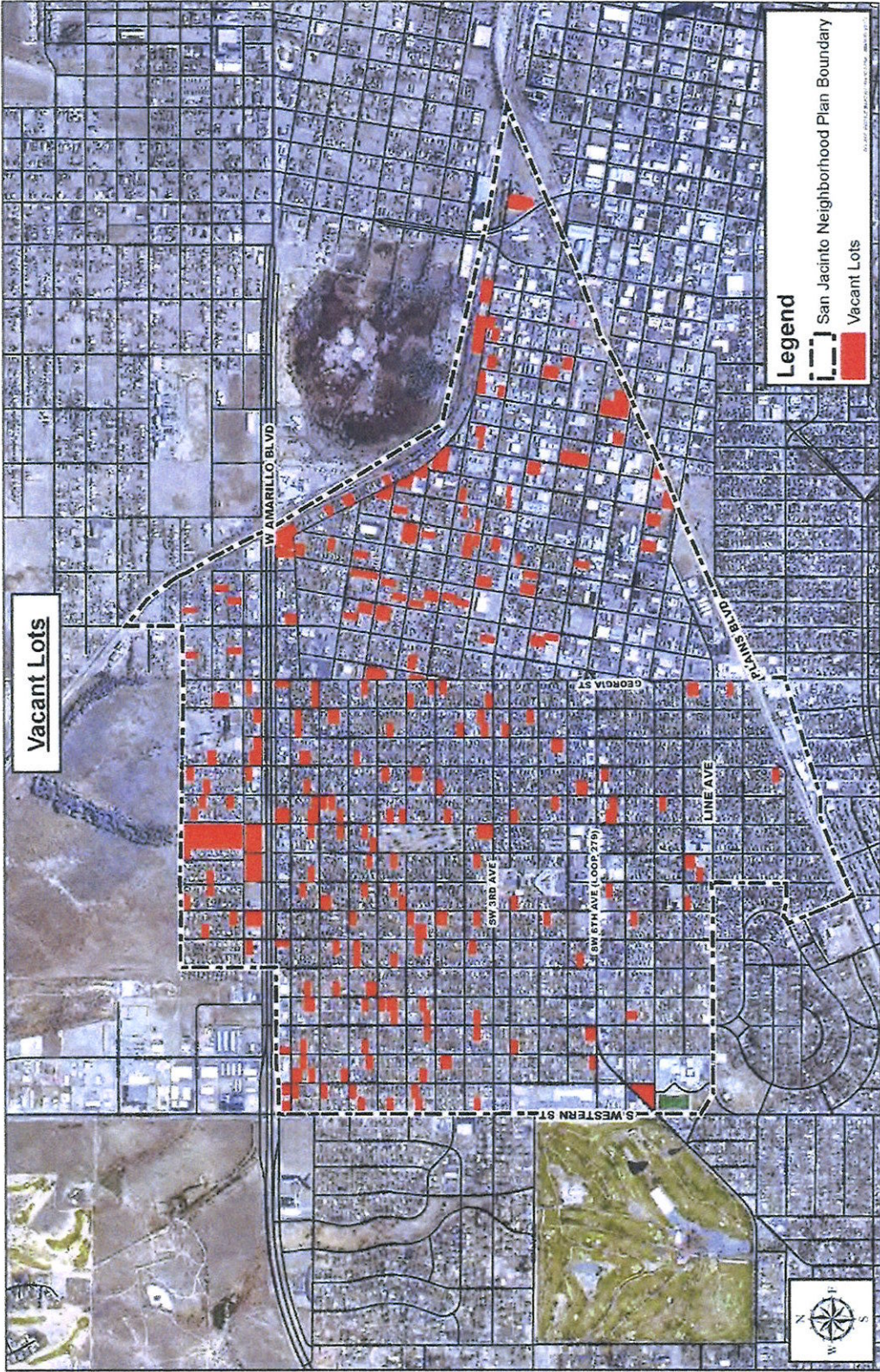


Figure 18 - Vacant Lots

EXISTING CONDITIONS ANALYSIS

Neighborhood Housing Stock – Representative Examples



EXISTING CONDITIONS ANALYSIS

Code Violations

Code violations are tracked by the City and the data from 2017-2019 indicates a challenge of controlling weeds and overgrown yards with over 2,000 citations issued for weeds. Code violation data also shows that 15 properties were cited as substandard housing and eight dangerous structures were moving through the condemnation process as of January 2019. The neighborhood voiced major concerns about managing dilapidated and vacant structures: lack of maintenance by “slumlord” type property owners and the rapid deterioration of vacant properties resulting from the inhabitation by transients were frequently discussed. While they appreciate the blight-removing effects of the condemnation process, they desire a way to intervene earlier to prevent homes from reaching the point where they cannot be rehabilitated.

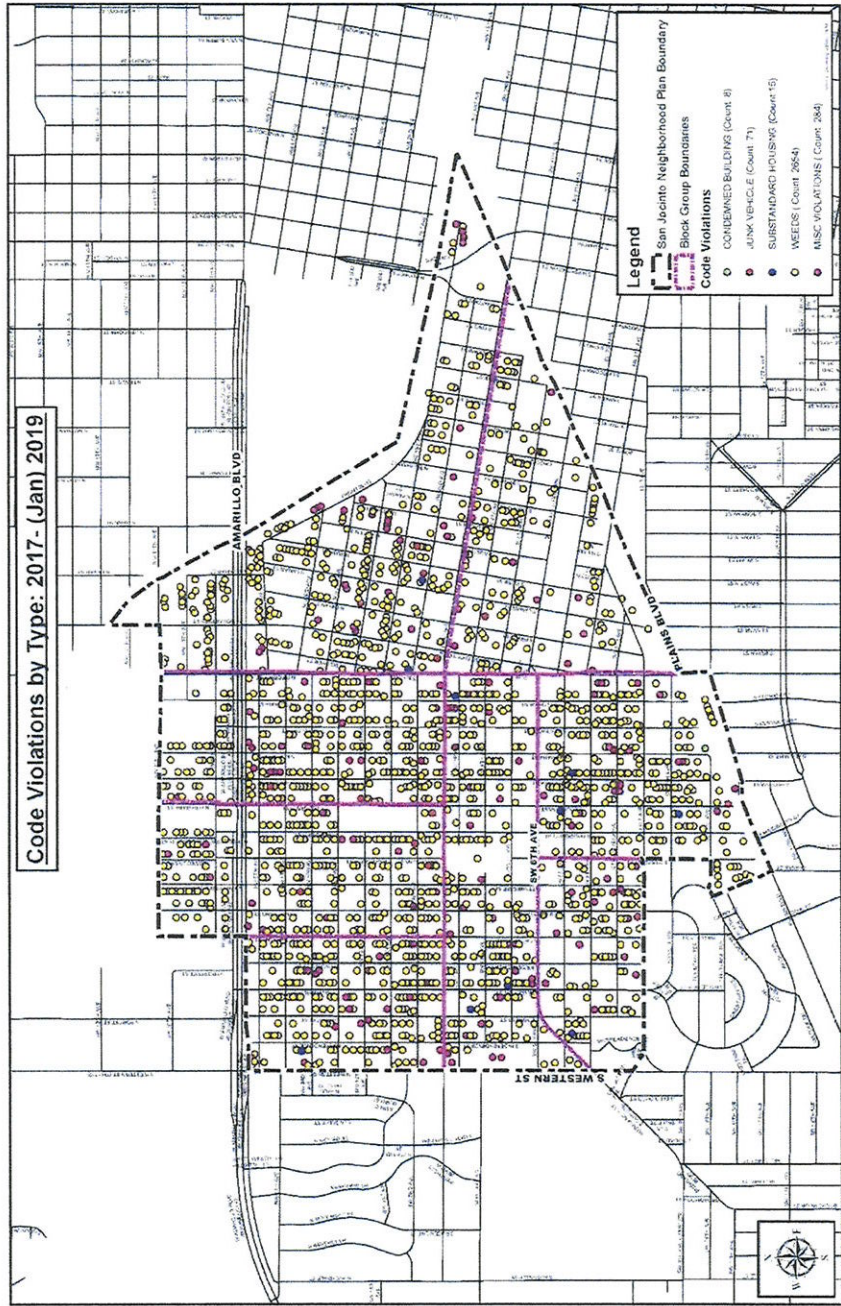


Figure 19 – Code Violations

EXISTING CONDITIONS ANALYSIS

Transportation and Connectivity

Transit and Primary Thoroughfares

In October of 2018, existing bus routes were modified by the City. Figure 20 displays current route lines and names, as well as former route names where applicable. San Jacinto is primarily served by Routes 11, 12, and 44 (Routes 11 and 44 were formerly Route 8). Another bus line, Route 43 (formerly Route 7) runs along the southern boundary of the neighborhood at Plains Boulevard. These routes roughly correspond to major arterials in the area serving high traffic commercial areas. However, the routes do not currently serve the westernmost half of SW 3rd Avenue, leaving slightly denser pockets of residential areas without ready access to public transit.

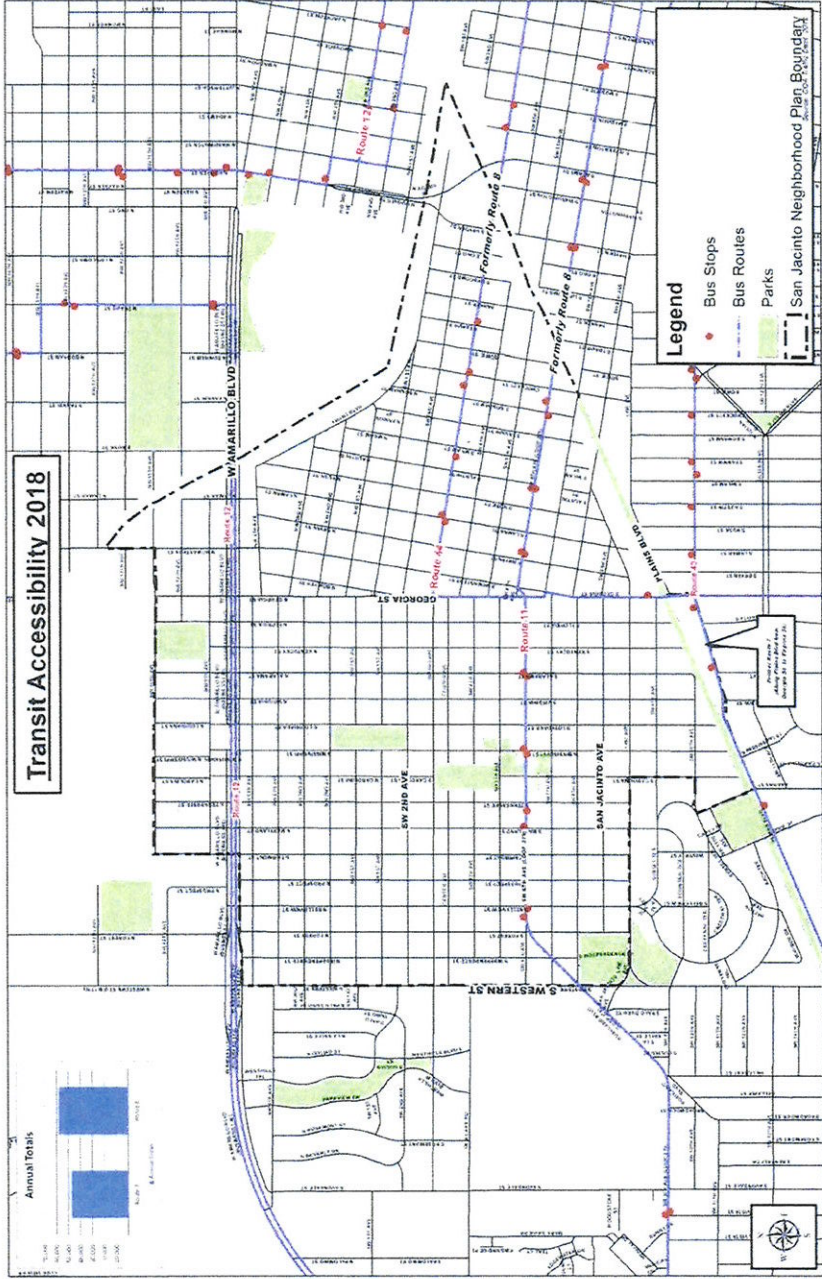


Figure 20 – Transit

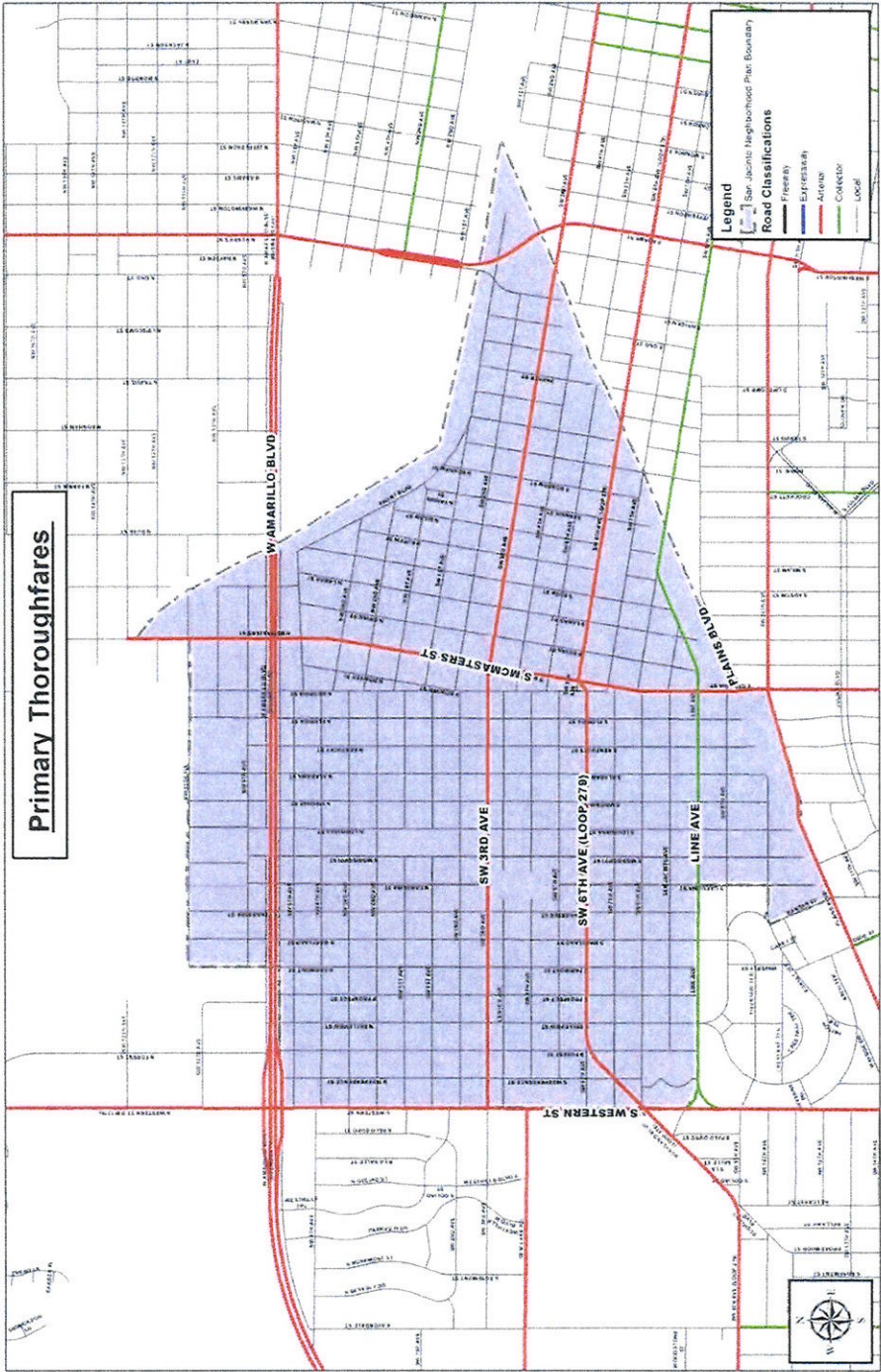


Figure 21 -- Primary Thoroughfares

EXISTING CONDITIONS ANALYSIS

Sidewalk Conditions

Based on an examination of 2017 aerial imagery, roughly 57% of lots in San Jacinto have inadequate sidewalk coverage (either nonexistent or in an advanced stage of disrepair). Figure 22 reveals dense concentrations of inadequate sidewalk coverage in the northeastern and far eastern sections of the neighborhood. A slightly less dense (but still significant) band of missing and/or highly damaged sidewalks stretches across the northern half of San Jacinto.

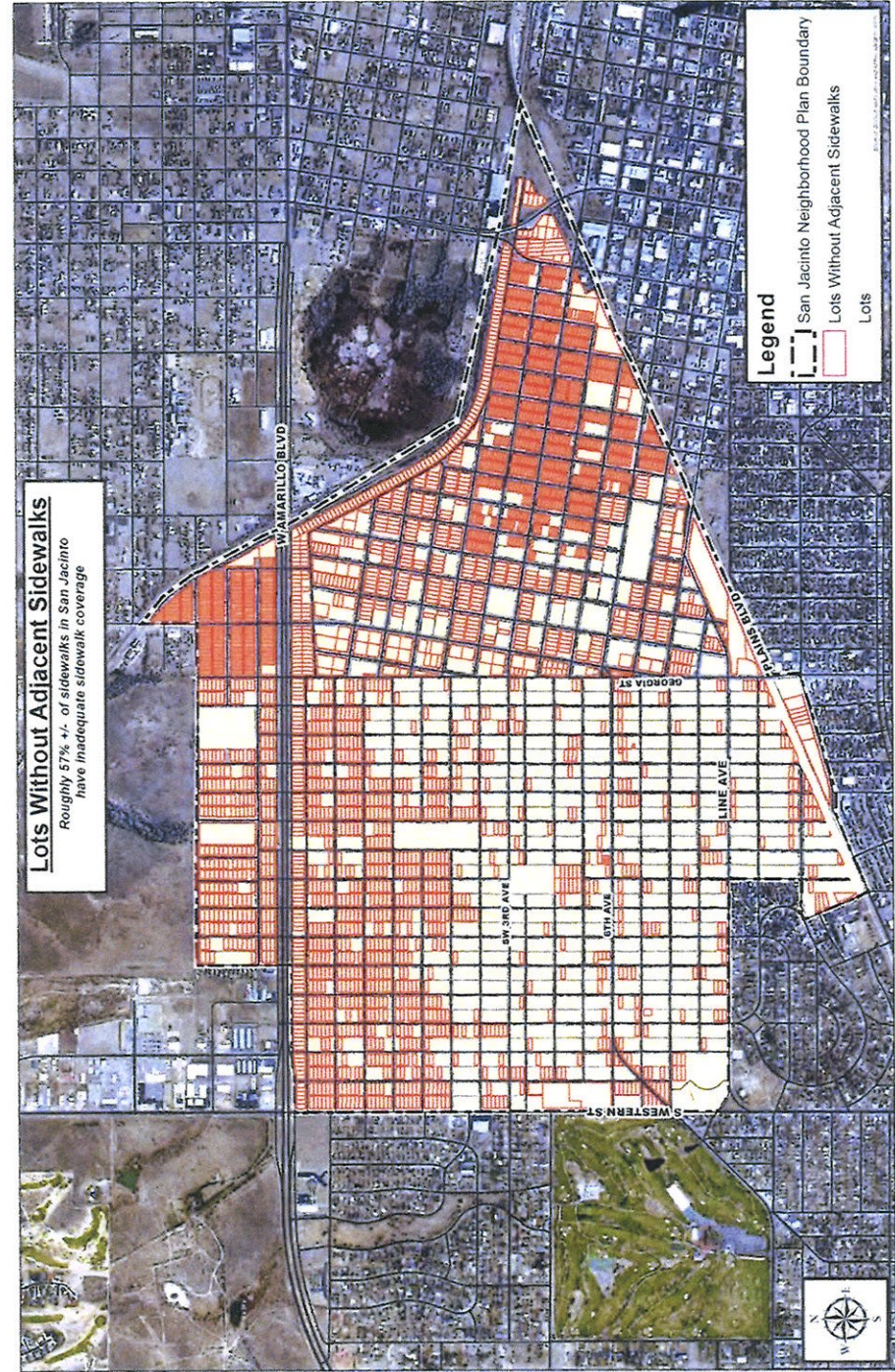


Figure 22 -- Sidewalk Conditions

EXISTING CONDITIONS ANALYSIS

Sidewalk and Streetscape Conditions – Representative Examples



EXISTING CONDITIONS ANALYSIS

Traffic Counts and Intersections of Concern

Traffic counts are based on sample counts taken on different days for different sections of the road. Dates for traffic counts range from 2015 to 2018. Crash data from 2017 to 2018 revealed several intersections of concern within the San Jacinto neighborhood (APD, 2018). One of the most problematic is the awkward three-way intersection at SW 6th Avenue and Georgia and McMasters Streets

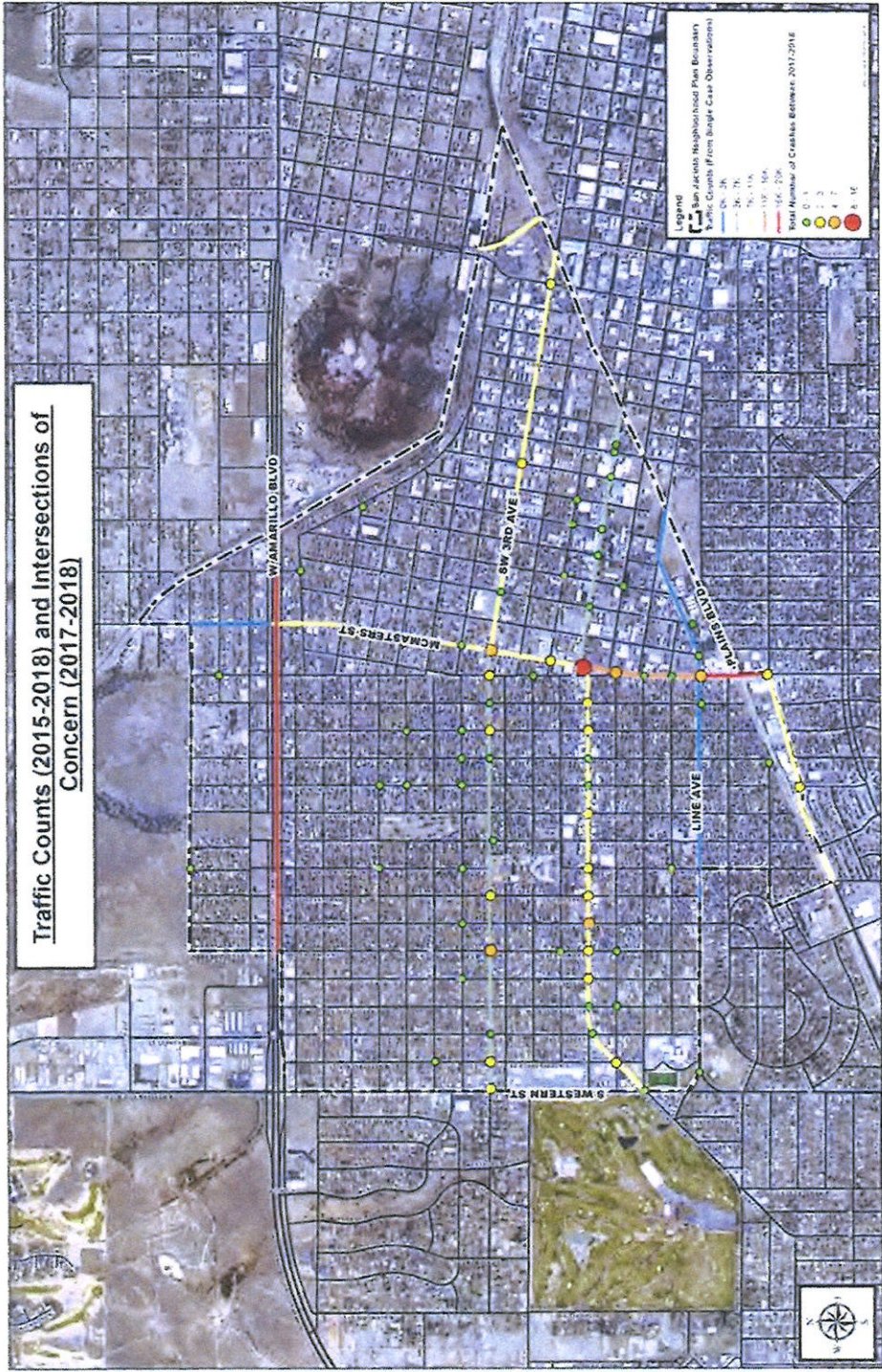
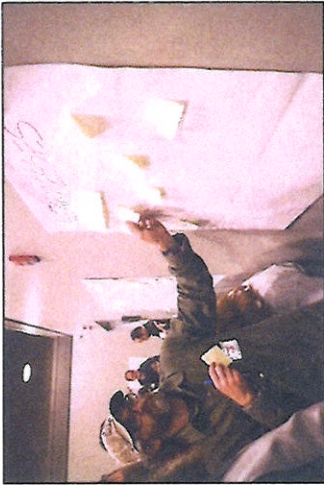


Figure 23 – Traffic Counts & Intersections of Concern

EXISTING CONDITIONS ANALYSIS

Strengths, Weaknesses, Opportunities, and Threats (SWOT) Summary

This activity is a common planning tool used to create a thoughtful dialogue about the current state of the neighborhood for participants. Urban Milestones facilitated the San Jacinto SWOT at the public kickoff in March. The results provide important insight from the community’s perspective on the issues and opportunities identified through data analysis.



Strengths – Key Themes

- Historic characteristics (long-established neighborhood, Route 66, architecture)
- People (diverse population, service-/volunteer-oriented, friendly)
- Strong institutions/organizations (schools, churches, non-profits)
- Locally-owned businesses/restaurants (especially those along SW 6th Avenue)
- Outdoor features (parks, open land, garden)
- Arts/music/entertainment

Opportunities – Key Themes

- Invest in existing housing (weatherize homes, improve current housing stock, etc.) to improve living conditions
- Develop complete streets to serve pedestrians and automobiles alike
- Build upon existing non-profit and church organizations’ efforts to improve social services
- Create better spaces for neighborhood youth (indoor/outdoor) to improve access to recreation
- Use the strength of locally-owned 6th Street businesses to enhance the neighborhood economy
- Capitalize on local food production to improve food access

Weaknesses/Threats – Key Themes

- Crime (drugs, human trafficking, theft)
- Infrastructure (decaying streets/alleys, missing sidewalks, outdated parks, lack of adequate lighting)
- Trash/debris/dead trees
- Stray animals
- Imbalance of renters/homeowners
- Neglected housing – boarded up/substandard homes
- Food desert (no grocery store/little access to healthy, quality food)
- Lack of funding for improvements/positive activities

EXISTING CONDITIONS ANALYSIS

Existing Conditions and Public Input Key Take-Aways

- Crime reduction is the most critical issue in San Jacinto. The neighborhood must be safe before any other initiative can be successful.
- Overall economic well-being of the neighborhood is dependent upon stabilizing housing conditions. This includes: 1) increasing the number of affordable owner-occupied units; 2) pro-actively securing vacant and abandoned properties; 3) reexamining the condemnation and demolition process so that it results in properties being returned to productive use; 4) enforcing minimum maintenance standards for investor-owned properties to prevent the continued deterioration of housing conditions; 5) assisting existing homeowners and property owners with improvements; and, 6) reducing property-related criminal activity.
- Concentrated poverty is defined as the following: 40% or more of a neighborhood's residents live at or below the poverty line. San Jacinto currently is at about 35%. Deliberate and holistic action is needed in order to reverse this trend.
- The current practices for attempting to manage illegal dumping and alley maintenance, including bulk pick-up, must be reconsidered. These have proven to be inefficient and costly in San Jacinto.
- There is a perception that building code requirements are overly restrictive and should be "relaxed" in order to make it feasible to redevelop housing in San Jacinto. The International Building Code is overseen by the International Code Council. It is the base building code standard for most jurisdictions in the United States (as well as in other jurisdictions around the world) and is administered locally by city staff. The IBC standardizes minimum regulations for new construction, remodel, and rehabilitation. It is designed to protect public safety and to ensure quality of construction. If financial feasibility is the concern, other incentive solutions should be explored.
- The 6th Street business district is not meeting its full potential. There are multiple contributing causes, but the primary obstacle is fragmentation among business and property owners. The inability to form a unified vision prevents collaborative decision-making on major factors that impact business success including traffic calming, parking management, promotion/co-marketing, branding/identity, urban design and safety/security.
- The historic character of San Jacinto is an under-utilized asset to Amarillo as a whole. The Route 66 corridor is not only significant at the local level, it is also recognized at the national level for its value to the broader context of Route 66 history.

VISION AND GOALS

A new vision for San Jacinto:

San Jacinto is a welcoming and diverse community where people of different cultures, incomes, and generations celebrate the neighborhood's historic significance and its eclectic mix of people and businesses. It is a clean, safe, walkable neighborhood that is healthy, sustainable, and unique.

A call to action for San Jacinto:

Where personal responsibility and liberty is necessary to achieve our vision.

VISION AND GOALS

San Jacinto Neighborhood Goals

Clean and Safe

- GOAL 1: We will take action to reduce crime and to improve overall safety.
- GOAL 2: We will strive to increase access to services that support our community's physical health, mental health, and wellness needs.
- GOAL 3: We will create projects and programs to maintain a clean and beautiful neighborhood.

Economic Development

- GOAL 1: We will build upon the success of the 6th Street businesses and encourage new entrepreneurs to establish their businesses within San Jacinto.
- GOAL 2: We will use placemaking as a tool for economic development.
- GOAL 3: We will expand employment and training opportunities for local residents within the neighborhood.

History and Culture

- GOAL 1: We will honor the legacy of Historic San Jacinto and its unique cultural heritage that make the neighborhood one-of-a-kind.
- GOAL 2: We will highlight the artistic and creative spirit of the neighborhood by promoting the visual and performing arts.

Housing

- GOAL 1: We will enhance the neighborhood's existing housing stock while introducing new housing options to improve access to quality places to live at a wide variety of prices.
- GOAL 2: We will encourage and support homeownership in the neighborhood to create a healthy balance of renters and homeowners.

Infrastructure

- GOAL 1: We will enhance the neighborhood's connectivity.
- GOAL 2: We will improve our utilities and other infrastructure to encourage private investment in the neighborhood.

Nature and Environment

- GOAL 1: We will employ green infrastructure when/where possible throughout the neighborhood.
- GOAL 2: San Jacinto businesses will be the most environmentally responsible businesses in all of Amarillo.

Community Building

- GOAL 1: We will create more opportunities for all residents of San Jacinto to gather and celebrate.
- GOAL 2: We will connect our residents, businesses, and other stakeholders with resources to improve the neighborhood.

VISION AND GOALS

Land Use Guiding Principles

These are principles that are embedded in all the City of Amarillo neighborhood plans and are intended to ensure that future decisions about land use and development are consistent citywide and are aligned with the values and spirit of the neighborhood.

- Determine that the decision will not create an arbitrary development pattern.
- Plan for an adequate and diverse supply of housing for all income levels.
- Minimize negative effects between incompatible land uses and ensure adequate transitions.
- Distinguish suitable areas for public uses.
- Discourage intense uses within or adjacent to residential areas.
- Diversify the types of commercial activity.
- Limit development in floodplains and environmentally sensitive areas.
- Consider public safety as it relates to future developments.
- Protect and promote areas of historical and cultural significance.
- Avoid creating undesirable precedents.
- Promote expansion of the economic base to create job opportunities.
- Ensure consistency of land use decisions on similar properties.
- Keep infrastructure in mind when making land-use decisions.
- Advance development that serves the needs of a diverse population.
- Promote redevelopment and infill that meets community needs and is complementary to the neighborhood.
- Enhance neighborhood identity and investment where possible.
- Make decisions that result in the highest level of service to the neighborhood possible.
- Maintain a safe and efficient street network while improving multi-modal transportation options by increasing bicycle and pedestrian connections to key destinations within and around the neighborhood.

IMPLEMENTATION

The San Jacinto community invested a significant amount of time in articulating the current challenges facing the neighborhood and the best solutions for solving those challenges in order to realize their goals. However, the most difficult work begins after adoption when the ideas must be implemented.

This section outlines the community's implementation approach. Goals, strategies, and projects are identified within an "implementation matrix." Projects are prioritized and assigned champions, partners and potential funding sources. A critical deliverable of the planning process, the Transformative Projects – or the necessary "big moves"—are described in detail, along with examples of other high priority projects recommended for implementation in the first year.

This section concludes with recommendations on establishing an organizational framework for the San Jacinto neighborhood to ensure a successful transition from plan development to action.

Projects and Immediate Priorities for San Jacinto

While the implementation matrix contains a number of projects that will help San Jacinto thrive, there are three key projects that are the most important for improving the neighborhood's overall livability and economic health. These are the transformative projects and they are not "quick-wins." Rather, due to their complexity, they are long-term and are going to require years of dedication and resources. These projects will demand deep commitments from both the public and private sectors as well as from the neighborhood's residents.

Transformative Project #1: Reduce Crime and Improve Neighborhood Safety

Overview

Feeling safe is a basic, fundamental human need. The San Jacinto neighborhood is one of the highest crime neighborhoods in Amarillo. Law enforcement is actively responding to regular reports of illegal activity. The Amarillo Police Department, court system, and other agencies are actively working to remove repeat offenders from the streets and put them into correction facilities. Despite these efforts, crime continues to persist in the neighborhood.

In addition to crime, community members have expressed that areas of the neighborhood do not feel safe for other reasons. Poor lighting creates dark environments that feel unsafe to be in or walk through at night. Fast automobile traffic makes people uncomfortable crossing streets, and sometimes even causes accidents. Stray animals pose a variety of health and safety hazards to the neighborhood.

To address these issues, many communities form a neighborhood safety task force comprised of residents, law enforcement officers, policy makers, and others who are (or will be) specifically focused on reducing crime and improving safety.

What the task force could do:

- Facilitate communications between crime enforcement officials and community residents

IMPLEMENTATION

- Develop additional strategies to supplement efforts already underway
- Leverage resources and unite partners to improve neighborhood conditions
- Recommend a comprehensive Public Safety Plan for the City Council to review and approve for future implementation

Resources

The [National Crime Prevention Council \(NCPC\)](#) has developed a series of [strategies](#) that communities can employ to improve safety and security. Some examples of NCPC strategies include:

- [Business Watch Programs](#) that address crimes against and around businesses, including shoplifting, burglary, and vandalism.
- [Park Watch Programs](#) that involve the participation of parks staff, park users and neighboring residents to report illegal activity or maintenance issues.
- [Youth-Led Community Service Projects](#) that encourage young people to get involved in improving their neighborhood.

Case Studies

The below three cities have task forces in place that could be used as a basis or model for San Jacinto.

[Durham, NC](#)

[San Clemente, CA](#)

[Baltimore, MD](#)

Transformative Project #2: Form a 6th Street Public Improvement District

Overview

In communities across the United States and around the world, special improvement districts exist to fund services and improvements within a specific geographic area. Special improvement districts collect an additional assessment from property owners and/or businesses on top of property or sales taxes. The types of districts vary from state to state and take on different names depending upon their location, but every state offers at least one type of special assessment financing to its communities.

There are two main types of districts: government districts, and business and neighborhood districts. Government districts are initiated by local government and typically focus on improving infrastructure. Business and neighborhood districts are voluntarily initiated by property owners, are run by a non-profit organization, and are used to fund services and projects that are agreed upon and approved by a vote. In Texas, business and neighborhood districts are called Public Improvement Districts, or PIDs for short. PIDs are governed by a board comprised of property owners within the district.

What the PID could do:

A 6th Street PID could serve to further enhance the experience along San Jacinto's primary commercial corridor and could be the conduit for executing many of the project ideas that have arisen from this planning effort. It is important to note that this would be a voluntary program initiated by the property

IMPLEMENTATION

owners and business owners on 6th Street for the betterment of their corridor. Establishment of a PID is not proposed as a mandatory regulatory district implemented by the City.

Examples of what the PID could fund include:

- Professional branding and marketing materials to promote 6th Street businesses
- Ambassadors to welcome visitors, provide information and connect with police when security issues arise
- Special banners, street furniture, flower baskets, etc. to beautify the corridor
- Programs to incentivize property improvements, such as a façade improvement program
- Special events, large and small
- Paid staff to execute its initiatives

Resources

<https://downtown.org/> is the website of the International Downtown Association, an organization comprised of diverse practitioners who are focused on making and maintaining vibrant places.

[Texas Local Government Code 372](#) outlines the process for creating PIDs and describes how they are allowed to operate. Under that act, PIDs are authorized by City Council and subject to a public process that includes a petition, a public hearing and notification of all property owners within the district.

Case Studies

Several PIDs are in effect statewide. Researching and talking with other organizations could:

- Inspire programmatic and project ideas for the 6th Street PID
- Assist 6th Street property owners in understanding the pros and cons of a special district
- Help in understanding the PID governance structure and how the PID interacts with City government

[Grand Prairie, TX](#)

[Austin, TX](#)

[Fort Worth, TX](#)

[Waco, TX](#)

Transformative Project #3: Fix the Housing Crisis

Overview

Like safety, shelter is a basic need and one required for physical survival. Empirical data, observations, and public comments demonstrate that the majority of the housing in San Jacinto is in sub-standard condition. Additionally, there is little variety in housing types in San Jacinto and limited opportunities for homeownership compared to other neighborhoods.

Taking care of a home requires a specific set of skills and financial resources. Because there are multiple issues with housing in the neighborhood, it is critical to establish a neighborhood-serving organization that is intended to support and revitalize the housing opportunities.

IMPLEMENTATION

What the organization could do:

- Develop a program for improving dilapidated structures and securing vacant buildings.
- Form a land bank to acquire and assemble vacant parcels to promote new development on those sites.
- Work with City officials to create or revise existing policies to promote quality and diverse housing.
- Develop and/or enforce housing standards for homes receiving HUD vouchers.
- Work with the City and other agencies to create incentives (e.g. tax abatements, low-interest loans, grants, etc.) to investors and homeowners who upgrade existing homes.
- Partner with Habitat for Humanity and other private sector developers to build new homeownership opportunities.
- Rezone areas of San Jacinto to allow for higher-density, multi-family rentals.
- Consider offering incentives (e.g. tax abatements, low-interest loans, grants, etc.) to developers building new housing in the neighborhood.
- Develop programs to support existing homeowners in San Jacinto.
- Establish educational programs and a support network to assist with home repairs.
- Create new opportunities for homeownership in the neighborhood.
- Consider rent-to-own programs and organizations to administer such programs.

Resources

Several organizations could be helpful in thinking through approaches to improving the housing in San Jacinto including, but not limited to, the following:

- The [Urban Land Institute \(ULI\)](#) is an organization made up of real estate, finance and land use professionals. ULI offers a variety of written resources, technical assistance and education that may be beneficial to the San Jacinto neighborhood, including this [article](#) on how the private sector is creatively working to provide more workforce housing in Washington D.C.
- [Strong Towns](#) is an organization that supports creating prosperity from within communities. Their model focuses on small-scale, incremental development that offers choices and increases community wealth. Strong Towns, like ULI, offers written resources, technical assistance and education around a multitude of topics of which housing is one.
- The University of California – Berkeley library website includes a section dedicated to [Housing Research Resources](#). This site has an extensive and wide variety of resources on housing policy, statistics, organizations and agencies.

Case Studies

[Lubbock, TX](#)

[Brownsville, TX](#)

[Austin, TX](#)

IMPLEMENTATION

Other Priority Project Examples

During the final phases of the planning process, the Advisory Committee worked on turning strategies into actionable projects by selecting specific items that they wanted to further refine. They studied best practices, cost estimates, potential policy changes, and needed partners to develop project proposals. These more refined proposals were presented at the November 2019 public meeting and helped inform the public voting process to identify the highest priority items.

This list represents the top ten projects for San Jacinto identified by the public.

Community Voting Results: November 7th Public Meeting and Online Survey

1. Reexamine the method and process for the demolition of vacant, dilapidated structures. Criteria should take into consideration the following: 1) length of time vacant; 2) fire damage; 3) architectural integrity; and 4) transient habitation.
2. Replace existing street and pedestrian lighting with LEDs.
3. Develop financial programs to incentivize the redevelopment of vacant buildings.
4. Work with utility companies to offer incentives to green homes, businesses and investor-owned residential properties.
5. Create a façade improvement program to enhance the existing commercial buildings throughout the neighborhood. Consider design guidelines for 6th Street and other commercial corridors in San Jacinto.
6. Identify a space/building on 6th Street corridor for a Route 66 welcome center and neighborhood meeting facility with public restrooms.
7. Work with local nurseries and greenhouses to provide low-water plants at low or no-cost for San Jacinto projects.
8. Consider offering incentives (e.g. tax abatements, low-interest loans, grants, etc.) homeowners who upgrade existing homes.
9. Proactively install sidewalks throughout neighborhood, prioritizing areas around schools and other areas as defined in accessibility/connectivity plan.
10. Work with APD NPO unit, Project Safe Neighborhood, and Amarillo Crime Stoppers to develop an effective crime reporting strategy.

The Implementation Matrix highlights 27 action items as “High Priorities.” These include the public’s voting results as well as the proposals championed by members of the Advisory Committee. Some of these will be addressed by collaborative work on the Transformative Projects, but others are “quick-action” projects that can be undertaken immediately. It will be the neighborhood’s responsibility to determine which ones will be the focus in the first year. Some examples include:



Example 1. Add flowers and plantings along 6th Street and in other public spaces.

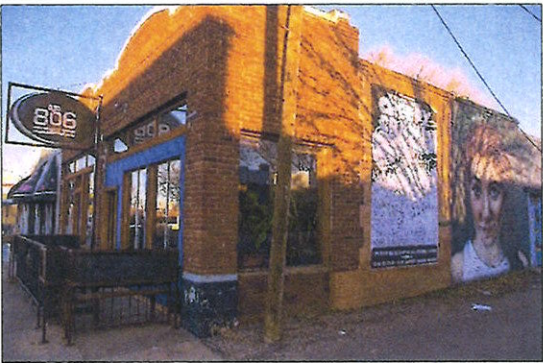
The translation of the Spanish word “Jacinto” is hyacinth. This project proposes planting hyacinths all along 6th Street to celebrate the neighborhood’s identity. This flower grows well in the Texas panhandle,

IMPLEMENTATION

which makes this a low maintenance and low-cost idea. The total estimated cost would be \$0.50-\$2.00 per bulb. An estimated 3,000 bulbs would total \$1,500 - \$6,000.

Example 2. Manage the San Jacinto animal population and provide resources for pet owners.

This initiative would work to remove stray animals in the neighborhood and enforce current leash laws. A neighborhood committee would consult with the City’s Animal Management and Welfare department and Amarillo Police Department (APD). The estimated initial upfront cost is \$2,000 for printed materials and leashes. The committee would identify resources, educate the neighborhood, distribute leashes and report any issues to the COA Animal Control and APD.



Example 3. Create a façade improvement program to enhance the existing commercial buildings.

This program would develop a comprehensive design guidelines document for the 6th Street corridor and establish a facade, sign, and paint grant program. This is recommended to be administered as part of a local historic district overlay designation. However, it could also be piloted using a design committee overseeing the process for design review and approval before awarding grants. Design guidelines are estimated to cost between \$5,000 - \$25,000. The annual grant amount awarded to business and property owners could vary from \$500 - \$10,000 depending on the source of the funds. The grant should be a 50/50 match and paid out as a reimbursement of expenses. Some communities fundraise for these programs, others are awarded funds through economic development programs.

Example 4. Explore traffic calming options on residential and commercial streets.

The installation of creative crosswalks would help to create an environment that is not only more pedestrian-friendly, but the urban design features would capitalize on the overall eclectic feel of 6th Street and San Jacinto. Artwork and designs could be proposed by local artists or the community could choose from a catalog of different designs. All designs would have to be approved and installed by the City. This option would require no policy or ordinance change and could be implemented as soon as the design is approved.



IMPLEMENTATION

The cost associated with these creative designs depends on the design and location. One crosswalk could range from \$2,500 - \$20,000 and last up to ten years with 20,000 cars a day driving on it. The more elaborate the design, the more expensive it will be.

Example 5. Develop a sidewalk partnership program.

This program would allow San Jacinto residents to partner with the City to repair sidewalks in front of their residences. Currently, property owners are required to repair and maintain the public sidewalk on their property. With this program, the property owner would pay 50% of the cost and partner with the City who would provide a zero interest 10-year loan for the other 50%. The cost to remove and install a new sidewalk currently is about \$16 per square foot.

Before



After



Example 6. Implement traffic-calming options on residential and commercial streets.

This is a creative way to encourage slower motorist speeds on 6th Street by employing creative traffic-calming devices. This emoji sign determines the driver's speed and displays either a smiley face if they are driving below the speed limit or a frowny face if they exceed the speed limit. This would be the first of its kind installed in Texas and it would require no changes to the City's ordinances to implement. They can be installed by the Traffic department. The signs are \$2,375 each which includes the solar power charger and batteries.



IMPLEMENTATION

Moving from Plan to Action

As a participant in the Neighborhood Planning Initiative, it is expected that a neighborhood association will form to oversee implementation. The plan creates a unifying vision for all of San Jacinto and outlines specific projects to achieve that vision. Every group and organization will play a critical role within the implementation framework. The overarching neighborhood association should remain focused on projects that universally impact and improve the conditions of San Jacinto; each existing group or organization should be working within the larger vision on their areas of speciality. New committees and collaborative efforts will be necessary. For example, the Transformative Projects lend themselves to standing committees, while the other action items may be achieved by “on-demand” project committees with volunteers who otherwise have no connection to the association’s leadership board.

Neighborhood Planning staff will continue to support the neighborhood association and project committees through open communication, direct coordination with city departments, project management on city-related items, and assistance with administering the 2016 bond funds allocated to San Jacinto.

As the formal plan liaison, the neighborhood association is expected to enter into an annual partnership agreement with the City and commit to an annual work plan, also called Projects in Motion, which will include more specific timelines for implementation. The neighborhood association is not required to become a 501 c3 non-profit, but working towards that status is recommended in order to fundraise and be eligible for additional grants, partnerships, and programs.

Other Partners and Funding

As noted previously, the City Council reinforces the City’s commitment to all the neighborhood plans by formally adopting them as amendments to the Comprehensive Plan. This plan, like all city plans, is a policy guide. Its approval does not legally obligate the City to implement any particular action item.

However, as a policy guide, it should motivate action and inspire collaboration among many partners. It should serve as a unifying tool for city staff, an organized neighborhood association, the private sector, and other non-profits, churches, and schools invested in San Jacinto.

In addition to partnerships and collaboration, a variety of funding sources will be necessary. While some public funding is provided to kick-start implementation, the community has an important responsibility to seek opportunities to pair potential funding sources with desired project outcomes. This may include fundraising, finding private investors or partnering with non-profits.

The San Jacinto neighborhood is expected to allocate its portion of the 2016 bond funding (\$654,050) in the first year of implementation which will begin on the date when City Council adopts the plan. These funds are intended for public improvement projects that can create visible change and increase neighborhood buy-in for the planning efforts. Some flexibility in the spending of these funds is possible, but there are limitations based on the official statement presented to taxpayers. Generally, they may be directed to improvements in the public right-of-way including streets, sidewalks, lighting, drainage, traffic calming, signage, banners, urban design features, and multi-modal enhancements.

In addition, funding sources available through other city departments may be directed to San Jacinto. The

IMPLEMENTATION

prioritized projects will help other departments understand the areas of highest needs during implementation. With increased collaboration among staff, there will be opportunities to share resources and strategically utilize program funds that would not have been possible without the plan in place.

Finally, the plan identifies infrastructure items that require major capital expenditures. These will be presented as neighborhood plan priorities during the city's 5-Year Community Investment Program (CIP) budgeting process and, as such, they will receive consideration and some scoring benefits.

IMPLEMENTATION MATRIX

Implementation Matrix							High Priorities	Estimated Costs	Project Champion	Implementation Partners	Potential Funding Source
A. Clean and Safe											
CLEAN & SAFE GOAL 1: We will take action to reduce crime and to improve overall safety of our neighborhood for our residents, businesses and visitors.											
Strategy: Develop an alliance in the neighborhood to identify and report criminal activity.											
• Establish a Neighborhood Watch Program among neighborhood residents and businesses.							X	<\$25K	Neighborhood Safety Committee	Amarillo Police Department - NPO	
• Work with APD NPO unit, Project Safe Neighborhood and Amarillo Crime Stoppers to develop an effective crime reporting strategy.							X	TBD	Neighborhood Safety Committee	Amarillo Police Department - NPO	
• Coordinate community outreach efforts to educate neighborhood about crime prevention initiatives.								TBD	Neighborhood Safety Committee	Amarillo Police Department - NPO	
• Increase police foot patrol in neighborhood, with areas around schools and parks as primary targets.								TBD	Neighborhood Safety Committee	Amarillo Police Department - NPO	
Strategy: Create programs to specifically target safety of children and elderly residents.											
• Initiate the Safe Place program in San Jacinto to provide safe havens for area youth.								TBD	Neighborhood Safety Committee		
• Develop a walking school bus system to lead children safely to/from neighborhood schools.								TBD	Neighborhood Safety Committee		
Strategy: Improve physical conditions throughout the neighborhood to enhance safety and security.											
• Analyze street and pedestrian lighting throughout the neighborhood to identify where lighting is inadequate.								TBD	Neighborhood Safety Committee	Public Works - Traffic	
• Improve lighting where inadequate, prioritizing public areas, schools and commercial districts.								See lighting in Nature/Environment	Neighborhood Safety Committee	Public Works - Traffic	2016 Bond
• Review neighborhood alleys, particularly around neighborhood schools, and improve conditions where necessary to reduce criminal activity.								TBD	Neighborhood Safety Committee	Public Works - Traffic	
Strategy: Manage San Jacinto's animal population and provide resources for pet owners.											
• Work with City's animal control division to remove stray animals in the neighborhood.							X	<\$5K		Animal Management & Welfare	
• Enforce leash laws.								<\$5K		Animal Management & Welfare	
• Develop a dog park and install pet waste stations throughout San Jacinto.								TBD			2016 Bond
CLEAN & SAFE GOAL 2: We will strive to increase access to services that support our community's physical health, mental health, and wellness needs.											
Strategy: Create a coalition among social service providers in the neighborhood to better connect people with the services they need.											
• Develop a directory of services to identify organizations, describe their services and provide information on how to get support.								\$	-	Non-profits, Community Development	
• Identify a primary point of contact to help refer residents to the appropriate service provider(s).								\$	-	Non-profits, Community Development	
• Determine if services are lacking in certain areas; if so, develop programs to serve populations needing additional resources (e.g. homeless, elderly, youth.)								\$	-	Non-profits, Community Development	
Strategy: Work with the Parks and Recreation Department through their master planning efforts to identify recreation activities or opportunities.											
• Form a task force from neighborhood plan advisory committee to provide input to Parks and Recreation.								\$	-	Parks and Recreation	
• Develop programming for area youth based on input from area residents.								TBD		Non-profits, Parks and Recreation	
• Consider the development of a community recreation center to house educational programs, camps, and other activities.								TBD		Non-profits, Parks and Recreation	

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Implementation Matrix							Potential Funding Source
High Priorities			Estimated Costs	Project Champion	Implementation Partners		
A. Clean and Safe Continued							
CLEAN & SAFE GOAL 3: We will create projects and programs to maintain a clean and beautiful neighborhood.							
Strategy: Improve the "curb appeal" of the neighborhood.							
• Add more trash cans throughout neighborhood, prioritizing 6th Street, commercial areas, public spaces and schools.			<\$25K	6th Street Committee/PID		2016 Bond	
• Promote community involvement in neighborhood clean-up projects.			TBD		Public Works - Traffic		
• Organize a neighborhood mowing team to keep lots trimmed and clean.			TBD				
• Develop a community tool library where residents can check out equipment at no or low cost.			TBD				
Strategy: Remove "dead" items from the neighborhood.							
• Take out the dead trees throughout the neighborhood.		X	TBD		Public Works -Solid Waste, Fire Department	2016 Bond	
• Work with utility companies to remove defunct cable, phone and electric lines.			TBD				
Strategy: Improve landscaping and streetscaping throughout the neighborhood.							
• Add flowers and plantings along 6th Street and in other public spaces.		X	<\$5K	6th Street Committee/PID		2016 Bond	
• Develop a tree-planting program to improve neighborhood beauty and provide shelter from natural elements.			TBD			2016 Bond	
• Add benches and other amenities to make San Jacinto more welcoming.			<\$100K	6th Street Committee/PID		2016 Bond	
Strategy: Clean and maintain neighborhood alleys and dumpsters.							
• Better maintain alleys by improving City waste management services and connecting residents with existing services, like large item pick-up.		X	TBD		Public Works - Solid Waste		
• Host community cleanups that focus on alleyways.			TBD		Public Works - Solid Waste		
• Crack down on illegal dumping.			TBD		Building Safety		

Implementation Matrix							Potential Funding Source
High Priorities			Estimated Costs	Project Champion	Implementation Partners		
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Implementation Matrix					Potential Funding Source
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B. Economic Development					
ECONOMIC DEVELOPMENT GOAL 1: We will build upon the success of the 6 th Street businesses and encourage new entrepreneurs to establish their businesses within San Jacinto.					
Strategy: Identify available resources (or create new resources) to encourage new businesses in San Jacinto.					
• Develop financial programs to incentivize the redevelopment of vacant buildings.	X	TBD	6th Street Committee/PID	Economic Development	
• Create programming to help neighborhood entrepreneurs with credit building, budgeting and financial planning.		TBD	6th Street Committee/PID		
ECONOMIC DEVELOPMENT GOAL 2: We will use placemaking as a tool for Economic Development.					
Strategy: Focus on enhancing the architectural appeal of neighborhood businesses.					
• Create a façade improvement program to enhance the existing commercial buildings throughout the neighborhood.	X	TBD	6th Street Committee/PID	Planning and Development Services	Fundraiser
• Consider design guidelines for 6th Street and other commercial corridors in San Jacinto.		\$5K-25K	6th Street Committee/PID	Planning and Development Services	Preservation Planning Grants
Strategy: Improve the physical conditions of the neighborhood to attract new investment.					
• Enhance neighborhood amenities, like existing parks and open spaces, to attract people to the neighborhood.		TBD			2016 Bond
• Prioritize initiatives that promote neighborhood walkability and connectivity.		TBD			
ECONOMIC DEVELOPMENT GOAL 3: We will expand employment and training opportunities for local residents within the neighborhood.					
Strategy: Create opportunities for neighborhood residents to connect with potential employers.					
• Collaborate with non-profits and businesses to create job-training programs to build the workforce in the neighborhood.	X	TBD			
• Provide job fairs in the neighborhood to connect residents with potential employers.		TBD			
• Encourage neighborhood businesses to hire local residents.		TBD			
Strategy: Provide job training and educational programs to enhance the local workforce.					
Inform residents about workforce training and other programs available in Amarillo.		\$ -			

Implementation Matrix							Potential Funding Source
High Priorities							Implementation Partners
Estimated Costs							Project Champion
C. History and Culture							
HISTORY & CULTURE GOAL 1: We will honor the legacy of Historic San Jacinto and its unique cultural heritage that makes the neighborhood one-of-a-kind.							
Strategy: Showcase historic Route 66.							
• Identify a space/building on 6th Street corridor for a Route 66 welcome center and community meeting facility with public restrooms.	X	TBD >\$250K	6th Street Committee/PID	Route 66 Association			
• Consider possibility of painting the water tower at SW 6 th Ave and S. Independence with a neighborhood/Route 66 theme.	X	\$75K-\$100K	6th Street Committee/PID	Route 66 Association			
• Organize a bus or trolley tour of 6th Street.		<\$25K	6th Street Committee/PID	Route 66 Association			
• Create a directory of historic buildings and a storybook featuring previous businesses/establishments.		<\$5K	6th Street Committee/PID	Route 66 Association			
• Develop a tourism brochure to distribute at area hotels.		<\$5K	6th Street Committee/PID	Route 66 Association			
• Add "photo worthy" gateway features for Route 66.		TBD	6th Street Committee/PID	Route 66 Association			
Strategy: Honor the historic architecture in the San Jacinto neighborhood.							
• Develop a self-guided walking tour to highlight the historic buildings throughout the neighborhood.		<\$5K					
• Create a photo book to showcase San Jacinto's historic sites and architecture.		<\$5K					
HISTORY & CULTURE GOAL 2: We will highlight the artistic and creative spirit of the neighborhood by promoting the visual and performing arts.							
Strategy: Create programs to celebrate the arts in San Jacinto.							
• Host an art contest in the neighborhood to recognize locals' talents.	X	<\$5K					
• Develop events and programs for youth to expand their experience and exposure to visual arts, theater and music.	X	TBD					
• Consider partnerships with existing arts organizations for a San Jacinto mural program.		TBD					

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High Priorities			Estimated Costs	Project Champion	Implementation Partners		
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CLEAN & SAFE GOAL 3: We will create projects and programs to maintain a clean and beautiful neighborhood.							
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• Promote community involvement in neighborhood clean-up projects.			TBD				
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• Develop a community tool library where residents can check out equipment at no or low cost.			TBD				
Strategy: Remove "dead" items from the neighborhood.							
• Take out the dead trees throughout the neighborhood.		X	TBD		Public Works -Solid Waste, Fire Department	2016 Bond	
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Strategy: Improve landscaping and streetscaping throughout the neighborhood.							
• Add flowers and plantings along 6th Street and in other public spaces.		X	<\$5K	6th Street Committee/PID		2016 Bond	
• Develop a tree-planting program to improve neighborhood beauty and provide shelter from natural elements.			TBD			2016 Bond	
• Add benches and other amenities to make San Jacinto more welcoming.			<\$100K	6th Street Committee/PID		2016 Bond	
Strategy: Clean and maintain neighborhood alleys and dumpsters.							
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Implementation Matrix					Implementation Partners	Potential Funding Source
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Strategy: Identify available resources (or create new resources) to encourage new businesses in San Jacinto.						
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• Create programming to help neighborhood entrepreneurs with credit building, budgeting and financial planning.		TBD	6th Street Committee/PID			
ECONOMIC DEVELOPMENT GOAL 2: We will use placemaking as a tool for Economic Development.						
Strategy: Focus on enhancing the architectural appeal of neighborhood businesses.						
• Create a façade improvement program to enhance the existing commercial buildings throughout the neighborhood.	X	TBD	6th Street Committee/PID	Planning and Development Services	Fundraiser	
• Consider design guidelines for 6th Street and other commercial corridors in San Jacinto.		\$5K-25K	6th Street Committee/PID	Planning and Development Services	Preservation Planning Grants	
Strategy: Improve the physical conditions of the neighborhood to attract new investment.						
• Enhance neighborhood amenities, like existing parks and open spaces, to attract people to the neighborhood.		TBD			2016 Bond	
• Prioritize initiatives that promote neighborhood walkability and connectivity.		TBD				
ECONOMIC DEVELOPMENT GOAL 3: We will expand employment and training opportunities for local residents within the neighborhood.						
Strategy: Create opportunities for neighborhood residents to connect with potential employers.						
• Collaborate with non-profits and businesses to create job-training programs to build the workforce in the neighborhood.	X	TBD				
• Provide job fairs in the neighborhood to connect residents with potential employers.		TBD				
• Encourage neighborhood businesses to hire local residents.		TBD				
Strategy: Provide job training and educational programs to enhance the local workforce.						
Inform residents about workforce training and other programs available in Amarillo.		\$	-			

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• Consider partnerships with existing arts organizations for a San Jacinto mural program.		TBD					

Implementation Matrix					High Priorities	Estimated Costs	Project Champion	Implementation Partners	Potential Funding Source
D. Housing									
HOUSING GOAL 1: We will enhance the neighborhood's existing housing stock while introducing new housing options to improve access to quality places to live at a wide variety of prices.									
Strategy: Improve existing housing.									
• Reconsider the method and process for the demolition of vacant, dilapidated structures. Criteria should take into consideration the following: 1) length of time vacant; 2) fire damage; 3) architectural integrity; and 4) whether the property is or has been inhabited by transients.					X	TBD	Housing Committee	Building Safety, Housing Non-Profit	
• Secure abandoned homes until condemnation and demolition proceedings can occur.					X	TBD	Housing Committee	Building Safety, Housing Non-Profit	
• Consider offering incentives (e.g. tax abatements, low-interest loans, grants, etc.) to homeowners who upgrade existing homes.					X	TBD	Housing Committee	Economic Development, Community Development, Housing Non-Profit	Economic Development Programs, CDBG
• Develop and/or enforce housing standards for homes receiving HUD vouchers.						TBD	Housing Committee	Building Safety, Community Development, Housing Non-Profit	
Strategy: Find opportunities to create new housing options at a variety of price points.									
• Consider offering incentives (e.g. tax abatements, low-interest loans, grants, etc.) to developers building new housing in the neighborhood.					X	TBD	Housing Committee	Economic Development, Community Development, Housing Non-Profit	Economic Development Programs, CDBG
• Partner with Habitat for Humanity and other affordable developers to build new homeownership opportunities.						TBD	Housing Committee	Housing Non-Profit	
• Consider options that are supportive of single parents.						TBD	Housing Committee	Housing Non-Profit	
• Rezone areas of San Jacinto to allow for higher-density, multi-family rentals.						TBD	Housing Committee	Planning and Development Services	
HOUSING GOAL 2: We will encourage and support homeownership in the neighborhood to create a healthy balance of renters and homeowners.									
Strategy: Develop programs to support existing homeowners in San Jacinto.									
• Establish educational programs and a support network to assist with home repairs.						TBD	Housing Committee	Economic Development, Community Development, Housing Non-Profit	
Strategy: Create new opportunities for homeownership in the neighborhood.									
• Consider rent-to-own programs and organizations to administer such programs.						TBD	Housing Committee	Economic Development, Community Development, Housing Non-Profit	

Implementation Matrix					High Priorities	Estimated Costs	Project Champion	Implementation Partners	Potential Funding Source
E. Infrastructure									
INFRASTRUCTURE GOAL 1: We will enhance the neighborhood's connectivity.									
Strategy: Develop "complete streets" where appropriate and slow traffic where possible.									
• Implement creative traffic-calming options on residential and commercial streets.				X		<\$25K/project		Public Works- Traffic	2016 Bond
• Analyze public rights-of-way in neighborhood to determine where multi-modal transit options can be considered.						TBD			
• Identify transit-related improvements (operations and capital) on existing transit corridors.						TBD			2016 Bond
Strategy: Create a neighborhood-wide accessibility/connectivity plan.									
• Complete an assessment of sidewalk infrastructure and handicap ramps throughout the neighborhood.						TBD			
• Research opportunities to add handicap parking along business corridors.						TBD		Public Works- Traffic	
• Study alleys around schools to determine ways to increase safety for children walking to and from school.						TBD		Public Works- Traffic	
INFRASTRUCTURE GOAL 2: We will improve our utilities and other infrastructure to encourage private investment in the neighborhood.									
Strategy: In accordance with the accessibility/connectivity plan, implement pedestrian infrastructure as identified.									
• Proactively install sidewalks throughout neighborhood, prioritizing areas around schools and other areas as defined in accessibility/connectivity plan.				X		TBD		Capital Projects and Development Engineering	2016 Bond
• Consider a sidewalk partnership program where the city would complete sidewalk repairs and offer a payment plan to property owners.				X		TBD		Capital Projects and Development Engineering	
• Implement countdown and audible crosswalk signals at all street light crossings.						TBD		Public Works- Traffic	2016 Bond
• Improve signage to help direct pedestrians and others throughout neighborhood.						TBD		Public Works- Traffic	
Strategy: Create process to make the installation of wet and dry utilities easier, more efficient and less expensive for new development.									
• Work with City of Anarillo to consider reduced water and sewer tap fees for developers.						TBD		Economic Development	Economic Development Programs like NEZ
• Work with Xcel Energy to reduce new/upgraded gas and electricity services for developers.						TBD		Xcel Energy	
• Designate a single point of contact to ensure utility installation for new development is coordinated.						TBD			
Strategy: Improve access to technology in San Jacinto.									
• Contact internet provider to offer reduced rates for 1 GB internet access for businesses and residents.						\$		Private providers	

Implementation Matrix					Potential Funding Source
F. Nature and Environment					
NATURE & ENVIRONMENT GOAL 1: We will employ green infrastructure when/where possible throughout the neighborhood.					
Strategy: Replace existing street and pedestrian lighting with white LEDs.	X	<\$5k		Public Works- Traffic	2016 Bond
Strategy: Install xeriscaping wherever possible throughout neighborhood.					
• Work with local nurseries/greenhouses to provide low-water plants at low- or no-cost for San Jacinto projects.	X	TBD			2016 Bond
• Install xeriscaping in parks and in public streetscapes to reduce water consumption.	X	TBD			2016 Bond
Strategy: Work with utility companies to offer incentives for green homes, businesses, and investor-owned residential properties.	X	TBD		Xcel Energy	Economic Development Programs like NEZ
NATURE & ENVIRONMENT GOAL 2: San Jacinto businesses will be the most environmentally responsible businesses in all of Amarillo.					
• Pilot a green biz program to recognize San Jacinto businesses for environmentally friendly practices.		TBD			
• Make San Jacinto a Styrofoam-free zone.		TBD			
• Launch a neighborhood-wide recycling program, starting with aluminum and metals.		TBD			
• Add electric car-charging stations.		TBD			

Implementation Matrix					Potential Funding Source
	High Priorities	Estimated Costs	Project Champion	Implementation Partners	
G. Community Building					
COMMUNITY BUILDING GOAL 1: We will create more opportunities for all residents of San Jacinto to gather and celebrate.					
Strategy: Organize a variety of events for people of all ages.					
• Organize more involvement in neighborhood clean-up events.	X	<\$5K			
• Organize and promote community picnics, neighborhood block parties and yard sales		<\$5K			
• Create spaces for social gardening.		<\$5K			
Strategy: Create places for people to gather.					
• Design new public spaces along the 6th Street corridor such as pocket parks and shade structures.	X	TBD			
• Find a building/location for a community meeting facility/center.	X	TBD			
• Participate in the Parks and Recreation needs assessment and master planning process to determine needs for amenities like a swimming pool and recreation center.		\$	-		Parks and Recreation
COMMUNITY BUILDING GOAL 2: We will connect our residents, businesses and other stakeholders with resources to improve the neighborhood.					
Strategy: Utilize existing communications tools to help people communicate.					
• Promote NextDoor app.		\$	-		
• Create a neighborhood Facebook Page.		\$	-		
• Develop an informational website Amarillo 101.		\$	-		
Strategy: Develop new and promote existing programs in neighborhood to bring people together.					
• Promote existing social gatherings happening in neighborhood.		\$	-		
• Utilize educational programs and classes as means to bring neighbors together.		\$	-		
Strategy: Partner with AISD and other non-profits to improve neighborhood public schools.					
• Partner with AISD and other non-profits to develop a pilot program to stabilize rental households to allow children the opportunity to remain in school for the full year.	X	TBD			AISD
• Consider incentives for teachers.		TBD			AISD
• Provide meal programs.		TBD			AISD

Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Cris Valverde - Assistant Director of Planning and Development Services
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Agenda Caption

Second and final reading of an ordinance rezoning Lot 2C, Block 70, Ridgecrest Unit No. 42, the remaining portion of Lot 2, Block 70, Ridgecrest Unit No. 19, and the remaining portion of Lot 2J, Block 70, Ridgecrest Unit No. 47, in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District 393 for outdoor ATV sales. (Vicinity: Bell St. and S.W. 45th Ave.)

Agenda Item Summary

Adjacent land use and zoning

The adjacent zoning consists of Residential District 1 and General Retail District to the north, Light Commercial District and General Retail District to the south, Planned Development District 208 to the east, and General Retail District to the west.

Adjacent land uses consist of single-family detached homes and a restaurant to the north, restaurants to the south, a telecommunications company office and outdoor storage yard to the east, and a drycleaner and convenience store to the west.

Proposal

The applicant is requesting a Planned Development zoning designation in order to continue outdoor All Terrain Vehicle (ATV) sales on the site.

In March of 2019, a letter was sent to the applicant informing the applicant that the newly opened operation was in violation of occupying the existing building without obtaining a Certificate of Occupancy as well as being in violation of allowed uses for General Retail District, whereas such activity is not allowed outright.

Since receiving this information, the business owner has met with several City staff members on various occasions including two Preliminary Application Conferences (PAC). During these discussions, the applicant inquired as to the best way to address the situation regarding the land use violation. Staff commented that there are a few options that could rectify the situation. They include the following:

- shift the business focus to indoor display from outdoor (Indoor sales allowed in the current zoning of General Retail)
- rezone the site to a zoning district which allows the use outright (Light Commercial)

The applicant stated that shifting the focus of the sales to indoor would negatively affect the business model and asked about staff's recommendation on rezoning to Light Commercial District.

Staff commented that although there is Light Commercial zoning in the immediate area, expanding Light Commercial Zoning, would not be recommended by staff. Staff's opinion is centered on being able to protect the residential neighborhood to the north from external impacts typically associated with various other land uses allowed outright in Light Commercial Zoning and maintain the retail character of the area.

The applicant then inquired as to whether or not Planned Development zoning would be an option. Staff relayed that per the ordinance it would be eligible for consideration but that it was still staff's belief that any use on this site should be more in character with area retail development.

As a result, the applicant submitted a planned development site plan that proposes the following:

Land use: ATV sales with limited outdoor display (outdoor display will be located to the side and/or rear of the main building). All other land uses shall comply with General Retail zoning.

Landscaping: Installing living groundcover and trees that complies with typical landscaping standards on a site that currently has none.

Signage: Shall conform to General Retail standards.

Miscellaneous: Screening in the form of an 8ft. fence along the north and west boundary of the outdoor stock storage lot.

No demonstration/test driving of ATV's will be allowed on site.

Storage of any items in the outdoor storage area may not exceed the height of the fence (8ft).

Analysis

Analysis of any request for rezoning begins with referring to the Comprehensive Plan's Future Land Use and Character Map, which identifies recommended future land uses. Additionally, consideration as to what impact a particular request may have on area zoning and development patterns, as well as conformity to the Neighborhood Unit Concept (NUC) of development.

Regarding the Future Land Use and Character Map, General Commercial (GC) is the recommended development type. General Commercial calls for a wide range of commercial retail and service related uses. These types of land uses can be found within the majority of the non-residential zoning in the area.

With regards to the Neighborhood Unit Concept of Development, this concept calls for more intensive uses such as commercial, retail, office, and multi-family development to be located at or near Section Line Arterial Intersections with the intensity of use and/or zoning decreasing inward towards the center/middle of a section. Considering the applicant's site is located near a Section Line arterial intersection, this would appear to conform to this concept. However, what is missing from fully conforming to this concept is an acceptable buffer between the non-residential and single-family development.

When analyzing the area zoning and development patterns, a majority of the non-residential zoning is actually Light Commercial Zoning. This fact may at first glance, signal that expanding commercial zoning in the area is appropriate. That said, this area is unique in that the bulk of commercial zoning is developed with retail activities and that most of the commercial zoning is bounded by a public park (John Stiff) whereby the need to lessen the impact of externalities associated with commercial development is somewhat lessened.

Taking this into account, the Planning and Zoning Commission is of the opinion that this area has transitioned into a retail area. As such, the retail character should be maintained as much as possible while still protecting the residential areas as mentioned previously. Allowing unregulated outdoor sales goes against this and could disrupt the established retail development pattern although Light Commercial could allow for similar uses as proposed to the applicant.

Of additional note, it must be pointed out that Suddenlink Communications has outdoor storage associated with its main office building, yet this was done via a Planned Development to ensure outdoor storage is set off the right-of-way several hundred feet, is screened, and located to the side or rear of the building.

Requested Action/Recommendation

Notices have been sent to all property owners within 200 feet regarding this proposed rezoning. As of this writing, no comments have been received regarding this rezoning request.

Considering the above, the Planning and Zoning Commission believes that the applicant attempts to both mitigate negative impacts on adjacent residential areas as well as maintain the retail character of the area as much as possible by limiting outdoor display visibility and location, increased screening height adjacent to residential areas, and prohibiting outdoor demonstrations of ATV's.

As such, the Planning and Zoning Commission recommended **APPROVAL** as presented.

ORDINANCE NO. 17839

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF BELL STREET AND SOUTHWEST 45TH AVENUE, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of Lot 2C, Block 70, Ridgecrest Unit No. 42, the remaining portion of Lot 2, Block 70, Ridgecrest Unit No. 19, and the remaining portion of Lot 2J, Block 70, Ridgecrest Unit No. 47 in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District 393 for outdoor ATV sales, site plan attached and incorporated herein as Exhibit A.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 11th day of February, 2020 and PASSED on Second and Final Reading on this the 25th day of February, 2020.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

These plans and specifications shall remain the property of the Architect and shall not be used for the construction of any other project other than the one specified herein without the written permission and proper acknowledgment of the Architect.

The Texas Board of Architectural Examiners, P.O. Box 12332, Austin, Texas 78711-2332 or (512) 306-6000. Also, see the Texas State Board of Architectural Examiners, P.O. Box 12332, Austin, Texas 78711-2332. The Texas Board of Architectural Examiners, P.O. Box 12332, Austin, Texas 78711-2332. The Texas Board of Architectural Examiners, P.O. Box 12332, Austin, Texas 78711-2332.



Seal Expires On:
02.28.20
Seal Date:
12.16.19



Lone Star
Powersports

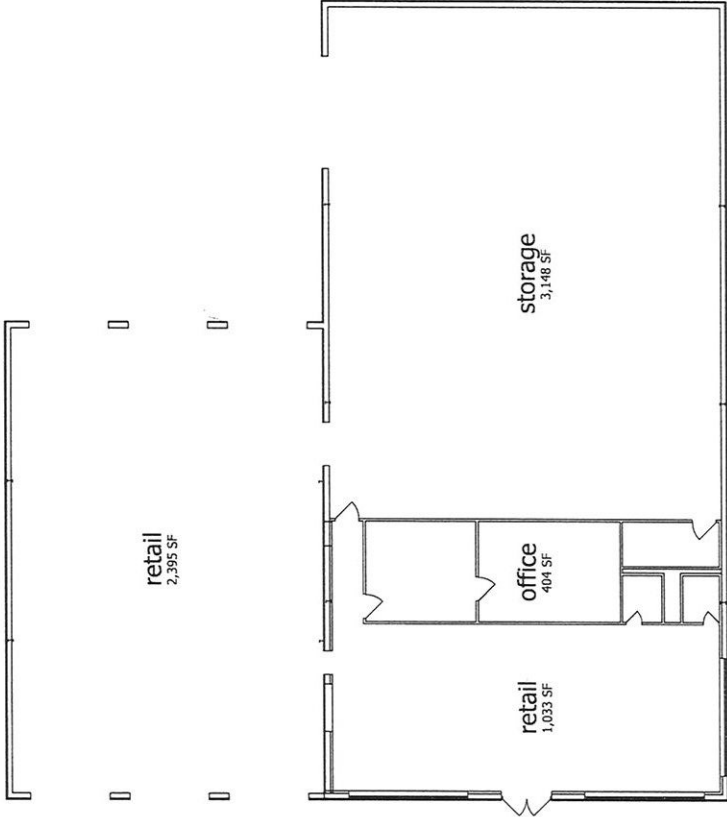
4421 S. Bell St.
Amarillo, Texas



REVISIONS:

Drawings:			
Floor Plan - West Building			
drawn by:	dis	dis	
checked by:		dis	
date:		12.16.19	
Sheet			No.

A1.1



west building

1" = 20'-0"

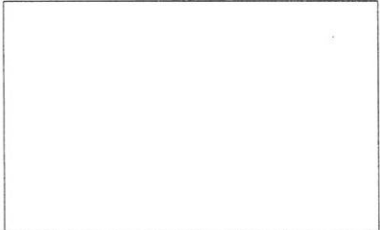


These plans and specifications shall remain the property of the Architect and shall not be used for the construction of any other building or structure without the written permission and proper compensation of the Architect.

The Texas Board of Architectural Examiners, PD Box 12337, Austin, Texas 78712, has approved these plans and specifications for use by individuals licensed under the Architects Registration Law, Texas Civil Statutes, Article 249.



Seal Expires On: 02.28.20
Seal Date: 12.16.19



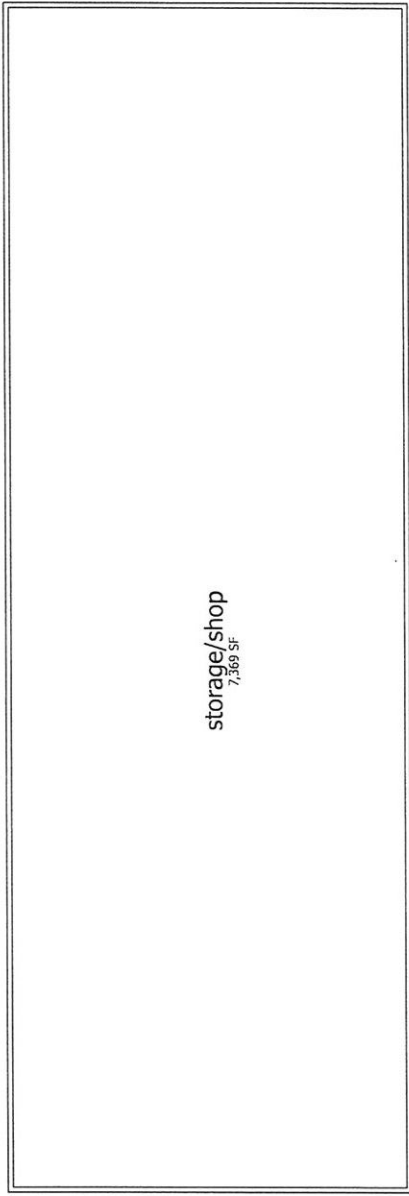
Lone Star
Powersports

4421 S. Bell St.
Amarillo, Texas



REVISIONS:

Drawings:		Floor Plan - East Building	
drawn by:		dis	
checked by:		dis	
date:		12.16.19	
Sheet		No.	
		A1.2	

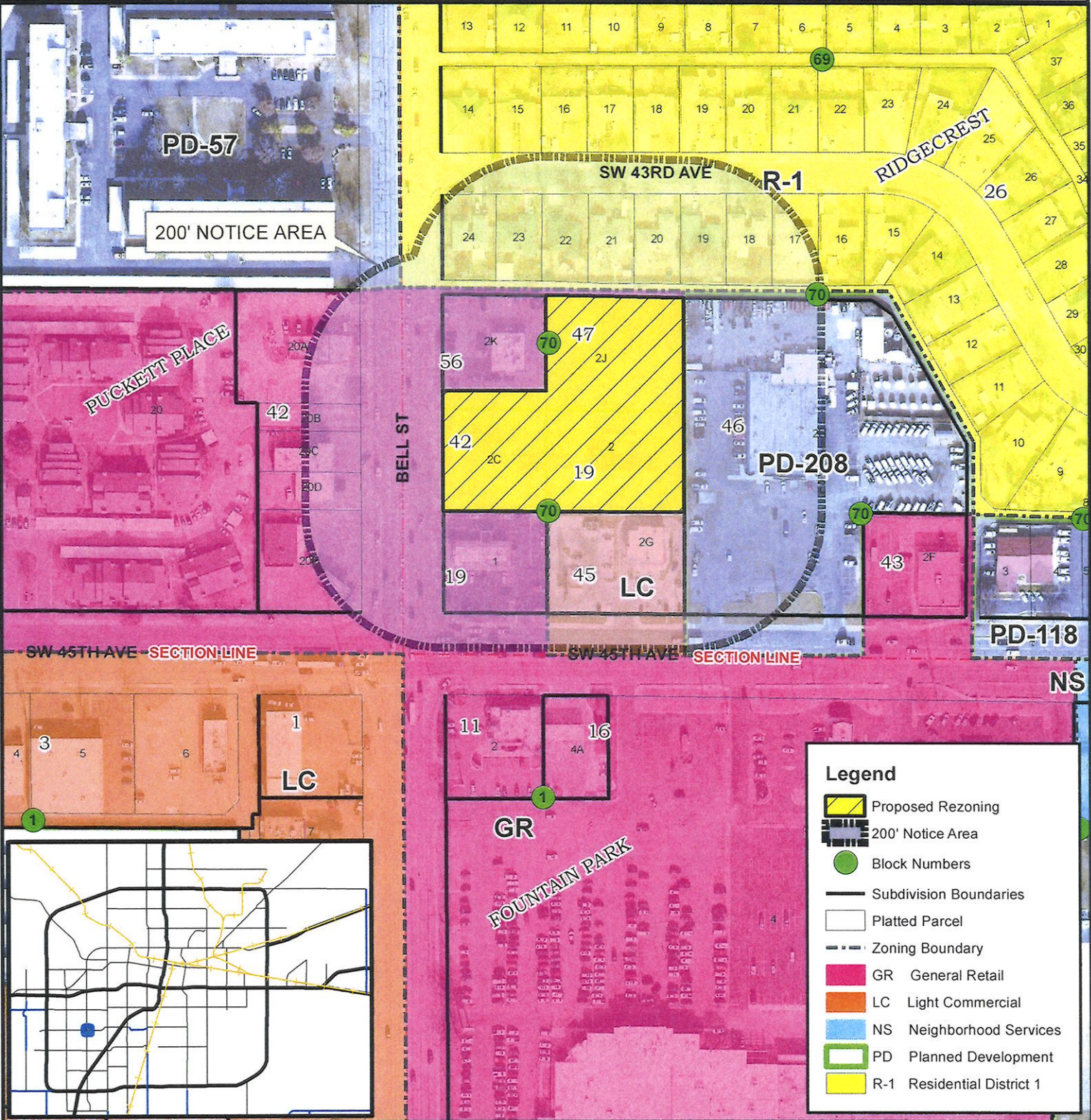


storage/shop
7,369 SF

east building

1" = 20'-0" North

REZONING FROM GR TO PD



CITY OF AMARILLO
PLANNING DEPARTMENT

Scale: 1 inch = 200 feet
Date: 12/31/2019
Case No: Z-19-26



Rezoning of Lot 2C, Block 70, Ridgecrest Unit No. 42, the remaining portion of Lot 2, Block 70, Ridgecrest Unit No. 19, and the remaining portion of Lot 2J, Block 70, Ridgecrest Unit No. 47 in Section 7, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District for outdoor ATV sales.

Applicant: Tanner Gearn for Location Bell Street

Vicinity: SW 45th Ave & S Bell St

AP: K-14

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

E



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Civic Pride
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

Consider – Healthy Texas Mothers and Babies Grant
Grant Amount: \$117,000
Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from September 1, 2020 thru August 31, 2021 to continue funding to support activities under the Healthy Texas Mothers and Babies Grant.

Agenda Item Summary

The public health department will coordinate the Healthy Texas Mothers and Babies Community Coalitions (HTBCC) initiative and collaborate with community partners and stakeholders to strengthen local capacity and community partnerships in Potter and Randall Counties, and to improve birth outcomes and reduce disparities in infant mortality rates towards achievement of Healthy People 2020 goals.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services.

Community Engagement Summary

This is the second year of this grant.

Staff Recommendation

Staff recommend acceptance of this grant.

F



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Civic Pride
Department	Public Health		
Contact	Casie Stoughton		

Agenda Caption

Consider – Immunization Grant

Grant Amount : \$261,049

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from September 1, 2020 thru August 31, 2021 to continue funding to prevent and control the transmission of vaccine-preventable diseases in children and adults, with emphasis on accelerating strategic interventions to improve their vaccine coverage levels.

Agenda Item Summary

Amarillo Public Health will continue vaccine-preventable disease prevention and control activities including vaccine education and outreach, immunization registry activities, school/childcare audits, TVFC provider support/management, and direct immunization services.

Requested Action

Accept grant award.

Funding Summary

Funding provided by the Texas Department of State Health Services.

Community Engagement Summary

Through this funding, the immunization team gave almost 19,000 doses of vaccine in 2019. The team also provides daycare and school audits of immunization records and management of the TVFC program.

Staff Recommendation

Staff recommend acceptance of this grant.

**InterLocal Application
For
Immunization Program Funds
Fiscal Year 2021**

www.ImmunizeTexas.com

Issue date: 12/23/2019

Due date: 1/17/2019

Immunization Unit
P.O. Box 149347
Austin, Texas 78714-9347

I. INTRODUCTION

The Department of State Health Services (DSHS) Immunization Unit announces the expected availability of Fiscal Year (FY) 2021 general revenue and federal funding to prevent and control the transmission of vaccine-preventable diseases in children and adults, with emphasis on accelerating strategic interventions to improve their vaccine coverage levels.

This Inter-Local Application (ILA) contains the requirements that all applicants shall meet to be considered for funding. Each applicant is solely responsible for the preparation and submission of an application in accordance with instructions contained in this ILA.

Please submit the completed renewal application electronically no later than January 17, 2020 to DSHSImmunizationContracts@dshs.texas.gov and Tray Kirkpatrick at tray.kirkpatrick@dshs.texas.gov.

The renewal application includes a form for Indirect Costs (I-7) within the budget template. DSHS Contract Oversight and Support (COS), the section that conducts fiscal audits of contractors, strongly urges that indirect costs be included. Please note that DSHS Immunization Unit has a cap on indirect costs. The total cost that may be funded under this renewal application may not be more than 10% of the personnel costs listed on Form I-1.

II. APPLICATION POINT OF CONTACT

For purposes of addressing questions concerning this Application, the contact is **Tray Kirkpatrick** of the Contract Management Section. Communications concerning this Application may be addressed by email or fax to:

Phone and Fax Numbers:

512.776.3448

512.776.7391 fax

CMS Contact Email:

tray.kirkpatrick@dshs.texas.gov

III. TABLE OF CONTENTS

THE APPLICATION SHOULD INCLUDE A TABLE OF CONTENTS AND BE ORGANIZED AND ARRANGED IN THE FOLLOWING ORDER:

- Form A. Face Page - Application for Financial Assistance
- Form A-1. Texas Counties and Regions List (see separate file)
- Form B. Table of Contents and Checklist
- Form C. Contact Person Information (last block is for emergency contact)
- Form C-1 Program Contract Information
- Form D. Job Descriptions (if applicable)
- Form E. Program Income Spending Plan

- Form I. Budget (see separate file)
- Appendix B. Copy of Approved Indirect Rate (if applicable)

Department of State Health Services
FORM A: FACE PAGE

CONTRACTOR INFORMATION																					
1) LEGAL BUSINESS NAME: City of Amarillo																					
2) MAILING Address Information: Include mailing address, street, city, county, state, and zip code): 1000 Martin Rd, Amarillo, TX 79107																					
Check if address change ☐																					
3) PAYEE Name and Mailing Address (if different from above:																					
Check if address change ☐																					
4) DUNS Number (9 digit) required if receiving American Recovery and Reinvestment Act of 2009 (ARRA) funds: 065032807																					
5) Federal Tax ID no. (9 digit), State of Texas Comptroller Vendor ID No. and Mail Code 756000444 mail code 014																					
*The contractor acknowledges, understands and agrees that the contractor's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.																					
6) TYPE OF ENTITY (check all that apply):																					
<table style="width: 100%; border: none;"><tr><td>☐ X City</td><td>☐ Nonprofit Organization *</td><td>☐ Faith Based (nonprofit Org)</td><td>☐ Hospital</td></tr><tr><td>☐ County</td><td>☐ For Profit Organization**</td><td>☐ Individual</td><td>☐ Private</td></tr><tr><td>☐ Other Political Subdivision</td><td>☐ HUB Certified</td><td>☐ Federally Qualified Health Centers</td><td>☐ Other (specify):</td></tr><tr><td>☐ State Agency</td><td>☐ Community-Based Organization</td><td>☐ State Controlled Institution of Higher Learning</td><td></td></tr><tr><td>☐ Indian Tribe</td><td>☐ Minority Organization</td><td></td><td></td></tr></table>		☐ X City	☐ Nonprofit Organization *	☐ Faith Based (nonprofit Org)	☐ Hospital	☐ County	☐ For Profit Organization**	☐ Individual	☐ Private	☐ Other Political Subdivision	☐ HUB Certified	☐ Federally Qualified Health Centers	☐ Other (specify):	☐ State Agency	☐ Community-Based Organization	☐ State Controlled Institution of Higher Learning		☐ Indian Tribe	☐ Minority Organization		
☐ X City	☐ Nonprofit Organization *	☐ Faith Based (nonprofit Org)	☐ Hospital																		
☐ County	☐ For Profit Organization**	☐ Individual	☐ Private																		
☐ Other Political Subdivision	☐ HUB Certified	☐ Federally Qualified Health Centers	☐ Other (specify):																		
☐ State Agency	☐ Community-Based Organization	☐ State Controlled Institution of Higher Learning																			
☐ Indian Tribe	☐ Minority Organization																				
*If incorporated, provide 10-digit charter number assigned by Secretary of State:																					
7) PROPOSED BUDGET PERIOD: Start Date: September 1, 2020 End Date: August 31, 2021																					
8) COUNTIES SERVED BY PROJECT: Potter and Randall																					
9) AMOUNT OF FUNDING REQUESTED: \$261,049																					
11) PROJECT CONTACT PERSON																					
10)PROJECTED EXPENDITURES Does contractor's projected federal expenditures exceed \$500,000, or its projected state expenditures exceed \$500,000, for contractors current fiscal year (excluding amount requested in line 9 above)?** Yes X No ☐ **Projected expenditures should include anticipated expenditures under all Federal grants including "pass through" federal funds from all state agencies, or all anticipated expenditures under state grants, as applicable																					
Name: Casie Stoughton Phone: 806-378-6320 Fax: 806-378-6307 Email: casie.stoughton@amarillo.gov																					
12) FINANCIAL OFFICER																					
Name: Michelle Bonner Phone: 806-378-4209 Fax: 806-378-9394 Email: michelle.bonner@amarillo.gov																					
The facts affirmed by me in this proposal are truthful and I warrant the contractor is in compliance with assurances and certifications contained in APPENDIX A: DSHS Assurances and Certification . I understand the truthfulness of the facts affirmed herein and the continuing compliance with these requirements are conditions precedent to the award of a contract.																					
13) AUTHORIZED SIGNATORY (DocuSign) Check if change ☐ Name: Kevin Starbuck Title: Assistant City Manager Phone: 806-378-3077 Fax: 806-378-9394 Email: kevin.starbuck@amarillo.gov																					

FORM A: FACE PAGE INSTRUCTIONS

This form provides basic information about the contractor and the proposed project with the Department of State Health Services (DSHS), including the signature of the authorized representative. It is the cover page of the renewal and is required to be completed. Signature affirms the facts contained in the contractor's response are truthful and the contractor is in compliance with the assurances and certifications contained in **APPENDIX A: DSHS Assurances and Certifications** and acknowledges that continued compliance is a condition for the award of a contract. Please follow the instructions below to complete the face page form and return with the contractor's renewal application.

- 1) **LEGAL BUSINESS NAME** - Enter the legal name of the contractor.
- 2) **MAILING ADDRESS INFORMATION** - Enter the contractor's complete physical address and mailing address, city, county, state, and zip code.
- 3) **PAYEE NAME AND MAILING ADDRESS** - Payee – Entity involved in a contractual relationship with contractor to receive payment for services rendered by contractor and to maintain the accounting records for the contract; i.e., fiscal agent. Enter the PAYEE's name and mailing address if PAYEE is different from the contractor. The PAYEE is the corporation, entity or vendor who will be receiving payments.
- 4) **DUNS Number** – 9 digit Dun and Bradstreet Data Universal Numbering System (DUNS) number or Central Contractor Registration number plus 4 digit extended DUNS number. This number is required if receiving **ANY** American Recovery and Reinvestment Act (ARRA) funds and can be obtained at: <http://fedgov.dnb.com/webform>
- 5) **FEDERAL TAX ID/STATE OF TEXAS COMPTROLLER VENDOR ID/SOCIAL SECURITY NUMBER** - Enter the Federal Tax Identification Number (9-digit) or the Vendor Identification Number assigned by the Texas State Comptroller (14-digit). *The contractor acknowledges, understands and agrees the contractor's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.
- 6) **TYPE OF ENTITY** - Check the type of entity as defined by the Secretary of State at <http://www.sos.state.tx.us/corp/businessstructure.shtml> or http://www.sos.state.tx.us/corp/nonprofit_org.shtml and/or the Texas State Comptroller at https://fmxcpa.state.tx.us/fmx/pubs/tins/tinsguide/2009-04/TINS_Guide_0409.pdf and check all other boxes that describe the entity.

Historically Underutilized Business: A minority or women-owned business as defined by Texas Government Code, Title 10, Subtitle D, Chapter 2161. (<http://www.window.state.tx.us/procurement/prog/hub/>)

State Agency: an agency of the State of Texas as defined in Texas Government Code §2056.001.ii

Institutions of higher education as defined by §61.003 of the Education Code.

MINORITY ORGANIZATION is defined as an organization in which the Board of Directors is made up of 50% racial or ethnic minority members.

If a Non-Profit Corporation or For-Profit Corporation, provide the 10-digit charter number assigned by the Secretary of State.

- 7) **PROPOSED BUDGET PERIOD** - Enter the budget period for this proposal. Budget period is 09/01/2019 – 08/31/2020.
- 8) **COUNTIES SERVED BY PROJECT** - Enter the proposed counties served by the project.
- 9) **AMOUNT OF FUNDING REQUESTED** - Enter the amount of funding requested from DSHS for proposed project activities (not including possible renewals). This amount must match column (1) row K from the BUDGET SUMMARY used for cost reimbursement budgets.
- 10) **PROJECTED EXPENDITURES** - If contractor's projected federal expenditures exceed \$500,000 or its projected state expenditures exceed \$500,000 for contractor's current fiscal year, contractor must arrange for a financial compliance audit (Single Audit).
- 11) **PROJECT CONTACT PERSON** - Enter the name, phone, fax, and email address of the person responsible for the proposed project.
- 12) **FINANCIAL OFFICER** - Enter the name, phone, fax, and email address of the person responsible for the financial aspects of the proposed project.
- 13) **AUTHORIZED REPRESENTATIVE** - Enter the name, title, phone, fax, and email address of the person authorized to represent the contractor. Check the "Check if change" box if the authorized representative is different from previous submission to DSHS.
- 14) **SIGNATURE OF AUTHORIZED REPRESENTATIVE** - The person authorized to represent the contractor must sign in this blank.
- 15) **DATE** - Enter the date the authorized representative signed this form.

FORM B: TABLE OF CONTENTS AND CHECKLIST

Legal Business Name of Contractor: City of Amarillo

This form is provided as your Table of Contents and to ensure the proposal is complete, proper signatures are included, and the required assurances, certifications, and attachments have been submitted. Be sure to indicate page number.

FORM	DESCRIPTION	Included	Page #	Not Applicable
A	Face Page - completed, and proper signatures and date included	X		
A-1	Texas Counties and Regions List	X		
B	Table of Contents and Checklist – completed and included	X		
C	Contact Person Information – completed and included	X		
C-1	Program Contact Information – completed and included	X		
D	Job Descriptions (with supplemental documentation attached if required)	X		
E	Program Income Spending Page	X		
		☐		
F	Budget Summary Form and Detail Pages	X		
Appendix B	Copy of Approved Indirect Rate – included (if applicable)	X		

FORM C: CONTACT PERSON INFORMATION

Legal Business Name of Contractor: City of Amarillo

This form provides information about the appropriate contacts in the contractor's organization in addition to those on FORM A: FACE PAGE. If any of the following information changes during the term of the contract, please send written notification to the Contract Management Section.

Contacts must include, but are not limited to: Executive Director, Financial Contact, Program Contact, and Emergency Contact information.

Contact:	Alice Mayberry	Mailing Address
Title:	Immunization Program Manager	Street: 1000 Martin Rd
Phone:	806-378-6342	City: Amarillo
Fax:	806-378-6306	County: Potter
Email:	Alice.mayberry@amarillo.gov	State, Zip: TX, 79107
Contact:	Casie Stoughton	Street:
Title:	Director of Public Health	City: Amarillo
Phone:	806-378-6320	Phone: 806-378-6320
Fax:	806-378-3607	State, Zip: TX, 79107
Email:	Casie.stoughton@amarillo.gov	
Contact:	Nancy Arjon	Street: PO Box 1971
Title:	Grants Manager, City of Amarillo	City: Amarillo
Phone:	806.378.5223	Phone: 806.378.6209
Fax:	806.378.3039	State, Zip: TX, 79105
Email:	nancy.arjon@amarillo.gov	
Contact:	Carol Hill	Street: 1000 Martin Rd
Title:	Assistant Director	City: Amarillo
Phone:	806-378-6327 Ext:	Phone: 806-378-6327
Fax:	806-379-6307	State, Zip: TX, 79107
Email:	Carol.hill@amarillo.gov	
Emergency Contact:	Joe Mike Briseno	Street: 1000 Martin Rd
Title:	Health Informatics Program Manager	City: Amarillo
Phone:	806.378.6322 Ext:	Phone: 806.378.6322
Fax:	806.378.6307	State, Zip: TX, 79107
Email:	Joemike.briseno@amarillo.gov	

FORM D: JOB DESCRIPTIONS

Please insert job descriptions here for all positions listed on the Personnel Detail which were not listed last year. Also include any job description that was updated during fiscal year 2020.

Form E: PROGRAM INCOME SPENDING PLAN

Projected amount of the DSHS share of Program Income (from page 30, Budget Summary, Line K, Row 2)
\$

Please forecast how DSHS’ share of Program income will be used. This money is available for immunization activities in addition to contract funds. Throughout the year, LHDs are responsible for monitoring program income collections to assure that projections are being met prior to expending funds as described below. Use of these funds is subject to the same restrictions as apply to grant funds.

Cost Categories	Funds Projected	Purpose and Justification
A. Personnel	\$5,000	Salary
B. Fringe Benefits	\$2,918	Fringe benefits
C. Travel	\$6,962	Two mandatory trainings in Austin.
D. Supplies	\$5,000	Supplies for clinic, office supplies, and educational material.
E. Contractual	\$	
F. Other	\$	
Total (DSHS Share Program Income)	\$19,880	

Regional Program Managers FY 2021

PUBLIC HEALTH REGION 1

Leigh Johnston
Immunization Program Manager
6302 Iola Ave.
Lubbock, Texas 79424
(806) 783-6412
(806) 783-6435 – Fax

Leigh.Johnston@dshs.texas.gov

PUBLIC HEALTH REGION 2 & 3

Cheryl Millican
Immunization Program Manager
1301 South Bowen Road, Suite 200
Arlington, Texas 76013-2262
(817) 264-4795
(817) 264-4800 – Fax

Cheryl.Millican@dshs.texas.gov

PUBLIC HEALTH REGION 4 & 5 NORTH

Tammie Little
Immunization Program Manager
1517 W. Front Street
Tyler, Texas 75702
(903) 533-5310
(903) 533-9502 - Fax

Tammie.Little@dshs.texas.gov

PUBLIC HEALTH REGION 6 & 5 SOUTH

Stephanie Martin
Immunization Program Manager
5425 Polk, Suite J
Houston, Texas 77023
(713) 767-3411
(713) 767-3889 - Fax

Stephanie.Martin@dshs.texas.gov

PUBLIC HEALTH REGION 7

Debbie Shelton
Immunization Program Manager
2408 South 37th Street
Temple, Texas 76504-7168
(254) 778-6744
(254) 771-2612 - Fax

Debbie.Shelton@dshs.texas.gov

PUBLIC HEALTH REGION 8

Laurie Henefey
Immunization Program Manager
112 Joe Carper Drive
Uvalde, Texas 78801
(830) 591-4386 Extension 213
(830) 278-1831 - Fax

Laurie.Henefey@dshs.texas.gov

PUBLIC HEALTH REGION 9 & 10

Donna Anders
Immunization Program Manager
2301 N. Big Spring #300
Midland, Texas 79705-7649
(432) 571-4137
(432) 571-4190 - Fax

Donna.Anders@dshs.texas.gov

PUBLIC HEALTH REGION 11

Mauro Ruiz (Interim)
Immunization Program Manager
601 W. Sesame Drive
Harlingen, Texas 78550
(956) 421-5581
(956) 443-3216 - Fax

Mauro.Ruiz@dshs.texas.gov

6



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton		

Agenda Caption

Consider – Public Health Emergency Preparedness Grant
 Grant Amount: \$256,077
 Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from July 1, 2020 thru June 30, 2021 to continue funding to provide all hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.

Agenda Item Summary

Contractor shall continue hazards planning and Strategic National Stockpile coordination for Potter and Randall Counties.

Requested Action

Accept grant award.

Funding Summary

Funding provided by the Texas Department of State Health Services.

Community Engagement Summary

In 2019, the PHEP team has increased the number of community members covered under closed PODS and participated in a number of exercises.

Staff Recommendation

Staff recommend acceptance of this grant.

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Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

Consider – Tuberculosis State Grant
 Grant Amount: \$65,793
 Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from September 1, 2020 thru August 31, 2021 to continue funding to prevent and control the transmission of active and latent tuberculosis.

Agenda Item Summary

The public health department will continue tuberculosis prevention and control activities including screening, testing, treatment, management of active cases and contacts, and community education.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services, 20% match provided by the public health department.

Community Engagement Summary

Patients seen through the Public Health Department are tested and treated for both active and latent tuberculosis.

Staff Recommendation

Staff recommend acceptance of this grant.

I



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

Consider – Hansen’s Grant
Grant Amount: \$18,500
Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from April 1, 2020 thru March 31, 2021 to continue funding to prevent and control the transmission of Hansen’s Disease.

Agenda Item Summary

The public health department will continue Hansen’s treatment and control activities including testing, treatment, management of active cases and contacts, and community education.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services.

Community Engagement Summary

Patients seen through the Public Health Department are tested and treated for Hansen’s Disease

Staff Recommendation

Staff recommend acceptance of this grant.

**DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS000328700001
AMENDMENT NO. 1
RENEWAL**

The **DEPARTMENT OF STATE HEALTH SERVICES** (“**DSHS**” or “**System Agency**”), an administrative agency within the executive branch of the state of Texas, and **CITY OF AMARILLO** (“**City**” or “**Grantee**”), who are collectively referred to herein as the “**Parties**,” to that certain Hansen’s Disease (“**HD**”) Services Grant Program Contract, effective January 1, 2019, and denominated as DSHS Contract No. HHS000328700001 (the “**Contract**”), now desire to amend the Contract.

WHEREAS, the Parties desire to amend the **STATEMENT OF WORK** and **BUDGET** to the Contract and extend the term of the Contract; and

WHEREAS, the Parties have chosen to exercise their option to amend the Contract in accordance with **SECTION 9.01** of **ATTACHMENT C** to the Contract.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION III** of the Contract, **DURATION**, is hereby amended to reflect a revised termination date of **March 31, 2021**.
2. **ATTACHMENT A** of the Contract, **STATEMENT OF WORK**, is hereby deleted in its entirety and replaced with **ATTACHMENT A-1, REVISED STATEMENT OF WORK**, which is attached hereto and incorporated into the Contract as if fully set forth therein.
3. **ATTACHMENT B** of the Contract, **BUDGET**, is hereby deleted in its entirety and replaced with **ATTACHMENT B-1, REVISED BUDGET**, which is attached hereto and incorporated into the Contract as if fully set forth therein.
4. **SECTION IV** of the Contract, **BUDGET** is hereby amended by adding **\$18,500.00** in state funds to the Contract. The total not-to-exceed amount of the Contract is increased to **\$41,625.00**. All expenditures under the Contract will be in accordance with **ATTACHMENT B-1, REVISED BUDGET**.
5. Grantee may not begin Work or incur any expenses prior to the date on the System Agency’s Notice to Proceed (“**NTP**”). This Notice to Proceed may include an Amended or Ratified Budget which will be incorporated into this Contract by a subsequent amendment, if amended. Any Work performed prior to the date on the NTP shall be at Grantee’s sole risk.
6. This Amendment shall be effective as of April 1, 2020.
7. Except as amended and modified by this Amendment, all terms and conditions of the Contract shall remain in full force and effect.
8. Any further revisions to the Contract shall be by written agreement of the Parties.

**SIGNATURE PAGE FOR AMENDMENT NO. 1
DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS000328700001**

DEPARTMENT OF STATE HEALTH SERVICES

CITY OF AMARILLO

Name:

Name:

Title:

Title:

Date of execution:

Date of execution:

**THE FOLLOWING ATTACHMENTS TO SYSTEM AGENCY CONTRACT NO. HHS000328700001 ARE
HEREBY INCORPORATED BY REFERENCE:**

- ATTACHMENT A-1: REVISED STATEMENT OF WORK**
- ATTACHMENT B-1: REVISED BUDGET**

ATTACHMENTS FOLLOW

**ATTACHMENT A-1
REVISED STATEMENT OF WORK**

I. GRANTEE RESPONSIBILITIES:

Grantee will:

- A. Contract with required ancillary providers as identified by the *HD Work Plan* and the *NHDP HD Manual*.
- B. Participate in monthly roster phone calls arranged by the DSHS HD program. If unable to participate, then complete and submit to DSHS the Quality Improvement Activity Report (HD 410), in a format provided by DSHS uploaded to the Texas PHIN with an email to HD program contacts when completed, within three days of the monthly call.

Reporting periods and due dates are as follows:

<u>PERIOD COVERED</u>	<u>DUE DATE</u>
April 1 st – May 31 st 2020	June 5 th , 2020
June 1 st – July 31 st 2020	August 5 th , 2020
August 1 st – September 30 th 2020	October 5 th , 2020
October 1 st – November 30 th 2020	December 7 th , 2020
December 1 st – January 31 st 2021	February 4 th , 2021
February 1 st – March 31 st 2021	April 5 th , 2021

- C. Submit program reports (all required forms) to the DSHS program on the Texas PHIN, or as pre-arranged by DSHS HD program staff, per reporting schedule as outlined in the *HD Work Plan*. All Reporting forms can be accessed at: <http://www.dshs.state.tx.us/idcu/disease/hansens/forms>
- D. Submit Quarterly Financial Status Reports (“FSR”) to DSHS at FSRGrants@dsh.state.tx.us. Reporting periods and due dates are as follows:

<u>Frequency</u>	<u>Reporting Period</u>	<u>Due Date</u>
Quarterly	April 1– June 30, 2020	July 31, 2020
Quarterly	July 1– September 30, 2020	October 30, 2020
Quarterly	October 1– December 31, 2020	January 29, 2021
Quarterly	January 1– March 31, 2021	April 30, 2021

- E. No outpatient HD services will be performed on Saturdays, Sundays, Federal legal holidays, holidays set forth by Presidential Executive Order and any other Government closures, including for inclement weather, unless otherwise provided for in the terms of the Contract.

Official Holidays

New Year's Day	January 1st
Martin Luther King's Birthday	3rd Monday in January
Inauguration Day	3rd Tuesday in January (every 4th year)
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans' Day	November 11th
Thanksgiving Day	4th Thursday in November
Christmas Day	December 25 th

F. Ensure that Hansen's disease medications and supplies purchased with DSHS Hansen's Disease Program funds are used in a prudent manner that contributes to disease control in their service area and not be distributed to entities for which the Grantee does not provide treatment oversight.

- 1) Contractor will order medications through a DSHS-enabled pharmacy ordering system, DSHS Inventory Tracking Electronic and Asset Management System (ITEAMS);
- 2) Contractor shall assure that medications are stored properly and securely;
- 3) Contractor will monitor and manage its usage of HD medications and testing supplies furnished by DSHS in accordance with first-expiring-first-out (FEFO) principles of inventory control;
- 4) Contractor will count DSHS-purchased medications and supplies and reconcile their inventory according to the product and lot number listed in the ITEAMS; no later than the seventh working day of the month. Contractor will coordinate with ITEAMS inventory staff to ensure their HD orders comply with best practices; and
- 5) Products that have not been used in six months or will not be used in six months shall be returned to DSHS Pharmacy or transferred to another HD program where the demand may be greater and recorded in ITEAMS, if applicable. All DSHS-purchased medications shall be stored properly and securely, in accordance with manufacturer's instructions.

G. Contractor must comply with all applicable federal and state statutes and regulations, standards, policies, and guidelines, including, but not limited to, the following:

- 1) Communicable Disease Prevention and Control Act, Texas Health and Safety Code, Chapter 81;
- 2) Communicable Diseases Texas Administrative Code, Title 25, Part 1, Chapter 97;
- 3) "A Manual for the Care of Hansen's Disease in the United States," National Hansen's Disease Program, Rev. 8/20/2012 document; and
- 4) The most recent version of the DSHS Hansen's Disease Program Service Delivery Work Plan, created 9/1/2018.

H. Demonstrate fiduciary responsibility in administering program funds.

I. Be subject to adjustments in award amounts based on changes to the number of Clients served, utilization of funds, or other factors.

J. Not use DSHS funds for entertainment or sectarian worship, instruction, or proselytization.

K. Not lapse more than 5% of the total funded amount of the contract.

L. Maintain and adjust spending plan throughout the Contract term to avoid lapsing funds.

M. Maintain staffing levels to meet required activities of the Contract and to ensure all funds in personnel category are expended.

N. DSHS reserves the right, where allowed by legal authority, to redirect funds in the event of financial shortfall. DSHS Program will monitor Contractor's expenditures on a quarterly basis. If expenditures are below that projected in Contractor's total contract amount as approved for this Program Attachment, Contractor's budget may be subject to a decrease for the remainder of the Program Attachment term. Vacant positions existing after ninety (90) days may result in a decrease in funds.

O. Contractor agrees to read DSHS Contractor Financial Procedures Manual (CFPM) and work with DSHS staff regarding the management of funds received under this Contract.

<http://www.dshs.state.tx.us/contracts/cfpm.shtm>.

II. INVOICE AND PAYMENT

Contractor will request payment using the State of Texas Purchase Voucher (Form B-13) and acceptable supporting documentation for reimbursement of the required services/deliverables.

Vouchers and supporting documentation should be mailed or submitted by fax or electronic mail to the addresses/number below.

Claims Processing Unit, MC 1940

Department of State Health Services

1100 West 49th Street

PO Box 149347

Austin, Texas 78714-9347

The fax number is (512) 776-7442. The email address is invoices@dshs.state.tx.us and CMU.invoices@dshs.state.tx.us

**ATTACHMENT B-1
REVISED BUDGET
CONTRACT NO. HHS000328700001**

Categorical Budget:

PERSONNEL	\$6,199.00
FRINGE BENEFITS	\$2,525.00
TRAVEL	\$2,110.00
EQUIPMENT	\$0.00
SUPPLIES	\$419.00
CONTRACTUAL	\$7,000.00
OTHER	\$0.00
TOTAL DIRECT CHARGES	\$18,253.00
INDIRECT CHARGES	\$247.00
TOTAL	\$18,500.00



Certificate Of Completion

Envelope Id: DDB0B1268C4749489AF124BAC2AFCEA9
Subject: Amending \$41,625; HHS000328700001; City of Amarillo A-1; DSHS/LIDS/HANSENS
Source Envelope:
Document Pages: 13
Certificate Pages: 2
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Envelope Originator:
Texas Health and Human Services Commission
1100 W. 49th St.
Austin, TX 78756
PCS_DocuSign@hhsc.state.tx.us
IP Address: 167.137.1.15

Record Tracking

Status: Original 2/18/2020 2:50:04 PM	Holder: Texas Health and Human Services Commission PCS_DocuSign@hhsc.state.tx.us	Location: DocuSign
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Signer Events

Kevin Starbuck
kevin.starbuck@amarillo.gov
Assistant City Manager
City of Amarillo
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signature

Timestamp

Sent: 2/18/2020 2:55:24 PM

Imelda Garcia
ImeldaM.Garcia@dshs.texas.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

CMS
CMUcontracts@dshs.texas.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

COPIED

Sent: 2/18/2020 2:55:24 PM

Tray Kirkpatrick
tray.kirkpatrick@dshs.texas.gov
Contract Manager
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:

COPIED

Sent: 2/18/2020 2:55:24 PM
Viewed: 2/18/2020 2:57:34 PM

Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Casie Stoughton Casie.Stoughton@amarillo.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/18/2020 2:55:25 PM Viewed: 2/18/2020 2:57:19 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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2



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	2/25/2020	Council Priority	
Department	Parks and Recreation		
Contact	Michael Kashuba, Director of Parks and Recreation		

Agenda Caption

CONSIDER AN AMENDMENT TO INCREASE PROFESSIONAL SERVICES AGREEMENT WITH SCHRICKEL ROLLINS | PSC RELATED TO CHANGES IN SCOPE FOR THOMPSON PARK POOL
(Contact: Michael Kashuba, Director of Parks and Recreation)
Amended amount with Schrickel Rollins | PSC - \$217,500
This item is amendment to the professional services agreement with Schrickel Rollins | PSC for the design of an aquatics facility to be located in Thompson Park.

Agenda Item Summary

This item will allow the Parks and Recreation Department to continue with the design of a replacement aquatics facility for Thompson Park.

Whereas, upon completion of Conceptual Design alternatives, City Council met and considered the scope and budget needs to replace the existing facilities with a capacity for approximately 650 bathers. Based on public and staff input, City Council gave direction to increase the project budget from \$5,000,000 to \$8,000,000, including soft costs. Improvements will include an aqua play area, a zero-depth entry, a large lazy river with a waterslide complex. The bathhouse and pumphouse buildings will be sized appropriately to accommodate the larger capacity. The building will also include a programmable indoor space. Existing parking will be utilized as much as possible. The location of the aquatic complex will be north of Wonderland Park in an area formerly used for model airplanes.

In addition to the budget/scope increase, Professional Services for Topographic Surveying and Geotechnical Investigation/Recommendations that were originally specifically excluded have now been added.

The design fees for the civil, structural, mechanical, electrical engineering and landscape architectural services are 6% of the lump sum and the design for the aquatic related facilities is 2.5%.

Proposed changes to the Professional Services Agreement - \$217,500 (including reimbursable expenses)

Existing Professional Services Agreement - \$425,000 (9/24/2019)
Total of Professional Services Agreement including proposed changes- \$642,500

Requested Action

Approval and authorization for City Manager to execute agreement.

Funding Summary

Construction Fund reimbursable by future bond funds.

Amarillo City Council

Agenda Transmittal Memo



Community Engagement Summary

12/18/2018 – Council Presentation on the Closure of Thompson Pool
1/8/2019 – Council Update (additional information requested by Council from the 12/18/2019 presentation)
4/23/2019 – Council Update (presentation on Comparable Swimming Pool/Aqua Park facilities)
8/6/2019 – Council Update (Thompson Park Pool Survey Results and Discussion about the next steps for a replacement facility)
9/24/2019 – Council considers award of a Professional Services Agreement with PSC for design of an aquatic facility.
12/17/2019 – Council Update (Conceptual Design Options)
1/9/2020 – Community Forum @ Warford Activity Center
2/4/2020 – Council Update

Staff Recommendation

Staff recommends approval



255 N. Center St. Suite 200
Arlington, Texas 76011
817.649.3216

**PROFESSIONAL SERVICES
SUPPLEMENTAL AGREEMENT ONE
FOR
THOMPSON PARK SWIMMING POOL REPLACEMENT**

STATE OF TEXAS §
 §
COUNTY OF POTTER §

FIRM: Parkhill, Smith & Cooper, Inc., dba Schrickel Rollins | PSC
 255 N Center Street
 Arlington, Texas 76011

This Supplemental Agreement No. One to a contract for Professional Services is made by and between the City of Amarillo, Texas, hereinafter called “City” and Schrickel Rollins | PSC hereinafter called “Consultant.”

WHEREAS, City and Consultant executed an Agreement for Professional Services, hereinafter called “Agreement,” on the 25th day of September 2019 for the Thompson Park Pool Replacement project in the amount of \$425,000, and

WHEREAS, it has become necessary to amend the Agreement to modify the provisions for the Scope of Services and Compensation; and

NOW THEREFORE, premises considered, City and Consultant agree that said Agreement is amended as follows:

Scope of Services

Whereas, upon completion of Conceptual Design alternatives, City Council met and considered the scope and budget needs to replace the existing facilities with a capacity for approximately 650 bathers. Based on public input, staff input as well as City Council, it was decided to increase the project budget from \$5,000,000 to \$8,000,000, including soft costs. The construction budget will be approximately \$7,000,000. Demolition of the old existing pool and bathhouse will be removed from the scope and will be done by the City, outside of this agreement. Improvements will include an aqua play area, a zero-depth entry, a large lazy river with a waterslide complex. The bathhouse and pumphouse buildings will be sized appropriately to accommodate the larger capacity. The building will also include a programmable indoor space. Existing parking will be utilized as much as possible. The location of the aquatic complex will be north and west of Wonderland Park in an area formerly used for model airplanes.

In addition to the budget/scope increase, Professional Services for Topographic Surveying and Geotechnical Investigation/Recommendations that were originally specifically excluded have now been added.

Compensation Schedule**A. Basic Professional Planning and Design Services**

	Original Contract	Additional Compensation	Revised Amount
Conceptual Design	\$85,000	\$0	\$85,000
Design Development	106,250	49,250	155,500
Construction Documents	148,750	70,250	219,000
Bidding	21,250	10,250	31,500
Basic Design Services	\$361,250	129,750	\$491,000
Construction Administration	63,750	22,750	86,500
Total	\$425,000	152,500	\$577,500

B. Reimbursable Expenses (Allowance)

Including, but not limited to Topographic Survey, Geotechnical Investigation, Travel, Printing, TDLR Review/Inspection

65,000 65,000

\$642,500

Article II. Term of the Agreement shall remain unchanged.

Article IV. Work Schedule shall remain unchanged.

Article V. Compensation to Consultant and Exhibit D (Fee Schedule) shall be amended by increasing by \$217,500 the amount payable under the Agreement for a total of \$642,500, as shown above.

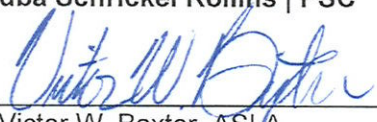
EXECUTED AND AGREED to as of the dates indicated below.

CITY OF AMARILLO

Jared Miller
City Manager

Date: _____

PARKHILL, SMITH & COOPER, INC.
dba Schrickel Rollins | PSC



Victor W. Baxter, ASLA
Director of Landscape Architecture and
Planning Business Development

Date: FEBRUARY 14, 2020

Thompson Park Pool Replacement Budget

Design Costs	
Existing Professional Services Agreement	\$ 425,000.00
Additional Professional Services Amount	\$ 217,500.00
Sub-Total for Design	\$ 642,500.00
Project Costs	
Demolition of Existing Pool	\$ 200,000.00
Construction of a new Aquatic Facility	\$ 7,000,000.00
Sub-Total for Construction Project	\$ 7,200,000.00
Miscellaneous	
Furniture, fixtures, equipment and contingency	\$ 157,500.00
Sub-Total for Miscellaneous	\$ 157,500.00
Total Project Cost	\$ 8,000,000.00

K



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Fiscal Responsibility
Department	Purchasing		
Contact	Trent Davis – Purchasing Agent		

Agenda Caption

Consider Award – Agriculture Pesticides and Chemicals – Supply Agreement

Award to:

Pro Chem Sales \$ 16,151.76

Agenda Item Summary

This award is to correct an error in award made to the incorrect vendors on three-line items for Agriculture Pesticides and Chemicals Annual Supply Agreement. Award Should have been made to the local vendor utilizing the local 5% Preference.

Requested Action

Consider approval and award of Agriculture Pesticides and Chemicals – Annual Supply Agreement

Funding Summary

Funding for this award is available the using departments account

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends award of this contract.

Bid No. 6672 AGRICULTURE PESTICIDES AND CHEMICALS ANNUAL CONTRACT
Opened 4:00 p.m. December 19, 2019

To be awarded as one lot	PRO CHEM SALES	TURFCARE OF TEXAS	BWI COMPANIES INC	HARRELL'S LLC	TARGET SPECIALTY PRODUCTS	PRO PEST AND LAWN STORE	SOLUTIONS PEST & LAWN
Line 2 Dominion Insecticide by Control Solutions, per specifications 20 jg							
Unit Price	\$50.540	\$50.000	\$52.170		\$53.000	\$62.500	\$90.000
Extended Price	1,010.80	1,000.00	1,043.40	-	1,060.00	1,250.00	1,800.00
Line 10 Tebuconazole 3.6F, per specifications 120 jg							
Unit Price	\$60.260	\$62.000	\$59.750	\$118.000	\$63.150	\$68.000	\$83.000
Extended Price	7,231.20	7,440.00	7,170.00	14,160.00	7,578.00	8,160.00	9,960.00
Line 13 Aquifer 2.5 Gallon Jugs, per specifications 64 jg							
Unit Price	\$123.590		\$123.330		-	-	-
Extended Price	7,909.76	-	7,893.12				
Bid Total	16,151.76	8,440.00	16,106.52	14,160.00	8,638.00	9,410.00	11,760.00



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Matthew Thomas, P.E., City Engineer		

Agenda Caption

CONSIDER APPROVAL OF ADDENDUM TO AGREEMENT – Bid #5973/Job #530021 – FY 16/17 - FY 20/21
COMMUNITY INVESTMENT PROGRAM I-40 & Sunrise Drive Sanitary Sewer Main Extension
West Texas Utility Contractors, Inc.

Agenda Item Summary

Bid #5973/Job #530021 – FY 16/17 - FY 20/21 COMMUNITY INVESTMENT PROGRAM
This addendum is a decrease of \$55,706.04 from the original contract amount of \$142,836.00. Resulting in a new contract amount of \$87,129.96. This addendum is a reduction of the original contract amount as a result of the need for reduced capacity from what was in the original agreement.

Requested Action

Consider approval of the addendum to the agreement with West Texas Utility Contractors, Inc.

Funding Summary

Funding for this project was available in the Project Budget Number 530021.17400.2040. This addendum results in a decrease of \$55,706.04.

Community Engagement Summary

The execution of this addendum has minimum impact to the community.

Staff Recommendation

City staff is recommending approval of the addendum.

Bid No. 5973 FY 2017-2021 Community Investment Program I-40 & Sunrise Drive Sanitary Sewer Main Extension
 Opened 4:00 p.m., January 11, 2018

To be awarded as one lot		West Texas Utility Contractors		LA Fuller and Sons Construction LTD		Amarillo Utility Contractors	
Line 1 Preparing the Right of Way or Project Site: Concrete slab removal including walks, drives, valleys, etc and saw cuts where necessary, (COA 3.03), complete, per specifications 10 sy							
Unit Price		\$85.700		\$400.00		\$100.000	
Extended Price		857.00		4,000.00		1,000.00	
Line 2 Four inch (4") concrete flatwork (sidewalks) reinforced with 6x6-W1.4xW1.4 welded wire mesh on a one inch (1") sand cushion including all necessary earthwork and subgrade preparation, (COA 4.10), installed complete, per specifications 10 sy							
Unit Price		\$162.700		\$123.00		\$100.000	
Extended Price		1,627.00		1,230.00		1,000.00	
Line 3 Furnish, install, and maintain Trench Safety System complying with OSHA rules and regulations, per specifications 1 ls							
Unit Price		\$11,305.000		\$3,540.00		\$1,000.000	
Extended Price		11,305.00		3,540.00		1,000.00	

To be awarded as one lot		West Texas Utility Contractors		LA Fuller and Sons Construction LTD		Amarillo Utility Contractors
Line 4 Furnish and install four (4') foot diameter fiberglass manhole, per specifications						
1 ea						
Unit Price		\$9,315.000		\$13,897.00		\$20,000.000
Extended Price			9,315.00	13,897.00		20,000.00
Line 5 Tie into existing manhole, per specifications						
1 ea						
Unit Price		\$1,002.000		\$8,296.00		\$6,000.000
Extended Price			1,002.00	8,296.00		6,000.00
Line 6 Furnish and install 10-inch restrained joint gravity sewer pipe through casing, per specifications						
323 lf						
Unit Price		\$81.000		\$40.00		\$94.000
Extended Price			26,163.00	12,920.00		30,362.00
Line 7 Furnish, install, and maintain Traffic control plan, (COA 9.04), complete, per specifications						
1 ea						
Unit Price		\$4,896.000		\$14,156.00		\$10,000.000
Extended Price			4,896.00	14,156.00		10,000.00

To be awarded as one lot		West Texas Utility Contractors	LA Fuller and Sons Construction LTD	Amarillo Utility Contractors
Line 8 Mobilization/Demobilization including insurance, payment bond, performance bond, maintenance bond and related ancillary costs. (Shall not exceed five percent (5%) of the total construction cost)(COA 10.01), per specifications				
1 ls				
Unit Price	\$5,221.000	\$6,998.85	\$8,000.000	
Extended Price	5,221.00	6,998.85		8,000.00
Line 9 Erosion Control Plan, (COA 10.02) prepared and installed complete, per specifications				
1 ls				
Unit Price	\$700.000	\$1,300.00	\$800.000	
Extended Price	700.00	1,300.00		800.00
Line 10 Seeding and Hydromulch, (COA 10.04), complete, per specifications				
0 ac				
Unit Price	\$20,000.000	\$11,861.00	\$15,000.000	
Extended Price	3,000.00	1,779.15		2,250.00
Line 11 Bore and Shove/Pull 16" steel casing pipe (.375 wall thickness), (COA 10.05), installed complete, per specifications				
315 lf				
Unit Price	\$250.000	\$367.00	\$350.000	
Extended Price	78,750.00	115,605.00		110,250.00
Bid Total		142,836.00	183,722.00	190,662.00
Awarded to vendor		142,836.00		
Addendum to Agreement		(55,706.04)		
Revised Total		87,129.96		

Amarillo City Council

Agenda Transmittal Memo



Handwritten mark resembling the number '4' or a stylized 'H'.

Meeting Date	February 25, 2020	Council Priority	Consent Agenda
Department	Planning and Development Services		
Contact	Cris Valverde – Assistant Director of Planning and Development Services		

Agenda Caption

Consideration of an Xcel/Southwestern Public Service Electrical Easement, located in Southeast Park and Comanche Trail Golf Complex.

Agenda Item Summary

The above referenced Electrical Easement is being requested by Xcel Energy/Southwestern Public Service and is associated with the upcoming relocation of area Transmission lines within the Southeast Park and Comanche Trail Golf Complex.

The transmission poles that are currently located within the playa lake failed rendering the transmission line out of service. The relocation would restore the line to service and move the transmission lines to the property edges of Southeast Park and Comanche Trail Golf Complex (instead of running through the middle of the golf course and park). This relocation would only affect the transmission lines south of SE 46th Ave (the lines north of SE 46th are to remain). See attached map

Xcel Energy/Southwestern Public Service representatives and Parks Department Staff have worked to determine the placement of the proposed physical structures in the new easement to ensure the locations do not affect the playability of the Golf Course or activities in the Park.

As a part of the relocation, Xcel Energy/Southwestern Public Service will remove the existing structures currently in place. If the structures are unable to be removed, the posts will be cut off below grade. Staff will request vacation of the current easement (where the transmission lines are being removed) from Xcel Energy/Southwestern Public Service.

Requested Action/Recommendation

Staff recommends **APPROVAL** of this Xcel Energy/Southwestern Public Service Electrical Easement.

ELECTRIC POWER LINE EASEMENT

DATE: _____

GRANTOR: CITY OF AMARILLO

PO Box 1971 Amarillo, Texas 79105-1971

GRANTEE: SOUTHWESTERN PUBLIC SERVICE COMPANY

GRANTEE'S MAILING ADDRESS:

P.O. BOX 1261
Amarillo, Texas 79105-1261

COUNTY AND STATE IN WHICH PROPERTY IS LOCATED, RANDALL COUNTY, TEXAS

For \$10 and other valuable consideration, the receipt and sufficiency of which is acknowledged, Grantor grants to Southwestern Public Service Company ("Southwestern") an easement to construct, maintain, operate, inspect, patrol, repair, replace, add to, change the number of circuits, alter voltage, remove, and relocate an electric power line on, over and across the lands now owned by Grantor that are described as follows:

SEE EXHIBIT "A"

The easement shall be subject to the following terms and conditions:

1. Southwestern is a corporation organized under the laws of the State of New Mexico, and has its main office and principal place of business in Amarillo, Potter County, Texas. It is a public utility.
2. The electric power line will consist of a variable number of conductors, wires, communication cables, insulators, crossarms, and all other necessary and desirable appurtenances and devices attached to, supported from, and a part of the necessary structures consisting of a variable number of wood, steel, other metal, or other substance members of poles, props, guys, and anchors.
3. Southwestern, its successors and assigns, shall have the right (a) of ingress and egress over Grantor's adjacent lands to and from the easement for the purpose of constructing, maintaining, operating, inspecting, patrolling, repairing, replacing, changing the number of circuits, altering voltage, adding to or removing the electric power line, its conductors, structures, and other devices; (b) to relocate the electric power line on the easement; (c) to remove all trees, parts of trees, or other obstructions that might endanger or interfere with the operation, safety, or efficiency of the electric power line, its structures, and other devices; and (d) to enter Grantor's property to conduct (i) routing surveys and studies relating to the electric power line, (ii) environmental surveys and studies relating to the electric power line, (iii) cultural resource surveys and studies relating to the electric power line, and (iv) any other activities that Southwestern deems necessary or desirable to comply with federal, state, or local statutes, laws, ordinances, rules, or regulations, or the requirements of any government or governmental authority or agency claiming jurisdiction over Southwestern or its operations.
4. Southwestern, its successors and assigns, must construct and at all times maintain the electric power line in accordance with the National Electric Safety Code requirements and practices now in effect.
5. Grantor shall not construct or permit to be constructed any habitable structure within the easement. For purposes of this paragraph, "habitable structure" shall include, but not be limited to, those structures normally inhabited by humans on a daily or regular basis. The term "habitable structure" shall include, but not be limited to, single family dwellings and related structures, apartment buildings, business structures, major additions to the foregoing types of pre-existing structures, and mobile home parks. The term "habitable structure" shall not include repairs to existing structures, farm or livestock facilities, storage barns, hunting structures, small personal storage sheds, or similar structures, unless the size or location of such structures would endanger or interfere with the operation, safety, or efficiency of the electric power line, its structures, and other devices.
6. Southwestern, its successors and assigns shall enjoy the rights, benefits, and privileges conveyed by this instrument only until the electric power line is abandoned and removed, at which time all right, title, and interest in the easement shall revert to the then-owner of the property.
7. In addition to the consideration set forth above, on completion of construction, actual loss or damage to crops occasioned by construction of the electric transmission line will be paid by Southwestern to Grantor or Grantor's tenant, as determined by any existing lease agreement between Grantor and Grantor's tenant.
8. Southwestern, at its sole expense, will control the growth of weeds for a reasonable distance around all poles and guys. In general, weeds will be chemically controlled on a minimum area of 5-foot radius around poles and a minimum area of 6-feet by 13-feet around guys, when poles and guys are located on farmland. Chemical control of weeds on grassland will not be used unless authorized by agreement between Southwestern's weed control contractor and Grantor and Grantor's tenant, if any. Grantor and Grantor's tenant, if any, may, by mutual consent with Southwestern's weed control contractor, (a) avoid chemical treatment on any part of the easement, or (b) increase or decrease the area of chemical weed control, within reasonable limits, to avoid weed growth between chemically treated areas and cultivated areas.
9. Southwestern may employ an independent contractor for weed control work, and that work will utilize recognized and accepted weed control methods and materials.

EXHIBIT "A"

SECTION 140, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

CITY OF AMARILLO
DEED
VOLUME 382, PAGE 101
1.65± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

SOUTHWESTERN PUBLIC SERVICE COMPANY
EASEMENT AND RIGHT OF WAY
VOLUME 122, PAGE 373

POINT OF
BEGINNING

N 89° 54' 52" E 1274.36'

N 01° 31' 13" E 43.91'

N 88° 29' 24" W 70.00'

N 01° 31' 13" E 24.17'

S 89° 54' 52" W 1204.30'

1.97± ACTUAL
ACRES IN EASEMENT

S 01° 33' 16" W 70.03'

CITY OF AMARILLO
WARRANTY DEED
VOLUME 192, PAGE 359
251.92± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

SOUTHWESTERN PUBLIC SERVICE COMPANY
EASEMENT AND RIGHT OF WAY
VOLUME 120, PAGE 205

ATTEBURY GRAIN, INC.
CASH WARRANTY DEED
VOLUME 1713, PAGE 262
263.01± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

PROPERTY LINE MEAS.
S 01° 31' 13" W 3880.94'
(BASE LINE)

CM
RM

ATTEBURY GRAIN, INC.
CASH WARRANTY DEED
VOLUME 1713, PAGE 262
263.01± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

BASIS OF BEARING— Bearings were derived using GPS relative positioning techniques based on an OPUS on September 4th, 2019 and are referred to Grid UTM Coordinate System—Zone 14N, NAD (1983).

Distances are Grid.

Combined Factor = 1.00024154



FURMAN LAND SURVEYORS, INC.

DANIEL R. FURMAN, RPLS

P.O. BOX 1416

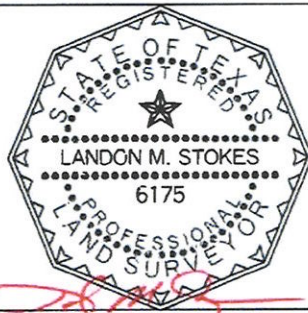
AMARILLO, TEXAS 79105-1416

(806)374-4246

TEXAS FIRM #10092400 & 10092401

LEGEND

- 2" IRON PIPE FND
- EASEMENT
- CM CONTROL MONUMENT
- RM RECORD MONUMENT



LANDON M. STOKES
RPLS 6175 10-15-19

INDEXING INFORMATION

OWNER: CITY OF AMARILLO

LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY,
RANDALL COUNTY, TEXAS.

EASEMENT SURVEY FOR

SOUTHWESTERN PUBLIC SERVICE
115 KV LINE

DRAWING C:\DWG19\XCEL\1925079

XCEL PARCEL NO. 1 SHEET 1 OF 2

TOTAL ACREAGE - 1.97±

EASEMENT DESCRIPTION

An easement out of Section 141, Block 2, A.B. & M. Survey, Randall County, Texas, further being out of that certain 251.92± acre tract of land described in that certain instrument recorded in Volume 192, Page 359 as filed in the Deed Records of Randall County, Texas, and being out of that certain 1.65± acre tract of land described in that certain instrument recorded in Volume 382, Page 101 as filed in the Deed Records of Randall County, Texas, said easement having been surveyed on the ground by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

(Bearings and Distances are Grid UTM Coordinate System-Zone 14N, NAD (1983) using GPS relative positioning techniques based on an OPUS solution on September 4th 2019.
Combined Scale Factor = 1.00024154

BEGINNING at a 2 inch iron pipe found for the Southeast corner of said 1.65± acre tract of land, same being a point in the West line of said 251.92± acre tract of land and being the most Northerly Northeast corner of that certain 263.01± acre tract of land described in that certain instrument recorded in Volume 1713, Page 262 as filed in the Deed Records of Randall County, Texas, from whence a 2 inch iron pipe found for jog corner of said 263.01± acre tract of land bears S. 01°31'13" W. (Base Line) 3880.94 feet;

THENCE N. 88°29'24" W. 70.00 feet along the South line of said 1.65± acre tract of land, same being the North line of said 263.01± acre tract of land to a point;

THENCE N. 01°31'13" E. 24.17 feet to a point being the Northwest corner of this easement;

THENCE N. 89°54'52" E. passing the East line of said 1.65± acre tract of land same being the West line of said 251.92± acre tract of land, a total distance of 1274.36 feet to a point being in the West line of that certain Easement and Right-of-Way to Southwestern Public Service Company recorded in Volume 120, Page 205 as filed in the Deed Records of Randall County, Texas and being the Northeast corner of this easement;

THENCE S. 01°33'16" W. 70.03 feet along said West Easement and Right-of-Way line to a point being the Southeast corner of this easement;

THENCE S. 89°54'52" W. 1204.30 feet to a point in the West line of said 251.92± acre tract of land, same being the East line of said 263.01± acre tract of land;

THENCE N. 01°31'13" E. 43.91 feet along the West line of said 251.92± acre tract of land, same being the East line of said 263.01± acre tract of land to the POINT OF BEGINNING.

Easement contains 1.97± acres.

BASIS OF BEARING- Bearings were derived using GPS relative positioning techniques based on an OPUS solution on September 4th, 2019 and are referred to Grid UTM Coordinate System-Zone 14N, NAD (1983).

Distances are Grid.

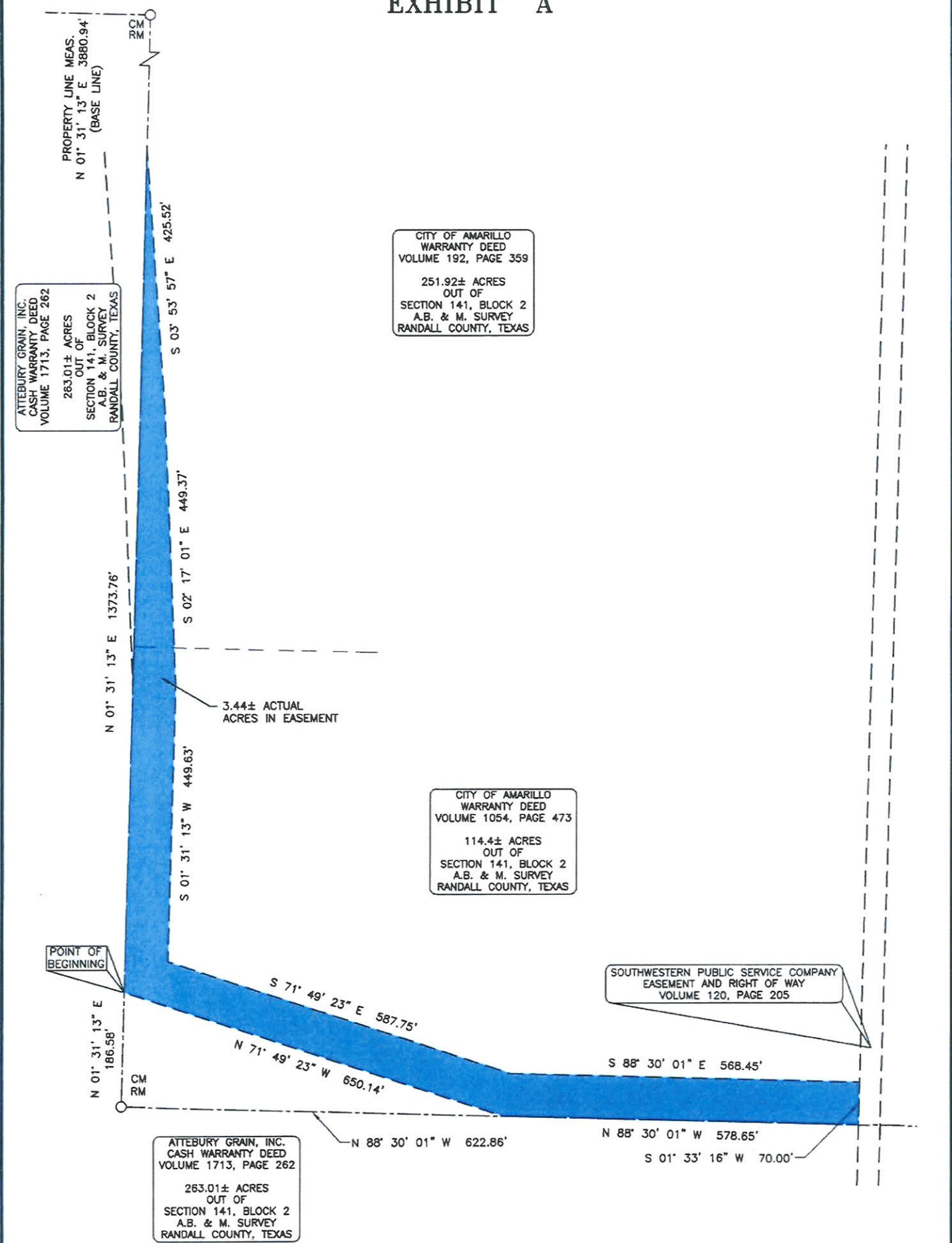
Combined Factor = 1.00024154

INDEXING INFORMATION	
OWNER: CITY OF AMARILLO	
LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY, RANDALL COUNTY, TEXAS	
EASEMENT SURVEY FOR SOUTHWESTERN PUBLIC SERVICE 115 KV LINE	
DRAWING	C:\DWG19\XCEL\1925079
XCEL PARCEL NO.	1 SHEET 2 OF 2



LONDON M. STOKES
RPLS 6175 10-15-19

EXHIBIT "A"



BASIS OF BEARING— Bearings were derived using GPS relative positioning techniques based on an OPUS on September 4th, 2019 and are referred to Grid UTM Coordinate System—Zone 14N, NAD (1983).

Distances are Grid.

Combined Factor = 1.00024154

FURMAN LAND SURVEYORS, INC.
DANIEL R. FURMAN, RPLS
P.O. BOX 1416
AMARILLO, TEXAS 79105-1416
(806)374-4246
TEXAS FIRM #10092400 & 10092401

LEGEND			INDEXING INFORMATION	
 2" IRON PIPE FND	 EASEMENT		OWNER: CITY OF AMARILLO	
CM CONTROL MONUMENT		LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY, RANDALL COUNTY, TEXAS.		
RM RECORD MONUMENT		EASEMENT SURVEY FOR		
		SOUTHWESTERN PUBLIC SERVICE		
		115 KV LINE		
		DRAWING C:\DWG19\XCEL\1925079		
TOTAL ACREAGE - 3.44±		XCEL PARCEL NO.	3 SHEET 1 OF 2	
		RPLS 6175 10-15-A		

TOTAL ACREAGE - 3.44±

EASEMENT DESCRIPTION

An easement out of Section 141, Block 2, A.B. & M. Survey, Randall County, Texas, further being out of that certain 251.92± acre tract of land described in that certain instrument recorded in Volume 192, Page 359 as filed in the Deed Records of Randall County, Texas, and being out of that certain 114.4± acre tract of land described in that certain instrument recorded in Volume 1054, Page 473 as filed in the Deed Records of Randall County, Texas, said easement having been surveyed on the ground by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

(Bearings and Distances are Grid UTM Coordinate System-Zone 14N, NAD (1983) using GPS relative positioning techniques based on an OPUS solution on September 4th 2019.
Combined Scale Factor = 1.00024154

COMMENCING at a 2 inch iron pipe found for the Southwest corner of said 114.4± acre tract of land, same being a jog corner of that certain 263.01± acre tract of land described in that certain instrument recorded in Volume 1713, Page 262 as filed in the Deed Records of Randall County, Texas, from whence a 2 inch iron pipe found for the Northeast corner of said 263.01± acre tract of land bears N. 01°31'13" E. (Base Line) 3880.94 feet;

THENCE N. 01°31'13" E. 186.58 feet along the West line of said 114.4± acre tract of land, same being the East line of said 263.01± acre tract of land to a point being the BEGINNING CORNER of this easement;

THENCE N. 01°31'13" E. 1373.76 feet along the West line of said 114.4± acre tract of land and the West line of said 251.92± acre tract of land, same being the East line of said 263.01± acre tract of land to a point;

THENCE S. 03°53'57" E. 425.52 feet to a point;

THENCE S. 02°17'01" E. 449.37 feet to a point;

THENCE S. 01°31'13" W. 449.63 feet to a point;

THENCE S. 71°49'23" E. 587.75 feet to a point;

THENCE S. 88°30'01" E. 568.45 feet to a point being in the West line of that certain Easement and Right-of-Way to Southwestern Public Service Company recorded in Volume 120, Page 205 as filed in the Deed Records of Randall County, Texas;

THENCE S. 01°33'16" W. 70.00 feet along said West Easement and Right-of-Way line to a point being on the South line of said 114.4± acre tract of land, same being the North line of said 263.01± acre tract of land;

THENCE N. 88°30'01" W. 578.65 feet along the South line of said 114.4± acre tract of land, same being the North line of said 263.01± acre tract of land to a point;

THENCE N. 71°49'23" W. 650.14 feet to the POINT OF BEGINNING.

Easement contains 3.44± acres.

BASIS OF BEARING- Bearings were derived using GPS relative positioning techniques based on an OPUS solution on September 4th, 2019 and are referred to Grid UTM Coordinate System-Zone 14N, NAD (1983).

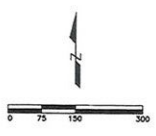
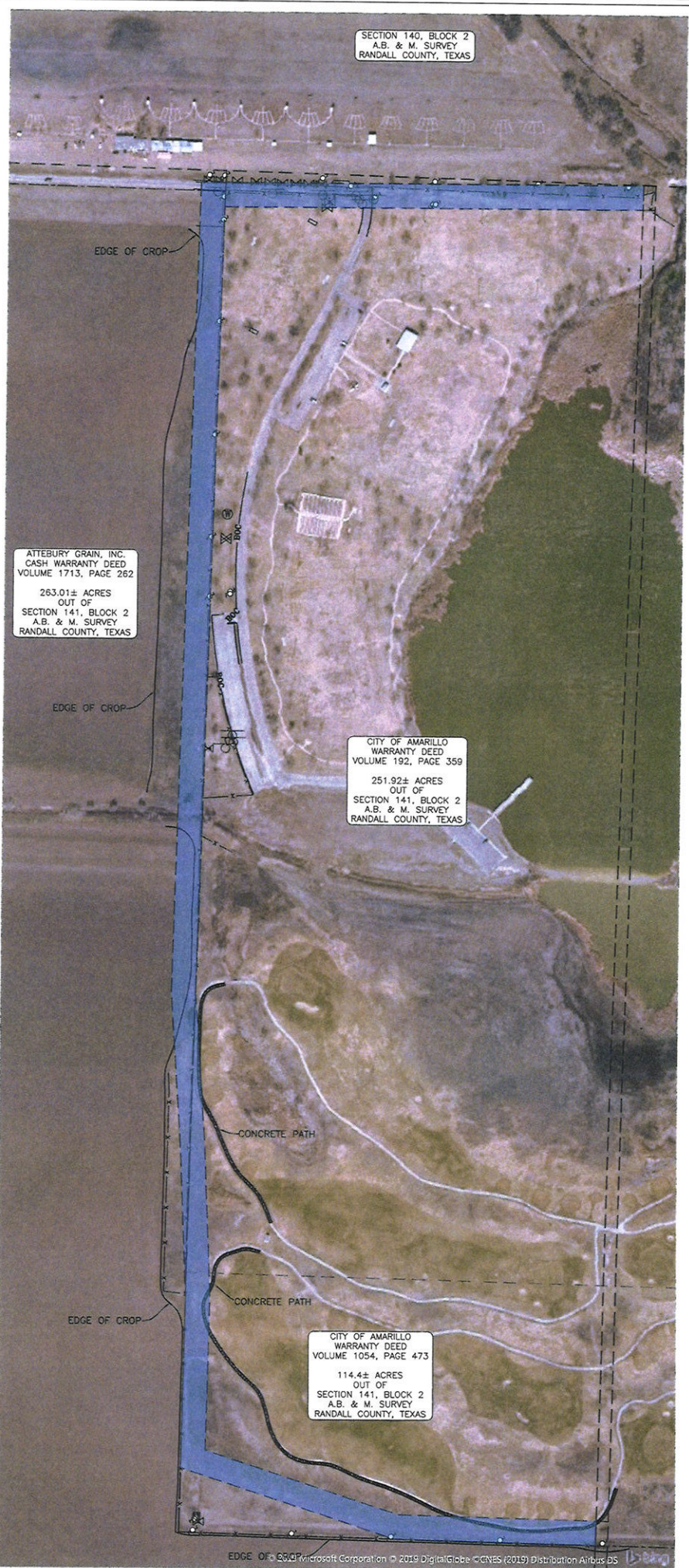
Distances are Grid.

Combined Factor = 1.00024154

INDEXING INFORMATION	
OWNER: CITY OF AMARILLO	
LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY, RANDALL COUNTY, TEXAS	
EASEMENT SURVEY FOR SOUTHWESTERN PUBLIC SERVICE 115 KV LINE	
DRAWING	C:\DWG19\XCEL\1925079
XCEL PARCEL NO.	3 SHEET 2 OF 2



Landon M. Stokes
RPLS 6175 10-15-19



LEGEND

- PROPOSED 70' EASEMENT
- FENCE
- EXISTING POLE
- SIGN
- WATER STRUCTURE

INDEXING INFORMATION

LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY, RANDALL COUNTY, AMARILLO TEXAS.

PROPOSED EASEMENT SURVEY FOR
SOUTHWESTERN PUBLIC SERVICE
V04 RE-ROUTE

DRAWING C:\DWG19\XCEL\1925079
XCEL PARCEL NO. SHEET 1 OF 1

12-5-2019

EDGE OF CROP

EDGE OF CROP

EDGE OF CROP

CONCRETE PATH

CONCRETE PATH

EDGE OF CROP

EDGE OF CROP

ATTEBURY GRAIN, INC.
CASH WARRANTY DEED
VOLUME 1713, PAGE 262

263.01± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

CITY OF AMARILLO
WARRANTY DEED
VOLUME 192, PAGE 359

251.92± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

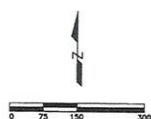
CITY OF AMARILLO
WARRANTY DEED
VOLUME 1054, PAGE 473

114.4± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

ATTEBURY GRAIN, INC.
 CASH WARRANTY DEED
 VOLUME 1713, PAGE 262
 263.01± ACRES
 OUT OF
 SECTION 141, BLOCK 2
 A.B. & M. SURVEY
 RANDALL COUNTY, TEXAS

CITY OF AMARILLO
WARRANTY DEED
VOLUME 192, PAGE 359
251.92± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS

CITY OF AMARILLO
WARRANTY DEED
VOLUME 1054, PAGE 473
114.4± ACRES
OUT OF
SECTION 141, BLOCK 2
A.B. & M. SURVEY
RANDALL COUNTY, TEXAS



LEGEND

- | | |
|---|-----------------------|
|  | PROPOSED 70' EASEMENT |
|  | FENCE |
|  | EXISTING POLE |
|  | SIGN |
|  | WATER STRUCTURE |

INDEXING INFORMATION

LOCATION: SECTION 141, BLOCK 2, A.B. & M. SURVEY,
RANDALL COUNTY, AMARILLO TEXAS.

PROPOSED EASEMENT SURVEY FOR

SOUTHWESTERN PUBLIC SERVICE
V04 RE-ROUTE

DRAWING C:\DWG19\XCEL\1925079

XCEL PARCEL NO.		SHEET	1 OF 1
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2



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Transportation Systems
Department	Aviation		
Contact	Michael W. Conner: Director of Aviation		

Agenda Caption
CONSIDER APPROVAL – AMENDMENT TO AIRPORT LEASE AGREEMENT WITH TAILWIND AMA, LLC (CONCESSIONS OPERATOR).

Agenda Item Summary
This item is to approve the Second Amendment to the Tailwind AMA, LLC lease agreement. Tailwind operates the food/beverage concession at the Rick Husband Amarillo International Airport. This amendment will require Tailwind to install a grill hood system into the Airport terminal’s gate area kitchen in exchange for a lease extension of four years. This grill hood system will allow Tailwind to produce high-demand food items, such as hamburgers and other grilled items, in the gate area kitchen. Tailwind and the Airport anticipate a significant revenue increase due to this added capability.

Requested Action
Please approve this Second Amendment to the Tailwind AMA, LLC lease agreement.

Funding Summary
This is a revenue generation item for the Airport. Tailwind is expected to spend at least \$75,000 on this grill hood installation due to the complexity of the installation. This complexity is due to the location of the gate-side kitchen and the number of terminal levels that the exhaust ducting will need to penetrate. Ultimately, the grill hood system will become the property of the Airport at the end of the Tailwind lease agreement.

Community Engagement Summary
N/A

Staff Recommendation
Airport staff recommends approval of this Second Amendment to the Tailwind AMA, LLC lease agreement.

STATE OF TEXAS
COUNTY OF POTTER

§
KNOW ALL MEN BY THESE PRESENTS
§

SECOND AMENDMENT TO LEASE AGREEMENT

This Second Amendment to Lease and Concession Agreement ("Amendment") is entered into this _____ day of _____, 2020, by the CITY OF AMARILLO (referred to herein as "LESSOR"), and Tailwind AMA, LLC (referred to herein as "LESSEE").

WITNESSETH:

WHEREAS, LESSOR and LESSEE executed that certain "Rick Husband Amarillo International Airport Lease and Concession Agreement," effective November 20, 2012, (the "Agreement") in which LESSEE agreed to operate a food, beverage, and gift concession at the Rick Husband Amarillo International Airport; and

WHEREAS, LESSOR and LESSEE executed a First Amendment to Agreement (the "First Amendment"), with an effective date of December 11, 2014; and

WHEREAS, the LESSOR owns and operates the Rick Husband Amarillo International Airport ("Airport"); and

WHEREAS, the LESSOR desires to have LESSEE install a new grill hood and exhaust system in the "Prep" area of LESSEE's leased premises of the Airport Terminal Building, as shown and described in Exhibit A Page 1 of the original Agreement, in exchange for an agreement extension; and

WHEREAS, the LESSEE has agreed to expend at least \$75,000 to install said grill hood and exhaust system; and

WHEREAS, the LESSOR and the LESSEE desire to so amend said Agreement at this time;

NOW THEREFORE; LESSOR and LESSEE agree to amend the said Agreement, as a Second Amendment to the original Agreement of November 20, 2012, as follows:

1. The current renewal term of the Agreement shall be extended for a period of four (4) years and shall terminate on January 31, 2027, at 11:59 PM CST, with the same terms and conditions as in the Agreement and as amended by Amendment No. 1. Subject to this paragraph and paragraph 9 below, this extension shall modify Section 1 of the original Agreement. As only one of the originally authorized renewal options has been exercised to date, one remaining additional renewal option, as specified in the original agreement, shall remain as an option, subject to all applicable terms and conditions of the original Agreement.
2. LESSEE shall procure, at no cost to LESSOR, and install, at no cost to LESSOR, a commercial grade grill hood, including all fire extinguishing equipment and electrical equipment required by applicable codes. Any and all required permits to install the equipment shall be obtained solely by LESSEE at no cost to LESSOR. Proper connection to existing or required utilities shall be the responsibility of LESSEE.
3. LESSEE agrees to install the grill hood equipment in accordance with all applicable codes.

4. LESSEE agrees to make all kitchen utility modifications as a part of the grill hood equipment installation and to do so in accordance with all applicable codes and at no cost to LESSOR.
5. LESSEE agrees to maintain the installed grill hood and associated equipment for the duration of the said agreement as if it were a normal trade fixture. Such maintenance shall include all certifications, testing, and repair required to maintain operational status of the installed equipment for the duration of the original Agreement, as amended, renewed, or extended.
6. Due to the invasive nature of the grill hood equipment installation, LESSEE agrees to surrender possession of the grill hood and associated equipment, including any and all ancillary parts required for normal operation, at the time of agreement expiration or termination, as renewed or otherwise amended in writing, Section 29 of the original agreement notwithstanding.
7. LESSEE agrees to insure the grill hood and associated equipment in accordance with the insurance requirements of Section 22 of the original agreement, as amended.
8. LESSEE agrees to utilize the installed grill hood and associated equipment in its operation of LESSEE's airport concession to prepare various food for sale to the public that requires such equipment under lawful operation and that such sales shall be included as normal reportable revenue under the terms and conditions of the original Agreement, as amended.
9. LESSEE and LESSOR agree that if LESSEE fails to complete the installation of the grill hood equipment within 6 calendar months of the effective date of this Second Amendment, LESSEE shall restore any terminal building walls, or other existing facilities that were disturbed by such partial installation, to their original condition as existing prior to the start of the grill hood equipment installation and that such failure to install shall result in the LESSOR's obligation herein to extend the term of the Agreement in accordance with paragraph 1 herein above shall become null and void.
10. All other terms and conditions of the original Agreement, as previously amended, shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto execute this Second Amendment on the day and year first written, and as set forth below.

LESSOR OF AMARILLO, TEXAS

TAILWIND AMA, LLC.

By: _____
JARED MILLER, CITY MANAGER

By: JEFF Switzer - President

WITNESS:

FRANCES HIBBS, CITY SECRETARY

Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Regular Agenda Item – Public Hearing
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Department/Contact	Planning and Development Services Cris Valverde - Assistant Director of Planning and Development Services
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Agenda Caption

Public hearing and First Reading of an ordinance rezoning a 4.81 acre tract of unplatted land in Section 140, Block 2, A.B.&M. Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Heavy Commercial District and Residential District 1 to General Retail District. (Vicinity: SE 34th Ave. and Osage St.)

Agenda Item Summary

Proposal

Rezoning of this particular tract is being requested in order to ensure zoning and future development for this particular corner of the intersection reflects the established retail development and zoning pattern/s of the remaining intersection.

This site is being sold by the City of Amarillo and considering the above, the City was of the opinion that in order to ensure existing retail zoning patterns maintained, rezoning to a more restrictive zoning district (General Retail) should occur.

Analysis

Analysis of a zoning change request begins with referring to the Comprehensive Plan's Future Land Use and Character Map, which identifies recommended future land uses and conformance to the Neighborhood Unit Concept of development. Additionally, consideration as to what impact a particular request may have on area zoning and development patterns is taken into account.

Upon review, the Planning and Zoning Commission has determined that the request is consistent with both the Future Land Use Map and Neighborhood Unit Concept. Additionally, Planning Commissioners believe that if approved, this request will ensure the retail character is maintained while lessening impacts to residential lands uses (existing or proposed) in the area.

Requested Action/Recommendation

Notices have been sent to all property owners within 200 feet regarding this proposed rezoning. As of this writing, one area property owner has commented on the proposed rezoning. The area property owner stated that they were in favor of the more restrictive zoning.

The Planning and Zoning Commission believes the requested rezoning is appropriate and recommends **APPROVAL** as presented.

ORDINANCE NO. 7840

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE
VICINITY OF SOUTHEAST THIRTY-FOURTH AVENUE AND
SOUTH OSAGE STREET, RANDALL COUNTY, TEXAS;
PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER
CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of a 4.81 acre tract of unplatted land in Section 140, Block 2, A.B.&M. Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Heavy Commercial District and Residential District 1 to General Retail District, being further described in Exhibit A attached herein.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First

Reading on this the 25th day of February, 2020 and PASSED on Second and Final Reading on this the 10th day of March, 2020.

Ginger Nelson, Mayor

ATTEST:

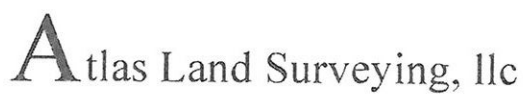
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

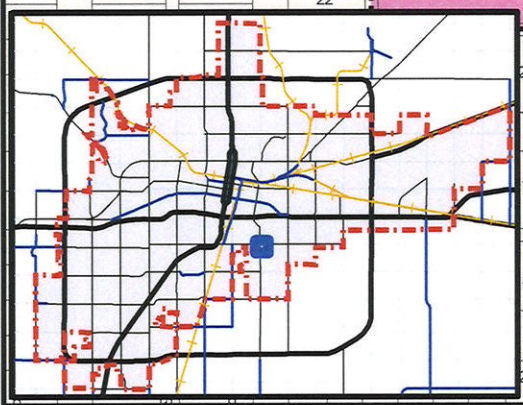
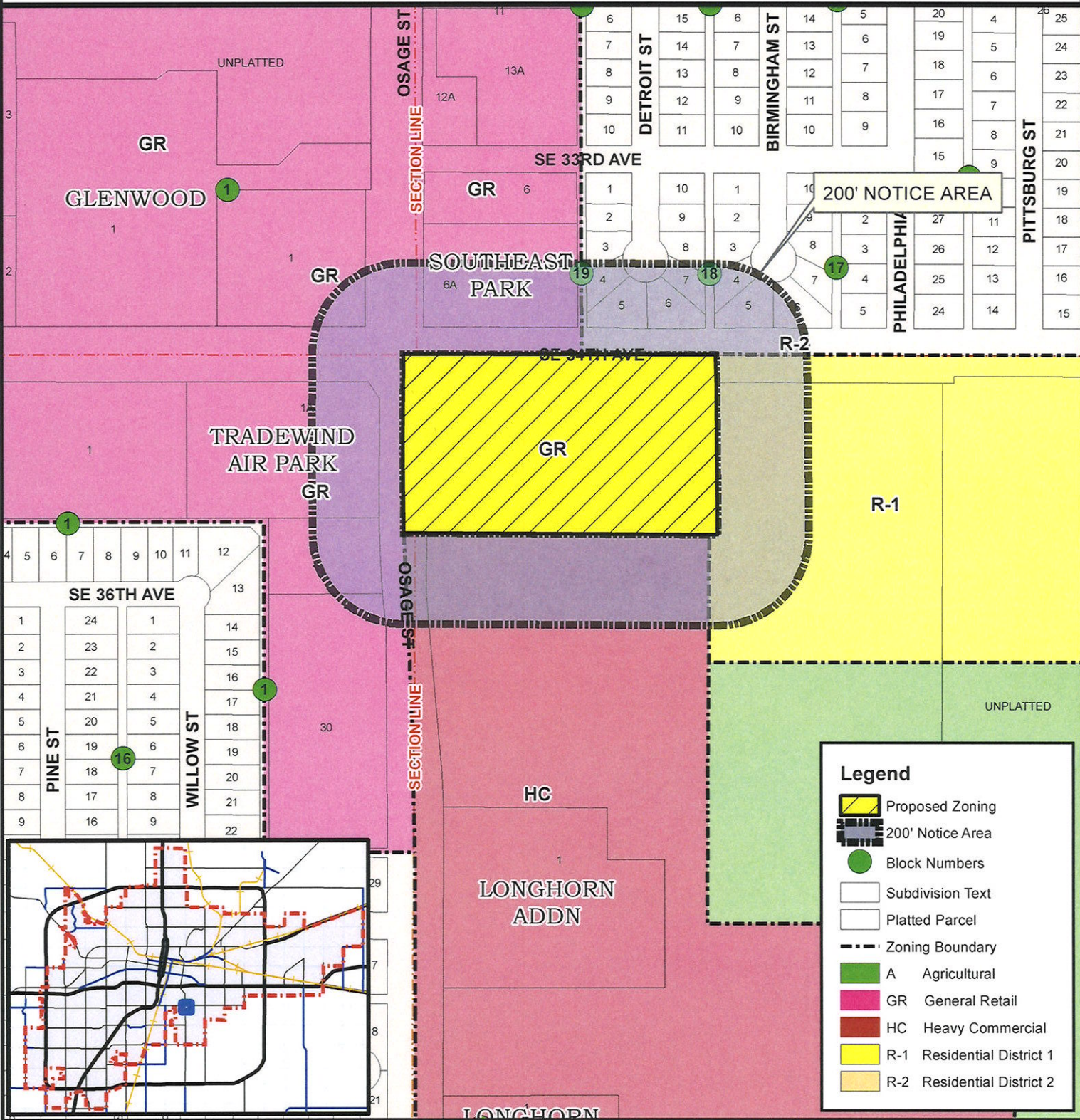
North

Scale: 1" = 100'



811 SW 8th Avenue * Amarillo, Texas * 79101
P.O. Box 51994 * Amarillo, Texas * 79159
806-654-0298
Firm # 10194242

REZONING FROM HC AND R1 TO GR



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 300 feet
Date: 1/28/2020
Case No: Z-20-01



Rezoning of a 4.81 acre tract of unplatted land in Section 140, Block 2, A.B.&M. Survey, Randall County, Texas plus one-half of all bounding Streets, Alleys, and Public Ways to change from Heavy Commercial District and Residential District 1 to General Retail District.

Applicant: City of Amarillo
Vicinity: SE 34th Ave & S Osage St

AP: P-14

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Pillar	Public Safety
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Department	Emergency Management
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Agenda Caption

RESOLUTION – FY20 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT APPLICATION
Consider approval of a resolution authorizing the Deputy City Manager to apply for FY20 SHSP grant funds to implement projects entitled FY20 Regional Bomb Squad Response Vehicle (LETPA) on behalf of the City.

Agenda Item Summary

The FY20 SHSP grant application for the City of Amarillo will request grant funds to enhance the capabilities of the Amarillo Police Department to respond to incidents locally or regionally in an emergency. Response personnel are requesting the following:

- FY20 Regional Bomb Squad Response Vehicle (LETPA): Funds will be used to procure a new response vehicle for the APD Regional Bomb Squad that's been designed specifically for carrying the specialized equipment and loads used by the squad members when responding to the Panhandle's IED/bomb threats. APD Bomb Squad is limited by transportation assets to effectively deploy to multiple bomb threats simultaneously, which was a gap that was highlighted with the DHS-led multi-jurisdiction IED exercise conducted in 2019 in the Panhandle.

Requested Action

Consider approval of a resolution authorizing the Deputy City Manager to apply for FY20 SHSP grant funds to implement a project entitled FY20 Regional Bomb Squad Response Vehicle (LETPA) on behalf of the City.

Funding Summary

The FY19 SHSP grant application requests the following allocation of grant funding:

- FY20 Regional Bomb Squad Response Vehicle (LETPA)

Project proposals are submitted to the State of Texas Office of the Governor for consideration and approval pending allocation of Federal Homeland Security Grant Program funds.

Community Engagement Summary

N/A

Staff Recommendation

It is recommended that City Council adopt the resolution authorizing the Deputy City Manager to apply for FY20 SHSP grant funds to implement projects FY20 Regional Bomb Squad Response Vehicle (LETPA) on behalf of the City.

RESOLUTION NO. 02-25-20-_____

A RESOLUTION BY THE CITY OF AMARILLO CITY COUNCIL: AUTHORIZING THE SUBMISSION OF AN FY20 GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S HOMELAND SECURITY GRANT DIVISION (HSGD); DESIGNATING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE FY20 HOMELAND SECURITY GRANT PROGRAM.

WHEREAS, the Office of the Governor's Homeland Security Grant Division (HSGD) currently serves as the State Administrative Agency for the State of Texas' State Homeland Security Program (SHSP) which provides grant funding that can be used to support programs and projects that maintain and/or enhance the Panhandle's emergency preparedness and response capabilities; and

WHEREAS, the City of Amarillo City Council finds it in the best interest of the City's citizens to apply for grant funding to implement a project entitled "FY20 Regional Bomb Squad Response Vehicle Project" which would be implemented under the FY20 SHSP; and

WHEREAS, the City intends to file the grant application under the HSGD's FY20 Request for Applications; State Homeland Security Program by the February 27, 2020 deadline; and

WHEREAS, the City has established its eligibility to apply for and receive funding through the FY20 SHSP grant program; and

WHEREAS, the City of Amarillo City Council authorizes the City Manager to apply for, accept, reject, alter or terminate the application and/or subsequent SHSP grant on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF AMARILLO CITY COUNCIL:

1. That a FY20 SHSP grant application is hereby authorized to be filed on behalf of the City with the Governor's HSGD.
2. That the application be for funds to implement an FY20 SHSP project entitled "Regional Bomb Squad Response Vehicle Project."
3. That the City Council authorizes the City Manager to apply for, accept, reject alter or terminate the application and/or subsequent grant on behalf of the City.
4. That in the event of loss or misuse of SHSP funds, the City Council assures that those funds will be returned to the HSGD in full.

CONSIDERED AND APPROVED this 25th day of February, 2020.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

PROJECT SUMMARY:

Briefly summarize the project, including proposed activities and intended impact.

The City of Amarillo Police Department (APD) is requesting FY20 LETPA funding to purchase a new regional Bomb Squad response vehicle. The APD bomb squad is truly a regional response asset and during the past five years, the PD's bomb techs and equipment have responded on 92 occasions to Panhandle locations outside the City. This represents nearly 20% of the squad's total number of responses during that timeframe. When they deploy, the squad currently responds in two vehicles; with at least one tech driving a Dodge Ram pick-up with a bed laden with equipment pulling an equipment trailer and another tech driving a Ford F250 with a bed-load of equipment towing a containment vessel trailer. While the bomb squad maintains a limited supply of redundant bomb mitigation equipment and won't deploy all techs on the same response; those two pick-ups represent the whole of the team's long-haul response fleet. In addition to responding Panhandle-wide as requested, the APD bomb squad is also the designated back-up team for the Lubbock/South Plains region. However, since the team lacks the transportation to do so, it would be extremely challenging to send techs and equipment in two different directions; whether the team was responding to two simultaneous events in the Panhandle or responding in the Panhandle while trying to back-up the Lubbock team. The impact of this project is that the APD bomb squad will use this new vehicle as its primary response vehicle and because its specially-designed for bomb response, the team will be able to respond more efficiently, using only one vehicle. Additionally, as needed, the squad would have the ability to respond concurrently to multiple events. The implementation of this project follows-up on lessons learned from the Panhandle's DHS-led 2019 Multi-Jurisdiction IED Security Planning (MJIEDSP) workshop series and; by increasing the mobility of the bomb squad, serve to enhance the region's overall ability to respond to threats or incidents involving explosive devices.

PROBLEM STATEMENT:

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

As currently equipped, the APD bomb squad would be hard-pressed to respond effectively to multiple incidents at the same time. The two pick-up trucks now being used have been somewhat customized for use as bomb-response vehicles. Any other truck the squad may have to throw into service on moment's notice would not, which would hamper the operations of the tech's using that vehicle. One of the scenarios used in the Panhandle 2019 THIRA considered a large-scale event involving an active shooter/ bomb-maker which helped to illustrate the need for multiple tech teams to respond simultaneously (although, the scenario was based on single crime scene). However, with the 2019 MJIEDSP, the region was attempting to handle four sequential and/or concurrent bomb threats occurring in Booker, Pampa, Canyon and Amarillo while July 4th festivities were underway. One of the recommendations coming out of the MJIEDSP was to "Streamline Authorization Procedures to Mobilize Resources in order to reduce delays in marshaling specialized assets and mutual aid". The APD bomb squad's chief responsibility is to ensure the citizens of Amarillo are properly protected from bomb threats. However, if the team has the transportation wherewithal to effectively send its techs in multiple directions at the same time; it will be much easier for local officials to authorize the provision of mutual aid assistance even when a threat exists in Amarillo. The squad would not be "putting all its eggs in one basket" by sending the two response pick-ups on the road while limiting its transportation options within the City.

EXISTING CAPABILITY LEVELS:

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The APD Bomb Squad is a Type 1 Bomb Squad/Explosives Team serving Amarillo, the Texas Panhandle

and beyond. It is the only explosive ordinance response team in the Panhandle; the next nearest squad is located in Lubbock. Previous homeland security funding has been used to augment the capabilities of this team with the purchase and upgrade of bomb robots, bomb suits and other related response equipment. The City of Amarillo has a long-standing commitment to maintaining the effectiveness of the bomb squad; squad members are routinely trained and recertified at the City's expense.

CAPABILITY GAPS:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

The APD bomb squad is limited; not so much by personnel and equipment but by transportation, in being able to effectively respond to multiple bomb threats simultaneously. This gap was highlighted with the DHS-led multi-jurisdiction IED exercise conducted last year in the Panhandle. The APD bomb squad serves the entire Panhandle. The next squad nearest the Panhandle is located in Lubbock. The MJIEDSP exercise caused the Amarillo bomb squad to be moved quickly between Booker and Pampa as the scenario unfolded and then, quickly back to Amarillo when it appeared the threat was besetting the City. Again, transportation and the ability to move the response personnel and assets was the critical limiting factor. In having just the one current means to move those assets efficiently; it became evident that as the threat moved closer to Amarillo; those assets had to be withdrawn to Amarillo. Increasing the bomb squad's transportation capabilities, particularly as proposed with this specialized vehicle, will increase the squad's ability to be in multiple locations simultaneously. One of the POETE items identified in the Panhandle's 2019 SPR under the core capability of On-scene Security, Protection, and Law Enforcement is the "Need to maintain the Bomb Squad, operated by APD as a regional NIMS Type 1 Bomb Response Team". In filling this gap as proposed, the region will be supporting more efficient and effective maintenance of this regional response team.

IMPACT STATEMENT:

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The goal of this project is to increase the mobility of the APD Regional Bomb Squad as a means of enhancing the squad's ability to respond to simultaneous threats occurring in multiple locations. The APD bomb squad serves an area that's larger in size than 10 US states, including West Virginia. Being in more than one place at one time; particularly in a region this large, is a feat that can only be accomplished with a good fleet of transport vehicles. The bomb squad will be much more confident in sending a team on the road knowing they have reserve mobility to address IED issues that may arise while a portion of the team is responding outside the City.

HOMELAND SECURITY PRIORITY ACTIONS:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. *1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

This proposal supports Goal 4 of the 2015-2020 Texas THSSP which is "Increase the capability of the state's response system to minimize damage and loss of life from terrorist and criminal attacks and natural and technological disasters". Within that goal area, the project most closely aligns with Objective 4.1, "Maximize response capabilities by enhancing statewide regional response resources and the state and regional mutual aid network". It strongly supports Priority Action 4.1.1 "Develop a regionally focused multi-discipline, all hazards response system that ensures each region statewide has

the necessary response teams and resources". The APD bomb squad is regional resource available for mutual aid response and over the years, it has responded to events outside the City on many occasions.

TARGET GROUP:

Identify the target group and population expected to benefit from this project.

Because the APD Bomb Squad responds outside the City when requested under mutual aid, the target population includes the entire Panhandle region. The region relies on this team for IED intervention and response. The next closest bomb squad is located in Lubbock. Beyond that the next closest teams are located in Oklahoma City and Albuquerque.

LONG-TERM APPROACH:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

Amarillo has made a huge commitment in maintaining a well-trained, highly-professional bomb response team. This is done as much for the City's benefit as anything else, yet Amarillo has routinely shared this resource, when it's needed, with the rest of the region. Over the years, SHSP funds have only been used to buy equipment or training that enhances the squad's capabilities. However, the maintenance of the bomb squad does not rely on federal funds. The City of Amarillo has and will continue to cover the cost of maintaining the squad and of keeping the squad members well-trained. The federal funds have only been used to enhance existing capabilities for the benefit of Amarillo and the Panhandle as a whole.

You are logged in as User Name (j_gal)

TITLE: Amarillo FY20 Regional Bomb Squad Response Vehicle

ACTIVITY: Funds will be used to procure a new response vehicle for the APD Regional Bomb Squad that's been designed specifically for carrying the specialized equipment and loads used by the squad members when responding to the Panhandle's IED/bomb threats.

Specially-equipped, response vehicle designed for efficiently carrying the cargoes and equipment needed to support an IED/bomb threat response by the regional bomb squad



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan, P.E., Director of Capital Projects & Development		

Agenda Caption

CONSIDER APPROVAL– TxDOT Resolution Exhibit “A” for the Agreement to Contribute Right of Way Funds (Fixed Price). Project #462021 – ROW Acquisition Participation from SW 9th to FM 1719(N. Western Street).

TxDOT’s Total ROW & Utility Costs Estimate \$1,681,970.00

City of Amarillo’s Local Participation 10% = \$168,197.00

Agenda Item Summary

City staff is recommending approval of the Resolution to be included as Exhibit “A” in the TxDOT Agreement to Contribute Right of Way Funds, for the C1 portion of Loop 335 between SW 9th Avenue and FM 1719(N. Western Street). This fixed cost agreement is the City’s required participation in accordance with Texas Administrative Code (TAC) Title 43 Section 15.55 for Right-of-Way procurement and reimbursable utility relocations for the project. Reimbursable utility relocations will include private utilities such as gas, electric, communications and relocations of any City utilities that are in TxDOT Right of Way and existed prior to the procurement of the right of way.

Any required relocation of City utilities will be separate agreements with TxDOT when TxDOT develops the final construction plans. The reimbursement ratio back to the City for relocation of utilities will be determined when those agreements are negotiated, and the utilities are moved. The City is aware of existing water and wastewater transmission lines that may be impacted depending on final location of the Right of Way. We anticipate utility impacts to be minimal.

Requested Action

Consider approval of Resolution Exhibit “A” for TxDOT Agreement.

Funding Summary

Funding for this project was anticipated in the 2016 CIP Plan and approved as part of Proposition 1 Transportation Funding; Project Number 462021. Funding is currently available in the Budget.

Amarillo City Council

Agenda Transmittal Memo



Community Engagement Summary

The work associated with this agreement will have significant public impact. TXDOT and City staff have initiated public engagement including public viewings of the current schematic drawings of the proposed facility. TXDOT, the City, and the Metropolitan Planning Organization (MPO) will have additional public meetings during the life of this project.

Staff Recommendation

City staff is recommending approval of the agreement.

RESOLUTION NO. 02-25-20-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION TO MAKE IMPROVEMENTS AND ACQUIRE RIGHT OF WAY AND ADJUST UTILITIES FOR A PROJECT ON HIGHWAY NO. SL 335 FROM SW 9th to FM 1719; PROVIDING SEVERABILITY CLAUSE; PROVIDING SAVINGS CLAUSE AND EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TXDOT) has deemed it necessary to make certain highway improvements on Highway No. SL 335 from SW 9th to FM 1719, which will require the acquisition of certain necessary right of way and the adjustment of utilities; and

WHEREAS, the City of Amarillo has requested that TXDOT assume responsibility for the acquisition of the needed right of way and for the relocation of the utilities in consideration of the City of Amarillo's contribution of ten percent of specified costs per the Agreement;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the City Council now approves and authorizes the City Manager to execute on behalf of the City of Amarillo an Agreement to Contribute Right of Way Funds – Specified Percentage with the Texas Department of Transportation for the highway improvements to be made on Highway No. SL 335 from SW 9th to FM 1719, in accordance with the presentation and favorable vote taken by the City Council in its regular meeting on February 25, 2020.

SECTION 2. That should any part of this resolution conflict with any other resolution, than such other resolution is repealed to the extent of the conflict with this resolution.

SECTION 3. That should any word, phrase, or part of this resolution be found to be invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

SECTION 4. That this resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 25th day of February, 2020

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

County Potter
District Amarillo
ROW CSJ #2635-04-041
CCSJ # 2635-04-031
Federal Project #: _____
CFDA Title: Highway Planning & Construction
CFDA # 20.205
Federal Highway Administration
Not Research and Development

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE)

THIS AGREEMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, (the “**State**”), and City of Amarillo, Texas, acting through its duly authorized officials (the “**Local Government**”).

WITNESSETH

WHEREAS, Texas Transportation Code §§ 201.103 and 222.052 establish that the State shall design, construct, and operate a system of highways in cooperation with local governments; and

WHEREAS, Texas Transportation Code, §§ 201.209 authorizes the State and a Local Government to enter into agreements in accordance with Texas Government Code, Chapter 791; and

WHEREAS, the State has deemed it necessary to make certain highway improvements on Highway No. SL 335 from SW 9th to FM 1719, and this section of highway improvements will necessitate the acquisition of certain right of way and the relocating and adjusting of utilities (the “**Project**”); and

WHEREAS, the Local Government requests that the State assume responsibility for acquisition of all necessary right of way and adjustment of utilities for this highway project; and

WHEREAS, the Local Government desires to enter into a fixed price joint participation agreement pursuant to 43 TAC §15.52 to contribute to the State funding participation as defined in 43 TAC §15.55 for the cost of acquiring the right of way and relocating or adjusting utilities for the proper improvement of the State Highway System;

WHEREAS, the Governing Body of the Local Government has approved entering into this agreement by resolution or ordinance dated _____, 20__, which is attached to and made a part of this agreement as Attachment A. A map showing the Project location appears in Attachment B, which is attached to and made a part of this agreement.

NOW THEREFORE, the State and the Local Government do agree as follows:

AGREEMENT

1. Agreement Period

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. This agreement shall remain in effect until the Project is completed or unless terminated as provided below.

2. Termination

This agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The agreement is terminated in writing with the mutual consent of the parties;
- B. The agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party; or
- C. The Project is inactive for thirty-six (36) months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this agreement.

3. Local Project Sources and Uses of Funds

- A. The total estimated cost of the Project is shown in Attachment C, Project Budget Estimate and Payment Schedule, which is attached to and made a part of this agreement. The expected cash contributions from the Federal or State government, the Local Government, or other parties is shown in Attachment C. The Local Government shall pay to the State the amount shown in Attachment C as its required contribution of the total cost of the Project and shall transmit to the State with the return of this agreement, duly executed by the Local Government, a warrant or check for the amount and according to the payment schedule shown in Attachment C.
- B. The Local Government's fixed price contribution set forth in Attachment C is not subject to adjustment unless:
 - 1. site conditions change;
 - 2. work requested by the Local Government is ineligible for federal participation; or
 - 3. the adjustment is mutually agreed on by the State and the Local Government.
- C. If the Local Government will perform any work under this contract for which reimbursement will be provided by or through the State, the Local Government must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures Qualification for the Texas Department of Transportation*. The Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local

Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not designated a qualified individual to oversee the Project.

- D. Whenever funds are paid by the Local Government to the State under this agreement, the Local Government shall remit a warrant or check made payable to the "Texas Department of Transportation Trust Fund." The warrant or check shall be deposited by the State in an escrow account to be managed by the State. Funds in the escrow account may only be applied to this highway project.
- E. Notwithstanding that this is a fixed price agreement, the Local Government agrees that in the event any existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive, including, but not limited to, outdoor advertising or storm water drainage facility requirements, is more restrictive than State or federal regulations, or any other locally proposed change, including, but not limited to, plats or re-plats, results in any increased costs to the State, then the Local Government will pay one hundred percent (100%) of all those increased costs, even if the applicable county qualifies as an Economically Disadvantaged County (EDC). The amount of the increased costs associated with the existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive will be determined by the State at its sole discretion.
- F. If the Local Government is an EDC and if the State has approved adjustments to the standard financing arrangement, this agreement reflects those adjustments.
- G. If the Project has been approved for an "incremental payment" non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the incremental payment schedule.

4. Real Property in Lieu of Monetary Payment

- A. Contributions of real property may be credited to the Local Government's funding obligation for the cost of right of way to be acquired for this project. Credit for all real property, other than property which is already dedicated or in use as a public road, contributed by the Local Government to the State shall be based on the property's fair market value established as of the effective date of this agreement. The fair market value shall not include increases or decreases in value caused by the project and should include the value of the land and improvements being conveyed, excluding any damages to the remainder. The amount of any credit for real property contributed for this project is clearly shown in Attachment C.
- B. The Local Government will provide to the State all documentation to support the determined fair market value of the donated property. This documentation shall include an appraisal of the property by a licensed appraiser approved by the State. The cost of appraisal will be the responsibility of the State. The State will review the submitted documentation and make a final determination of value; provided however, the State may perform any additional investigation deemed necessary, including supplemental appraisal work by State employees or employment of fee appraisers.

- C. Credit shall be given only for property transferred at no cost to the State after the effective date of this agreement and the issuance of spending authority, and only for property which is necessary to complete this project, has title acceptable to the State, and is not contaminated with hazardous materials. Credit shall be in lieu of monetary contributions required to be paid to the State for the Local Government's funding share of the right of way to be acquired for this project. The total credit cannot exceed the Local Government's matching share of the right of way obligation under this agreement, and credits cannot be reimbursed in cash to the Local Government, applied to project phases other than right of way, nor used for other projects.
- D. In the event the Local Government's monetary contributions to the State for acquisition of right of way, when added to its real property credits, exceed the Local Government's matching share of the right of way obligation, there will be no refund to the Local Government of any portion of its contributed money.

5. **Amendments**

Amendments to this agreement due to changes in the character of the work, terms of the agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written supplemental agreement.

6. **Notices**

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, to the following addresses:

Local Government:	State:
City of Amarillo	Director of Right of Way Division
c/o Mayor Ginger Nelson	Texas Department of Transportation
509 S.E. Seventh Avenue	125 E. 11 th Street
Amarillo, Texas 79105	Austin, Texas 78701

All notices shall be deemed given on the date delivered or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail and that request shall be honored and carried out by the other party.

7. Remedies

This agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this agreement and shall be cumulative.

8. Legal Construction

If one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

9. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

10. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

11. Sole Agreement

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the subject matter of this agreement.

12. Ownership of Documents

Upon completion or termination of this agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

13. Inspection of Books and Records

The Local Government shall maintain all books, papers, accounting records and other documentation relating to costs incurred under this agreement and shall make such materials available to the State and, if federally funded, the Federal Highway

Administration (FHWA) or their duly authorized representatives for review and inspection at its office during the contract period and for four (4) years from the date of completion of work defined under this agreement or until any impending litigation, or claims are resolved. Additionally, the State and FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

14. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

15. Procurement and Property Management Standards

The parties shall adhere to the procurement standards established in Title 49 CFR §18.36 and with the property management standard established in Title 49 CFR §18.32.

16. Civil Rights Compliance

The parties to this agreement shall comply with the regulations of the U.S. Department of Transportation as they relate to nondiscrimination (49 CFR Part 21 and 23 CFR Part 200), and Executive Order 11246 titled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented in the Department of Labor Regulations (41 CFR Part 60).

17. Applicability of Federal Provisions

Articles 18 through 23 only apply if Federal funding is used in the acquisition of right of way or the adjustment of utilities.

18. Office of Management and Budget (OMB) Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in OMB Circular A-87 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

19. Disadvantaged Business Enterprise (DBE) Program Requirements

- A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.

- C. The Local Government shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally -Approved Disadvantaged Business Enterprise by Entity and attachments found at web address http://txdot.gov/business/business_outreach/mou.htm.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

20. Debarment Certification

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Local Government certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this

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Not Research and Development

contract to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

21. Lobbying Certification

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A.** No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B.** If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C.** The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

22. Federal Funding Accountability and Transparency Act Requirements

- A.** Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B.** The Local Government agrees that it shall:
 - 1.** Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 - 2.** Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows Federal government to track the

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distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and

3. Report the total compensation and names of its top five (5) executives to the State if:

- i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
- ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

23. Single Audit Report

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.
- B. If threshold expenditures of \$750,000 or more are met during the Local Government's fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 E. 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at <http://txdot.gov/inside-tdot/office/audit/contact.html>
- C. If expenditures are less than \$750,000 during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D. For each year the project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

24. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

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THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Typed or Printed Name

Title

Date

THE STATE OF TEXAS

Rose Wheeler
Contracts & Finance Director
Right of Way Division
Texas Department of Transportation

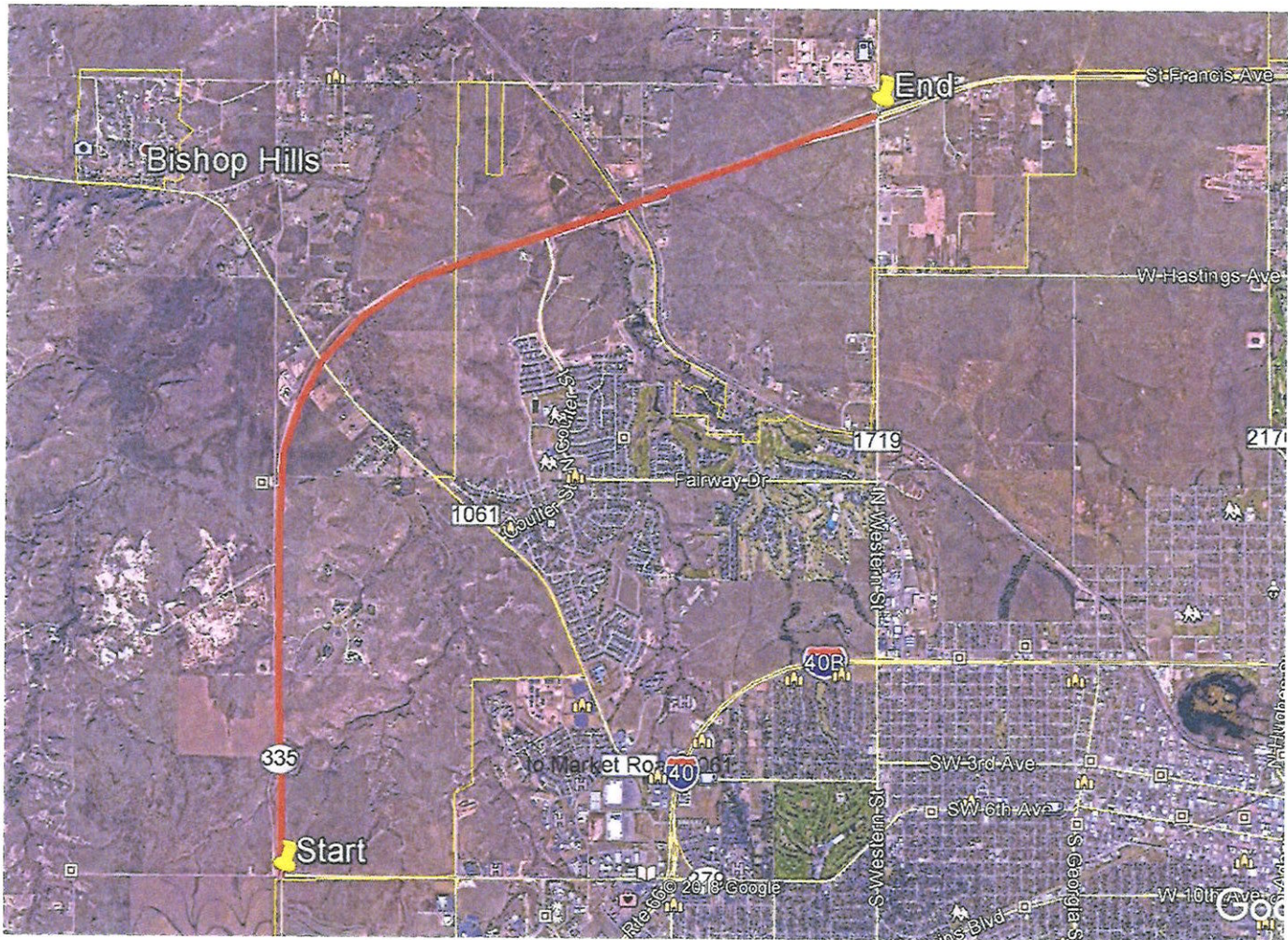
Date

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**ATTACHMENT A
RESOLUTION OR ORDINANCE**

County Potter
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ATTACHMENT B
LOCATION MAP SHOWING PROJECT



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ATTACHMENT C
PROJECT BUDGET ESTIMATE AND PAYMENT SCHEDULE



County	Potter	Federal Project #	
District	Amarillo District	CFDA Title: <u>Highway Planning and Construction</u>	
ROW CSJ #	2635-04-041	FHWA CFDA # 20.205	
CCSJ #	2635-04-031	Federal Highway Administration	
		Not Research and Development	

Standard Agreement to Contribute
State Performs Work
Attachment C

Description	Total Estimated Cost	Participation				Total % (should be 100%)
		State		Local		
		%	Cost	%	Cost	
Right of Way Acquisition	\$468,270.00	90.0%	\$421,443.00	10.0%	\$46,827.00	100.0%
Reimbursable Utility Adjustments	\$1,213,700.00	90.0%	\$1,092,330.00	10.0%	\$121,370.00	100.0%
Joint Bid - Reimbursable Utility Adjustments						0.0%
TOTAL	\$1,681,970.00		\$1,513,773.00		\$168,197.00	

Fixed Amount
Except as otherwise provided in the Agreement, the fixed amount of Local Government participation will be that amount provided above.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Pillar	Economic Development
Department	AEDC		
Contact	Kevin Carter, President and CEO		

Agenda Caption

CONSIDER PURCHASE - REAL ESTATE LOCATED AT SOUTH GEORGIA STREET AND LOOP 335

This item authorizes AEDC to execute a contract and all necessary documents for the purchase of approximately 5.34 acre of land located at South Georgia Street and Loop 335 in Amarillo. The purchase is for \$105,323.00 plus closing costs and related expenses

Agenda Item Summary

The AEDC purchased approximately 190 acres of land located at South Georgia and Loop335 in June 2019. BNSF agreed at that time to sell AEDC the 5.34 acre tract that transverses the south end of the property. This acquisition provides the AEDC with approximately 195 acres of contiguous property with rail access in Randall County.

Requested Action

Approval of the Purchase Agreement as presented

Funding Summary

\$105,323

Staff Recommendation

AEDC staff is recommending approval of the Location Incentive Agreement

E

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 25, 2020	Council Pillar	
Department	City Manager		
Contact	Laura Storrs, Finance Director		

Agenda Caption

RECEIVE AND ACCEPT THE CITY OF AMARILLO COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 30, 2019:

(Contact: Laura Storrs, Finance Director)

Presentation and review of the City of Amarillo Comprehensive Annual Financial Report for the year ending September 30, 2019.

Agenda Item Summary

Presentation and review of the City of Amarillo Comprehensive Annual Financial Report for the year ending September 30, 2019.

Requested Action

Council to review and accept the City of Amarillo Comprehensive Annual Financial Report for the year ending September 30, 2019.

Funding Summary

N/A

Community Engagement Summary

The City of Amarillo Audit Committee met on February 18, 2020 and reviewed the Comprehensive Annual Financial Report for the year ending September 30, 2019.

Staff Recommendation

Staff recommendation is to accept the City of Amarillo Comprehensive Annual Financial Report for the year ending September 30, 2019.